

Permit Guide for Solar Photovoltaic Systems

-Submit a completed Construction Permit Application: **UCC FORMS PRINTED FROM THE INTERNET OR COPIES OF UCC FORMS MUST BE SUBMITTED SIGNED AND SEALED AS REQUIRED. UCC FORMS MUST LEGIBLE AND NOT HAVE OFFICE ONLY SECTIONS BLACKED OUT**

[] [Construction Permit Application Folder](#)

[] [Building Subcode Technical Section](#)

[] [Electric Subcode Technical Section](#)

[] [Fire Subcode Technical Section](#)

-Submit payment of **\$50.00** payable to **“Bernards Township”** for **Zoning Permit (ground mounted systems only)**. *(No Separate form required)*

- **Plan Review Fee** is due before we can process any applications. You will receive an email with the amount due. Payment can be made by cash, check, or money order payable to Bernards Township.

-Submit **3 copies** of property survey (**Ground Mounted Only**) showing location of Solar Panels.

- If your project is subject to a Home Owners Association review, a copy of the HOA approval must be included with your Construction Permit Application.

-Submit **2 copies** each of manufactures specs and signed/sealed plans

For Solar Photovoltaic Systems: Indicate **KW** of System, **AMP** size of Subpanel and any additional components as installed.

Rough Electric Inspection is REQUIRED for ALL Solar Projects prior to installation of panels. Inverters, Disconnects, Wiring, Piping, Grounding, Rapid Shut Down, etc. need to be visible.

Questions??? Please contact:

Building Subcode Official, Stephen Mahoney (908) 204-3027

Electrical Subcode Official, Roger Vanderhoof (908) 204-3025

Zoning Officer, Nancy Koederitz (908) 204-2507

*****AT THE COMPLETION OF THE JOB, A CERTIFICATE OF APPROVAL IS SENT VIA EMAIL ONLY. INCLUDE AN EMAIL ADDRESS FOR BOTH THE PROPERTY OWNER & CONTRACTOR*****

REVISED-April 1, 2022

Bernards Township Code Enforcement, 277 S Maple Ave, Basking Ridge, NJ 07920