

BERNARDS TOWNSHIP SEWERAGE AUTHORITY
AGENDA
June 14, 2022
6:30 PM
(Revised 6/13/22)

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

4. Open Public Meeting Statement

5. Approval of Minutes
 - a. Regular Meeting – May 10, 2022

6. Correspondence – Flow Report -1st quarter

7. Public Comment

8. Action/Discussion Items:
 - a. Resolution #2242 Amend salary chart for UST and Backflow stipends
 - b. Resolution #2243 Fellowship Village Fitness Center allocation
 - c. Resolution #2244 P2P Municipal Maintenance Corp.

9. Operator's Report

10. Bill List – Resolution - #2245

11. Member/Staff Comments

12. Adjournment



Bernards Township Sewerage Authority Resolution

**Resolution #2242
Fixing the Compensation of Employees of the
Bernards Township Sewerage Authority**

WHEREAS, the Bernards Township Sewerage Authority desires to establish a Salary Resolution for its employees commencing July 1, 2022;

WHEREAS, the Salary Range and Step Program shall be and is hereby fixed and established as follows:

Operator Step Program				
	Hourly	Hourly	Annual	Annual
Step	Rate	Increase	Increase	Salary
1	\$26.00			\$54,080.00
		\$1.43	\$2,974.40	
2	\$27.43			\$57,054.40
		\$1.43	\$2,974.40	
3	\$28.86			\$60,028.80
		\$1.43	\$2,974.40	
4	\$30.29			\$63,003.20
		\$1.43	\$2,974.40	
5	\$31.72			\$65,977.60
		\$1.43	\$2,974.40	
6	\$33.15			\$68,952.00
		\$1.43	\$2,974.40	
7	\$34.58			\$71,926.40
		\$1.43	\$2,974.40	
8	\$36.01			\$74,900.80
Supervisor Salary Range				
Job Title	Hourly Range		Salary Range	
Superintendent	\$42.14	\$53.85	\$87,651.20	\$112,008.00
Assistant Super.	\$40.14	\$48.50	\$83,491.20	\$100,880.00
Lab Supervisor	\$32.00	\$42.31	\$66,560.00	\$88,004.80
Plant Supervisor	\$30.00	\$40.87	\$62,400.00	\$85,009.60
Collections Supervisor	\$30.00	\$40.87	\$62,400.00	\$85,009.60
Collections Foreman	\$28.00	\$38.46	\$58,240.00	\$79,996.80
Treatment Foreman	\$28.00	\$38.46	\$58,240.00	\$79,996.80
Note: Supervisor Salary Range is at time of promotion and does not supersede the Pay for Performance Program.				

WHEREAS, for 2022 and subsequent years, Bernards Township Sewerage Authority Employees will move in the appropriate step, for their role, on their applicable anniversary date, and

WHEREAS, the base salaries listed above do not include the additional license incentives established previously by the Authority and listed here for reference; and

Plant License	Incentive	Collection License	Incentive
S1	\$500	C1	\$500
S2	\$1,000	C2	\$1,000
S3	\$1,500	C3	\$1,500
S4	\$2,000	C4	\$2,000
Note: Employees shall be paid the appropriate stipend for each license they possess. Obtaining a higher license does not supersede the previous, but compounds.			

<u>NJ Class A/B UST System Operator</u>	<u>\$500</u>		
<u>Certified Backflow Prevention Device Inspector/Tester</u>	<u>\$500</u>		

WHEREAS, in addition, the Authority agrees that any weekend pay will include 4 hours on Saturday at time and one-half and 4 hours on Sunday at double time, if the employee works a full 40 hour week Monday through Friday in accordance with the terms and conditions of the Employee Handbook; and

WHEREAS, the Wastewater Treatment Plant Operators are required to be on call and carry a cell phone in case of emergencies in a rotating status among the Operators, and shall be compensated at a weekly rate of \$100 while working on call (commonly known as “Beeper Pay”); and

WHEREAS, the salary ordinance will be re-evaluated at least once every two years and the structure may be adjusted to reflect changes in the external market; and

NOW THEREFORE BE IT RESOLVED, by the Bernards Township Sewerage Authority that the Salary Resolution set forth herein is hereby made effective as of July 1, 2022.

Explanatory Statement

This resolution amends Resolution #2239 to include NJ Class A/B UST System Operator and Backflow Prevention Device Inspector stipends.

Thomas Timko, Authority Director

Dated: June 14, 2022

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Sewerage Authority on 06/14/2022.

Thomas Timko, Authority Director

**RESOLUTION #2243
RESOLUTION FOR SEWAGE ALLOCATION AGREEMENT
FOR
FELLOWSHIP SENIOR LIVING INC.
BLOCK 9301, LOT 33
33 ALLEN ROAD**

WHEREAS, the developer of 33 Allen Road, **BLOCK 9301, LOTS 33**, Fellowship Village Inc., requests sewage allocation of 1,219.70 gallons per day from the Bernards Township Sewerage Authority; and

WHEREAS, the subject property is within the Sewer Service Area of the Bernards Township Sewerage Authority and Thomas Timko, P.E., Director of the Bernards Township Sewerage Authority has reviewed the plans for the Fitness Center addition and;

WHEREAS, the building expansion does not result in additional infrastructure outside the building; and

WHEREAS, Site Plan Approval was memorialized in a resolution from the Bernards Township Planning Board of Adjustment on **June 8, 2021, application No. PB 20-005**; and

NOW, THEREFORE BE IT RESOLVED, that the Bernards Township Sewerage Authority hereby authorizes an allocation of 1,219.70 gallons per day for **BLOCK 9301, LOT 33** subject to the Authority's Rates, Rules and Regulations; and

BE IT FURTHER RESOLVED, that the Bernards Township Sewerage Authority hereby authorizes the Authority Chairman and Director to sign the allocation agreement for **BLOCK 9301, LOT 33**.

Agenda and Date Voted: June 14, 2022

Certification

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards township Sewerage Authority on 6/14/2022.

Thomas Timko, Authority Director



Bernards Township Sewerage Authority

Resolution #2244

Bernards Township Sewerage Authority
Award of Purchase Order(s) for
Municipal Maintenance Corporation

WHEREAS, The Township Committee of Bernards has adopted Ordinance # 1854 “Known as Pay to Play” and P. L. 2004, Chapter 19; and

WHEREAS, pursuant to the ordinance window contracts determined to exceed \$ 17,500.00 and within the bid threshold of \$ 44,000.00 requires Authority approval; and

WHEREAS, the purchasing agent has determined that the value of the expenditures with the vendor(s) listed below will exceed \$17,500.00 in purchases;

Vendor	Not to Exceed
Municipal Maintenance Corporation	\$44,000.00

and

WHEREAS, in anticipation of the listed expenditure, a Business Entity Disclosure Certification has been secured in compliance with N.J.S.A.19:44A 20-4 et seq., and that the principals of the said companies, have not made any reportable contributions to a political or candidate committee in the Township of Bernards in the previous one year, and that the contract will prohibit the principals of said companies from making ANY contributions through the term of the contract pursuant to Bernards Township Ordinance # 1854 adopted on February 28, 2006, that would prohibit any business entity or professional that procures goods, services or contracts from the Township without the formal bid process from making “any” contribution whatsoever in the prior calendar year; and

NOW THEREFORE BE IT RESOLVED by the Bernards Township Sewerage Authority of the Township of Bernards, Somerset County, New Jersey that the Purchasing Agent is hereby authorized to issue purchase orders to the vendor listed above to maintain continuity and facilitate the ordering process through November 30, 2022.

Agenda and Date Voted: April 12, 2022

PURCHASING CERTIFICATION

I hereby certify that I have prepared this resolution and reviewed it for accuracy.

Francis J. Decibus, QPA, RPPO
Purchasing Agent

Date: June 8, 2022

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Sewerage Authority on 06/14/2022.

Thomas Timko, Authority Director