

**BERNARDS TOWNSHIP – TOWNSHIP COMMITTEE
REORGANIZATION MEETING
JANUARY 6, 2026 – 7:00 PM
MUNICIPAL BUILDING - 1 COLLYER LANE, BASKING RIDGE, NJ**

A G E N D A

The meeting is held at the Municipal Building, 1 Collyer Lane, Basking Ridge, and the meeting will be live streamed and can be found by clicking on the “Watch a Meeting Live” icon on the home page, www.bernards.org and can also be viewed live on Optimum/Cablevision TV - Channel 15 and Verizon FiOS TV - Channel 2135.

1. **CALL TO ORDER** Video
2. **FLAG SALUTE**
3. **OPEN PUBLIC MEETING STATEMENT**
4. **OATH OF OFFICE – STEPHEN BRETT HODGES AND JOHN TOMPKINS**
5. **ROLL CALL**
6. **NOMINATIONS FOR 2026 MAYOR**
7. **OATH OF OFFICE – MAYOR**
8. **NOMINATIONS FOR 2026 DEPUTY MAYOR**
9. **MAYOR’S ADDRESS**
10. **MAYOR’S APPOINTEES**
 - A. ***Environmental Commission***
 - 1) Nancy Cook, RM, 3 yr. term, expiring 12/31/28
 - 2) John Crane, RM, 3 yr. term, expiring 12/31/28
 - 3) Todd Edelstein, RM, 3 yr. term expiring 12/31/28
 - 4) Pradeep Lamba, RM, 3 yr. term, expiring 12/31/28
 - 5) Sarah Wolfson, RM, 3 yr. term expiring 12/31/28
 - 6) John Coelho, A1, 2 yr. term expiring 12/31/27
 - 7) Mike Mahoney, A2, filling unexpired 2 yr. term of Pradeep Lamba, expiring 12/31/26
 - 8) *Brett Hodges, TC Liaison 1 yr. term expiring 12/31/26*



B. Local Emergency Management and Flood Mitigation Committee

- 1) Dennis Bettler, Construction Official
- 2) Sarah Bonnefoi, BRFS Representative
- 3) Ron DePasquale, LCFC Representative, Chief
- 4) Doug Gazzale, BRFC #1 Representative, Chief
- 5) Timothy King, Chief
- 6) Dawn Marling, Health Officer
- 7) Sean McCarthy, CFO
- 8) Pat Monaco, Administrator/COO
- 9) Tom Schnezler, Atlantic Mobile Health Representative
- 10) Thomas Timko, Township Engineer
- 11) Rich Von Den Steinen, Fire Official
- 12) Ryan Wallace, Deputy OEM Coordinator
- 13) Henry Werner, BOE Representative
- 14) *Ana Duarte McCarthy, TC Voting Member*
1 yr. terms expiring 12/31/26
- 15) Michael Yeo, OEM Coordinator, (3 yr. term expiring 12/31/26)

C. Police Subcommittee

- 1) *Ana Duarte McCarthy, TC Voting Member*
- 2) *Andrew McNally, TC Voting Member*
- 3) Pat Monaco, Administrator
1 yr. terms expiring 12/31/26

D. Planning Board

- 1) Joan Bannon RM, Class IV Member, filling the unexpired 4 yr. term of Nicholas Cuzzo, expiring, 12/31/28
- 2) Henry Schafer, RM, Class IV Member, 4 yr. term, expiring, 12/31/29
- 3) Tyler Seville, RM, Class IV Member, 4 yr. term expiring 12/31/29
- 4) John Tompkins, RM, Class III Member, 1 yr. term expiring 12/31/26
- 5) John Crane, RM, Class II Member, 1 yr. term expiring 12/31/26
- 6) Adam Subervi, Mayor's Designee, Class I Member, 1 yr. term expiring 12/31/26
- 7) Julie Smith, A1, 2 yr. term expiring 12/31/27
- 8) Gagan ~~Argawal~~ Agarwal, A2, filling unexpired term of Megan O'Malley, 2 yr. term expiring 12/31/26 (clerical error corrected 01/05/2026)

E. Shade Tree Commission

- 1) Kate Creegan, RM 5 yr. term expiring 12/31/30
- 2) *Ana Duarte McCarthy, TC Liaison, 1 yr. term expiring 12/31/26*
- 3) Thomas Nicoletti, DPW Advisor, 1 yr. expiring 12/31/26

F. Zoning Board

- 1) Benjamin Lindamen, RM, filling unexpired 4 yr. term of Kathleen Piedici, expiring 12/31/27
- 2) Elizabeth Silver, RM, filling unexpired 4 yr. term of Anil Agrawal,



- expiring 12/31/27
- 3) Susan Trapp, RM, filling unexpired 4 yr. term of Jeanmarie Genirs, expiring 12/31/28
- 4) John Ladyzinski, A1, filling unexpired 2 yr. term of Elizabeth Silver, 12/31/26
- 5) Nancy D' Andrea, A2, 2 yr. term, expiring 12/31/27

G. Mayor's Recommendation to the Somerset County Community Development Committee

Pat Monaco, RM, 1 yr. term expiring 12/31/26

H. Recommendation to the Somerset County Solid Waste Advisory

John Tompkins, Mayor's Designee 1 yr. term expiring 12/31/26

11. MAYOR'S APPOINTEES SUBJECT TO TOWNSHIP COMMITTEE CONFIRMATION

A. Board of Health

- 1) Shilpa Clott, RM, 3 yr. term expiring 12/31/28
- 2) Matthew Majewski, RM, 3 yr. term expiring 12/31/28

B. Library Board

- 1) Jack Brull, RM filling unexpired 5 yr. term of Lori Kendis, term expiring 12/31/28
- 2) Emily Gallow, RM, 1 yr. term expiring 12/31/26
- 3) Emily Johnston, RM, 5 yr. term expiring 12/31/30
- 4) *Jennifer Asay, Mayor's Designee, 1 yr. term expiring 12/31/26*

12. CONSENT AGENDA

The items listed within the consent agenda portion of the meeting have been referred to the Township Committee for reading and study and a copy placed on the township website. They will be enacted by one motion of the Township Committee with no separate discussion. If separate discussion is required, the item may be removed from the consent agenda by township committee action and placed on the regular agenda under new business.

A. Agricultural Advisory Committee

- 1) Kate Brown, Liaison, 1 yr. term expiring 12/31/2026
- 2) Kate Katzer, Somerset County Advisor, 1 yr. term expiring 12/31/26
- 3) Alexander Marcus, A2, 3 yr. term, expiring 12/31/28
- 4) Tyler Seville, RM, 3 yr. term, expiring 12/31/28
- 5) Thomas Timko, Township Engineering Advisor, 1 yr. term expiring 12/31/26
- 6) *Brett Hodges, TC liaison, 1 yr. term, expiring 12/31/26*



B. Deer Management Advisory Committee

- 1) Officer Olivia Strama, Coordinator
- 2) William L. Allen, RM
- 3) Curtis Graham, RM
- 4) Leon Harris, RM
- 5) William Nobels, RM
- 6) Robert Rich, Jr., RM
- 7) Robert Vincent, RM
- 8) *John Tompkins, TC Liaison*
1 yr. terms expiring 12/31/26

C. Golf Advisory Committee

- 1) Greg Angelillo, RM
- 2) James Devaney Jr., RM
- 3) Tom Grady, RM
- 4) Premal Lavsi, RM
- 5) Michael Robertson, RM
- 6) Peter Tobia, RM
- 7) Robert Moore, A1
- 8) *Ana Duarte McCarthy, TC Voting Member*
1 yr. terms expiring 12/31/26

D. Green Team

- 1) Carol Ackerman RM
- 2) Francis Decibus, RM
- 3) Pat Monaco, RM
- 4) Thomas Timko, RM
- 5) *Jennifer Asay, TC Voting Member*
1 yr. term expiring 12/31/26

E. Municipal Alliance Chairperson

- 1) Phil Jasina, Municipal Alliance Chairperson – 1 yr. term, expiring 12/31/2026

F. Municipal Alliance

- 1) Tracy Baldassare, Police Department Representative
- 2) Sophia Baurkot, Sub Abuse Representative
- 3) Kaitlin Cartoccio, Health Department Representative
- 4) Pamela Haviland, PTO Representative
- 5) Anderson Lee, Student Representative
- 6) Andrew Lomaruro, Civic Group Representative
- 7) Anushka Pophali, Student Representative
- 8) Catherine Santaiti, Citizen Representative
- 9) Rabbi Mendel Shemtov, Clergy Representative
- 10) Mary Jane Walsh, Senior Citizen Representative
- 11) Dr. Suman Wason, Citizen Representative



- 12) Lily Wong, Citizen Representative
- 13) Phil Jasina, Chairperson, Police Representative Alternate
- 14) *Brett Hodges, TC Voting Member*
1 yr. terms expiring 12/31/26

I. Pool Commission

- 1) Caitlin Annese, RM, 3 yr. term expiring 12/31/28
- 2) Kurt Rotthoff, RM, filling unexpired 3 yr. term of Brandon Vollmuth, expiring, 12/31/27 (clerical error corrected)
- 3) Allison Fahey, A1, 1 yr. term expiring 12/31/26
- 4) *Brett Hodges, TC Voting Member, 1 yr. term expiring 12/31/26*

II. Recreation, Parks and Pathways

- 1) Nancy D'Andrea, RM
- 2) Victor Hatala, RM
- 3) Deborah Marcus, RM
- 4) James Milito, RM
- 5) Goutham Puppala, RM
- 6) Deborah Nungester, RM
- 7) ~~Goutham Puppala, RM~~ Anna Scanniello, RM (clerical error corrected 01/05/2026)
- 8) Jen Rasbold, RM
- 9) Ian Hughes, A1
- 10) Anand Rai, A2
- 11) *Brett Hodges, Non-Voting TC Liaison*
1 yr. terms expiring 12/31/26

III. Township Committee Liaisons

- 1) *Basking Ridge Fire Co. No. 1 & First Aid Squad & Liberty Corner Fire Co*
– Andrew McNally
- 2) *Board of Education* – Andrew McNally
- 3) *Friends of the Kennedy-Martin-Stelle Farmstead* – Ana Duarte McCarthy
1 yr. terms expiring 12/31/26

IV. Township Committee Recommendation to the Somerset County Community Development Committee

Ana Duarte McCarthy, 1 yr. term expiring 12/31/26

L. Township Committee Recommendation to the Somerset County Solid Waste Advisory

Andrew McNally, 1 yr. term expiring 12/31/26

M. Township Representatives to Somerset County Wastewater Management Advisory Committee

- 1) Andrew McNally, 1 yr. terms expiring 12/31/26
- 2) David Schley, 1 yr. terms expiring 12/31/26
- 3) Thomas Timko, 1 yr. terms expiring 12/31/26



- N. ***Township Committee Recommendation Liaison to the Utility Companies***
John Tompkins, 1 yr. term expiring 12/31/26
- O. ***[Resolution #2026-0012](#) - Professional Services Contract for Alternate Special Counsel Joseph V. Sordillo, Esq., of the firm DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. In the Not to Exceed Amount of \$10,000.00***
1 yr. term expiring 12/31/26
- P. ***[Resolution #2026-0036](#) - Awarding Professional Services Contract for Performing Air Monitoring at the Pill Hill Landfill to Michael Heumiller LSRP NJ License #668786 Associate, Group Manager of the firm T & M Associates - In the Not to Exceed Amount of \$11,750.00***
1 yr. term expiring 12/31/26
- Q. ***[Resolution #2026-0039](#) - Awarding Professional Services Contract for 2026 Professional Land Surveying Services to Peter Michael Wolfe, PLS, Lic. No. 24GS04325400 of the firm Stonefield Engineering and Design, LLC, In the Not to Exceed Amount of \$30,000 and Escrow and Capital Construction Charges, as Required, In the Not to Exceed Amount of \$20,000.00 For a Total Not to Exceed Amount of \$50,000.00***
1 yr. term expiring 12/31/26
- R. ***[Resolution #2026-0050](#) - Professional Services Contract for 2026 Municipal Auditor Awarded to Man C. Lee of the firm Nisivoccia LLP, Municipal Auditor, in the Not to Exceed Amount of \$39,455.00***
1 yr. term expiring 12/31/26
- S. ***[Resolution #2026-0056](#) - Professional Services Contract for 2026, Special Counsel Tax Appeals Awarded to Martin Allen, Esq., of the firm DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. - In the Not to Exceed Amount of \$45,000.00***
1 yr. term expiring 12/31/26
- T. ***[Resolution #2026-0058](#) - Professional Services Contract for 2026 - Labor Counsel Awarded to Richard Flaum, Esq., of the firm of DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. In the Not to Exceed Amount of \$45,000.00 (Excluding Matters of Litigation and Unanticipated Reimbursable Disbursements as Required)***
1 yr. term expiring 12/31/26
- U. ***[Resolution #2026-0069](#) - Professional Services Contract for 2026 - Municipal Attorney Awarded to John P. Belardo, Esq., of the firm, McElroy, Deutsch, Mulvaney & Carpenter, LLP. In the Not to Exceed***



Amount of \$150,000.00 (Excluding Other Specified Legal Services, Matters of Litigation and Unanticipated Reimbursable Disbursements as Required)

1 yr. term expiring 12/31/26

V. **[Resolution #2026-0080](#) – Professional Services Contract for Special Counsel Jonathan E. Drill, Esq., of the firm Stickel, Koenig, Sullivan & Drill, LLC In the Not to Exceed Amount of \$ 10,000.00**

1 yr. term expiring 12/31/26

W. **[Resolution #2026-0103](#) - Awarding Professional Services Contract for 2026 Site Inspection Services to Michael K. McAloon, PE, NJ Lic. #24GE05346500 of the firm Suburban Consulting Engineers, Inc., 96 U.S. Highway 206, Suite 101, Flanders, NJ 07836 In the Not to Exceed Amount of \$75,000.00**

1 yr. term expiring 12/31/26

X. **[Resolution #2026-0001](#) - Employment Practices Personnel Officer**

Emily Pfeiffenberger, 1 yr. term expiring 12/31/26

Y. **[Resolution #2026-0002](#) – Establishing 2026 Township Committee Meeting Dates**

Z. **[Resolution #2026-0003](#) – Municipal Housing Liaison**

Susan Long, 1 yr. term expiring 12/31/26

AA. **[Resolution #2026-0004](#) - Certifying Officer PFRS and PERS**

Sean McCarthy

BB. **[Resolution #2026-0006](#) – Appointment of Public Agency Compliance Officer**

Francis Decibus, 1 yr. term expiring 12/31/26

CC. **[Resolution #2026-0009](#) – Personnel Appointment - Fire Official - Engineering**

Rich Von Den Steinen, 1 yr. term expiring 12/31/26

DD. **[Resolution #2026-0010](#) - Personnel Appointment, Deputy Tax Collector**

Katherine Ferratti, 1 yr. term expiring 12/31/26

EE. **[Resolution #2026-0013](#) - Waiver Payments for Eligible Employees that Opt-Out of the State of New Jersey, Division of Pensions and Benefits, State Health Benefits Plan**



- FF.** [Resolution #2026-0014](#) - *Establishing A Transition From Newspaper Publication To Website Posting Of Legal And Public Notices Pursuant To Amendments To The Open Public Meetings Act And N.J.S.A. 40a:9-139 Et Seq.*
- GG.** [Resolution #2026-0015](#) - *Appointment of 2026 Human Resources and Finance Sub-Committee*
- 1) Ana Duarte McCarthy, TC Voting Member
 - 2) Jennifer Asay, TC Voting Member
- 1 yr. terms expiring 12/31/26
- HH.** [Resolution #2026-0016](#) - *Emergency Management Promulgation Statement*
- II.** [Resolution #2026-0017](#) - *Tax Grace Period & Interest on Delinquent Taxes*
- JJ.** [Resolution #2026-0018](#) - *Policy on Tax Refunds*
- KK.** [Resolution #2026-0019](#) - *Authorizing the Assessor to File Corrective Appeals and Counterclaims*
- LL.** [Resolution #2026-0023](#) - *Personnel Appointment Police – Matrons, Police Department*
- Kate Ferratti
Kristina Roser
Kelli Schmolze
- 1 yr. terms expiring 12/31/26
- MM.** [Resolution #2026-0026](#) - *Approval of Bill List 01/06/2026*
- NN.** [Resolution #2026-0028](#) - *Temporary Appropriations for Operating Purposes*
- OO.** [Resolution #2026-0029](#) - *Emergency Temporary Appropriations, Capital Improvement Fund*
- PP.** [Resolution #2026-0031](#) - *Temporary Appropriations for Golf Utility Operating Fund*
- QQ.** [Resolution #2026-0032](#) - *Authorized Signatures on Township Checks*
- RR.** [Resolution #2026-0033](#) - *Acceptance of Cash Management Plan*
- SS.** [Resolution #2026-0034](#) - *Authorization for Payroll Cash Advance*



- TT. [Resolution #2026-0035](#) - *Authorizing Returned Funds Fee and Certified Funds for Returned Funds***
- UU. [Resolution #2026-0037](#) - *Appointment of Township Special Event Coordinators:***
 Jennifer Gander – Charter Day and Field of Honor
 Basking Ridge Fire Company - Memorial Day Parade
 Chief Timothy King - National Night Out
 Andrew McNally – 911 Memorial
 Ana Duarte McCarthy – Anniversary Advisory Committee
 Ana Duarte McCarthy & Jennifer Asay – The Fabric of Bernards
 James Felter – Community Sing
 1 yr. terms expiring 12/31/26
- VV. [Resolution #2026-0038](#) - *2026 Appointment of Town Crier***
 Hank Barre, 1 yr. term expiring 12/31/26
- WW. [Resolution #2026-0040](#) - *Personnel Appointment***
 Office of Emergency Management (OEM) Deputy Coordinator Ryan Wallace, 1 yr. term expiring 12/31/26
- XX. [Resolution #2026-0042](#) - *Appointment of Suburban Municipal JIF Fund Commissioner***
 Sean McCarthy, Administrator, 1 yr. term expiring 12/31/26
 Pat Monaco, A1, 1 yr. term expiring 12/31/26
- YY. [Resolution #2026-0043](#) - *Establishing Rules and Procedures for the Conduct of Business at Township Committee Meetings***
- ZZ. [Resolution #2026-0046](#) - *Establishing Protocol and Structure for the Year 2026 for Relationship Between Township Administrator/Chief Operating Officer and Township Committee***
- AAA. [Resolution #2026-0065](#) - *Acknowledgement of Fire Police Appointments by the Basking Ridge Fire Company #1 & Liberty Corner Fire Company***
 BRFC – John Bentley, Robert Houlihan
 LCFC - Mike Barth, Thomas Castronovo, Mike Conley, Douglas Gazzale, Fred Miller
 1 yr. terms expiring 12/31/2026
- BBB. [Resolution #2026-0066](#) - *Bernards Township Personnel Policies and Procedures Updated and Adopted for 2026 ([Appointed Officials and Volunteers Handbook](#); [Employee Handbook](#); [Vendor Contractor Handbook](#))***



- CCC. [Resolution #2026-0078](#) - Giving the CFO Authority to Approve Payment of Bills Due to Township Committee Meeting Cancellation or Lack of Quorum**
- DDD. [Resolution #2026-0079](#) - Engineering and Public Works Sub-Committee**
- 1) Ana Duarte McCarthy, TC Voting Member
 - 2) John Tompkins, TC Voting Member
1 yr. terms expiring 12/31/26
- EEE. [Resolution #2026-0082](#) - Reappointment of Thomas Timko as Township Engineer, Bernards Township**
- FFF. [Resolution #2026-0104](#) - Appointment of 2026 Bernards Township Tree Protection Committee**
- GGG. [Resolution #2026-0108](#) - Awarding a Professional Services Contract for Bernards Township Housing Element and Fair Share Plan to Kendra Lelie of the firm Kyle + McManus Associates, 2 East Broad Street, 2nd Floor, Hopewell, NJ 08525 In the Not to Exceed Amount of \$17,000.00. (Excluding Unanticipated Reimbursable Disbursements as Required)**
- HHH. [Resolution #2026-0136](#) - Participation In The Cross-Acceptance Process For The State Plan And Designation Of A Cross-Acceptance Committee**

13. PUBLIC COMMENT
14. STAFF COMMENTS /TOWNSHIP COMMITTEE
15. NEW BUSINESS
16. ADJOURNMENT

Christine V. Kieffer, Municipal Clerk





Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0012

Professional Services Contract for Alternate Special Counsel Joseph V. Sordillo, Esq.,
of the firm DiFrancesco Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.
In the Not to Exceed Amount of \$ 10,000.00

WHEREAS, pursuant to N.J.S.A. 40A:9-139, in every municipality the governing body, by ordinance, shall provide for the appointment of a municipal attorney who may be designated as the corporation counsel or municipal attorney and unless otherwise provided by law the term of office of the municipal attorney shall be 1 year; and

WHEREAS, a Special Counsel may be appointed by the governing body in the event the municipal attorney is unable to represent the municipality; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, this professional services contract is not subject to the requirements of N.J.S.A. 19:44A-20.4, *et seq*; and

WHEREAS, the Chief Financial Officer has certified that funds will be made available in the 2026 Current Fund Budget – Legal Fees and Compensation, line account # 6-01-20-155-204.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that a professional service contract be awarded to Alternate Special Counsel Joseph V. Sordillo, Esq., of the firm DiFrancesco Bateman, Kunzman, Davis, Lehrer & Flaum, P.C., 51 Mountain Boulevard, Warren, NJ 07059-5686 as follows:

1. The contract term is from January 1, 2026 through December 31, 2026 at the hourly rate of \$205.00 at a not to exceed amount of \$10,000.00.
2. Billings must be rendered by the contractor within 30 days of service delivery.
3. Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.
4. No payments in excess of the “not to exceed” contract amounts will be approved, unless such services/expenditures are negotiated and agreed upon in advance of service deliver.
5. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to P.L. 1975, c.127, which is attached to this resolution as Exhibit A.
6. This contract shall, for all purposes, be deemed a NJ Contract and any provisions of this contract shall be governed and interpreted with the Laws of the State of New Jersey.

NOW THEREFORE BE IT FINALLY RESOLVED, by the Township Committee of the Township of Bernards that notice of this contract award and a copy of the resolution be on file and available for public inspection, in the office of the Bernards Township Purchasing Department.

I agree to the terms as stated in the Resolution and by signing this document, I am committed to following all terms of this award.

Joseph V. Sordillo, Esq., of the Firm
DiFrancesco Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.

Agenda and Date Voted: 01/06/2026

EXPLANATORY STATEMENT

There are occasions where we need to use alternate counsel in issues where our Municipal Attorney and/or Special Counsel Jonathan Drill has a potential conflict, lack of expertise in particular area of law, or lack of available resources to direct to a particular legal need.

Date: December 2, 2025

Pat Monaco, Township Administrator

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of Bernards Township, hereby certify that adequate funds are available for the above referenced purchase in the amount not to exceed \$ 10,000.00. Monies will be made available in the 2026 Current Fund Budget – Legal Fees 6-01-20-155-204.

Date: December 15, 2025



Sean McCarthy
Chief Financial Officer

PURCHASING CERTIFICATION

Appointment is based upon the individual and or the firms expertise in the identified professional service and familiarity with the pending cases as required. I hereby certify that I have prepared this resolution and reviewed it for accuracy.


For Purchasing Agent

Francis J. Decibus, QPA, RPPO
Purchasing Agent

Date: December 2, 2025

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0036

Awarding Professional Services Contract for Performing Air Monitoring at the Pill Hill Landfill to Michael Heumiller LSRP NJ License #668786 Associate, Group Manager of the firm T & M Associates - In the Not to Exceed Amount of \$12,500.00

WHEREAS, the Township of Bernards requires services for Professional Air Monitoring Services; and

WHEREAS Michael Heumiller LSRP NJ License #668786 Associate, Group Manager of the firm T & M Associates, 11 Tindall Road, Middletown, NJ, 07748 has submitted a proposal dated November 4, 2024, outlining professional air monitoring services to the Township; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, this contract is awarded without public advertisement as defined in N.J.S.A. 19:44A-20-7 and pursuant to the provisions of N.J.S.A. 19:44A-20-4; and

WHEREAS, the Chief Financial Officer has certified funds are available in the Solid Waste Collection O.E. account #6-01-26-305-204 line-item appropriation or ordinance.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that a professional service contract be awarded to Michael Heumiller LSRP NJ License #668786 Associate, Group Manager of the firm T & M Associates, 11 Tindall Road, Middletown, NJ, 07748, as follows:

1. The contract will encompass services as outlined in the submitted proposal dated November 17, 2025.
2. The contract term is from January 1, 2026, through December 31, 2026, for professional air monitoring not to exceed the amount of \$12,500.00
3. Billings must be rendered by the contractor within 30 days of delivery of services.
4. **Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.**
5. **No payments in excess of the “not to exceed” contract amounts will be approved, unless such services/expenditures are negotiated and agreed upon in advance of service delivery.**
6. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to P.L. 1975, c.127, which is attached to this resolution as Exhibit A.
7. This contract shall, for all purposes, be deemed a NJ Contract and any provisions of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
8. The contractor shall report directly to William Gaddish, Project Coordinator, who will be the chief contact for the Township of Bernards on this project.

NOW THEREFORE BE IT FINALLY RESOLVED, by the Township Committee of the Township of Bernards that a copy of the resolution be placed on file and available for public inspection in the office of the Bernards Township Purchasing Agent.

I agree to the terms as stated in the Resolution and by signing this document I am committed to following all terms of this award.

Michael Heumiller LSRP NJ License #668786 Associate, Group Manger

Agenda and Date Voted: 01/06/2026.


Explanatory Statement

T&M Associates have been performing professional engineering services related to the facility, from its closure requirements to design of the recycling facility and ongoing services. T&M is extremely familiar with our landfill design, and DEP requirements to address DEP's concerns. It is recommended to renew the Professional Services contract for Air Monitoring at Pill Hill Landfill to T&M Associates

Date: 11/25/2025 Ryan Wallace, Director of Public Works

CHIEF FINANCIAL OFFICER CERTIFICATION


I, Sean McCarthy, Chief Financial Officer of Bernards Township, hereby certify that adequate funds are available for the above-mentioned purchase in the not to exceed the amount of \$12,500.00. Monies are available in the Solid Waste Collection O/E account: 6-01-26-305-204.



Date: December 2, 2025 Sean McCarthy, Chief Financial Officer

PURCHASING CERTIFICATION

I hereby certify that I have prepared this resolution and reviewed it for accuracy.


For Purchasing Agent

Date: December 1, 2026 Francis J. Decibus, QPA, Purchasing Agent

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer , Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0039

Awarding Professional Services Contract for 2026 Professional Land Surveying Services to Peter Michael Wolfe, PLS, Lic. No. 24GS04325400 of the firm Stonefield Engineering and Design, LLC - In the Not to Exceed Amount of \$30,000 and Escrow and Capital Construction Charges, as
Required, In the Not to Exceed Amount of \$20,000.00
For a Total Not to Exceed Amount of \$50,000.00

WHEREAS, the Township of Bernards requires services for Professional Land Surveying Services; and

WHEREAS, Peter Michael Wolfe, PLS, Lic. No. 24GS04325400 of the firm Stonefield Engineering and Design, LLC, 92 Park Avenue, Rutherford, NJ 07070 has submitted a proposal dated November 11, 2025 outlining Professional Land Surveying Services to the Township; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, this contract is awarded without public advertisement as defined in N.J.S.A. 19:44A-20-7 and pursuant to the provisions of N.J.S.A. 19:44A-20-4; and

WHEREAS, the Chief Financial Officer has certified funds are available in accounts: Engineering Fees & Compensation line account #4-01-20-165-204 and Inspection Fee Escrow line accounts #T-13-56-051-IFP or #T-13-56-050-IFO line item appropriation or ordinance.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that a professional service contract be awarded to Peter Michael Wolfe, PLS, Lic. No. 24GS04325400 of the firm Stonefield Engineering and Design, LLC, 92 Park Avenue, Rutherford, NJ, 07070, as follows:

1. The contract will encompass services as outlined in the submitted proposal dated November 11, 2025.
2. The contract term is from January 1, 2026 through December 31, 2026, for professional surveying services at the provided rate schedule with a not to exceed amount of \$30,000 and escrow and capital construction charges as required in the amount of \$20,000 for a total not to exceed of \$50,000.00.
3. Billings must be rendered by the contractor within 30 days of service delivery.
4. **Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.**
5. **No payments in excess of the “not to exceed” contract amounts will be approved, unless such services/expenditures are negotiated and agreed upon in advance of service delivery.**
6. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to P.L. 1975, c.127, which is attached to this resolution as Exhibit A.

7. This contract shall, for all purposes, be deemed a NJ Contract and any provisions of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
8. The contractor shall report directly to Katelyn E. Dmitruck, P.E., C.M.E, Assistant Township Engineer, who will be the chief contact for the Township of Bernards on this project.

NOW THEREFORE BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.


NOW THEREFORE BE IT FINALLY RESOLVED, by the Township Committee of the Township of Bernards that notice of this contract award be published in the official Township newspaper and be placed on file and available for public inspection in the office of the Bernards Township Purchasing Agent.


I agree to the terms as stated in the Resolution and by signing this document I, am committed to follow all terms of this award.

Peter Michael Wolfe, PLS, Lic. No. 24GS04325400 of the firm
Stonefield Engineering and Design, LLC

Agenda and Date Voted: 01/06/2026

Explanatory Statement	
It is recommended that Peter Michael Wolfe, PLS of the firm Stonefield Engineering and Design, LLC be retained on a consulting basis for professional land surveying services. All expenditures are paid for by the Fees/Compensation account excluding escrow accounts for plan review and capital accounts for construction projects.	
Date: November 17, 2025	Katelyn E. Dmitruck, P.E., C.M.E Assistant Township Engineer

CHIEF FINANCIAL OFFICER CERTIFICATION	
I, Sean McCarthy, Chief Financial Officer of Bernards, hereby certify that adequate funds are available for the above referenced purchase in the amount of \$30,000 in line account: Engineering Fees/Compensation #6-01-20-165-204 and \$20,000 in escrow accounts #T-13-56-051-IFP or #T-13-56-050-IFO for plan review and construction surveying. The total not to exceed amount for all accounts combined is \$50,000.	
Date: December 2, 2025	 Sean McCarthy, Chief Financial Officer

PURCHASING CERTIFICATION	
I hereby certify that I have prepared this resolution and reviewed it for accuracy.	
Date: December 1, 2025	 Francis J. Decibus, QPA, Purchasing Agent

CERTIFICATION	
I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.	
<hr style="width: 30%; margin: auto;"/> Christine V. Kieffer, Municipal Clerk	



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0050

Professional Services Contract for 2026 Municipal Auditor
Awarded to Man C. Lee of the firm Nisivoccia LLP, Municipal Auditor
In the Not to Exceed Amount of \$39,455.00

WHEREAS, the Township of Bernards requires services for Municipal Auditor without public advertisement as defined in N.J.S.A. 19:44A 20.7 and pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, Man C. Lee of the firm Nisivoccia LLP, has submitted a proposal dated November 11, 2024 outlining services to the township; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, this contract was awarded without public advertisement as defined in N.J.S.A. 19:44A-20-7 and pursuant to the provisions of N.J.S.A. 19:44A-20-4; and

WHEREAS, the Chief Financial Officer has certified that funds will be made available in the 2026 Budget line account: Pool OE, 6-01-28-376-204 (\$767.00), Golf Utility OE, 6-26-28-799-204 (\$1,812.00), Construction OE, 6-01-22-195-204 (\$1,155.00), Library OE, 6-01-29-390-404 (\$3,619.00), Annual Audit, 6-01-20-135-204 (\$32,102.00).

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that a professional service contract be awarded to Man C. Lee of the firm Nisivoccia LLP as follows:

1. The contract will encompass services as outlined in the submitted proposal dated December 17, 2025.
2. The contract term is from January 1, 2026 through December 31, 2026 at a not to exceed amount of \$ 39,455.00.
3. Billings must be rendered by the contractor within 30 days of service delivery.
4. Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.
5. No payments in excess of the “not to exceed” contract amounts will be approved, unless such services/expenditures are negotiated and agreed upon in advance of service delivery.
6. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to P.L. 1975, c.127, which is attached to this resolution as Exhibit A.
7. This contract shall, for all purposes, be deemed a NJ Contract and any provisions of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
8. The contractor shall report directly to Sean McCarthy, Chief Financial Officer who will be the chief contact for the Township of Bernards on this project.

NOW THEREFORE BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

NOW THEREFORE BE IT FINALLY RESOLVED, by the Township Committee of the Township of Bernards that a copy of the resolution be placed on file and available for public inspection in the office of the Bernards Township Purchasing Agent.

I agree to the terms as stated in this Resolution and by signing this document, I am committed to follow all terms of this award.

Man C. Lee, CPA, RMA, Partner

Agenda and Date Voted: January 6, 2025

CFO CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds will be made available for the above referenced purchase in the amount not to exceed \$ 39,455.00. Monies are requested in the 2026 Budget in: Pool OE, 6-01-28-376-204 (\$767.00), Golf Utility OE, 6-26-28-799-204 (\$1,812.00), Construction OE, 6-01-22-195-204 (\$1,155.00), Library OE, 6-01-29-390-404 (\$3,619.00), Annual Audit, 5-01-20-135-204 (\$32,102.00).



Sean McCarthy, Chief Financial Officer

Date: December 18, 2025

PURCHASING CERTIFICATION

Appointment is based upon the individual and or the firms expertise in the identified professional service. I hereby certify that I have prepared this resolution and reviewed it for accuracy.



*Francis J. Decibus
For Purchasing Agent*

Francis J. Decibus, QPA, RPPO
Purchasing Agent

Date: December 18, 2025

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0056

Professional Services Contract for 2026 Special Counsel Tax Appeals

Awarded to Martin Allen, Esq., of the firm of DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. - In the Not to Exceed Amount of \$ 45,000.00

WHEREAS, the Township of Bernards requires services for Special Counsel Tax Appeals; and

WHEREAS, Martin Allen, Esq., of the firm DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C., has submitted a proposal dated October 23, 2024, outlining services to the Township; and

WHEREAS, this contract is awarded under a “fair and open process” as defined in N.J.S.A. 19:44A-20-4 et seq.; and

WHEREAS, the Chief Financial Officer has certified that funds will be made available in the 2026 Budget in Legal Other Expenses line account #6-01-20-155-20C.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that a professional service contract be awarded to Martin Allen, Esq., of the firm of DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C., as follows:

1. The contract will encompass services as outlined in the submitted proposal dated October 28, 2025.
2. The contract term is from January 1, 2026 through December 31, 2026 at the hourly rate of \$210.00 at a not to exceed amount of \$ 45,000.00.
3. Billings must be rendered by the contractor within 30 days of service delivery.
4. Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.
5. No payments in excess of the “not to exceed” contract amounts will be approved, unless such services/expenditures are negotiated and agreed upon in advance of service deliver.
6. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to P.L. 1975, c.127, which is attached to this resolution as Exhibit A.
7. This contract shall, for all purposes, be deemed a NJ Contract and any provisions of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
8. The contractor shall report directly to Dave Centrelli, Tax Assessor who will be the chief contact for the Township of Bernards on this project.

NOW THEREFORE BE IT FINALLY RESOLVED, by the Township Committee of the Township of Bernards that notice of this contract award be published in the official township newspaper, and a copy of the resolution placed on file and available for public inspection in the office of the Bernards Township Purchasing Agent.

We agree to the terms as stated in the Resolution and by signing this document, we are committed to following all terms of this award.

Martin Allen, Esq., of the Firm
DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.

Agenda and Date Voted: 01/06/2026

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds will be made available for the above referenced purchase in the amount not to exceed \$45,000.00. Monies are available in the 2026 Budget in: Legal Other Expenses #6-01-20-155-20C.

Date: December 30, 2025



Sean McCarthy
Chief Financial Officer

PURCHASING CERTIFICATION

Appointment is based upon the individual and or the firm's expertise in the identified professional service and familiarity with the pending cases as required. I hereby certify that I have prepared this resolution and reviewed it for accuracy

Date: December 2, 2025



For Purchasing Agent

Francis J. Decibus, QPA, RPPO
Purchasing Agent

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0058

Professional Services Contract for 2026 - Labor Counsel

Awarded to Richard Flaum, Esq., of the firm of DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum P.C.

In the Not to Exceed Amount of \$ 45,000.00

(Excluding Matters of Litigation and Unanticipated Reimbursable Disbursements as Required)

WHEREAS, the Township of Bernards requires services for Labor Counsel; and

WHEREAS, Richard Flaum, Esq., of the firm DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C., has submitted a proposal dated October 30, 2025 outlining services to the Township; and

WHEREAS, this contract is awarded under a “fair and open process” as defined in N.J.S.A. 19:44A-20-4 et seq.; and

WHEREAS, the Chief Financial Officer has certified that funds will be made available in the 2026 Budget in Legal, Other Expenses line account #6-01-20-155-20B.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that a professional service contract be awarded to Richard Flaum Esq., of the firm of DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C., as follows:

1. The contract will encompass services as outlined in the submitted proposal dated October 30, 2025, 2024.
2. The contract term is from January 1, 2026 through December 31, 2026 at the hourly rate of \$210.00 at a not to exceed amount of \$ 45,000.00.
3. Billings must be rendered by the contractor within 30 days of service delivery.
4. Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.
5. No payments in excess of the “not to exceed” contract amounts will be approved, unless such services/expenditures are negotiated and agreed upon in advance of service deliver.
6. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to P.L. 1975, c.127, which is attached to this resolution as Exhibit A.
7. This contract shall, for all purposes, be deemed a NJ Contract and any provisions of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
8. The contractor shall report directly to Emily Kesselmeyer, Human Resources Manager who will be the chief contact for the Township of Bernards on this project.

NOW THEREFORE BE IT FINALLY RESOLVED, by the Township Committee of the Township of Bernards that a copy of this resolution be published in the official township newspaper, and be placed on file and available for public inspection in the office of the Bernards Township Purchasing Agent.

We agree to the terms as stated in the Resolution and by signing this document, we are committed to following all terms of this award.

Richard Flaum, Esq.

Agenda and Date Voted: 01/06/2026

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds will be made available for the above referenced purchase in the amount not to exceed \$ 45,000.00. Monies are available in the 2026 Budget in: Legal Other Expenses 6-01-20-155-20B.

Date: December 30, 2025



Sean McCarthy
Chief Financial Officer

PURCHASING CERTIFICATION

Appointment is based upon the individual and or the firms expertise in the identified professional service and familiarity with the pending cases as required. I hereby certify that I have prepared this resolution and reviewed it for accuracy.

Date: December 2, 2025


For Purchasing Agent

Francis J. Decibus, QPA, RPPO
Purchasing Agent

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0069

Professional Services Contract for 2026 - Municipal Attorney
Awarded to John P. Belardo, Esq., of the firm, McElroy, Deutsch, Mulvaney & Carpenter, LLP.
In the Not to Exceed Amount of \$150,000.00
(Excluding Other Specified Legal Services, Matters of Litigation and Unanticipated Reimbursable Disbursements as Required)

WHEREAS, the Township of Bernards requires services for Township Attorney; and

WHEREAS, this contract is awarded under a “fair and open process” as defined in N.J.S.A. 19:44A-20-4 et seq.; and

WHEREAS, the Chief Financial Officer has certified that funds will be made available in the 2026 Current Fund Budget – Legal Fees and Compensation, line account # 6-01-20-155-204.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that a professional service contract be awarded to John P. Belardo Esq., of the firm, McElroy, Deutsch, Mulvaney & Carpenter, LLP., as follows:

1. The contract will encompass services as outlined in the submitted proposal dated October 27, 2025.
2. The contract term is from January 1, 2026 through December 31, 2026 at the hourly rate of \$220.00 in the not to exceed amount of \$150,000.00, (excluding other specified legal services, matters of litigation and unanticipated reimbursable disbursements as required).
3. Billings must be rendered by the contractor within 30 days of service delivery.
4. Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.
5. No payments in excess of the “not to exceed” contract amounts will be approved, unless such services/expenditures are negotiated and agreed upon in advance of service delivery.
6. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to P.L. 1975, c.127, which is attached to this resolution as Exhibit A.
7. This contract shall, for all purposes, be deemed a NJ Contract and any provisions of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
8. The contractor shall report directly to Pat Monaco, Township Administrator, who will be the chief contact for the Township of Bernards on this project.

NOW THEREFORE BE IT FINALLY RESOLVED, by the Township Committee of the Township of Bernards that notice of this contract award be published in the official township newspaper, and a copy of the resolution placed on file and available for public inspection in the office of the Bernards Township Purchasing Agent.

I agree to the terms as stated in the Resolution and by signing this document I am committed to follow all terms of this award.

John P. Belardo, Esq.

Agenda and Date Voted: 01/06/2026

CFO CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds will be made available for the above referenced purchase in the amount not to exceed \$150,000.00. Monies will be made available in the 2026 Current Fund Budget – Legal Fees and Compensation 6-01-20-155-204.

Date: December 30, 2025



Sean McCarthy
Chief Financial Officer

PURCHASING CERTIFICATION

Appointment is based upon the individual and or the firms expertise in the identified professional service and familiarity with the pending cases as required. I hereby certify that I have prepared this resolution and reviewed it for accuracy.

Date: December 2, 2024



Francis J. Decibus, QPA, RPPO
Purchasing Agent

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0080

Professional Services Contract for Special Counsel Jonathan E. Drill, Esq.,
of the firm Stickel, Koenig, Sullivan & Drill, LLC
In the Not to Exceed Amount of \$ 10,000.00

WHEREAS, pursuant to N.J.S.A. 40a:9-139, in every municipality the governing body, by ordinance, shall provide for the appointment of a municipal attorney who may be designated as the corporation counsel or municipal attorney and unless otherwise provided by law the term of office of the municipal attorney shall be 1 year; and

WHEREAS, John P. Belardo of the firm of McElroy, Deutsch, Mulvaney & Carpenter, LLP, was appointed Municipal Attorney for the Township of Bernards for a one-year term from January 1, 2026 to December 31, 2026; and

WHEREAS, a Special Counsel may be appointed by the governing body in the event the municipal attorney is unable to represent the municipality; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, this professional services contract is not subject to the requirements of N.J.S.A. 19:44A-20.4, *et seq*; and

WHEREAS, the Chief Financial Officer has certified that funds will be made available in the 2026 Current Fund Budget – Legal Fees and Compensation, line account # 6-01-20-155-204.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that a professional service contract be awarded to Jonathan E. Drill, Esq. of the firm Stickel, Koenig, Sullivan & Drill, LLC., as follows:

1. The contract term is from January 1, 2026 through December 31, 2026 at the hourly rate of \$210.00 at a not to exceed amount of \$10,000.00.
2. Billings must be rendered by the contractor within 30 days of service delivery.
3. Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.
4. No payments in excess of the “not to exceed” contract amounts will be approved, unless such services/expenditures are negotiated and agreed upon in advance of service deliver.
5. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to P.L. 1975, c.127, which is attached to this resolution as Exhibit A.
6. This contract shall, for all purposes, be deemed a NJ Contract and any provisions of this contract shall be governed and interpreted with the Laws of the State of New Jersey.


NOW THEREFORE BE IT FINALLY RESOLVED, by the Township Committee of the Township of Bernards that a copy of the resolution be placed on file and available for public inspection in the office of the Bernards Township Purchasing Agent.

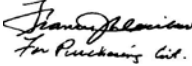
I agree to the terms as stated in the Resolution and by signing this document, I am committed to following all terms of this award.

Jonathan E. Drill, Esq.

Agenda and Date Voted: 01/06/2026

EXPLANATORY STATEMENT:	
There are occasions where we need to use alternate counsel in issues where our Municipal Attorney has a potential conflict or recuses himself.	
Date: December 2, 2025	Pat Monaco, Township Administrator

CHIEF FINANCIAL OFFICER CERTIFICATION	
I, Sean McCarthy, Chief Financial Officer of Bernards Township, hereby certify that adequate funds are available for the above referenced purchase in the amount not to exceed \$ 10,000.00. Monies will be made available in the 2026 Current Fund Budget – Legal Fees 6-01-20-155-204.	
Date: December 30, 2025	 Sean McCarthy Chief Financial Officer

PURCHASING CERTIFICATION:	
Appointment is based upon the individual and or the firms expertise in the identified professional service and familiarity with the pending cases as required. I hereby certify that I have prepared this resolution and reviewed it for accuracy.	
Date: December 2, 2025	 Francis J. Decibus, QPA Purchasing Agent

CERTIFICATION
I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.
_____ Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0103

Awarding Professional Services Contract for 2026 Site Inspection Services
to Michael K. McAloon, PE, NJ Lic. #24GE05346500 of the firm
Suburban Consulting Engineers, Inc.,
96 U.S. Highway 206, Suite 101, Flanders, NJ 07836
In the Not to Exceed Amount of \$75,000.00

WHEREAS, the Township of Bernards requires Professional Site Inspection Services; and

WHEREAS, Michael K. McAloon, PE, NJ Lic. #24GE05346500 of the firm Suburban Consulting Engineers, Inc., 96 U.S. Highway 206, Suite 101, Flanders, NJ 07836 has submitted a proposal dated November 17, 2025 outlining Professional Site Inspection Services to the Township; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, this contract is awarded without public advertisement as defined in N.J.S.A. 19:44A-20-7 and pursuant to the provisions of N.J.S.A. 19:44A-20-4; and

WHEREAS, the Chief Financial Officer has certified funds are available in the Bernards Township Trust Fund Inspection Fees-Escrow, accounts #T-13-56-051-IFP and #T-13-56-050-IFO line item appropriations or ordinances.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that a professional service contract be awarded to Michael K. McAloon, PE, NJ Lic. #24GE05346500 of the firm Suburban Consulting Engineers, Inc., 96 U.S. Highway 206, Suite 101, Flanders, NJ 07836, as follows:

1. The contract will encompass services as outlined in the submitted proposal dated November 17, 2025.
2. The contract term is from January 1, 2026 through December 31, 2026 for Professional Site Inspection Services not to exceed an amount of \$75,000.00
3. Billings must be rendered by the contractor within 30 days of service delivery.
4. **Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.**
5. **No payments in excess of the “not to exceed” contract amounts will be approved, unless such services/expenditures are negotiated and agreed upon in advance of service delivery.**
6. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to P.L. 1975, c.127, which is attached to this resolution as Exhibit A.
7. This contract shall, for all purposes, be deemed a NJ Contract and any provisions of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
8. The contractor shall report directly to Katelyn E. Dmitruck, P.E., Assistant Township Engineer, who will be the chief contact for the Township of Bernards on this project.

NOW THEREFORE BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.


NOW THEREFORE BE IT FINALLY RESOLVED, by the Township Committee of the Township of Bernards that notice of this contract award be published in the official Township newspaper and be placed on file and available for public inspection in the office of the Bernards Township Purchasing Agent.


I agree to the terms as stated in the Resolution and by signing this document I, am committed to follow all terms of this award.

Michael K. McAloon, PE, NJ Lic. #24GE05346500
of the firm Suburban Consulting Engineers, Inc.

Agenda and Date Voted: 01/06/2026

Explanatory Statement	
Award of contract to Michael K. McAloon, PE of Suburban Consulting Engineers, Inc. is recommended for, on an as needed consulting basis, engineering site inspections for site development projects in the Township. Suburban Consulting Engineers, Inc. will report to the Engineering Department. As these inspections relate to developer site work, not buildings, all expenditures are paid for by developer's site inspection escrow accounts.	
Date: November 21, 2025	Katelyn E. Dmitruck, P.E., C.M.E. Assistant Township Engineer

CHIEF FINANCIAL OFFICER CERTIFICATION	
I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available for the above referenced purchase in the amount not to exceed \$75,000.00. Monies are collected from the developers and held in escrow accounts; Trust, Inspection Fees: T-13-56-051 IFP and T-13-56-050-IFO.	
Date: December 2, 2025	 Sean McCarthy, Chief Financial Officer

PURCHASING CERTIFICATION	
I hereby certify that I have prepared this resolution and reviewed it for accuracy.	
Date: December 1, 2025	 Francis J. Decibus, QPA, Purchasing Agent

CERTIFICATION
I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.
_____ Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0001

Employment Practices Personnel Officer
Emily Pfeiffenberger

WHEREAS, pursuant to N.J.S.A. 40A:10-36 et seq, Bernards Township is a member of the Suburban Municipal Joint Insurance Fund; and

WHEREAS, pursuant to the Suburban Municipal Joint Insurance Fund's 2026 Municipal Excess Liability Employment Practices Liability Program, Check List, each member shall appoint an Employment Practices Personnel Officer.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, that we do hereby appoint Emily Pfeiffenberger, Human Resources Officer, as the Bernards Township 2026 Employment Practices Personnel Officer.

Agenda Date and Vote: 01/06/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0002

Establishing 2026 Township Committee Meeting Dates

BE IT RESOLVED, by the Township Committee of the Township of Bernards that the 2026 meeting dates are scheduled as follows:

Meetings - 2nd and 4th Tuesday after the 1st Monday unless otherwise noted.
Starting Time 7:30 PM unless otherwise noted; Preceded by Executive Session at 7:00 PM if Required
1 Collyer Lane, Basking Ridge, NJ 07920 - Warren Craft Meeting Room

Date	Type Meeting
01/13/26	Combined Agenda/Regular
01/27/26	Combined Agenda/Regular
02/10/26	Combined Agenda/Regular
02/24/26	Combined Agenda/Regular
03/10/26	Combined Agenda/Regular
03/24/26	Combined Agenda/Regular
04/14/26	Combined Agenda/Regular
04/28/26	Combined Agenda/Regular
05/12/26	Combined Agenda/Regular
05/26/26	Combined Agenda/Regular
06/09/26	Combined Agenda/Regular
06/23/26	Combined Agenda/Regular
07/14/26	Combined Agenda/Regular
07/28/26	Combined Agenda/Regular
08/11/26	Combined Agenda/Regular
08/25/26	Combined Agenda/Regular
09/15/26	Combined Agenda/Regular
09/29/26	Combined Agenda/Regular
10/13/26	Combined Agenda/Regular
10/27/26	Combined Agenda/Regular
11/10/26	Combined Agenda/Regular
11/24/26	Combined Agenda/Regular
12/15/26	Combined Agenda/Regular
12/29/26	Combined Agenda/Regular (*Special 10 AM Start)
01/05/27	Reorganization (*Special 7 PM Start)

Executive Sessions

Executive Sessions may precede each meeting. Executive Sessions will commence 30 minutes prior to the scheduled meeting time. Although each Executive Session will commence as an open public meeting, Executive Sessions will be used by the Township Committee solely for consideration of matters which will be discussed pursuant to N.J.S.A. 10:4-12B whereby the public is excluded. If Executive Session matters are not concluded in the 30 minutes prior to the scheduled meeting time, those discussions will resume after the open portion of the meeting concludes.

Notice of any revisions to the above schedule will be posted at the Municipal Clerk's Office, the township website www.bernards.org, e-mailed to the newspaper, and mailed to those who have so requested and paid the required fee.

BE IT FURTHER RESOLVED that the meeting key contained on page 3 of this resolution, and deadline date calendar, on page 4 is hereby adopted and made effective for 2026.

Agenda and Date Voted: 01/06/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk

2026 MEETING KEY

Agricultural Advisory Committee	3 rd Thursday after 1 st Monday, Quarterly
Board of Adjustment	1 st Wednesday after 1 st Monday, Monthly; special meetings 2 nd Thursday after the 1 st Monday in January through June and September through November
Board of Health	2 nd Thursday after 1 st Monday, (no meetings in July, August and November) and the 1 st Thursday of December
Deer Management	1 st Thursday after 1 st Monday, Monthly
DPW & Engineering Sub Committee	Call of the Chairperson
Environmental Commission	4 th Monday, Monthly
Golf Advisory Committee	3 rd Monday, Minimum of Quarterly, or at the call of the Chair
Human Resources & Finance Subcommittee	Call of the Chair
LEPC & Flood Mitigation Committee	3 rd Wednesday after 1 st Monday, 3 Times per Year in January, May and September (Daytime Meetings)
Library Board	4 th Wednesday after 1 st Monday, Monthly
Municipal Alliance/Youth Service	1 st Tuesday after 1 st Monday, Monthly except July & August (Prior to Planning Board) 6-7:30 PM
Parks, Pathways & Recreation	1 st Monday, Minimum of Quarterly, or at the call of the Chair
Planning Board	1 st and 3 rd Tuesdays after the 1 st Monday
Pool Commission	4 th Monday, Minimum of Quarterly, or at the call of the Chair
Police Subcommittee	Call of the Chairperson
Sewerage Authority	2 nd Tuesday after 1 st Monday (Prior to TC Meetings)
Shade Tree Commission	2 nd Wednesday after 1 st Monday, Monthly
Township Committee	2 nd & 4 th Tuesdays after 1 st Monday, Monthly

Unless otherwise posted, all meeting dates are scheduled as above unless otherwise noted on the township calendar. Notice of any revisions to the above schedule will be posted on the bulletin board in townhall and the township website www.bernards.org.

Revised 01/06/2026

Township Committee Meeting Date	Type: <u>Township Committee Meeting</u>	CLERK'S Deadline for Agenda Items (by noon)	FINANCE'S Deadline for Accounts Payable (by noon)	PURCHASING'S Deadline for Resolution Items (by noon)
01/06/26 *Tuesday	Reorganization	N/A	N/A	12/12/25
01/13/26	Combined Agenda/Regular	01/07/26	01/08/26	01/05/26
01/27/26	Combined Agenda/Regular	01/21/26	01/22/26	01/16/26
02/10/26	Combined Agenda/Regular	02/04/26	02/05/26	02/02/26
02/24/26	Combined Agenda/Regular	02/18/26	02/19/26	02/13/26
03/10/26	Combined Agenda/Regular	03/04/26	03/05/26	03/02/26
03/24/26	Combined Agenda/Regular	03/18/26	03/19/26	03/16/26
04/14/26	Combined Agenda/Regular	04/08/26	04/09/26	04/06/26
04/28/26	Combined Agenda/Regular	04/22/26	04/23/26	04/20/26
05/12/26	Combined Agenda/Regular	05/06/26	05/07/26	05/04/26
05/26/26	Combined Agenda/Regular	05/20/26	05/21/26	05/18/26
06/09/26	Combined Agenda/Regular	06/03/26	06/04/26	06/01/26
06/23/26	Combined Agenda/Regular	06/17/26	06/18/26	06/15/26
07/14/26	Combined Agenda/Regular	07/08/26	07/09/26	06/30/26
07/28/26	Combined Agenda/Regular	07/22/26	07/23/26	07/20/26
08/11/26	Combined Agenda/Regular	08/05/26	08/06/26	08/03/26
08/25/26	Combined Agenda/Regular	08/19/26	08/20/26	08/17/26
09/15/26	Combined Agenda/Regular	09/09/26	09/10/26	09/03/26
09/29/26	Combined Agenda/Regular	09/23/26	09/24/26	09/21/26
10/13/26	Combined Agenda/Regular	10/07/26	10/08/26	10/05/26
10/27/26	Combined Agenda/Regular	10/21/26	10/22/26	10/19/26
11/10/26	Combined Agenda/Regular	11/04/26	11/05/26	11/02/26
11/24/26	Combined Agenda/Regular	11/18/26	11/19/26	11/12/26
12/15/26	Combined Agenda/Regular	12/09/26	12/10/26	12/07/26
12/29/26	Combined Agenda/Regular	12/23/26	12/23/26	12/14/26
01/05/27 *Monday	Reorganization	N/A	N/A	12/14/26



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0003
Municipal Housing Liaison
Susan Long

WHEREAS, pursuant to the Revised General Ordinances of the Township of Bernards, Chapter XXI, Section 76.4, the Township Committee shall appoint each year a township official as the Municipal Housing Liaison; and

WHEREAS, the responsibilities of the municipal housing liaison shall be (1) primary point of contact for all inquiries from the State, affordable housing providers, Administrative Agents, and interested households; (2) monitoring the status of all restricted units in the Township of Bernards Fair Share Plan; (3) compiling, verifying and submitting annual reports as required by COAH; (4) coordinating meetings with affordable housing providers and Administrative Agents, as applicable; (5) attending continuing education opportunities on affordability controls, compliance monitoring, and affirmative marketing as offered or approved by COAH; and

WHEREAS, the Municipal Housing Liaison shall further be guided by and follow the requirements of N.J.A.C. 5:99-6.1 to 6.4 issued December 15, 2025; and

WHEREAS, said appointment does not guarantee employment or salary for the term of the appointment.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that we do hereby appoint Susan Long as the 2026 Municipal Housing Liaison.

Agenda and Date Voted: 01/06/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0004
Certifying Officer PFRS and PERS
Sean McCarthy

WHEREAS, pursuant to N.J.A.C. 17:2-1.5 and N.J.A.C. 17:4-1.5, the governing body of a municipality must appoint by resolution a certifying officer to certify the accuracy and validity of all documents and forms sent to the New Jersey Division of Pensions and Benefits; and

WHEREAS, said appointment does not guarantee employment or salary for the term of the appointment.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that Sean McCarthy is hereby appointed Certifying Officer for PFRS and PERS.

Agenda and Date Voted: 01/06/2026

CERTIFICATION
I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0006

Appointment of Public Agency Compliance Officer
Francis Decibus

WHEREAS, pursuant to N.J.A.C. 17:27-3.5 the Township Committee shall appoint a public agency compliance officer; and

WHEREAS, said appointment does not guarantee employment or salary for the term of the appointment.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that Francis Decibus be appointed Public Agency Compliance Officer for a one-year term expiring 12/31/2026.

Agenda and Date Voted: 01/06/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0009

Personnel Appointment

Richard Von Den Steinen – Fire Official - Engineering

WHEREAS, Richard Von Den Steinen is serving in the statutory position of Fire Official for a term to expire December 31, 2025; and

WHEREAS, said appointment does not guarantee employment or salary for the term of the appointment; and

WHEREAS, Richard Von Den Steinen has retained his Fire Official/Fire Inspector certifications required by N.J.A.C. 5:71.; and

WHEREAS, the Township Engineer, Township Administrator, and Human Resources Officer recommend reappointment of Richard Von Den Steinen to the position of Fire Official.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that Richard Von Den Steinen be reappointed for a one-year term to expire December 31, 2026.

Agenda and Dated Voted: 01/06/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0010
Personnel Appointment
Deputy Tax Collector – Katherine Ferratti

WHEREAS, pursuant to §2-6.4.1 of the Revised General Ordinances of the Township of Bernards, there shall be a Department of Finance within the Township, and within that department there shall be a Deputy Tax Collector; and

WHEREAS, Katherine Ferratti is currently serving in the statutory position of Deputy Tax Collector; and

WHEREAS, said appointment does not guarantee employment or salary for the term of the appointment.

WHEREAS, the Tax Collector, Township Administrator, and Human Resources Officer recommend appointment of Katherine Ferratti to the position of full time Deputy Tax Collector.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that Katherine Ferratti be appointed for a one-year term in the position of Deputy Tax Collector to expire December 31, 2026.

Agenda and Date Voted: 01/06/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0013

Waiver Payments for Eligible Employees that Opt-Out of the
State of New Jersey, Division of Pensions and Benefits, State Health Benefits Plan

WHEREAS, Bernards Township participates in the Health Program provided by the New Jersey State Health Benefits Act of the State of New Jersey (N.J.S.A. 52:14-17.25 et seq.); and

WHEREAS, Bernards Township has elected to participate in the State Health Benefits Program (SHBP) as adopted by Resolution #050459, voted on 11/29/05; and

WHEREAS, the State Health Benefits Program, in accordance with Chapter 92, P.L. 2007 and Chapter 2, P.L. 2010 allows the Township to make waiver payments to eligible employees that opt-out of the State Health Benefits Program; and

WHEREAS, the Township Administrator and the Manager of Human Resources recommend the following waiver payments for Eligible Employees that provide proof of medical coverage that is not provided by the SHBP:

Single	\$1,670.00
Member/Spouse	\$3,340.00
Parent/Child	\$3,340.00
Family	\$5,000.00

These payments will be spread over 24 pays and disbursed through the regular payroll process.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, that the Township will offer to eligible employees the waiver payments for opting out of the State Health Benefit Program.

Agenda and Date Voted: 01/06/2026

EXPLANATORY STATEMENT

The Township has offered opt-out payments in lieu of health benefit coverage for over 20 years resulting in substantial savings for the Township. The Township's Auditor has recommended that we memorialize the waiver payment amounts on an annual basis. The Township adopted the State Health Benefit Plan in 2005. Chapter 92, P.L. 2007 and Chapter 2, P.L. 2010 allows the Township to make waiver payments that are lower than the statutory maximum. Payments of waivers filed before May 21, 2010 cannot exceed 50% of the amount saved by the Township as a result of the opt-out. Payments of waivers filed on or after May 21, 2010 cannot exceed the lesser of 25% of the amount saved by the Township, or \$5,000. Our established waiver payments do not exceed these statutory maximums.
Sean McCarthy, Chief Financial Officer

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted
by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0014

Establishing A Transition From Newspaper Publication To Website Posting Of Legal
And Public Notices Pursuant To Amendments To The Open Public Meetings Act
And N.J.S.A. 40a:9-139 Et Seq.

WHEREAS, on June 30, 2025, Governor Phil Murphy signed Senate Bill No. 4654 into law, which amended the public notice requirements under the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and related statutes; and

WHEREAS, S-4654 and amendments to N.J.S.A. 40A:9-139 et seq. authorize and, effective March 1, 2026, require public entities to publish legal and public notices on the public entity's official internet website in lieu of publication in newspapers; and

WHEREAS, the Township Committee of the Township of Bernards desires to comply with the amended statutory requirements while providing for an orderly transition to website-based public notice publication; and

WHEREAS, the Township of Bernards maintains an official municipal website at www.bernards.org, which is accessible to the public and suitable for the posting of legal and public notices; and

WHEREAS, until March 1, 2026, the Township Committee finds and declares that the Bernardsville News of Whippany and the Courier News of Bridgewater are among the newspapers that have the greatest likelihood of reaching the residents of Bernards Township; and

WHEREAS, the Township Committee finds that the temporary continuation of newspaper publication during the transition period will ensure continuity of notice while the Township implements its new online public notice procedures.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bernards, County of Somerset, State of New Jersey, as follows:

1. Transition Period – Newspaper Designation Through March 1, 2026:
For the period prior to March 1, 2026, as the Township transitions to website-based public notice publication, the Bernardsville News of Whippany and the Courier News of Bridgewater are hereby designated as the official newspapers of the Township of Bernards for the calendar year 2026, to the extent permitted and required by law.
2. Alternate Newspaper for Time-Sensitive Notices:
During the transition period described above, the Daily Record of Morristown is hereby

designated as a newspaper which may be given notice by the Township Clerk when the publication schedule of the Bernardsville News of Whippany or the Courier News of Bridgewater does not permit timely advance notice of special, rescheduled, or emergency meetings.

3. Cessation of Official Newspaper Designation:

Effective March 1, 2026, the Township of Bernards shall no longer designate an official newspaper for the publication of legal or public notices, except where otherwise expressly required by law.

4. Designation of Official Website for Public Notices:

Effective March 1, 2026, the Township of Bernards hereby designates its official municipal website, www.bernards.org, as the official location for the publication of all legal and public notices required by the Open Public Meetings Act, N.J.S.A. 40A:9-139 et seq., and any other applicable statute.

5. Public Notices Webpage:

All required legal and public notices shall be posted on www.bernards.org under a clearly identified section titled "Public Notices", or a substantially similar heading.

Agenda and Date Voted:

01/06/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0015

Appointment of 2026 Human Resources and Finance Sub-Committee

WHEREAS, the Township Committee deems it necessary to review and amend current Township policies, procedures and practices relating to human resources issues as well as the financial matters of the Township; and

WHEREAS, the Township Committee created the Human Resources and Finance Sub-Committee to review and make recommendations regarding Township Human Resources and Finance policies, procedures and practices; and

WHEREAS, said works with the Human Resources Officer, Chief Financial Officer and Township Administrator in their review of policies, procedures, practices, and issues as deemed necessary.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, as follows:

1. The Human Resources and Finance Sub-Committee shall include the following members:
 - Two Members of the Township Committee
 - Township Administrator
 - Human Resources Officer
 - Chief Financial Officer
2. The Human Resources and Finance Sub-Committee shall bring all recommendations to the Township Committee for review and approval as deemed appropriate.

NOW THEREFORE BE IT FURTHER RESOLVED, by the Township Committee of the Township of Bernards, that Ana Duarte McCarthy and Jennifer Asay be and are hereby appointed as the Township Committee representatives to the 2026 Human Resources and Finance Sub-Committee.

Agenda and Date Voted: 01/06/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0016

Emergency Management Promulgation Statement

WHEREAS, the Emergency Management Operations Basic Plan has been developed to maximize the resources and personnel available during times of emergencies. When the decision is made to activate the Emergency Operations Center as a result of a severe emergency, all resources and personnel will come under the direct control of the Emergency Management Coordinator; and

WHEREAS, Emergency Operation Center personnel will coordinate all emergency equipment and personnel, both from within the township and any external units required as a result of Mutual Aid agreements. The emergency forces will continue to operate under the control of the Emergency Management Coordinator until such time the emergency has been declared over; and

WHEREAS, cooperation between all responding units will be required to obtain the highest level of service possible, and at the same time minimizing the threat of danger to property and life once the emergency has occurred. Additionally, the Township Office of Emergency management will continue to be active during normal times to reduce the threat from technological hazards; and

WHEREAS, the Emergency Management Operations Basic Plan will be reviewed at least once each year. Call out rosters will be updated as changes occur in the field and are reported to the Emergency Operation Center.

NOW THEREFORE BE IT RESOLVED, the Township Committee of the Township of Bernards approves this Emergency Management Operations Basic Plan and hereby promulgates it as the authoritative document for emergency operations in this municipality.

Agenda and Date Voted: 01/06/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0017

Tax Grace Period & Interest on Delinquent Taxes

WHEREAS, N.J.S.A. 54:4-66 provides that taxes shall be payable in quarterly installments due on February 1st, May 1st, August 1st, and November 1st, after which dates, if unpaid, shall become delinquent; and that a period of ten calendar days grace for the payment of taxes following said date be fixed and established; and

WHEREAS, if the tenth calendar day of the month on which the installment becomes payable falls on a weekend, the next business day will be deemed the last day to make payment without interest; and

WHEREAS, the tax collector, their office or the Township of Bernards cannot take responsibility on the method(s) or timing of the delivery of payments to the office of the Tax Collector. The tax collector shall follow all guidelines and statutes in the collection and delivery of said payments to the banking institution delegated by the Township within the specified time frame as stated in NJSA 40A:5-15.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Bernards that if payment is not made by the tenth calendar day of the month on which the installment becomes payable, an interest charge of 8% per annum will be assessed on the first \$1,500 of the delinquency and 18% per annum on any amount in excess of \$1,500 to be calculated from the date the tax was payable until the date of actual payment; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that a taxpayer who has a delinquency in excess of \$10,000, who fails to pay that delinquency prior to the end of a calendar year will be charged a penalty of 6% of the amount of the delinquency plus interest calculated to December 31st.

Agenda and Date Voted: 01/06/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0018 Policy on Tax Refunds

WHEREAS, upon receipt of their property tax assessment notice required under N.J.S.A. 54:4-38.1, taxpayers have the responsibility to review their assessment records and assure their accuracy; and

WHEREAS, there are administrative remedies available to taxpayers for tax relief under Title 54:3-21, which provides for the filing of an appeal on or before April 1 of each year and May 1 of each year for districts having state approved reassessments or revaluations, or on or before such date as legislatively enacted, or 45 days from the bulk mailing of assessed values, pursuant to Chapter 75; and

WHEREAS, taxpayers are to pursue all channels available to them by statute, including such review of records, assessor corrections of data, and the filing of an appeal to the County Tax Board or to the State of New Jersey on or before April 1 of each year, or on or before May 1 of each year when there is a state approved reassessment, or on or before such date as legislatively enacted; and

WHEREAS, Statutes further provide for a Correction of Error Application to be filed with the State of New Jersey should a clerical error be identified following the appeal deadline; and

WHEREAS, based on the broad and extensive administrative remedies provided through the Statutes, including notification of values 45 days prior to an appeal, there is no need for additional consideration for a tax refund request outside the authorities of said administrative remedies.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Township of Bernards, County of Somerset and State of New Jersey, that the governing body and staff will hereby and heretofore adhere to administrative remedies for tax appeals within the authorities and guidelines of the State of New Jersey statutes.

Agenda and Date Voted: 01/06/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0019

Authorizing the Assessor to File Corrective Appeals and Counter Claims

WHEREAS, the Township Committee of the Township of Bernards, Somerset County, New Jersey, has been informed by the Tax Assessor of the Township of Bernards that from time-to-time errors are made in computing tax assessments; and

WHEREAS, David Centrelli, Tax Assessor of the Township of Bernards has requested the Township Committee to authorize him to request the Township Special Tax Counsel to file corrective appeals of such errors with the Somerset County Board of Taxation and the Tax Court of the State of New Jersey; and

WHEREAS, David Centrelli, Tax Assessor of the Township of Bernards has requested the Township Committee to authorize Special Tax Counsel to file, in cases of increases, decreases, or counterclaims as he deems necessary, with the Somerset County Board of Taxation and the Tax Court of the State of New Jersey; and

WHEREAS, David Centrelli, Tax Assessor of the Township of Bernards is called upon to defend tax appeals filed with the Somerset County Board of Taxation and the Tax Court of the State of New Jersey and to agree to stipulations of appeals.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee that David Centrelli, Tax Assessor of the Township of Bernards is hereby authorized to request Special Tax Counsel to file corrective appeals with the Somerset County Board of Taxation and the Tax Court of the State of New Jersey in defense of appeals filed with said Board and Court and for the Tax Assessor and Special Counsel to sign stipulations of settlement on behalf of the Township of Bernards which the Assessor feels are proper and in the best interest of the municipality; and

BE IT FURTHER RESOLVED by the Township Committee that the David Centrelli, Tax Assessor of the Township of Bernards be and is hereby authorized to file counter claims through the Special Tax Counsel in cases of increase with the Somerset County Board of Taxation and the Tax Court of the State of New Jersey, as he deems necessary.

Agenda and Date Voted: 01/06/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0023
Personnel Appointment
Police Matrons, Police Department

WHEREAS, Pursuant to N.J.S.A. 40A:14-140 the governing body of any municipality may appoint other personnel for said department or force, which includes “matrons”; and

WHEREAS, the Chief of Police, Township Administrator, and Human Resources Officer recommend appointment of the following individuals to the position of part-time Police Matron:

Kate Ferratti
Kristina Roser
Kelli Schmolze

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that the above individuals be appointed part-time Police Matrons for a one-year term to expire on December 31, 2026.

Agenda and Date Voted: 01/06/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0026

Approval of the Bill List Dated 01/06/2026

BE IT RESOLVED, that the bill list dated 01/06/2026 be audited, and if found correct, be paid.

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
146127	01/06/26	B0029 BERNARDS TWP BD OF EDUCATION	8,648,087.00		1864
146128	01/06/26	C0037 CLERK'S PETTY CASH	100.00		1864
146129	01/06/26	E0007 ENGINEERING PETTY CASH	100.00		1864
146130	01/06/26	H0004 HEALTH DEPARTMENT PETTY CASH	100.00		1864
146131	01/06/26	L0005 LIBRARY PETTY CASH	300.00		1864
146132	01/06/26	P0006 POLICE PETTY CASH	400.00		1864
146133	01/06/26	R0006 RECREATION PETTY CASH	100.00		1864
146134	01/06/26	R0281 RECREATION PETTY CASH CHECKING	500.00		1864
Checking Account Totals					
		Paid	Void	Amount Paid	Amount Void
	Checks:	8	0	8,649,687.00	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	8	0	8,649,687.00	0.00
Report Totals					
		Paid	Void	Amount Paid	Amount Void
	Checks:	8	0	8,649,687.00	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	8	0	8,649,687.00	0.00
CURRENT FUND					
		6-01	8,649,687.00	0.00	0.00
	Total Of All Funds:		8,649,687.00	0.00	0.00

Agenda and Date Voted: 01/06/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine Kieffer , Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0028

Temporary Appropriations for Operating Purposes

WHEREAS, 40A:4-19 Local Budget Act provides that where any contracts, commitments of payments are to be made prior to the final adoption of the 2026 budget, temporary appropriations be made for the purposes and amounts required in the manner and time herein provided; and

WHEREAS, the date of this resolution is within the first thirty days of 2026; and

WHEREAS, the total appropriations in the 2025 budget less appropriations for capital improvement fund, debt service, emergencies and relief of the poor (public assistance) are as follows:

General.....\$ 40,692,648.03

WHEREAS, 26.25% of the total appropriations in the 2025 budget less appropriations for capital improvement fund, debt service, emergencies and relief of the poor (public assistance) in said 2025 budget are as follows:

General.....\$ 10,681,820.11

NOW, THEREFORE, BE IT RESOLVED by the Township of Bernards in the County of Somerset, that temporary operating appropriations totaling \$ 10,681,820.11 be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

Agenda and Date Voted: 01/06/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0029

Emergency Temporary Appropriations, Capital Improvement Fund

WHEREAS, an emergent condition has arisen with respect to inadequate funds provided in the temporary budget for the funding of the Capital Improvement Fund, and N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purposes above mentioned; and

WHEREAS, the total emergency temporary resolutions for Capital Purposes adopted in the year 2026 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$1,500,000.00.

NOW, THEREFORE, BE IT RESOLVED (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made for Capital Improvement Fund in the amount of \$1,500,000.00.
2. That said emergency temporary appropriation will be provided for in the 2026 budget.
3. That one certified copy of this resolution be filed with Director of the Division of Local Government Services.

Agenda and Date Voted: 01/06/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0031

Temporary Appropriations for Golf Utility Operating Fund

WHEREAS, N.J.S.A. 40A:4-19 Local Budget Act provides that where any contracts, commitments of payments are to be made prior to the final adoption of the 2026 budget, temporary appropriations be made for the purposes and amounts required in the manner and time herein provided; and

WHEREAS, the date of this resolution is within the first thirty days of 2026; and

WHEREAS, the total appropriations in the 2025 golf utility budget less appropriations for capital improvement fund and debt are as follows:

General.....\$ 569,312.69

WHEREAS, 26.25% of the total appropriations in the 2024 budget less appropriations for capital improvement fund and debt service in said 2024 budget are as follows:

General.....\$ 149,444.58

NOW, THEREFORE, BE IT RESOLVED by the Township of Bernards in the County of Somerset, that temporary operating appropriations totaling \$ 149,444.58 be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

Agenda and Date Voted: 01/06/2026

<p>CERTIFICATION</p> <p>I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.</p> <p>_____</p> <p>Christine V. Kieffer, Municipal Clerk</p>



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0032

Authorized Signatures on Township Checks

BE IT RESOLVED, by the Township Committee of the Township of Bernards that the following Township officials are hereby authorized to sign checks or withdrawal slips where a combination of two principal signatures is required. One signature must either be the Mayor, Deputy Mayor, or Finance Chairman. The other signature must be either the Chief Financial Officer, Treasurer or the Administrator, and that the Chief Financial Officer, Treasurer or Administrator are authorized to sign checks or withdrawal slips where one principal signature is required; and

BE IT FURTHER RESOLVED that the Chief Financial Officer, Treasurer or Administrator be authorized to sign checks to transfer monies between Township accounts.

Agenda and Date Voted: 01/06/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0033 Acceptance of Cash Management Plan

BE IT RESOLVED, by the Township Committee of the Township of Bernards, County of Somerset, that for the year 2026, the plan here following shall serve as the Cash Management Plan and Policy for the Township of Bernards; and

BE IT FURTHER RESOLVED that the Chief Financial Officer and the Administrator are directed to use this cash management plan as a guide in depositing and investing the Township's funds.

Cash Management Plan of the Township of Bernards in the County of Somerset, New Jersey

I. Statement of Purposes.

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Township of Bernards, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. Cash Management Policy

Objectives: The priority of investing policies shall be, in order of descending importance: security, liquidity and yield.

A. Security: The safety of principal is the foremost objective of the cash management plan. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective is to mitigate credit risk and interest rate risk.

1. Credit Risk: Credit Risk is the risk of loss due to failure of the security issuer or backer. Credit risk may be mitigated by:
 - a. Limiting investments to the safest types of securities

- b. Pre-qualifying the financial institutions, broker/dealers, intermediaries and advisors with which an entity will do business.
 - c. Diversifying the investment portfolio so that potential losses on individual securities will be minimized.
- B. Interest Rate Risk: Interest Rate Risk is the risk that the market value of the securities in the portfolio will fall due to changes in general interest rates. Interest Rate Risk may be mitigated by:
 - 1. Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity, and
 - 2. By investing operating funds primarily in shorter-term securities.
- C. Liquidity: The investment portfolio must remain sufficiently liquid to meet all cash requirements of the Township. The portfolio should be structured so that the securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity).
- D. Yield: The investment portfolio must be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of least importance compared to the safety and liquidity objective described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. The Chief Financial Officer shall carefully evaluate any investment offering above market yields. Securities shall not be sold prior to maturity with the following exceptions:
 - 1. A declining credit security could be sold early to minimize the loss of principal.
 - 2. A security swap would improve the quality, yield, or target duration in the portfolio.
 - 3. Liquidity needs of the local unit require that the security be sold.

III. Identification of Funds and Accounts to be Covered by the Plan.

The Plan is intended to cover the deposit and/or investment of all Bernards Township funds and accounts.

IV. Designation of Officials of the Township Authorized to Make Deposits and Investments under the Plan.

The Chief Financial Officer, Treasurer, and the Administrator of the Township (the "Designated Official") is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Township are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of the Plan

which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

V. Designation of Depositories.

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

- A. All eligible and qualified banks and trust companies in the State of New Jersey and the State of New Jersey Cash Management Fund and the New Jersey Asset & Rebate Management Program be and are hereby designated as depositories for the Township of Bernards for the year 2024.
- B. Prior to the deposit of any municipal funds in the depositories, said bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under the Governmental Unit Deposit Protection Act (R.S. 17:9-41).

VI. Authorized Investments.

Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- A. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- B. Government money market mutual funds;
- C. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
 - a. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- D. Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of Treasury for investment of Local Units;
- E. Local government investment pools;
- F. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c. 281 (c. 52:18A-90.4); or
- G. Agreements for the repurchase of fully collateralized securities if:
 - 1. The underlying securities are permitted investments pursuant to paragraphs (A) and (C) of this subsection a;
 - 2. The custody of collateral is transferred to a third party;
 - 3. The maturity of the agreement is not more than 30 days;
 - 4. The underlying securities are purchased through a public depository as defined in section 1 of p.l. 1970, c.236 (c.17:9-41); and
 - 5. A master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms “government money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund. An Investment company or investment trust:

1. Which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.T. sec. 270.2a-7.
2. The portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
3. Which has:
 - a. Attained the highest ranking of the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - b. Retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940,” 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

1. Which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
2. Which is rated in the highest category by a nationally recognized statistical rating organization;
3. Which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
4. Which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
5. Which does not permit investments to instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
6. Which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c. 9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent

capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

Any official involved in the designation of depositories or in the authorization for investments as permitted pursuant to section 8 of P.L. 1977, c.396 (c.40A:5-15.1), or any combination of the preceding or the selection of an entity seeking to sell an investment to the local unit who has a material business or personal relationship with that organization shall disclose that relationship to the governing body of the local unit and to the Local Finance Board or a county or municipal ethics board as appropriate.

VII. Safekeeping Custody Payment and Acknowledgment of Receipt of Plan.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Township or by a third party custodian prior to or upon the release of the Township's funds.

To assure that all parties with whom the Township deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official (s).

VIII. Reporting Requirements.

On the twentieth day of each month during which this Plan is in effect, the Designated Official (s) referred to in Section III hereof shall supply to the governing body of the Township a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Township as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.

H. All other information which may be deemed reasonable from time to time by the governing body of the Township.

IX. Term of Plan.

This Plan shall be in effect from January 1, 2026, to December 31, 2026. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Township Committee, the Designated Official(s) is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

Agenda and Date Voted: 01/06/2026

CERTIFICATION
I hereby certify this is a true and exact copy of a resolution adopted
by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0034
Authorization for Payroll Cash Advance

BE IT RESOLVED, by the Township Committee of the Township of Bernards, that the Chief Financial Officer be empowered to place up to a \$550,000 advance in the Payroll Account.

Agenda and Date Voted: 01/06/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0035

Authorizing Returned Funds Fee and Certified Funds for Returned Funds

WHEREAS, there have been instances where the Township has been in receipt of payments which have been returned from the bank as unpaid; and

WHEREAS, N.J.S.A. 40:5-18 provides for a \$20.00 maximum service charge on funds returned for any reason; and

WHEREAS, to ensure replacement funds are redeemable for payment, the Tax Collector and Chief Financial Officer recommend that funds returned from the bank be replaced with a certified check, cash or money order; and

WHEREAS, as a one-time courtesy annually, and at the discretion of the Tax Collector and Chief Financial Officer, the service charge may be reduced in the event of a typographical error or omission causing funds to be returned due to the inability to locate an account.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Bernards establish a service charge of \$20.00 per item returned for any reason and to provide that any funds that are returned from the bank be replaced with certified check, cash or money order.

Agenda and Date Voted: 01/06/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0037

Appointment of Township Special Event Coordinators:
Jennifer Gander - Charter Day and Field of Honor
Basking Ridge Fire Company Representative - Memorial Day Parade
Chief Timothy King - National Night Out
Andrew McNally – 911 Memorial
Ana Duarte McCarthy –Anniversary Advisory Committee
Ana Duarte McCarthy & Jennifer Asay – The Fabric of Bernards
Jim Felter - Community Holiday Sing

WHEREAS, the Township of Bernards hosts special events throughout the year.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that we do hereby appoint the following township coordinators:

Jennifer Gander
Basking Ridge Fire Company Representative
Chief Timothy King
Andrew McNally
Ana Duarte McCarthy
Ana Duarte McCarthy & Jennifer Asay
Jim Felter

Charter Day and Field of Honor
Memorial Day Parade
National Night Out
911 Memorial
Anniversary Advisory Committee
The Fabric of Bernards
Community Holiday Sing

Agenda Date and Vote: 01/06/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0038

2026 Appointment of Town Crier, Hank Barre

WHEREAS, pursuant to Resolution #040202 adopted by the Township Committee on 5/11/04, the volunteer position of town crier was created, and Hank Barre was appointed to the position; and

WHEREAS, Hank Barre has served as the Town Crier since the creation of the position.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, that we do hereby reappoint Hank Barre as the town crier for a one-year term to expire 12/31/2026.

Agenda and Date Voted: 01/06/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0040

Personnel Appointment

Office of Emergency Management (OEM) Deputy Coordinator Ryan Wallace

WHEREAS, Ryan Wallace was appointed as the Office of Emergency Management Deputy Coordinator in 2022; and

WHEREAS, the OEM Coordinator, Township Administrator and Human Resources Officer recommend reappointment of Ryan Wallace as the OEM Deputy Coordinator.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, that Ryan Wallace be hereby appointed as the Emergency Management Deputy Coordinator, with an annual pensionable stipend of \$3,500 for a one-year term effective January 1, 2026 and expiring 12/31/2026.

Agenda and Date Voted: 01/06/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0042

Appointment of Suburban Municipal Joint Insurance Fund Commissioner
Sean McCarthy and Pat Monaco as Alternate

WHEREAS, pursuant to N.J.S.A. 40A:10-36 et seq, Bernards Township is a member of the Suburban Municipal Joint Insurance Fund; and

WHEREAS, pursuant to Article III.1.a. of the By-Laws of the Suburban Municipal Joint Insurance Fund, each member shall appoint one commissioner to the fund and each member shall select either a member of its governing body or one of its employees to serve in this capacity.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, that we do hereby appoint Sean McCarthy as the JIF Fund Commissioner, and Pat Monaco to act as the Alternate Commissioner for one-year terms to expire 12/31/2026.

Agenda and Date Voted: 01/06/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0043

Establishing Rules and Procedures for the Conduct of Business
at Township Committee Meetings

WHEREAS, pursuant to N.J.S.A. 40A:63-6 the Township Committee is the legislative body of the municipality and may adopt any resolution for any purpose required for the government of the municipality and possesses all the executive responsibilities of the municipality; and

WHEREAS, pursuant to § 2-1.5. of the Revised General Ordinances of the Township of Bernards the rules of procedure to be followed for the conduct of business of the Township Committee shall be provided by resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Bernards that the following rules shall govern the rules of procedures at all Township Committee Meetings for the year 2026:

1. AGENDAS

- A. Matters to be listed on a Township Committee agenda, must be submitted to the Municipal Clerk in electronic and hardcopy format by the deadlines established by the Municipal Clerk and affixed to the annual meeting date Resolution adopted by the Township Committee.
- B. The Municipal Clerk may request but not require that agenda items include a "Recommendation for Township Committee Action" form to be submitted with the agenda item.
- C. The proposed agenda for each meeting shall be completed by the Municipal Clerk who shall consult with the Administrator, and with the Mayor as the presiding officer of the Township Committee. The New Jersey Supreme Court has held that regular meetings advertised and published pursuant to a resolution adopted at a reorganization meeting do not require, under the Open Public Meetings Act, 48 hours advance notice of the agenda; however, to the extent feasible or practical, the Municipal Clerk shall make the proposed agenda available to the public at least 48 hours in advance of the meeting and the agenda will posted to the Township website.
- D. The Committee may amend the agenda as the first item of business at the meeting upon the determination that a need to amend the agenda exists. A majority of committee members present, by formal vote, must agree that a need exists in order to add or remove an item for discussion.
- E. Under "Township Committee/Board Reports and Staff Comments" any member of the Committee, the Administrator, Municipal Clerk or Attorney may request additional matters be listed on an upcoming meeting agenda. If a majority of members of the committee, by

formal vote, do not agree the items should be included in the agenda, the items shall not be listed.

- F. Executive Sessions may precede each meeting as required. Executive Sessions will commence one-half hour prior to the scheduled meeting time pursuant to Resolution #2026-0002. Although each Executive Session will commence as an open public meeting, Executive Sessions will be used by the Township Committee solely for consideration of matters which will be discussed pursuant to N.J.S.A. 10:4-12B. The public will be excluded from these Executive Session discussions. If the need exists, the Executive Session may continue after the regular order of business is concluded.
- G. Public Work Sessions may be listed as an order of business during each meeting as determined by the Municipal Clerk after consultation with the Mayor. Public Work Sessions will be limited to discussion of public business. Formal action on the matter(s) discussed may be added to the same or subsequent agendas by majority vote of the committee.
- H. The agenda for all meetings shall be as follows:
 - 1. Call to Order
 - 2. Pledge of Allegiance
 - 3. Reading of the Open Public Meetings Statement
 - 4. Roll Call
 - 5. Executive Session (if required)
 - 6. Public Work Session (if required)
 - 7. Reports
 - 8. Correspondence
 - 9. Public Comment on Agenda Items (Excluding Ordinances Listed for Public Hearing)
 - 10. Township Committee/Liaison & Board Reports and Staff Comments
 - 11. Fire & Rescue Appointments
 - 12. Unfinished Business
 - 13. Consent Agenda (to include approval of minutes and payment of bills)
 - 14. New Business
 - 15. Public Comment
 - 16. Executive Session (if required)
 - 17. Adjournment

2. CONDUCT AT MEETINGS

- A. The Mayor when present shall conduct all meetings.
- B. The Deputy Mayor shall conduct the meeting when the Mayor is absent.
- C. If the Mayor and Deputy Mayor are both absent, the Municipal Clerk shall call the meeting to order and conduct the nomination and election of a Temporary Chairperson. The Temporary Chairperson shall conduct the meeting, but shall have no powers beyond those necessary to conduct the meeting.
- D. A majority of the whole number of members of the Township Committee shall constitute a quorum, and no ordinance shall be adopted by the Township Committee without the affirmative vote of a majority of all the members of the Township Committee.
- E. If a Township Committee member fails to attend a meeting or attends but leaves prior to the conclusion of the meeting, the member can ask the Township Committee to excuse the

absence at that meeting or at the immediate next meeting following. The Township Committee shall excuse the member if a majority of the members at the meeting determine that the absence was caused by legitimate illness, and may in its discretion excuse the member if the reason for the absences is for disqualification, or any other legitimate reason. The Municipal Clerk shall record in the meeting minutes that the member was duly excused.

- F. If a quorum is not present 1/2 hour after the appointed time for any meeting, the presiding officer or the Municipal Clerk may declare the meeting adjourned.
- G. While the Township Committee is in session, the members thereof shall preserve order and decorum, and a member shall not, by conversation or otherwise, delay or interrupt the proceedings or the peace of the Township Committee nor disturb any member while speaking or refuse to obey the order of the Mayor or its presiding officer.
- H. The Chief of Police or such member of the Police Department as they may designate, may be designated as the Sergeant-at-Arms of Township Committee meetings. They shall carry out all orders and instructions given by the presiding officer for the purpose of maintaining order and decorum at the Township Committee Meetings.
- I. The Township Attorney shall be the Parliamentarian.
- J. Meetings shall be conducted in accordance with these Regulations and Robert's Rules of Order for items not covered in these Regulations.
- K. The Municipal Clerk shall read all Ordinances, by title only, before introduction and adoption.
- L. The items listed within the consent agenda portion of the meeting will have been previously referred to the Township Committee for reading and study, and a copy placed on the bulletin board on the township website. These items are considered routine and will be enacted by one motion of the Township Committee with no separate discussion. If separate discussion is required, the item may be removed from the agenda by Township Committee action and placed under New Business.
- M. No New Business shall be entertained after 10:30 P.M. without an affirmative vote of a majority of the members present, for all meetings.
- N. No meeting shall continue beyond 11:30 P.M. without the affirmative vote of the majority of members present.
- O. Any member of the public desiring to address the Committee shall first seek recognition by the Mayor or presiding officer and upon recognition, shall proceed to the floor and give their name and address. Statements shall be limited to five minutes. This rule may be waived by the Mayor. The Mayor shall have the ability to decide and rule that public comment may be limited to three minutes if in the Mayor's sole discretion depending upon the size of the public, and the complexity of any matters on the agenda, there warrants a shortening of the public comment time to speak to enable all members of the public present sufficient time to speak. Persons making public comment may not yield their time to another speaker, and each individual is limited to speaking once during a particular public comment period. No member of the public is entitled to speak a second time during a public comment portion unless the Mayor so permits.
- P. Remarks shall be confined to the order of business prescribed by this section:
 - 1) Ordinances. Pursuant to NJSA 40:49-2b, Township residents shall be given an opportunity to be heard concerning the ordinance during that public hearing. The opportunity to be heard shall include the right to ask pertinent questions concerning the

ordinance by any resident of the municipality or any other non-resident that demonstrates they are directly affected by the ordinance.

- 2) Under the heading of "Public Comment" only a resident may address the Committee on any matter over which the Committee has jurisdiction. Non-residents may only address the Committee on any matter if they can demonstrate it directly impacts that non-resident.
- Q. Any person making personal, defamatory or profane remarks or who willfully utters loud, threatening or abusive language or engages in any disorderly conduct, including clapping, booing or hooting, which disturbs or disrupts the orderly conduct of any meeting shall be called to order by the Mayor or presiding officer. If such conduct continues, the Mayor or presiding officer of the Township Committee, at his discretion, may order such person removed from that meeting and/or arrested.

3. VOTING

- A. Once a quorum of the Township Committee is present (which is at least three members), an affirmative vote of the majority of members present is required to approve all actions, except for approval of minutes which shall require a majority of the eligible members present, ordinances as further defined in 2.D above, or where otherwise provided by law.
- B. Given that a governing body member has a public duty to vote unless there exists a conflict of interest or other disqualifying event, a governing body member who abstains without providing a reason for the abstention, shall have their vote counted with the majority. If a township committee member is not qualified to vote because of a conflict of interest or other disqualifying event, that committee member shall not abstain from the vote, but, rather, that committee member shall not be eligible to vote, shall leave the meeting room during the discussion of the matter and their vote shall not count with the majority vote.
- C. If the committee is evenly split in a decision, no majority exists with whom an abstaining member can be said to vote and accordingly, abstentions shall not be assigned to either voting block. A tie vote shall be deemed a defeated motion.
- D. All motions shall require a second. In the absence of a second, the motion shall be deemed defeated.

4. MINUTES

- A. The minutes of each meeting shall be taken by the Municipal Clerk.
- B. The Municipal Clerk shall preserve approved minutes as a permanent record and the official authoritative record of the committee proceedings. Approved open session minutes will also be posted on the Township Website.
- C. The Municipal Clerk shall have available a draft copy of the executive and open session minutes, five days after the meeting.
- D. Open Session minutes shall be listed for approval and released by the Township Committee at the next subsequent meeting.
- E. Executive Session minutes shall be approved in open session; provided, however, that any discussion concerning the contents of the minutes, prior to approval, shall be conducted in executive session.
 - 1) The Municipal Clerk shall forward copies of all executive session minutes still held in confidentiality to the Township Attorney during the months of June and December of

each year. The Township Attorney shall review these minutes, determining which, if any can be released to the public in whole or in part without jeopardizing the need for confidentiality, and advise the Municipal Clerk. The Municipal Clerk shall present a resolution to the Township Committee for adoption releasing the executive session minutes, in whole or in part, as approved for release by the Township Attorney. Those executive session minutes to be released shall be designated by subject matter. Upon adoption of the resolution, those minutes or portions of minutes approved for release shall be placed in the minute books of the Township Committee and available for public inspection.

- 2) If a member of the public requests from the Municipal Clerk access to executive session minutes not yet released to the public as set forth above, the requestor shall submit an Open Public Records Request (OPRA) to the Municipal Clerk. The Municipal Clerk shall consult with the Township Attorney on the subject matter as requested. The Township Attorney shall advise the Municipal Clerk if the minutes, or portion of the minutes, can be released. If approved for release by the Township Attorney, a resolution memorializing the release of said minutes, or portion of minutes, shall be presented to the Township Committee for adoption at their next regularly scheduled meeting.

5. VIDEO STREAMING AND PUBLIC BROADCASTING

- A. All meetings, other than executive session, shall be recorded and video-streamed live on the township website and broadcasted on local PEG Channels. The Municipal Clerk, Director of Technology, and the person conducting the meeting shall authenticate recordings to the extent possible. Failure to do so does not invalidate any actions by the governing body.
- B. Archived video-streaming of the meetings will be available approximately 48 hours after the meeting over the township website.
- C. Recordings of the meeting will be maintained in accordance with the State of NJ Department of the Treasury Records Manual and associated retention schedules.

6. VIDEOTAPING OF MEETINGS

The Township Committee recognizes the right of persons to videotape meetings provided that the persons videotaping the meetings do so in a manner that is respectful, unobtrusive and not disruptive to the meeting and those attending the meeting. The Township Clerk will thus designate a fixed and defined area that is suitable to persons that desire to videotape meetings.

Agenda and Date Voted: 01/06/2026

<p>CERTIFICATION</p> <p>I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.</p> <hr/> <p>Christine V. Kieffer, Municipal Clerk</p>
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Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0046

Establishing Protocol and Structure for Calendar Year 2026
for Relationship Between Township Administrator/Chief Operating Officer and Township
Committee

WHEREAS, pursuant to N.J.S.A. 40A:63-7 the Township Committee is a legislative body of the municipality and may adopt any resolution for any purpose required for the government of the municipality and possesses all the executive responsibilities of the municipality; and

WHEREAS, pursuant to N.J.S.A. 40A:63-7, the Township Committee may, by ordinance, delegate all or a portion of the executive responsibility of the municipality to an administrator/coo who shall be appointed pursuant to N.J.S.A. 40A:9-136; and

WHEREAS, the Township of Bernards pursuant to Section 2-3 of the Revised General Ordinances of the Township of Bernards has created the position of Township Administrator/COO and delegated the day-to-day demands of the administrative and governmental affairs of the Township to the Township Administrator/COO since the affairs upon the time of the Township Committee had grown to the extent that it had become increasingly difficult to devote adequate time to the proper discharge of such duties; and

WHEREAS, pursuant to Section 2-3.1 proper regard for the public interest and economical and efficient administration of the Township business required the creation of the position of Township Administrator/COO to furnish to the Township Committee necessary assistance in the prompt, day-to-day, management of the administrative affairs of the Township Committee, coordination of the activities of the various departments within the municipality, and assistance in planning and supervising the execution of the Township Committee work in those areas where a continuous and sustained effort is required; and

WHEREAS, Section 2-3.8 sets forth the duties and responsibilities of the Township Administrator/COO which, include among other things, but are not limited to: (a) coordination of operations, activities and administration of the departments, divisions, offices, and agencies of the Township Government; (b) exchanging and disseminating information and generally advising and consulting with the Township Committee; (c) the responsibility to execute ordinances and resolutions of the Township, subject to the direction of the Township Committee, and to delegate to any department head such of their powers as they may deem necessary for efficient administration; (d) establishing and maintaining effective personnel practices and maintaining appropriate records of all employees, and carrying out all policies established by the Township Committee; (e) performing such other duties as may be required by ordinance, resolution or direction of the Township Committee; and (f) carrying out all policies established by the Township Committee; and

WHEREAS, the Township Committee desires for the calendar year 2026 to establish a protocol and structure to the relationship between the Township Administrator/COO and Township Committee to ensure that the purposes, goals, and duties aforementioned that are the responsibility

of the Township Administrator are properly and efficiently implemented to maximize the resources of the Township administrative staff and to the benefit of the citizenry of Bernards Township.

NOW, THEREFORE, BE IT RESOLVED, that the following rules shall govern the relationship for 2026 between the Township Administrator/COO and Township Committee:

1. After the Township Committee has by majority vote adopted or denied an ordinance, resolution, project or policy, all analysis, questions, memoranda, and inquiry by individual Township Committee members to Township employees and staff concerning the action by the Township Committee with respect to the aforesaid ordinance, resolution, policy, or project will be prohibited. All further inquiries or requests for information concerning the decisions will be directed to the Township Administrator/COO who will decide whether to allocate employee and staff resources to respond to the request or inquiry. Alternatively, in his discretion, the Township Administrator/COO will decide whether the individual inquiry or request should be brought to the attention of the Township Committee for further review and direction.
2. As Section 2-3.8 mandates that the Township Administrator/COO is under the supervision and control of the Township Committee and not individual Township Committee members, all written communications directed to the Township Administrator/COO by individual Township Committee members will be circulated to all Township Committee members for review and input. All verbal orders or directives received by the Township Administrator/COO which they deem of a policy nature or project focus will, in the discretion of the Township Administrator/COO, be brought to the attention of the Township Committee for further discussion.
3. As the Township Administrator/COO is responsible, pursuant to Section 2-3.8, to effectuate all ordinances, resolutions and policies established by the Township Committee, and is also responsible for the determination of the manner and method by which such ordinances, policies are to be implemented, individual Township Committee members will not contact or otherwise interfere with the ability of Township employees and staff in performance of the directives of the Township Administrator/COO in implementing ordinances, resolutions policies established by the Township Committee.
4. It is the intention of this Resolution that the individual members of the Township Committee shall deal exclusively with the employees and staff through the Township Administrator/COO and shall not give orders to any subordinate of the Township Administrator either publicly or privately.

Agenda and Date Voted: 01/06/2026

CERTIFICATION
I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0065

Acknowledgement of Fire Police Appointments
By the Basking Ridge Fire Company #1 & Liberty Corner Fire Company

WHEREAS, pursuant to §2-14.1 of the Revised General Ordinances of the Township of Bernards, the volunteer fire department consisting of the Basking Ridge Fire Company #1 and the Liberty Corner Fire Company, are hereby made the fire departments for the Township of Bernards; and

WHEREAS, pursuant to N.J.S.A. 15:8-4, any duly organized volunteer fire company may provide for the appointment of certain members to perform certain police duties at fire and fire drills, for a term of office not to exceed five years from the date of appointment; and

WHEREAS, the Basking Ridge Fire Company #1 & Liberty Corner Fire Company have appointed the following individuals as Fire-Police for 1-year terms to expire 12/31/2026.

Basking Ridge Fire Company #1	Liberty Corner Fire Company
John Bentley	Mike Barth
Robert Houlihan	Thomas Castronovo
	Mike Conley
	Douglas Gazzale
	Fred Miller

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that we do hereby acknowledge the Fire-Police appointments of the Basking Ridge Fire Company #1 & Liberty Corner Fire Company.

Agenda and Date Voted: 01/06/2026

CERTIFICATION
I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0066

Bernards Township Personnel Policies and Procedures
Updated and Adopted for 2026

WHEREAS, it is the policy of the Township of Bernards to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to, Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the ADA Amendments Act of 2008, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, the New Jersey Workers' Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA), the New Jersey Security and Financial Empowerment Act and the Open Public Meetings Act; and

WHEREAS, the Bernards Township Committee has determined that there is a need for personnel policies and procedures to ensure that employees, prospective employees, officials, volunteers and vendors and contractors are treated in a manner consistent with these laws and regulations.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards, that the following Handbooks of Personnel Policies and Procedures attached hereto are hereby updated and adopted for 2026: 1) Employee Handbook, and 2) Elected Officials, Appointed Officials and Volunteers Handbook, and 3) Vendors and Outside Contractors Handbook; and

BE IT FURTHER RESOLVED by the Township Committee of the Township of Bernards that these personnel policies and procedures shall apply to all municipality officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective negotiations agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail; and

BE IT FURTHER RESOLVED by the Township Committee of the Township of Bernards that the Employee and Officials and Volunteers handbooks are intended to provide guidelines covering public service by municipality workers and does not serve as a contract. The provisions of these handbooks may be amended and supplemented from time to time without notice and at the sole discretion of the Township Committee; and

BE IT FURTHER RESOLVED by the Township Committee of the Township of Bernards that, to the maximum extent permitted by law, employment practices for the municipality shall operate under the legal doctrine known as "employment at will"; and

BE IT FINALLY RESOLVED by the Township Committee of the Township of Bernards that the Township Administrator and all managerial/supervisory personnel are responsible for these

employment practices. The Human Resources Officer shall assist the Township Administrator in the implementation of the policies and procedures in this manual, as directed by Township Committee action.

Agenda and Date Voted: 01/06/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0078

Giving the CFO Authority to Approve Payment of Bills
Due to Township Committee Meeting Cancellation or Lack of Quorum

WHEREAS, the annual meeting schedule of the Township Committee adopted pursuant to Resolution #2026-0002, sets meetings for the 2nd and 4th Tuesdays after the 1st Monday of each month (twice a month); and

WHEREAS, at each scheduled meeting, the Township Committee is presented with a resolution authorizing payment of bills; and

WHEREAS, occasionally a meeting must be cancelled due to scheduling conflicts or lack of quorum of the Township Committee; and

WHEREAS, the CFO advises that failure to pay certain bills will result in delinquencies on township accounts; and

WHEREAS, the CFO recommends that the township committee give him the authority to approve payment of bills to avoid delinquencies on township accounts.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that we do hereby authorize Sean McCarthy, CFO, or his designee, to audit the bills scheduled for payment when there is a cancellation of a township committee meeting, and give him the authority to approve payment; and

NOW THEREFORE BE IT FURTHER RESOLVED, by the Township Committee of the Township of Bernards that the payment of bills authorized by Sean McCarthy be memorialized in a resolution to be adopted by the Township Committee at the next regularly scheduled meeting.

Agenda and Date Voted: 01/06/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0079 Engineering and Public Works Sub-Committee

WHEREAS, the Township Committee deems it necessary to review policies and projects relating to Township Engineering and Public Works; and

WHEREAS, the Township Committee hereby authorizes the creation of an Engineering and Public Works Sub-Committee to review and make recommendations regarding Township Engineering and Public Works Policies and Projects; and

WHEREAS, said sub-committee shall work with the Township Engineer, Director of Public Works and Township Administrator in their review of Engineering and Public Works issues, policies and projects as deemed necessary.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards as follows:

1. Engineering and Public Works Sub-Committee shall include the following members:
 - Two Members of the Township Committee
 - Township Administrator
 - Township Engineer
 - Director of Public Works

2. Engineering and Public Works Sub-Committee shall bring all recommendations to the Township Committee for review and approval as deemed appropriate.

NOW THEREFORE BE IT FURTHER RESOLVED, by the Township Committee of the Township of Bernards that Ana Duarte McCarthy and John Tompkins be and are hereby appointed as the Township Committee representatives to the 2026 Engineering and Public Works Sub-Committee.

Agenda and Date Voted: 01/06/2026

CERTIFICATION
I hereby certify this is a true and exact copy of a resolution adopted
by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0082
Reappointment of Thomas Timko as
Township Engineer, Bernards Township

WHEREAS, pursuant to § 2-8.1. of the Revised General Ordinances of the Township of Bernards, there shall be a Department of Engineering within the Township, the head of which shall be the Township Engineer; and

WHEREAS, on January 2, 2017, the Township Committee appointed Thomas Timko to serve in the position of Township Engineer for a three-year term to expire December 31, 2019; and

WHEREAS, on January 2, 2020, the Township Committee reappointed Thomas Timko to serve in the position of Township Engineer for a three-year term to expire December 31, 2022; and

WHEREAS, on January 3, 2023, the Township Committee reappointed Thomas Timko to serve in the position of Township Engineer for a three-year term to expire December 31, 2025; and

WHEREAS, the Township Administrator and Human Resources Officer recommend reappointment of Thomas Timko to the position of Township Engineer.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards that Thomas Timko be reappointed as Township Engineer for a three-year term expiring December 31, 2028.

Agenda and Date Voted: 01/06/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0104

Appointment of 2026 Bernards Township Tree Protection Committee

WHEREAS, the Township Committee of Township of Bernards deems it necessary to establish a Tree Protection Committee, as set forth in the Revised General Ordinances of the Township of Bernards Chapter 16 “Shade Tree Protection”, Section 2; and

WHEREAS, the Tree Protection Committee may elect officers and shall maintain a record of its proceedings. A majority of the committee may act upon any application in the absence of one of its members.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, as follows:

1. The Bernards Township Tree Protection Committee shall include the three following members:
 - Township Engineer, or his designee
 - Environmental Commission Member
 - Shade Tree Commission Member
2. The appointment shall be for a one-year term expiring December 31, 2026.

NOW THEREFORE BE IT FURTHER RESOLVED, by the Township Committee of the Township of Bernards, that Steve Anello, ~~Alice Smyk~~ John Valeri, Jr., and Al Werner be and are hereby appointed as the Bernards Township Tree Protection Committee.

Agenda and Date Voted: 01/06/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk

*clerical error corrected 01/05/2026



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0108

Awarding a Professional Services Contract for Bernards Township Housing Element and Fair Share Plan to Kendra Lelie of the firm Kyle + McManus Associates, 2 East Broad Street, 2nd Floor, Hopewell, NJ 08525

In the Not to Exceed Amount of \$17,000.00.

(Excluding Unanticipated Reimbursable Disbursements as Required)

WHEREAS, the Township of Bernards requires services of a Professional Planner; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, this contract is awarded under a “fair and open process” as defined in N.J.S.A. 19:44A-20-4 et seq.; and

WHEREAS, the Chief Financial Officer has certified funds are available in the 2026 line appropriation account # 6-01-20-155-204.

WHEREAS, the firm Kyle + McManus Associates 2026 public client rate schedule is as follows:

Professional	Rate per Hour
Principal Planner	\$150.00
Associate Planner	\$138.00
Senior Project Manager	\$133.00
Project Manager Planner	\$128.00
Assistant Planner	\$98.00
GIS Technician	\$88.00
Assistant Professional	\$83.00

WHEREAS, the firm Kyle + McManus Associates 2026 public client litigation rate schedule is as follows:

Professional	Rate per Hour
Principal Planner	\$198.00
Associate Planner	\$183.00
Senior Project Manager	\$178.00
Project Manager Planner	\$173.00
Assistant Planner	\$143.00
GIS Technician	\$133.00
Assistant Professional	\$83.00

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that a professional service contract be awarded to Kendra Lelie P.P., A.I.C.P., LLA NJ LIC # 33L100553700 of the firm Kyle + McManus Associates, 2 East Broad Street, 2nd Floor, Hopewell, NJ 08525.

1. The contract will encompass services as outlined in the submitted proposal dated November 24, 2025.

2. The contract term is from January 1, 2026 through December 31, 2026 in accordance with the hourly rates set forth above, in the not to exceed amount of \$ 17,000.00. (Excluding Unanticipated Reimbursable Disbursements as Required)
3. Billings must be rendered by the professional within 30 days of service delivery.
4. **Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.**
5. **No payments in excess of the “not to exceed” contract amounts will be approved, unless such services/expenditures are negotiated and agreed upon in advance of service delivery.**
6. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to P.L. 1975, c.127, which is attached to this resolution as Exhibit A.
7. This contract shall, for all purposes, be deemed a NJ Contract and any provisions of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
8. The professional shall report and coordinate all matters directly to John Belardo, Municipal Attorney, who will be the main contact for the Township of Bernards. For work involving amending the Township’s Housing Element and Fair Share plan, the professional shall first report and coordinate all matters to John Belardo, Municipal Attorney and secondly to Township Engineer Thomas Timko, and Township Administrator Pat Monaco.

NOW THEREFORE BE IT FURTHER RESOLVED, that the primary contact at the firm Kyle + McManus Associates shall be Kendra Lelie P.P., A.I.C.P., LLA NJ LIC # 33L100553700; and


NOW THEREFORE BE IT FINALLY RESOLVED, that a copy of the resolution be on file and available for public inspection in the office of the Bernards Township Purchasing Department, Municipal Building, Basking Ridge, New Jersey 07920.


I agree to the terms as stated in the Resolution and by signing this document I, am committed to follow all terms of this award.

Elizabeth K. McManus, P.P., A.I.C.P, LEED AP, NJ Lic#33LI00591500

Agenda and Date Voted: 01/06/2026

EXPLANATORY STATEMENT	
Awarding a Professional Services Contract for Bernards Township Housing Element and Fair Share Plan allows for professional planning services to provide professional planning advisement for Mount Laurel Fourth Round obligations from the time period of 2025 to 2035.	
Date: December 1, 2025	Pat Monaco Township Administrator/CFO

CFO CERTIFICATION	
I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available in the 2026 operating budget for the above referenced purchase in the amount not to exceed of \$17,000.00. Monies are available in the line account # 6-01-20-110-204.	
Date: December 30, 2025	 Sean McCarthy, Chief Financial Officer

PURCHASING CERTIFICATION	
I hereby certify that I have prepared this resolution and reviewed it for accuracy.	
Date: December 1, 2025	 Francis J. Decibus, QPA, Purchasing Agent

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2026-0136

Participation In The Cross-Acceptance Process
For The State Plan And Designation Of A Cross-Acceptance Committee

WHEREAS, the New Jersey State Planning Act, N.J.S.A. 52:18A-196 et seq., provides for a Cross-Acceptance Process to engage municipalities, counties, and the State in the preparation and review of the State Development and Redevelopment Plan; and

WHEREAS, Somerset County has requested that each municipality within its jurisdiction indicate participation in the Cross-Acceptance Process; and

WHEREAS, on January 9, 2025, Township Planner, David Schley submitted to Somerset County as requested that Bernards Township indicates its participation in the Cross-Acceptance Process; and

WHEREAS, Somerset County has further recommended the establishment of a Cross-Acceptance Committee to facilitate municipal input, to include:

- The Mayor or their designated representative,
- The Planning Board Chairperson or their designated representative,
- A member of the governing body,
- A professional familiar with municipal planning, and
- A member of the public knowledgeable in municipal plans, ordinances, and policies; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bernards, County of Somerset, State of New Jersey, that:

1. The Township of Bernards agrees to participate in the Cross-Acceptance Process for the State Plan.
2. The following individuals are hereby designated to serve on the Cross-Acceptance Committee for one-year terms to expire 12/31/2026:
 - John Crane
 - Mayor Ana Duarte McCarthy
 - David Schley
 - Kathleen (Kippy) Piedici

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to Somerset County Planning Division upon adoption.

Agenda and Date Voted: 01/06/2026

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/06/2026.

Christine V. Kieffer, Municipal Clerk