

**TOWNSHIP OF BERNARDS
BOARD OF HEALTH
REGULAR MEETING MINUTES
NOVEMBER 12, 2020**

Call To Order

Board President Dr. John Salaki called the meeting to order at 6:00PM at One Collyer Lane, Basking Ridge, NJ and read the open public meetings statement in accordance with the law.

Roll Call

Present: Jennifer Asay (via phone), Dr. Mona Birk (via phone, 6:16PM), Karen Ellis, Joan Harris, (via phone), Dr. Christopher Hunt (via phone), Dr. Elizabeth Korn (via phone), Dr. John Salaki

Also Present: Lucy A. Forgione, Health Officer; Attorney Paula J. DeBona, Esq.; Deirdre Vogel, Recording Secretary, Todd Edelstein of Riverside Drive, Basking Ridge

Public Comment: Todd Edelstein commented that there was no flag salute.

Staff Comment:

Approval of Minutes

The minutes from the September 17, 2020 Regular Meeting were reviewed and approved with a motion by Dr. Korn, seconded by Karen Ellis.

Roll Call: Jennifer Asay – Yes, Dr. Birk – Yes, Karen Ellis – Yes, Joan Harris – Abstain, Dr. Hunt – Yes, Dr. Korn – Yes, Dr. Salaki – Yes

The minutes from the September 17, 2020 Executive Session Meeting were reviewed and approved for content only with a motion by Karen Ellis, seconded by Dr. Hunt.

Roll Call: Jennifer Asay – Yes, Dr. Birk – Yes, Karen Ellis – Yes, Joan Harris – Abstain, Dr. Hunt – Yes, Dr. Korn – Yes, Dr. Salaki – Yes

Health Educator Reports & Health Officers Reports – September & October 2020

The Health Educator Reports & Health Officers Reports were reviewed and discussed.

A motion to approve the Health Educator Reports & Health Officers Reports was made by Karen Ellis, seconded by Dr. Hunt. All were in favor.

New Business:

RESOLUTION 10:20 – Interlocal 3-Year Contracts

Resolution 10:20 was discussed.

Motion to accept Resolution 10:20 was made by Mona Birk, seconded by Joan Harris.

Roll Call: Jennifer Asay – Yes, Dr. Birk – Yes, Karen Ellis – Yes, Joan Harris – Yes, Dr. Hunt – Yes, Dr. Korn – Yes, Dr. Salaki – Yes

RESOLUTION 11:20 – Recognition of Dr. Erno Hollo for 30 Years of Service to the Bernards Township Community

The resolution was read in full by Dr. Salaki.

Motion to accept Resolution 11:20 was made by Karen Ellis, seconded by Dr. Hunt.

Roll Call: Jennifer Asay – Yes, Dr. Birk – Yes, Karen Ellis – Yes, Joan Harris – Yes, Dr. Hunt – Yes, Dr. Korn – Yes, Dr. Salaki – Yes

New Grant Application – Strengthening Local Public Health Capacity

Lucy Forgione applied for a new Grant which will enable the hiring of staff for community outreach, education and contact tracing for vulnerable populations.

Old Business: None

Staff Comment: Lucy Forgione thanked Joan Harris, Pat Monaco and the Township Committee for recognition of her many hours during Covid.

Board Comment: All the Board members thanked Lucy for all her hard work. Dr. Salaki commented that the health reports sent out by Kate are well done, informative and the subject matter is very timely. Dr. Birk shared the news that December would be her last meeting as she is resigning from the board due to moving out of state.

Public Comment: Todd Edelstein commented on Covid 19 positive case postings.

There being no further business to discuss, a motion was made by Jennifer Asay, seconded by Karen Ellis to adjourn the meeting at 7:05PM. All were in favor.

Respectfully submitted,

Deirdre Vogel, Meeting Secretary

**Health Education / Youth Services Coordinator Report
November 2020**

Clinics/ Screening Programs

- November 4: Seasonal Flu Shot Clinic at the Bernardsville Library: 17 people were immunized against 2020-2021 Seasonal Flu.
- Next Flu Shot Clinic set up for December 9.
- Radon Detection: Confirmed receipt of Radon Detection Kit grant NJDEP, Bureau of Environmental Radiation

Municipal Alliance/Youth Services Commission

- Meeting for November canceled due to Election Day.
- Grant Cycle for July 2021-June 2022 paused due to DEDR collection.
- Youth Services Commission Annual Grant accepted by Somerset County for REACH and Viking Yoga. Grant will go into effect January 2021.

Ridge Education Action & Community Health

- Met virtually on November 10th for training with LMTI and in-person on November 23rd for annual Thanksgiving "RAADsgiving" celebration in accordance with social distancing guidelines.
- Moving forward the REACH Instagram will focus on "Mental Health Mondays", "Wellness Wednesdays" and "Flashback Fridays". Posts will also include member takeovers and other important events.

Covid-19 Mitigation:

- November 2: Webinar: Coronavirus Virus Prevention Network Vaccine
- November 10: Webinar: Vaccine Development and Vaccine Acceptance
- November 17: SCHOA conference call on vaccination procedure for COVID-19
- November 19: NJ Hospital Association & DOH Webinar on Rapid Testing program in Long-Term Care using *Binax* rapid test.
- November 25: Distribution and Administration Plan for COVID-19 Vaccine : Commissioner Persichilli
- Remainder of time has been spent talking to multiple schools, nurses, parents, funeral, sports, senior housing, pre-schools, businesses, etc. about Covid-19 infections and close contacts advising them who, when, and how isolation and quarantine must take place. We study guidance daily as it changes and attend conference calls on Covid-19 mitigation and procedures to implement with various community health partners and the NJDOH.
- Set-up PCR Testing for December 3 working with *WellCare* lab. Additional dates for testing being investigated.
- Designed and maintained system to document exposed/positive in schools.
- Daily COVID-19 NJ Office of Local Public Health calls.

Respectfully Submitted,



Lucy A. Forgione

Health Officer/Director of Health

December 3, 2020

BT 12/2020

Upcoming Events:

December 3

PCR Testing WellCare

Pleasant Valley Park

December 9

Seasonal Flu Shot Clinic

BTCC

HEALTH OFFICER'S REPORT

November, 2020 Bernards Township

TYPE OF WORK	WORK DATE	LOCATION/EXPLAIN	BLOCK	LOT	WORK TIME	WORK STATUS	STAFF INITIAL
A/DATA ENTRY LEAD	11/30/2020	HEALTH DEPARTMENT monthly LeadTrax data entry; checked daily			1.0	C	TC
ACO/RABIES CLINIC	11/14/2020	SOUTH FINLEY AVENUE Rabies Clinic (Michelle, Kate, Katie, Jody)			4.0	S	MS
COMMUNICABLE DISEASE INVESTIGATION	11/02/2020	HEALTH DEPARTMENT			3.0	C	ND
	11/04/2020	SOUTH FINLEY AVENUE covid 19 investigations			2.0	C	ND
	11/04/2020	HEALTH DEPARTMENT Covid-19 related			10.0	C	LF
	11/09/2020	MARTINSVILLE ROAD Covid-19 related			1.50	IP	TC
	11/11/2020	HEALTH DEPARTMENT Covid-19 related			15.0	C	LF
	11/18/2020	HEALTH DEPARTMENT Covid-19 related			10.0	C	LF
	11/30/2020	HEALTH DEPARTMENT Covid-19 related			15.0	C	LF
COMPLAINT/PUBLIC HEALTH	11/11/2020	MARTINSVILLE ROAD Covid-19 related			1.50	AB	TC
F/CH 24	11/13/2020	DEANS NATURAL FOOD MARKET Covid-19 guidelines discussed			1.50	S	SR
I/REC BATHING	11/11/2020	THE FELLOWSHIP CLUB			1.0	S	ND
I/SOILS, ALT	11/06/2020	DEER RIDGE ROAD	11002	23	1.0	IP	TC
	11/09/2020	DEER RIDGE ROAD	11002	23	1.0	FC	TC
MEETING	11/19/2020	WHITENACK ROAD with engineer to discuss wetlands	4601	10	1.0	C	TC
A/PLAN REV/SEPTIC-NEW	11/23/2020	RIVER FARM LANE	4701	2.10	1.0	IP	TC
A/SEPTIC-AS-BLT-ALT EXP	11/09/2020	LIBERTY CORNER ROAD	7301	33	0.50	FC	TC
I/SEPTIC, ALT ATU	11/05/2020	SUNSET LANE	11601	17	1.0	FC	TC
	11/13/2020	LONG ROAD	11501	14	1.0	FC	SR
Admin Time Total		Work For Town Total		Total time in Hours		Fees Collected	
382.86		72		454.86		\$ 1,674.00	

KEY: A/Admin.Work; F/Food Inspection; I/Field Inspection; Plan Rev/Plan Review
STATUS: AB-Abated; AP-Approved; CS-Conditionally Satisfactory; FC-Field Complete;
IP-In Progress; S-Satisfactory; UF-Unfounded; US-Unsatisfactory; C-Complete; CL-closed; GS-Gold standard
Admin key code: phone calls, emails, filing, scheduling, OPRA requests, CDRSS, reports
Date Printed: 12/2/2020
Printed By: Tricia Cowell

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 Basking Ridge, NJ 07920
 P. 908.204.3070 F. 908.204.3075
 www.bernardshealth.org

Contractual Health Agency for:
 Bernards Township
 Bernardsville Borough
 Chester Borough
 Long Hill Township

ANIMAL CONTROL OFFICER'S REPORT

November, 2020 Bernards Township

TYPE OF WORK	WORK DATE	LOCATION/EXPLAIN	WORK TIME	WORK STATUS	STAFF INITIAL	
ACO/CAT	11/02/2020	BRAH Follow up re: medical care needed for injured kitten	1.0	IP	MS	
	11/04/2020	LAKE ROAD Trapping cat/kittens	1.0	IP	MS	
	11/05/2020	LAKE ROAD Trapping cat/kittens	1.0	IP	MS	
	11/06/2020	LAKE ROAD Trapping cat/kittens	1.0	IP	MS	
	11/09/2020	LAKE ROAD Follow up w/ resident re: trapping	0.50	S	MS	
	11/09/2020	OAK RIDGE ROAD Advice re: cat in tree	0.50	S	MS	
	11/09/2020	OLD ARMY ROAD Kitten adoption	1.0	S	MS	
	11/10/2020	OAK RIDGE ROAD Cat in tree - requested Fire Department assist	1.0	S	MS	
	11/17/2020	LYONS ROAD Trapping kittens/Cat	1.50	IP	MS	
	11/19/2020	LAKE ROAD Trapping kittens/cat	1.50	IP	MS	
	11/20/2020	LAKE ROAD Trapping kittens/cat	1.50	IP	MS	
	11/20/2020	GOLTRA DRIVE Advice re: cat on property	1.0	S	MS	
	11/20/2020	WILLOW STREET Follow up re: cat on property	0.50	S	MS	
	11/23/2020	LAKE ROAD Trapping kittens/cat	1.50	IP	MS	
	11/24/2020	LAKE ROAD Trapping for kittens/cat	1.0	IP	MS	
	11/25/2020	LAKE ROAD P/U Supplies	0.50	FC	MS	
	ACO/DOG	11/01/2020	WALDEN PLACE PD request to pick up dog at large (Kate)	4.0	FC	MS
		11/02/2020	NEWELL DRIVE Complaint re: dog off leash. Follow up w/owner of dog.	1.0	S	MS
		11/03/2020	WOODWARD LANE Follow up in person re: dog living in unsanitary conditions.	1.0	FC	MS
		11/04/2020	SOUTH FINLEY AVENUE General, Licensing	7.0	S	MS
11/09/2020		MARTINSVILLE ROAD Call from PD - remove dog from vehicle - transport to kennel	1.0	FC	MS	
11/10/2020		NEWELL DRIVE Complaint re: dog off leash while walking	0.50	IP	MS	
11/13/2020		NEWELL DRIVE Complaint re: dog off leash / responded and addressed in person	1.0	FC	MS	
11/13/2020						

		RANKIN AVENUE	1.0	FC	MS
		Assist resident looking for lost dog / dog located			
	11/16/2020	HARRISON BROOK DRIVE Call from PD - Dog back to owner (Kate)	4.0	FC	MS
	11/17/2020	BERKELEY CIRCLE Review PPD agreement	1.0	IP	MS
	11/20/2020	BERKELEY CIRCLE Resident called re: neighbors dog coming back in town	1.0	S	MS
	11/24/2020	MEEKER ROAD Calls from PD - Dog at large - Unable to Locate	1.0	FC	MS
ACO/GENERAL	11/02/2020	SOUTH FINLEY AVENUE Licensing, covid time report, general	5.0	S	MS
	11/03/2020	SOUTH FINLEY AVENUE A-Frames for Rabies Clinic	1.0	S	MS
	11/03/2020	SOUTH FINLEY AVENUE General, Licensing	6.0	S	MS
	11/05/2020	SOUTH FINLEY AVENUE General, Licensing, Covid 19 updates, Dr. Hollo resolution	7.0	S	MS
	11/06/2020	SOUTH FINLEY AVENUE General, Licensing, Covid 19 updates	7.0	S	MS
	11/09/2020	SOUTH FINLEY AVENUE General, Licensing	3.50	S	MS
	11/10/2020	SOUTH FINLEY AVENUE Licensing, Complete resolution, Welcome licensing letters	4.0	S	MS
	11/11/2020	HEALTH DEPARTMENT General, Licensing, Welcome licensing letters	4.50	S	MS
	11/12/2020	SOUTH FINLEY AVENUE Welcome licensing letters	1.50	S	MS
	11/12/2020	HEALTH DEPARTMENT General, Licensing	4.0	S	MS
	11/13/2020	SOUTH FINLEY AVENUE Prep for Rabies Clinic, Licensing, General	5.0	S	MS
	11/16/2020	HEALTH DEPARTMENT Licensing	8.0	S	MS
	11/17/2020	HEALTH DEPARTMENT Contract Tracing Covid 19	3.50	S	MS
	11/19/2020	SOUTH FINLEY AVENUE General	3.0	S	MS
	11/20/2020	SOUTH FINLEY AVENUE General, Covid 19 updates	4.0	S	MS
	11/23/2020	HEALTH DEPARTMENT General, Licensing, Covid 19 Updates, Covid 19 Contract Tracing	5.0	S	MS
	11/24/2020	SOUTH FINLEY AVENUE End of year licensing, general	5.0	S	MS
	11/25/2020	HEALTH DEPARTMENT Front Office Coverage	5.50	S	MS
	11/30/2020	SOUTH FINLEY AVENUE Licensing, General, Front Office	8.0	S	MS
ACO/PICK UP/DROP OFF MATERIAL	11/17/2020	BERNARDS TWP Remove A-Frames from Roadways	1.0	FC	MS
	11/17/2020	SOUTH FINLEY AVENUE Remove rabies clinic supplies from van	1.0	S	MS
ACO/RABIES CLINIC	11/14/2020	SOUTH FINLEY AVENUE Rabies Clinic (Michelle, Kate, Katie, Jody)	4.0	S	MS

ACO/TRAINING	11/09/2020	LYONS ROAD Follow up re: report of fox w/mange	0.50	S	MS
	11/19/2020	SOUTH FINLEY AVENUE SDL/Township Training for Website	2.0	S	MS
ACO/WILD ANIMAL	11/09/2020	BERKELEY CIRCLE Advice re: raccoon on property	0.50	S	MS
	11/09/2020	ASPEN ROAD Advice re: bear seen in area	0.50	S	MS
	11/10/2020	SOCIETY HILL 2 Fox behavior - educational material sent to Association Manager	1.0	S	MS
	11/11/2020	GALLOPING HILL ROAD Advice to resident re: fox on property	0.50	S	MS
	11/11/2020	LYONS ROAD Trapping sick/injured fox	1.0	IP	MS
	11/12/2020	LYONS ROAD Trapping sick/injured fox	1.0	IP	MS
	11/13/2020	LYONS ROAD Trapping Sick/Injured Fox	1.0	FC	MS
	11/19/2020	AMHURST MEWS Advice re: bear	0.50	S	MS
	11/19/2020	MAYFLOWER DRIVE Advice re: squirrel in attic	0.50	S	MS
	11/19/2020	MANOR DRIVE Advice re: fox on property	0.50	S	MS
	11/19/2020	PENNS WAY Advice re: fox on property	0.50	S	MS
	11/23/2020	POTOMAC DRIVE Request to remove 2 raccoons from stairwell.	1.0	FC	MS
	11/24/2020	MARTINSVILLE ROAD Remove raccoon from window well	1.0	FC	MS

	Work For Town Total	Total Time in Hours
Totals:	148	154.5

KEY: A/Admin. Work; F/Food Inspection; I/Field Inspection; Plan Rev/Plan Review
STATUS: AB-Abated; AP-Approved; CS-Conditionally Satisfactory; FC-Field Complete;
IP-In Progress; S-Satisfactory; UF-Unfounded; US-Unsatisfactory; C-Complete; CL-closed
Admin key code: phone calls, emails, filing, scheduling, OPRA requests, CDRSS, reports
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Chester Borough
Long Hill Township
Mendham Borough
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TO: Bernards Township Board of Health
From: Lucy A. Forgione, Registrar of Vital Statistics
Subject: Registrar's Report - Month of Nov 2020
Date: December 3, 2020

Following is a report of the activities of the office of the Registrar of Vital Statistics.

Issued:	<u>0</u>	Birth Certificates
	<u>24</u>	Marriage Certificates
	<u>3</u>	Marriage Licenses
	<u>0</u>	Civil Union Certificates
	<u>0</u>	Civil Union Licenses
	<u>2</u>	Death Certificates
	<u>0</u>	Domestic Partnership Certificates
Fees Collected:	<u>\$604.00</u>	
Births in Township	<u>0</u>	
Marriages in Township	<u>11</u>	
Deaths in Township	<u>7</u>	(in Lyons V.A.) <u>2</u>