

Guide for Adding or Converting Fireplaces & Woodstoves-Residential

*****AT THE COMPLETION OF THE JOB, A CERTIFICATE IS SENT VIA EMAIL ONLY.
INCLUDE AN EMAIL ADDRESS FOR BOTH THE PROPERTY OWNER & CONTRACTOR*****

INSTALLATION OF BRAND-NEW FIREPLACE OR WOODSTOVE:

UCC FORMS PRINTED FROM THE INTERNET OR COPIES OF UCC FORMS MUST BE SUBMITTED SIGNED AND SEALED AS REQUIRED. UCC FORMS MUST LEGIBLE AND NOT HAVE OFFICE ONLY SECTIONS BLACKED OUT

- [] [Construction Permit Application Folder](#)
- [] [Building Subcode Technical Section](#) (if applicable)
- [] [Electric Subcode Technical Section](#) (if applicable)
- [] [Mechanical Subcode Technical Section](#) (if applicable)
- [] Submit **2 copies** of manufacturer specs or signed/sealed design professional details.
- [] Submit **2 copies** of ***Gas Riser Diagram if applicable. (See attached)

****CSST INSTALLATIONS:**

The following is required for permit applications whether the installation involves new install or extension of existing that includes CSST piping:

1. *A copy of the installer's certification from the manufacturer for the installation of CSST.*
2. *An electrical permit is required for the bonding of the CSST*

[] Submit **3 copies** of property survey showing location of chimney and/or firebox if it extends outside current footprint of structure and include payment of \$50.00 for Zoning Permit Fees payable to "Bernards Township".

[] If your project is subject to a Home Owners Association review, a copy of the HOA approval must be included with your Construction Permit Application.

CONVERTING WOOD FIREPLACE TO WOODSTOVE:

UCC FORMS PRINTED FROM THE INTERNET OR COPIES OF UCC FORMS MUST BE SUBMITTED SIGNED AND SEALED AS REQUIRED. UCC FORMS MUST LEGIBLE AND NOT HAVE OFFICE ONLY SECTIONS BLACKED OUT

- [] [Construction Permit Application Folder](#)
- [] [Mechanical Subcode Technical Section](#)
- [] Submit **2 copies** of manufactures specs on woodstove.
- [] Submit [Chimney Certification](#).

[] If your project is subject to a Home Owners Association review, a copy of the HOA approval must be included with your Construction Permit Application.

CONVERTING WOOD FIREPLACE TO GAS:

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- [] [Construction Permit Application Folder](#)
- [] [Electric Subcode Technical Section](#) (if applicable)
- [] [Mechanical Subcode Technical Section](#)
- [] Submit **2 copies** of manufactures specs on gas log set or fireplace insert.
- [] Submit **2 copies** of ***Gas Riser Diagram. (See attached)

****CSST INSTALLATIONS:**

The following is required for permit applications whether the installation involves new install or extension of existing that includes CSST piping:

1. *A copy of the installer's certification from the manufacturer for the installation of CSST.*
2. *An electrical permit is required for the bonding of the CSST*

[] Submit [Chimney Certification](#).

[] Submit copy of receipt that chimney has been swept. (unless chimney will be lined)

[] If your project is subject to a Home Owners Association review, a copy of the HOA approval must be included with your Construction Permit Application.

GAS PIPING

The installation of all gas piping shall comply with each IFGC and /or IFGS standard as set forth in accordance to the **International Fuel Gas Code 2018**.

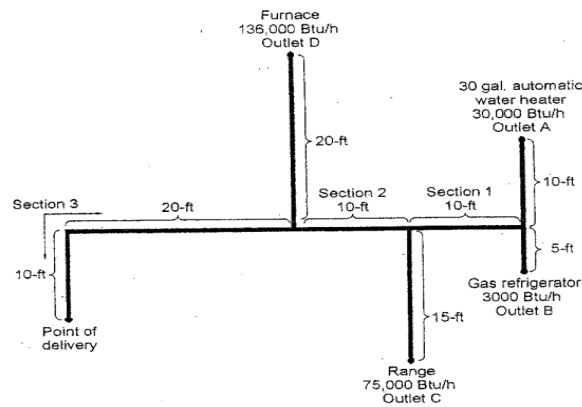
No Permit Application will be accepted without a riser diagram of the gas piping system. (The length of pipe from the point of delivery to the most remote outlet and all branch outlets.) Also include the total **BTU** rating of each appliance and indicate on the drawing **all pipe type & sizes**.

CSST INSTALLATIONS:

The following is required for permit applications whether the installation involves new install or extension of existing that includes CSST piping:

1. A copy of the installer's certification from the manufacturer for the installation of CSST.
2. An electrical permit is required for the bonding of the CSST

Example:



Bonding of CSST can be done to any of the following locations:

1. Cold Water Meter
2. Ground Rod
3. Footing Bond
4. Electric Panel*

*Not Recommended

