

**BERNARDS TOWNSHIP SEWERAGE AUTHORITY  
MEETING MINUTES  
AUGUST 11, 2020**

**CALL TO ORDER**

The chairperson called the meeting to order at 6:30 PM. Those assembled saluted the flag and the chairperson read the open public meeting statement in accordance with the law.

**ROLL CALL**

**Present:** Fields, Harris, Orr  
**Absent:** Esposito, Pavlini  
**Also Present:** Director Timko, Attorney Melissa Reilly, Mott MacDonald Peter Kosick, Flett Exchange Michael Flett, Plant Foreman Johnny Rodriguez

**APPROVAL OF MINUTES**

Motion by Harris, second Fields to approve the Regular Meeting Minutes of July 14, 2020.

**All in favor; motion carried.**

**CORRESPONDENCE**

2<sup>nd</sup> Quarter Flow Report-There has been below average rainfall through the spring resulting in lower flows.

**PUBLIC COMMENT**

Todd Edelstein, Riverside Drive-asked about wearing masks

**Motion to amend the agenda to include SREC discussion item**

Motion by Fields, second Harris to amend the agenda.

**All in favor; motion carried.**

**ACTION/DISCUSSION ITEMS**

**a. Discussion-SREC**

Michael Flett from Flett Exchange received three bids. His recommendation is to select PSE&G at \$228.00 which is \$3.00 above the current market price for a two-year contract. Members are in favor of moving forward with the recommendation of PSE&G.

**b. Discussion-2021 Draft Budget**

Timko gave an overview of the budget to members. The budget was cut by 5.46% this year and we are meeting our surplus goals with this budget. We are not recommending a rate increase this year. Cyber security has increased in the operating and capital budget because we are spending more and more on cybersecurity every year. Timko gave a summary of upcoming capital projects. Any money that is not used in Capital is put back into surplus. The budget introduction will be at the September meeting.

**c. Resolution #2053 Fenwick LLC Allocation**

Motion by Fields, second Harris to approve Resolution #2053.

**ROLL CALL**

**Aye:** Fields, Harris, Orr

**Nay:**

**Motion Carried**

**d. Resolution #2054 North American Pipeline CO #1 (9,691.66)**

Motion by Harris, second Fields to approve Resolution #2054.

**ROLL CALL**

**Aye:** Fields, Harris, Orr

**Nay:**

**Motion Carried**

**e. Resolution #2055 Suburban East Oak & Stonehouse I&I \$119,960**

Motion by Fields, second Harris to approve Resolution #2055.

**ROLL CALL**

**Aye:** Fields, Harris, Orr

**Nay:**

**Motion Carried**

**f. Resolution #2056 534 Lyons Rd-Dominos Grease Trap Waiver**

Motion by Fields, second Harris to approve Resolution #2056.

**ROLL CALL**

**Aye:** Fields, Harris, Orr

**Nay:**

**Motion Carried**

**g. Resolution #2057 Regulations – connection waivers and variations**

Motion by Harris, second Fields to approve Resolution #2057.

**ROLL CALL**

**Aye:** Fields, Harris, Orr

**Nay:**

**Motion Carried**

**h. Resolution #2058 Co-op purchase - lawnmower**

Motion by Fields, second Harris to approve Resolution #2058.

**ROLL CALL**

**Aye:** Fields, Harris, Orr

**Nay:**

**Motion Carried**

**i. Resolution #2059 Join Houston-Galveston Area Council (H-GAC) Co-op**

Motion by Fields, second Harris to approve Resolution #2059.

**ROLL CALL**

**Aye:** Fields, Harris, Orr

**Nay:**

**Motion Carried**

## OPERATOR'S REPORT

August 2020 Meeting

July 2020 Report

### FLOWS

Total Flow	40,990,000	Gallons
Average Flow	1,322,000	Gallons
Maximum Flow	2,659,000	Gallons
Minimum Flow	1,013,000	Gallons

## OPERATION

Lab data unavailable at the time of this report. July data will be included in August 2020 operator report.

### Remarks

Hypochlorite Used: 800 Gals. Sulfur Dioxide Used: 712 Lbs. Alum Used: 5980 Gals.

Caustic Used: 0 Gals. Total Precipitation 6.64 Inches. Effluent reuse 7.898mg

### Comments

Routine work and samples completed. Ran gens at pump stations and plant. Checked Pleasant Valley Pump Stations (**requested by DEP enforcement agent**), BRI run, Checked drives, tanks, gens and vehicles. Checked all syphons, checked Barons and checked Jamestown Rd., changed carbon E. Oak, Juniper way, Fieldstone and MVR, flushed fieldstone force main, exercised valves at pump stations, exercised sluice gates and valves at plant, cleaned probes at stations, landscape stations, repaired service water screens, grease trap inspections, cleaned wet wells, plant oil changes, exercised electric valves at Stonehouse, re-lining of King George sewer main completed on 7/30/2020,

### TV inspection:

E Ash St, Vail Terrace, Kinnan Way, Flintlock Ct, Spencer DR,

### Jetted:

Storm sewer at Winding Ln and King George Rd for DPW,

### Manhole inspections:

None

### Customer Service:

None requested

### SAFETY

See attached report submitted by Brian Thornton

## PROJECTS

**RAS/WAS:** Electrician was on site 7/30/2020 working on punch list.

**Plant Generator Phase 2:** Chris Wohlleb set up a phone preconstruction meeting for 8/4/2020 at 10am. Nick Bordner from Reuter Hanney was on site 7/30/2020 to walk through generator site.

**Plant Office Computer Upgrade:** Emailed Adam Girnder for updates on 7/24/2020. He said that Lomelo needs to complete their work before he can continue.

**Security communication upgrade:** Albert installed conduit and line from new equipment in the pump room to the copy room on 7/22/2020.

**East Oak St. force main Rehab.** Preconstruction meeting held at the plant on 7/21/2020.

**Smoke Testing:** final report submitted to Director.

**Raw Sewerage wet well piping:** Budget request in 20201 budget.

**Dewey Meadow Village Redevelopment:** BTSA working with contractor.

**King George Rd Main Re-Lining:** Re-lining of King George Rd sewer line completed on 7/30/2020.

### **July 2020 Monthly Safety Report**

Continued following implemented COVID-19 precautions, limited contact, use of facemasks, increased hygiene practices, social distancing, sign-in sheet for visitors and deliveries. We are back at full staff maintaining COVID-19 safeguards.

Monthly safety inspections were completed.

Conducted weekly storm drain inspections.

Completed all monthly checks on fire extinguishers, lights, emergency lighting, exit signs, emergency showers and eye wash stations.

Exercised plant gens and valves

The staff received confine space training, and fit testing.

No Accidents

Lost time no accidents 305days (Plus July 31 days).

#### **RESOLUTION #2060 – Approval of Bill List Dated: August 11, 2020 - \$171,592.33**

Motion by Fields, second Harris to approve Resolution #2060 Bill List Dated August 11, 2020 - \$171,592.33.

#### **ROLL CALL**

**Aye:** Fields, Harris, Orr

**Nay:**

**Motion Carried**

#### **MEMBER/STAFF COMMENTS**

Members thanked staff and public.

**ADJOURNMENT**

Motion by Harris, second Fields, to adjourn at 7:35pm.  
**All in flavor; motion carried.**

Respectfully submitted,

Susan Long