

**Bernards Township Pool Commission Minutes**  
**March 4, 2024 – 7:00 PM**  
**Municipal Building, 1 Collyer Lane, Basking Ridge, NJ**  
**Approved, April 22, 2024**

1. CALL TO ORDER – Jen Gander called the meeting to order at 7:02 pm.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

Members Present: Caitlin Annese, Gary Baumann, Amanda Hughes, Shannon Liles, Barbara Madaio, Michael Read, Deborah Smith, Michael Storms, Brandon Vollmuth

Members Absent:

Non-members Present:

Jennifer Gander, Director, Parks & Recreation  
Sean O’Grady, Assistant Director, Parks & Recreation  
Kelly Kellaway, Pool Secretary

4. RE-ORGANIZATION
  - A. Outline of Pool Commission Responsibilities—J. Gander reviewed the responsibilities and expectations of the Pool Commission.
  - B. Nominations for 2024 Chairperson—B. Madaio nominated D. Smith for Chairperson and D. Smith second the motion. All in favor, motion passed.
  - C. Nominations for 2024 Deputy Chairperson— M. Storms nominated B. Madaio for Deputy Chairperson and D. Smith second the motion. All in favor, motion passed.
  - D. Approval of By Laws for 2024—D. Smith wanted to add to the by laws that alternates vote in absence of regular members. Motion to approve with suggested change was made by G. Bauman and seconded by B. Madaio. All in favor, motion passed.
5. APPROVAL OF MINUTES
  - A. Motion to approve the 11-27-23 Pool Commission Meeting Minutes was made by B. Vollmuth and seconded by B. Madaio. Motion to approve:  
  
Aye: B. Madaio, D. Smith, M. Read and B. Vollmuth  
Abstain— M. Storms  
  
Motion passed.
6. CORRESPONDENCE
  - A. None.

## 7. REPORTS

- A. Membership and Revenue— J. Gander updated the Pool Commission members regarding the membership and revenue to date. The last day for in person, mail in renewals or to create a new account will be March 28, 2024. The online payment deadline is March 31, 2024. Weekly email reminders will be sent to those members who have not yet renewed, with daily email reminders sent the week leading up to the deadline.
- B. Replastering Project Update —J. Gander reported that construction paused in early December for the winter and should resume within the next couple of weeks with the warmer weather. The main pool plaster surface was completely removed, work will commence on repairs, new tile, replacement of broken skimmers followed by new plaster. Work is also in progress on the drain repairs for the water play area and installation of new perimeter drains.
- C. Seasonal Employment—S. O’Grady reported that all managers and supervisors will be returning this season. We have sent out applications to previous staff and are accepting new applications. Interviews for new applicants will take place in April.

## 8. PUBLIC COMMENT—None.

## 9. NEW BUSINESS

- A. None.

## 10. DISCUSSION ITEMS

- A. None.

## 11. COMMITTEE AND STAFF COMMENTS

- A. M. Storms asked about email communication to the membership on upcoming events. J. Gander reported we send out weekly newsletter throughout summer and post information on the Township’s website.
- B. M. Read commented regarding bugs on the volleyball courts the condition of the chairs. J. Gander reported that we will be ordering some replacement chairs for the upcoming season.
- C. B. Vollmuth commented that the snack shack has rotten wood and bees.
- D. A. Hughes asked when swim team information is released. J. Gander reported that the information is typically sent out in late April after the teams have attended the annual League meeting. Information from last year’s program, with a similar schedule, is available on the Township’s website.

## 12. MOTION TO ADJOURN—Motion to adjourn made by M. Read, seconded by M. Storms. All in favor, motion passed.

Meeting adjourned at 7:47 pm.

Respectfully submitted,  
Kelly Kellaway  
Recording Secretary