

BERNARDS TOWNSHIP SEWERAGE AUTHORITY
AGENDA
December 13, 2022
6:30 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

4. Open Public Meeting Statement

5. Approval of Minutes
 - a. Regular Meeting – November 22, 2022
 - b. Closed Meeting Minutes – November 22, 2022

6. Correspondence –

7. Public Comment

8. Action/Discussion Items:
 - a. Resolution #2301 2023 Meeting Dates
 - b. Resolution #2302 2023 Holiday Schedule
 - c. Resolution #2303 Pay for Performance Coordination
 - d. Resolution #2304 Township Interlocal Contract **\$512,070.00**
 - e. Resolution #2305 National Water Main Cleaning Company CO#1 **\$4,645.60**
 - f. Discussion – Plant hydraulic improvements and flows

9. Operator's Report

10. Bill List – Resolution - #2306 -

11. Member/Staff Comments

12. Adjournment



Bernards Township Sewerage Authority Resolution

Resolution #2301

Establishing 2023 Bernards Township Sewerage Authority Meeting Dates

BE IT RESOLVED, by the Bernards Township Sewerage Authority that the 2023 meeting dates are scheduled as follows:

**Meetings - 2nd Tuesday after the 1st Monday (Prior to TC Meetings)
Starting Time 6:30 PM unless otherwise noted**

Date	Type Meeting
01/10/2023	Regular
02/14/2023	Regular/Reorganization
03/14/2023	Regular
04/11/2023	Regular
05/09/2023	Regular
06/13/2023	Regular
07/11/2023	Regular
08/15/2023	Regular
09/12/2023	Regular
10/10/2023	Regular
11/21/2023	Regular/Rate Hearing for 2024
12/12/2023	Regular

Agenda and Date Voted: December 13, 2022

Certification

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Sewerage Authority on 12/13/2022.

Thomas Timko, Authority Director



Bernards Township Sewerage Authority Resolution

BERNARDS TOWNSHIP SEWERAGE AUTHORITY

**Resolution #2302
2023 Holiday Schedule**

Now, Be It Resolved, by the Bernards Township Sewerage Authority that the 2023 Holiday Schedule is as follows:

Monday, January 2, 2023	New Year's Day Observed
Monday, January 16, 2023	Martin Luther King, Jr. Day
Monday, February 20, 2023	President's Day
Friday, April 7, 2023	Good Friday
Monday, May 29, 2023	Memorial Day
Tuesday, July 4, 2023	Independence Day
Monday, September 4, 2023	Labor Day
Monday, October 9, 2023	Columbus Day
Thursday, November 23, 2023	Thanksgiving Day
Friday, November 24, 2023	Day after Thanksgiving Day
Monday, December 25, 2023	Christmas Day

Two (2) floating holidays will be offered.

Explanatory Statement

The above holiday schedule represents the Authority's policy of providing 13 paid holidays.

Carol Ackerman, HR Generalist

Agenda and Date Voted: December 13, 2022

Certification

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Thomas Timko, Authority Director

BERNARDS TOWNSHIP SEWERAGE AUTHORITY
Resolution #2303
Coordination with Township Pay for Performance Program

WHEREAS, the Bernards Township Sewerage Authority passed resolution #1165 on August 9, 2011 establishing that the pay of Authority employees who are at the maximum of their range and no longer in the Step Program shall be treated in accordance with the Bernards Township Pay for Performance Salary Ordinance for 2011 and subsequent years; and

WHEREAS, the Authority CFO recommends for audit purposes the passage of the same resolution each year regarding the Bernards Township Pay for Performance Program;

NOW, THEREFORE, BE IT RESOLVED that as established by Authority resolution #1165 on August 9, 2011, the pay of Authority employees in 2023 and subsequent years who are at the maximum of their range and no longer in the Authority Step Program shall be treated in accordance with the Bernards Township Pay for Performance Program.

BE IT FURTHER RESOLVED that this resolution does not change or adjust employee's salaries in any way and any changes to the Authority Step Program must be specifically adopted via separate resolution.

Dated: December 13, 2022

Certification

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Sewerage Authority on 12/13/2022.

Thomas Timko, Authority Director

BERNARDS TOWNSHIP SEWERAGE AUTHORITY

**RESOLUTION #2304
INTERLOCAL SERVICES AGREEMENT
BETWEEN THE BERNARDS TOWNSHIP SEWERAGE AUTHORITY AND
THE TOWNSHIP OF BERNARDS
JANUARY 1, 2023 – DECEMBER 31, 2027**

Whereas, the Bernards Township Sewerage Authority requires Administrative and other services as itemized in the agreement; and

Whereas, Bernards Township requires other services as itemized in the agreement; and

Whereas, the Bernards Township Sewerage Authority and Bernards Township have both indicated a willingness to provide services as pursuant to and on the terms set forth herein; and

Whereas, In consideration of the faithful performance by Bernards Township, the Bernards Township Sewerage Authority agrees to pay the Township the lump sum amount of \$512,070.00 in 2023. For future years the contract amount shall be increased annually at 2%; and

Whereas, N.J.S.A. 40:48-5 authorizes a municipality to contract with any public or private entity for the provision of any service which the municipality itself could provide directly; and

Whereas, N.J.S.A. 40A:65-1, et. seq. the Uniform Shared Services and Consolidation Act, provides the mechanism for making such contract between public agencies; and

Now, Therefore Be It Resolved by the Bernards Township Sewerage Authority of the Township of Bernards, Somerset County, New Jersey that a contract in the similar form, and with the same or similar terms and conditions as the interlocal agreement, shall be entered into between the Bernards Township Sewerage Authority and Bernards Township.

Agenda and Date Voted: December 13, 2022

Certification

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Sewerage Authority on 12/13/2022.

Thomas Timko, Authority Director



Bernards Township Sewerage Authority

BERNARDS TOWNSHIP SEWERAGE AUTHORITY

RESOLUTION #2305

CHANGE ORDER #1

INCREASE IN THE AMOUNT OF \$4,645.60 FOR HARRISON BROOK & ANNIN ROAD SUB-BASE CCTV INSPECTION IN THE NEW NOT TO EXCEED AMOUNT OF \$228,754.20

WHEREAS the Bernards Township Sewerage Authority approved resolution #2207 on January 11, 2022, awarding the Harrison Brook & Annin Road Sub-Base CCTV Inspection to National Water Main Cleaning Company, 1806 Newark Turnpike, Kearny, NJ 07032 in the amount of \$224,108.60; and

WHEREAS Change Order #1 identifies additional quantities required for the completion of the sanitary sewer heavy cleaning conducted by the contractor as outlined in correspondence from Suburban Consulting dated October 25, 2022; and

WHEREAS the Chief Financial Officer has certified that funds are available in the 2020 Budget, account number C-01-20-SEW-A01; and

THEREFORE BE IT RESOLVED by the Bernards Township Sewerage Authority of the Township of Bernards, Somerset County, New Jersey that the Purchasing Agent is hereby authorized to issue a change order to National Water Main Cleaning Company, 1806 Newark Turnpike, Kearny, NJ 07032, increasing the original contract price from **\$224,108.60** for a new not to exceed amount of **228,754.20**.

NOW THEREFORE BE IT FURTHER RESOLVED, by the Bernards Township Sewerage Authority of the Township of Bernards that a copy of this resolution is on file, available for public inspection, in the office of the Bernards Township Sewerage Authority Director, Basking Ridge, NJ 07920.

EXPLANATORY STATEMENT

This change order provides for additional heavy cleaning of the sewer mains identified during the project.

Thomas Timko, Director

PURCHASING CERTIFICATION

I hereby certify that I have reviewed this resolution for accuracy.

Francis J. Decibus, QPA, RPPO
Purchasing Agent

Date: December 6, 2022

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Sean McCarthy, Chief Financial Officer, hereby certify that adequate funds are available for the above referenced change order of \$4,645.60 and a new not to exceed amount of \$228,754.20. Monies are available in the 2020 Capital Budget, account number C-01-20-SEW-A01.



Dated: December 8, 2022

Sean McCarthy, Chief Financial Officer

Dated Voted: December 13, 2022

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Sewerage Authority on 12/13/2022.

Thomas Timko, Authority Director