

**BERNARDS TOWNSHIP SEWERAGE AUTHORITY**  
**AGENDA**  
**January 11, 2022**  
**6:30 PM**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
  
4. Open Public Meeting Statement
  
5. Approval of Minutes
  - a. Regular Meeting – December 14, 2021
  - b. Closed Meeting – December 14, 2021
  
6. Correspondence –
  
7. Public Comment
  
8. Action/Discussion Items:
  - a. Resolution #2206 Personnel appointment Joshua Vogt
  - b. Resolution #2207 Award CCTV Inspection National Water Main Cleaning Co.  
Harrison Brook and Annin Rd sub-basins **\$224,108.60**
  - c. Resolution #2208 Service Appreciation Joan Bannan
  
9. Consulting Engineer's Report
  
10. Operator's Report
  
11. Bill List – Resolution - #22 -
  
12. Member/Staff Comments
  
13. Adjournment



*Bernards Township Sewerage Authority Resolution*

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Resolution #2206  
Personnel Appointment  
Joshua Vogt – Wastewater Treatment Plant Operator I  
Sewerage Authority

**Whereas**, the fulltime position of Wastewater Treatment Plant Operator is vacant within the Bernards Township Sewerage Authority; and

**Whereas**, the Plant Superintendent, Sewerage Authority Director, and Human Resource Manager have deemed it necessary to fill this position; and,

**Whereas**, Joshua Vogt has applied for and is qualified to fill said position; and

**Now, Therefore Be It Resolved**, by the Bernards Township Sewerage Authority of the Township of Bernards that Joshua Vogt is appointed full time Wastewater Treatment Plant Operator I effective January 18, 2022 at an hourly rate of \$22.60 for a 40-hour workweek. Offer of employment is contingent upon the results of pre-employment screening as per Township policy.

**CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Sewerage Authority on 1/11/2022.

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Thomas Timko, Authority Director



# Bernards Township Sewerage Authority

## RESOLUTION #2207

Award of Bid for the **Harrison Brook & Annin Road Sub-Base CCTV Inspection**  
National Water Main Cleaning Company  
In the Amount of \$224,108.60

**WHEREAS**, the Bernards Township Sewerage Authority (BTSA) received bids on Tuesday, January 4, 2022, for the Harrison Brook & Annin Road Sub-Base CCTV Inspection. The bid summary is as follows:

BIDDERS NAME	TOTAL BID AMOUNT
National Water Main Cleaning Company	\$224,108.60
Vortex Services, LLC	\$248,665.46

**WHEREAS**, it is therefore the combined recommendation of the Authority Director, Authority Superintendent and Purchasing Agent to award the contract to **National Water Main Cleaning Company, 1806 Newark Turnpike, Kearny, NJ 07032** in the amount of \$224,108.60; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2020 Budget, account number C-01-20-SEW-A01; and

**WHEREAS**, this contract has been awarded to **National Water Main Cleaning Company**, through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4, et seq.

**NOW THEREFORE BE IT RESOLVED**, by the Bernards Township Sewerage Authority, that the bid be awarded to and the Purchasing Agent be authorized to issue a purchase order to: **National Water Main Cleaning Company, 1806 Newark Turnpike, Kearny, NJ 07032**, in the amount of \$224,108.60.

**NOW THEREFORE BE IT FURTHER RESOLVED**, by the Bernards Township Sewerage Authority of the Township of Bernards that in accordance with the bid specifications, the contract between Bernards Township Sewerage Authority ("Owner") and **National Water Main Cleaning Company** ("Contractor") shall contain:

1. Provisions of all labor, material, and equipment necessary to perform all work as indicated on the Drawings and Specified for the Harrison Brook & Annin Road Sub-Base CCTV Inspection project.
2. This contract shall, for all purposes, be deemed a New Jersey Contract and any provision of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
3. Any modification to this contract shall be in writing, approved by the Bernards Township Sewerage Authority, and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.
4. No payments in excess of the total bid amount will be approved, unless such services/expenditures are negotiated, agreed upon and approved by the Bernards Township Sewerage Authority in advance of service delivery.
5. Billing must be rendered within 30 days of service delivery.
6. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to P.L. 1975, c.127, which is attached to resolution as Exhibit B.

7. The Bernards Township Sewerage Authority may terminate this contract if contractor does not fulfill the services as outlined in the Bid Specification, upon 5 days written notice via certified mail.
8. The work contemplated under the Contract shall be completed within **60** days of the issuance of the Notice to Proceed.
9. The Contractor shall commence the work not later than ten (10) calendar days after the owner has given the Notice to Proceed Date to the Contractor in writing.
10. The completion time period shall include, but not be limited to, the time necessary to prepare shop drawings, to order, process, and deliver all equipment and materials, to obtain necessary permits and approvals, to perform the proper installation contemplated under this Contract and all else necessary and incidental in connection with the performance of this Contract.
11. The Contractor shall report directly to the Owner's construction management consultant, who will be the Bernards Township Sewerage Authority contact for all phases of this project.
12. If the Contractor fails to complete the work within the specified time plus extensions, the Contractor shall be responsible to the Bernards Township Sewerage Authority for liquidated damages in the sum of \$500.00 per day for every day thereafter until the completion and acceptance of the work. Such liquidated damages shall not be considered as a penalty. The Bernards Township Sewerage Authority shall deduct and retain out of any money due or to become due herein to Contract the amount of the liquidated damages.
13. In accordance with bid specifications, if the Contractor, upon notification by the Bernards Township Sewerage Authority, fails to execute the contract prepared by the Authority attorney within 10 days of such notification with the Bernards Township Sewerage Authority, the Authority may rescind the award of the bid to the Contractor and award the contract to another bidder, and shall have the right to proceed against the guaranty accompanying the bid.

I agree to the terms as stated in this Resolution and by signing this document, I am committed to follow all terms of this award.

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Salvatore Perri, President  
National Water Main Cleaning Company

**Explanatory Statement**

This resolution awards a contract for the Harrison Brook and Annin Road CCTV inspection project as part of the Authority's capital plan.

Thomas Timko, Authority Director

**CFO CERTIFICATION**

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available for the above referenced purchase in the not to exceed amount of \$224,108.60. Monies are available in the 2020 Sewerage Authority Capital Budget; line account # C-01-20-SEW-A01.

Date: January 7, 2022



Sean McCarthy, Chief Financial Officer

**PURCHASING CERTIFICATION**

I hereby certify that I have prepared this resolution and reviewed it for accuracy.



*Francis J. Decibus  
For Purchasing Cert.*

Francis J. Decibus, QPA, RPPO  
Purchasing Agent

Date: January 7, 2022

Agenda and Date Voted: January 11, 2022

**CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Sewerage Authority on 01/11/2022.

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Thomas Timko, Authority Director



*Bernards Township Sewerage Authority Resolution*

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**Resolution # 2208  
In Recognition of Outstanding Service to Joan Bannan**

**WHEREAS, Joan Bannan** has given innumerable hours to our Sewerage Authority and to the citizens of the Township of Bernards, and rendered immeasurable service as a member of the Bernards Township Sewerage Authority for three years from January 2, 2019 to January 31, 2022; and

**BE IT RESOLVED** by the Bernards Township Sewerage Authority in the County of Somerset that in recognition of the three years of faithful service by Joan Bannan, the Bernards Township Sewerage Authority extends their deepest appreciation and sincerest gratitude on behalf of all the residents, Authority staff and the officials of the Sewerage Authority,

**AND BE IT FURTHER RESOLVED**, that this Authority extends to Joan Bannan its very best wishes for health, happiness and continued success; and finally

**BE IT RESOLVED**, that this citation of her service be inscribed at length on the minutes of this Authority meeting, held on the 11th day of January in the year 2022, and that a suitable copy thereof, signed by the members of the Sewerage Authority and attested by the Authority Director, with the corporate seal of the Bernards Township Sewerage Authority thereunto affixed, be presented to Joan Bannan.

Agenda and Date Voted: 01/11/2022

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Kevin Orr, Chairperson

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John Crane, Member

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Janice Fields, Member

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Andrew McNally, Member

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Attest: Thomas Timko  
Authority Director