

BERNARDS TOWNSHIP - TOWNSHIP COMMITTEE

COMBINED AGENDA - REGULAR MEETING

January 27, 2026 – 7:30 PM

The meeting will be held in the Warren Craft Meeting Room, in the Municipal Building, 1 Collyer Lane, Basking Ridge, NJ. The meeting will be live streamed and can be found by clicking on the “Watch a Meeting Live” icon on the home page, www.bernards.org and can also be viewed live on Optimum/Cablevision TV - Channel 15 and Verizon FiOS TV - Channel 2135.

Estimated
Times

A G E N D A

7:30 PM

- 1) **CALL TO ORDER** Video
- 2) **FLAG SALUTE**
- 3) **MAYOR’S OPENING MEETING STATEMENT**
- 4) **ROLL CALL**
- 5) **EXECUTIVE SESSION (if required)**
- 6) **PRESENTATIONS**
- 7) **PUBLIC WORK SESSION (if required)**
- 8) **CORRESPONDENCE**
- 9) **PUBLIC COMMENT (Agenda Items Excluding Ordinances Listed for Public Hearing)**

7:35 PM

- 10) **STAFF COMMENTS, TOWNSHIP COMMITTEE COMMENTS AND BOARD / LIAISON REPORTS**
- 11) **FIRE & RESCUE APPOINTMENT**
- 12) **UNFINISHED BUSINESS**
 - A. [Ordinance #2591](#) - Accepting a Wetlands Conservation Easement on Property Located at 24 Rocky Lane, Block 3602, Lot 5, from Amarveer S. Ladhar and Anisha K. Lalli to the Township of Bernards – [Map](#) – Public Hearing
 - B. [Ordinance #2592](#) - An Ordinance of the Township of Bernards to set Calendar Year 2026 Appropriation Limits and to Establish a Cap Bank per N.J.S.A. 40A: 4-45.14 – Public Hearing
- 13) **NEW BUSINESS**
 - A. **Consent Agenda**

The items listed within the consent agenda portion of the meeting have been referred to the Township Committee for reading and study, are posted on the agenda on the website, are considered routine and will be enacted by one motion of the Township Committee with no separate discussion. If separate discussion is required, the item may be removed from the agenda by township committee action and placed on the regular agenda under new business.

 - 1) [Resolution #2026-0144](#) – Approval of the Bill List Dated 01/27/2026
 - 2) [Resolution #2026-0145](#) - Interlocal Services Agreement for the Provision of 2026 Somerset County Recycling Pickup to the Township of Bernards
 - 3) [Resolution #2026-0146](#) – Personnel appointment Marc J. Chisholm - Groundskeeper Department of Public Works
 - 4) [Resolution #2026-0147](#) – Personnel appointment Christopher DeBiasse - Patrol Officer - Police Department



Please call 24 hours in advance (908) 204-3001
if accommodations are required, including assistive listening devices (ALD).

- 5) [Resolution #2026-0148](#) – Acceptance of Bernards Township Shade Tree Commission Annual Report, NJUCF Annual Accomplishment Report, and Application for Tree City USA Recertification.
- 6) [Resolution #2026-0149](#) – Authorizing and Approving Purchase of One (1) 2026 Ford Escape SUVs from NJ State Contract #T2007 to Ciocca Ford of Flemington, 215 US Highway 202, Flemington, NJ 08822 In the Amount Not to Exceed \$29,129.55
- 7) [Resolution #2026-0150](#) – Authorization of the Sale at Public Auction of the Township's Personal Property Not Needed for Public Use through USGovBid
- 8) [Resolution #2026-0151](#) – Authorizing Purchasing from NJ State Contract T-0083 (19-Fleet-00978) for Unleaded Gasoline Awarded to Griffith-Allied Trucking, LLC In the Amount Not to Exceed \$200,000.00
- 9) [Resolution #2026-0152](#) – Authorizing Purchasing from the Somerset County Co-Op Contract #CC-0054-24 for Rock Salt (Bulk) at a Cost Not to Exceed \$350,000.00 to Atlantic Salt Inc.
- 10) [Resolution #2026-0153](#) – Authorizing Purchasing from Somerset County Co-Op Pricing System Contract #CC-0036-25 for Red Dyed #2 Diesel Fuel, (Ultra Low Sulfur Diesel), Red Dyed Winter Blend Diesel and Fuel Oil Awarded to National Fuel Oil In the Amount Not to Exceed \$150,000.00
- 11) [Resolution #2026-0154](#) – Awarding Professional Services Contract for the Culberson Road Storm Sewer Study to Paul W. Ferriero, PE, PP, CME, LEED AP, CFM/NJ Lic #24GE03297800 of the firm Boswell, Inc. 330 Phillips Avenue, South Hackensack, NJ 07606 In the Not to Exceed Amount of \$40,500.00
- 12) [Resolution # 2026-0156](#) - Acknowledgment of Receipt of the Construction Official's 2025 Annual Report
- 13) [Resolution # 2026-0157](#) - Authorizing Submission of a Grant Application to the Governors Council on Alcoholism and Drug Abuse for a Grant Entitled 2026-2027 Application for Funding Municipal Alliances for the Purpose of Providing Funding for the Bernards Township Municipal Alliance
- 14) [Resolution # 2026-0158](#) - Personnel Appointment Kendra Kelly – Deputy Municipal Clerk – Municipal Clerk

B. Township Committee Appointment(s) – Sewerage Authority:
Janice Fields, RM, 5 yr. term expiring, 01/31/31

C. Approval of Minutes
01/13/2026 Open Session Minutes

14) PUBLIC COMMENT

15) EXECUTIVE SESSION (if required)

16) ADJOURNMENT

Christine V. Kieffer, Municipal Clerk

(Note: Copies of Resolutions and other supporting documents listed on this agenda can be found on the pages below)



Please call 24 hours in advance (908) 204-3001
if accommodations are required, including assistive listening devices (ALD).



Ordinance of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

ORDINANCE #2591

Accepting a Wetlands Conservation Easement on
Property Located at 24 Rocky Lane, Block 3602, Lot 5, from
Amarveer S. Ladhar and Anisha K. Lalli to the Township of Bernards

BE IT ORDAINED, by the Township Committee of the Township of Bernards, in the County of Somerset and State of New Jersey as follows:

1. Pursuant to the Local Land and Buildings Law, N.J.S.A. 40A:12-1 et seq., Bernards Township hereby accepts from Amarveer S. Ladhar and Anisha K. Lalli, having an address at 24 Rocky Lane, Basking Ridge, NJ, 07920, a Wetlands Conservation Easement on Block 3602, Lot 5, in Bernards Township.
2. The easement is on file with the office of the Township Clerk.
3. This Ordinance shall take effect upon its final passage and publication according to law.

EXPLANATORY STATEMENT

This easement is provided in conjunction with a variance approval granted by the Board of Adjustment to John D. and Gail M. Schneider on April 9, 2025. The approval allows the replacement of an existing dwelling. The purpose of the easement is to protect wetlands and wetlands transition area on the property. The grantors maintain an escrow account with the Board of Adjustment (#ZB25-100) to reimburse the Township for costs incurred in processing the easement.

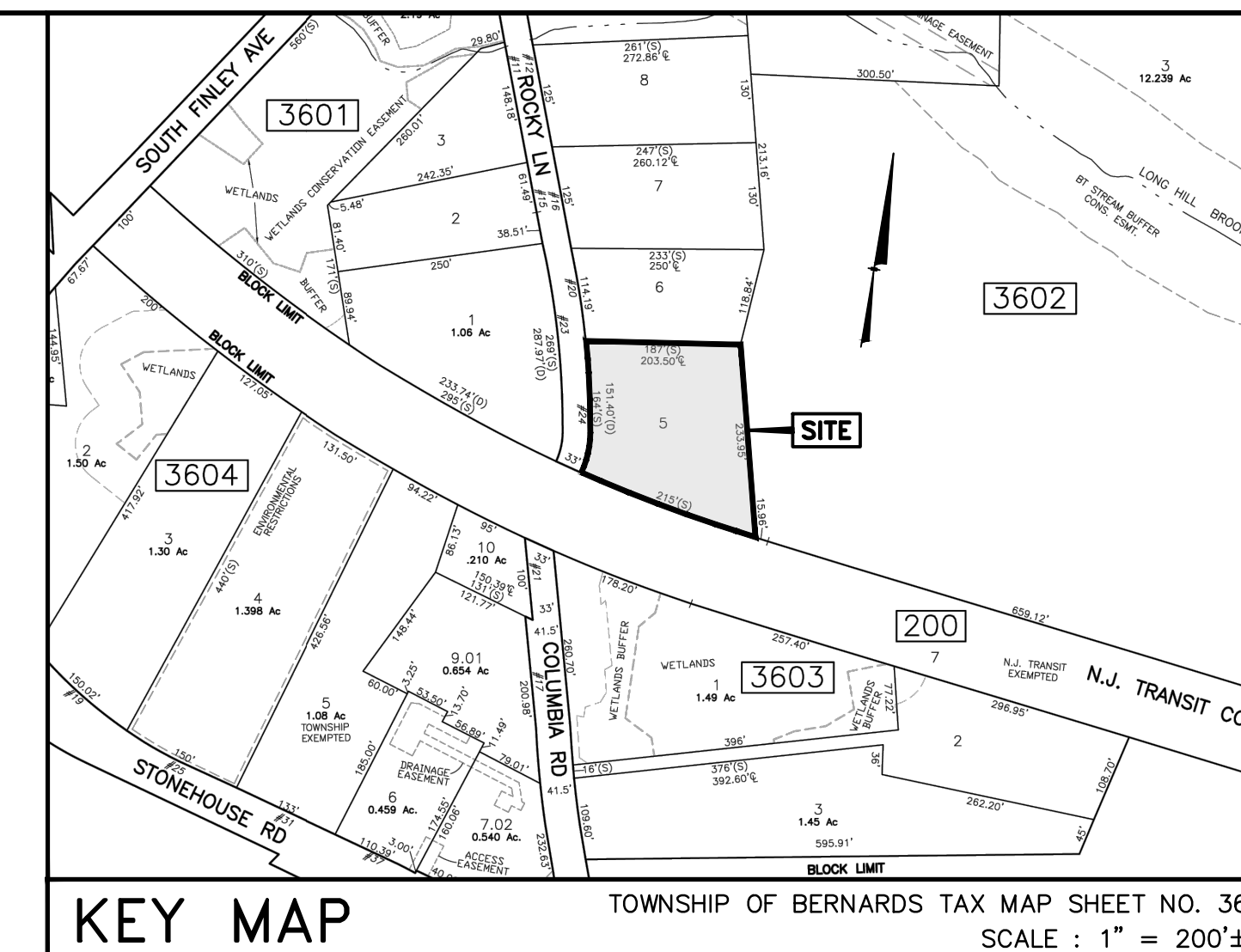
Date: December 18, 2025

David Schley, PP, AICP, Township Planner

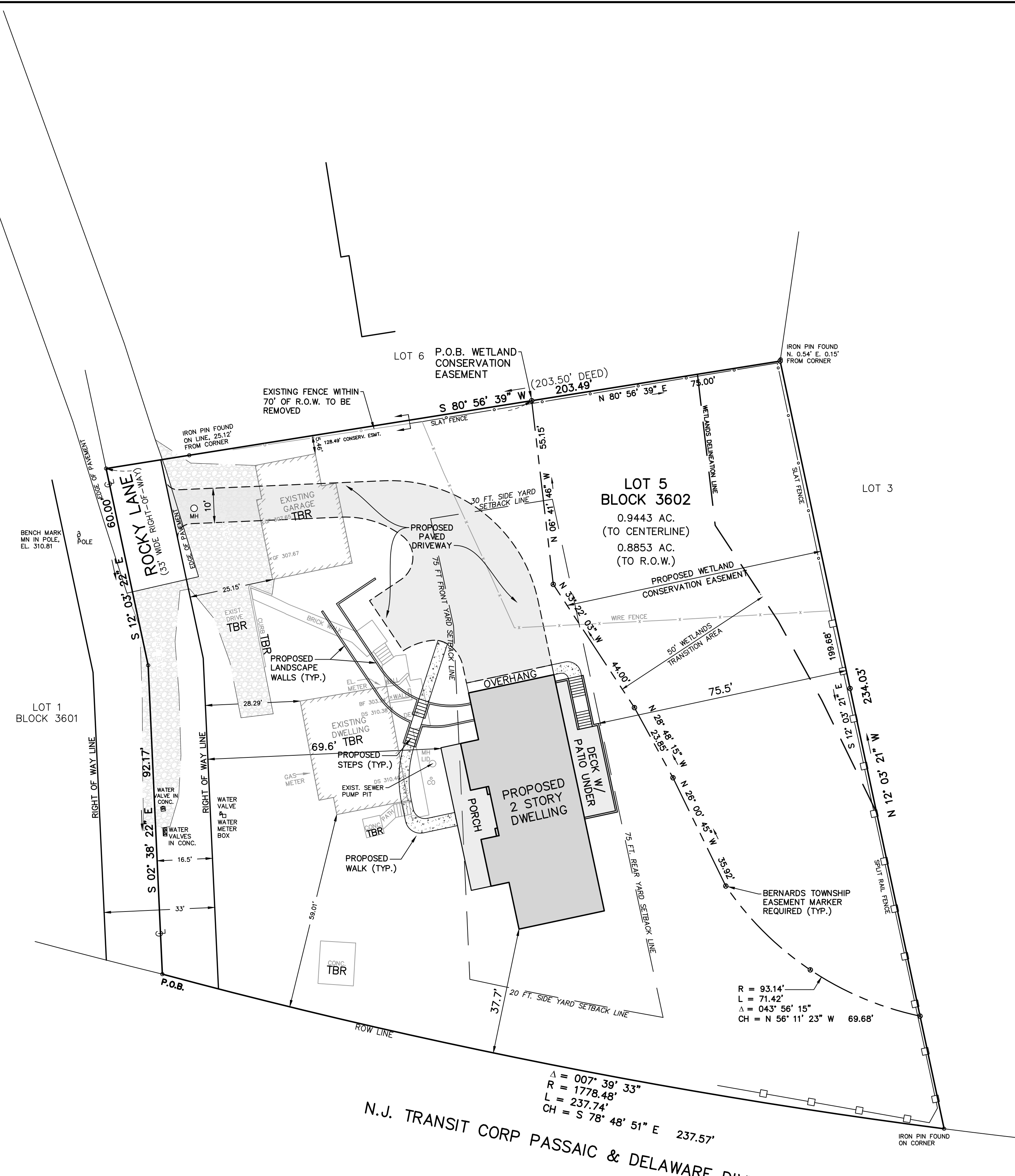
TOWNSHIP OF BERNARDS PUBLIC NOTICE

Ordinance #2591 was introduced and passed on first reading by the Township Committee of the Township of Bernards in the County of Somerset on 01/13/2026 and then ordered to be published according to law. It will be further considered for final passage and adoption at a public hearing held at a meeting of the Township Committee at the Municipal Building, 1 Collyer Lane, Basking Ridge, NJ in said township on 01/27/2026, at 7:30 P.M., when and where, or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. A complete text of this ordinance is available in the Office of the Municipal Clerk, 1 Collyer Lane, Basking Ridge, NJ, from 8:30 A.M. to 4:30 P.M., Monday through Friday. Copies are also available via e-mail from ckieffer@bernards.org.

By Order of the Township Committee
Christine V. Kieffer, Municipal Clerk



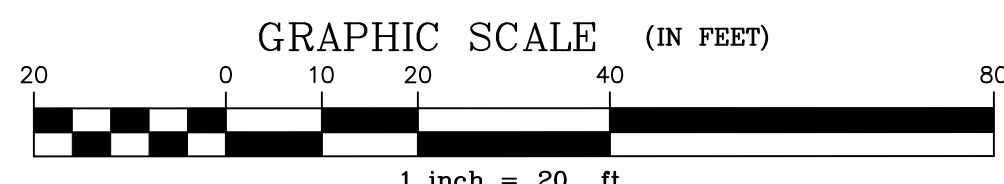
KEY MAP TOWNSHIP OF BERNARDS TAX MAP SHEET NO. 36 SCALE: 1" = 200'±



| LOT COVERAGE CALCULATIONS | | |
|---------------------------|----------------------|----------------------|
| | EXISTING | PROPOSED |
| HOUSE | 889.85 S.F. | 0.00 S.F. |
| BRICK WALK | 166.08 S.F. | 0.00 S.F. |
| CONCRETE PADS | 164.88 S.F. | 0.00 S.F. |
| STAIRS | 38.68 S.F. | 0.00 S.F. |
| CURB | 15.76 S.F. | 0.00 S.F. |
| PATH | 17.77 S.F. | 0.00 S.F. |
| MANHOLES | 6.28 S.F. | 3.14 S.F. |
| GARAGE | 769.02 S.F. | 0.00 S.F. |
| GRAVEL AREA | 1,346.65 S.F. | 0.00 S.F. |
| ROADWAY PAVEMENT | 78.46 S.F. | 0.00 S.F. |
| PROPOSED HOUSE | 0.00 S.F. | 2,032.25 S.F. |
| PROPOSED PORCH | 0.00 S.F. | 340.01 S.F. |
| PROPOSED PATIO | 0.00 S.F. | 299.50 S.F. |
| PROPOSED OVERHANG | 0.00 S.F. | 78.00 S.F. |
| PROPOSED STAIRS | 0.00 S.F. | 42.00 S.F. |
| PROPOSED SIDEWALKS | 0.00 S.F. | 211.81 S.F. |
| PROPOSED WALLS | 0.00 S.F. | 72.81 S.F. |
| PAVED DRIVEWAY | 0.00 S.F. | 2,660.36 S.F. |
| TOTAL LOT COVERAGE | 3,493.43 S.F. | 5,739.87 S.F. |

| AREA AND YARD REQUIREMENTS FOR THE "R-4" DISTRICT | | | |
|---|----------------------|---------------|-------------|
| | REQUIRED | EXISTING | PROPOSED |
| MINIMUM LOT SIZE | 1 ACRE | 0.8853 AC.* | N.C. |
| LOT WIDTH | 200 FT. | 188.89 FT.* | N.C. |
| LOT FRONTAGE | 100 FT. | 159.15 FT. | N.C. |
| MIN. IMPROVABLE LOT AREA | 10,000 S.F. | 6387.57 S.F.* | N.C. |
| MAXIMUM % LOT COVERAGE | 15% | 9.06% | 14.98% |
| MAXIMUM BUILDING HEIGHT | 2 1/2 STORIES 35 FT. | > 35 FT. | 28.27 FT. + |
| PRINCIPAL BUILDINGS MINIMUM SETBACKS | | | |
| FRONT YARD | 75 FT. | 28.29 FT.* | 69.6 FT.** |
| SIDE YARDS | 20 FT. | 59.01 FT. | 37.7 FT. |
| REAR YARD | 75 FT. | 135.92 FT. | 75.5 FT. |
| COMBINED WIDTH OF BOTH SIDE YARDS | 50 FT. | 130.57 FT. | 118.03 FT. |
| ACCESSORY BUILDING MINIMUM DISTANCE TO | | | |
| SIDE LINE (EACH) | 15 FT. | 5.46 FT. | - |
| REAR LINE | 20 FT. | 137.13 FT. | - |
| MINIMUM BETWEEN BUILDINGS | 10 FT. | 37.12 FT. | - |
| MAXIMUM BUILDING HEIGHT | 20 FT. | < 20 FT. | - |

* EXISTING NON-COMFORMITY FOR WHICH VARIANCE IS REQUIRED DUE TO COMPLETE DEMOLITION OF EXISTING STRUCTURE
 ** VARIANCE REQUESTED FOR PROPOSED NEW NON-COMFORMITY
 + AVERAGE FINISH GRADE = 305.33. ROOF RIDGE ELEVATION = 333.60



- NOTES:**
- PLAN CERTIFICATION MUST BE OBTAINED FROM THE SOMERSET-UNION SOIL CONSERVATION DISTRICT.
 - INSTALLATION OF THE PROPOSED SILT FENCE MUST BE COMPLETED PRIOR TO THE START OF CONSTRUCTION.
 - THIS PROJECT IS NOT A "MAJOR DEVELOPMENT" AS THE PROPOSED DISTURBANCE DOES NOT EXCEED 1-ACRE AND THERE IS LESS THAN 1/4-ACRE OF IMPERVIOUS SURFACE BEING CONSTRUCTED.
 - TOTAL DISTURBANCES ON THE SITE SINCE FEBRUARY 2004 HAVE NOT EXCEEDED 1-ACRE AND TOTAL IMPERVIOUS SURFACE CONSTRUCTED SINCE FEBRUARY 2004 HAVE NOT EXCEEDED A 1/4-ACRE.
 - THIS PROJECT MEETS THE DEFINITION OF A "MINOR DEVELOPMENT" AS CONTAINED IN THE TOWNSHIP CODE.
 - THERE ARE NO STATE OPEN WATERS OR RIPARIAN BUFFERS WITHIN 300 FEET OF THE PROPOSED LIMIT OF DISTURBANCE.
 - ALL SOILS WITHIN THE LIMIT OF DISTURBANCE ARE MAPPED AS NESHAMINY-MOUNT LUCAS SILT LOAM.
 - THERE ARE NO SLOPES GREATER THAN 15% PROPOSED FOR DISTURBANCE AS DEFINED IN THE TOWNSHIP CODE.

- NOTES:**
- THIS PLAN WAS PREPARED FROM INFORMATION FURNISHED AND/OR OBTAINED TOGETHER WITH EVIDENCE FOUND ON THE GROUND AND IS SUBJECT TO SUCH STATE OF FACT THAT AN ACCURATE TITLE SEARCH MAY REVEAL.
 - SUBJECT TO ALL EASEMENTS, RESTRICTIONS, RIGHTS-OF-WAY, AND EXCEPTIONS OF RECORD.
 - LOCATION OF SOME SUBSURFACE CONDITIONS SUCH AS UTILITIES, TANKS, DISPOSAL SYSTEMS, ETC. ARE NOT REPRESENTED HEREON.
 - UNDERGROUND UTILITIES AS SHOWN MARKED OUT BY OTHERS.
 - ELEVATION DATUM IS NGVD 88. CONTOUR INTERVAL 1 FOOT.
 - WETLANDS LIMITS WERE DELINEATED IN FIELD BY PK ENVIRONMENTAL, PO BOX 1066, 25 MAIN STREET, CHATHAM, NEW JERSEY 07938 AND LOCATED BY APGAR ASSOCIATES FIELD SURVEY IN FEBRUARY 2024.

- REFERENCES:**
- "LOCATION AND PARTIAL TOPOGRAPHIC SURVEY OF LOT 5 BLOCK 3602 24 ROCKY LANE TOWNSHIP OF BERNARDS SOMERSET COUNTY NEW JERSEY", PREPARED BY APGAR ASSOCIATES, DATED NOVEMBER 20, 2023 AND REVISED THROUGH 6-3-24.
 - "PROPERTY SITUATED IN THE TOWNSHIP OF BERNARDS SOMERSET COUNTY, NEW JERSEY PLAN OF SURVEY OF TAX MAP LOT 27 BLOCK 150", PREPARED BY JACK L. HELD, P.L.S. & P.P., DATED 6-2-99.

| NO. | DATE | REVISION | DESCRIPTION |
|-----|--------|-----------------------------------|-------------|
| 1 | 5/5/25 | REVISE PER RESOLUTION OF APPROVAL | |

VARIANCE PLAN
LOT 5 BLOCK 3602
24 ROCKY LANE
 TOWNSHIP OF BERNARDS
 SOMERSET COUNTY NEW JERSEY

APGAR ASSOCIATES
 ENGINEERS - LAND SURVEYORS - PLANNERS
 P.O. BOX 310 • 13 DE MUN PLACE
 FAR HILLS, NEW JERSEY 07931
 (908)234-0416

N.J. CERT. OF AUTH. NO. 246228023100

PAUL D. FOX
 PROFESSIONAL ENGINEER
 N.J. P.E. LIC. NO. 41120

Paul D. Fox, P.E.

| | | | | |
|--------|-------|-------------------------|---------------|------------------------|
| MAP | CAD | SCALE: 1" = 20' | DRAWN: BDS/ez | CHECKED: PDF |
| FOLDER | 10835 | APPROVED: PDF | FILE | 10835 |
| BOOK | 416.1 | DATE: DECEMBER 27, 2024 | JOB | 4-10835 DWG: SCHNEIDER |





Ordinance of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

ORDINANCE #2592

An Ordinance of the Township of Bernards to set Calendar Year 2026 Appropriation Limits and to Establish a Cap Bank per N.J.S.A. 40A: 4-45.14

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its Calendar Year 2026 Budget, a municipality shall limit any increase in said budget up to 2% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Township Committee of the Township of Bernards in the County of Somerset finds it advisable and necessary to increase its CY 2026 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Township Committee hereby determines that a 1.5% increase in the budget for said year, amounting to \$473,577.62 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and may be necessary; and

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to the final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Bernards, in the County of Somerset, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2026 budget year, the final appropriations of the Township of Bernards shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, may be increased up to 3.5 %, amounting to no more than \$1,105,014.45, and that the CY 2026 municipal budget for the Township of Bernards be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

EXPLANATORY STATEMENT

This ordinance is an annual housekeeping item that will allow for 2026 “inside the cap” budget appropriations to be increased by more than the 2% that the state allows for the current year. This does not mean that the 2026 budget will be increased by this amount but will allow us to “bank” any unused cap money for use in either of the next two succeeding years. This does not affect the calculation of the 2% Levy Cap.

Sean McCarthy, CFO
1/7/2026

TOWNSHIP OF BERNARDS PUBLIC NOTICE

Ordinance #2592 was introduced and passed on first reading by the Township Committee of the Township of Bernards in the County of Somerset on 01/13/2026 and then ordered to be published according to law. It will be further considered for final passage and adoption at a public hearing held at a meeting of the Township Committee at the Municipal Building, 1 Collyer Lane, Basking Ridge, NJ in said township on 01/27/2026, at 7:30 P.M., when and where, or at such time and place to which said meeting may be adjourned, all persons

interested will be given an opportunity to be heard concerning said ordinance. A complete text of this ordinance is available in the Office of the Municipal Clerk, 1 Collyer Lane, Basking Ridge, NJ, from 8:30 A.M. to 4:30 P.M., Monday through Friday. Copies are also available via e-mail from ckieffer@bernards.org.

By Order of the Township Committee
Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0144

Approval of the Bill List Dated 01/27/2026

BE IT RESOLVED, that the bill list dated 01/27/2026 be audited, and if found correct, be paid.

January 27, 2026
09:08 AM

TOWNSHIP OF BERNARDS
Check Register By Check Date

Page No: 1

Range of Checking Accts: CASH - CHECKING to CASH - CHECKING Range of Check Dates: 01/27/26 to 01/27/26
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

| Check # | Check Date | Vendor | Amount Paid | Reconciled/Void Ref Num |
|----------------------------------|------------|--------------------------------------|--------------|-------------------------|
| CASH - CHECKING CURRENT CHECKING | | | | |
| 146236 | 01/27/26 | 90342 BAHLMAN, RICH | 80.00 | 1868 Direct Deposit |
| 146237 | 01/27/26 | 90395 NERI, MARK | 23.80 | 1868 Direct Deposit |
| 146238 | 01/27/26 | 90525 BAXTER, CHRISTOPHER | 107.93 | 1868 Direct Deposit |
| 146239 | 01/27/26 | 90574 JASINA, PHILIP | 45.97 | 1868 Direct Deposit |
| 146240 | 01/27/26 | 90597 WALLACE, RYAN | 62.50 | 1868 Direct Deposit |
| 146241 | 01/27/26 | 90690 KIEFFER, CHRISTINE | 45.30 | 1868 Direct Deposit |
| 146242 | 01/27/26 | A0044 APPROVED FIRE PROTECTION CO. | 800.08 | 1868 Direct Deposit |
| 146243 | 01/27/26 | A0150 ATLANTIC SALT, INC. | 47,590.85 | 1868 Direct Deposit |
| 146244 | 01/27/26 | A0168 ALLIED OIL COMPANY, LLC | 8,494.13 | 1868 Direct Deposit |
| 146245 | 01/27/26 | A0398 STERLING TALENT SOLUTIONS | 764.37 | 1868 Direct Deposit |
| 146246 | 01/27/26 | A0453 AMAZON.COM SERVICES LLC | 1,878.24 | 1868 Direct Deposit |
| 146247 | 01/27/26 | B0581 BUY WISE AUTO PARTS | 1,412.25 | 1868 Direct Deposit |
| 146248 | 01/27/26 | B0840 BRIGHT VIEW ENGINEERING | 7,725.00 | 1868 Direct Deposit |
| 146249 | 01/27/26 | D0020 DELTA DENTAL OF NJ | 12,295.42 | 1868 Direct Deposit |
| 146250 | 01/27/26 | D0033 DEMCO, INC | 23.00 | 1868 Direct Deposit |
| 146251 | 01/27/26 | E0002 EDMUNDS GOVTECH | 196.27 | 1868 Direct Deposit |
| 146252 | 01/27/26 | E0008 EBS CO SUBSCRIPTION SERVICES | 1,180.00 | 1868 Direct Deposit |
| 146253 | 01/27/26 | E0327 ELITE VEHICLE SOLUTIONS | 6,569.26 | 1868 Direct Deposit |
| 146254 | 01/27/26 | G0133 GARDEN STATE LABORATORIES, INC | 6,495.00 | 1868 Direct Deposit |
| 146255 | 01/27/26 | G0300 GOLD TYPE BUSINESS MACHINES | 5,462.50 | 1868 Direct Deposit |
| 146256 | 01/27/26 | N0083 NJRPA | 940.00 | 1868 Direct Deposit |
| 146257 | 01/27/26 | O0135 OUTHOUSE LLC | 340.00 | 1868 Direct Deposit |
| 146258 | 01/27/26 | O0168 OCEAN COMPUTER GROUP, INC. | 13,795.00 | 1868 Direct Deposit |
| 146259 | 01/27/26 | R0050 ROTO-ROOTER | 875.00 | 1868 Direct Deposit |
| 146260 | 01/27/26 | S0069 SAL'S AUTO BODY INC. | 524.42 | 1868 Direct Deposit |
| 146261 | 01/27/26 | S0741 SUBURBAN CONSULTING ENGINEERS | 5,493.75 | 1868 Direct Deposit |
| 146262 | 01/27/26 | T0055 T & M ASSOCIATES | 5,875.00 | 1868 Direct Deposit |
| 146263 | 01/27/26 | T0066 CENGAGE LEARNING CREDIT SVCS | 277.41 | 1868 Direct Deposit |
| 146264 | 01/27/26 | T0192 TURN OUT UNIFORMS INC | 2,517.76 | 1868 Direct Deposit |
| 146265 | 01/27/26 | U0001 UNITEMP MECHANICAL DEGREES LLC | 875.86 | 1868 Direct Deposit |
| 146266 | 01/27/26 | 72053 UNITED STATES GOLF ASSOCIATION | 175.00 | 1869 |
| 146267 | 01/27/26 | A0126 AFLAC NEW YORK | 137.94 | 1869 |
| 146268 | 01/27/26 | A0306 AMERICAN PLANNING ASSOCIATION | 822.70 | 1869 |
| 146269 | 01/27/26 | A0338 AFLAC | 1,513.70 | 1869 |
| 146270 | 01/27/26 | A0548 ACCURATE DOOR & HARDWARE INC | 6,626.06 | 1869 |
| 146271 | 01/27/26 | A0666 ALSTEDE FARMS, LLC | 6,000.00 | 1869 |
| 146272 | 01/27/26 | A0694 ALVAREZ, MAX | 275.00 | 1869 |
| 146273 | 01/27/26 | A0742 ALLEGIANCE TRUCKS LLC | 1,177.30 | 1869 |
| 146274 | 01/27/26 | A0781 ALTO VETERINARY SERVICES LLC | 1,157.00 | 1869 |
| 146275 | 01/27/26 | B0015 BRODART COMPANY | 1,476.88 | 1869 |
| 146276 | 01/27/26 | B0017 BRIDGEWATER RESOURCES, INC. | 498.11 | 1869 |
| 146277 | 01/27/26 | B0026 BERNARDS TOWNSHIP CURRENT | 12,090.48 | 1869 |
| 146278 | 01/27/26 | B0029 BERNARDS TWP BD OF EDUCATION | 8,648,087.00 | 1869 |
| 146279 | 01/27/26 | B0034 BERNARDS TOWNSHIP PAYROLL ACCT | 622,758.32 | 1869 |
| 146280 | 01/27/26 | B0044 BASKING RIDGE ANIMAL HOSPITAL | 1,380.78 | 1869 |
| 146281 | 01/27/26 | B0447 BRODART LIBRARY SUPPLIES&FURN | 200.64 | 1869 |
| 146282 | 01/27/26 | B0469 BEATLEMANIA AGAIN, LLC | 500.00 | 1869 |
| 146283 | 01/27/26 | B0690 BIBLIOTHECA LLC | 5,821.20 | 1869 |
| 146284 | 01/27/26 | C0024 GANNETT NEW JERSEY NEWSPAPERS | 50.38 | 1869 |
| 146285 | 01/27/26 | C0482 OPTIMUM | 14.58 | 1869 |
| 146286 | 01/27/26 | C0482 OPTIMUM | 47.95 | 1869 |
| 146287 | 01/27/26 | C0774 COLONIAL LIFE & ACC INSURANCE | 505.66 | 1869 |
| 146288 | 01/27/26 | C0839 COMMUNITY IN CRISIS | 2,500.00 | 1869 |
| 146289 | 01/27/26 | C0972 COSTELLO'S ACE HARDWARE | 11.41 | 1869 |
| 146290 | 01/27/26 | C0983 C3 TECHNOLOGIES, LLC | 175.00 | 1869 |
| 146291 | 01/27/26 | C0985 CONSTANT CONTACT, INC. | 546.00 | 1869 |
| 146292 | 01/27/26 | C1007 COUNIHAN,TIMOTHY OR ERIN | 130.00 | 1869 |
| 146293 | 01/27/26 | D0319 DRAEGER, INC | 430.12 | 1869 |
| 146294 | 01/27/26 | D0740 DOVER BRAKE & CLUTCH | 408.73 | 1869 |
| 146295 | 01/27/26 | D0875 DLS CONTRACTING, INC. | 116,459.28 | 1869 |
| 146296 | 01/27/26 | E0323 ENTERTAINMENT UNLIMITED | 2,100.00 | 1869 |
| 146297 | 01/27/26 | F0273 FLOWERS ON THE RIDGE | 86.00 | 1869 |
| 146298 | 01/27/26 | F0430 FEINGOLD, RICK | 200.00 | 1869 |
| 146299 | 01/27/26 | G0005 GANN LAW BOOKS | 209.00 | 1869 |
| 146300 | 01/27/26 | G0098 JCP&L | 18.82 | 1869 |
| 146301 | 01/27/26 | G0098 JCP&L | 642.62 | 1869 |
| 146302 | 01/27/26 | G0098 JCP&L | 23,895.98 | 1869 |
| 146303 | 01/27/26 | G0098 JCP&L | 3,603.20 | 1869 |
| 146304 | 01/27/26 | G0463 GOLF MAX | 1,506.44 | 1869 |
| 146305 | 01/27/26 | G0509 GREEN ROCK RECYCLING | 200.00 | 1869 |
| 146306 | 01/27/26 | H0178 HOSE SHOP, INC. | 319.12 | 1869 |
| 146307 | 01/27/26 | H0476 HAREL, GILAD | 250.00 | 1869 |
| 146308 | 01/27/26 | I0146 INGERSOLL RAND | 1,497.80 | 1869 |
| 146309 | 01/27/26 | I0487 INGRAM LIBRARY SERVICES, LLC | 1,665.96 | 1869 |
| 146310 | 01/27/26 | K0331 KONICA MINOLTA PREMIER FINANCE | 137.83 | 1869 |
| 146311 | 01/27/26 | K0331 KONICA MINOLTA PREMIER FINANCE | 176.82 | 1869 |
| 146312 | 01/27/26 | K0331 KONICA MINOLTA PREMIER FINANCE | 144.63 | 1869 |
| 146313 | 01/27/26 | K0400 KONICA MINOLTA | 385.28 | 1869 |
| 146314 | 01/27/26 | K0400 KONICA MINOLTA | 149.87 | 1869 |
| 146315 | 01/27/26 | L0372 LIFESAVERS, INC | 2,110.00 | 1869 |
| 146316 | 01/27/26 | M0061 MORRIS COUNTY HEALTH OFF ASSOC | 100.00 | 1869 |
| 146317 | 01/27/26 | M0493 MCELROY, DEUTSCH, MULVANEY & | 10,873.07 | 1869 |
| 146318 | 01/27/26 | M0518 KONICA MINOLTA BUSINESS SOL. | 90.93 | 1869 |

| | | | | | |
|--------|----------|-------|--------------------------------|------------|-----------------|
| 146319 | 01/27/26 | M0899 | MR JOHN | 65.00 | 1869 |
| 146320 | 01/27/26 | M1042 | MCKEN, TONI | 225.00 | 1869 |
| 146321 | 01/27/26 | M1072 | MILBOCKER, JANA | 350.00 | 1869 |
| 146322 | 01/27/26 | N0006 | NEW JERSEY AMERICAN WATER CO. | 0.00 | 01/27/26 VOID 0 |
| 146323 | 01/27/26 | N0006 | NEW JERSEY AMERICAN WATER CO. | 59,757.90 | 1869 |
| 146324 | 01/27/26 | N0010 | NNJ CHAPTER NIGP | 100.00 | 1869 |
| 146325 | 01/27/26 | N0017 | NJ STATE LEAGUE OF MUNICIPAL. | 2,418.00 | 1869 |
| 146326 | 01/27/26 | N0042 | NJ LIBRARY TRUSTEE ASSOCIATION | 180.00 | 1869 |
| 146327 | 01/27/26 | N0064 | NEW JERSEY LIBRARY ASSOCIATION | 295.00 | 1869 |
| 146328 | 01/27/26 | N0124 | NJACCHO | 500.00 | 1869 |
| 146329 | 01/27/26 | N0187 | NJ ENVIRONMENTAL HEALTH ASSOC | 940.00 | 1869 |
| 146330 | 01/27/26 | N0333 | NJ PUBLIC SAFETY ACCRED COAL | 400.00 | 1869 |
| 146331 | 01/27/26 | N0462 | N M PREMIUM FOODS, INC | 869.00 | 1869 |
| 146332 | 01/27/26 | N0470 | NATIONWIDE | 231.73 | 1869 |
| 146333 | 01/27/26 | N0530 | NATIONAL HIGHWAY PRODUCTS, INC | 471.76 | 1869 |
| 146334 | 01/27/26 | O0068 | O'BAGEL BAGELRY & DELI | 478.25 | 1869 |
| 146335 | 01/27/26 | P0005 | PITNEY BOWES, INC. | 799.14 | 1869 |
| 146336 | 01/27/26 | P0014 | PUBLIC SERVICE ELEC. & GAS CO | 4,662.14 | 1869 |
| 146337 | 01/27/26 | P0125 | PWANJ | 165.00 | 1869 |
| 146338 | 01/27/26 | P0743 | PROJECT LIFESAVER INTL | 1,174.45 | 1869 |
| 146339 | 01/27/26 | P0782 | PROJECT EXPEDITERS CONSULT. CO | 512.50 | 1869 |
| 146340 | 01/27/26 | Q0028 | QUALITY AUTO GLASS, INC | 490.87 | 1869 |
| 146341 | 01/27/26 | Q0032 | QUINN, THOMAS J. | 675.00 | 1869 |
| 146342 | 01/27/26 | R0010 | REIDER ASSOCIATES, INC. | 3,720.00 | 1869 |
| 146343 | 01/27/26 | R0025 | RIDGE RESTAURANT | 769.07 | 1869 |
| 146344 | 01/27/26 | R0308 | ROUTE 23 AUTO MALL | 2,705.26 | 1869 |
| 146345 | 01/27/26 | R0493 | RIDGE BAGEL & CAFE | 3,474.37 | 1869 |
| 146346 | 01/27/26 | S0378 | STAVOLA ASPHALT | 148.47 | 1869 |
| 146347 | 01/27/26 | S0595 | SOMERSET CTY HEALTH OFFICER'S | 400.00 | 1869 |
| 146348 | 01/27/26 | S0628 | STATE OF NEW JERSEY-HB | 208,713.16 | 1869 |
| 146349 | 01/27/26 | S0847 | SHI INTERNATIONAL | 141,898.82 | 1869 |
| 146350 | 01/27/26 | S1007 | SPRUCE INDUSTRIES | 960.29 | 1869 |
| 146351 | 01/27/26 | S1191 | SAVO,SCHALK,CORSINI,GILLESPIE, | 3,423.00 | 1869 |
| 146352 | 01/27/26 | T0029 | TCTA OF NJ | 250.00 | 1869 |
| 146353 | 01/27/26 | T0049 | TROPICANA ATLANTIC CITY | 421.60 | 1869 |
| 146354 | 01/27/26 | T0372 | TLO, LLC | 227.00 | 1869 |
| 146355 | 01/27/26 | T0534 | TTI ENVIRONMENTAL, INC. | 520.00 | 1869 |
| 146356 | 01/27/26 | V0037 | VILLAGE SUPERMARKET, INC. | 44.96 | 1869 |
| 146357 | 01/27/26 | V0052 | VERMONT SYSTEMS, INC. | 25,753.78 | 1869 |
| 146358 | 01/27/26 | V0056 | VERIZON WIRELESS | 880.28 | 1869 |
| 146359 | 01/27/26 | V0058 | VERIZON | 62.91 | 1869 |
| 146360 | 01/27/26 | V0058 | VERIZON | 62.91 | 1869 |
| 146361 | 01/27/26 | V0058 | VERIZON | 332.76 | 1869 |
| 146362 | 01/27/26 | V0058 | VERIZON | 62.82 | 1869 |
| 146363 | 01/27/26 | V0058 | VERIZON | 57.22 | 1869 |
| 146364 | 01/27/26 | V0084 | VERIZON | 188.99 | 1869 |
| 146365 | 01/27/26 | V0084 | VERIZON | 269.00 | 1869 |
| 146366 | 01/27/26 | V0084 | VERIZON | 189.99 | 1869 |
| 146367 | 01/27/26 | V0124 | VERIZON BUSINESS FIOS | 204.99 | 1869 |
| 146368 | 01/27/26 | V0124 | VERIZON BUSINESS FIOS | 349.00 | 1869 |
| 146369 | 01/27/26 | V0185 | VERIZON CONNECT | 871.70 | 1869 |
| 146370 | 01/27/26 | W0019 | WEST CHESTER MACHINERY &SUPPLY | 138.54 | 1869 |
| 146371 | 01/27/26 | W0056 | WELDON CONCRETE CO. | 1,279.35 | 1869 |
| 146372 | 01/27/26 | W0074 | WELSH'S MOTOR SALES, INC. | 1,116.68 | 1869 |
| 146373 | 01/27/26 | W0223 | WIRELESS ELECTRONICS, LLC | 9,400.00 | 1869 |
| 146374 | 01/27/26 | W0428 | WEST END-KB LLC | 79,901.30 | 1869 |
| 146375 | 01/27/26 | X0005 | XTEL COMMUNICATION | 714.96 | 1869 |

| | | | | |
|-----------------|-------|-------|---------------|-------------|
| Report Totals | Paid | Void | Amount Paid | Amount Void |
| | ----- | ----- | ----- | ----- |
| Checks: | 109 | 1 | 10,047,614.51 | 0.00 |
| Direct Deposit: | 30 | 0 | 132,766.07 | 0.00 |
| | ===== | ===== | ===== | ===== |
| Total: | 139 | 1 | 10,180,380.58 | 0.00 |

| Totals by Year-Fund | | | | | | |
|---------------------|------|---------------|---------------|-----------|---------------|--|
| Fund Description | Fund | Budget Total | Revenue Total | G/L Total | Total | |
| CURRENT FUND | 5-01 | 104,107.47 | 0.00 | 0.00 | 104,107.47 | |
| GOLF COURSE UTILITY | 5-26 | 1,506.44 | 0.00 | 0.00 | 1,506.44 | |
| Year Total: | | 105,613.91 | 0.00 | 0.00 | 105,613.91 | |
| CURRENT FUND | 6-01 | 9,617,588.02 | 0.00 | 0.00 | 9,617,588.02 | |
| DOG FUND | 6-12 | 2,937.78 | 0.00 | 0.00 | 2,937.78 | |
| GOLF COURSE UTILITY | 6-26 | 3,242.82 | 0.00 | 0.00 | 3,242.82 | |
| Year Total: | | 9,623,768.62 | 0.00 | 0.00 | 9,623,768.62 | |
| CAPITAL FUND | C-04 | 277,716.66 | 0.00 | 0.00 | 277,716.66 | |
| PUBLIC GRANTS | G-02 | 104,343.48 | 0.00 | 0.00 | 104,343.48 | |
| TRUST FUNDS | T-13 | 61,786.41 | 0.00 | 0.00 | 61,786.41 | |
| PROJECTS | | 7,151.50 | 0.00 | 0.00 | 7,151.50 | |
| Total Of All Funds: | | 10,180,380.58 | 0.00 | 0.00 | 10,180,380.58 | |

Agenda and Date Voted: 01/27/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/27/2026.

Christine Kieffer , Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0145

Interlocal Services Agreement for the Provision of
2026 Somerset County Recycling Pickup to the Township of Bernards

WHEREAS, the Township of Bernards requires recycling pickup; and

WHEREAS, the County of Somerset has indicated a willingness to provide recycling pickup pursuant to and on the terms set forth herein and, in a contract, dated January 27, 2026; and

WHEREAS, N.J.S.A. 40:48-5 authorizes a municipality to contract with any public or private entity for the provision of any service which the municipality itself could provide directly; and

WHEREAS, N.J.S.A. 40:8A-1, et. seq. the Interlocal Services Act, provides the mechanism for making such contract between public agencies; and

WHEREAS, the County of Somerset already has in place a recycling pickup program.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that the following agreement shall be entered into between the Township of Bernards and the County of Somerset, to implement recycling pickup, subject to the terms and provisions set forth below and, in a contract, dated January 27, 2026.

THIS AGREEMENT sets forth the specific provision for the Interlocal Services Agreement between the Township of Bernards and the County of Somerset for recycling pickup for the calendar year 2026 in accordance with N.J.S.A. 40:48-2, N.J.S.A. 40:8A-1 et. seq., the Interlocal Services Act, as follows:

The rate is \$28.16 per household. The number of households will be adjusted on a quarterly basis, when and if appropriate.

Agenda and Date Voted: 01/27/2026

CFO CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available for the above referenced purchase in the amount of \$28.16 per household. Monies will be made available after Budget Adoption, and subsequently transferred to Trust Fund – Reserve for Recycling. Note: Amount budgeted for curbside recycling is annually transferred to the Bernards Township Trust Fund after budget adoption. These funds are earmarked exclusively for Recycling Expenditures.

Sean McCarthy,
Chief Financial Officer

Date: January 21, 2026

EXPLANATORY STATEMENT:

This resolution authorizes the interlocal agreement with Somerset County for Recycling. The rate is \$28.16 per household.

Date: 01/17/2026

Ryan Wallace, Superintendent of Public Works

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/27/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0146
Personnel Appointment
Christopher DeBiasse – Patrol Officer – Police Department

WHEREAS the full-time position of Patrol Officer became available due to a vacancy; and

WHEREAS the Chief of Police, Township Administrator and Human Resources Officer have deemed it necessary to fill this position; and

WHEREAS Christopher DeBiasse has applied for and is qualified to fill said position; and

WHEREAS the Chief of Police, Township Administrator and Human Resources Officer recommend appointment of Christopher DeBiasse to the position of full-time Patrol Officer.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards, that Christopher DeBiasse be appointed full-time Patrol Officer with a start date of Wednesday, January 28, 2026 at an annual salary of \$55,992.00 which is in accordance with the Policemen’s Benevolent Association, Local No. 357 Contract.

Agenda and Date Voted: 01/27/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/27/2026.

Christine V. Kieffer, Municipal Clerk

EXPLANATORY STATEMENT:

A Patrol Officer position became available due to a vacancy. The position was approved and advertised as per Township policy. Christopher DeBiasse applied for the position and is qualified to fill said position. Mr. DeBiasse comes to Bernards Township as a certified Law Enforcement Officer and law enforcement experience with the Long Hill Township Police Department.
Jacqueline Barber, HR Generalist



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0147

Personnel Appointment

Marc J. Chisholm – Groundskeeper – Department of Public Works

WHEREAS, the full-time position of Groundskeeper became available due to a vacancy, and

WHEREAS, the Superintendent of Public Works, Township Administrator and Human Resources Officer have deemed it necessary to fill this position; and

WHEREAS, Marc J. Chisholm has applied for and is qualified to fill said position; and

WHEREAS, the Superintendent of Public Works, Township Administrator and Human Resources Officer recommend the appointment of Marc J. Chisholm to the position of full-time Groundskeeper.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that Marc J. Chisholm be appointed full-time Groundskeeper effective February 2, 2026 at an hourly rate of \$23.44 for a 40-hour workweek.

Agenda and Date Voted: 01/27/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/27/2026.

Christine Kieffer, Municipal Clerk

EXPLANATORY STATEMENT

The Groundskeeper position in the Public Works Department, Grounds Division became available due to a vacancy. The position was approved and advertised per Township policy. Marc J. Chisholm has applied for the position and is qualified to fill said position. Mr. Chisholm has been an employee of the Department of Public Works since September 27, 2023. He has experience which will be beneficial to his new role within the Public Works Department.
Jacqueline Barber, HR Generalist



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0148

Acceptance of Bernards Township Shade Tree Commission Annual Report,
NJUCF Annual Accomplishment Report, and
Application for Tree City USA Recertification

WHEREAS, pursuant to § 2-17.4b. of the Revised General Ordinances of the Township of Bernards, the Shade Tree Commission shall make an annual report to the Township Committee; and

WHEREAS, the Shade Tree Commission submits their annual report pursuant to this requirement and is on file in the office of the Municipal Clerk; and

WHEREAS, the Shade Tree Commission submits the NJUCF Annual Accomplishment Report and Application for Tree City USA Recertification and is on file in the office of the Municipal Clerk.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, that the following reports and application be accepted.

Agenda and Date Voted: 01/27/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/27/2026.

Christine Kieffer, Municipal Clerk

Bernards Township Shade Tree Commission 2025 Report

Community Forestry Program Administration

- As of December 2025, the Bernards Township STC was comprised of a nine-member volunteer body with seven regular commissioners and one alternate appointed by the Bernards Township Committee as well as a part-time secretary and liaisons from the Township Committee and the Department of Public Works (DPW). We are pleased to count among our commissioners in 2025 two New Jersey certified tree experts, a forestry expert with B.S degrees in botany and forestry and a biologist with a forest ecology B.S degree.

Training and Professional Development

- As of December 31, 2025, seven commissioners and one alternate were CORE-trained.
- Four STC commissioners earned a total of 43 CEU credits in 2025.
- One commissioner attended the NJOHS Tree Day in January.
- One commissioner attended the NJ Invasive Species Strike Team Conference in April.
- Two commissioners attended the NJ Shade Tree Federation Annual Conference in October.
- Two commissioners attended the Frelinghuysen Arboretum Tree Symposium in November.

Public Education/Awareness/Outreach

- In early 2025 Bernards Township received a Growth Award from Tree City USA.
- Bernards Township commemorated Arbor Day on April 25, 2025. The Bernards Township Committee Arbor Day Resolution was posted on the town website.
- Three commissioners and the Shade Tree Township Commission Liaison presented Arbor Day programs at the Liberty Corner Elementary School and Oak Street School on April 25, 2025.
- The annual tree give-away was held on April 25, 2025 at the Somerset County Environmental Education Center. Over 200 native tree seedlings were distributed.
- The Shade Tree Commission was part of the Bernards Township Charter Day on May 17, 2025 with a booth containing many information displays, tree specimens and handouts. We held our customary tree identification quiz and talked to many residents.
- We continue to update the STC section of the Bernards Township website with news and information helpful to township residents. Posted documents included:
 - a. [Community Forestry Plan 2018-2022](#)
 - b. [2025 Arbor Day Resolution](#)
 - c. [Tree City USA designation](#)
 - d. [Care For Your New Tree!](#)
 - e. [Avoid Volcano Mulching](#)
 - f. [10 Informative Tree Articles](#)

Statement of Tree Budget

The 2025 STC budget consisted of (1) direct township funding; (2) an allocated portion of the DPW budget or expenses related to tree maintenance and cleanup on property under its jurisdiction; (3) fees assessed against developers and earmarked for planting trees under the direction of the STC and/or Township DPW; and (4) mandatory tree planting expenses incurred by developers and property owners in satisfaction of Bernards Township zoning requirements.

Plan Implementation

Our 4th Community Forestry Assistance Act Five Year Plan, approved by the New Jersey Department of Forestry in March 2018, provided the roadmap for STC activities in 2025.

- The STC filed an application to renew Tree City USA status for 2025. If approved, 2025 will mark our 21st year of Tree City USA status. We also filed for a 2025 Growth Award.
- In 2025 sixteen trees were planted in municipal parks: Pleasant Valley Park (4); Dunham Park (4); Mountain Park (3); Allen Street Gazebo (4) and Southard Park (1). In total 26 trees were planted in 2025.
- The annual street tree windshield survey was taken on November 5, 2025. Zones 7 & 8 were surveyed and the results were transmitted to the DPW.
- We have started to plan for our next 5 Year Community Forestry Management Plan (CFMP). Our current plan expires on December 31, 2027.
- The STC will continue to work with the Parks and Recreation Committee to enhance our township parks and facilities and provide sustainable tree resources. Our focus in 2025 will be to continue to identify locations for tree planting and any recommended maintenance of trees in the parks and other public spaces under township jurisdiction.



New Jersey Urban & Community Forestry 2025 Annual Accomplishment Report



*Instructions: Complete all fields of this form to the best of your ability and submit to New Jersey & Community Forestry (NJUCF) via email to **communityforestry@dep.nj.gov**. Note: lines & boxes indicate fillable fields.*

Prior to submitting, please ensure that all sections are complete, and the last page of the AAR is signed (electronic signatures are accepted and encouraged). It is strongly recommended to use Adobe to fill out and sign the document.

This annual report is separate from the Arbor Day Foundation Tree City USA Application. If you wish to apply to Tree City USA in addition to NJUCF Accreditation, please visit their website: arborday.org/treecity. Please note that questions #6, #8, and #10 relate directly to the current Tree City USA Standards.

Part I: Community Information

1. Reporting on Year: 2025 2. Date of Report Submission: _____

3. Community Name: _____

4. City Forestry Contact: (This person is the primary contact for NJUCF outreach & other correspondence)

Title: _____ Organization: _____

First Name, Last Name: _____

Phone Number: _____ Email: _____

Address: _____

City, State, Zip: _____

5. Municipal/County Department Responsible for tree management:

Title: _____ Organization: _____

First Name, Last Name: _____

Phone Number: _____ Email: _____

Address: _____

City, State, Zip: _____



New Jersey Urban & Community Forestry 2025 Annual Accomplishment Report



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Part I: Community Information, cont.

6. Name of Tree Advocacy Board/Commission/Committee: (fulfills Standard 1 for Tree City USA, having a board is *not* required for NJUCF Accreditation)

Board Name: _____

First Name, Last Name of Chair: _____

Phone Number: _____

Email: _____

Address: _____

City, State, Zip: _____

7. Other Tree Board Members (if applicable)

Name: _____

Email: _____

Term Exp. Yr. _____

Name: _____

Email: _____

Term Exp. Yr. _____

Name: _____

Email: _____

Term Exp. Yr. _____

Name: _____

Email: _____

Term Exp. Yr. _____

Name: _____

Email: _____

Term Exp. Yr. _____

8. Community Tree Ordinance: (fulfills Standard 2 for Tree City USA, this is *not* required for NJUCF Accreditation)

Yes, my community has a tree ordinance

No, my community does not have a tree ordinance

9. Does your community have a tree care professional on staff (employed or retained)? E.g., Licensed Tree Expert, Certified Arborist, Forester, etc.

Other



New Jersey Urban & Community Forestry 2025 Annual Accomplishment Report



Instructions: Complete all fields of this form to the best of your ability and submit to New Jersey & Community Forestry (NJUCF) via email to communityforestry@dep.nj.gov. Note: lines & boxes indicate fillable fields.

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Part II: Community Tree Budget

10. Community Population: (community must have annual budget of at least \$2 per capita to fulfill Standard 3 for Tree City USA, this is *not* required for NJUCF accreditation) _____

11. Budget Breakdown: (Note: If your community has an urban forestry budget already drafted you may attach it to your AAR submission in lieu of completing the fields below)

| | | | | | |
|------------------------------|----|-------|------------------|----|-------|
| Tree Planting & Initial Care | \$ | _____ | Tree Maintenance | \$ | _____ |
| Tree Removal | \$ | _____ | Management | \$ | _____ |
| Utility Line Clearance | \$ | _____ | Volunteer Time* | \$ | _____ |
| Other (please explain): | | _____ | | | _____ |
| | | _____ | | | _____ |
| | | _____ | | | _____ |
| | | _____ | | | _____ |

*rates can be found at <https://independentsector.org/>

Total Community Forestry Expenditures \$ _____

12. Additional Information for Reporting Year

Trees Planted: _____ Trees Pruned: _____ Trees Removed: _____

13. Comments on Budget



New Jersey Urban & Community Forestry 2025 Annual Accomplishment Report



Instructions: Complete all fields of this form to the best of your ability and submit to New Jersey & Community Forestry (NJUCF) via email to communityforestry@dep.nj.gov. Note: lines & boxes indicate fillable fields.

Prior to submitting, please ensure that all sections are complete, and the last page of the AAR is signed (electronic signatures are accepted and encouraged). It is strongly recommended to use Adobe to fill out and sign the document.

This annual report is separate from the Arbor Day Foundation Tree City USA Application. If you wish to apply to Tree City USA in addition to NJUCF Accreditation, please visit their website: arborday.org/treecity. Please note that questions #6, #8, and #10 relate directly to the current Tree City USA Standards.

Part III: Community Engagement

14. Arbor Day Observance: (fulfills Standard 4 for Tree City USA, this is *not* required for NJUCF accreditation)

My community celebrated Arbor Day: Yes No _____

Date of Celebration MM/DD/YYYY: _____

Brief Description:

15. Other than your community's Arbor Day Celebration, were there any other public/community events held to celebrate your urban tree canopy? If yes, please describe below.

Part IV: Continuing Education

16. To what extent did the completed continuing education topics reflect the objectives in your management plan? Please use specific examples.



New Jersey Urban & Community Forestry 2025 Annual Accomplishment Report



Instructions: Complete all fields of this form to the best of your ability and submit to New Jersey & Community Forestry (NJUCF) via email to communityforestry@dep.nj.gov. Note: lines & boxes indicate fillable fields.

Prior to submitting, please ensure that all sections are complete, and the last page of the AAR is signed (electronic signatures are accepted and encouraged). It is strongly recommended to use Adobe to fill out and sign the document.

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Part V: Community Forest Management Plan (CFMP) Implementation

17. Does your community have a tree inventory?
What year was your tree inventory completed?

18. Determine AND describe the extent to which your community achieved its top three CFMP goals for the year.

CFMP Goal #1: _____

Comments -

CFMP Goal #2: _____

Comments -

CFMP Goal #3: _____

Comments -

19. Identify and describe some specific barriers to completing these, or other, items in your community's CFMP. Was your community able to overcome these barriers? How?



New Jersey Urban & Community Forestry 2025 Annual Accomplishment Report



Instructions: Complete all fields this form to the best of your ability and submit to New Jersey & Community Forestry (NJUCF) via email to communityforestry@dep.nj.gov. Note: lines & boxes indicate fillable fields.

Prior to submitting, please ensure that all sections are complete, and the last page of the AAR is signed (electronic signatures are accepted and encouraged). It is strongly recommended to use Adobe to fill out and sign the document.

This annual report is separate from the Arbor Day Foundation Tree City USA Application. If you wish to apply to Tree City USA in addition to NJUCF Accreditation, please visit their website: arborday.org/treecity. Please note that questions #6, #8, and #10 relate directly to the current Tree City USA Standards.

Part VI: Comments

20. Please use the space below to detail comments, concerns, and or improvements for any part of the NJUCF Accreditation Program. If you have specific questions, please reach out to communityforestry@dep.nj.gov.

Part VI: Signature and Submission

Electronic Submissions & signatures preferred. Submit to communityforestry@dep.nj.gov

21. By signing and/or typing my name below, I hereby certify as the Shade Tree Representative, that the information in this report was shared with our Mayor and/or Governing Body and that the NJUCF Accreditation Status for my community is up to date and accurate.

Print Name _____ Signature _____

Title _____ Date _____

2025 Tree City USA Application for Certification

The Tree City USA award is in recognition of work completed by the community during the 2025 calendar year.

PRIMARY CONTACT INFORMATION

Contact Name:

Judy O'Connell

Email:

joconnell@bernards.org

Phone:

+1 (908) 204-3063

Address:

1 Collyer Lane

Basking Ridge, New Jersey 07920

Bernards Township COMMUNITY INFORMATION

Select which best describes your community:

Community has both a Tree Board and a Department Chair/City Manager

Ordinance Date:

06/11/2024

Ordinance Uploaded

Per-capita Expenditure

\$10.45

Arbor Day Date

04/25/2025

Arbor Day Proclamation Uploaded

As Mayor or Equivalent of the Community of Bernards Township

| | | |
|-------------------------------|-------|------|
| Mayor or Equivalent Signature | Title | Date |
|-------------------------------|-------|------|

Application Certification (to be Completed by the State Forester)

The above-named community has made formal application to this office. I am pleased to advise you that we reviewed the application and have concluded that, based on the information contained herein, said community is eligible to be certified as a Tree City USA community, for the 2025 calendar year, having in my opinion met the standards required for recognition.

| | | |
|--------------------------|-------|------|
| State Forester Signature | Title | Date |
|--------------------------|-------|------|



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0149

Authorizing and Approving Purchase of One (1) 2026 Ford Escape SUVs from NJ State Contract #T2007 to Ciocca Ford of Flemington, 215 US Highway 202, Flemington, NJ 08822
In the Amount Not to Exceed \$29,129.55

WHEREAS, the Township of Bernards Construction Code Department wishes to purchase one (1) 2026 Ford Escape SUV;

| QTY | DESCRIPTION | TOTAL |
|-----|-----------------------------|--------------------|
| 1 | 2026 Ford Escape Active AWD | \$29,129.55 |
| | Per Quote Dated 01/20/2026 | |
| | TOTAL | \$29,129.55 |

and

WHEREAS, it is the combined recommendation of the Construction Official, Administrator and Purchasing Agent to award this purchase to; Ciocca Ford of Flemington, 215 US Highway 202, Flemington, NJ 08822 in the amount of \$29,129.55; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the budget; the line item appropriation to be charged is line account #6-01-22-195-252 Motor Vehicle Supplies (\$29,129.55); and

WHEREAS, the Township is authorized to make purchases through cooperative and State contracts pursuant to N.J.S.A. 40A:11-10 and -12.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards, Somerset County, New Jersey that the Purchasing Agent is hereby authorized to issue a purchase order for one (1) 2026 Ford Escape SUV from NJ State Contract #T2007 to Ciocca Ford of Flemington, 215 US Highway 202, Flemington, NJ 08822 in the amount not to exceed \$29,129.55.

Agenda and Date Voted: 01/27/ 2026

EXPLANATORY STATEMENT

It is my recommendation, based upon review of the State Contract #T2007 to issue a purchase order to Ciocca Ford of Flemington for one (1) 2026 Ford Escape SUV in the net total delivered price of \$29,129.55. This recommendation is made in accordance with the fleet vehicle replacement plan for 2026. This vehicle will replace one existing vehicle in the Township's Construction Code passenger vehicle fleet. Specific replacement and/or auction vehicles will be determined by DPW after delivery of the new vehicle.

Date: 01/20/2026

Dennis Bettler, C.B.O., Construction Official

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Sean McCarthy, Treasurer of the Township of Bernards, hereby certify that adequate funds are available for the above referenced purchase in the amount not to exceed \$29,129.55. Monies are available in line account # 6-01-22-195-252 (\$29,129.55).

Date: January 21, 2026

Sean McCarthy, Treasurer

PURCHASING CERTIFICATION:

I hereby certify that I have prepared this resolution and reviewed it for accuracy.



Francis J. Decibus
For Purchasing Agent

Francis J. Decibus, QPA
Purchasing Agent

Date: January 20, 2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/27/2026.

Christine Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0150

Authorization of the Sale at Public Auction of the Township's
Personal Property Not Needed for Public Use through USGovBid

WHEREAS, the Purchasing Agent has presented the following listing of personal property which are no longer needed for public use by the Township of Bernards:

| Description | Serial or VIN # |
|--|--------------------|
| 2010 Hyundai Accent | KMHCHN4AC7AU406555 |
| 2010 Hyundai Hatchback | KMHCHM3AC4AY157502 |
| 2010 Hyundai Hatchback | KMHCHM3AC2AU167641 |
| 2013 Ford Escape SUV | 1FMCU9GX8DUC80527 |
| 2002 Bandit 150-S Wood Chipper | 18018 |
| 2011 Stalker M0040 Message Board Trailer | 1P91F1015BG301428 |
| 2001 Henderson 11' Reversible Plow | RSP00 |
| Media Equipment (Creston, Shure, Sony, Dell) | |

WHEREAS, pursuant to N.J.S.A.40A:11-36, "Sale or other disposition of personal property," the governing body may authorize the public sale of municipal owned property no longer needed for public use; and

WHEREAS, the sale of surplus property shall be conducted through USGovBid pursuant to State Contract T2581/A-70967 in accordance with the terms and conditions of the state contract; and

WHEREAS, the terms and conditions of the agreement entered into with USGovBid is available on-line at; www.USGovBid.com and placed on file and available for public inspection in the office of the Bernards Township Purchasing Agent; and

WHEREAS, the sale will be conducted online and the address of the auction site is; www.USGovBid.com; and

WHEREAS, no express or implied warranty is made for the property subject to sale. All property is being sold in "as is"- "where is" condition; and

WHEREAS, all sales are final; and

WHEREAS, method of payment is Cash, Certified Check, Money Order or Company Check (with bank letter guaranteeing funds-mandatory); and

WHEREAS, all merchandise shall be removed within 10 business days from the time and date of issuance of the Buyers Certification otherwise buyers will be charged \$ 10.00 per day per item storage fee; and

WHEREAS, this resolution shall be published in accordance with provisions of N.J.S.A. 40A-11-36.

BE IT RESOLVED, that the Resolution (or Notice of the date, time and place of the auction, with a description of the items to be sold) shall be published in an official newspaper as required by N.J.S.A. 40A:11-36(3).

BE IT FURTHER RESOLVED, that the Bernards Township Committee does hereby declare that the personal property listed above are surplus and no longer needed for Township use; and

NOW, THEREFORE BE IT FINALLY RESOLVED, that the Township Committee does hereby authorize the purchasing agent to enter into an agreement with USGovBids to conduct an internet auction of surplus property identified.

Agenda and Date Voted: 01/27/2026

PURCHASING CERTIFICATION

The Township has accumulated vehicles and equipment not needed for public use. Notification of the surplus sale will be posted on the township website and bulletin board located in the municipal building. USGovBids service includes listing of items on internet and collection of all proceeds. I hereby certify that I have prepared this resolution in accordance with Local Public Contracts Law N.J.S.A.40A:11-36.



Francis J. Decibus, QPA, RPPO
Purchasing Agent

Dated: January 20, 2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/27/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0151

Authorizing Purchasing from NJ State Contract T-0083 (19-Fleet-00978) for Unleaded Gasoline
Awarded to Griffith-Allied Trucking, LLC
In the Amount Not to Exceed \$200,000.00

WHEREAS, the Township of Bernards wishes to continue to purchase petroleum products from the lowest responsible bidder under the New Jersey State Cooperative Agreements; and

WHEREAS, the New Jersey State Cooperative awarded a contract to Griffith-Allied Trucking, LLC, 25 Old Camplain Road, Hillsborough, NJ 08844 for petroleum products; and

WHEREAS, the Chief Financial Officer has certified that funds are requested in the 2026 budget for \$200,000.00 and the line item appropriation to be charged is #6-01-31-430-G01. Additional purchases may be required for a total not to exceed amount of \$300,000 to be reimbursed by organizations participating in our Interlocal Agreements; and

WHEREAS, the Township is authorized to make purchases through cooperative and state contracts pursuant to N.J.S.A. 40A:11-10 and -12; and

WHEREAS, it is the recommendation of the Director of Public Works and the Purchasing Agent to purchase petroleum products through the New Jersey State Cooperative Agreement.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards that the Purchasing Agent be authorized to issue purchase orders to Griffith-Allied Trucking, LLC, 25 Old Camplain Road, Hillsborough, NJ 08844 through December 31, 2026.

Agenda Date and Voted: 01/27/2026

EXPLANATORY STATEMENT

This resolution authorizes the purchase of gasoline from State Contract T-0083 for use by the Township fleet, as well as, the following Interlocal agreement partners: Basking Ridge Fire Company, Bernards Township Board of Education, Liberty Corner Fire Company, Somerset County Educational Services Commission, Long Hill Public Works, Long Hill Police, Long Hill Emergency Services, and Long Hill Board of Education.

Date: January 8, 2026

Ryan Wallace, Director DPW

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds will be made available for the above referenced purchase in the amount not to exceed \$300,000.00. Monies will be made available pending final adoption of the 2026 budget in the Utilities O/E account line item #6-01-31-430-G01 for \$200,000.00 and through reimbursements received from the following Interlocal agreement partners: Basking Ridge Fire Company, Bernards Township Board of Education, Liberty Corner Fire Company, Somerset County Educational Services Commission, Long Hill Public Works, Long Hill Police, Long Hill Emergency Services, and Long Hill Board of Education.

Date: January 21, 2026


Sean McCarthy, Chief Financial Officer

PURCHASING CERTIFICATION

Adoption will permit the purchase of recurring commodities from noted vendor relative to the day to day operation of the township departments. I here certify that I have prepared this resolution and reviewed it for accuracy.



Francis J. Decibus, QPA, RPPO
Purchasing Agent

Date: January 12, 2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/27/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0152

Authorizing Purchasing from the Somerset County Co-Op Contract #CC-0054-24 for Rock Salt (Bulk) at a Cost Not to Exceed \$350,000.00 to Atlantic Salt Inc.

WHEREAS, the Township of Bernards wishes to continue to purchase rock salt (bulk) from the lowest responsible bidder under the Somerset County Co-Op # CC-0054-24; and

WHEREAS, Somerset County Co-Op awarded a contract to Atlantic Salt Inc., 134 Middle Street, Suite 210., Lowell, MA 01851; and

WHEREAS, the Chief Financial Officer has certified that funds will be made available in the 2026 Budget for \$200,000.00 and the line item appropriation to be charged is #6-01-26-291-266, the balance will be funded out of the Snow Removal Trust account #T-13-56-050-SNR; and

WHEREAS, the Township is authorized to make purchases through cooperative and State contracts pursuant to N.J.S.A. 40A:11-10 and 12; and

WHEREAS, it is the recommendation of the Director of Public Works and the Purchasing Agent to purchase rock salt (bulk) through the Somerset County Co- Op #CC-0054-24; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards that the Purchasing Agent be authorized to issue purchase orders to Atlantic Salt Inc., 134 Middle Street, Suite 210, Lowell, MA 01851 through December 31, 2026.

Agenda and Date Voted: 01/27/2026

EXPLANATORY STATEMENT

This resolution authorizes the purchase of Rock Salt (bulk) under the Somerset County Co-Op agreement, for use in DPW winter operations.

Date: January 8, 2026

Ryan Wallace, Director Public Work

CHIEF FINANCIAL OFFICERS CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds will be made available in the 2026 Operating budget; Snow Removal, Street and Road materials line account #6-01-26-291-266 for an amount not to exceed \$200,000.00, the balance will be funded out of the Snow Removal Trust account #T-13-56-050-SNR.

Date: January 21, 2026

Sean McCarthy, Chief Financial Officer

PURCHASING CERTIFICATION

Adoption will permit the purchase of recurring commodities from noted vendor relative to the day to day operation of the township DPW. I hereby certify that I have prepared this resolution and reviewed it for accuracy.

For Purchasing Agent

Date: January 12, 2026

Francis J. Decibus, QPA, RPPO Purchasing Agent

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/27/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0153

Authorizing Purchasing from Somerset County Co-Op Pricing System Contract #CC-0036-25 for Red Dyed #2 Diesel Fuel, (Ultra Low Sulfur Diesel), Red Dyed Winter Blend Diesel and Fuel Oil Awarded to National Fuel Oil
In the Amount Not to Exceed \$150,000

WHEREAS, the Township of Bernards wishes to continue to purchase petroleum products from the lowest responsible bidder under the Somerset County Co-Op Pricing System; and

WHEREAS, the Somerset County Co-Op Pricing System awarded a contract to National Fuel Oil, 175 Orange Street, Newark, NJ 07103 for petroleum products; and

WHEREAS, the Chief Financial Officer has certified that funds are requested in the 2026 budget for \$150,000.00 and the line item appropriation to be charged is #6-01-31-430-G01. Additional purchases may be required for a total not to exceed amount of \$210,000 to be reimbursed by organizations participating in our Interlocal Agreements; and

WHEREAS, the Township is authorized to make purchases through cooperative and state contracts pursuant to N.J.S.A. 40A:11-10 and -12; and

WHEREAS, it is the recommendation of the Director of Public Works and the Purchasing Agent to purchase these petroleum products through the New Jersey State Cooperative Agreement and Somerset County Co-Op Pricing System.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards that the Purchasing Agent be authorized to issue purchase orders to National Fuel Oil, 175 Orange Street, Newark, NJ 07103 through December 31, 2026.

Agenda and Date Voted: 01/27/2026

EXPLANATORY STATEMENT

This resolution authorizes the purchase of petroleum products (gasoline and diesel under the Somerset County Co-Op) for use by the Township fleet, as well as, the following Interlocal agreement partners: Basking Ridge Fire Company, Bernards Township Board of Education, Liberty Corner Fire Company, Somerset County Educational Services Commission, Long Hill Public Works, Long Hill Police, Long Hill Emergency Services, and Long Hill Board of Education.

Date: January 8, 2026

Ryan Wallace, DPW Director

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds will be made available pending final adoption of the 2026 budget for the above referenced purchase in the amount not to exceed \$210,000.00. Monies will be made available in the Utilities O/E account line item #6-01-31-430-G01 for \$150,000.00 and through reimbursements received from the following Interlocal agreement partners: Basking Ridge Fire Company, Bernards Township Board of Education, Liberty Corner Fire Company, Somerset County Educational Services Commission, Long Hill Public Works, Long Hill Police, Long Hill Emergency Services, and Long Hill Board of Education.

Date: January 21, 2026

Sean McCarthy, Chief Financial Officer

PURCHASING CERTIFICATION

Adoption will permit the purchase of recurring commodities from noted vendor relative to the day to day operation of the township departments. I hereby certify that I have prepared this resolution and reviewed it for accuracy.

Francis J. Decibus, QPA, RPPO
Purchasing Agent

Date: January 12, 2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/27/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0154

Awarding Professional Services Contract for the Culberson Road Storm Sewer Study to Paul W. Ferriero, PE,PP,CME,LEED AP,CFM/NJ Lic #24GE03297800 of the firm Boswell, Inc. 330 Phillips Avenue, South Hackensack, NJ 07606
In the Not to Exceed Amount of \$40,500.00

WHEREAS, the Township of Bernards requires services for Professional Engineering Services; and

WHEREAS, Paul W. Ferriero, PE, PP, CME, LEED AP, CFM/NJ Lic #24GE03297800 of the firm Boswell, Inc., 330 Phillips Avenue, South Hackensack, NJ 07606, has submitted a proposal dated December 23, 2025, outlining Engineering Services to the Township; and

WHEREAS, this contract is awarded under a “fair and open process” as defined in N.J.S.A. 19:44A-20-4 et seq.; and

WHEREAS, the Chief Financial Officer has certified funds are available in Engineering 2025 line account #C-04-55-579-A12; and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that a professional service contract be awarded to Paul W. Ferriero, PE,PP,CME,LEED AP,CFM/NJ Lic #24GE03297800 of the firm Boswell, Inc., 330 Phillips Avenue, South Hackensack, NJ 07606 as follows:

1. The contract will encompass services as outlined in the submitted proposal dated December 23, 2025.
2. The contract term is from January 27, 2026, through July 27, 2026, for professional engineering services not to exceed an amount of \$40,500.00.
3. Billings must be rendered by the contractor within 30 days of service delivery.
4. **Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.**
5. **No payments in excess of the “not to exceed” contract amounts will be approved, unless such services/expenditures are negotiated and agreed upon in advance of service delivery.**
6. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to P.L. 1975, c.127, which is attached to this resolution as Exhibit A.
7. This contract shall, for all purposes, be deemed a NJ Contract and any provisions of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
8. The contractor shall report directly to Thomas Timko, Township Engineer, who will be the chief contact for the Township of Bernards on this project.

NOW THEREFORE BE IT FINALLY RESOLVED, by the Township Committee of the Township of Bernards that a copy of the resolution be placed on file and available for public inspection in the office of the Bernards Township Purchasing Agent.

I agree to the terms as stated in the Resolution and by signing this document I am committed to follow all terms of this award.

Paul W. Ferriero, PE, PP, CME, LEED AP, CFM/NJ Lic #24GE03297800 Vice President

EXPLANATORY STATEMENT

This resolution awards a contract for engineering services to study drainage issues on Culberson Road between South Alward Avenue and Spencer Road.

Thomas Timko, PE, CME
Township Engineer

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of Bernards, hereby certify that adequate funds are available for the above referenced purchase in the not to exceed amount of \$40,500.00. Monies are available in the 2025 Engineering Capital line account #C-04-55-579-A12.

Date: January 21, 2026



Sean McCarthy, Chief Financial Officer

PURCHASING CERTIFICATION

I hereby certify that I have prepared this resolution and reviewed it for accuracy.



For Purchasing Lit.

Date: January 16, 2026

Francis J. Decibus, QPA, Purchasing Agent

Agenda and Date Voted: 01/27/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/27/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0156 Acknowledgement of Receipt of the Construction Official's 2025 Annual Report

WHEREAS, pursuant to §12-1.4. of the Revised General Ordinances of the Township of Bernards, the Construction Official shall, with the advice of the subcode officials, prepare and submit to the Township Committee biannually a report recommending a fee schedule based on the operating expenses of the agency and any other expenses of the municipality fairly attributable to the enforcement of the State Uniform Construction Code Act; and

WHEREAS, the 2025 annual report has been submitted as required.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, acknowledges receipt of the following report.

Agenda Date and Vote: 01/27/2026

CERTIFICATION
I hereby certify this is a true and exact copy of a resolution adopted by
the Bernards Township Committee on 01/27/2026.

Christine V. Kieffer, Municipal Clerk

Annual Report 2025

Pursuant to township ordinance, I respectfully submit this annual activity report for 2025.

- Applications received and reviewed: 2423
- Permits issued: 2097
- Permit updates issued: 258
- Additions: 48
- Alterations: 2258
- New single family unit permits: 1
- Single family demolition permits: 2
- Certificates of Occupancy issued: 50
- Certificates of Approval issued: 1963
- Inspections conducted: 6501
- Penalties Collected: \$ 1000.00

• Revenue: \$ 839,367.25

• Expenditures: \$ 990,597.49

| | 2021 | 2022 | 2023 | 2024 | 2025 |
|---------------------------|--------------|----------------|--------------|--------------|--------------|
| Applications | 2641 | 2423 | 2559 | 2286 | 2423 |
| Permit Issued | 2385 | 2236 | 2272 | 2109 | 2097 |
| Permit Updates | 196 | 231 | 220 | 181 | 258 |
| Additions | 44 | 47 | 45 | 58 | 48 |
| Alterations | 2478 | 2359 | 2397 | 2005 | 2268 |
| New Single Family Permits | 9 | 9 | 3 | 5 | 1 |
| Single Family Demolitions | 2 | 2 | 3 | 1 | 2 |
| Certificates of Occupancy | 50 | 39 | 64 | 52 | 50 |
| Certificates of Approval | 2176 | 1962 | 2273 | 1771 | 1963 |
| Inspections | 6367 | 6714 | 6793 | 5822 | 6501 |
| Penalties | | | | | |
| revenue | \$7,450.00 | \$2,650.00 | \$3,000.00 | \$900 | \$1000 |
| Revenues | \$974,427.40 | \$1,089,678.00 | \$909,151.05 | \$887,035.65 | \$839,367.25 |
| | \$ | | | | |
| Expenditures | 824,210.11 | \$908,343.35 | \$912,131.42 | \$961,922.56 | \$990,597.49 |



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0157

Authorizing Submission of a Grant Application to the Governors Council on Alcoholism and Drug Abuse for a Grant Entitled 2026-2027 Application for Funding Municipal Alliances for the Purpose of Providing Funding for the Bernards Township Municipal Alliance

WHEREAS, the Municipal Alliance Coordinator is recommending the Township Committee approve a grant application to the Governors Council on Alcoholism and Drug Abuse for a grant entitled “2026-2027 Application for Funding Municipal Alliances”, which would provide \$6,843.08 for the purpose of funding the township program, project, or facility known as the Bernards Township Municipal Alliance Against Substance Abuse; and

WHEREAS, the grant application requires a 75% match of \$5,132.31 in in-kind services and a 25% cash match of \$1,710.77 to be provided by Bernards Township with funds being available in Account: 2026 Budget Request – Outside CAP Township Grant Match as certified below by the Chief Financial Officer.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, that it does hereby authorize submission of a grant application to the Governors Council on Alcoholism and Drug Abuse for a grant entitled “2026-2027 Application for Funding Municipal Alliances” for the purpose of funding the township program, project, or facility known as the Bernards Township Municipal Alliance Against Substance Abuse; and

NOW THEREFORE BE IT FURTHER RESOLVED, by the Township Committee of the Township of Bernards that Kaitlin Cartoccio of the Bernards Township Health Department will serve as the project manager for this grant application; and

NOW THEREFORE BE IT FINALLY RESOLVED, by the Township Committee of the Township of Bernards, that the Mayor, Project Manager, and Clerk are hereby authorized to sign the grant on behalf of the township.

Agenda and Date Voted: 01/27/2026

CFO CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available for the above referenced grant match in the in-kind amount of \$6,843.08 and cash match amount of \$1,710.77. Monies will be made available in the 2026 Budget Request – Outside CAP Township Grant Match and the Municipal Alliance Trust Fund Acct.

Date: January 27, 2026

Sean McCarthy, CFO

EXPLANATORY STATEMENT

This resolution authorizes a contract between Bernards Township and the Governors Council on Alcoholism and Drug Abuse for funding of personnel and supplies for the activities of the Bernards Township Municipal Alliance Against Substance Abuse.

Date: January 20, 2026

Kaitlin Cartoccio
Health Educator /Municipal Alliance Coordinator

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/27/2026.

Christine Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0158

Personnel Appointment

Kendra Kelly – Deputy Municipal Clerk – Municipal Clerk

WHEREAS, N.J.S.A. 40A:9-135 provides for the appointment of a Deputy Municipal Clerk and pursuant to § 2-4.2 of the Revised General Ordinances of the Township of Bernards, appointment by the Township Committee for a term of one year from January 1 in the year in which the appointment is made; and

WHEREAS, said appointment does not guarantee employment or salary for the term of the appointment; and

WHEREAS, the full-time position of the Deputy Municipal Clerk is currently vacant due to a restructuring; and

WHEREAS, the Township Administrator/COO, Municipal Clerk and Human Resources Officer have deemed it necessary to fill this position; and

WHEREAS, Kendra Kelly has applied for the position and is qualified for appointment to Deputy Municipal Clerk; and

WHEREAS, the Township Administrator/COO, Municipal Clerk and Human Resources Officer recommend appointment of Kendra Kelly to the position of full time Deputy Municipal Clerk.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards, that Kendra Kelly be appointed full time Deputy Municipal Clerk with an appointment date of February 1, 2026 to expire December 31, 2026 at an annual rate of \$60,000.00 for a 40-hour work week.

Agenda and Date Voted: 01/27/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/27/2026.

Christine V. Kieffer, Municipal Clerk

EXPLANATORY STATEMENT

The Deputy Municipal Clerk position became available due to a restructuring within the Clerk's Office. Kendra Kelly has applied for the position and is qualified to fill the position. Ms. Kelly has been employed with the Municipal Clerk's Office since 2023 as an Administrative Assistant. Emily Pfeiffenberger, HR Officer