

BERNARDS TOWNSHIP - TOWNSHIP COMMITTEE

COMBINED AGENDA - REGULAR MEETING

February 27, 2024 – 8:00 PM Public Open Session

The Municipal Building, 1 Collyer Lane, Basking Ridge, is open and is following the CDC's current guidelines. The meeting will be live streamed and can be found by clicking on the "Watch a Meeting Live" icon on the home page, www.bernards.org and can also be viewed live on Optimum/Cablevision TV - Channel 15 and Verizon FiOS TV - Channel 35.

**Estimated
Times**

A G E N D A

8:00 PM

- 1. CALL TO ORDER** Video
- 2. FLAG SALUTE**
- 3. MAYOR'S OPENING MEETING STATEMENT**
- 4. ROLL CALL**
- 5. EXECUTIVE SESSION (if required)**

8:05 PM

- 6. PRESENTATIONS**
 - A. [Resolution #2024-0153](#) - In Recognition of Boy Scout Anniversary Week February 4th – 10th 2024

- 7. PUBLIC WORK SESSION (if required)**

- 8. CORRESPONDENCE**

8:15 PM

- 9. PUBLIC COMMENT**

- 10. STAFF COMMENTS, TOWNSHIP COMMITTEE COMMENTS AND BOARD / LIAISON REPORTS**

- 11. FIRE & RESCUE APPOINTMENT**

- 12. UNFINISHED BUSINESS**

- A. [Ordinance #2545](#) - An Ordinance Amending the Revised General Ordinances of the Township of Bernards, Chapter 7 "Traffic", Schedule IX "Stop Intersections" At the intersection of Concord Lane and Fairview Drive East – Public Hearing

- 13. NEW BUSINESS**

- A. Consent Agenda

The items listed within the consent agenda portion of the meeting have been referred to the Township Committee for reading and study, are posted on the agenda on the website, are considered routine and will be enacted by one motion of the Township Committee with no separate discussion. If separate discussion is required, the item may be removed from the agenda by township committee action and placed on the regular agenda under new business.

- 1) [Resolution #2024-0150](#) - Approval of the Bill List Dated 02/27/2024
- 2) [Resolution #2024-0149](#) - Approval of Special Event Permit 4th Annual Car Show 06/09/2024 Rain Date 06/16/2024
- 3) [Resolution #2024-0151](#) - Release of Executive Session Minutes
- 4) [Resolution #2024-0152](#) - Approval of Special Event Permit and Temporary Street Closure CompuScore Services LLC – Spring Distance Classic 15K and 5K Races – 03/24/2024
- 5) [Resolution #2024-0154](#) - Tax Collector's Report
- 6) [Resolution #2024-0155](#) - Approval of Special Event Permit Celebrate Pingry 05/03/2024 Rain Date 05/05/2024



Please call 24 hours in advance (908) 204-3001
if accommodations are required, including assistive listening devices (ALD).

- 7) [Resolution #2024-0156](#) - Personnel Appointment Teresa Biondo – Library Assistant-Adult Circulation Bernards Township Library
 - 8) [Resolution #2024-0157](#) - Unused Vacation Accrual Due Glenn Cannon Bernards Township – Public Works
 - 9) [Resolution #2024-0158](#) - Authorizing and Approving Purchase of Various Products and Services through the Omnia National Co-Op Agreement #MA3457 awarded to Amazon Capital Services, 401 Terry Ave North, Seattle, WA 98109 In the not to exceed amount of \$ 80,000.00
 - 10) [Resolution #2024-0159](#) - Authorizing Submission of a Grant Proposal by the Friends of the Kennedy-Martin-Stelle Farmstead to the 2024 New Jersey Historic Trust (NJHT), Preserve New Jersey Historic Preservation Fund, Capital Level II for a Historic Preservation Grant in the amount not to exceed (NTE) \$750.000 to improve the overall usability, accessibility, and safety of the Farmstead.
 - 11) [Resolution #2024-0160](#) - Authorizing Submission of a Grant Application to the New Jersey Department of Community Affairs' (DCA) Division of Local Government Services (DLGS) for the for the Local Recreation Improvement Grant (LRIG): \$100,000 for the Department of Parks & Recreation
 - 12) [Resolution #2024-0161](#) - Acknowledgement of Receipt of the Friends of the Kennedy Martin-Stelle Farmstead [2023 Annual Report](#)
 - 13) [Resolution #2024-0165](#) - Resolution Advising The Somerset County Commissioners Of Municipal Participation In The Update Of The Somerset County Multi-Jurisdictional Hazard Mitigation Plan
- B. [Resolution #2024-0162](#) - Awarding a Professional Services Contract for Bernards Township Housing Element and Fair Share Plan to the firm Kyle + McManus Associates, 2 East Broad Street, 2nd Floor, Hopewell, NJ 08525. In the Not to Exceed Amount of \$17,000.00. (Excluding Unanticipated Reimbursable Disbursements as Required)
- C. [Ordinance #2546](#) - An Ordinance Amending Chapter 3, Police Regulations, Of The Revised General Ordinances Of The Township Of Bernards, To Add A New Section 3-20 Entitled "Resident Protection" – Introduction
- D. Approval of Minutes
02/13/2024 Open Session Minutes

14. EXECUTIVE SESSION (if required)

15. ADJOURNMENT

Christine V. Kieffer, Municipal Clerk

(Note: Copies of Resolutions and other supporting documents listed on this agenda can be found on the pages below)



Please call 24 hours in advance (908) 204-3001
if accommodations are required, including assistive listening devices (ALD).



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2024-0153
In Recognition of Boy Scout Anniversary Week
February 4th – 10th 2024

WHEREAS, the Boy Scout of America was established by W.D. Boyce on February 8th, 1910, and they celebrate Boy Scout Anniversary Week the first week of February every year; and

WHEREAS, since the BSA's inception more than 130 million young people have participated in the BSA's youth programs, and more than 35 million adult volunteers have helped carry out its mission which is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the value of the Scout Oath and Scout Law; and

WHEREAS, Bernards Township local troops and packs include Troop 54 and Pack 54 chartered by Liberty Corner Presbyterian Church, Troop 555, and Pack 55 chartered by Somerset Hills Lutheran Church, Troop 351 chartered by Basking Ridge Presbyterian Church and Pack 451 chartered by Thermal Dynamics Inc and whom all belong to the Patriots Path Council and whom, as units and individuals, perform countless hours of community service throughout the Township; and

WHEREAS, throughout its long and distinguished history, Boy Scouting has inspired millions and aims to train youth in responsible citizenship, character development, survival and leadership skills, and self-reliance in hopes to instill individualism and patriotism in the younger generation.

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Bernards hereby recognizes February 4th – 10th as Boy Scout Anniversary Week; and

NOW THEREFORE BE IT FURTHER RESVOLED, by the Township Committee of the Township of Bernards that a copy of this resolution be spread in full in the official minutes of the Township Committee for February 27th, 2024.

Agenda and Date Voted: 02/27/2024

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/27/2024.

Christine V. Kieffer, Municipal Clerk



Ordinance of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

ORDINANCE #2545

An Ordinance Amending the Revised General Ordinances of the Township of Bernards,
Chapter 7 “Traffic”, Schedule IX “Stop Intersections”
At the intersection of Concord Lane and Fairview Drive East

WHEREAS, in order to promote the betterment of public safety there is a need to provide a Stop Sign at the intersection of Concord Lane and Fairview Drive East.

NOW, THEREFORE, be it ordained by the Township Committee of the Township of Bernards, in the County of Somerset and State of New Jersey as follows:

1. Schedule IX of Chapter 7, “Traffic” of the Revised General Ordinances of the Township of Bernards is amended by the addition of the following:

Intersection

Stop Sign Installed On

Concord Lane and Fairview Drive East

Concord Lane

2. Regulatory signs shall be erected and maintained to affect the above restrictions.

EXPLANATORY STATEMENT

A stop sign at the intersection of Concord Lane and Fairview Drive East will prevent conflicts between vehicles turning left from Concord onto Fairview and vehicles traveling straight through the intersection.

Thomas Timko, P.E., C.M.E., Township Engineer

TOWNSHIP OF BERNARDS PUBLIC NOTICE

Ordinance #2545 was introduced and passed on first reading by the Township Committee of the Township of Bernards in the County of Somerset on 02/13/2024 and then ordered to be published according to law. It will be further considered for final passage and adoption at a public hearing held at a meeting of the Township Committee at the Municipal Building, 1 Collyer Lane, Basking Ridge, NJ in said township on 02/27/2024, at 8 P.M., when and where, or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. A complete text of this ordinance is available in the Office of the Municipal Clerk, 1 Collyer Lane, Basking Ridge, NJ, from 8:30 A.M. to 4:30 P.M., Monday through Friday. Copies are also available via e-mail from ckieffer@bernards.org.

By Order of the Township Committee
Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2024-0150 Approval of the Bill List Dated 02/27/2024

BE IT RESOLVED, that the bill list dated 02/27/2024 be audited, and if found correct, be paid.

February 27, 2024
08:45 AM

TOWNSHIP OF BERNARDS
Check Register By Check Date

Page No: 1

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CASH - CHECKING CURRENT CHECKING					
139052	02/27/24	90590 MARTEN, RHYS	248.50	1743 Direct Deposit	
139053	02/27/24	90608 UNTAMO, TRAVIS MILLER	16.00	1743 Direct Deposit	
139054	02/27/24	90723 D'AMORE, FRANK	1,727.50	1743 Direct Deposit	
139055	02/27/24	90743 STRAMA, OLIVIA	31.48	1743 Direct Deposit	
139056	02/27/24	A0150 ATLANTIC SALT, INC.	128,824.33	1743 Direct Deposit	
139057	02/27/24	A0168 ALLIED OIL COMPANY, LLC	12,377.41	1743 Direct Deposit	
139058	02/27/24	A0398 STERLING TALENT SOLUTIONS	33.98	1743 Direct Deposit	
139059	02/27/24	A0419 ARCO STEEL COMPANY	311.00	1743 Direct Deposit	
139060	02/27/24	A0425 ATLANTIC TACTICAL	816.20	1743 Direct Deposit	
139061	02/27/24	A0453 AMAZON.COM	2,356.80	1743 Direct Deposit	
139062	02/27/24	A0559 ARCARI IOVINO ARCHITECTS,PC	825.00	1743 Direct Deposit	
139063	02/27/24	A0715 ANIMAL CARE EQUIPMENT & SVCS	111.01	1743 Direct Deposit	
139064	02/27/24	B0581 BUY WISE AUTO PARTS	15.95	1743 Direct Deposit	
139065	02/27/24	B0840 BRIGHT VIEW ENGINEERING	990.00	1743 Direct Deposit	
139066	02/27/24	C0434 CENTRAL JERSEY CONSTRUCTION	15,743.04	1743 Direct Deposit	
139067	02/27/24	D0020 DELTA DENTAL OF NJ	12,837.37	1743 Direct Deposit	
139068	02/27/24	D0380 DRIVERS TIRE & SERVICE CENTER	616.61	1743 Direct Deposit	
139069	02/27/24	D0754 DC EXPRESS	877.20	1743 Direct Deposit	
139070	02/27/24	E0224 EXCELLENT BUILDING SERVICES	2,745.00	1743 Direct Deposit	
139071	02/27/24	F0003 FOLEY, INCORPORATED	126.59	1743 Direct Deposit	
139072	02/27/24	F0445 FACILITIES PARTNERS & SOLUTION	3,586.94	1743 Direct Deposit	
139073	02/27/24	G0066 GRAINGER INC	555.64	1743 Direct Deposit	
139074	02/27/24	G0133 GARDEN STATE LABORATORIES, INC	110.00	1743 Direct Deposit	
139075	02/27/24	G0689 GREYMATTER	5,109.00	1743 Direct Deposit	
139076	02/27/24	G0694 GREENMAN-PEDERSEN, INC.	837.00	1743 Direct Deposit	
139077	02/27/24	G0698 GENSERVE, LLC	651.64	1743 Direct Deposit	
139078	02/27/24	K0024 KEYSTONE PLASTICS, INC.	940.20	1743 Direct Deposit	
139079	02/27/24	M0261 M.A.I.N., INC.	69,766.49	1743 Direct Deposit	
139080	02/27/24	N0482 NICOLETTI SNOW REMOVAL LLC	48,076.43	1743 Direct Deposit	
139081	02/27/24	O0168 OCEAN COMPUTER GROUP, INC.	13,795.00	1743 Direct Deposit	
139082	02/27/24	R0393 RESEARCH&DESIGN LANDSCAPE LLC	45,849.00	1743 Direct Deposit	
139083	02/27/24	R0824 REPUBLIC SERVICES OF NJ LLC	79.00	1743 Direct Deposit	
139084	02/27/24	R0833 RIDGE PAINTING COMPANY LLC	9,963.00	1743 Direct Deposit	
139085	02/27/24	S0016 STORR TRACTOR COMPANY	351.88	1743 Direct Deposit	
139086	02/27/24	S0069 SAL'S AUTO BODY INC.	296.80	1743 Direct Deposit	
139087	02/27/24	T0066 CENGAGE LEARNING CREDIT SVCS	221.93	1743 Direct Deposit	
139088	02/27/24	T0378 THE GUARDIAN LIFE INS CO OF AM	93.61	1743 Direct Deposit	
139089	02/27/24	V0020 VILLAGE OFFICE SUPPLY	77.30	1743 Direct Deposit	
139090	02/27/24	A0126 AFLAC NEW YORK	137.94	1744	
139091	02/27/24	A0249 APPLIED CONCEPTS, INC.	18,530.00	1744	
139092	02/27/24	A0338 AFLAC	1,372.78	1744	
139093	02/27/24	A0742 ALLEGIANCE TRUCKS LLC	254.89	1744	
139094	02/27/24	B0001 BAKER & TAYLOR, INC.	2,341.85	1744	
139095	02/27/24	B0017 BRIDGEWATER RESOURCES, INC.	783.64	1744	
139096	02/27/24	B0026 BERNARDS TOWNSHIP CURRENT	9,240.02	1744	
139097	02/27/24	B0029 BERNARDS TWP BD OF EDUCATION	8,035,822.00	1744	
139098	02/27/24	B0034 BERNARDS TOWNSHIP PAYROLL ACCT	582,248.84	1744	
139099	02/27/24	B0413 BROWNELLS, INC	1,088.33	1744	
139100	02/27/24	B0876 BEAUDRY, THEODORE	1,875.00	1744	
139101	02/27/24	C0024 GANNETT NEW JERSEY NEWSPAPERS	24.80	1744	
139102	02/27/24	C0024 GANNETT NEW JERSEY NEWSPAPERS	29.14	1744	
139103	02/27/24	C0136 RUTGERS, THE STATE UNIVERSITY	200.00	1744	
139104	02/27/24	D0740 DOVER BRAKE & CLUTCH	493.43	1744	
139105	02/27/24	F0047 FULLERTON FORD	721.98	1744	
139106	02/27/24	F0148 FAIRFIELD MAINTENANCE INC	1,124.53	1744	
139107	02/27/24	F0289 FIREFIGHTER ONE	13,201.10	1744	
139108	02/27/24	F0326 FX AUTOMOTIVE LLC	72.37	1744	
139109	02/27/24	G0098 JCP&L	14,944.23	1744	
139110	02/27/24	G0700 G & B JANITORIAL SUPPLY INC	34.45	1744	
139111	02/27/24	H0004 HEALTH DEPARTMENT PETTY CASH	9.85	1744	
139112	02/27/24	H0007 HOFFMAN EQUIPMENT INC.	159.55	1744	
139113	02/27/24	H0178 HOSE SHOP, INC.	651.67	1744	
139114	02/27/24	H0246 HOME DEPOT CREDIT SERVICES	147.43	1744	
139115	02/27/24	K0026 KEN RENT	500.00	1744	
139116	02/27/24	K0039 KOBESKY, GREGG S.	83.25	1744	
139117	02/27/24	K0259 KONICA MINOLTA PREMIER FINANCE	108.92	1744	
139118	02/27/24	K0331 KONICA MINOLTA PREMIER FINANCE	1,160.61	1744	
139119	02/27/24	K0429 KOCH 33 FORD	114,600.00	1744	
139120	02/27/24	L0372 LIFESAVERS, INC	146.00	1744	
139121	02/27/24	L0517 LAVSI, PREMAL OR ROSHNI	115.00	1744	
139122	02/27/24	M0055 MCASC	65.00	1744	
139123	02/27/24	M0178 MARK'S AUTO SERVICE	37.50	1744	
139124	02/27/24	M0899 MR JOHN	65.00	1744	
139125	02/27/24	M1025 MANDEL, JANET C.	275.00	1744	
139126	02/27/24	M1026 MARIO MEDICI LECTURES LLC	255.00	1744	
139127	02/27/24	M1041 MCCORMACK, CHRIS	99.00	1744	
139128	02/27/24	N0006 NEW JERSEY AMERICAN WATER CO.	0.00	02/27/24 VOID	0

139129	02/27/24	N0006	NEW JERSEY AMERICAN WATER CO.	53,248.73	1744
139130	02/27/24	N0082	NJAPZA TREASURER	100.00	1744
139131	02/27/24	N0389	NJ MOTOR VEHICLE COMMISSION	60.00	1744
139132	02/27/24	N0389	NJ MOTOR VEHICLE COMMISSION	60.00	1744
139133	02/27/24	N0419	NIXON, PAMELA	145.00	1744
139134	02/27/24	N0462	N M PREMIUM FOODS, INC	423.05	1744
139135	02/27/24	N0470	NATIONWIDE	182.77	1744
139136	02/27/24	O0100	OVERDRIVE, INC.	4,220.31	1744
139137	02/27/24	P0014	PUBLIC SERVICE ELEC. & GAS CO	4,558.66	1744
139138	02/27/24	P0525	POWER PLACE, INC.	892.55	1744
139139	02/27/24	P0538	PROVIDENT LIFE & ACCIDENT	60.04	1744
139140	02/27/24	P0602	LINDE GAS & EQUIPMENT INC	400.00	1744
139141	02/27/24	P0759	PROMOAMBITIONS LLC	375.00	1744
139142	02/27/24	Q0032	QUINN, THOMAS J.	1,433.75	1744
139143	02/27/24	R0023	RICHIES TIRE SERVICE, INC.	2,105.46	1744
139144	02/27/24	R0308	ROUTE 23 AUTO MALL	420.65	1744
139145	02/27/24	R0358	RUTGERS SOIL TESTING	300.00	1744
139146	02/27/24	R0493	RIDGE BAGEL & CAFE	963.36	1744
139147	02/27/24	S0036	SOMERSET COUNTY PARK COMM.	3,800.00	1744
139148	02/27/24	S0072	SOMERSET COUNTY GOVERNING OFF.	80.00	1744
139149	02/27/24	S0536	SOMERSET COUNTY BUSINESS	2,125.00	1744
139150	02/27/24	S0822	SIGNS AND SAFETY DEVICES, LLC	54.75	1744
139151	02/27/24	S0913	SHEDLOCK CAR CARE	125.00	1744
139152	02/27/24	S0977	STAVOLA CONSTRUCTION MATERIALS	993.24	1744
139153	02/27/24	S1231	SILVER LIVING, LLC	1,875.00	1744
139154	02/27/24	T0498	TRINI AUTO GROUP LLC	1,095.00	1744
139155	02/27/24	U0063	US TRUCK PARTS & SERVICE	281.39	1744
139156	02/27/24	U0079	US SPORTS INSTITUTE, INC.	18,595.00	1744
139157	02/27/24	U0131	UGI ENERGY SERVICES, LLC	5,839.84	1744
139158	02/27/24	U0133	UTRS, INC	595.00	1744
139159	02/27/24	V0056	VERIZON WIRELESS	2,881.76	1744
139160	02/27/24	V0058	VERIZON	89.60	1744
139161	02/27/24	V0058	VERIZON	89.60	1744
139162	02/27/24	V0058	VERIZON	42.19	1744
139163	02/27/24	V0084	VERIZON	188.99	1744
139164	02/27/24	V0084	VERIZON	189.99	1744
139165	02/27/24	V0124	VERIZON BUSINESS FIOS	204.99	1744
139166	02/27/24	V0199	VOIANCE LANGUAGE SERVICES LLC	26.60	1744
139167	02/27/24	W0016	WARRENVILLE TRUE VALUE	356.03	1744
139168	02/27/24	W0019	WEST CHESTER MACHINERY &SUPPLY	167.40	1744
139169	02/27/24	W0056	WELDON CONCRETE CO.	761.30	1744
139170	02/27/24	W0336	WORSDALE, MAGGIE	500.00	1744
139171	02/27/24	W0419	WASTE WISE PRODUCTS LLC	3,602.17	1744
139172	02/27/24	W0429	WANG, DAXUAN	2,980.62	1744
139173	02/27/24	X0005	XTEL COMMUNICATION	526.97	1744

Report Totals	Paid	Void	Amount Paid	Amount Void
	----	----	-----	-----
Checks:	83	1	8,921,036.86	0.00
Direct Deposit:	38	0	381,991.83	0.00
	=====	=====	=====	=====
Total:	121	1	9,303,028.69	0.00

Totals by Year-Fund	Fund	Budget Total	Revenue Total	G/L Total	Total
Fund Description					
CURRENT FUND	3-01	9.20	0.00	0.00	9.20
CURRENT FUND	4-01	9,174,556.88	0.00	0.00	9,174,556.88
DOG FUND	4-12	253.80	0.00	0.00	253.80
Year Total:		9,174,810.68	0.00	0.00	9,174,810.68
CAPITAL FUND	C-04	19,147.10	0.00	0.00	19,147.10
PUBLIC GRANTS	G-02	31,951.96	0.00	0.00	31,951.96
TRUST FUNDS	T-13	70,341.00	0.00	0.00	70,341.00
PROJECTS		6,768.75			6,768.75
Total Of All Funds:		9,303,028.69	0.00	0.00	9,303,028.69

Agenda and Date Voted: 02/27/2024

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/27/2024.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2024-0149

Approval of Special Event Permit
4th Annual Car Show
06/09/2024 Rain Date 06/16/2024

WHEREAS, Michael Badolato, representing Gallaway & Crane Funeral Home, 101 S. Finley Avenue, Basking Ridge, NJ, 07920, “the applicant,” has requested a special event permit for 4th Annual Car Show on June 09, 2024 (Rain date 06/16/2024), to be held at Gallaway and Crane Funeral Home from 10:00 AM to 2:00 PM for the purpose of fundraising benefiting Heartworks in Bernardsville; and

WHEREAS, the applicant has secured a Somerset County Street Closing permit; and

WHEREAS, the applicant has satisfied the requirements of the Revised General Ordinances of the Township of Bernards § 4-4. et. seq.; and

WHEREAS, the Municipal Clerk, Police Chief, Recreation Director, Township Engineer, Health Department and Superintendent of Public Works have reviewed the application and find it complete.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that the request be approved as submitted.

Agenda and Date Voted: 02/27/2024.

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/27/2024.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2024-0151 Release of Executive Session Minutes

WHEREAS, the topics discussed in the minutes below no longer need to be kept private.

NOW THEREFORE BE IT RESVOLED, by the Township Committee of the Township of Bernards that the following minutes, previously approved for content, now be approved for release.

<i>DATE</i>	<i>TOPIC</i>
2/15/2022	Attorney-Client Privilege - Discuss Term, Pricing, and Possible Issuance of Liquor License
4/12/2022	Attorney-Client Privilege - Discuss Term, Pricing, and Possible Issuance of Liquor License
4/26/2022	Attorney-Client Privilege - Discuss Term, Pricing, and Possible Issuance of Liquor License
9/27/2022	Attorney Client Privilege – Potential Litigation; Liberty Corner Rescue Squad
1/24/2023	Attorney-Client Privilege - Litigation; Liberty Corner Rescue Squad
2/14/2023	Attorney-Client Privilege - Litigation; Liberty Corner Rescue Squad
2/14/2023	Attorney-Client Privilege - Discuss Term, Pricing, and Possible Issuance of Liquor License
3/7/2023	Attorney-Client Privilege - Litigation; Liberty Corner Rescue Squad
11/28/2023	Contract Negotiation - PBA
11/28/2023	Personnel 2024 Board Appointments and Professional Appointments
12/12/2023	Personnel 2024 Board Appointments

Agenda Date and Vote: 02/27/2024

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/27/2024.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2024-0152

Approval of Special Event Permit and Temporary Street Closure
CompuScore Services LLC – Spring Distance Classic 15K and 5K Races – 03/24/2024

WHEREAS, Staci Lymperopoulos, representing CompuScore Services LLC, 1710 Patrick Place Wall, NJ 07719 “the applicant,” has requested a special event permit for 03/24/2024, from 9:00 AM to 1:00 PM for the purpose of holding the Great Distance Classic 15K and 5K Races; and

WHEREAS, in connection with the special event, the applicant has requested that Lord Stirling Road for the entire length be temporarily closed; and

WHEREAS, the applicant has satisfied the requirements of the Revised General Ordinances of the Township of Bernards § 4-4. et. seq.; and

WHEREAS, the Municipal Clerk, Police Chief, Parks & Recreation Director, and DPW Director and have reviewed the application and find it complete and recommend a condition of approval that the applicant hire two off-duty police officers to be billed directly by the police department.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that the request for the temporary street closure and special event permit is hereby approved with the condition of approval as noted above.

Agenda Date and Vote: 02/27/2024

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/27/2024.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2024-0154 **Tax Collector's Report**

WHEREAS, N.J.S.A.54:4-91 requires that the Tax Collector shall submit an annual statement of receipts to the governing body.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that the following Collector's Annual Report of Receipts for the year ending December 31, 2023, be hereby acknowledged and accepted as submitted.

TAX COLLECTION OFFICE **FOR THE YEAR ENDING DECEMBER 31, 2023**

Ridge Oak – In Lieu of Taxes	\$ 459,129.05
Return Check Fees	920.00
Interest	334,697.87
2024 Taxes Prepaid	781,980.22
2023 Taxes	145,880,912.72
2022 Taxes	1,408,383.44
Duplicate Bills/Copies	30.00
Cost of Advertising	1,209.56
Outside Liens Redeemed	118,137.55
Municipal Liens Redeemed	25,830.26
Premium Collected from Tax Sale	180,800.00
6% Penalty	<u>68,372.76</u>
Total	\$ 149,260,403.43

Agenda and Date Voted: 02/27/2024

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/27/2024.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2024-0155

Approval of Special Event Permit

Celebrate Pingry

05/03/2024 Rain Date 05/05/2024

WHEREAS, Michael Waelz, representing The Pingry School, 131 Martinsville Road, Basking Ridge, NJ, 07920, “the applicant,” has requested a special event permit for Celebrate Pingry on May 3, 2024, (Rain date 05/05/2024) to be held at The Pingry School from 8: 30 PM to 9:30 PM; and

WHEREAS, the applicant has satisfied the requirements of the Revised General Ordinances of the Township of Bernards § 4-4. et. seq.; and

WHEREAS, the Municipal Clerk, Police Chief, OEM Coordinator, Recreation Director, Township Engineer, Fire Prevention and Superintendent of Public Works have reviewed the application and find it complete.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that the request be approved as submitted.

Agenda and Date Voted: 02/27/2024

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/27/2024.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510 www.bernards.org

Resolution #2024-0156

Personnel Appointment

**Teresa Biondo – Library Assistant-Adult Circulation
Bernards Township Library**

WHEREAS, the Library Assistant-Adult Circulation position became available due to a vacancy; and

WHEREAS, the Library Board and Human Resources Officer have deemed it necessary to fill this position; and

WHEREAS, Teresa Biondo has applied for and is qualified to fill said position; and

WHEREAS, the Library Board and Human Resources Officer recommend appointment of Teresa Biondo to the position of Library Assistant-Adult Circulation.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards, that Teresa Biondo be appointed Library Assistant-Adult Circulation with a start date of March 4, 2024 at an hourly rate of \$15.14 for a 15-hour work week.

Agenda and Date Voted: 02/27/2024

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/27/2024.

Christine V. Kieffer, Municipal Clerk

EXPLANATORY STATEMENT:

An opening occurred for the Library Assistant-Adult Circulation position due to a vacancy. The position was approved and advertised per Township policy. Teresa Biondo applied for the position and is qualified to fill said position. Ms. Biondo comes to Bernards Township with a bachelor's degree in communication and has years of volunteer & work experience in local libraries.

Carol Ackerman, Assistant HR Manager
02/16/2024



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2024-0157

Unused Vacation Accrual Due

Glenn Cannon

Bernards Township – Public Works

WHEREAS, the Township Committee adopted Resolution No. 2024-0066 at their regularly scheduled meeting of January 2, 2024, accepting the Personnel Policies and Procedures that outline guidelines for pay-outs when employees leave the Township's payroll; and

WHEREAS, Glenn Cannon's full-time employment terminated on February 12, 2024; and

WHEREAS, per the requirements of the Township's Personnel Policy, Glenn Cannon is entitled to a Vacation Time Accrual payment for vacation time as calculated below based on an hourly rate of \$19.78.

	Total Hours Available	Amount Due
Vacation Accrual	10	\$197.80

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that the unused accrued vacation payment be approved and distributed in the next available pay cycle.

Agenda and Date Voted: 02/27/2024

CFO CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, do hereby certify that there are adequate funds for this expenditure. Funds are available in the Grounds Maintenance S&W Line, Account #4-01-28-375-101 for an amount not to exceed \$197.80

Sean McCarthy, CFO

Date: February 20, 2024

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/27/2024.

Christine Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2024-0158

Authorizing and Approving Purchase of Various Products and Services through the
Omnia National Co-Op Agreement #MA3457
awarded to
Amazon Capital Services, 401 Terry Ave North, Seattle, WA 98109
In the not to exceed amount of \$ 80,000.00

WHEREAS, the Township of Bernards wishes to purchase various products and services from the Omnia National Co-Op #MA3457; and

WHEREAS, the Omnia National Co-Op awarded a contract to Amazon Capital Services, 401 Terry Ave North, Seattle, WA 98109; and

WHEREAS, the Township is authorized to make purchases through cooperative and State contracts pursuant to N.J.S.A. 40A:11-10 and 12; and

WHEREAS, it is the recommendation of the Purchasing Agent to purchase various products and services from the Omnia National Co-Op #MA3457.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards that the Purchasing Agent be authorized to issue purchase orders to Amazon Capital Services, 401 Terry Ave North, Seattle, WA 98109 through December 31, 2024.

Agenda and Date Voted: 02/27/2024

PURCHASING CERTIFICATION

Adoption will permit the purchase of various products and services not available from other sources from noted vendor relative to the day-to-day operation of the township departments. I hereby certify that I have prepared this resolution and reviewed it for accuracy.


For Purchasing Agent

Francis J. Decibus, QPA, RPPO
Purchasing Agent

Date: February 21, 2024

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/27/2024.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution # 2024 - 0159

Authorizing Submission of a Grant Proposal by the Friends of the Kennedy-Martin-Stelle Farmstead to the 2024 New Jersey Historic Trust (NJHT), Preserve New Jersey Historic Preservation Fund, Capital Level II
for a Historic Preservation Grant in the amount not to exceed (NTE) \$750.000
to improve the overall usability, accessibility and safety of the Farmstead.

WHEREAS, the Township Committee of the Township of Bernards acquired the Kennedy-Martin-Stelle Farmstead as part of an open space acquisition; and

WHEREAS, the Township Committee of the Township of Bernards recognizes the historical significance of the Kennedy-Martin-Stelle Farmstead and believes it prudent to preserve; and

WHEREAS, the Kennedy-Martin-Stelle Farmstead is a community landmark that reflects the rich heritage of Bernards Township; and

WHEREAS, Bernards Township acquired the property with municipal open space funds in 1999; in 2001 appointed a task force to preserve the Farmstead; and undertook preservation grant requests as submitted by Friends of the Kennedy Martin Stelle Farmstead (FKMSF) and successfully received grants totaling \$2,855,171; and

WHEREAS, it is the mission of the Friends of the Kennedy-Martin-Stelle-Farmstead to preserve and operate the Farmstead, which is listed on the New Jersey and National Registers of Historic Places, as Farmstead Arts, a non-profit center for fine, performing, and practical arts; and

WHEREAS, the Friends of the Kennedy-Martin-Stelle Farmstead were awarded a 2010 grant for \$176,483 from the New Jersey Historic Trust Capital Preservation Grant Program (formerly known as the Garden State Historic Preservation Trust) to prepare the interior of the English Barn for public use, including the elevation of two transverse beams that limited use of the west end of the barn, installation of a concrete slab and partial wood floor; and a weather-tight emergency-egress door on the south side of the barn; and

WHEREAS, the Friends of the Kennedy-Martin-Stelle Farmstead were awarded a 2014 grant for \$140,424 from the Somerset County Historic Preservation Grant program to prepare the English Barn for three season, ADA compliant occupancy including installing a north entrance store front, basic lighting fixtures and exterior lights, a rat slab in the drop stalls, preservation of the drop stall flapper doors and drop stall and view panel lighting; to repair and stabilize the basement steps, finish off the plaster ceiling in the dining room and install fire resistant sheet rock in the closet under the second floor staircase in the farmhouse; to preserve and restore the Ice House roof; and

WHEREAS, the Friends of the Kennedy-Martin-Stelle Farmstead were awarded a 2016 grant for \$188,433 from the Somerset County Historic Preservation Grant program to enhance utilization to and access of the English Barn by stabilizing the storage platform level above the dropped stalls at the east end of the barn and to stabilize and close the exterior envelope of the Cow Shed including demolition of the non-historic west aisle, new concrete footings for wood posts, repairs to and reinforcement of

surviving heavy timber frame, new wood shingle roof and clapboard siding, including painting, and new doors and windows at the building perimeter; and

WHEREAS, the Friends of the Kennedy-Martin-Stelle Farmstead were awarded a 2018 grant for \$197,802 from the Somerset County Historic Preservation Grant program to improve the overall stability, accessibility and safety of the Farmstead by 1) Creating a usable space, such as a terrace, outlined by the original Dairy Barn foundation; and 2) improving safety and accessibility enhancements with 2 ADA compliant parking spaces; a walkway from the ADA compliant parking spaces connected to the English Barn and Cow Shed; and

WHEREAS, the Friends of the Kennedy-Martin-Stelle Farmstead were awarded a 2021 grant for \$141,078 from the Somerset County Historic Preservation Grant program to improve overall usability, accessibility, and safety of the Farmstead by 1) painting and adding shutters to the Farmhouse, repairing and/or replacing windows on the porch; and 2) restoring the English Barn by replacing selected rotten siding and painting or staining the exterior and installing a second interior ADA ramp on the South side; and 3) adding an electric service to the Cow shed; and 4) hiring an historic preservation consultant(s) to do research to extend the period of historical significance of the Farmstead to include the period owned by Dr. Pearson; and

WHEREAS, the Friends of the Kennedy-Martin-Stelle Farmstead were awarded a 2023 grant for \$549,261 from the Somerset County Historic Preservation Grant program to improve overall usability, accessibility, and safety of the Farmstead by 1) providing funds for unexpected additional design and construction costs related to the 2018 Phase Two ADA Parking, landscaping, and barrier free walkway for additional trench drainage and associated archaeological studies; and 2) installation of two toilets and a catering kitchen and a farming history exhibit and lecture space in the KMSF Cowshed/Piggery as conceptually approved by the NJHPO; and 3) buried water, soil waste, and electrical utility lines and panel wiring associated with the Cowshed/Piggery installations noted above and including archaeological studies; and 4) construction of a new curved concrete sidewalk and ADA compliant ramp between the Cowshed/Piggery, the barn patio/terrace and the ADA parking described in the 2018 grant award above including associated archaeological studies; and 5) construction of a raised walkway/deck connecting the large rear sliding barn door to the patio/terrace and steps and a walkway to the east side lower level stables with associated archaeological studies; and 6) installation of six air circulation ceiling fans inside the barn theater area; and 7) replacement of the existing 21st century, 3/4 glazed exterior parking lot side door at the main house with a more historically appropriate dutch style paneled door; and 8) renovations to the existing enclosed, east side porch for administrative and visitor improvements; and 9) expansion of the existing gravel parking lot located to the south west of the main house; and 10) installation of a security camera system at the main house and barn exteriors; and 11) updating the 2002 KMSF Preservation Plan; and 12) preparation of a Disaster Plan for the site; and 13) documents storage and archival dating updating from paper to computer files.

WHEREAS, the requested funds will enable the Friends of the KMSF to make additional site and building improvements as outlined below:

- Reconstruction of the original wagon house: This application involves the reconstruction of the KMSF Wagon House: an important historical element of this historic site. The original building dated from as early as 1790, which means it has been a part of the site for a long time. Unfortunately, the original wagon house was destroyed by Super Storm Sandy in 2012. This destruction occurred despite the installation of tarps, temporary cribbing, and other structural stabilization. Restoration plans were previously prepared in 2006 by Historic Building Architects, LLC. These drawings and a framing plan from 2002 by the NJ Barn Company make it possible to reconstruct the building. The fallen down remnants of the original building were removed with approval of Bernards township and the NJHPO in early 2023. The remaining materials were inspected for reuse and saved. However, only about 5% of the original material is reuseable.

These materials are currently stacked and stored under tarps at the original wagon house site.

- The original wagon house location is at the center of the property and adjacent to two existing parking lots. The proposed reuse for the reconstructed Wagon House is therefore suggested as a welcome center to the site. The existing Cowshed/Piggery structure has been previously proposed as the site's welcome center, but that building is small, not near any parking and difficult to access compared to this location. The Cowshed/Piggery could still be used as a backup space to discuss historical agricultural practices at the site, and in the Somerset Hills Area, but would not be the primary educational structure if this reconstruction project is approved. The proposed reconstructed Wagon House would be larger and more accessible for all types of patrons and visitors.
- The NJHT Preserve NJ Historic Preservation Grant Awards program application requires matching funds. These matching funds will come from previously awarded 2018, 2021, and 2023 Somerset County Cultural and Heritage Commission Historic Preservation Grant Awards.

WHEREAS, the Friends of the Kennedy-Martin-Stelle-Farmstead believe it is imperative to complete the requested work to improve the overall usability, accessibility, and safety of the Farmstead; and

WHEREAS, the Friends of the Kennedy-Martin-Stelle Farmstead wish to apply for the 2024 New Jersey Historic Trust (NJHT), Preserve New Jersey Historic Preservation Fund, Capital Level II, for a Historic Preservation Grant in an amount not to exceed (NTE) \$750.000 to improve the overall usability, accessibility, and safety of the Farmstead; and

WHEREAS, the Friends of the Kennedy-Martin-Stelle Farmstead believe the requested work to reconstruct the wagon house is necessary as this replacement structure will contribute to the unique historic assemblage that makes the Farmstead such a valuable resource for historical education; and

WHEREAS, the requested funds will further enhance the Farmstead site for three season, day and evening, ADA compliant public use, and will contribute to the practicality of usage at the site; and

WHEREAS, fine and performing artists and practical arts practitioners are already using the Farmhouse and English Barn for fine and performing arts programming; and

WHEREAS, the English Barn, Farmhouse, Cow Shed, Ice House and Well House at the Farmstead have been preserved and restored with generous assistance from Bernards Township, Somerset County, the Historical Society of the Somerset Hills, the New Jersey Historic Trust, the 1772 Foundation, the Bernardsville Rotary Club, the Bona Fides of Basking Ridge, Impact 100 Garden State, members of the Friends of the Kennedy-Martin-Stelle Farmstead, foundations, and over 140 local volunteers; and

WHEREAS, the Friends of the Kennedy-Martin-Stelle Farmstead undertook successful preservation grant requests including fifteen Somerset County Historic Preservation Grants totaling \$2,226,795, two New Jersey Historic Preservation Grants totaling \$616,393, and a 1772 Foundation Grant for \$11,500, and successfully managed the use of these grants; and

WHEREAS, the Township Committee of the Township of Bernards believes this property is an excellent candidate for a grant from the 2024 New Jersey Historic Trust (NJHT), Preserve New Jersey Historic Preservation Fund, Capital Level II Grant Program; and

WHEREAS, the grant from the 2024 New Jersey Historic Trust (NJHT), Preserve New Jersey Historic Preservation Fund, Capital Level II grant program requires that for an applicant that is not

the property owner, the applicant must be able to prove the possession and significant control of the property through a valid lease and the unexpired term of the lease must be 25 years or more as of January 1, 2024 (Note: current lease expires December 31, 2050 and can be renewed by mutual agreement for an additional 25 years); and

WHEREAS, there are no Township of Bernards matching funds required.

NOW THEREFORE BE IT FURTHER RESOLVED, by the Township Committee of the Township of Bernards, that the Mayor and Clerk hereby authorized to sign the grant on behalf of the Township.

Agenda and Date Voted: 02/27/2024

EXPLANATORY STATEMENT

This grant will enable the Friends of the Kennedy-Martin-Stelle Farmstead to improve the overall usability, accessibility and safety of the Farmstead by reconstructing the destroyed and demolished original, 1790 wagon house on its original site for use as a visitors' center.

Leslie Workman

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on: 02/27/2024.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2024-0160

Authorizing Submission of a Grant Application to
The New Jersey Department of Community Affairs' (DCA) Division of Local Government
Services (DLGS) for the for the Local Recreation Improvement Grant (LRIG):
\$100,000 for the Department of Parks & Recreation

WHEREAS, the Bernards Township Department of Parks & Recreation desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$100,000 to carry out a project to improve park pathways and ADA accessibility; and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, that it does hereby authorize the application for such a grant, recognizes and accepts that the Department may offer a lesser or greater amount and does further authorize the execution of any such grant agreement; and

NOW THEREFORE BE IT FURTHER RESOLVED, upon receipt of the fully executed agreement from the Department, the Township Committee of the Township of Bernards does further authorize the expenditure of funds pursuant to the terms of the agreement between the Bernards Township Department of Parks & Recreation and the New Jersey Department of Community Affairs; and

NOW THEREFORE BE IT FINALLY RESOLVED, by the Township Committee of the Township of Bernards that Jennifer Gander of the Bernards Township Parks & Recreation Department serves as the Project Manager for this grant application and the Project Manager and CFO are hereby authorized to sign the grant on behalf of the Township.

Agenda and Date Voted: 02/27/2024

EXPLANATORY STATEMENT

Grant funding would be used in conjunction with requested capital improvement funds to continue to improve and/or connect pedestrian and bike pathways in various Township parks as well as complete ADA accessibility improvement recommendations noted in our Access Audit and Transition Plan.

The Local Recreation Improvement Grant has been established by the State of NJ to support improvement and repairs to public recreation, with a recommended maximum award of \$100,000. Matching funds are not required however, the scoring criteria includes a local match component. Grant awards will be announced mid-April 2024.

Jennifer Gander
Director, Parks & Recreation

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted
by the Bernards Township Committee on 02/27/2024.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2024-0161
Acknowledgement of Receipt of the
Friends of the Kennedy Martin-Stelle Farmstead
2023 Annual Report

WHEREAS, pursuant to Ordinance #1775 originally adopted by the Township Committee of the Township of Bernards on March 29, 2005, authorizing a lease agreement with the Friends of the Kennedy-Martin-Stelle Farmstead, Inc. for a 4.397± acre tract known as Block 8401, Lot 23 (formally known as Block 85, Lot 20.03), 450 King George Road, Basking Ridge; and

WHEREAS, pursuant to said lease, and N.J.S.A. 40A:12-14(c) the Friends of the Kennedy Martin-Steele Farmstead, Inc., must submit an annual report to the Township setting out in detail the progress of the buildings preservation, restoration, renovations or operations and the progress of all fund-raising activities and grant applications, the proposed use for the buildings upon commencement of operation, the occupancy and utilization of the buildings during the preceding year, the activities of the Tenant undertaken in furtherance of the public purpose for which the leasehold was granted, the approximate value of cost, if any, of such activities in furtherance of such purpose and an affirmation of the continued tax exempt status of the Tenant pursuant to both State and federal law.

WHEREAS, the 2023 annual report and 2023 programming schedule has been submitted as require and is on file with the Township Clerk.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that the 2023 Annual Report of the Friends of the Kennedy Martin-Steele Farmstead be acknowledged as submitted.

Agenda Date and Vote: 02/27/2024

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/27/2024.

Christine V. Kieffer, Municipal Clerk

Friends of the Kennedy Martin Stelle Farmstead

Annual Report for 2023

On behalf of the Friends of the Kennedy Martin Stelle Farmstead, we thank the members of the Township Committee and Township Staff, the Administration, Public Works, Engineering, Police and Fire, Recreation and the Community Service Team for their support of the Farmstead. We appreciate your support and your confidence in us and look forward to continuing to work cooperatively with you in the future.

2023 Summary of Activity

In 2023 the Farmstead:

- expanded its social media reach by 200 followers;
- primarily using grant funds, updated and redesigned the organization's website;
- offered more in-person classes and kept virtual offerings;
- held art exhibits inside the gallery, adding a second Members' show;
- continued to collaborate with the Potters' Guild of New Jersey, the Chatham Adult School, Ridge High School, Garden State Watercolor Society, The Alliance of Youth Leaders United States, Basking Ridge Chapter; NJ Highlands Coalition and The Arts Access Program at Matheny;
- in consultation with Paychex, our payroll provider, drafted an employee manual;
- and despite increased competition for funding, we continued to succeed in being awarded operating and funds for history projects from Somerset County, at levels higher than pre-Pandemic, and were awarded the largest grant ever given by Somerset County for Historic Preservation, \$549K.

Activities Furthering the Public Purpose for Which the Leasehold Was Granted

Farmhouse public use: The Farmhouse was open to the public for events, exhibits, and in-person classes. Upstairs, the Farmhouse has five studios rented to artists. Farmstead tenants have continual (24x7) access to the studios. One of the studios will be vacant and available for lease at the end of the year. The public can, and the Board of Trustees does, use the facilities for meetings.

English Barn public use: The English Barn was open to the public for special events including a sold-out concert featuring Scottish folk band "North Sea Gas," Spring and Fall theater performances, and a *High Fashion, High Tea, High Art* fundraiser on the terrace (outside) and inside the barn. The barn is rented annually in the Spring to the Potters' Guild of NJ.

Historic Preservation/Adaptive Reuse

In 2023 we were awarded \$549K the largest grant ever given by Somerset County for Historic Preservation (see press release, included). This grant will fund remaining unfunded projects from the 2018 grant (ADA parking near the barn), unanticipated archeology and engineering expenses, as well as adding 2 bathrooms, a kitchen and display area in the

cowshed; expand the gravel parking lot; add fans to the barn; refurbish the farmhouse porch to serve as office space; install a historically accurate farmhouse door; hire consultants to prepare a new preservation and a disaster preparedness plan; add a security system; add/create document storage space; and partially fund a new sign by the road.

During 2023, we managed 2 different Somerset County Historic Preservation Grants:

- 1) 2018 SCHP Grant – Work continued in 2023 after being delayed by the pandemic. The projects defined in this grant primarily include the creation of two ADA compliant parking spaces near the English Barn, the completion of a terrace/patio for the future bathrooms and a prep kitchen, and a pathway from the English Barn to the Cow Shed. To-date we have spent \$150,170.42 of the \$197,802.00 originally received.

Note: it is estimated that an additional approximately \$155K is needed to complete the 2018 projects. These funds will primarily come from remaining funds remaining in the 2018 grant, surplus funds from the 2021 grant (see below) and additional funds budgeted in the 2023 grant.

- 2) 2021 SCHP Grant – We completed the work related to 2021 grant: painting and repairing the Farmhouse and barn; installing historically accurate shutters on the Farmhouse and hiring a consultant to research extending the period of historical significance to aid and support our ability to pursue corporate sponsors and additional grant funds. The 2021 projects were completed for a total cost of \$88,986.13 of the \$141,078.00 originally granted, leaving a surplus of \$52,091.78 which we have requested be transferred to help complete the 2018 projects.

The work completed on and planned for the Cowshed (addition of bathrooms to support barn and patio events), the addition of additional ADA parking and the parking lot expansion will go a long way towards making our site more patron friendly.

Arts Programming, General Operating, and Historic Preservation Support

For 2023 the Friends of the Kennedy Martin Stelle Farmstead received a grant for general operating support of \$22,700 from Somerset County through the Local Arts Program grant. These funds were used for operating expenses related to arts programming and operations (payroll and facilities maintenance). We also received \$5,000 through the Somerset County History Partnership Grant program for updating and redesigning the Farmstead Arts website. Additionally, funding was received through the New Jersey State Council on the Arts Creative Aging Initiative Program. Farmstead Arts was the only organization in Somerset County awarded \$10,000 through this program to offer art classes for adults 55+ years of age at no cost to them. Funding of \$500 was awarded to us through the New Jersey Council for the Humanities Democracy Conversation Project for a lecture on disabilities in Early America.

Farmstead Arts has an experienced, motivated team of volunteers working on Historic Preservation. Architect Dan Lincoln was recognized during the Pandemic by Somerset County for his extensive, fine work in Historic Preservation. Additionally, there are 2 other volunteer architects, a retired neighbor, financial experts, an engineer and a newly added

grant writer. The exceptionally large 2023 SCHP grant positions us to apply to the NJ Historic Trust for funds to rebuild the Wagon House, that was damaged by Superstorm Sandy. The County does not offer such a program to rebuild like that offered by the state. There's a 1:1 match required but much of the 2023 SCHP funds are allowable for this.

Calendar of Events at Farmstead Arts – 2023

Please see the accompanying report for information about Farmstead programming.

Operating Revenues, Members' Dues and Donations

In 2023, we received approximately \$18,204 in membership dues and donations, \$41,848 in non-construction grants, \$64,618 in program/fundraising revenue and \$21,820 in studio rentals. These numbers are up from 2022, but one large donation worth noting was from the Raritan Valley Art Association that after almost 100 years had to cease operations for lack of volunteers and selected Farmstead Arts to receive a portion of the assets being liquidated.

Human Resources

Grant Writing and Fundraising Support Coordinator, Sylvester Cruz, left the organization in February when he moved out of the area. Marketing Director, Lisa Fortunato, left in March for personal reasons. Robin Storms continues as our sole, part-time employee, currently working up to 20 hours per week in the role of Operations Manager. Payroll is administered by Paychex, that was also contracted to help create an employee manual.

Trustee Members

Leslie Workman - President

Sherilyn Pastor - First Vice president

Carolyn Kelly - Second Vice President

Angela Hartmann - Treasurer

Richard Huckins – Corporate Secretary

Nancy Gleason - Trustee

Brian Workman – Trustee

Shona Veasey – Trustee

Pamela Reid – Trustee

Catherine Kelly – Trustee

Advisory Members

Artist Advisor: Margaret Fanning

Honorary Trustee: Ann Osterdale Rosenblum

Honorary Trustee: Chef Richard “Buddy” Dick

Community Liaison/Advisory Member: Thomas Whitehouse

2023 Township Committee Liaison: Janice Fields

Key Support

Operations Manager: Robin Storms

Pro-Bono Bookkeeper: Dennis Dinsmore

Accountant: Bob Tabor

Tax Exempt Status

The Friends of the KMS Farmstead maintained tax exempt status under both state and federal law.

In sum, we are finally beginning to see a return to something more “normal,” with attendance up in all activities. While “bread & butter” grants to offset operational expenses have become increasingly more competitive as more organizations post-COVID are competing for these monies, it was an exceptionally good year for us to obtain grant funds for historic preservation. However, our biggest challenge remains finding good people, both volunteers and paid. The search continues for hiring a second part-time employee to cross train with our sole employee to handle operations, marketing and help support grant efforts.

Respectfully submitted,

Leslie Workman
Board of Trustees
President
Friends of the Kennedy Martin Stelle Farmstead



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2024-0165

Resolution Advising The Somerset County Commissioners Of Municipal Participation In The Update Of The Somerset County Multi-Jurisdictional Hazard Mitigation Plan

WHEREAS, the current Somerset County All-Hazards Mitigation Plan approved by the Federal Emergency Management Agency (FEMA) includes a Jurisdictional Annex for Bernards Township through which the municipality is eligible for potential pre- and post-hazard mitigation planning and mitigation funding; and

WHEREAS, in order to continue to reduce hazard risks, strengthen community resiliency, and remain eligible for potential FEMA funding, the Bernards Township hereby commits to participating in the development of second update of the Somerset County Multi-Jurisdictional Hazard Mitigation Plan; and

WHEREAS, at the end of the project, when FEMA deems the updated plan approvable, Bernards Township is required to pass a resolution formally adopting the final updated Somerset County Multi-Jurisdictional Hazard Mitigation Plan, which will include an updated municipal annex. This resolution will be provided immediately to the Somerset County Office of Emergency Management for submittal to FEMA, who requires the resolution on file.

NOW, THEREFORE, BE IT RESOLVED on this 27th day of February, 2024, by the governing body of the Township of Bernards that:

1. Bernards Township agrees to participate in the update of the Somerset County Multi-Jurisdictional Hazard Mitigation Plan.
2. The following two municipal representatives OEM Coordinator, Lieutenant Michael Sweeney and Deputy OEM Coordinator, Ryan Wallace are hereby authorized to serve on the Multi-Jurisdictional HMP Planning Committee; actively participate as requested throughout the process and lead a Municipal Hazard Mitigation Planning (HMP) Committee tasked with carrying out local participation requirements.
3. The following additional members are hereby named to the Municipal HMP Committee: Deputy Mayor Janice Fields, Pat Monaco Administrator/COO, Tom Timko Township Engineer, and Lieutenant Christopher Hurst.

BE IT FUTRHER RESOLVED that an electronic copy of this Resolution will be provided to the Somerset County Office of Emergency Management

Agenda Date and Voted: 02/27/2024

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/27/2024.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2024-0162

Awarding a Professional Services Contract for Bernards Township Housing Element and Fair Share Plan to the firm Kyle + McManus Associates, 2 East Broad Street, 2nd Floor, Hopewell, NJ 08525
In the Not to Exceed Amount of \$17,000.00. (Excluding Unanticipated Reimbursable Disbursements as Required)

WHEREAS, the Township of Bernards requires services of a Professional Planner; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, this professional services contract is not subject to the requirements of N.J.S.A. 19:44A-20.4, *et seq* and Section 2-34 of the "Township Ordinances" as the Professional is under the threshold for the ordinance as well; and

WHEREAS, the Chief Financial Officer has certified funds are available in the 2024-line appropriation account # 4-01-20-155-204.

WHEREAS, the firm Kyle + McManus Associates 2024 public client rate schedule is as follows:

Professional	Rate per Hour
Principal Planner	\$147.00
Associate Planner	\$135.00
Senior Project Manager	\$130.00
Project Manager Planner	\$125.00
Assistant Planner	\$95.00
GIS Technician	\$85.00
Assistant Professional	\$80.00

WHEREAS, the firm Kyle + McManus Associates 2024 public client litigation rate schedule is as follows:

Professional	Rate per Hour
Principal Planner	\$195.00
Associate Planner	\$180.00
Senior Project Manager	\$175.00
Project Manager Planner	\$170.00
Assistant Planner	\$140.00
GIS Technician	\$130.00
Assistant Professional	\$80.00

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that a professional service contract be awarded to Kendra Lelie P.P., A.I.C.P., LLA NJ LIC # 33L100553700 of the firm Kyle + McManus Associates, 2 East Broad Street, 2nd Floor, Hopewell, NJ 08525.

1. The contract term is from February 27, 2024, through December 31, 2024 in accordance with the hourly rates set forth above, in the not to exceed amount of \$ 17,000.00. (Excluding Unanticipated Reimbursable Disbursements as Required)

2. Billings must be rendered by the professional within 30 days of service delivery.
3. **Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.**
4. **No payments in excess of the “not to exceed” contract amounts will be approved, unless such services/expenditures are negotiated and agreed upon in advance of service delivery.**
5. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to P.L. 1975, c.127, which is attached to this resolution as Exhibit A.
6. This contract shall, for all purposes, be deemed a NJ Contract and any provisions of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
7. The professional shall report and coordinate all matters directly to John Belardo, Municipal Attorney, who will be the main contact for the Township of Bernards. For work involving amending the Township’s Housing Element and Fair Share plan, the professional shall first report and coordinate all matters to John Belardo, Municipal Attorney and secondly to Township Engineer Thomas Timko, and Township Administrator Pat Monaco.

NOW THEREFORE BE IT FURTHER RESOLVED, that the primary contact at the firm Kyle + McManus Associates shall be Kendra Lelie P.P., A.I.C.P., LLA NJ LIC # 33L100553700; and

NOW THEREFORE BE IT FINALLY RESOLVED, that and a copy of the resolution be on file and available for public inspection in the office of the Bernards Township Purchasing Department, Municipal Building, Basking Ridge, New Jersey 07920.

I agree to the terms as stated in the Resolution and by signing this document I, am committed to follow all terms of this award.

Elizabeth K. McManus, P.P., A.I.C.P, LEED AP, NJ Lic#33LI00591500

Agenda and Date Voted: 02/27/2024

EXPLANATORY STATEMENT

Awarding a Professional Services Contract for Bernards Township Housing Element and Fair Share Plan allows for professional planning services to provide professional planning advisement for Mount Laurel Fourth Round obligations from the time period of 2025 to 2035.

Date: 2/21/24

Pat Monaco
Township Administrator

CFO CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available in the 2024 operating budget for the above referenced purchase in the amount not to exceed of \$17,000.00. Monies are available in the line account # 4-01-20-110-204.

Date: February 22, 2024



Sean McCarthy, Chief Financial Officer

PURCHASING CERTIFICATION

I hereby certify that I have prepared this resolution and reviewed it for accuracy.

Date: February 21, 2024



Francis J. Decibus, QPA, Purchasing Agent

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/27/2024.

Christine V. Kieffer, Municipal Clerk



Ordinance of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

ORDINANCE #2546

An Ordinance Amending Chapter 3, Police Regulations,
Of The Revised General Ordinances Of The Township Of Bernards,
To Add A New Section 3-20 Entitled “Resident Protection”

WHEREAS, pursuant to N.J.S.A. 40:48-1 et seq., the Township Committee of the Township of Bernards is authorized under State law to establish ordinances to preserve the public peace and order; and

WHEREAS, the Township of Bernards, in particular, has seen a disturbing surge in motor vehicle thefts, burglaries, and home invasions; and

WHEREAS, the Township Committee seeks to adopt the within ordinance to help protect our residents from property, personal, and violent crimes.

NOW, THEREFORE, BE IT ORDAINED by the township committee of the township of bernards, as follows:

SECTION 1. That Chapter 3 of the Revised General Ordinances, Police Regulations, shall be amended and supplemented to add a new section 3-20 as follows: (new text is in double underline; deletions are ~~stricken~~):

§3-20 Resident Protection

§3-20.1 Purpose and Scope

The purpose of this ordinance is to protect the health, safety, and welfare of the residents of the Township of Bernards by establishing certain provisions that are intended to protect the security of the residents in the Township from criminal and intentional activities related to property, personal, and violent crimes.

§3-20.2 Motor Vehicle Protection

- (a) It shall be illegal and a violation of this ordinance for a person to knowingly enter or remain on any private driveway, private parking lot or other location on private property in the presence of a stationary motor vehicle, knowing that they are not licensed or privileged to enter or remain, and commit any of the following acts:

- (1) pull a door handle or take any action in an attempt to open or unlock a motor vehicle that the person does not own or have license or privilege to possess; or
 - (2) possess an electronic device that is capable of determining if an electronic key is located inside a motor vehicle.
- (b) It shall be illegal and a violation of this ordinance for a person knowingly to be present inside a motor vehicle if another occupant of the motor vehicle committed a violation of subsection (a) prior to their entry into the motor vehicle.

§3-20.3 Residence Protection

- (a) It shall be illegal and a violation of this ordinance for a person to knowingly enter or remain on any private property they are not licensed or privileged to enter or remain, and commit any of the following acts:
- (1) pull a door handle, turn a doorknob, or take any action in an attempt to open, unlock, or gain entry into a house, apartment, garage, or other structure that the person does not own or have license or privilege to enter or remain; or
 - (2) enter any house, apartment, garage, or other structure that the person does not own or have license or privilege to enter or remain.
- (b) It shall be illegal and a violation of this ordinance for a person to be knowingly present inside any house, apartment, garage, or other structure if another occupant committed a violation of subsection (a) prior to their entry into the house, apartment, garage, or other structure.
- (c) It shall be illegal and a violation of this ordinance for a person to be knowingly present inside a motor vehicle if another occupant of the motor vehicle committed a violation of subsection (a) prior to their entry into the motor vehicle.

§3-20.4 Penalties

- (a) A violation of the provisions of this section shall, upon conviction thereof, be punishable by a fine of not more than two-thousand dollars (\$2,000.00) or by imprisonment for a term not to exceed ninety (90) days, or by both such fine and imprisonment, or by a period of community service not to exceed ninety (90) days at the discretion of the judge. Notwithstanding the foregoing, the minimum penalty shall be a fine of one-thousand dollars (\$1,000.00) for the first offense and two-thousand dollars (\$2,000.00) for each subsequent offense.
- (b) Each act that constitutes a violation of this ordinance shall be considered a separate and distinct act that constitutes its own violation.

SECTION 2. SEVERABILITY. If any paragraph, section, subsection, sentence, sentence clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any Court or administrative agency of competent jurisdiction, such portion shall be deemed a

separate, distinct and independent provision of such holding shall not affect the validity of the remaining paragraphs or sections hereof.

SECTION 3. INCONSISTENCY. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4. EFFECTIVE DATE. This ordinance shall take effect upon final passage and publication according to law.

EXPLANATORY STATEMENT:

This ordinance amends and supplements Chapter III, Police Regulations, of the Revised General Ordinances of the Township of Bernards to add a new section 3-20 entitled “Resident Protection” to prohibit knowingly trespassing for the purpose of committing a crime, including tampering with or committing the theft or unlawful taking of a motor vehicle, breaking and entering, burglary, and home invasion.

Date: February 27, 2024