

BERNARDS TOWNSHIP - TOWNSHIP COMMITTEE
COMBINED AGENDA - REGULAR MEETING
January 28, 2025 – 7:30 PM Public Open Session

The Municipal Building, 1 Collyer Lane, Basking Ridge, is open and is following the CDC’s current guidelines. The meeting will be live streamed and can be found by clicking on the “Watch a Meeting Live” icon on the home page, www.bernards.org and can also be viewed live on Optimum/Cablevision TV - Channel 15 and Verizon FiOS TV - Channel 2135.

Estimated
Times

A G E N D A

7:30 PM

- 1. CALL TO ORDER** Video
- 2. FLAG SALUTE**
- 3. MAYOR’S OPENING MEETING STATEMENT**
- 4. FILLING THE TOWNSHIP COMMITTEE VACANCY LEFT BY RESIGNATION OF GARY BAUMANN**
 - A. *Recommendations from the Republican Municipal Committee*
 - B. [Resolution #2025-0116](#) - *Filling the Vacancy on the Bernards Township Committee Left by the Resignation of Township Committeeman Gary Baumann*
 - C. *Oath of Office*

7:45 PM

- 5. ROLL CALL**
- 6. EXECUTIVE SESSION (if required)**
- 7. PRESENTATIONS**
 - A. [Resolution #2025-0120](#) - *Muslim Heritage Month Celebration – January 2025*
- 8. PUBLIC WORK SESSION (if required)**

8:00 PM

- 9. CORRESPONDENCE**
- 10. PUBLIC COMMENT**
- 11. STAFF COMMENTS, TOWNSHIP COMMITTEE COMMENTS AND BOARD / LIAISON REPORTS**
- 12. FIRE & RESCUE APPOINTMENT**
 - A. [Resolution #2025-0109](#) - *Appointment to Membership in Township of Bernards Volunteer Liberty Corner Fire Company Ian Scheper, Junior Member*
 - B. [Resolution #2025-0110](#) - *Appointment to Membership in Township of Bernards Volunteer Liberty Corner Fire Company Jeanne Marie Pierre Rosier, Junior Member*
- 13. UNFINISHED BUSINESS**
- 14. NEW BUSINESS**
 - A. *Consent Agenda*
The items listed within the consent agenda portion of the meeting have been referred to the Township Committee for reading and study, are posted on the agenda on the website, are considered routine and will be enacted by one motion of the Township Committee with no separate discussion. If separate discussion is required, the item may be removed from the agenda by township committee action and placed on the regular agenda under new business.



Please call 24 hours in advance (908) 204-3001
if accommodations are required, including assistive listening devices (ALD).

- 1) [Resolution #2025-0105](#) - Approval of the Bill List Dated 01/28/2025
- 2) [Resolution #2025-0106](#) - Resolution Authorizing a Shared Services Agreement with the Township of Bernards and Somerset County for a Driver Feedback Sign on South Maple Avenue (CR 657)
- 3) [Resolution #2025-0111](#) - Acknowledgement of Receipt of the Bernards Township Environmental Commission 2024 Annual Report
- 4) [Resolution #2025-0112](#) - Award of Bid Renewal – 2023-2026 Snow Removal Municipal Facilities to Research & Design Landscape LLC, 75 Bernards Ave, Bernardsville, NJ 07924 Second Year of a Third Year Contract
- 5) [Resolution #2025-0113](#) - Resolution Approving the Construction of the Haas Road Timber Retaining Wall at Block 6303 Lot 50
- 6) [Resolution #2025-0114](#) - Authorizing and Approving New Jersey State Co-Operative Contract #T0106 (17-Fleet 00749) for the upfit of first responder and public works vehicles to Elite Vehicle Systems, 1000 Bennet Blvd-Unit 6, Lakewood, NJ 08701 In the Amount Not to Exceed \$ 100,000.000
- 7) [Resolution #2025-0115](#) - Authorizing Submission of a Grant Application by the Bernards Township Library in Accordance with AARP (American Association of Retired Persons) for the Purpose of Providing Funding for Replacement Stacking Chairs for Library Program Rooms
- 8) [Resolution #2025-0117](#) - Acknowledgement of Receipt of the Construction Official's 2024 Annual Report
- 9) [Resolution #2025-0119](#) - Personnel Appointment Mary Ann Tobey Dickison – Administrative Coordinator Bernards Township Library
- 10) [Resolution #2025-0121](#) - Interlocal Services Agreement for the Provision of 2025 Somerset County Recycling Pickup to the Township of Bernards
- 11) [Resolution #2025-0122](#) - Acceptance of Bernards Township Shade Tree Commission Annual Report, NJUCF Annual Accomplishment Report, and Application for Tree City USA Recertification
- 12) [Resolution #2025-0123](#) - Personnel Appointment Gregory Impink - Per Diem Building Inspector - Construction
- 13) [Resolution #2025-0124](#) - Personnel Appointment Giro Maddaluna - Per Diem Electrical Inspector – Construction
- 14) [Resolution #2025-0125](#) - Resolution Authorizing the Friends of the Kennedy-Martin-Stelle Farmstead, Inc. to Lease, License, Rent or Otherwise Permit the Use of the Farmstead Property for Classes, Programs, Events and Meetings Consistent with the Purpose of a Lease Agreement with Chris Lind to Use Space Solely as artist studio
- 15) [Resolution #2025-0127](#) - Authorizing Submission of a Grant Application to The New Jersey Department of Community Affairs' (DCA) Division of Local Government Services (DLGS) for the for the Local Recreation Improvement Grant (LRIG): \$100,000 for the Department of Parks & Recreation
- 16) [Resolution #2025-0128](#) - Award of Competitive Contract for Tennis and Pickleball Instruction to US Sports Institute
- 17) [Resolution #2025-0129](#) – Authorizing Purchasing from the Somerset County Co-Op Contract #CC-0054-24 for Rock Salt (Bulk) for an additional amount of \$3,976.81 to Atlantic Salt Inc. For a New Not to Exceed Amount of \$ 303,976.81.00
- 18) [Resolution #2025-0130](#) – Award of Bid for Police Headquarters HVAC Replacement to TM Brennan Services Inc, 3505 Route 94, Hamburg, NJ, 07202 In the Amount of \$837,800.00
- 19) [Resolution #2025-0131](#) – Award of Change Order #1 for 2024 Path Improvements to DLS Contracting, Inc. Increase of \$13,526.98 (5.76%)
- 20) [Resolution #2025-0132](#) – Award of Bid for Crossing Guard Services to Crossing Guard Services, 750 Summer Street Suite 750, Stamford, CT 06901 In the Amount Not to Exceed \$115,000.00
- 21) [Resolution #2025-0133](#) – Authorizing Purchasing from NJ State Contract T-0083 (19-Fleet-00978) for Unleaded Gasoline Awarded to Griffith-Allied Trucking, LLC In the Amount Not to Exceed \$200,000.00
- 22) [Resolution #2025-0134](#) - Authorizing Purchasing from Somerset County Co-Op Pricing System Contract #CC-0036-22 for Red Dyed #2 Diesel Fuel, (Ultra Low Sulfur Diesel), Red Dyed Winter Blend Diesel and Fuel Oil Awarded to National Fuel Oil In the Amount Not to Exceed \$150,000



23) [Resolution #2025-0136](#) - Participation In The Cross-Acceptance Process
For The State Plan And Designation Of A Cross-Acceptance Committee

B. [Resolution #2025-0107](#) - Resolution Committing Bernards Township To Comply With Affordable
Housing Obligations – [Memo](#)

C. [Ordinance #2569](#) - An Ordinance of the Township of Bernards to set Calendar Year 2025
Appropriation Limits and to Establish a Cap Bank per N.J.S.A. 40A: 4-45.14 – Introduction

D. Township Committee Appointment:
John Crane, Sewerage Authority – 5 year term, expiring 01/31/2029
Janice Fields, filling the unexpired 5 year term of John Crane, Sewerage Authority
expiring 01/31/2026

E. Approval of Minutes
12/23/2024 Open Session Minutes
12/23/2024 Closed Session Minutes
01/02/2025 Open Session Minutes

15. EXECUTIVE SESSION (if required)

16. ADJOURNMENT

Christine V. Kieffer, Municipal Clerk

(Note: Copies of Resolutions and other supporting documents listed on this agenda can be found on the pages below)



Please call 24 hours in advance (908) 204-3001
if accommodations are required, including assistive listening devices (ALD).



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2025-0116

Filling the Vacancy on the Bernards Township Committee
Left by the Resignation of Township Committeeman Gary Baumann

WHEREAS, on December 27, 2024, with an effective date of January 1, 2025, Township Committeeman Gary Baumann rendered his formal resignation from the Bernards Township Committee; and

WHEREAS, vacancies on the Township Committee are governed by the Municipal Vacancy Law, NJSA 40A:16-1, et seq; and

WHEREAS, the 3-year term of Gary Baumann was to have expired 12/31/2026 and is now considered vacant (“the vacancy”); and

WHEREAS, pursuant to NJSA 40A:16-5, the governing body has agreed to fill the vacancy of Township Committeeman Gary Baumann; and

WHEREAS, Gary Baumann is a member of the Republican party, and that party has presented to the Township Committee the names of three potential successors to fill the vacancy, per Republican Municipal Committee Chairman Scott Mintzer’s email of January 14, 2025, a copy a which is attached hereto this resolution; and

WHEREAS, the Township Committee agrees that _____, of Basking Ridge, NJ 07920, is qualified to fill the vacancy on the Township Committee.

NOW THEREFORE BE IT RESVOLED, by the Township Committee of the Township of Bernards as follows:

1. _____ is hereby appointed to fill the vacancy on the Township Committee of Township Committeeman Gary Baumann.

	Asay	Duarte McCarthy	McNally	Fields
Aye:				
Nay:				
Abstain:				

Agenda and Date Voted: 01/28/2025

CERTIFICATION
I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/28/2025.

Christine V. Kieffer, Municipal Clerk

Christine Kieffer

From: Christine Kieffer
Sent: Thursday, January 23, 2025 1:11 PM
To: Christine Kieffer
Subject: FW: Bernards Township Committee Vacancy - January 1, 2025

From: Scott Mitzner <scmitzner@gmail.com>
Sent: Tuesday, January 14, 2025 11:03 AM
To: Christine Kieffer <ckieffer@bernards.org>
Cc: John P. Belardo <jbelardo@mdmc-law.com>; Janice Fields <mrsfields@aol.com>
Subject: Re: Bernards Township Committee Vacancy - January 1, 2025

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good morning Christine,

As Chair of the Bernards Township Republican Committee, and pursuant to the Municipal Vacancy Law, NJSA 40A:16-1 *et seq*, the Bernards Township Republican Municipal Committee is hereby providing official notice of the submission of the following 3 names to fill the seat vacated by Gary Baumann on the Township Committee:

David Tancredi
Daniel McCabe
Kirsten Light

Please acknowledge receipt of this email and confirm that this email satisfies the requirements of the applicable statute. In that regard, we are copying Township Attorney Belardo (and Mayor Fields) for further confirmation of compliance or to advise if anything further is required of the RMC.

Thank you, as always, for your time and assistance.

Very truly yours -

Scott Mitzner
Bernards Township Republican Municipal Committee Chair




Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2025-0120
Muslim Heritage
Month Celebration – January 2025

WHEREAS, Bernards takes great pride in the varied religious and cultural traditions of residents and seeks to afford all people the opportunity to better understand, recognize, and appreciate the rich histories, cultures, and shared principles of Muslim Americans; and

WHEREAS, like so many of the cultures represented in this Township, Muslims bring values and traditions that enrich the fabric of our Township; and

WHEREAS, there are nearly three hundred thousand Muslim Americans in New Jersey, representing one of the largest Muslim American communities in the United States; and

WHEREAS, Muslims, continue to contribute to every area of society; and

WHEREAS, January has been designated Muslim Heritage month in New Jersey to celebrate the cultural heritage, achievements, and contributions Muslims have made and continue to make.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Township Committee of the Township of Bernards does hereby recognize January as Muslim Heritage Month.

Agenda and Date Voted: 01/28/2025

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/28/2025.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2025-0109

Appointment to Membership in Township of Bernards Volunteer
Liberty Corner Fire Company
Ian Scheper, Junior Member

WHEREAS, pursuant to §2-14.1 of the Revised General Ordinances of the Township of Bernards, the volunteer fire department consisting of the Basking Ridge Fire Company #1 and the Liberty Corner Fire Company, are hereby made the fire department for the Township of Bernards; and

WHEREAS, the Liberty Corner Fire Company is recommending, Ian Scheper, 59 Goltra Drive, Basking Ridge, NJ, for appointment as a Junior Member.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that Ian Scheper is hereby appointed as a Junior Member of the Liberty Corner Fire Company effective this date.

Agenda and Date Voted: 01/28/2025

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/28/2025.

Christine V. Kieffer, Municipal Clerk

EXPLANATORY STATEMENT

Application has been made by the applicant to the above referenced organization who has vetted said person and recommends appointment. In addition, a police background check has been performed.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2025-0110

Appointment to Membership in Township of Bernards Volunteer
Liberty Corner Fire Company
Jeanne Marie Pierre Rosier, Junior Member

WHEREAS, pursuant to §2-14.1 of the Revised General Ordinances of the Township of Bernards, the volunteer fire department consisting of the Basking Ridge Fire Company #1 and the Liberty Corner Fire Company, are hereby made the fire department for the Township of Bernards; and

WHEREAS, the Liberty Corner Fire Company is recommending, Jeanne Marie Pierre Rosier, 2 Revere Drive, Basking Ridge, NJ, for appointment as a Junior Member.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that Jeanne Marie Pierre Rosier is hereby appointed as a Junior Member of the Liberty Corner Fire Company effective this date.

Agenda and Date Voted: 01/28/2025

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/28/2025.

Christine V. Kieffer, Municipal Clerk

EXPLANATORY STATEMENT

Application has been made by the applicant to the above referenced organization who has vetted said person and recommends appointment. In addition, a police background check has been performed.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2025-0105 Approval of the Bill List Dated 01/28/2025

BE IT RESOLVED, that the bill list dated 01/28/2025 be audited, and if found correct, be paid.

January 28, 2025
10:44 AM

TOWNSHIP OF BERNARDS
Check Register By Check Date

Page No: 1

Range of Checking Accts: CASH - CHECKING to CASH - CHECKING Range of Check Dates: 01/14/25 to 01/28/25
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CASH - CHECKING CURRENT CHECKING					
142294	01/14/25	90019 CENTRELLI, DAVID	11.68		1796 Direct Deposit
142295	01/14/25	90026 DEPOORTERE, PAT	30.00		1796 Direct Deposit
142296	01/14/25	90505 DECIBUS, FRANCIS J.	150.68		1796 Direct Deposit
142297	01/14/25	90558 DAVENPORT, DOUGLAS	13.29		1796 Direct Deposit
142298	01/14/25	90608 UNTAMO, TRAVIS MILLER	9.31		1796 Direct Deposit
142299	01/14/25	90640 MOORE, JD	5,384.34		1796 Direct Deposit
142300	01/14/25	90647 PFEIFFENBERGER, EMILY	300.00		1796 Direct Deposit
142301	01/14/25	90666 MCCREA, ALEC	5,532.85		1796 Direct Deposit
142302	01/14/25	90667 LOPEZ, DUSTIN	1,970.50		1796 Direct Deposit
142303	01/14/25	A0398 STERLING TALENT SOLUTIONS	33.98		1796 Direct Deposit
142304	01/14/25	A0419 ARCO STEEL COMPANY	300.00		1796 Direct Deposit
142305	01/14/25	A0453 AMAZON.COM	2,057.04		1796 Direct Deposit
142306	01/14/25	B0203 DIFRANCESCO BATEMAN, PC	1,708.66		1796 Direct Deposit
142307	01/14/25	B0581 BUY WISE AUTO PARTS	1,163.67		1796 Direct Deposit
142308	01/14/25	B0840 BRIGHT VIEW ENGINEERING	2,820.00		1796 Direct Deposit
142309	01/14/25	D0020 DELTA DENTAL OF NJ	12,316.90		1796 Direct Deposit
142310	01/14/25	D0033 DEMCO, INC	11.50		1796 Direct Deposit
142311	01/14/25	D0339 DEER CARCASS REMOVAL SVC, LLC	35.00		1796 Direct Deposit
142312	01/14/25	D0380 DRIVERS TIRE & SERVICE CENTER	319.90		1796 Direct Deposit
142313	01/14/25	D0754 DC EXPRESS	976.00		1796 Direct Deposit
142314	01/14/25	E0002 EDMUNDS GOVTECH	30,796.14		1796 Direct Deposit
142315	01/14/25	E0224 EXCELLENT BUILDING SERVICES	2,795.00		1796 Direct Deposit
142316	01/14/25	E0327 ELITE VEHICLE SOLUTIONS	4,964.22		1796 Direct Deposit
142317	01/14/25	F0003 FOLEY, INCORPORATED	602.65		1796 Direct Deposit
142318	01/14/25	G0066 GRAINGER INC	1,335.16		1796 Direct Deposit
142319	01/14/25	G0201 GENERAL CODE LLC	1,195.00		1796 Direct Deposit
142320	01/14/25	G0333 BEDMINSTER CAR WASH	254.10		1796 Direct Deposit
142321	01/14/25	G0689 GREYMATTER	1,813.50		1796 Direct Deposit
142322	01/14/25	G0694 GREENMAN-PEDERSEN, INC.	2,692.75		1796 Direct Deposit
142323	01/14/25	I0137 INTERSTATE WASTE SERVICES NJ	4,896.84		1796 Direct Deposit
142324	01/14/25	K0352 KYLE MCMANUS ASSOCIATES LLC	660.10		1796 Direct Deposit
142325	01/14/25	K0354 KANOPY INC	490.00		1796 Direct Deposit
142326	01/14/25	L0181 LAND'S END, INC.	144.13		1796 Direct Deposit
142327	01/14/25	M0353 MIDWEST TAPE LLC	2,499.58		1796 Direct Deposit
142328	01/14/25	N0189 NEW JERSEY FIRE EQUIPMENT CO.	10,477.62		1796 Direct Deposit
142329	01/14/25	O0135 OUTHOUSE LLC	300.00		1796 Direct Deposit
142330	01/14/25	O0168 OCEAN COMPUTER GROUP, INC.	13,795.00		1796 Direct Deposit
142331	01/14/25	P0706 PARTS AUTHORITY LLC	129.66		1796 Direct Deposit
142332	01/14/25	S0016 STORR TRACTOR COMPANY	3,711.11		1796 Direct Deposit
142333	01/14/25	S0135 CJHRC-CENTRAL JERSEY HOUSING	9,572.01		1796 Direct Deposit
142334	01/14/25	S1161 SETTEMBRINO ARCHITECTS	4,000.00		1796 Direct Deposit
142335	01/14/25	S1176 STONEFIELD ENG. & DESIGNS LLC	800.00		1796 Direct Deposit
142336	01/14/25	T0055 T & M ASSOCIATES	5,375.00		1796 Direct Deposit
142337	01/14/25	U0001 UNITEMP MECHANICAL DEGREES LLC	411.00		1796 Direct Deposit
142338	01/14/25	W0241 W.B. MASON CO INC.	492.30		1796 Direct Deposit
142339	01/14/25	72053 UNITED STATES GOLF ASSOCIATION	175.00		1797
142340	01/14/25	A0126 AFLAC NEW YORK	137.94		1797
142341	01/14/25	A0338 AFLAC	1,493.16		1797
142342	01/14/25	A0716 ACB SERVICES INC	2,660.00		1797
142343	01/14/25	A0742 ALLEGIANCE TRUCKS LLC	1,721.54		1797
142344	01/14/25	A0767 AKC REUNITE	560.00		1797
142345	01/14/25	B0001 BAKER & TAYLOR, INC.	1,944.96		1797
142346	01/14/25	B0026 BERNARDS TOWNSHIP CURRENT	12,351.24		1797
142347	01/14/25	B0034 BERNARDS TOWNSHIP PAYROLL ACCT	602,319.43	01/15/25	1797
142348	01/14/25	B0076 BERNARDS TOWNSHIP TRUST FUND	2,400.00		1797
142349	01/14/25	B0098 BERNARDS TOWNSHIP (RECREATION)	274.92		1797
142350	01/14/25	C0024 GANNETT NEW JERSEY NEWSPAPERS	82.65	01/14/25 VOID	1797 (Reason: INCORRECT AMOUNT)
142351	01/14/25	C0024 GANNETT NEW JERSEY NEWSPAPERS	21.70		1797
142352	01/14/25	C0482 OPTIMUM	135.00		1797
142353	01/14/25	C0613 CIGNA GROUP INSURANCE	1,608.75		1797
142354	01/14/25	C0697 BB&T/CPS	87.34		1797
142355	01/14/25	C0774 COLONIAL LIFE & ACC INSURANCE	505.66		1797
142356	01/14/25	C0972 COSTELLO'S ACE HARDWARE	294.93		1797
142357	01/14/25	C0977 CROSSING GUARD SERVICES, LLC	2,702.70		1797
142358	01/14/25	D0740 DOVER BRAKE & CLUTCH	123.07		1797
142359	01/14/25	F0047 FULLERTON FORD	87.18		1797
142360	01/14/25	F0148 FAIRFIELD MAINTENANCE INC	3,411.00		1797
142361	01/14/25	F0324 FLAGSHIP DENTAL PLANS	70.99		1797
142362	01/14/25	F0326 FX AUTOMOTIVE LLC	52.06		1797
142363	01/14/25	F0383 FALCON ENGINEERING CO, LLC	6,770.00		1797
142364	01/14/25	G0033 GREAT SWAMP GREENHOUSES	1,439.60		1797
142365	01/14/25	G0098 JCP&L	22,760.56		1797
142366	01/14/25	H0178 HOPE SHOP, INC.	133.40		1797
142367	01/14/25	H0227 HY-VIZ INCORPORATED	1,320.00		1797
142368	01/14/25	H0235 HOOVER TRUCK CENTERS	243.73		1797
142369	01/14/25	H0246 HOME DEPOT CREDIT SERVICES	1,139.99		1797

142370	01/14/25	J0042	L&W SUPPLY CORP DBA	1,584.21	1797
142371	01/14/25	J0220	JCW , INC. D/B/A SPORTCARE	1,300.00	1797
142372	01/14/25	K0331	KONICA MINOLTA PREMIER FINANCE	58.65	1797
142373	01/14/25	K0331	KONICA MINOLTA PREMIER FINANCE	266.04	1797
142374	01/14/25	K0400	KONICA MINOLTA	103.61	1797
142375	01/14/25	L0372	LIFESAVERS, INC	847.49	1797
142376	01/14/25	L0505	THE LIBRARY STORE, INC.	12.77	1797
142377	01/14/25	M0006	MGL PRINTING SOLUTIONS	2,141.50	1797
142378	01/14/25	M0292	MUNCO OF NJ	75.00	1797
142379	01/14/25	M0493	MCELROY, DEUTSCH, MULVANEY &	10,297.12	1797
142380	01/14/25	M0518	KONICA MINOLTA BUSINESS SOL.	26.00	1797
142381	01/14/25	M0837	MORRIS CO CODE OFFICIALS ASSOC	25.00	1797
142382	01/14/25	N0006	NEW JERSEY AMERICAN WATER CO.	57,822.33	1797
142383	01/14/25	N0023	TREASURER, STATE OF NEW JERSEY	14,016.00	1797
142384	01/14/25	N0032	NJ STATE DEPT HEALTH/SR SVCS	250.80	1797
142385	01/14/25	N0053	NJ UNEMPLOYMENT COMP. FUND	6,858.18	1797
142386	01/14/25	N0206	NORTHWEST JERSEY T.A.A.	100.00	1797
142387	01/14/25	N0285	NJFMA	145.00	1797
142388	01/14/25	N0389	NJ MOTOR VEHICLE COMMISSION	60.00	1797
142389	01/14/25	N0462	N M PREMIUM FOODS, INC	102.90	1797
142390	01/14/25	N0470	NATIONWIDE	206.21	1797
142391	01/14/25	O0068	O' BAGEL BAGELRY & DELI	207.66	1797
142392	01/14/25	O0100	OVERDRIVE, INC.	2.99	1797
142393	01/14/25	O0105	O.C.A. BENEFIT SERVICES, LLC	569.30	1797
142394	01/14/25	P0014	PUBLIC SERVICE ELEC. & GAS CO	630.47	1797
142395	01/14/25	P0046	RESERVE ACCOUNT	6,399.11	1797
142396	01/14/25	P0241	PROQUEST LLC	2,730.82	1797
142397	01/14/25	P0592	PERMITTECHNATION	50.00	1797
142398	01/14/25	P0602	LINDE GAS & EQUIPMENT INC	134.64	1797
142399	01/14/25	P0743	PROJECT LIFESAVER INTL	256.76	1797
142400	01/14/25	P0746	PWANJ REGION III	110.00	1797
142401	01/14/25	P0767	PINELANDS NURSERY AND SUPPLY	467.37	1797
142402	01/14/25	R0005	RECORDER PUBLISHING CO., INC	13.26	1797
142403	01/14/25	R0023	RICHIES TIRE SERVICE, INC.	1,082.64	1797
142404	01/14/25	R0043	REGISTRARS' ASSOCIATION OF NJ	25.00	1797
142405	01/14/25	R0369	RUTGERS -CENTER FOR CONTINUING	290.00	1797
142406	01/14/25	R0493	RIDGE BAGEL & CAFE	144.82	1797
142407	01/14/25	R0851	RISK STRATEGIES COMPANY	600.00	1797
142408	01/14/25	S0011	SHERWIN-WILLIAMS COMPANY	29.00	1797
142409	01/14/25	S0062	STAR LEDGER	162.00	1797
142410	01/14/25	S0185	SUBURBAN JOINT INSURANCE FUND	219,985.19	1797
142411	01/14/25	S0415	SPORTWORLD	6,783.00	1797
142412	01/14/25	S0691	SUPERIOR DISTRIBUTORS	410.40	1797
142413	01/14/25	S0822	SIGNS AND SAFETY DEVICES, LLC	364.95	1797
142414	01/14/25	S1191	SAVO,SCHALK,CORSINI,GILLESPIE,	150.00	1797
142415	01/14/25	S1243	SINGH, BHEEM OR RITU	100.00	1797
142416	01/14/25	T0029	TCTA OF NJ	200.00	1797
142417	01/14/25	T0286	TOWNSHIP OF RANDOLPH	1,100.00	1797
142418	01/14/25	T0527	TSUJ CORPORATION	1,320.00	1797
142419	01/14/25	V0052	VERMONT SYSTEMS, INC.	24,541.92	1797
142420	01/14/25	V0056	VERIZON WIRELESS	3,002.39	1797
142421	01/14/25	V0058	VERIZON	128.60	1797
142422	01/14/25	V0058	VERIZON	601.72	1797
142423	01/14/25	V0058	VERIZON	330.18	1797
142424	01/14/25	V0058	VERIZON	61.40	1797
142425	01/14/25	V0058	VERIZON	56.75	1797
142426	01/14/25	V0073	VAIL INDUSTRIAL SUPPLIES	23.45	1797
142427	01/14/25	V0124	VERIZON BUSINESS FIOS	204.99	1797
142428	01/14/25	V0177	VERIZON	836.04	1797
142429	01/14/25	V0182	VERITEXT LEGAL SOLUTIONS	395.00	1797
142430	01/14/25	W0016	WARRENVILLE TRUE VALUE	17.18	1797
142431	01/14/25	W0074	WELSH'S MOTOR SALES, INC.	90.00	1797
142432	01/14/25	W0097	WINNER FORD	133,731.00	1797
142433	01/14/25	W0428	WEST END-KB LLC	119,020.75	1797
142434	01/14/25	X0005	XTEL COMMUNICATION	531.80	1797
142435	01/14/25	X0005	XTEL COMMUNICATION	1,787.95	1797
142436	01/14/25	Y0234	YANG, JUN OR HUA	10.00	1797
142437	01/14/25	C0024	GANNETT NEW JERSEY NEWSPAPERS	29.21	1798
142438	01/28/25	90026	DEPOORTERE, PAT	14.92	1799 Direct Deposit
142439	01/28/25	90286	BURGER, JON	414.00	1799 Direct Deposit
142440	01/28/25	90312	WHITMORE, JOHN	11.48	1799 Direct Deposit
142441	01/28/25	90327	MCKNIGHT, ALEX	155.13	1799 Direct Deposit
142442	01/28/25	90530	YEO, MICHAEL	110.00	1799 Direct Deposit
142443	01/28/25	90563	CARTOCCIO, KAITLIN	287.72	1799 Direct Deposit
142444	01/28/25	90570	BERCARI, ANDREW	15.00	1799 Direct Deposit
142445	01/28/25	90608	UNTAMO, TRAVIS MILLER	15.00	1799 Direct Deposit
142446	01/28/25	90702	GADDISH, WILLIAM	12.00	1799 Direct Deposit
142447	01/28/25	90753	MARLING, DAWN	100.00	1799 Direct Deposit
142448	01/28/25	90759	KOLESAR, DAVID	159.95	1799 Direct Deposit
142449	01/28/25	A0150	ATLANTIC SALT, INC.	31,427.47	1799 Direct Deposit
142450	01/28/25	A0398	STERLING TALENT SOLUTIONS	265.20	1799 Direct Deposit
142451	01/28/25	A0425	ATLANTIC TACTICAL	931.88	1799 Direct Deposit
142452	01/28/25	A0453	AMAZON.COM	3,334.84	1799 Direct Deposit
142453	01/28/25	B0203	DIFRANCESCO BATEMAN, PC	1,944.00	1799 Direct Deposit
142454	01/28/25	B0840	BRIGHT VIEW ENGINEERING	1,710.00	1799 Direct Deposit
142455	01/28/25	D0033	DEMCO, INC	1,153.60	1799 Direct Deposit
142456	01/28/25	E0002	EDMUNDS GOVTECH	270.75	1799 Direct Deposit
142457	01/28/25	E0327	ELITE VEHICLE SOLUTIONS	190.00	1799 Direct Deposit
142458	01/28/25	E0345	EFFLUENT RETRIEVAL SERVICE	22,632.50	1799 Direct Deposit
142459	01/28/25	F0003	FOLEY, INCORPORATED	3,521.00	1799 Direct Deposit
142460	01/28/25	G0066	GRAINGER INC	125.46	1799 Direct Deposit
142461	01/28/25	G0133	GARDEN STATE LABORATORIES, INC	5,995.00	1799 Direct Deposit
142462	01/28/25	G0300	GOLD TYP E BUSINESS MACHINES	2,373.00	1799 Direct Deposit
142463	01/28/25	K0352	KYLE MCMANUS ASSOCIATES LLC	3,766.75	1799 Direct Deposit
142464	01/28/25	L0181	LAND'S END, INC.	43.41	1799 Direct Deposit
142465	01/28/25	N0030	NJ STATE ASSN.-CHIEFS/POLICE	275.00	1799 Direct Deposit
142466	01/28/25	N0083	NURPA	425.00	1799 Direct Deposit
142467	01/28/25	O0164	ODP BUSINESS SOLUTIONS LLC	691.96	1799 Direct Deposit
142468	01/28/25	O0168	OCEAN COMPUTER GROUP, INC.	13,795.00	1799 Direct Deposit
142469	01/28/25	S0016	STORR TRACTOR COMPANY	2,365.20	1799 Direct Deposit
142470	01/28/25	S0741	SUBURBAN CONSULTING ENGINEERS	1,182.50	1799 Direct Deposit
142471	01/28/25	T0055	T & M ASSOCIATES	819.29	1799 Direct Deposit
142472	01/28/25	T0066	CENGAGE LEARNING CREDIT SVCS	110.21	1799 Direct Deposit
142473	01/28/25	T0192	TURN OUT UNIFORMS INC	969.95	1799 Direct Deposit
142474	01/28/25	T0378	THE GUARDIAN LIFE INS CO OF AM	197.34	1799 Direct Deposit

142475	01/28/25	T0514	TOP QUALITY SERVICES LLC	300.00	1799	Direct Deposit
142476	01/28/25	W0241	W.B. MASON CO INC.	196.92	1799	Direct Deposit
142477	01/28/25	A0726	ALL HANDS FIRE EQUIPMENT LLC	2,162.63	1800	
142478	01/28/25	A0729	ABLE SECURITY LOCKSMITHS	373.95	1800	
142479	01/28/25	B0001	BAKER & TAYLOR, INC.	2,772.29	1800	
142480	01/28/25	B0026	BERNARDS TOWNSHIP CURRENT	28,425.84	1800	
142481	01/28/25	B0029	BERNARDS TWP BD OF EDUCATION	8,334,143.00	1800	
142482	01/28/25	B0034	BERNARDS TOWNSHIP PAYROLL ACCT	566,168.52	1800	
142483	01/28/25	B0044	BASKING RIDGE ANIMAL HOSPITAL	655.11	1800	
142484	01/28/25	B0690	BIBLIOTHECA LLC	5,611.20	1800	
142485	01/28/25	C0024	GANNETT NEW JERSEY NEWSPAPERS	53.44	1800	
142486	01/28/25	C0024	GANNETT NEW JERSEY NEWSPAPERS	39.06	1800	
142487	01/28/25	C0200	CALIBRE PRESS, INC.	279.00	1800	
142488	01/28/25	C0287	COMPUSCORE SERVICES LLC	200.00	1800	
142489	01/28/25	C0482	OPTIMUM	37.51	1800	
142490	01/28/25	C0482	OPTIMUM	14.58	1800	
142491	01/28/25	C0482	OPTIMUM	47.95	1800	
142492	01/28/25	C0545	AHS HOSPITAL CORP	745.20	1800	
142493	01/28/25	D0319	DRAEGER, INC	19,305.00	1800	
142494	01/28/25	D0871	DYAS, JOYCE OR JASON	100.00	1800	
142495	01/28/25	D0882	DON LONGO, INC.	275.00	1800	
142496	01/28/25	E0342	EB EMPLOYEE SOLUTIONS, LLC	7,177.95	1800	
142497	01/28/25	E0347	EVERON, LLC	1,505.00	1800	
142498	01/28/25	F0047	FULLERTON FORD	663.95	1800	
142499	01/28/25	F0158	FLEMINGTON DEPARTMENT STORE	6.00	1800	
142500	01/28/25	F0171	FIRST CHOICE AUTO PARTS &	751.00	1800	
142501	01/28/25	F0273	FLOWERS ON THE RIDGE	85.00	1800	
142502	01/28/25	F0326	FX AUTOMOTIVE LLC	698.89	1800	
142503	01/28/25	F0330	FIDELITY SECURITY LIFE INS	386.38	1800	
142504	01/28/25	G0098	JCP&L	4,321.21	1800	
142505	01/28/25	H0443	HEALY, CHRISTINE OR PRESTON	130.00	1800	
142506	01/28/25	H0505	HATFIELD, JOHN OR JENNIFER	100.00	1800	
142507	01/28/25	J0277	JADEJA, VEERA OR PRYA	440.00	1800	
142508	01/28/25	K0039	KOBESKY, GREGG S.	99.00	1800	
142509	01/28/25	K0259	KONICA MINOLTA PREMIER FINANCE	108.92	1800	
142510	01/28/25	K0331	KONICA MINOLTA PREMIER FINANCE	171.39	1800	
142511	01/28/25	K0331	KONICA MINOLTA PREMIER FINANCE	148.97	1800	
142512	01/28/25	K0331	KONICA MINOLTA PREMIER FINANCE	144.63	1800	
142513	01/28/25	K0331	KONICA MINOLTA PREMIER FINANCE	192.89	1800	
142514	01/28/25	K0331	KONICA MINOLTA PREMIER FINANCE	153.90	1800	
142515	01/28/25	K0400	KONICA MINOLTA	149.87	1800	
142516	01/28/25	K0400	KONICA MINOLTA	149.87	1800	
142517	01/28/25	K0419	KONICA MINOLTA	746.11	1800	
142518	01/28/25	L0054	LORCO PETROLEUM SERVICES	448.00	1800	
142519	01/28/25	M0020	MOTOROLA SOLUTIONS	7,129.00	1800	
142520	01/28/25	M0178	MARK'S AUTO SERVICE	37.50	1800	
142521	01/28/25	M0518	KONICA MINOLTA BUSINESS SOL.	19.93	1800	
142522	01/28/25	M0518	KONICA MINOLTA BUSINESS SOL.	185.61	1800	
142523	01/28/25	M0823	MOOSEWOOD TREE SERVICE	6,000.00	1800	
142524	01/28/25	M1056	MARIN CONSULTING ASSOC., INC	300.00	1800	
142525	01/28/25	N0006	NEW JERSEY AMERICAN WATER CO.	2,980.59	1800	
142526	01/28/25	N0010	NNJ CHAPTER NIGP	100.00	1800	
142527	01/28/25	N0017	NJ STATE LEAGUE OF MUNICIPAL.	230.00	1800	
142528	01/28/25	N0042	NJ LIBRARY TRUSTEE ASSOCIATION	180.00	1800	
142529	01/28/25	N0050	NJ SHADE TREE FEDERATION	150.00	1800	
142530	01/28/25	N0108	NJ CONFERENCE OF MAYORS	200.00	1800	
142531	01/28/25	N0333	NJ PUBLIC SAFETY ACCRED COAL	400.00	1800	
142532	01/28/25	N0462	N M PREMIUM FOODS, INC	625.70	1800	
142533	01/28/25	N0536	NATURES CHOICE NJ LLC	2,400.00	1800	
142534	01/28/25	O0100	OVERDRIVE, INC.	4,338.56	1800	
142535	01/28/25	P0005	PITNEY BOWES, INC.	999.12	1800	
142536	01/28/25	P0014	PUBLIC SERVICE ELEC. & GAS CO	3,255.62	1800	
142537	01/28/25	P0125	PWANJ	165.00	1800	
142538	01/28/25	P0762	PATRIOT TRUCK UPFITTERS	1,358.00	1800	
142539	01/28/25	Q0032	QUINN, THOMAS J.	1,356.25	1800	
142540	01/28/25	R0010	REIDER ASSOCIATES, INC.	829.00	1800	
142541	01/28/25	R0493	RIDGE BAGEL & CAFE	631.16	1800	
142542	01/28/25	R0495	ROAD SAFETY SYSTEMS, LLC	5,772.50	1800	
142543	01/28/25	S0036	SOMERSET COUNTY PARK COMM.	3,800.00	1800	
142544	01/28/25	S0083	SOMERSET COUNTY ASSESSORS ASSN	350.00	1800	
142545	01/28/25	S0093	SOMERSET COUNTY POLICE ACADEMY	140.00	1800	
142546	01/28/25	S0152	SOMERSET COUNTY PROSECUTOR'S	50.00	1800	
142547	01/28/25	S0185	SUBURBAN JOINT INSURANCE FUND	232,089.50	1800	
142548	01/28/25	S0604	SMITH TRACTOR & EQUIPMENT, INC	321.94	1800	
142549	01/28/25	S0736	SOMERSET COUNTY	60.00	1800	
142550	01/28/25	S0913	SHEDLOCK CAR CARE	125.00	1800	
142551	01/28/25	S1133	STARCREST KENNELS, LLC	1,678.59	1800	
142552	01/28/25	S1154	SILVER, MATTHEW OR KELLY	350.00	1800	
142553	01/28/25	S1191	SAVO,SCHALK,CORSINI,GILLESPIE,	18,735.00	1800	
142554	01/28/25	S1229	SENSOURCE INC.	420.00	1800	
142555	01/28/25	T0049	TROPICANA ATLANTIC CITY	775.92	1800	
142556	01/28/25	T0338	TMDE CALIBRATION LABS, INC.	980.00	1800	
142557	01/28/25	T0372	TLO, LLC	237.40	1800	
142558	01/28/25	U0131	UGI ENERGY SERVICES, LLC	3,951.86	1800	
142559	01/28/25	V0037	VILLAGE SUPERMARKET, INC.	10.53	1800	
142560	01/28/25	V0056	VERIZON WIRELESS	860.26	1800	
142561	01/28/25	V0058	VERIZON	248.72	1800	
142562	01/28/25	V0058	VERIZON	61.30	1800	
142563	01/28/25	V0058	VERIZON	61.30	1800	
142564	01/28/25	V0058	VERIZON	124.56	1800	
142565	01/28/25	V0084	VERIZON	189.99	1800	
142566	01/28/25	V0084	VERIZON	538.00	1800	
142567	01/28/25	V0084	VERIZON	98.19	1800	
142568	01/28/25	V0084	VERIZON	188.99	1800	
142569	01/28/25	V0084	VERIZON	189.99	1800	
142570	01/28/25	V0084	VERIZON	98.19	1800	
142571	01/28/25	V0084	VERIZON	274.00	1800	
142572	01/28/25	V0177	VERIZON	417.63	1800	
142573	01/28/25	V0199	VOIANCE LANGUAGE SERVICES LLC	11.90	1800	
142574	01/28/25	W0019	WEST CHESTER MACHINERY &SUPPLY	2,071.89	1800	
142575	01/28/25	W0056	WELDON CONCRETE CO.	640.74	1800	
142576	01/28/25	W0443	WANG, JIANYA OR ZHANG, JINGYA	10.00	1800	
142577	01/28/25	X0003	XEROX CORPORATION	202.16	1800	
142578	01/28/25	X0005	XTEL COMMUNICATION	539.88	1800	
142579	01/28/25	X0005	XTEL COMMUNICATION	1,787.96	1800	

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	201	1	10,587,487.51	82.65
Direct Deposit:	84	0	241,656.60	0.00
Total:	285	1	10,829,144.11	82.65

Totals by Year-Fund	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	4-01	682,951.96	0.00	0.00	682,951.96
GOLF COURSE UTILITY	4-26	3,523.18	0.00	0.00	3,523.18
Year Total:		686,475.14	0.00	0.00	686,475.14
CURRENT FUND	5-01	9,660,819.87	0.00	0.00	9,660,819.87
DOG FUND	5-12	3,790.17	0.00	0.00	3,790.17
GOLF COURSE UTILITY	5-26	3,241.40	0.00	0.00	3,241.40
Year Total:		9,667,851.44	0.00	0.00	9,667,851.44
CAPITAL FUND	C-04	177,283.95	0.00	0.00	177,283.95
PUBLIC GRANTS	G-02	189,348.42	0.00	0.00	189,348.42
TRUST FUNDS	T-13	83,938.91	0.00	0.00	83,938.91
PROJECTS		22,796.25	0.00	0.00	22,796.25
Total Of All Funds:		10,804,897.86	0.00	0.00	10,829,144.11

Agenda and Date Voted: 01/28/2025

CERTIFICATION
 I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/28/2025.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2025-0106

Resolution Authorizing a Shared Services Agreement with the Township of Bernards and Somerset County for a Driver Feedback Sign on South Maple Avenue (CR 657)

WHEREAS, this Shared Services Agreement, made the 14th day of January 2025, between the Township of Bernards, located at 1 Collyer Lane, Basking Ridge, NJ, 07920, hereinafter referred to as Municipality and the County of Somerset, located at Administration Building, 20 Grove Street, PO Box 3000, Somerville NJ, 08876, hereinafter referred to as County; and

WHEREAS, the Township desires to install a driver feedback sign on South Maple Avenue, County Road 657, just west of the municipal border with Long Hill Township; and

WHEREAS, a driver feedback sign will reduce speeding on South Maple Avenue; and

WHEREAS, the driver feedback sign will be installed at one location along South Maple Avenue, County Route 657; and

WHEREAS, the Municipality has expressed a willingness to cooperate with the County in achieving the overall objective of safe and efficient movement of vehicular and pedestrian traffic along County roads; and

WHEREAS, it is the purpose of this Agreement to determine the responsibilities of the MUNICIPALITY and COUNTY in the cost of installation, maintenance, and operation of the said driver feedback sign; and

WHEREAS, the Somerset Board of County Commissioners, and the Township Committee of the Township of Bernards have determined that it is in, respectively, the County and Municipality's best interest to enter into this Agreement.

NOW, THEREFORE, in consideration of the covenants contained herein, and pursuant to all applicable federal, state and local law and ordinances, the County and Municipality agree as follows:

1. The Municipality will pay for and install the driver feedback sign in accordance with N.J.S.A. 39:4-120.1. The approved location is on South Maple Avenue (CR 657) just west of the municipal border with Long Hill Township.
2. The Municipality will, in perpetuity, pay all costs for the future relocation or removal and installation of any portion of the driver feedback sign.
3. The Municipality will, in perpetuity, at its own expense, periodically inspect and maintain the driver feedback sign, including operation of their LED lighting and solar powered battery system.
4. The Municipality shall defend, indemnify, protect and save harmless the County and its agents and employees from and against any and all suits, claims, losses, demands or damages of whatever kind of nature arising out of or claimed to rise out of or through any act, omission or

fault or alleged act through the performance of any services, actions or operations in connection with this agreement or any breach or default of this agreement by the Municipality. This indemnification clause includes any and all claims and costs of same against the County related to the driver feedback sign except for intentional acts or negligence of the County.

5. The County shall allow the placement of any facility associated with the driver feedback sign within areas of its jurisdiction, where necessary, and further shall allow the Municipality, with its own employees or contract forces, to perform maintenance on these facilities or to open roadways or other areas under its jurisdiction, without need of permits.
6. The Municipality shall provide the necessary resolution authorizing it to enter into this agreement.
7. This Agreement shall not become binding on any party until it is fully executed by the Township of Bernards and the Somerset County Board of Somerset designee.

IN WITNESS WHEREOF, the said Municipality has caused this Agreement to be signed and attested by their proper officers, its seal hereunto affixed and attested on the day and year first above written, and the County of Somerset has caused same to be signed by its Board of County Commissioners of their duly authorized representative in accordance with the provisions of the existing statutes, attested by the Clerk of the Board of Chosen Freeholders and the Seal of the County of Somerset to be here under affixed.

Agenda and Date Voted: 01/28/2025

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/28/2025.

Christine V. Kieffer, Municipal Clerk

EXPLANATORY STATEMENT

This resolution approves an interlocal agreement with Somerset County for the installation of a driver feedback sign on South Maple Avenue, County Road 657.

Thomas Timko, P.E., C.M.E., Township Engineer



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2025-0111

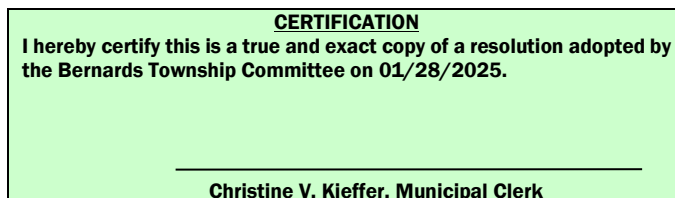
Acknowledgement of Receipt of the Bernards Township Environmental Commission 2024 Annual Report

WHEREAS, pursuant to 2-18.5. of the Revised General Ordinances of the Township of Bernards, the Environmental Commission shall make an annual report to the Township Committee; and

WHEREAS, the Environmental Commission is submitting a report pursuant to this requirement.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, acknowledges receipt of the following report.

Agenda Date and Vote: 01/28/2025



The following is a summary of the 2024 activities of the Bernards Township Environmental Commission ("EC" or "Commission").

MISSION STATEMENT

The Bernards Township Environmental Commission is responsible for ensuring that the environmental issues in Bernards Township, NJ are given the right priority to protect and preserve natural resources of the Township and surrounding areas including land, water, air, and bios (flora and fauna). As a result of NJDEP having oversight of the NJ Historic Preservation Office, occasionally the EC will offer historic preservation comments in accordance with Bernards Township Master Plan.

GOALS

The Commission accomplishes its mission via:

- a) Taking proactive stances on local environmental matters, and strengthening the local planning process
- b) Coordinating rational, balanced reviews of development applications for the appropriate township bodies
- c) Increasing public awareness and understanding of local and regional environmental issues
- d) Keeping abreast of, and being involved in, environmental issues that affect our surrounding areas and communities

e) Staying up to date on ordinances and regulations for Bernards Township with training sessions.

2024 SUMMARY

Budget:

In 2024, the EC voted to not renew our annual Association of NJ Environmental Commissions (ANJEC) membership. Throughout 2023 and 2024 the EC continued to monitor educational webinars and updates from ANJEC and observed that the majority of information is available without membership.

2024 Accomplishments:

Development Application Reviews: During 2024, the EC held ten in-person meetings. As an advisory board, the EC continued to provide commentary to the Planning Board, Board of Adjustment and Township Committee regarding environmental impacts and issues. During 2024, the EC reviewed 38 development applications and revisions: 36 Zoning Board of Adjustment and 2 Planning Board. In comparison, during 2023, the Environmental Commission reviewed 33 Zoning Board of Adjustment and 3 Planning Board. In addition to reviewing applications for environmental best practices, steep slopes, wetlands, stream buffers, stormwater management etc. this year the members also expanded the focus to also strongly encourage the planting of native trees and shrubs to help mitigate the decreased water infiltration imposed by new impervious coverage. The new state mandated Shade Tree ordinance is also considered in recommendations for native species replacement trees.

Tree Protection: The Environmental Commission works cooperatively with the Township's Shade Tree Commission and Engineering Department to assess tree removal applications. The assessments focus on any safety issues associated with the tree, the health of the tree, and canopy impact. In some cases, site visits are warranted. Typically, tree removals are completed in conjunction with replacement/mitigation measures and replacements focus on native species. In 2024, 25 of these applications were reviewed.

Public Outreach: Throughout the year, about 5 environmentally themed, educational/awareness pieces were posted jointly to the Township website home page and the EC home page + the Township Facebook page. From there, these pieces were shared to several community FB groups such as: Bernards InSight, Bernards Township Community, Basking Ridge Moms, BR Women Lite, Bernards Beat. Topics included different tips on refuse/reduce/reuse/recycle, "tips of the week", plus list of invasive plant/tree species, and Earth Day. Additionally, the EC highlighted our visit to the Somerset County recycling center.

The BTEC received public comments at several meetings on topics related to the deer population and the pollinator projects. Public attendance and insights/comments are welcome at our meetings.

Events/Partnerships/Volunteerism: In March and April, the Bernards Township EC was again invited to participate in the annual Great Swamp Watershed Association (GSWA) Native Pollinator Plant Sale and promoted the sale via social media. Bernards Township Environmental Commission (BTEC) members also volunteered at the GSWA Headquarters to prepare all the orders for distribution to the various towns and transported and distributed all the local orders for Bernards Township and Bernardsville residents with assistance from the Friends of Ross Farm and local volunteers. Residents were very enthusiastic to plant native plants and attract pollinators.

In September, several of the BTEC members visited the Somerset County Recycling facility in Bridgewater, New Jersey. Melissa Harvey, Manager of Solid Waste, gave a useful and informative presentation on the county recycling program. Recycling programs vary in terms of what items can effectively be recycled. The lessons learned from Melissa have been incorporated into many of the

helpful hints published by the BTEC. Helping residents be better recyclers for our program is both a win for the county and residents.

In November, the BTEC partnered with the Agricultural Advisory Committee to organize a free Pumpkin Smash held at English Farm to promote pumpkin recycling as well as local farming.

Throughout the year, BTEC members drove/promoted projects expanding the creation of pollinator gardens and completed the garden in front of the Bernards Township library. This effort has been a collaboration of the Bernards Township Library, The Friends of the Library, residents, resources from Rutgers University, the Bernards Township Department of Public Works, and the Bernards Township Shade Tree Commission. The garden at the Library is now in maintenance mode and the BTEC is collaborating with the Library to install planting signs to inform curious library patrons. Another garden has been installed at the EMS annex site. Additionally, the Department of Public Works has embraced the native pollinator garden concept for the meadow on North Maple Ave. This not only supports native pollinators, but also is budget and environment friendly with reduced mowing efforts.

Throughout the year the BTEC monitored state and regional organizations promoting environmental best practices. These organizations include ANJEC as well as Raritan Headwaters.

At the end of 2024, the BTEC said goodbye to 1 member.

All the members of the Environmental Commission look forward to serving Bernards Township and its residents in 2025.

Respectfully submitted on behalf of the Bernards Township Environmental Commission.



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2025-0112

Award of Bid Renewal – 2023-2026 Snow Removal Municipal Facilities to Research & Design Landscape LLC, 75 Bernards Ave, Bernardsville, NJ 07924
Second Year of a Third Year Contract

WHEREAS, The Township received bids on Wednesday, October 11, 2023, at 10:30 A.M. for 2023-2026 Snow Removal Municipal Facilities. The bid summary is as follows:

Section 1 which includes:	Ice storm Deicer Application	Ice storm Deicer & Ice Removal	Dusting	Up to 2"	2" to 4"	4" to 6"	6" to 8"	Each Inch Above 8"
Area E. Parking Lot across from Library								
Parking Lot Only	(NIC)	(NIC)	(NIC)	\$182.58	\$433.50	\$489.60	\$663.00	\$209.10
Sidewalks Only	\$303.96	\$606.90	\$300.90	\$270.30	\$387.60	\$501.84	\$561.00	\$209.10
Total of Parking Lot and/or Sidewalks	\$303.96	\$606.90	\$300.90	\$452.88	\$821.10	\$991.44	\$1,224.00	\$418.20
Area F. Brick Academy								
Parking Lot Only	(NIC)	(NIC)	(NIC)	\$35.70	\$76.50	\$137.70	\$183.60	\$51.00
Sidewalks Only	\$100.98	\$260.10	\$66.30	\$97.92	\$107.10	\$137.70	\$163.20	\$54.06
Total of Parking Lot and/or Sidewalks	\$100.98	\$260.10	\$66.30	\$133.62	\$183.60	\$275.40	\$346.80	\$105.06
Area G. Oak Street School								
Parking Lot Only	(NIC)	(NIC)	(NIC)	\$300.90	\$535.50	\$918.00	\$1,377.00	\$200.94
Sidewalks Only	\$162.18	\$504.90	\$121.38	\$306.00	\$377.40	\$504.90	\$561.00	\$163.20
Total of Parking Lot and/or Sidewalks	\$162.18	\$504.90	\$121.38	\$606.90	\$912.90	\$1,422.90	\$1,938.00	\$364.14
Area J. Ridge Pharmacy Parking Lot								
Parking Lot Only	(NIC)	(NIC)	(NIC)	\$392.70	\$841.50	\$979.20	\$1,530.00	\$200.94
Sidewalks Only	\$172.38	\$535.50	\$121.38	\$306.00	\$402.90	\$459.00	\$571.20	\$132.60
Total of Parking Lot and/or Sidewalks	\$172.38	\$535.50	\$121.38	\$698.70	\$1,244.40	\$1,438.20	\$2,101.20	\$333.54
Area L. Basking Ridge Fire Company								
Parking Lot Only	(NIC)	(NIC)	(NIC)	\$209.10	\$392.70	\$479.40	\$606.90	\$137.70
Sidewalks Only	\$209.10	\$530.40	\$107.10	\$209.10	\$316.20	\$357.00	\$423.30	\$132.60
Total of Parking Lot and/or Sidewalks	\$209.10	\$530.40	\$107.10	\$418.20	\$708.90	\$836.40	\$1,030.20	\$270.30

Section 2 which includes:								
Area A. Stone House Bus Parking Lot								
Parking Lot Only	(NIC)	(NIC)	(NIC)	\$66.30	\$255.00	\$402.90	\$520.20	\$178.50
Sidewalks Only	\$96.90	\$402.90	\$139.74	\$153.00	\$249.90	\$270.30	\$520.20	\$117.30
Total of Parking Lot and/or Sidewalks	\$96.90	\$402.90	\$139.74	\$219.30	\$504.90	\$673.20	\$1,040.40	\$295.80
Area B. Lyons Rail Station Building Side								
Parking Lot Only	(NIC)	(NIC)	(NIC)	\$188.70	\$408.00	\$708.90	\$969.00	\$198.90
Sidewalks Only	(NIC)	(NIC)	(NIC)	(NIC)	(NIC)	(NIC)	(NIC)	(NIC)
Total of Parking Lot and/or Sidewalks	(NIC)	(NIC)	(NIC)	\$188.70	\$408.00	\$708.90	\$969.00	\$198.90
Area C. Ridge High School								
Parking Lot Only	(NIC)	(NIC)	(NIC)	\$1,116.90	\$1,989.00	\$2,952.90	\$3,927.00	\$912.90
Sidewalks Only	(NIC)	(NIC)	(NIC)	(NIC)	(NIC)	(NIC)	(NIC)	(NIC)
Total of Parking Lot and/or Sidewalks	(NIC)	(NIC)	(NIC)	\$1,116.90	\$1,989.00	\$2,952.90	\$3,927.00	\$912.90
Area D. Cedar Hill School								
Parking Lot Only	(NIC)	(NIC)	(NIC)	\$561.00	\$912.90	\$1,422.90	\$2,034.90	\$504.90
Sidewalks Only	(NIC)	(NIC)	(NIC)	(NIC)	(NIC)	(NIC)	(NIC)	(NIC)
Total of Parking Lot and/or Sidewalks	(NIC)	(NIC)	(NIC)	\$561.00	\$912.90	\$1,422.90	\$2,034.90	\$504.90
Area H. William Annin School								
Parking Lot Only	(NIC)	(NIC)	(NIC)	\$606.90	\$1,320.90	\$1,887.00	\$2,442.90	\$640.56
Sidewalks Only	(NIC)	(NIC)	(NIC)	(NIC)	(NIC)	(NIC)	(NIC)	(NIC)
Total of Parking Lot and/or Sidewalks	(NIC)	(NIC)	(NIC)	\$606.90	\$1,320.90	\$1,887.00	\$2,442.90	\$640.56
Area O. Emergency Management Annex – Basking Ridge								
Parking Lot Only	(NIC)	(NIC)	(NIC)	\$204.00	\$316.20	\$433.50	\$571.20	\$137.70
Sidewalks Only	(NIC)	(NIC)	(NIC)	(NIC)	(NIC)	(NIC)	(NIC)	(NIC)
Total of Parking Lot and/or Sidewalks	\$153.00	\$402.90	\$153.00	\$204.00	\$316.20	\$433.50	\$571.20	\$137.70
Section 3 which includes:								
Area I. Liberty Corner School								
Parking Lot Only	(NIC)	(NIC)	(NIC)	\$571.20	\$1,269.90	\$1,626.90	\$2,373.54	\$418.20
Sidewalks Only	\$300.90	\$484.50	\$168.30	\$387.60	\$428.40	\$530.40	\$571.20	\$224.40
Total of Parking Lot and/or Sidewalks	\$300.90	\$484.50	\$168.30	\$958.80	\$1,698.30	\$2,157.30	\$2,944.74	\$642.60
Area K. Mount Prospect School								
Parking Lot Only	(NIC)	(NIC)	(NIC)	\$571.20	\$902.70	\$1,825.80	\$2,305.20	\$494.70

Sidewalks Only	\$274.38	\$912.90	\$504.90	\$683.40	\$765.00	\$912.90	\$1,055.70	\$200.94
Total of Parking Lot and/or Sidewalks	\$274.38	\$912.90	\$504.90	\$1,254.60	\$1,667.70	\$2,738.70	\$3,360.90	\$695.64
Area M. Liberty Corner Fire Company								
Parking Lot Only	(NIC)	(NIC)	(NIC)	\$504.90	\$504.90	\$606.90	\$650.76	\$188.70
Sidewalks Only	\$219.30	\$504.90	\$178.50	\$86.70	\$207.06	\$306.00	\$395.76	\$158.10
Total of Parking Lot and/or Sidewalks	\$219.30	\$504.90	\$178.50	\$591.60	\$711.96	\$912.90	\$1,046.52	\$346.80
Area N. Emergency Management Annex - Liberty Corner								
Parking Lot Only	(NIC)	(NIC)	(NIC)	\$198.90	\$255.00	\$357.00	\$400.86	\$96.90
Sidewalks Only	\$178.50	\$270.30	\$168.30	\$198.90	\$127.50	\$229.50	\$295.80	\$61.20
Total of Parking Lot and/or Sidewalks	\$178.50	\$270.30	\$168.30	\$397.80	\$382.50	\$586.50	\$696.66	\$158.10

Hourly Rates:

Mason dump 4x4, driver & plow	\$219.30/hour
Pickup truck 4x4, driver & plow	\$198.90/hour
Mason dump, driver & sander	\$255.00/hour
Laborer with snow blower, leaf blower And/or material spreader	\$ 99.96/hour
Skid loader, operator with plow or snow thrower	\$341.70/hour
Quad with operator & plow	\$ 117.30/hour
Laborer with snow shovel and hand tools	\$ 86.70/hour

WHEREAS, the rates for each subsequent year (second and third year of the contract), provided the Township exercises its option to renew the contract, will be adjusted based on the index rate (2.0%) published on the Department of Community Affairs, Division of Local Services website. The index rate used will be the most recently completed quarterly calculation available on the date for renewal (October 1st); and

WHEREAS, Research & Design LLC has satisfactorily performed such services in 2023/2024; and

WHEREAS, this is the second year of a three-year contract; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the budget; the line-item appropriations to be charged are Current Fund, Snow Removal Other Expenses, line accounts #5-01-26-291-20A; 5-01-26-291-20B (pending Township Committee budget approval), and Trust Fund, Reserve for Snow Removal, line account T-13-56-050-SNR; and

WHEREAS, it is the combined recommendation of the Director of Public Works, Administrator and Purchasing Agent to award a contract Research & Design Landscape LLC, 75 Bernards Ave, Bernardsville, NJ 07924 per the schedule above.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, Somerset County, New Jersey that the Purchasing Agent is hereby authorized to issue a contract and purchase order to: Research & Design Landscape LLC, 75 Bernards Ave, Bernardsville, NJ 07924

I agree to the terms as stated in this Resolution and by signing this document, I am committed to follow all terms of this award.

Raymond Desiderio, Owner

CFO CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards hereby certify that adequate funds are available for the above referenced contract for Snow Plowing Removal and Equipment Rental. Monies are available in: Current Fund, Snow Removal Other Expenses, account #5-01-26-291-204 (pending Township Committee budget approval) and Trust Fund, Reserve for Snow Removal, line account T-13-56-050-SNR.



Sean McCarthy
Chief Financial Officer

Date: January 7, 2025

EXPLANATORY STATEMENT

It is recommended in accordance with the information above to renew a contract for the 2024-2025 snow season to Research & Design Landscape LLC, to satisfy the Township's requirement for winter operations and provide for the safety of the Township's facilities, residents and traveling public.

Date: 01/06/2025

Ryan Wallace
Director of Public Works

PURCHASING CERTIFICATION

I hereby certify that I have prepared this resolution and reviewed it for accuracy.


For Purchasing Agent.

Date: January 7, 2025

Francis J. Decibus, QPA, RPPO
Purchasing Agent

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/28/2025.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-204-2510; www.bernards.org

Resolution #2025-0113

Resolution Approving the Construction of the
Haas Road Timber Retaining Wall at Block 6303 Lot 50

WHEREAS, Bernards Township has completed the construction of a public improvement within Bernards Township, commonly referred to as the Haas Road Retaining Wall; and

WHEREAS, Bernards Township has caused the construction of the aforementioned improvement to be completed; and

WHEREAS, the governing body has reviewed the aforementioned construction and exercised its judgment and/or approved the judgments of others as represented by the plan,

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Township of Bernards hereby formally approves the project entitled “Haas Road Retaining Wall at Block 6303 Lot 50,” dated February 28, 2024, and prepared by Thomas Timko, PE, Township Engineer, for a certain public improvement generally described as the Haas Road Retaining Wall, which includes the replacement of the timber retaining wall located at block 6303 lot 50., and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be placed in the permanent project file, together with one copy of the plan referred to above with a notation referring to the Resolution of Approval placed thereon, and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to Bernards Township’s Joint Insurance Fund Risk Managers.

Date Voted and Agenda: 01/28/2025

Explanatory Statement

This resolution is recommended by the Suburban Municipal Joint Insurance Fund, and reinforces the protections of N.J.S.A. 59:4-6 relating to plan and design immunities. It is the JIF Attorney’s recommendation that plans or designs for capital improvement projects be approved by resolution of the governing body, with reference to the plans and specifications.

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/28/2025.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2025-0114

Authorizing and Approving

New Jersey State Co-Operative Contract #T0106 (17-Fleet 00749) for the upfit of first responder and public works vehicles to Elite Vehicle Systems, 1000 Bennet Blvd-Unit 6, Lakewood, NJ 08701
In the Amount Not to Exceed \$ 100,000.000

WHEREAS, the N.J. State Division of Purchase and Property awarded a contract to Elite Vehicle Systems, 1000 Bennet Blvd-Unit 6, Lakewood, NJ 0870; and

WHEREAS, the Township is authorized to make purchases through cooperative and state contracts pursuant to N.J.S.A. 40A:11-10 and 12; and

WHEREAS, it is the recommendation of the Police Department, Public Works and Purchasing Agent to utilize this contract for the upfit of new first responder and public works vehicles from N.J. State Contract #T0106 (17-Fleet 00749).

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards that the Purchasing Agent be authorized to issue a purchase order to Elite Vehicle Systems, 1000 Bennet Blvd-Unit 6, Lakewood, NJ 08701 in the amount not to exceed \$100,000.00.

Agenda and Date Voted: 01/28/2025

PURCHASING CERTIFICATION

Adoption will permit the upfitting of first responder and public works vehicles from noted state cooperative vendor relative to the day to day operation of the township departments. I hereby certify that I have prepared this resolution and reviewed it for accuracy.

Date: January 28, 2025

Francis J. Decibus, QPA, RPPO
Purchasing Agent

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/28/2025.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2025-0115

Authorizing Submission of a Grant Application by the Bernards Township Library in Accordance with AARP (American Association of Retired Persons) for the Purpose of Providing Funding for Replacement Stacking Chairs for Library Program Rooms

WHEREAS, the Bernards Township Library Board of Trustees intends to submit a 2025 application for the AARP “Community Challenge” grant; and

WHEREAS, the grant application documents will include a project description, project narrative, community details, and budget; and

WHEREAS, the grant application does not require a match of funds; and

WHEREAS, the grant application amount is \$12,540.70; and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, that it does hereby authorize submission of a grant application for the AARP “Community Challenge” grant for the purpose of formally supporting the Bernards Township Library in this application.

Agenda and Date Voted: 01/28/2025

EXPLANATORY STATEMENT

This resolution authorizes a grant application between the Bernards Township Library and AARP for the funding of replacement chairs (150) for the library’s program rooms.

January 28, 2025

Rachel Burt
Library Director

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/28/2025.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2025-0117

Acknowledgement of Receipt of the Construction Official's 2024 Annual Report

WHEREAS, pursuant to §12-1.4. of the Revised General Ordinances of the Township of Bernards, the Construction Official shall, with the advice of the subcode officials, prepare and submit to the Township Committee biannually a report recommending a fee schedule based on the operating expenses of the agency and any other expenses of the municipality fairly attributable to the enforcement of the State Uniform Construction Code Act; and

WHEREAS, the 2024 annual report has been submitted as required.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, acknowledges receipt of the following report.

Agenda Date and Vote: 01/28/2025

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/28/2025.

Christine V. Kieffer, Municipal Clerk

Pursuant to township ordinance, I respectfully submit this annual activity report for 2024.

- **Applications received and reviewed: 2286**
 - **Permits issued: 2109**
 - **Permit updates issued: 181**
 - **Additions: 58**
 - **Alterations: 2005**
 - **New single family unit permits: 5**
 - **Single family demolition permits: 1**
 - **Certificates of Occupancy issued: 52**
 - **Certificates of Approval issued: 1771**
 - **Inspections conducted: 5822**
 - **Penalties Collected: \$ 900.00**
 - **Revenue: \$ 887,035.65**
 - **Expenditures: \$ 961,922.56**
-

	2020	2021	2022	2023	2024
Applications	2210	2641	2423	2559	2286
Permit Issued	1906	2385	2236	2272	2109
Permit Updates	155	196	231	220	181
Additions	40	44	47	45	58
Alterations	1951	2478	2359	2397	2005
New Single Family Permits	6	9	9	3	5
Single Family Demolitions	9	2	2	3	1
Certificates of Occupancy	26	50	39	64	52
Certificates of Approval	1174	2176	1962	2273	1771
Inspections	5294	6367	6714	6793	5822
Penalties revenue	\$14,150.00	\$7,450.00	\$2,650.00	\$3,000.00	\$900
Revenue	\$977,571.00	\$974,427.40	\$1,089,678.00	\$909,151.05	\$887,035.65
Expenditures	\$745,685.94	\$824,210.11	\$908,343.35	\$912,131.42	\$961,922.56



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510 • www.bernards.org

Resolution #2024-0119
Personnel Appointment

Mary Ann Tobey Dickison – Administrative Coordinator
Bernards Township Library

WHEREAS, the Administrative Coordinator position became available due to a vacancy; and

WHEREAS, the Library Board and Human Resources Officer have deemed it necessary to fill this position; and

WHEREAS, Mary Ann Tobey Dickison has applied for and is qualified to fill said position; and

WHEREAS, the Library Board and Human Resources Officer recommend the appointment of Mary Ann Tobey Dickison to the position of Administrative Coordinator.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards, that Mary Ann Tobey Dickison be appointed Administrative Coordinator with a start date of February 3, 2025 at an hourly rate of \$30.26 for a 35-hour work week.

Agenda and Date Voted: 01/28/2025

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/28/2025.

Christine V. Kieffer, Municipal Clerk

EXPLANATORY STATEMENT

An opening occurred for the Library Assistant-Adult Circulation position due to a vacancy. The position was approved and advertised per Township policy. Mary Ann Tobey Dickison applied for the position and is qualified to fill said position. Ms. Tobey Dickison comes to Bernards Township with a master's degree in health administration and has work experience in sales and operations.

Jacqueline Barber, HR Generalist
01/28/2025



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2025-0121

Interlocal Services Agreement for the Provision of
2025 Somerset County Recycling Pickup to the Township of Bernards

WHEREAS, the Township of Bernards requires recycling pickup; and

WHEREAS, the County of Somerset has indicated a willingness to provide recycling pickup pursuant to and on the terms set forth herein and, in a contract, dated January 28, 2025; and

WHEREAS, N.J.S.A. 40:48-5 authorizes a municipality to contract with any public or private entity for the provision of any service which the municipality itself could provide directly; and

WHEREAS, N.J.S.A. 40:8A-1, et. seq. the Interlocal Services Act, provides the mechanism for making such contract between public agencies; and

WHEREAS, the County of Somerset already has in place a recycling pickup program.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that the following agreement shall be entered into between the Township of Bernards and the County of Somerset, to implement recycling pickup, subject to the terms and provisions set forth below and, in a contract, dated January 28, 2025.

THIS AGREEMENT sets forth the specific provision for the Interlocal Services Agreement between the Township of Bernards and the County of Somerset for recycling pickup for the calendar year 2025 in accordance with N.J.S.A. 40:48-2, N.J.S.A. 40:8A-1 et. seq., the Interlocal Services Act, as follows:

The rate is \$27.60 per household. The number of households will be adjusted on a quarterly basis, when and if appropriate.

Agenda and Date Voted: 01/28/2025

CFO CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available for the above referenced purchase in the amount of \$27.60 per household. Monies will be made available after Budget Adoption, and subsequently transferred to Trust Fund – Reserve for Recycling. Note: Amount budgeted for curbside recycling is annually transferred to the Bernards Township Trust Fund after budget adoption. These funds are earmarked exclusively for Recycling Expenditures.

Sean McCarthy,
Chief Financial Officer

Date: January 27, 2025

EXPLANATORY STATEMENT:

This resolution authorizes the interlocal agreement with Somerset County for Recycling. The rate is \$27.60 per household.

Date: 01/17/2025

Ryan Wallace, Superintendent of Public Works

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/28/2025.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2025-0122

Acknowledgement of Receipt of Bernards Township Shade Tree Commission Annual Report, NJUCF Annual Accomplishment Report, and Application for Tree City USA Recertification

WHEREAS, pursuant to § 2-17.4b. of the Revised General Ordinances of the Township of Bernards, the Shade Tree Commission shall make an annual report to the Township Committee; and

WHEREAS, the Shade Tree Commission submits their annual report pursuant to this requirement and is on file in the office of the Municipal Clerk; and

WHEREAS, the Shade Tree Commission submits the NJUCF Annual Accomplishment Report and Application for Tree City USA Recertification and is on file in the office of the Municipal Clerk.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, acknowledge receipt of the following reports and application.

Agenda and Date Voted: 01/28/2025

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/28/2025.

Christine Kieffer, Municipal Clerk

Bernards Township Shade Tree Commission 2024 Report

Community Forestry Program Administration

- As of December 2024, the Bernards Township STC was comprised of a nine-member volunteer body with seven regular commissioners appointed by the Bernards Township Committee as well as a part-time secretary and liaisons from the Township Committee and the Department of Public Works (DPW). We are pleased to count among our commissioners in 2024 two New Jersey certified tree experts, a forestry expert with B.S degrees in botany and forestry and a biologist with a forest ecology B.S degree.

Training and Professional Development

- As of December 31, 2024, seven commissioners and one DPW township employee were CORE-trained.
- Four STC commissioners earned a total of 46 CEU credits in 2024.
- One commissioner attended the NJISA Garden State Tree Conference in March.
- One commissioner attended the NJ Invasive Species Strike Team Conference in April
- Two commissioners attended the NJ Shade Tree Federation Annual Conference in October.
- One commissioner attended the NJ Urban & Community Forestry CFMP Guidelines and Green Communities Grant Webinar in October.
- One commissioner attended the Frelinghuysen Arboretum Tree Symposium in November.

Public Education/Awareness/Outreach

- Bernards Township commemorated Arbor Day on April 26, 2024. The Bernards Township Committee Arbor Day Resolution was posted on the town website.
- Two commissioners and the Shade Tree Township Commission Liaison presented an Arbor Day program at the Liberty Corner Elementary School on April 26, 2024.
- The annual tree give-away was held on April 26, 2024 at the Somerset County Environmental Education Center. Over 200 native tree seedlings were distributed.
- The Shade Tree Commission was part of the Bernards Township Charter Day on May 18, 2024 with a booth containing many information displays, tree specimens and handouts. We held our customary tree identification quiz and talked to many residents.
- We continue to update the STC section of the Bernards Township website with news and information helpful to township residents. Posted documents included:
 - a. [Community Forestry Plan 2018-2022](#)
 - b. [2024 Arbor Day Resolution](#)
 - c. [Tree City USA designation](#)
 - d. [Care For Your New Tree!](#)
 - e. [10 Informative Tree Articles](#)

Statement of Tree Budget

The 2024 STC budget consisted of (1) direct township funding; (2) an allocated portion of the DPW budget or expenses related to tree maintenance and cleanup on property under its jurisdiction; (3) fees assessed against developers and earmarked for planting trees under the direction of the STC and/or Township DPW; and (4) mandatory tree planting expenses incurred by developers and property owners in satisfaction of Bernards Township zoning requirements.

Plan Implementation

Our 4th Community Forestry Assistance Act Five Year Plan, approved by the New Jersey Department of Forestry in March 2018, provided the roadmap for STC activities in 2024.

- The STC filed an application to renew Tree City USA status for 2024. If approved, 2024 will mark our 20th year of Tree City USA status.
- In 2024 twenty trees were planted at Mountain Park. We partnered with the Basking Ridge Garden Club to plant ten trees at Pleasant Valley Park. In total 37 trees were planted in 2024.
- The annual street tree windshield survey was taken on November 19, 2024. Zones 1 & 4 were surveyed and the results were transmitted to the DPW.
- We have started to review the requirements for our next 5 Year Community Forestry Management Plan (CFMP). Our current plan expires on December 31, 2027.
- The STC will continue to work with the Parks and Recreation Committee to enhance our township parks and facilities and provide sustainable tree resources. Our focus in 2024 will be to continue to identify locations for tree planting and any recommended maintenance of trees in the parks and other public spaces under township jurisdiction.

2024 Tree City USA Application for Certification

The Tree City USA award is in recognition of work completed by the community during the 2024 calendar year.

PRIMARY CONTACT INFORMATION

Contact Name:

Judy O'Connell

Email:

joconnell@bernards.org

Phone:

+1 (908) 204-3063

Address:

1 Collyer Lane

Basking Ridge, New Jersey 07920

Bernards Township COMMUNITY INFORMATION

Select which best describes your community:

Community has both a Tree Board and a Department Chair/City Manager

Ordinance Date:

05/12/1998

Ordinance Uploaded

Per-capita Expenditure

\$10.40

Arbor Day Date

04/26/2024

Arbor Day Proclamation Uploaded

As Mayor or Equivalent of the Community of Bernards Township

Mayor or Equivalent Signature	Title	Date
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Application Certification (to be Completed by the State Forester)

The above-named community has made formal application to this office. I am pleased to advise you that we reviewed the application and have concluded that, based on the information contained herein, said community is eligible to be certified as a Tree City USA community, for the 2024 calendar year, having in my opinion met the standards required for recognition.

State Forester Signature	Title	Date
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Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510 * www.bernards.org

Resolution #2025-0123
Personnel Appointment
Gregory Impink - Per Diem Building Inspector - Construction

WHEREAS, the position of Per Diem Building Inspector became available; and

WHEREAS, the Construction Official, Township Administrator, Chief Financial Officer and Human Resources Officer have deemed it necessary to fill this position; and

WHEREAS, Gregory Impink has applied for and is qualified to fill said position; and

WHEREAS, the Construction Official, Township Administrator, Chief Financial Officer and Human Resources Officer recommend the appointment of Gregory Impink to the position of Per Diem Building Inspector.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards that Gregory Impink be appointed Per Diem Building Inspector effective February 3, 2025 at an hourly rate of \$45.00.

Agenda and Dated Voted: 01/28/25

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/28/2025.

Christine V. Kieffer, Municipal Clerk

EXPLANATORY STATEMENT

As approved by the Township Committee, the Per Diem Building Inspector allows for coverage when the Building Inspector is out of the office. This is not additional headcount, but rather a fill-in employee who works due to the absence of the regular employee. This per diem position will ensure that the Construction Department will meet the Building Inspector needs of residents. As per township policy, the position was posted and Gregory Impink applied. Mr. Impink is a NJ licensed Construction Official and Building Subcode Official with over 50 years of experience.

Jacqueline Barber, HR Generalist



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510 * www.bernards.org

Resolution #2025-0124
Personnel Appointment
Giro Maddaluna - Per Diem Electrical Inspector - Construction

WHEREAS, the position of Per Diem Electrical Inspector became available; and

WHEREAS, the Construction Official, Township Administrator, Chief Financial Officer and Human Resources Officer have deemed it necessary to fill this position; and

WHEREAS, Giro Maddaluna has applied for and is qualified to fill said position; and

WHEREAS, the Construction Official, Township Administrator, Chief Financial Officer and Human Resources Officer recommend appointment of Giro Maddaluna to the position of Per Diem Electrical Inspector.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards that Giro Maddaluna be appointed Per Diem Electrical Inspector effective February 3, 2025 at an hourly rate of \$45.00.

Agenda and Dated Voted: 01/28/25

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/28/2025.

Christine V. Kieffer, Municipal Clerk

EXPLANATORY STATEMENT

As approved by the Township Committee, the Per Diem Electrical Inspector allows for coverage when the Electrical Sub Code Official/Inspector is out of the office. This is not additional headcount, but rather a fill-in employee who works due to the absence of the regular employee. This per diem position will ensure that the Construction Department will meet the Electrical Sub Code Official/Inspector needs of residents. As per township policy, the position was posted and Giro Maddaluna applied. Mr. Maddaluna is a NJ licensed electrician with over 45 years of experience.

Jacqueline Barber, HR Generalist



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2025-0125

Resolution Authorizing the Friends of the Kennedy-Martin-Stelle Farmstead, Inc. to Lease, License, Rent or Otherwise Permit the Use of the Farmstead Property for Classes, Programs, Events and Meetings Consistent with the Purpose of a Lease Agreement with Chris Lind to Use Space Solely as artist studio

WHEREAS, the Township of Bernards owns the real property identified as Block 8401, Lot 23 (formally known as Block 185, Lot 20.03), consisting of approximately 4.397± acres, and located at 450 King George Road in the Township of Bernards, County of Somerset, State of New Jersey (the “Property”); and

WHEREAS, the Property contains an “English Barn,” “Farm House,” Wagon House,” “Cow Shed,” and other ancillary structures, which are on the New Jersey Historic Register and the National Register of Historic Places; and

WHEREAS, the Township and the Friends of the Kennedy-Martin-Stelle Farmstead, Inc. (“Friends”) entered into Lease Agreement C1775-1, dated March 29, 2005, for the Property (the “Lease”), which was thereafter amended to increase the term of the Lease; and

WHEREAS, Sections 2 and 3 of the Lease provide that Friends may provide access to Township residents for meetings and other appropriate events, provide alternate uses, and sublet or assign any interests in the Lease, subject to the prior written approval of the Township; and

WHEREAS, by email dated January 21, 2025 the Friends requested approval to permit a lease agreement with Chris Lind for use of space solely as an artist studio; and

WHEREAS, the Township Committee has reviewed the proposed non-exclusive license agreement and finds it consistent with public purposes of the Lease and Mission and Vision of the Friends.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bernards, in the County of Somerset and State of NJ, that the Township of Bernards hereby grants authorization to the Friends of the Kennedy-Martin-Stelle Farmstead, Inc., to enter into a non-exclusive lease agreement with Chris Lind, 36 Debra Lane, Basking Ridge, NJ 07920 from February 1, 2025 to January 31, 2026.

BE IT FURTHER RESOLVED that the Township hereby explicitly reserves the right to revoke the authorization herein granted to Friends at its sole discretion.

Agenda and Date Voted: 01/28/2025

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/28/2025.

Christine Kieffer, Municipal Clerk

Explanatory Statement
12-month License for Chris Lind at KMS Farmstead
Thank you, Leslie Workman, President
Dated: 01/21/2025



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2025-0127

Authorizing Submission of a Grant Application to
The New Jersey Department of Community Affairs' (DCA) Division of Local Government
Services (DLGS) for the for the Local Recreation Improvement Grant (LRIG):
\$100,000 for the Department of Parks & Recreation

WHEREAS, the Bernards Township Department of Parks & Recreation desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$100,000 to carry out a project to improve park facilities, pathways and ADA accessibility; and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, that it does hereby authorize the application for such a grant, recognizes and accepts that the Department may offer a lesser or greater amount and does further authorize the execution of any such grant agreement; and

NOW THEREFORE BE IT FURTHER RESOLVED, upon receipt of the fully executed agreement from the Department, the Township Committee of the Township of Bernards does further authorize the expenditure of funds pursuant to the terms of the agreement between the Bernards Township Department of Parks & Recreation and the New Jersey Department of Community Affairs; and

NOW THEREFORE BE IT FINALLY RESOLVED, by the Township Committee of the Township of Bernards that Jennifer Gander of the Bernards Township Parks & Recreation Department serves as the Project Manager for this grant application and the Project Manager and CFO are hereby authorized to sign the grant on behalf of the Township.

Agenda and Date Voted: 01/28/2025

EXPLANATORY STATEMENT

Grant funding for 2025 would be requested for various improvements to the Community Center located at 289 South Maple Avenue, our department's primary programming and meeting space which also serves as a polling location for regular elections and early voting. Potential projects include improved ADA accessibility in the parking lot, connecting walking paths, building entrances and connecting patio area, as well as building access and security enhancements and HVAC upgrades.

The Local Recreation Improvement Grant has been established by the State of NJ to support improvement and repairs to public recreation, with a recommended maximum award of \$100,000. Matching funds are not required however, the scoring criteria includes a local match component. Grant awards will be announced mid-April 2025.

Jennifer Gander
Director, Parks & Recreation

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/28/2025.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2025-0128

Award of Competitive Contract for Tennis and Pickleball Instruction to US Sports Institute

WHEREAS, the Township of Bernards received one (1) bid for Tennis Instructions on Tuesday, December 3, 2024 from the US Sports Institute. Results of the bid are as follows;

***Price reflects cost per participant. The cost to the Township for a Tennis and Pickleball Instruction Program will be covered by user registration fees.**

Spring, Summer & Fall - Outdoor									
Program	Age	Program Duration	Frequency	Class Duration	2025 Cost	2026 Cost	2027 Cost	2028 Cost	2029 Cost
Youth Beginner Tennis	5 to 14	5 Weeks	1x per week	1 Hour	\$135.00	\$140.00	\$145.00	\$150.00	\$155.00
Youth Intermediate Tennis	5 to 14	5 Weeks	1x per week	1 Hour	\$135.00	\$140.00	\$145.00	\$150.00	\$155.00
Youth Advanced Tennis	10 to 14	5 Weeks	1x per week	1 Hour	\$135.00	\$140.00	\$145.00	\$150.00	\$155.00
Pre-School Age Tennis	3 to 5	5 Weeks	1x per week	1 Hour	\$135.00	\$140.00	\$145.00	\$150.00	\$155.00
Youth Beginner Pickleball	8 to 14	5 Weeks	1x per week	1 Hour	\$135.00	\$140.00	\$145.00	\$150.00	\$155.00
Adult Beginner Tennis	Adult	5 Weeks	1x per week	1 Hour	\$135.00	\$140.00	\$145.00	\$150.00	\$155.00
Adult Intermediate Tennis	Adult	5 Weeks	1x per week	1 Hour	\$135.00	\$140.00	\$145.00	\$150.00	\$155.00
Adult Beginner Pickleball	Adult	5 Weeks	1x per week	1 Hour	\$135.00	\$140.00	\$145.00	\$150.00	\$155.00
Adult Intermediate Pickleball	Adult	5 Weeks	1x per week	1 Hour	\$135.00	\$140.00	\$145.00	\$150.00	\$155.00
Youth Beginner Tennis	5 to 14	6 Weeks	1x per week	1 Hour	\$155.00	\$160.00	\$165.00	\$170.00	\$175.00
Youth Intermediate Tennis	5 to 14	6 Weeks	1x per week	1 Hour	\$155.00	\$160.00	\$165.00	\$170.00	\$175.00
Youth Advanced Tennis	10 to 14	6 Weeks	1x per week	1 Hour	\$155.00	\$160.00	\$165.00	\$170.00	\$175.00
Pre-School Age Tennis	3 to 5	6 Weeks	1x per week	1 Hour	\$155.00	\$160.00	\$165.00	\$170.00	\$175.00
Youth Beginner Pickleball	8 to 14	6 Weeks	1x per week	1 Hour	\$155.00	\$160.00	\$165.00	\$170.00	\$175.00
Adult Beginner Tennis	Adult	6 Weeks	1x per week	1 Hour	\$155.00	\$160.00	\$165.00	\$170.00	\$175.00
Adult Intermediate Tennis	Adult	6 Weeks	1x per week	1 Hour	\$155.00	\$160.00	\$165.00	\$170.00	\$175.00
Adult Beginner Pickleball	Adult	6 Weeks	1x per week	1 Hour	\$155.00	\$160.00	\$165.00	\$170.00	\$175.00
Adult Intermediate Pickleball	Adult	6 Weeks	1x per week	1 Hour	\$155.00	\$160.00	\$165.00	\$170.00	\$175.00
Youth Beginner Tennis	5 to 14	7 Weeks	1x per week	1 Hour	\$175.00	\$180.00	\$185.00	\$190.00	\$195.00
Youth Intermediate Tennis	5 to 14	7 Weeks	1x per week	1 Hour	\$175.00	\$180.00	\$185.00	\$190.00	\$195.00
Youth Advanced Tennis	10 to 14	7 Weeks	1x per week	1 Hour	\$175.00	\$180.00	\$185.00	\$190.00	\$195.00
Pre-School Age Tennis	3 to 5	7 Weeks	1x per week	1 Hour	\$175.00	\$180.00	\$185.00	\$190.00	\$195.00
Youth Beginner Pickleball	8 to 14	7 Weeks	1x per week	1 Hour	\$175.00	\$180.00	\$185.00	\$190.00	\$195.00
Adult Beginner Tennis	Adult	7 Weeks	1x per week	1 Hour	\$175.00	\$180.00	\$185.00	\$190.00	\$195.00
Adult Intermediate Tennis	Adult	7 Weeks	1x per week	1 Hour	\$175.00	\$180.00	\$185.00	\$190.00	\$195.00
Adult Beginner Pickleball	Adult	7 Weeks	1x per week	1 Hour	\$175.00	\$180.00	\$185.00	\$190.00	\$195.00
Adult Intermediate Pickleball	Adult	7 Weeks	1x per week	1 Hour	\$175.00	\$180.00	\$185.00	\$190.00	\$195.00
Youth Beginner Tennis	5 to 14	8 Weeks	1x per week	1 Hour	\$195.00	\$200.00	\$205.00	\$210.00	\$215.00
Youth Intermediate Tennis	5 to 14	8 Weeks	1x per week	1 Hour	\$195.00	\$200.00	\$205.00	\$210.00	\$215.00
Youth Advanced Tennis	10 to 14	8 Weeks	1x per week	1 Hour	\$195.00	\$200.00	\$205.00	\$210.00	\$215.00
Pre-School Age Tennis	3 to 5	8 Weeks	1x per week	1 Hour	\$195.00	\$200.00	\$205.00	\$210.00	\$215.00
Youth Beginner Pickleball	8 to 14	8 Weeks	1x per week	1 Hour	\$195.00	\$200.00	\$205.00	\$210.00	\$215.00
Adult Beginner Tennis	Adult	8 Weeks	1x per week	1 Hour	\$195.00	\$200.00	\$205.00	\$210.00	\$215.00
Adult Intermediate Tennis	Adult	8 Weeks	1x per week	1 Hour	\$195.00	\$200.00	\$205.00	\$210.00	\$215.00
Adult Beginner Pickleball	Adult	8 Weeks	1x per week	1 Hour	\$195.00	\$200.00	\$205.00	\$210.00	\$215.00
Adult Intermediate Pickleball	Adult	8 Weeks	1x per week	1 Hour	\$195.00	\$200.00	\$205.00	\$210.00	\$215.00
School Break Tennis Camp	5 to 14	1 Week	4x per week	3 Hours	\$185.00	\$185.00	\$190.00	\$190.00	\$195.00
Youth Single Day Holiday Tennis Clinic	5 to 14	1 Day	1 Day	3 Hours	\$45.00	\$45.00	\$50.00	\$50.00	\$55.00
Summer Camps - Outdoor									
Program	Age	Program Duration	Frequency	Class Duration	2025 Cost	2026 Cost	2027 Cost	2028 Cost	2029 Cost
Youth Beginner Tennis	5 to 14	1 Week	4x per week	3 Hours	\$220.00	\$225.00	\$230.00	\$235.00	\$240.00
Youth Intermediate Tennis	5 to 14	1 Week	4x per week	3 Hours	\$220.00	\$225.00	\$230.00	\$235.00	\$240.00
Youth Advanced Tennis	10 to 14	1 Week	4x per week	3 Hours	\$220.00	\$225.00	\$230.00	\$235.00	\$240.00

WHEREAS, US Sports Institute, has complied and completed all criteria as requested of the competitive contract bid package; and

WHEREAS, it is the combined recommendation of the Director of Parks and Recreation and Purchasing Agent to award a contract to US Sports Institute, 4 Somerset Street, Whitehouse Station, NJ 08889; and

WHEREAS, as provided by Local Public Contract Law 40A:11-4.1 et seq; provides the competitive contracting process and pursuant to N.J.S.A 40A: 11-4.2, the contract award is for one year (1) which may be extended for additional one (1) year periods not to exceed five (5) years contingent upon satisfactory performance as recommended by the Director of Parks and Recreation.

BE IT RESOLVED by the Township Committee of the Township of Bernards, Somerset County, New Jersey that a competitive contract be awarded to: US Sports Institute, 4 Somerset Street, Whitehouse Station, NJ 08889.

NOW THEREFORE BE IT BE RESOLVED, that the Purchasing Agent, is hereby authorized to accept this proposal and issue a contract to: US Sports Institute, 4 Somerset Street, Whitehouse Station, NJ 08889.

I agree to the terms as stated in this Resolution and by signing this document, I, John Williams am committed to follow all terms of this award.

John Williams, Director

Agenda Date and Vote: 01/28/2025

Explanatory Statement

Cost of instruction is borne by the participants of the program based upon the price bid by US Sports Institute.

Sean O'Grady
Assistant Director Parks and Recreation

Date: January 16, 2025

PURCHASING CERTIFICATION

I hereby certify that I have prepared this resolution and reviewed it for accuracy.



Francis J. Decibus, QPA, RPPO
Purchasing Agent

Date: January 16, 2025

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/28/2025

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2025-0129

Authorizing Purchasing from the Somerset County Co-Op Contract #CC-0054-24 for Rock Salt (Bulk) for an additional amount of \$3,976.81 to Atlantic Salt Inc. For a New Not to Exceed Amount of \$ 303,976.81.00

WHEREAS, the Bernards Township Committee on February 13, 2024, passed resolution #2024-0144 authorizing the purchasing agent to purchase rock salt (bulk) through the Somerset County Co-Op #CC-0054-22 in the amount of \$200,000.00,

WHEREAS, the Bernards Township Committee on April 29, 2024, passed resolution #2024-0215 increasing an additional amount of \$50,000.00 for a new total amount of \$ 250,000; and

WHEREAS, the Bernards Township Committee on May 28, 2024, passed resolution #2024-0259 increasing an additional amount of \$50,000.00 for a new total amount of \$ 300,000; and

WHEREAS, the Director of Public Works and the Purchasing Agent have determined that additional purchases of rock salt (bulk) in the amount of \$ 3,976.81 are required for the winter season; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the 2024 Budget for an additional of \$3,976.81, and the line item appropriation to be charged is #4-01-26-291-266 the balance will be funded out of the Snow Removal Trust account #T-13-56-050-SNR; and.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards that the Purchasing Agent be authorized to issue purchase orders to Atlantic Salt Inc., 134 Middle Street, Suite 210, Lowell, MA 01851 through December 31, 2024 increasing an additional amount of \$3,976.81 for a new not to exceed amount of \$303,976.81.00.

Agenda and Date Voted: 01/28/2025

CHIEF FINANCIAL OFFICERS CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available in the 2024 Operating budget; Snow Removal, Street and Road materials line account #4-01-26-291-266 for an additional amount not to exceed \$3,976.81 for a new not to exceed amount of \$303,976.81.00. The balance will be funded out of the Snow Removal Trust account #T-13-56-050-SNR

Date: January 17, 2025

Sean McCarthy, Chief Financial Officer

PURCHASING CERTIFICATION

Adoption will permit the purchase of recurring commodities from noted vendor relative to the day to day operation of the township DPW. I hereby certify that I have prepared this resolution and reviewed it for accuracy.

Date: January 14, 2025

Francis J. Decibus, QPA, RPPO
Purchasing Agent

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/28/2025.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2025-0130

Award of Bid for Police Headquarters HVAC Replacement to
TM Brennan Services Inc, 3505 Route 94, Hamburg, NJ, 07202
In the Amount of \$837,800.00

WHEREAS, the Township of Bernards received bids on December 17, 2024 at 10:30 AM, for Police Headquarters HVAC replacement:

Base Bid: Police Headquarters HVAC Replacement as called for in plans and specifications.

Alternate # 1: Deduct for reusing existing diffusers. Approximate costs savings per diffuser that is able to be reused..

Alternate#2: Replacement of ceiling tiles – as directed.

Contractor	Base Bid	Alt. #1	Alt. #2
FIRST GOAL HEATING & COOLING*	\$634,500.00	\$5,040.00	\$5.20
T.M. BRENNAN SERVICE, INC.	\$837,800.00	\$6,300.00	\$15.00
WEST END KB LLC	\$855,000.00	\$7,560.00	\$1,500.00
BINSKY & SNYDER LLC	\$903,300.00	N/A	\$7,500.00
UNITEMP MECHANICAL DEGREES, LLC	\$917,700.00	\$4,410.00	\$40.00
KAPPA CONSTRUCTION CORP	\$1,000,000.00	\$4,095.00	\$7.00
AFFIRMATIVE MECHANICAL, INC.	\$1,000,000.00	\$63.00	N/A

**Bidder withdrew bid due to unintentional error in final bid computation.*

WHEREAS, it is the combined recommendation of the Director of Public Works, Administrator and Purchasing Agent to award the contract to TM Brennan Services Inc, 3505 Route 94, Hamburg, NJ 07202 In the Amount of \$837,800.00 for Base Bid, and

WHEREAS, the Chief Financial Officer has certified that funds are available in the budget; Capital Ordinance #2524 line account # C-04-55-524-B01 (\$113,190.36), Capital Ordinance #2556 line account # C-04-55-556-B01 (\$450,000.00) and Capital line account # G-02-27-LFR-23C (\$274,609.64); and

WHEREAS, this contract has been awarded to TM Brennan Services Inc, through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4, et seq.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, County of Somerset, State of New Jersey, that the bid be awarded to: TM Brennan Services INC, 3505 Route 94, Hamburg, NJ 07202 In the Not to Exceed Amount of \$837,800.00

NOW THEREFORE BE IT FURTHER RESOLVED, by the Township Committee of the Township of Bernards that in accordance with the bid specifications, the contract between Bernards Township (“Owner”) and TM Brennan Services Inc, (“Contractor”) shall contain:

1. Provisions of all labor, material, and equipment necessary to perform all work as indicated on the Drawings and Specified for the Police Headquarters HVAC replacement.
2. This contract shall, for all purposes, be deemed a New Jersey Contract and any provision of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
3. Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.
4. The cost of this contract is not to exceed the total bid amount unless negotiated in advance of service delivery, and the Township Committee approves an amendment revising that figure.
5. Billing must be rendered within 30 days of service delivery.
6. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to P.L. 1975, c.127, which is attached to resolution as Exhibit B.
7. The Township may terminate this contract if contractor does not fulfill the services as outlined in the Bid Specification, upon 10 days written notice via certified mail.

8. The Contractor shall commence the work not later than 120 calendar days after the owner has given the Notice to Proceed Date to the Contractor in writing.
9. The completion time period shall include, but not be limited to, the time necessary to prepare shop drawings, to order, process, and deliver all equipment and materials, to obtain necessary permits and approvals, to perform the proper installation contemplated under this Contract and all else necessary and incidental in connection with the performance of this Contract.
10. If the Contractor fails to complete the work within the specified time plus extensions, the Contractor shall be responsible to the Township for liquidated damages in the sum of \$500.00 per day for every day thereafter until the completion and acceptance of the work. Such liquidated damages shall not be considered as a penalty. The Township shall deduct and retain out of any money due or to become due herein to Contract the amount of the liquidated damages.
11. In accordance with bid specifications, if the Contractor, upon notification by the Township of Bernards, fails to execute the contract prepared by the Township attorney within 10 days of such notification with the Township of Bernards, the Township may rescind the award of the bid to the Contractor and award the contract to another bidder, and shall have the right to proceed against the guaranty accompanying the bid.

I agree to the terms as stated in this Resolution and by signing this document, as I am committed to follow all terms of this award.

Thomas M Brennan Jr. President

Agenda and Date Voted: 01/28/2025

Explanatory Statement

The HVAC systems at Police Headquarters has not been functioning adequately and after engineering feasibility study, review and design the systems must be replaced. The scope of work will include removal of the existing oversized rooftop units, select demolition of ductwork, installation of a new rooftop unit for outdoor air/ventilation and installation of new VRV/VRF units to service the HVAC needs of the building. Alt#1. & Alt.#2 will be awarded and used as needed and as directed as conditions dictate during construction.

Date 01/17/2025

Ryan Wallace
Director of Public Works

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available for the above referenced purchase in the not to exceed amount of \$837,800.00. Monies are available in Capital Ordinance #2524 line account # C-04-55-524-B01 (\$113,190.36), Capital Ordinance #2556 line account # C-04-55-556-B01 (\$450,000.00) and Capital line account # G-02-27-LFR-23C (\$274,609.64).

Date: January 17, 2025



Sean McCarthy, Chief Financial Officer

PURCHASING CERTIFICATION

I hereby certify that I have prepared this resolution and reviewed it for accuracy.



Francis J. Decibus, QPA
Purchasing Agent

Date: January 17, 2025

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/28/2025.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution # 2025-0131

Award of Change Order #1 for 2024 Path Improvements to DLS Contracting, Inc.
Increase of \$13,526.98 (5.76%)

WHEREAS, the Engineering Department requests the following change order be authorized by the Township Committee:

Vendor	CO	Original Award	Amount of Increase	New Total
	Number 1	\$ 234,700.00 Res # 2024-0228	\$13,526.98 (5.76%)	\$248,226.98
TOTAL CO	CO #1		\$13,526.98 (5.76%)	\$248,226.98


WHEREAS, it is the recommendation of the Township Engineer and Purchasing Agent to award this change order to DLS Contracting, Inc., 36 Montesano Road, Fairfield, NJ 07004; and

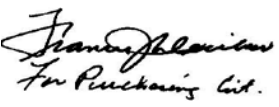
WHEREAS, the Chief Financial Officer has certified that funds are available in the budget or the line item appropriation Capital Ordinance #2470, line account C-04-55-470-A03; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards, Somerset County, New Jersey, that the Purchasing Agent is hereby authorized to issue a change order to DLS Contracting, Inc., 36 Montesano Road, Fairfield, NJ 07004 in the amount of \$13,526.98 for a new total award of \$248,226.98.

Agenda and Date Voted: 01/28/2025

Explanatory Statement	
This change order represents the net contract change as a result of the revisions per field conditions.	
Date: January 13, 2025	Katelyn E. Dmitruck, P.E. Assistant Township Engineer

CFO CERTIFICATION	
I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available for the in the budget or the line item appropriation Capital Ordinance #2470 line account in the not to exceed amount of \$13,526.98 Monies are available in account C-04-55-470-A03.	
Date: January 17, 2025	 Sean McCarthy, Chief Financial Officer

PURCHASING CERTIFICATION	
I hereby certify that I have prepared this resolution and reviewed it for accuracy.	
Date: January 17, 2024	 Francis J. Decibus, QPA, RPPO Purchasing Agent

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/28/2025.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2025-0132

Award of Bid for Crossing Guard Services

to

Crossing Guard Services, 750 Summer Street Suite 750, Stamford, CT 06901

In the Amount Not to Exceed \$115,000.00

WHEREAS, the Township of Bernards received bids on Wednesday, October 16, 2024 at 10:45 AM for crossing guard duties:

Bidders Name	Time Period	Markup Rate	Hourly Wage	Bill Rate
Crossing Guard Services	January 1, 2025 - June 30, 2025 (9 posts)	1.75	\$ 19.80	\$ 34.65
	September 2025 - December 31, 2025 (30 posts)	1.585	\$ 19.80	\$ 31.38
	September 2025 - December 31, 2025 (4 posts)	1.585	\$ 22.33	\$ 35.39

WHEREAS, it is the combined recommendation of the Chief of Police Jon Burger, Administrator and Purchasing Agent to award the contract to Crossing Guard Services, 750 Summer Street Suite 750, Stamford, CT 06901, in the amount of \$ 115,000.00; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the budget; the line item appropriations line account # 5-01-25-245-231.; and

WHEREAS, this contract has been awarded to Crossing Guard Services, through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4, et seq.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, County of Somerset, State of New Jersey, that the bid be awarded to: Crossing Guard Services, 750 Summer Street Suite 750, Stamford, CT 06901 in the amount of \$ 115,000.00.

NOW THEREFORE BE IT FURTHER RESOLVED, by the Township Committee of the Township of Bernards that in accordance with the bid specifications, the contract between Bernards Township ("Owner") and Crossing Guard Services, ("Contractor") shall contain:

1. Provisions of all labor, material, and equipment necessary to perform all work as indicated on the Drawings and Specified for the crossing guard duties.
2. This contract shall, for all purposes, be deemed a New Jersey Contract and any provision of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
3. Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.
4. The cost of this contract is not to exceed the total bid amount unless negotiated in advance of service delivery, and the Township Committee approves an amendment revising that figure.
5. Billing must be rendered within 30 days of service delivery.
6. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to P.L. 1975, c.127, which is attached to resolution as Exhibit B.

7. The Township may terminate this contract if contractor does not fulfill the services as outlined in the Bid Specification. upon 60 days written notice via certified mail.
8. The work contemplated under the Contract shall be completed between January 1. 2025 and December 31, 2025.
9. The Contractor shall commence the work after the owner has given the Notice to Proceed Date to the Contractor in writing.
10. The completion time period shall include, but not be limited to, the time necessary to prepare shop drawings, to order, process, and deliver all equipment and materials, to obtain necessary permits and approvals, to perform the proper installation contemplated under this Contract and all else necessary and incidental in connection with the performance of this Contract.
11. If the Contractor fails to complete the work within the specified time plus extensions, the Contractor shall be responsible to the Township for liquidated damages in the sum of \$500.00 per day for every day thereafter until the completion and acceptance of the work. Such liquidated damages shall not be considered as a penalty. The Township shall deduct and retain out of any money due or to become due herein to Contract the amount of the liquidated damages.
12. In accordance with bid specifications, if the Contractor, upon notification by the Township of Bernards, fails to execute the contract prepared by the Township attorney within 10 days of such notification with the Township of Bernards, the Township may rescind the award of the bid to the Contractor and award the contract to another bidder, and shall have the right to proceed against the guaranty accompanying the bid.

I agree to the terms as stated in this Resolution and by signing this document, as I am committed to follow all terms of this award.

Adam Byran, Chief Executive Officer

Agenda and Date Voted: 01/28/2025

Explanatory Statement

Bernards Township is contracting with Crossing Guard Services for it to perform crossing guard duties in a total of 34 posts, at a rate of pay agreed upon by both, for a total of 34 posts (AM/PM) each day school is in session for the period January 1, 2025 through December 31, 2025.

Date: October 21, 2024

Jon Burger
Chief of Police

CHIEF FINANCIAL OFFICER CERTIFICATION


I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available for the above referenced purchase in the not to exceed amount of \$115,000.00. Monies are available in line item account # 5-01-25-245-231.

Date: January 21, 2025


Sean McCarthy, Chief Financial Officer

PURCHASING CERTIFICATION

I hereby certify that I have prepared this resolution and reviewed it for accuracy.


Francis J. Decibus, QPA
Purchasing Agent

Date: January 21, 2025

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/28/2025.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2025-0133

Authorizing Purchasing from NJ State Contract T-0083 (19-Fleet-00978) for Unleaded Gasoline
Awarded to Griffith-Allied Trucking, LLC
In the Amount Not to Exceed \$200,000.00

WHEREAS, the Township of Bernards wishes to continue to purchase petroleum products from the lowest responsible bidder under the New Jersey State Cooperative Agreements; and

WHEREAS, the New Jersey State Cooperative awarded a contract to Griffith-Allied Trucking, LLC, 25 Old Camplain Road, Hillsborough, NJ 08844 for petroleum products; and

WHEREAS, the Chief Financial Officer has certified that funds are requested in the 2025 budget for \$200,000.00 and the line item appropriation to be charged is #5-01-31-430-G01. Additional purchases may be required for a total not to exceed amount of \$300,000 to be reimbursed by organizations participating in our Interlocal Agreements; and

WHEREAS, the Township is authorized to make purchases through cooperative and state contracts pursuant to N.J.S.A. 40A:11-10 and -12; and

WHEREAS, it is the recommendation of the Director of Public Works and the Purchasing Agent to purchase petroleum products through the New Jersey State Cooperative Agreement.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards that the Purchasing Agent be authorized to issue purchase orders to Griffith-Allied Trucking, LLC, 25 Old Camplain Road, Hillsborough, NJ 08844 through December 31, 2025.

Agenda Date and Voted: 01/28/2025

EXPLANATORY STATEMENT

This resolution authorizes the purchase of gasoline from State Contract T-0083 for use by the Township fleet, as well as, the following Interlocal agreement partners: Basking Ridge Fire Company, Bernards Township Board of Education, Liberty Corner Fire Company, Liberty Corner First Aid, Somerset County Educational Services Commission, Long Hill Public Works, Long Hill Police, Long Hill Emergency Services, and Long Hill Board of Education.


Date: January 14, 2025

Francis J. Decibus, QPA,RPPO
Purchasing Agent

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds will be made available for the above referenced purchase in the amount not to exceed \$300,000.00. Monies will be made available pending final adoption of the 2025 budget in the Utilities O/E account line item #5-01-31-430-G01 for \$200,000.00 and through reimbursements received from the following Interlocal agreement partners: Basking Ridge Fire Company, Bernards Township Board of Education, Liberty Corner Fire Company, Somerset County Educational Services Commission, Long Hill Public Works, Long Hill Police, Long Hill Emergency Services, and Long Hill Board of Education.

Date: January 17, 2025


Sean McCarthy, Chief Financial Officer

PURCHASING CERTIFICATION

Adoption will permit the purchase of recurring commodities from noted vendor relative to the day to day operation of the township departments. I here certify that I have prepared this resolution and reviewed it for accuracy.



*Francis J. Decibus
For Purchasing Agent*

Date: January 14, 2025

Francis J. Decibus, QPA, RPPO
Purchasing Agent

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/28/2025.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2025-0134

Authorizing Purchasing from Somerset County Co-Op Pricing System Contract #CC-0036-22 for Red Dyed #2 Diesel Fuel, (Ultra Low Sulfur Diesel), Red Dyed Winter Blend Diesel and Fuel Oil Awarded to National Fuel Oil
In the Amount Not to Exceed \$150,000

WHEREAS, the Township of Bernards wishes to continue to purchase petroleum products from the lowest responsible bidder under the Somerset County Co-Op Pricing System; and

WHEREAS, the Somerset County Co-Op Pricing System awarded a contract to National Fuel Oil, 175 Orange Street, Newark, NJ 07103 for petroleum products; and

WHEREAS, the Chief Financial Officer has certified that funds are requested in the 2025 budget for \$150,000.00 and the line item appropriation to be charged is #5-01-31-430-G01. Additional purchases may be required for a total not to exceed amount of \$210,000 to be reimbursed by organizations participating in our Interlocal Agreements; and

WHEREAS, the Township is authorized to make purchases through cooperative and state contracts pursuant to N.J.S.A. 40A:11-10 and -12; and

WHEREAS, it is the recommendation of the Director of Public Works and the Purchasing Agent to purchase these petroleum products through the New Jersey State Cooperative Agreement and Somerset County Co-Op Pricing System.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards that the Purchasing Agent be authorized to issue purchase orders to National Fuel Oil, 175 Orange Street, Newark, NJ 07103 through December 31, 2025.

Agenda and Date Voted: 01/28/2025

EXPLANATORY STATEMENT

This resolution authorizes the purchase of petroleum products (gasoline and diesel under the Somerset County Co-Op) for use by the Township fleet, as well as, the following Interlocal agreement partners: Basking Ridge Fire Company, Bernards Township Board of Education, Liberty Corner Fire Company, Liberty Corner First Aid, Somerset County Educational Services Commission, Long Hill Public Works, Long Hill Police, Long Hill Emergency Services, and Long Hill Board of Education.

Date: January 14, 2025

Francis J. Decibus, QPA

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds will be made available pending final adoption of the 2025 budget for the above referenced purchase in the amount not to exceed \$210,000.00 Monies will be made available in the Utilities O/E account line item #5-01-31-430-G01 for \$150,000.00 and through reimbursements received from the following Interlocal agreement partners: Basking Ridge Fire Company, Bernards Township Board of Education, Liberty Corner Fire Company, Somerset County Educational Services Commission, Long Hill Public Works, Long Hill Police, Long Hill Emergency Services, and Long Hill Board of Education.

Date: January 17, 2025

Sean McCarthy, Chief Financial Officer

PURCHASING CERTIFICATION

Adoption will permit the purchase of recurring commodities from noted vendor relative to the day to day operation of the township departments. I hereby certify that I have prepared this resolution and reviewed it for accuracy.

Date: January 14, 2025

Francis J. Decibus, QPA, RPPO
Purchasing Agent

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/28/2025.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2025-0136

Participation In The Cross-Acceptance Process
For The State Plan And Designation Of A Cross-Acceptance Committee

WHEREAS, the New Jersey State Planning Act, N.J.S.A. 52:18A-196 et seq., provides for a Cross-Acceptance Process to engage municipalities, counties, and the State in the preparation and review of the State Development and Redevelopment Plan; and

WHEREAS, Somerset County has requested that each municipality within its jurisdiction indicate participation in the Cross-Acceptance Process by letter no later than January 15, 2025; and

WHEREAS, on January 9, 2025, Township Planner, David Schley submitted to Somerset County as requested that Bernards Township indicates its participation in the Cross-Acceptance Process; and

WHEREAS, Somerset County has further recommended the establishment of a Cross-Acceptance Committee to facilitate municipal input, to include:

- The Mayor or their designated representative,
- The Planning Board Chairperson or their designated representative,
- A member of the governing body,
- A professional familiar with municipal planning, and
- A member of the public knowledgeable in municipal plans, ordinances, and policies; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bernards, County of Somerset, State of New Jersey, that:

1. The Township of Bernards agrees to participate in the Cross-Acceptance Process for the State Plan.
2. The following individuals are hereby designated to serve on the Cross-Acceptance Committee:
 - John Crane
 - Nick Cuzzo
 - Committeewoman Ana Duarte McCarthy
 - David Schley
 - Kathleen (Kippy) Piedici

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to Somerset County Planning Division upon adoption.

Agenda and Date Voted: 01/28/2025

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/28/2025.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2025-0107

Resolution Committing Bernards Township To
DCA's Fourth Round Affordable Housing Present
Need And Prospective Need Numbers As Modified

WHEREAS, on March 20, 2024, Governor Murphy signed into law an Amendment to the Fair Housing Act (N.J.S.A. 52:27D-301 et seq.) (hereinafter "Amended FHA"); and

WHEREAS, the Amended FHA requires the Department of Community Affairs ("DCA") to produce non-binding estimates of affordable housing need on or before October 20, 2024; and

WHEREAS, the DCA issued a report on October 18, 2024 ("DCA Report") wherein it reported its estimate of the obligation for all municipalities based upon its interpretation of the standards in the Amended FHA; and

WHEREAS, the DCA Report calculates Bernards Township's (the "Township") Round Four (2025-2035) obligations as follows: a Present Need or Rehabilitation Obligation of **24** and a Prospective Need or New Construction Obligation of **218**; and

WHEREAS, the Amended FHA provides that the DCA Report is non-binding, thereby inviting municipalities to demonstrate that the Amended FHA would support lower calculations of Round Four affordable housing obligations; and

WHEREAS, the Amended FHA specifically provides that "[a]ll parties shall be entitled to rely upon regulations on municipal credits, adjustments, and compliance mechanisms adopted by COAH unless those regulations are contradicted by statute, including P.L. 2024, c.2, or binding court decisions" N.J.S.A 52:27D-311m. ; and

WHEREAS, COAH regulations authorize vacant land adjustments as well as durational adjustments; and

WHEREAS, the DCA has released a Geographic Information Systems spatial data representation of the Land Capacity Analysis for P.L. 2024, c.2 containing the Vacant and Developable land information that serves as the basis for calculating the land capacity factor; and

WHEREAS, the Township has reviewed the lands identified by the DCA for the land capacity factor with respect to the MOD-IV Property Tax List data, construction permit data, land use board approvals, configuration, and accessibility to ascertain whether these identified developable lands may accommodate development; and

WHEREAS, based on the foregoing, the Township relies on the DCA calculations of the Township's fair share obligations as modified herein to account for the Township's review of the lands identified by the DCA for the land capacity factor with respect to the MOD-IV Property Tax List data, construction permit data, land use board approvals, configuration, and accessibility to ascertain whether these identified developable lands may accommodate development, and as further set forth in detail and explained in the attached January 20, 2025, memorandum prepared by Kendra Lelie, PP, AICP, LLA, the Township's affordable housing planner, and the Township seeks to commit to provide its fair share of **24** units present need and **171** units prospective need, subject to any vacant land, durational and other adjustments it may seek as part of the Housing Plan element and Fair Share Plan element it subsequently submits in accordance with the Amended FHA; and

WHEREAS, the Township reserves the right to comply with any additional amendments to the Amended FHA that the Legislature may enact; and

WHEREAS, the Township also reserves the right to adjust its position should it participate under the Highlands Water Protection and Planning Act, L. 2004, c. 120; and

WHEREAS, the Township also reserves the right to adjust its position in the event of any rulings in the Montvale case (MER-L-1778-24) or any other such action that alters the deadlines and requirements of the Amended FHA; and

WHEREAS, in the event that a third party challenges the calculations provided for in this Resolution, the Township reserves the right to take such position as it deems appropriate in response thereto, including that its Round Four Present or Prospective Need Obligations should be lower than described herein; and

WHEREAS, in light of the above, the Mayor and Township Committee find that it is in the best interest of the Township to commit to the modified present need and prospective need Fourth Round Affordable housing fair share numbers set forth herein; and

WHEREAS, in addition to the above, the Acting Administrative Director issued Directive #14-24, dated December 13, 2024, and made the directive available later in the week that followed; and

WHEREAS, pursuant to Directive #14-24, a municipality seeking a certification of compliance with the Amended FHA shall file an action in the form of a declaratory judgment complaint in the county in which the municipality is located within 48 hours after adoption of the municipal resolution of fair share obligations, or by February 3, 2025, whichever is sooner; and

WHEREAS, the Township seeks a certification of compliance with the Amended FHA and, therefore, directs its Township Attorney, John Belardo, to file a declaratory relief action within 48 hours of the adoption of this resolution in Somerset County.

NOW, THEREFORE, BE IT RESOLVED on this 28th day of January, 2025 by the Township as follows:

1. All of the above Whereas Clauses are incorporated into the operative clauses of this resolution.
2. The Township hereby commits to the DCA's Round Four present need of **24** Units, and a modification of the DCA's Round Four Prospective Need obligation of **218** Units to **171** Units, as explained above and in the attached January 20, 2025, memorandum from Kendra Lelie, PP, AICP, LLA, the Township's affordable housing planner, and subject to all reservations of rights set forth above.
3. The Township will conduct a housing survey of existing dwelling units to determine whether the municipal housing stock includes the **24** present need units identified by the DCA for Round Four, or should be adjusted to a lower unit number. The Township will conduct the field inspection and prepare the documentation in accordance with the procedures set forth in N.J.A.C. 5:93-2.2(b).
4. The Township hereby directs its Township Attorney, John Belardo, to file a declaratory judgment complaint in Somerset County within 48 hours after adoption of the within resolution, and attaching this resolution as an Exhibit with the attached memorandum.
5. The Township authorizes its Township Attorney, John Belardo, to attach this resolution as an exhibit to the declaratory judgment action that is filed and to submit and file this resolution with the Program or any other such entity as may be determined to be appropriate.

6. This resolution shall take effect immediately, according to law.

Agenda and Date Voted: 01/28/2025

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 01/28/2025.

Christine V. Kieffer, Municipal Clerk



P.O. Box 236
2 East Broad Street, 2nd Floor
Hopewell, NJ 08525
609-455-0972 (v)
609-374-9939 (f)
klelie@kylemcmamus.com

To: Bernards Township Committee

From: Kendra Lelie, PP, AICP, LLA

Re: Bernards Township Fourth Round Prospective Need

Date: January 20, 2025

The methodology used by the Department of Community Affairs (DCA) yields a Fourth-Round present need obligation of 24 and a prospective need obligation of 218 units. The DCA released additional data related to the Land Capacity Factor component that is one of three metrics used to determine a municipal Fourth-Round obligation in accordance with the 2024 Fair Housing Act (FHA). The Land Capacity Factor data was released on November 27, 2024, which was a month after the FHA deadline for the issuance of the non-binding obligation.

The DCA recognized in the release of the LCF information that the identified areas could be over or under inclusive depending on various conditions and a municipality may provide more detailed analysis and mapping to support a different LCF value.

In response to this invitation, Kyle + McManus Associates examined the DCA parcel data for the Township which includes land areas identified as developable and found that the DCA was overinclusive. Kyle + McManus Associates further found that when the land allocation factor was corrected, it resulted in a Fourth Round Prospective Need of **171 units**.

Broadly speaking, there are 6 steps to determine the obligation for each municipality. Each step and commentary regarding the potential for alteration of the data input follows:

1. Identify the housing region. Bernards Township has been and continues to be, as per the FHA, in Region 3. This region includes Hunterdon, Middlesex and Somerset Counties.
2. Determine the regional (affordable housing) need. The FHA sets forth that the regional need for the 10-year round (2025-2035) shall be based on the household change experienced in the region between the most recent federal decennial census, and the second-most recent federal decennial census. The resulting change in households is divided by 2.5. The affordable housing need in Region 3 is determined to be 11,604 dwelling units.



3. Determine the regional and each municipal equalized nonresidential valuation factor. This step requires that the changes in nonresidential property valuations in the municipality, since the beginning of the round preceding the round being calculated, shall be divided by the regional total change in nonresidential valuation. The FHA states the data input shall be that which is published by the Division of Local Government Services. The division annually publishes a summary of municipal tax data, including a *Non-Residential Summary of Non-Residential Value*. This data addresses the value of all commercial, industrial, and apartment properties in the municipality. However, the value of the apartment properties are not included in the nonresidential valuation factor.
4. Determine the municipal and regional income capacity factor. This step is an average of 1) the municipal share of the regional sum of the differences between the median municipal household income and an income floor of \$100 below the lowest median household income in the region and 2) the municipal share of the regional sum of the differences between the median municipal household incomes and an income floor of \$100 below the lowest median household income in the region, weighted by the number of the households in the municipality. The FHA states the data input shall be American Community Survey (“ACS”) five-year estimates. The ACS publishes municipal median household incomes as part of its five-year estimates.
5. Determine the municipality’s land capacity factor. Estimate municipal developable land using the most recent land use land cover data and weighing such land based on the planning area type in which such land is located. The FHA sets forth one of three weighting factors for a variety of planning areas across the state. Developed areas of the State, such as Planning Areas 1 and 2, Centers, etc. have a weight of 1.0. Rural and environmentally sensitive planning areas have a weight of zero; the remaining areas have a weight of 0.5.

The parcels identified as developable in the DCA’s calculation of the LCF for Bernards is overinclusive. Accordingly, I believe the developable land should be adjusted from 156 acres to 32 acres. The following criteria were utilized to exclude parcels as developable:

- Areas or portions of areas <25’ wide (because DCA’s methodology report states that a 25’ by 100’ area was their minimum threshold for developability).
- Areas within the regulatory floodway.
- Open space/parkland properties with deed restrictions and/or on the Recreation and Open Space Inventory.
- Properties under construction or recently developed.
- Sites with site plan approvals for development and/or permits issued for development.
- Public utility parcels, NJDOT/NJ Turnpike Authority parcels, DRPA parcels, railroad properties, rights-of-way, stormwater management, etc.
- Properties with easements restricting development within developable area.
- Properties that are within Planning Area 4 and Planning Area 5 of the State Plan.



Below is the developable land analysis table for Bernards that supports the revised LCF value based on the lands that were found not to be developable.

Block	Lot	Property Location	Property Class	Acreage	Planning Area	Not Developable Criteria
200	1	RAILROAD R O W	15C	0.135	1	Not Developable: Railroad property
200	1	RAILROAD R O W	15C	0.344	1	Not Developable: Railroad property
200	2	RAILROAD R O W	15C	0.946	1	Not Developable: Railroad property
200	3	RAILROAD R O W	15C	0.189	1	Not Developable: Railroad property
200	3	RAILROAD R O W	15C	0.252	1	Not Developable: Railroad property
200	4	RAILROAD R O W	15C	0.080	1	Not Developable: Railroad property
200	4	RAILROAD R O W	15C	0.209	1	Not Developable: Railroad property
200	4	RAILROAD R O W	15C	0.571	1	Not Developable: Railroad property
200	5	RAILROAD R O W	15C	0.209	1	Not Developable: Railroad property
200	5	RAILROAD R O W	15C	0.235	1	Not Developable: Railroad property
200	5	RAILROAD R O W	15C	0.308	1	Not Developable: Railroad property
200	5	RAILROAD R O W	15C	0.910	1	Not Developable: Railroad property
200	5	RAILROAD R O W	15C	0.674	1	Not Developable: Railroad property
200	7	RAILROAD R O W	15C	0.095	1	Not Developable: Railroad property
200	7	RAILROAD R O W	15C	0.074	1	Not Developable: Railroad property
200	7	RAILROAD R O W	15C	0.273	1	Not Developable: Railroad property
200	7	RAILROAD R O W	15C	0.103	1	Not Developable: Railroad property
200	7	RAILROAD R O W	15C	0.160	1	Not Developable: Railroad property
200	7	RAILROAD R O W	15C	0.266	1	Not Developable: Railroad property



Block	Lot	Property Location	Property Class	Acreage	Planning Area	Not Developable Criteria
200	7	RAILROAD R O W	15C	0.280	1	Not Developable: Railroad property
200	7	RAILROAD R O W	15C	0.474	1	Not Developable: Railroad property
200	7	RAILROAD R O W	15C	0.525	1	Not Developable: Railroad property
200	7	RAILROAD R O W	15C	0.589	1	Not Developable: Railroad property
200	7	RAILROAD R O W	15C	0.772	1	Not Developable: Railroad property
601	12	MORRISTOWN RD	1	0.542	1	Not Developable: Back Yard of SF home and steep slopes
1206	26	CONKLING ST	1	0.101	1	Not Developable: small irregular corner lot (under 5,000 sf)
1403	1.01	40 WASHINGTON AVE	15C	1.506	1	Not Developable: Twp owned Open Space
1406	34.01	70 CONKLING ST	15C	1.912	1	Not Developable: Twp owned and Open Space
1406	34.01	70 CONKLING ST	15C	5.122	1	Not Developable: Twp owned and Open Space
1602	15.01	175 S MAPLE AVE	15D	0.516	1	Not Developable: Group Home existing
1608	20	N MAPLE AVE	1	0.340	1	Not Developable: Side Yard of existing SF home and not accessible
1609	7	33 N MAPLE AVE	15D	1.501	1	Not Developable: Group Home existing
1609	22		4C	0.472	1	Not Developable: Ridge Oak
1609	24	E OAK ST (REAR)	15C	0.499	1	Not Developable: BTSA - pump station
2101	56	130 MT AIRY RD	15D	0.712	1	Not Developable: Group Home existing
2101	56	130 MT AIRY RD	15D	0.087	1	Not Developable: Group Home existing
2101	56	130 MT AIRY RD	15D	2.201	1	Not Developable: Group Home existing
2501	29	17 VAIL TER	15D	0.242	1	Not Developable: Group Home existing



Block	Lot	Property Location	Property Class	Acreage	Planning Area	Not Developable Criteria
2601	4	CULBERSON RD (REAR)	15C	0.212	1	Not Developable: Flood Zone
2702	1	128 SPENCER RD	15D	0.598	1	Not Developable: SF home existing
2801	4	277 S MAPLE AVE	15C	1.574	1	Not Developable: Twp owned engineering department building
2801	4	277 S MAPLE AVE	15C	3.993	1	Not Developable: Twp owned engineering department building
2801	9	315 S MAPLE AVE	15C	0.068	1	Not Developable: Twp owned: Open Space/Recreation/Wetlands
2801	35	262 S FINLEY AVE	15C	0.697	1	Not Developable: Twp owned - Health Dept Bldg
2905	6	32 GROVE RD	15C	0.643	1	Not Developable: Twp owned Open Space
3603	1	18 COLUMBIA RD	1	1.150	1	Not Developable: 4 family Affordable Housing
4002	2	350 LAKE RD	15D	0.077	1	Not Developable: Church
4701	2.01		3A	0.616	1	Not Developable: SF home existing
4701	2.10		3A	1.612	1	Not Developable: SF home existing
4701	2.12		3A	2.930	1	Not Developable: SF home existing
5303	28	90 GALLOPING HILL RD	15C	0.162	1	Not Developable: Twp owned and Flood Zone
6206	1	27 POND HILL RD	1	0.251	1	Not Developable: Flood Zone
6401	5	BLACKBURN RD	15C	0.079	1	Not Developable: Twp owned Open Space
6401	5	BLACKBURN RD	15C	0.063	1	Not Developable: Twp owned Open Space
6401	5	BLACKBURN RD	15C	0.205	1	Not Developable: Twp owned Open Space
6401	5	BLACKBURN RD	15C	0.467	1	Not Developable: Twp owned Open Space
6401	5	BLACKBURN RD	15C	0.941	1	Not Developable: Twp owned Open Space



Block	Lot	Property Location	Property Class	Acreage	Planning Area	Not Developable Criteria
6404	9	GOVERNOR DR	15C	2.071	1	Not Developable: Twp owned: Open Space
6501	1	100 SUMMIT DR	15C	0.216	1	Not Developable: Twp owned Open Space
6501	1	100 SUMMIT DR	15C	0.805	1	Not Developable: Twp owned Open Space
6501	1	100 SUMMIT DR	15C	0.292	1	Not Developable: Twp owned Open Space
6501	1	100 SUMMIT DR	15C	2.622	1	Not Developable: Twp owned Open Space
6501	1	100 SUMMIT DR	15C	4.606	1	Not Developable: Twp owned Open Space
6503	1	43 BLACKBURN RD	15C	3.225	1	Not Developable: Twp owned Open Space
6702	16	81 MANOR DR	15C	0.112	1	Not Developable: US Government owned (water utility)
6703	7	39 PENWOOD RD	15C	3.837	1	Not Developable: Twp owned Open Space
7002	48	510 MT AIRY RD	15D	0.074	1	Not Developable: Church
7002	48	510 MT AIRY RD	15D	1.342	1	Not Developable: Church
7201	28	87 MINE BROOK RD	15C	0.785	1	Not Developable: Twp owned and Open Space
7201	30	99 MINE BROOK RD	1	0.930	1	Not Developable: Developed - lot merged with Lot 30.01
7201	31	111 MINE BROOK RD	1	0.061	1	Not Developable: SF home existing
7201	31	111 MINE BROOK RD	1	0.238	1	Not Developable: SF home existing
7302	1	54 MINE BROOK RD	15C	0.599	1	Not Developable: Twp owned Open Space
7501	4	45 CHURCH ST	15D	0.085	1	Not Developable: Church
7501	4	45 CHURCH ST	15D	1.242	1	Not Developable: Church
7601	17	518 LYONS RD	1	0.159	1	Not Developable: Flood Zone
7702	11		2	0.998	1	Not Developable: developed
7703	5	11 LAFAYETTE LN	15D	0.066	1	Not Developable: Group Home existing



Block	Lot	Property Location	Property Class	Acreage	Planning Area	Not Developable Criteria
7804	8	LURLINE DR-REAR	15C	0.172	1	Not Developable: Twp owned Open Space
7901	10	ARCHGATE RD	15C	0.864	1	Not Developable: Twp owned Open Space
7903	6	340 LYONS RD	15C	0.059	1	Not Developable: Flood Zone and County owned
7903	6	340 LYONS RD	15C	0.638	1	Not Developable: Flood Zone and County owned
7903	21	374 LYONS RD	1	0.066	1	Not Developable: Flood Zone
7903	21	374 LYONS RD	1	0.250	1	Not Developable: Flood Zone
7903	21	374 LYONS RD	1	1.066	1	Not Developable: Flood Zone
8001	3	VALLEY RD	15C	0.068	1	Not Developable: VA Hospital
8001	3	VALLEY RD	15C	0.122	1	Not Developable: VA Hospital
8001	3	VALLEY RD	15C	0.463	1	Not Developable: VA Hospital
8001	3	VALLEY RD	15C	3.395	1	Not Developable: VA Hospital
8001	4	VALLEY RD	15C	0.139	1	Not Developable: VA Hospital
8101	3	STONEHOUSE RD	15C	0.244	1	Not Developable: Twp owned Open Space
8101	3	STONEHOUSE RD	15C	2.484	1	Not Developable: Twp owned Open Space
8101	3	STONEHOUSE RD	15C	1.546	1	Not Developable: Twp owned Open Space
8101	3	STONEHOUSE RD	15C	1.563	1	Not Developable: Twp owned Open Space
8101	3	STONEHOUSE RD	15C	1.131	1	Not Developable: Twp owned Open Space
8101	3	STONEHOUSE RD	15C	7.940	1	Not Developable: Twp owned Open Space
8101	3	STONEHOUSE RD	15C	5.507	1	Not Developable: Twp owned Open Space
8102	18	BERNARD DR	15C	0.229	1	Not Developable: Twp owned Open Space
8201	22		3A	1.040	1	Not Developable: SF home existing



Block	Lot	Property Location	Property Class	Acreage	Planning Area	Not Developable Criteria
8201	25	3048 VALLEY RD	15D	0.765	1	Not Developable: Church
8201	26	3038 VALLEY RD	15D	0.118	1	Not developable: Chabad clergy residence
9002	1	3415 VALLEY RD	15D	0.091	1	Not Developable: Bonnie Brae Treatment Center
9002	1	3415 VALLEY RD	15D	8.073	1	Not Developable: Bonnie Brae Treatment Center
9002	1	3415 VALLEY RD	15D	13.826	1	Not Developable: Bonnie Brae Treatment Center
9204	2	726 MARTINSVILLE RD	15C	0.628	1	Not Developable: BTSA plant
9301	2	124 CHURCH ST	15D	1.119	1	Not Developable: Church
11301	1			0.540	1	Not Developable: Mt View Affordable Housing
11301	1			0.829	1	Not Developable: Mt View Affordable Housing
11301	1			4.238	1	Not Developable: Mt View Affordable Housing
11601	3		15B	0.276	1	Not Developable: Pingry School (Now Lot 3.01)

6. Determine the municipal obligation. The three factors (nonresidential value, income, and land capacity) are averaged and then applied to the regional need to determine how the need shall be allocated to each municipality.



As indicated below in the Methodology Summary table, the reduction in the developable acres for the LCF leads to a Fourth Round prospective need number of 171 not 218.

**Fourth Round Obligation
Methodology Summary**

	DCA	KMA
Household Change (Region 3)	29,009	29,009
Low & Mod Home Estimate (Region 3)	11,604	11,604
Nonresidential Valuation Factor	0.78%	0.78%
Regional Income Capacity Factor	3.33%	3.33%
Land Capacity Factor	1.51%	0.31%
Average Factor	1.88%	1.47%
<i>Gross Prospective Need</i>	<i>218</i>	<i>171</i>



Ordinance of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

ORDINANCE #2569

An Ordinance of the Township of Bernards to set Calendar Year 2025 Appropriation Limits and to Establish a Cap Bank per N.J.S.A. 40A: 4-45.14

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its Calendar Year 2025 Budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Township Committee of the Township of Bernards in the County of Somerset finds it advisable and necessary to increase its CY 2025 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Township Committee hereby determines that a 1% increase in the budget for said year, amounting to \$305,132.52 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and may be necessary; and

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to the final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Bernards, in the County of Somerset, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2025 budget year, the final appropriations of the Township of Bernards shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, may be increased up to 3.5 %, amounting to no more than \$1,067,963.81, and that the CY 2025 municipal budget for the Township of Bernards be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

EXPLANATORY STATEMENT

This ordinance is an annual housekeeping item that will allow for 2025 "inside the cap" budget appropriations to be increased by more than the 2.5% that the state allows for the current year. This does not mean that the 2025 budget will be increased by this amount but will allow us to "bank" any unused cap money for use in either of the next two succeeding years. This does not affect the calculation of the 2% Levy Cap.

Sean McCarthy, CFO
1/10/2025