

**BERNARDS TOWNSHIP – POOL COMMISSION**

**REGULAR MEETING MINUTES**

**September 28, 2020 at 7:00PM**

**Warren Craft Meeting Room, Municipal Building, 1 Collyer Lane, Basking Ridge**

*All attendees must wear face coverings and remain 6 feet apart. The capacity limit for the room is 12 individuals. If we exceed that limit the meeting will take place outdoors.*

*APPROVED, October 26, 2020*

1. CALL TO ORDER—John Salaki, Jr. called the meeting to order at 7:00pm.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

**Members Present:**

Agnes Doucette  
Widette Fox  
Michael Luzzi  
John Salaki, Jr.  
Deborah Smith

**Members Absent:**

James Baldassare, Jr.  
Craig Wilson

**Non-Members Present:**

Jennifer Gander, Director  
Sean O'Grady, Assistant Director  
Kelly Kellaway, Pool Secretary

4. MINUTES
  - A. Approval of July 27, 2020 Meeting Minutes—Motion to approve the July 27, 2020 meeting minutes was made by A. Doucette and second by W. Fox as amended. All were in favor motion passed.
5. CORRESPONDENCE
  - A. None.
6. REPORTS
  - A. 2020 Revenue & Expenses—J. Gander reviewed the revenue and expenses to date.
  - B. Capital Improvement Projects—J. Gander reported that the pool has been winterized and covers will be placed shortly. All systems, including those not operational this season were inspected with winterization and no issues have been found. During the off season we will work on replacing

the soft surface in the baby pool/water play area. We are also working to detect and repair the leaks in the water play area and with plastering to follow.

7. PUBLIC COMMENT—None

8. NEW BUSINESS

A. None.

9. DISCUSSION ITEMS

- A. 2021 Operating Budget—J. Gander asked the Pool Commission members to review in preparation for final recommendation at the October meeting. Gander mentioned that the management staff have no major wish list items to include. The only significant increase recommended at this time is the mandator minimum wage increases for seasonal staff.
- B. 2021 Membership and Guest Fees—J. Gander asked the Pool Commission members to review in preparation for final recommendation at the October meeting. The commission discussed potential increases necessary to cover the revenue shortfall of 2020 and maintain operation moving forward while still planning for major capital improvement projects such as the resurfacing of the main pool.
- C. 2021 Membership Policies—J. Gander asked the Pool Commission members to review in preparation for final recommendation at the October meeting.

10. COMMITTEE AND STAFF COMMENTS

- A. D. Smith commented that she heard many people say they were so glad the pool opened this season and they were very appreciative. Mentioned the gate staff was very friendly but concerned about lifeguard surveillance in certain areas of the pool where children are jumping in.
- B. A. Doucette commented that the staff did a wonderful job this season. She would like to discuss in the future how we can retain children as members as they get older, potentially by adding facilities such as a basketball court.
- C. J. Salaki, Jr. wanted to know if we have thought about having an outside evaluator come in to train and evaluate the lifeguards pertaining to training drills. It was noted that we do hold several ins-service training drills throughout the season and this is one of the primary roles of the Lifeguard Supervisor position. He thought the Recreation Department did a great job opening and managing the pool this year and thanks everyone for their help and support.

11. ADJOURNMENT—Motion to adjourn made by W. Fox, seconded by M. Luzzi. All in favor, motion passed at 7:50PM.

Respectfully submitted,

Kelly Kellaway

Recording Secretary