

Bernards Township Pool Commission Minutes
October 23, 2023 – 7:00 PM
Municipal Building, 1 Collyer Lane, Basking Ridge, NJ
APPROVED, November 27, 2023

1. CALL TO ORDER – Agnes Doucette called the meeting to order at 7:05 pm.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

Members Present: Agnes Doucette, Barbara Madaio, Deborah Smith, Michael Read, Michael Storms, Jr., Brandon Vollmuth

Members Absent: James Baldassare,

Non-members Present:

Jennifer Gander, Director, Parks & Recreation
Sean O’Grady, Assistant Director, Parks & Recreation
Kelly Kellaway, Pool Secretary

4. APPROVAL OF MINUTES

- A. Motion to approve the April 24, 2023 Pool Commission Meeting Minutes was made by B. Madaio and seconded by A. Doucette. All in favor; motion passed.

5. CORRESPONDENCE

- A. None.

6. REPORTS

- A. 2023 Membership and Revenue— J. Gander updated the Pool Commission members regarding the membership and revenue to date.
- B. 2023 Budget Status and Surplus Reports—J. Gander reviewed the current budget status and surplus report, including projections for future years. We will be utilizing all allocated capital funding as well as some operating budget funds for the upcoming resurfacing project. She recommended the Commission consider contracting to update the reserve study to determine if and annual allocation of \$65,000 is still sufficient for long term capital planning. At this time she recommends setting aside \$85,000 in 2024 until that time.
- C. Swim Team, Swim Lessons and Events—A. Doucette reported that the Swim Team had a great season and S. O’Grady reported that that swim lessons went well, although registration slightly lower this year compared to last year. J. Gander reported that the weekly Noodle Nights, annual float night, family event and member appreciation day all went well.

- D. Operations Wrap-Up—J. Gander reported that we had many repairs this season and have a few electrical issues we will be fixing in the off season to prevent future issues. S. O’Grady provided an update on staffing.
- E. Pool Resurfacing Update—J. Gander reported that the pool resurfacing bid will be awarded at the Township Committee meeting tomorrow night, at a total cost of \$465,000. The main pool will be replastered, with new tiles and coping. The water play area will also be replastered in addition to repair work for the underground return lines and the addition of a return line around the perimeter of the pool. The contractor will also be measuring the rise and depth of the diving area, to determine the options for future diving board replacement. Work will begin on Wednesday.

7. PUBLIC COMMENT—None.

8. NEW BUSINESS

- A. None.

9. DISCUSSION ITEMS

- A. 2024 Operating Budget—The Pool Commission reviewed and discussed the 2024 operating budget.
- B. 2024 Membership and Guest Fees—J. Gander referred to the surplus report and recommended increasing membership fees to generate an additional \$35,000 in revenue for 2024. The Commission discussed potential rate increases. Members also suggested we review ways to generate revenue outside of membership fee increases for future years. Fees will be finalized at the next meeting.
- C. 2024 Membership Policies—J. Gander asked the Pool Commission if there were any suggested changes to Membership Handbook. The Commission discussed the operating schedule.

10. COMMITTEE AND STAFF COMMENTS

- A. None.

11. MOTION TO ADJOURN—Motion to adjourn made by A. Doucette, seconded by B. Madaio. All in favor, motion passed.

Meeting adjourned at 9:06 pm.

Respectfully submitted,

Kelly Kellaway
Recording Secretary