

**Bernards Township Pool Commission Minutes**  
**September 26, 2022 – 7:00 PM**  
**Municipal Building, 1 Collyer Lane, Basking Ridge, NJ**  
**APPROVED October 24, 2023**

1. CALL TO ORDER – Agnes Doucette called the meeting to order at 7:03 pm.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

Members Present: Agnes Doucette, Widette Fox, Barbara Madaio Deborah Smith, Michael Storms

Members Absent: James Baldassare, Jr., Brandon Vollmuth

Non-members Present:

Jennifer Gander, Director

Kelly Kellaway, Pool Secretary

4. APPROVAL OF MINUTES

- A. Motion to approve the April 25, 2022 and May 9, 2022 Pool Commission Meeting Minutes was made by W. Fox and seconded by D. Smith. All in favor; motion passed.

5. REPORTS

- A. 2022 Membership and Revenue Report

- J. Gander updated the Pool Commission members regarding the membership and revenue to date.

- B. 2022 Budget Status and Surplus Reports

- J. Gander updated the Pool Commission members regarding the 2022 budget status and surplus reports. We finished the year with higher gate revenue than normal, largely due to several heat waves and very few rain closures.

- C. Swim Team, Swim Lessons, and Events

- The swim team was undefeated again this season. Swim lessons nearly sold out all classes. All events went well, and the additional noodle nights were well received.

- D. Operations Wrap-Up

- J. Gander commented on the challenges with very few available lifeguards in the last few weeks of the season. We are working on new recruitment and retention programs for the 2023 season.

6. PUBLIC COMMENT—None.

7. NEW BUSINESS—None.

## 8. DISCUSSION ITEMS

### A. 2023 Operating Schedule

- The Pool Commission discussed the operating schedule for 2023. Changing weekend hours to match our weekday eight-hour shifts will further assist with staffing issues. We had to rotate area closures due to lack of lifeguards on several weekends.

### B. 2023 Operating Budget

- The Pool commission discussed several changes to the 2023 operating budget including: mandatory minimum wage increases, bonus incentives and increased wages for lifeguarding staff, increased staff clothing costs and increased chemical costs. The budget will need to increase about \$50,000 for 2023.

### C. 2023 Membership and Guest Fees

- The Pool Commission discussed adjusting the early deadline and increasing membership, gate and swim team fees for 2023.

### D. 2023 Membership Policies

- J. Gander asked members to review and suggest possible changes at the next meeting. It was suggested that the weekday adult swim hours be adjusted in accordance with any operating hour adjustments.

## 9. COMMITTEE AND STAFF COMMENTS—None.

## 10. MOTION TO ADJOURN—Motion to adjourn made by A.Doucette, seconded by M. Storms. All in favor, motion passed.

Meeting adjourned at 8:26 pm.

Respectfully submitted,

Kelly Kellaway  
Recording Secretary