

**BERNARDS TOWNSHIP – POOL COMMISSION
REGULAR MEETING DRAFT MEETING MINUTES**

**June 15, 2020 at 1:00PM
APPROVED, June 26, 2020**

1. CALL TO ORDER—John Salaki called the meeting to order at 1:02pm
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

Members Present:

James Baldassare, Jr.
Agnes Doucette (Arrive 1:04pm)
Widette Fox
Michael Luzzi
John Salaki, Jr.
Deborah Smith
Craig Wilson

Members Absent:

None

Non-Members Present:

John Biondi, Pool Manager
Jennifer Gander, Director
Sean O'Grady, Assistant Director
Kelly Kellaway, Pool Secretary

4. MINUTES
 - A. Approval of May 21, 2020 Meeting Minutes—Motion to approve the May 21, 2020 meeting minutes was made by Widette Fox and second by Agnes Doucette. All were in favor motion passed.
5. CORRESPONDENCE
 - A. None
6. REPORTS
 - A. Membership & Refunds—Jen Gander reported on the number of memberships sold and the number of refunds to date.
 - B. Survey Results—Surveys were sent to current 2020 members and those who had not yet renewed or cancelled to gauge interest in the 2020 season with COVID-19 operating restrictions. The results were reviewed.

- C. Facility Preparations—Last Wednesday the main pool and training pools were de-winterized and cleaned. Some minor crack repairs were made in the main pool on Saturday. The pool is being filled today by the Liberty Corner Fire Company.
- D. Staffing—Sean O’Grady reported that we have been in contact with staff who had already been rehired and those who have submitted new applications. We are working on a schedule for interviews, training and pre-season workdays.
- E. EO#153 & NJ DOH COVID-19 Outdoor Pool Standards—Jen Gander emailed the commission the EO#153 and NJ DOH COVID-19 Outdoor Pool Standards for reference.

7. PUBLIC COMMENT

- A. Stephanie Cutting, 103 Whitenack Rd—Asked whether diving boards will be open this season or not and asked how the split sessions would work. John Salaki commented that we would like to open the low dive, but are awaiting board of health approval. The Health Department has confirmed we are not permitted to open the slides. He also noted we are no longer looking to hold split sessions by reservation for entry to the pool.
- B. Andy Moss, 62 Ramapo Drive, Basking Ridge—Sent a letter to Mayor Baldassare and Jen Gander regarding opening the pool this summer. He is a YMCA SHY Swimmer and a Ridge High School Swim Team Member.
- C. Kim Cole, Executive Director at Somerset Hills YMCA—Offered support to help get the pool open for the betterment of the community.

8. NEW BUSINESS

- A. Operating Dates, Hours & Capacity Management—John Salaki, Jr. proposed we open with normal operating hours. We will have an approved number of members allowed in facility by the health department and when we reach capacity, it will be one in/one out. We expect that number to be around 500 individuals, we are awaiting clarification on how that number is to be determined from the state DOH. We are planning to open by July 1, but understand that could be delayed due to operational issues.

Craig Wilson made motion and was second by Deborah Smith to operate with the regular operating hours with capacity limits. All were in favor, motion passed.

- B. Facility Operation under COVID-19 Standards—Gander explained how the facility will be required to operate to comply with the Outdoor Pool Standards issued by the State Department of Health. The Baby pool area, splash area and water play area will remain closed. The Training Pool slide would also be closed, but if diving boards are permitted, we will look to open the low dive only. Encouraging face covering when on land. Need to wear foot coverings when entering restrooms and shower/dressing areas. We will not call adult swim but will consider putting in lane lines in deep area. The concession will be open but may operate on a limited menu due to our reduced capacity. Water fountain will need to remain off and we will not be able to loan out games. We may loan life vests if we can determine a way to keep them sanitized but guests are always permitted to bring own as long as coast guard approved. John Salaki, Jr. stated that we are not permitting guests to allow our members to utilize the facility due to limited capacity. If you need to talk to staff, then we would ask people to wear a mask and at other times when social distancing cannot be maintained. Motion to approve the facility operating plan as presented to comply with COVID 19 standards made by Jim Baldassare, Jr. and second by Agnes Doucette. All were in favor, motion passed.
- C. Membership Fees for the 2020 Season—The Pool Commission discussed the membership fees for 2020 season. Motion to accept membership fees for 2020 to be extended at the early rate made by Widette Fox and second by Michael Luzzi. All were in favor, motion passed.
- D. Maximum Number of Memberships Sold—Jen Gander updated the Pool Commission regarding past membership maximums. Motion to open up sales of resident memberships and limit non-residents to renewals only made by Craig Wilson and second by Widette Fox with option to adjust if necessary. All were in favor, motion passed.
- E. Renewal, Purchase & Refund Deadline—Jen Gander updated the Pool Commission members that we need a date to know if we are opening the pool. Jim Baldassare, Jr. made a motion to make June 24 the last date to renew, purchase and request a refund and second by Agnes Doucette. All were in favor, motion passed.
- F. Subsidy for Operation from Surplus Revenues—Jen Gander reported that we will have certain costs that will need to come out of the surplus revenues regardless of whether we open the pool or not. \$15,000 is the threshold amount to start with and see where we are. Motion to cap the subsidy for operation from surplus revenues at \$15,000 made by

Jim Baldassare, Jr. and second by Widette Fox. All were in favor, motion passed.

- G. SH YMCA Pool Use Request for Swim Team—The Pool Commission discussed and Mike Luzzi made a motion and was second by Craig Wilson to postpone a decision by a week until we have more information from the YMCA which Jen Gander will coordinate. All were in favor, motion passed.

9. DISCUSSION ITEMS

- A. None

10. COMMITTEE AND STAFF COMMENTS

- A. Jim Baldassare Jr. thanked everyone for their hard work in planning to open the pool this summer, especially Jen Gander and John Salaki Jr.
- B. Craig Wilson also thanked Jen Gander and John Salaki Jr. for their hard work and leadership during this time.
- C. Agnes also extended thanks.
- D. Debbie Smith thanked Jen Gander and John Salaki Jr.
- E. John Salaki Jr. thanked the Pool Commission for taking the time to prepare for this meeting and Jen Gander for her hard work.
- F. Jen Gander thanked John Salaki Jr. for his help.

11. ADJOURNMENT

- A. Motion to adjourn made by Agnes Doucette, seconded by Widette Fox, at 2:20PM.

Respectfully submitted,

Kelly Kellaway

Recording Secretary