

BERNARDS TOWNSHIP - TOWNSHIP COMMITTEE

COMBINED AGENDA - REGULAR MEETING

February 14, 2023 –7:30 PM Executive Closed Session; 8:00 PM Public Open Session

The Municipal Building, 1 Collyer Lane, Basking Ridge, is open and is following the CDC's current guidelines. The meeting will be live streamed and can be found by clicking on the "Watch a Meeting Live" icon on the home page, www.bernards.org and can also be viewed live on Optimum/Cablevision TV - Channel 15 and Verizon FiOS TV - Channel 35.

Estimated
Times

A G E N D A

Video

7:30 PM

- 1. CALL TO ORDER**
- 2. FLAG SALUTE**
- 3. MAYOR'S OPENING MEETING STATEMENT**
- 4. ROLL CALL**
- 5. EXECUTIVE SESSION (if required) - Resolution #2023-0144 - Authorizing an Executive Session Meeting of the Bernards Township Committee**

8:00 PM

- 6. PRESENTATION**
- 7. PUBLIC WORK SESSION (if required)**
- 8. REPORTS**
- 9. CORRESPONDENCE**
- 10. PUBLIC COMMENT**
- 11. STAFF COMMENTS, TOWNSHIP COMMITTEE COMMENTS AND BOARD / LIAISON REPORTS**
- 12. FIRE & RESCUE APPOINTMENT**
- 13. UNFINISHED BUSINESS**
 - A. Ordinance #2517 - Accepting a Stream Buffer Conservation Easement on Property Located at 25 Winding Lane; Block 2906, Lot 11, from Bruce W. Falt and Sigrid R. Falt, Trustees, to the Township of Bernards – Map - Public Hearing
 - B. Ordinance #2518 - An Ordinance to Amend the Revised General Ordinances of the Township of Bernards, Chapter 2 "Administration," Section 7 "Police Department" Subsection 1 (a) "Establishment and Organization" – Public Hearing
 - C. Ordinance #2519 - An Ordinance of the Township of Bernards Appropriating \$1,500,000.00 for Various Capital Improvements – Public Hearing
- 14. NEW BUSINESS**
 - A. Consent Agenda

The items listed within the consent agenda portion of the meeting have been referred to the Township Committee for reading and study, are posted on the agenda on the website, are considered routine and will be enacted by one motion of the Township Committee with no separate discussion. If separate discussion is required, the item may be removed from the agenda by township committee action and placed on the regular agenda under new business.

 - 1) Resolution #2023-0125 - Approval of the Bill List Dated 02/14/2023



Please call 24 hours in advance (908) 204-3001
if accommodations are required, including assistive listening devices (ALD).

- 2) Resolution #2023-0126 – Acknowledgement of Receipt of the Construction Official's 2022 Annual Report
- 3) Resolution #2023-0128 - Acknowledgement of Receipt of the 2022 Historical Society Annual Report
- 4) Resolution #2023-0129 - Award of Contract to M.A.I.N. (Morris Automated Information Network, Inc.) as the provider of Database, Telecom, Operating, Downloadable Materials and Integrated Library System (ILS) Assessments for the Bernards Township Library In the Not to Exceed Amount of \$89,672.67
- 5) Resolution #2023-0132 - Personnel Appointment Joanne Kleinle – Administrative Associate – Parks & Recreation Department
- 6) Resolution #2023-0133 – Acknowledgement of Receipt of the Friends of the Kennedy Martin-Stelle Farmstead 2022 Annual Report
- 7) Resolution #2023-0134 - Bernards Township is Authorizing the Discharge of the Mortgage Made as Part of the Bernards Township Down Payment Assistance Program by Nadia Bianco
- 8) Resolution #2023-0135 - Bernards Township is Authorizing the Discharge of the Mortgage Made as Part of the Bernards Township Down Payment Assistance Program by Anna Infanti
- 9) Resolution #2023-0136 - Bernards Township is Authorizing the Discharge of the Mortgage Made as Part of the Bernards Township Down Payment Assistance Program by Daisy Gonzalez
- 10) Resolution #2023-0137 – Transfer Resolution – February 14, 2023
- 11) Resolution #2023-0138 - Acknowledgement of Receipt of Bernards Township 2022 Annual Report of the Agricultural Advisory Committee
- 12) Resolution #2023-0139 - Authorizing Assignment of Municipal Escrow Accounts and Replacement Reclamation Bond
- 13) Resolution #2023-0140 - Authorizing the Issuance of a Clothing Bin License to Turnkey Enterprises, LLC for Placement at Fellowship Village
- 14) Resolution #2023-0141 - Acknowledgement of Receipt of Bernards Township Shade Tree Commission Annual Report, NJUCF Annual Accomplishment Report, and Application for Tree City USA Recertification
- 15) Resolution #2023-0142 - Approval of the Side Letter of Agreement Between Bernards Township and the International Brotherhood of Teamsters, Chauffeurs and Warehousemen and Helpers of America, Local 469 July 1, 2021 through June 30, 2025
- 16) Resolution #2023-0143 - Award of Purchase Orders for Identified; Dover Brake & Clutch Co., Inc., First Search d/b/a FSI Elgin, ODP Business Solutions, LLC., Sal's Auto Body, Inc., Richies Tire Service, Todd Harris Co., Inc., Warrenville Hardware
- 17) Resolution #2023-0146 - Personnel Appointment Richard Von den Steinen – Fire Inspector (full time) – Engineering
- 18) Resolution #2023-0147 - Awarding Professional Services Contract for 2023 NJDOT Cross Road and South Alward Avenue Improvements to Andrew S. Holt, P.E., P.P., C.M.E., NJ Lic. #24GE03855400 of the firm Suburban Consulting Engineers, Inc., 96 U.S. Highway 206, Suite 101, Flanders, NJ 07836 - In the Not to Exceed Amount of \$96,650.00
- 19) Resolution #2023-0148 - Awarding Professional Services Contract for Construction Observation and Administration - 2022 Road Improvements to Andrew S. Holt, P.E., P.P., C.M.E., NJ Lic. #24GE03855400 of the firm Suburban Consulting Engineers, Inc., 96 U.S. Highway 206, Suite 101, Flanders, NJ 07836 - In the Not to Exceed Amount of \$50,700.00
- 20) Resolution #2023-0149 - Authorizing Purchasing from Somerset County Co-Op Pricing System Contract #CC-0037-21 for Red Dyed #2 Diesel Fuel, (Ultra Low Sulfur Diesel), Red Dyed Winter Blend Diesel and Fuel Oil Awarded to National Fuel Oil - In the Amount Not to Exceed \$150,000
- 21) Resolution #2023-0151 - Awarding Professional Services Contract for Town Hall Stormwater Improvements to Jeffrey T. Baldwin, NJPE, NJPLS, NJPP/ Lic #52615 of the firm JT Surveying, LLC - In the Not to Exceed Amount of \$7,000.00
- 22) Resolution #2023-0152 - Authorizing Purchasing from NJ State Contract T-0083 (19-Fleet-00978) for Unleaded Gasoline Awarded to Griffith-Allied Trucking, LLC In the Amount Not to Exceed \$200,000.00
- 23) Resolution #2023-0153 - Award of Change Order #1 for 2022 NJDOT Keats Road, Thackeray Road and Highland Avenue Improvements to Andrew S. Holt, P.E., P.P., C.M.E., NJ Lic. #24GE03855400 of the firm Suburban Consulting Engineers, Inc., 96 U.S. Highway 206, Suite 101, Flanders, NJ 07836 - Increase of \$3,500.00 (0.03%)
- 24) Resolution #2022-0154 - Authorizing Purchasing from the Somerset County Co-Op Contract #CC-0054-20 for Rock Salt (Bulk) at a Cost Not to Exceed \$200,000.00 to Atlantic Salt Inc.



25) Resolution #2023-0155 - Authorizing and Approving Purchase of Two (2) 2023 Ford F450 Mason Dump Trucks from NJ State Contract # T2102 (A88215) to Chas S Winner Inc. DBA Winner Ford, 250 Berlin Road, Cherry Hill, NJ 08034 In the Amount Not to Exceed \$183,194.00.

B. Resolution #2023-0130 - Unused Vacation Accrual Due Anthony England Bernards Township – Police Department

C. Resolution #2023-0131 - Personnel Appointment Renae Raymond – Senior Records Specialist – Police Department

D. Resolution #2023-0145 -Personnel Appointment Gregory Gengaro – Police Officer – Police Department

E. Ordinance #2520 - Accepting a Stream Buffer Conservation Easement on Property Located at 44 Old Farm Road; Block 302, Lot 5, from Ursula Khoshaba to the Township of Bernards - Map – Introduction

F. Approval of Minutes:
01/24/2023 Open Session Minutes
01/24/2023 Closed Session Minutes

15. EXECUTIVE SESSION (if required)

16. ADJOURNMENT

Christine V. Kieffer, Municipal Clerk

(Note: Copies of Resolutions and other supporting documents listed on this agenda can be found on the pages below)



Please call 24 hours in advance (908) 204-3001
if accommodations are required, including assistive listening devices (ALD).



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2023-0144

Authorizing an Executive Session Meeting of the Bernards Township Committee

WHEREAS, NJSA 10:4-12 allows for a public body to go into closed session during a public meeting; and

WHEREAS, the Township Committee has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of the Township Committee will reconvene.

NOW THEREFORE BE IT RESOLVED, that the Township Committee will go into closed session for the following reason(s) as outlined in NJSA 10:4-12; and

NOW THEREFORE BE IT FURTHER RESOLVED, that the Township Committee hereby declares that the discussion of subject(s) may be made public at a time when the Township Attorney advises the Township Committee that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion. That time is currently estimated as the time of said matter.

NOW THEREFORE BE IT FINALLY RESOLVED that the Township Committee, hereby declares that the public is excluded from the portion of the meeting during which the discussion(s) shall take place and hereby directs the Municipal Clerk to take the appropriate action to effectuate the terms of this resolution.

<u>Reason for Closed Session</u>		<u>Estimated Time of Disclosure or Upon Occurrence Of</u>
<input type="checkbox"/>	Any matter which by express provisions of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public Provision relied upon .	
<input type="checkbox"/>	Any matter in which the release of information would impair a right to receive funds from the federal government. .	
<input type="checkbox"/>	Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy. .	
<input type="checkbox"/>	Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body.	
<input type="checkbox"/>	Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.	

☐ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection.

☐ Any investigations of violations or possible violations of the law.

☒ Any pending or anticipated litigation or contract negotiations which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as lawyer. *Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Township's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded, or the circumstances no longer present a potential impact.*

Attorney Client Privilege – Litigation; Liberty Corner Rescue Squad.

Attorney Client Privilege - Discuss Term, Pricing and Possible Issuance of Liquor License.

Upon resolution

☐ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose right could be adversely affect request in writing that such matter or matters be discussed at a public meeting subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 NJ 478.
The employee(s) and nature of discussion is.

☐ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

Agenda and Date Voted: 02/14/2023

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/14/2023.

Christine V. Kieffer, Municipal Clerk



Ordinance of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

ORDINANCE #2517

Accepting a Stream Buffer Conservation Easement on
Property Located at 25 Winding Lane; Block 2906, Lot 11, from
Bruce W. Falt and Sigrid R. Falt, Trustees, to the Township of Bernards

BE IT ORDAINED, by the Township Committee of the Township of Bernards, in the County of Somerset and State of New Jersey as follows:

1. Pursuant to the Local Land and Buildings Law, N.J.S.A. 40A:12-1 et seq., Bernards Township hereby accepts from Bruce W. Falt and Sigrid R. Falt, Trustees, with a mailing address at 25 Winding Lane, Basking Ridge, NJ, 07920, a Stream Buffer Conservation Easement on Block 2906, Lot 11, in Bernards Township.
2. The easement is on file with the office of the Township Clerk.
3. This Ordinance shall take effect upon its final passage and publication according to law.

EXPLANATORY STATEMENT

This easement is provided in conjunction with the property owners' request for a permit to construct an addition to their dwelling. The purpose of the easement is to protect the stream buffer conservation area located on the property. The property owners have submitted fees to reimburse the Township for costs incurred in the processing of the easement.

Date: January 6, 2023

David Schley, PP, AICP, Township Planner

TOWNSHIP OF BERNARDS PUBLIC NOTICE

Ordinance #2517 was introduced and passed on first reading by the Township Committee of the Township of Bernards in the County of Somerset on 01/24/2023 and then ordered to be published according to law. It will be further considered for final passage and adoption at a public hearing held at a meeting of the Township Committee at the Municipal Building, 1 Collyer Lane, Basking Ridge, NJ in said township on 02/14/2023, at 8 P.M., when and where, or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. A complete text of this ordinance is available in the Office of the Municipal Clerk, 1 Collyer Lane, Basking Ridge, NJ, from 8:30 A.M. to 4:30 P.M., Monday through Friday. Copies are also available via e-mail from ckieffer@bernards.org.

By Order of the Township Committee
Christine V. Kieffer, Municipal Clerk

TOWNSHIP OF BERNARDS SOMERSET COUNTY, NEW JERSEY
TAX MAP LOT 11 BLOCK 2906



370 EAST MAIN STREET, SOMERVILLE, N.J. 08876
(908) 725 - 4400 - FAX (908) 722 - 4401

REV. 4/27/2020 PER TOWNSHIP REVIEW

2/5/21

DANIEL E. PARKER NO.35866
NEW JERSEY LAND SURVEYOR

DATE
3/7/19

SCALE
1"=40'

FILE	12603
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Ordinance of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

ORDINANCE #2518

An Ordinance to Amend the Revised General Ordinances
of the Township of Bernards, Chapter 2 “Administration,”
Section 7 “Police Department”
Subsection 1(a) “Establishment and Organization”

BE IT ORDAINED, by the Township Committee of the Township of Bernards in the County of Somerset that Chapter 2, “Administration,” Section 7 “Police Department” of the Revised General Ordinances of the Township of Bernards is hereby amended: (new text is in double underline; deletions are ~~stricken~~):

§ 2-7.1 Establishment and Organization.

- a. The Township of Bernards Police Department, as has been heretofore legally established under applicable laws of the State of New Jersey, is continued. The Police Department shall consist of no more than a Chief of Police, one ~~Captain~~ Deputy Chief of Police, four Lieutenants, ~~six~~ seven Sergeants, four Corporals, ~~22~~ 21 patrol officers and Detectives and such other officers and patrol persons as will be determined by the Township Committee from time to time as being proper and feasible for the Department. These members of the Bernards Township Police Department shall be duly sworn. [Ord. #1880, 6-13-2006, amended; Ord. #2060, 3-24-2009, amended; Ord. #2143, 1-25-2011, amended; Ord. #2400, 8-14-2018, amended; Ord. #2422, 6-11-2019]

****Subsection 1(b) through 16(i) – NO CHANGE IN TEXT****

Each section of this ordinance and every subsection hereof shall be deemed independent, separate and distinct from all other sections, and the holding of any section or a part hereof to be unconstitutional, void, or ineffective for any cause shall not be deemed to affect the validity or constitutionality of any section or part hereof.

All ordinances, codes or parts thereof that are inconsistent with this ordinance are repealed or otherwise modified.

The ordinance is effective upon passage. It will be published in accordance with NJSA 40:49-2d.

EXPLANATORY STATEMENT:

The Bernards Township Police Department consists of sworn personnel assigned to various ranks as established by ordinance in conformance with state statute. The current municipal ordinance necessitates being revised to reflect the current staffing of the police department as authorized by the Township Committee.

Chief Jon Burger

TOWNSHIP OF BERNARDS
PUBLIC NOTICE

Ordinance #2518 was introduced and passed on first reading by the Township Committee of the Township of Bernards in the County of Somerset on 01/24/2023 and then ordered to be published according to law. It will be further considered for final passage and adoption at a public hearing held at a meeting of the Township Committee at the Municipal Building, 1 Collyer Lane, Basking Ridge, NJ in said township on 02/14/2023, at 8 P.M., when and where, or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. A complete text of this ordinance is available in the Office of the Municipal Clerk, 1 Collyer Lane, Basking Ridge, NJ, from 8:30 A.M. to 4:30 P.M., Monday through Friday. Copies are also available via e-mail from ckieffer@bernards.org.

By Order of the Township Committee
Christine V. Kieffer, Municipal Clerk



Ordinance of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

ORDINANCE #2519

An Ordinance of the Township of Bernards
Appropriating \$1,500,000.00 for Various Capital Improvements

BE IT ORDAINED by the Township Committee of the Township of Bernards in the County of Somerset, New Jersey that the sum of \$1,500,000.00 is hereby appropriated from the Capital Improvement Fund for the following purposes:

A	\$775,000.00	Engineering Projects including, but not limited to Cross Road & South Alward Ave. resurfacing, Town Hall drainage improvements, and Newell Drive storm sewer improvements.
B	\$725,000.00	Purchase of Motor Vehicle Fleet Replacements including, but not limited to DPW Equipment Vehicles, Passenger Vehicles and Trailers

Any grant moneys received for the purposes described above hereof shall be applied to direct payment of the cost of the improvements and shall reduce the amount authorized from the capital improvement fund to the extent that such funds are so used.

The period of usefulness is five years or more. The capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistencies herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services is on file with the Township Clerk and are available for public inspection.

BE IT FURTHER ORDAINED, this ordinance shall take effect immediately upon final passage and publication in accordance with law.

EXPLANATORY STATEMENT:

This ordinance funds a portion of the 2023 capital items contained in the proposed 2023 Capital Budget that require initiation in order to receive the most competitive bids and to allow the Township to begin necessary repairs and improvements. The remaining Capital requests for Street & Roads, Buildings, Fleet, Fire, First Aid, Engineering, Grounds, Police, Systems Administration, and Parks and Recreation, will be requested after the Budget is adopted.

Sean McCarthy, CFO
Date: 01/17/2023

TOWNSHIP OF BERNARDS PUBLIC NOTICE

Ordinance #2519 was introduced and passed on first reading by the Township Committee of the Township of Bernards in the County of Somerset on 01/24/2023 and then ordered to be published according to law. It will be further considered for final passage and adoption at a public hearing held at a meeting of the Township Committee at the Municipal Building, 1 Collyer Lane, Basking Ridge, NJ in said township on 02/14/2023, at 8 P.M., when and where, or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. A complete text of this ordinance is available in the Office of the Municipal Clerk, 1 Collyer Lane, Basking Ridge, NJ, from 8:30 A.M. to 4:30 P.M., Monday through Friday. Copies are also available via e-mail from ckieffer@bernards.org.

By Order of the Township Committee
Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920

908-766-2510; www.bernards.org

Resolution #2023-0125

Approval of the Bill List Dated 02/14/2023

BE IT RESOLVED, that the bill list dated 02/14/2023 be audited, and if found correct, be paid.

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
CASH - CHECKING CURRENT CHECKING				
135070	02/14/23	90220 BETTLER, DENNIS	28.00	1688 Direct Deposit
135071	02/14/23	90239 SCHLEY, DAVID L	350.00	1688 Direct Deposit
135072	02/14/23	90322 HERNDON, ROBERT	527.23	1688 Direct Deposit
135073	02/14/23	90327 MCKNIGHT, ALEX	127.54	1688 Direct Deposit
135074	02/14/23	90500 BALDASSARE, TRACY	273.00	1688 Direct Deposit
135075	02/14/23	90557 TIMKO, THOMAS	334.00	1688 Direct Deposit
135076	02/14/23	90562 LAKATOS, MICHAEL	27.71	1688 Direct Deposit
135077	02/14/23	90682 FIELDS, JANICE	548.00	1688 Direct Deposit
135078	02/14/23	90690 KIEFFER, CHRISTINE	15.00	1688 Direct Deposit
135079	02/14/23	90718 BATSIDES, CORINNE	70.00	1688 Direct Deposit
135080	02/14/23	A0150 ATLANTIC SALT, INC.	38,743.94	1688 Direct Deposit
135081	02/14/23	A0168 ALLIED OIL COMPANY, LLC	22,030.01	1688 Direct Deposit
135082	02/14/23	A0398 STERLING TALENT SOLUTIONS	90.90	1688 Direct Deposit
135083	02/14/23	A0419 ARCO STEEL COMPANY	175.00	1688 Direct Deposit
135084	02/14/23	A0453 AMAZON.COM	5,506.22	1688 Direct Deposit
135085	02/14/23	A0611 AMERICAN WEAR, INC	1,121.40	1688 Direct Deposit
135086	02/14/23	A0716 ACB SERVICES INC	2,660.00	1688 Direct Deposit
135087	02/14/23	B0128 INTERNATIONAL CODE COUNCIL	1,593.95	1688 Direct Deposit
135088	02/14/23	B0203 DIFRANCESCO BATEMAN, PC	2,309.34	1688 Direct Deposit
135089	02/14/23	B0556 BRT TECHNOLOGIES, LLC	402.84	1688 Direct Deposit
135090	02/14/23	B0581 BUY WISE AUTO PARTS	579.20	1688 Direct Deposit
135091	02/14/23	C0083 CDW GOVERNMENT, INC.	1,709.69	1688 Direct Deposit
135092	02/14/23	C0924 COLE-FARMER INSTRUMENT COMPANY	435.66	1688 Direct Deposit
135093	02/14/23	D0033 DEMCO, INC	21.32	1688 Direct Deposit
135094	02/14/23	D0339 DEER CARCASS REMOVAL SVC, LLC	35.00	1688 Direct Deposit
135095	02/14/23	D0754 DC EXPRESS	842.40	1688 Direct Deposit
135096	02/14/23	E0002 EDMUNDS GOVTECH	27,582.84	1688 Direct Deposit
135097	02/14/23	E0267 EAW SECURITY	900.00	1688 Direct Deposit
135098	02/14/23	E0327 ELITE VEHICLE SOLUTIONS	2,398.00	1688 Direct Deposit
135099	02/14/23	F0003 FOLEY, INCORPORATED	37,941.45	1688 Direct Deposit
135100	02/14/23	G0066 GRAINGER INC	979.09	1688 Direct Deposit
135101	02/14/23	G0133 GARDEN STATE LABORATORIES, INC	110.00	1688 Direct Deposit
135102	02/14/23	G0305 GREAT AMERICAN SIGN COMPANY	6,570.00	1688 Direct Deposit
135103	02/14/23	G0673 DIACO CONTRACTING, INC.	88,496.99	1688 Direct Deposit
135104	02/14/23	G0674 GALLS, LLC	148.80	1688 Direct Deposit
135105	02/14/23	H0029 HUMPHREYS PEST CONTROL, INC.	95.00	1688 Direct Deposit
135106	02/14/23	K0354 KANOPY INC	435.00	1688 Direct Deposit
135107	02/14/23	M0015 MCKESSON MEDICAL SURGICAL	456.64	1688 Direct Deposit
135108	02/14/23	M0261 M.A.I.N., INC.	2,032.50	1688 Direct Deposit
135109	02/14/23	M0353 MIDWEST TAPE LLC	2,118.83	1688 Direct Deposit
135110	02/14/23	N0030 NJ STATE ASSN.-CHIEFS/POLICE	475.00	1688 Direct Deposit
135111	02/14/23	N0083 NJRPA	1,275.00	1688 Direct Deposit
135112	02/14/23	N0297 NORTHERN SAFETY CO., INC.	344.78	1688 Direct Deposit
135113	02/14/23	O0135 OUTHUSE LLC	400.00	1688 Direct Deposit
135114	02/14/23	P0534 PLUG 'N PAY TECHNOLOGIES, INC.	37.57	1688 Direct Deposit
135115	02/14/23	P0706 PARTS AUTHORITY LLC	99.28	1688 Direct Deposit
135116	02/14/23	R0050 ROTO-ROOTER	9,266.00	1688 Direct Deposit
135117	02/14/23	R0263 RHOMAR INDUSTRIES, INC.	2,799.24	1688 Direct Deposit
135118	02/14/23	S0069 SAL'S AUTO BODY INC.	7,866.71	1688 Direct Deposit
135119	02/14/23	S0443 STAPLES ADVANTAGE	201.47	1688 Direct Deposit
135120	02/14/23	S0741 SUBURBAN CONSULTING ENGINEERS	822.00	1688 Direct Deposit
135121	02/14/23	S1161 SETTEMBRINO ARCHITECTS	188.10	1688 Direct Deposit
135122	02/14/23	S1177 SAL ELECTRIC CO., INC.	1,887.55	1688 Direct Deposit
135123	02/14/23	T0066 CENGAGE LEARNING CREDIT SVCS	83.22	1688 Direct Deposit
135124	02/14/23	T0192 TURN OUT UNIFORMS INC	555.97	1688 Direct Deposit
135125	02/14/23	T0514 TOP QUALITY SERVICES LLC	300.00	1688 Direct Deposit
135126	02/14/23	U0001 UNITEMP MECHANICAL DEGREES LLC	2,595.36	1688 Direct Deposit
135127	02/14/23	U0079 US SPORTS INSTITUTE, INC.	2,310.00	1688 Direct Deposit
135128	02/14/23	V0020 VILLAGE OFFICE SUPPLY	46.45	1688 Direct Deposit
135129	02/14/23	A0060 ANJEC	435.00	1689
135130	02/14/23	A0425 ATLANTIC TACTICAL	15.25	1689
135131	02/14/23	A0470 ASSOCIATION OF NJ RECYCLERS	99.00	1689
135132	02/14/23	A0694 ALVAREZ, MAX	250.00	1689
135133	02/14/23	A0742 ALLEGIANCE TRUCKS LLC	69.91	1689
135134	02/14/23	B0001 BAKER & TAYLOR, INC.	5,622.23	1689
135135	02/14/23	B0017 BRIDGEWATER RESOURCES, INC.	1,752.42	1689
135136	02/14/23	B0026 BERNARDS TOWNSHIP CURRENT	6,459.79	1689
135137	02/14/23	B0034 BERNARDS TOWNSHIP PAYROLL ACCT	546,668.89	1689
135138	02/14/23	B0044 BASKING RIDGE ANIMAL HOSPITAL	715.80	1689
135139	02/14/23	B0413 BROWNELLS, INC	55.96	1689
135140	02/14/23	B0518 BERNARDSVILLE HARDWARE	82.47	1689
135141	02/14/23	B0758 BCI TRUCK, INC	344.31	1689
135142	02/14/23	C0024 GANNETT NEW JERSEY NEWSPAPERS	87.36	1689
135143	02/14/23	C0024 GANNETT NEW JERSEY NEWSPAPERS	52.84	1689
135144	02/14/23	C0024 GANNETT NEW JERSEY NEWSPAPERS	65.13	1689
135145	02/14/23	C0136 RUTGERS, THE STATE UNIVERSITY	646.00	1689
135146	02/14/23	C0482 OPTIMUM	138.44	1689
135147	02/14/23	C0482 OPTIMUM	11.46	1689
135148	02/14/23	C0482 OPTIMUM	44.95	1689
135149	02/14/23	C0482 OPTIMUM	33.34	1689
135150	02/14/23	C0522 CHATHAM LAWNMOWER SALES & SVC	20.45	1689
135151	02/14/23	C0597 CLIFFSIDE BODY CORPORATION	537.91	1689

135152	02/14/23	C0613	CIGNA GROUP INSURANCE	1,519.44	1689
135153	02/14/23	C0697	BB&T/CPS	69.85	1689
135154	02/14/23	C0774	COLONIAL LIFE & ACC INSURANCE	632.10	1689
135155	02/14/23	C0939	CONCORD THEATRICALS CORP.	609.96	1689
135156	02/14/23	D0699	DANIEL W. LINCOLN, R.A.	3,686.46	1689
135157	02/14/23	D0740	DOVER BRAKE & CLUTCH	313.42	1689
135158	02/14/23	D0783	DFFLM, LLC	74.15	1689
135159	02/14/23	E0297	EMR POWER SYSTEMS LLC	420.00	1689
135160	02/14/23	F0047	FULLERTON FORD	2,337.71	1689
135161	02/14/23	F0148	FAIRFIELD MAINTENANCE INC	398.00	1689
135162	02/14/23	F0158	FLEMINGTON DEPARTMENT STORE	292.34	1689
135163	02/14/23	F0324	FLAGSHIP DENTAL PLANS	252.69	1689
135164	02/14/23	F0326	FX AUTOMOTIVE LLC	561.39	1689
135165	02/14/23	F0330	FIDELITY SECURITY LIFE INS	324.16	1689
135166	02/14/23	F0430	FEINGOLD, RICK	200.00	1689
135167	02/14/23	G0015	GPANJ, INC.	100.00	1689
135168	02/14/23	G0025	GARDEN STATE HIGHWAY PRODUCTS	2,969.50	1689
135169	02/14/23	G0098	JCP&L	3,899.08	1689
135170	02/14/23	G0267	GARDEN STATE VINYL DESIGNS	312.50	1689
135171	02/14/23	G0333	BEDMINSTER CAR WASH	159.85	1689
135172	02/14/23	G0559	GROFF TRACTOR NJ, LLC	7,475.00	1689
135173	02/14/23	H0061	HARRAH'S RESORT ATLANTIC CITY	679.00	1689
135174	02/14/23	H0063	HAHR CONSTRUCTION	7,100.00	1689
135175	02/14/23	H0178	HOSE SHOP, INC.	184.06	1689
135176	02/14/23	H0235	HOOVER TRUCK CENTERS	560.22	1689
135177	02/14/23	H0246	HOME DEPOT CREDIT SERVICES	645.60	1689
135178	02/14/23	I0006	INT'L ASSN OF CHIEFS OF POLICE	190.00	1689
135179	02/14/23	I0146	INGERSOLL RAND	1,370.70	1689
135180	02/14/23	I0159	IMPERIAL DADE	1,241.30	1689
135181	02/14/23	J0255	JERSEY WHOLESALE TIRE CORP.	340.00	1689
135182	02/14/23	K0331	KONICA MINOLTA PREMIER FINANCE	192.89	1689
135183	02/14/23	K0331	KONICA MINOLTA PREMIER FINANCE	133.02	1689
135184	02/14/23	K0331	KONICA MINOLTA PREMIER FINANCE	133.42	1689
135185	02/14/23	K0341	KONICA MINOLTA PREMIER FINANCE	133.42	1689
135186	02/14/23	L0038	LIN-GATE EQUIPMENT SALES & SVC	148.65	1689
135187	02/14/23	L0181	LAND'S END, INC.	160.97	1689
135188	02/14/23	L0498	LUPO, DAN	100.00	1689
135189	02/14/23	M0008	MILLINGTON QUARRY, INC.	4,275.60	1689
135190	02/14/23	M0020	MOTOROLA SOLUTIONS	7,129.00	1689
135191	02/14/23	M0131	M&W COMMUNICATIONS, INC(MR0442)	137.25	1689
135192	02/14/23	M0178	MARK'S AUTO SERVICE	75.00	1689
135193	02/14/23	M0493	MCELROY, DEUTSCH, MULVANEY &	7,578.20	1689
135194	02/14/23	M0518	KONICA MINOLTA BUSINESS SOL.	75.99	1689
135195	02/14/23	M0518	KONICA MINOLTA BUSINESS SOL.	40.43	1689
135196	02/14/23	M0518	KONICA MINOLTA BUSINESS SOL.	58.27	1689
135197	02/14/23	M0899	MR JOHN	65.00	1689
135198	02/14/23	M1008	MAPLECREST FORD INC	120,437.85	1689
135199	02/14/23	N0006	NEW JERSEY AMERICAN WATER CO.	49,714.49	1689
135200	02/14/23	N0010	NNJ CHAPTER NIGP	100.00	1689
135201	02/14/23	N0017	NJ STATE LEAGUE OF MUNICIPAL.	370.00	1689
135202	02/14/23	N0187	NJ ENVIRONMENTAL HEALTH ASSOC	130.00	1689
135203	02/14/23	N0285	NJPMA	99.00	1689
135204	02/14/23	N0306	NEW JERSEY DRE ASSOCIATION	50.00	1689
135205	02/14/23	N0317	NEW YORK TIMES - SUBSCRIPTIONS	975.30	1689
135206	02/14/23	N0389	NJ MOTOR VEHICLE COMMISSION	60.00	1689
135207	02/14/23	N0389	NJ MOTOR VEHICLE COMMISSION	60.00	1689
135208	02/14/23	N0389	NJ MOTOR VEHICLE COMMISSION	60.00	1689
135209	02/14/23	N0419	NIXON, PAMELA	175.00	1689
135210	02/14/23	N0470	NATIONWIDE	148.19	1689
135211	02/14/23	N0521	NIELSEN FLEET INC	263.15	1689
135212	02/14/23	N0525	NJ SOLAR & SAFEY FILM LLC	990.00	1689
135213	02/14/23	O0100	OVERDRIVE, INC.	5.98	1689
135214	02/14/23	O0105	O.C.A. BENEFIT SERVICES, LLC	79.20	1689
135215	02/14/23	O0164	ODP BUSINESS SOLUTIONS LLC	837.59	1689
135216	02/14/23	P0046	RESERVE ACCOUNT	783.06	1689
135217	02/14/23	P0125	PWANJ	165.00	1689
135218	02/14/23	P0538	PROVIDENT LIFE & ACCIDENT	60.04	1689
135219	02/14/23	P0602	LINDE GAS & EQUIPMENT INC	54.97	1689
135220	02/14/23	Q0002	CINTAS CORP. - #062	438.75	1689
135221	02/14/23	Q0032	QUINN, THOMAS J.	2,175.00	1689
135222	02/14/23	R0005	RECORDER PUBLISHING CO., INC	40.80	1689
135223	02/14/23	R0005	RECORDER PUBLISHING CO., INC	375.00	1689
135224	02/14/23	R0036	RUTGERS YOUTH SPORTS RESEARCH	448.00	1689
135225	02/14/23	R0043	REGISTRARS' ASSOCIATION OF NJ	25.00	1689
135226	02/14/23	R0308	ROUTE 23 AUTO MALL	2,447.31	1689
135227	02/14/23	R0493	RIDGE BAGEL & CAFE	29.14	1689
135228	02/14/23	R0521	ROCKER, JON	1,250.00	1689
135229	02/14/23	R0773	RATZ, LORENA	1,222.50	1689
135230	02/14/23	R0833	RIDGE PAINTING COMPANY LLC	650.00	1689
135231	02/14/23	S0067	SOMERSET COUNTY TREASURER	5,616,397.73	1689
135232	02/14/23	S0068	SOMERSET COUNTY TREASURER	546,234.35	1689
135233	02/14/23	S0072	SOMERSET COUNTY GOVERNING OFF.	40.00	1689
135234	02/14/23	S0083	SOMERSET COUNTY ASSESSORS ASSN	340.00	1689
135235	02/14/23	S0101	STICKEL, KOENIG, SULLIVAN&DRILL	3,892.50	1689
135236	02/14/23	S0115	SOMERSET COUNTY POLICE CHIEFS	200.00	1689
135237	02/14/23	S0524	STATE TOXICOLOGY LABORATORY	315.00	1689
135238	02/14/23	S0595	SOMERSET CTY HEALTH OFFICER'S	400.00	1689
135239	02/14/23	S0628	STATE OF NEW JERSEY-HB	243,636.33	1689
135240	02/14/23	S0719	SOMERSET HILLS TOWING	750.00	1689
135241	02/14/23	S0764	STERICYCLE	127.41	1689
135242	02/14/23	S0875	SUNLIGHT GENERAL CAPITAL	93.46	1689
135243	02/14/23	S1054	STOP STICK, LTD	98.96	1689
135244	02/14/23	S1057	SOMERSET VALLEY URGENT CARE	246.00	1689
135245	02/14/23	S1191	SAVO, SCHALK, CORSINI, GILLESPIE,	5,729.00	1689
135246	02/14/23	T0024	TRUIS OF NJ INC	2,211.17	1689
135247	02/14/23	T0025	TRUKMANN'S INC. C/O	966.88	1689
135248	02/14/23	T0049	TROPICANA ATLANTIC CITY	720.00	1689
135249	02/14/23	T0090	TREASURER, STATE OF NEW JERSEY	57.50	1689
135250	02/14/23	T0090	TREASURER, STATE OF NEW JERSEY	885.00	1689
135251	02/14/23	T0196	TANNER NORTH JERSEY FURN., LLC	400.41	1689
135252	02/14/23	T0372	TLO, LLC	175.80	1689
135253	02/14/23	V0056	VERIZON WIRELESS	932.75	1689
135254	02/14/23	V0058	VERIZON	39.53	1689
135255	02/14/23	V0058	VERIZON	170.76	1689
135256	02/14/23	V0058	VERIZON	82.06	1689

135257	02/14/23	V0058	VERIZON	39.53	1689
135258	02/14/23	V0058	VERIZON	39.53	1689
135259	02/14/23	V0058	VERIZON	83.88	1689
135260	02/14/23	V0058	VERIZON	85.88	1689
135261	02/14/23	V0058	VERIZON	634.32	1689
135262	02/14/23	V0084	VERIZON	156.99	1689
135263	02/14/23	V0084	VERIZON	84.99	1689
135264	02/14/23	V0094	V. ROCHE & SON, LLC	975.00	1689
135265	02/14/23	V0124	VERIZON BUSINESS FIOS	204.99	1689
135266	02/14/23	V0177	VERIZON	362.64	1689
135267	02/14/23	W0016	WARRENVILLE TRUE VALUE	595.86	1689
135268	02/14/23	W0074	WELSH'S MOTOR SALES, INC.	535.68	1689
135269	02/14/23	W0347	WACKS DEBONA BEILIN & WEBER	324.00	1689
135270	02/14/23	W0410	WARSHAUER ELECTRIC SUPPLY CO.	1,540.99	1689
135271	02/14/23	X0003	XEROX CORPORATION	182.54	1689
135272	02/14/23	X0005	XTEL COMMUNICATION	481.06	1689
135273	02/14/23	X0005	XTEL COMMUNICATION	1,730.49	1689
135274	02/14/23	Z0041	ZERO WASTE DEPOT	495.40	1689

Report Totals	Paid	Void	Amount Paid	Amount	Void
	----	----	-----	-----	-----
Checks:	146	0	7,241,981.19		0.00
Direct Deposit:	59	0	282,376.19		0.00
	=====	=====	=====	=====	=====
Total:	205	0	7,524,357.38		0.00

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total

CURRENT FUND	2-01	167,768.38	0.00	0.00	167,768.38
CURRENT FUND	3-01	7,115,619.92	0.00	0.00	7,115,619.92
DOG FUND	3-12	1,174.95	0.00	0.00	1,174.95
GOLF COURSE UTILITY	3-26	580.99	0.00	0.00	580.99
	Year Total:	7,117,375.86	0.00	0.00	7,117,375.86
CAPITAL FUND	C-04	153,273.23	0.00	0.00	153,273.23
PUBLIC GRANTS	G-02	8,577.90	0.00	0.00	8,577.90
TRUST FUNDS	T-13	62,613.51	0.00	0.00	62,613.51
PROJECT		14,748.50	0.00	0.00	14,748.50
		=====	=====	=====	=====
Total Of All Funds:		7,524,357.38	0.00	0.00	7,524,357.38

Agenda and Date Voted: 02/14/2023

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/14/2023.

Christine V. Kieffer , Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2023-0126

Acknowledgement of Receipt of the Construction Official's 2022 Annual Report

WHEREAS, pursuant to §12-1.4. of the Revised General Ordinances of the Township of Bernards, the Construction Official shall, with the advice of the subcode officials, prepare and submit to the Township Committee biannually a report recommending a fee schedule based on the operating expenses of the agency and any other expenses of the municipality fairly attributable to the enforcement of the State Uniform Construction Code Act; and

WHEREAS, the 2022 annual report has been submitted as required.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, acknowledges receipt of the following report.

Agenda Date and Vote: 02/14/2023

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/14/2023.

Christine V. Kieffer, Municipal Clerk

Pursuant to township ordinance, I respectfully submit this annual activity report for 2022.

· Applications received and reviewed:	2,423
· Permits issued:	2,236
· Permit updates issued:	231
· Additions:	47
· Alterations:	2,359
· New single family unit permits:	9
· Single family demolition permits:	2
· Certificates of Occupancy issued:	39
· Certificates of Approval issued:	1,962
· Inspections conducted:	6,714
· Penalties Collected:	\$ 2,650.00
· Revenue:	\$ 1,089,678.00
· Expenditures:	\$ 908,343.35

	2018	2019	2020	2021	2022
Applications	2,389	2,280	2,210	2,641	2,423
Permit Issued	2,136	2,046	1,906	2,385	2,236
Permit Updates	242	241	155	196	231
Additions	45	46	40	44	47
Alterations	2,248	2,166	1,951	2,478	2,359
New Single-Family Permits	8	5	6	9	9
Single Family Demolitions	7	6	9	2	2
Certificates of Occupancy	62	64	26	50	39
Certificates of Approval	1,480	2,029	1,174	2,176	1,962
Inspections	6,872	6,611	5,294	6,367	6,714
Penalties revenue	\$ 8,600.00	\$ 11,300.00	\$ 14,150.00	\$ 7,450.00	\$ 2,650.00
Revenues	\$ 874,994.00	\$ 644,254.00	\$ 977,571.00	\$ 974,427.40	\$ 1,089,678.00
Expenditures	\$ 861,478.12	\$ 775,116.46	\$ 745,685.94	\$ 824,210.11	\$ 908,343.35



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2023-0128

Acknowledgement of Receipt of the 2022 Historical Society Annual Report

WHEREAS, pursuant to Ordinance #994, on January 12, 1990, the Township of Bernards and the Historical Society of Somerset Hills entered into a 50-year lease agreement for lease of the township-owned Brick Academy located at 15 West Oak Street, Block 1506, Lot 10, Basking Ridge; and

WHEREAS, pursuant to said agreement and N.J.S.A. 40A:12-14c, the Historical Society of Somerset Hills must submit an annual report to the Township setting out the use to which the building was put during the preceding year, the activities of the Society undertaken in furtherance of the public purpose for which the leasehold was granted, the approximate value or cost, if any, of such activities in furtherance of such purpose, and an affirmation of the continued tax exempt status of the Society pursuant to both State and Federal law; and

WHEREAS, the 2022 annual report has been submitted as required and placed on file with the Municipal Clerk.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that the 2022 Annual Report of the Historical Society of Somerset Hills be acknowledged as submitted and is on file in the Municipal Clerk's office.

Agenda Date and Vote: 02/14/2023

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/14/2023.

Christine V. Kieffer, Municipal Clerk



2022 Annual Report

The Historical Society of the Somerset Hills

Submitted by Sue Zibelli, Chairman

Board of Trustees

Pat Gray	President
Dan Lincoln	Vice President, Historic Preservation & Restoration
Sue Zibelli	Chairman, Website, Social Media, Education Program
David Urbani	Treasurer
Cynthia Crosson	Recording Secretary, Grants
Jonathon Booth	Historic Preservation & Restoration, Building Maintenance
Florence Hallgring	Advertising
Marcella Miccolis	Affiliations, Calendar, Newsletter, Publications
W. Barry Thomson	Research, Speaker Programs

Throughout 2022, the Board of Trustees comprised of nine active volunteer members. Two Trustees resigned on December 31st. The Board convened ten times during 2022.

There were no general membership meetings in 2022. General membership meetings are expected to resume in 2023. General membership meetings may include business updates, announcements and guest speakers.

The Historical Society of the Somerset Hills (THSSH) is the oldest historical society in the Somerset Hills and surrounding area, in existence for over 90 years. THSSH is a 501 (c) (3) non-profit organization.

Executive Summary

The primary objective of The Historical Society of the Somerset Hills (THSSH) in 2022 was to create cultural opportunities and enrichment for the local community by providing programs and initiatives that inform, educate and foster interest in local history.

- **Education Programs** – Bernards Township

The popular education program for 3rd grade students was reinstated in 2022. Over 350 children from five Bernards Township elementary schools visited the Brick Academy to participate in the Early American Schoolhouse program administered by former schoolteachers. Additionally, three Ridge High School students provided volunteer hours as part of the Young Historians program.

- **Research** – Nationwide

Over 20 research requests were addressed by Trustees throughout 2022 via email. THSSH's Archivist marked and recorded donated items.

- **Museum** – Somerset Hills

The museum was open to the public the first Sunday of each month. A special exhibit was installed on the main floor of the museum - Slavery in Our Own Backyard. Out-of-print books on the history of the area were acquired for the museum bookstore from the AAUW Book Sale.

- **Communications** – Nationwide (membership)

Members received three issues of *"Inside the Brick Academy"* newsletters, along with the annual report. Primary print pieces were updated and redesigned.

- **Website and Social Media** – Nationwide

THSSH continued to communicate news and information through their website www.thssh.org. An eMail Letter was created and emailed to 584 addresses. A new Facebook page was created that has 26 followers. An Instagram page was created that has 77 followers.

- **Programs**

A documentary film on George B. Post's Grotesques, by W. Barry Thomson, was presented at the Brick Academy. A book talk and book signing event for *"Finding Kate: The Unlikely Journey of 20th Century Healthcare Advocate Kate Macy Ladd"* by Meryl Carmel was held at the Brick Academy. THSSH sponsored a narrated hike of the historic New Jersey Brigade. A speaker program *"What Made the Somerset Hills the Somerset Hills,"* was presented by Trustee, W. Barry Thomson, at the Upton Pyne Estate on the Bernardsville Mountain. A "Name the Mascot" contest was held during the Charter Day event. A special birthday party was given for long-time Trustee Florence Halgring, who turned 100 years old in 2022.

- **Advocacy**

THSSH participated in the 1770's Lord Stirling Festival and Somerset County's Weekend Journey through the Past. A THSSH Trustee was appointed lead for the 250th Anniversary of America's Independence July 4, 2026 initiative. THSSH print pieces were provided to the Somerset County 4-H Fair.

THSSH received a County History Partnership Program (CHPP) grant in the amount of \$5,000 for operating expenses from the Somerset County Cultural & Heritage Commission.

- **Historic Restoration and Preservation and Brick Academy Maintenance**

THSSH HPAC (Historic Preservation Advisory Committee) for Bernards Township worked with Bernards Township Department of Public Works to replace exterior window sills at the Brick Academy. Room darkening window shades were installed on the main floor of the museum to help protect the collections, and to improve program conditions.

- **Membership – Nationwide**

Total membership in 2022 was 165. THSSH welcomed 33 new members in 2022.

- **Donations – Nationwide**

THSSH received nearly \$8,000 in cash donations. Several artifacts were donated to the museum including an extensive, and important collection from a local family dating into the 1700s.

The Historical Society of the Somerset Hills

2022

Education

Print publications are available free of charge at the Brick Academy:

- THSSH Pamphlet – Highlights the history of the Brick Academy, the mission of The Historical Society of the Somerset Hills, ongoing projects, fund raising events, museum hours, and membership information.
- Inside the Brick Academy Newsletter – Published three times a year and mailed to our membership, this newsletter comprises society news, event calendar, and local interest stories.
- Volunteer Brochure – Describes the primary THSSH committees, which include Affiliate Organizations; Archives & Research; Bookstore; Building Maintenance; Clerical; Community Outreach; Education; Fund Raisers; Gardens & Grounds; Hospitality; Membership; Museum; Newsletter; Production; Public Relations; Publicity; Speaker Programs; Website/Social Media

On sale at the Brick Academy is the *Around and About Basking Ridge, Liberty Corner and Lyons* picture book, as well as other history related books.

Archives & Research

THSSH archives is coveted by local and distant researchers who contact THSSH via our website, phone, and mail to request local research assistance. The primary information requested is local family and house documents and pictures; historic maps; local historic figures; and buildings.

THSSH received over 20 research requests that were addressed remotely by Trustees.

NOTE: Allowing the use of materials or supplying a “fair use” copy is not an authorization to publish.

Fees for use normally apply to corporations, partnerships, private businesses, and individuals when images are to be used in books, periodicals, films, video productions, advertising, projection, or for direct sales. This includes the display of images in public areas of commercial buildings, restaurants, galleries, the Internet, and retail spaces.

Museum

The Brick Academy serves as a museum of local artifacts and historical information about the towns in the Somerset Hills – Bedminster, Peapack-Gladstone, Far Hills, Bernardsville, and Bernards Township/Basking Ridge, the only one of its kind in the Somerset Hills.

The top floor, restored to an 1890s period schoolroom with an authentic potbelly stove, period schoolroom furniture, and classroom objects, is used for education programs. Along with the 1890s schoolroom display, the top floor displays a timeline of the building; poster images and biographies of important people who had once attended the Classical School of Basking Ridge, the precursor to the Brick Academy; a schoolwork display case that showcases students' work from the early 1900s; and a bobsled that was used in the township in the early 1900s.

The lower floor, which is mainly used for research and meetings, has on display late 1800/early 1900 maps of the Somerset Hills towns, artifacts from local post offices, and other notable artifacts.

The main floor displays a permanent exhibit: 'What Put Somerset Hills on the Map.' Included in the exhibit are 8" x 10" color photographs of many of the magnificent homes on the Bernardsville Mountain. THSSH has been given the rights to many of the photos for this exhibit by the Turpin Real Estate Agency. In addition to building our library with these important photos, the Museum Committee has been building relationships with many organizations in the Somerset Hills, including Hamilton Farm, Trump National Golf Club, Natirar, Matheny, Meadowbrook Inventions, the USGA, the Jacobus Vanderveer House and Museum, the Farmstead Arts Center, and the Bouodiot-Southard-Ross Estate, to name a few.

A temporary exhibit was installed on the main floor of the museum - Slavery in Our Own Backyard. A video documentary on the Plaster Models of Grotesques for George B. Post's City College Campus, New York is available on our website.

In the interest of collaborating with other history organizations, the Museum Committee has provided on long-term loan to the Boudinot-Southard-Ross Estate a collection of tools and kitchen utensils.

THSSH museum and archives collections are catalogued, digitized and entered into Rutgers' New Jersey Digital Highway (NJDH), a digital repository that preserves the state's cultural resources and artifacts for use by current and future generations of citizens, educators, researchers and students. Resources are available and maintained 24/7 and maintained in perpetuity. THSSH joins 50 other New Jersey historical organizations participating in NJDH.

Website and Social Media

The Historical Society of the Somerset Hills (THSSH) online:

- Website: www.thssh.org

- Facebook: <https://www.facebook.com/historicalsocietynj>
- Instagram: <https://www.instagram.com/historicalsocietynj/>

Donations

- Several artifacts were donated to the Museum.
- THSSH received nearly \$8,000 in donations. Donations and Bequests are received from our school programs, current and past members, and their families.
- Membership dues paid in 2022 were \$2,200.
- Revenue is generated through paid advertisements in the society's newsletter, as well as program and event ticket sales. In 2022, THSSH netted \$4,600 in event ticket sales.
- Gift items sold through our website, and at the Brick Academy and community events, amounted to \$550.
- Non-profit organizations that conduct meetings at the Brick Academy provide a contribution.
- Area residents and out-of-town visitors to our museum leave donations in our donation box at the Brick Academy.

Brick Academy Utilization

In addition to our museum, research room, education programs, speaker programs, and community events, the Brick Academy is normally utilized by outside groups for their meetings and programs.

Advocacy & Affiliations

The Historical Society is a member of The Somerset County Historical Society, League of Historical Societies of New Jersey, Small Museum Association, and National Trust for Historic Preservation.

THSSH participated in the 1770's Lord Stirling Festival and Somerset County's Weekend Journey through the Past.

THSSH received a County History Partnership Program (CHPP) grant in the amount of \$5,000 for operating expenses from the Somerset County Cultural & Heritage Commission.

2023 Outlook

The Historical Society of the Somerset Hills will continue to pursue its mission to acquire, conserve and share artifacts and information on matters of local historic interest; cultivate interest in local history; partake in community events; encourage the preservation of local historic resources; facilitate historic research; and preserve, operate and interpret the Brick Academy.

- To strengthen and grow the organizational structure of THSSH's Board of Trustees.

- Trustees will be actively engaging current members to volunteer on THSSH committees, as well as for programs and events.
- THSSH will maintain its image as a premier historical society through committee work.
- Programs will be offered that appeal to our members and to the community.
- Our website and social media strategy will continue to share information regarding local events and history in the Somerset Hills.
- THSSH will work toward growing sources of income to achieve financial independence.

Respectfully submitted:

Susan Zibelli

Susan Zibelli, THSSH Chairman

January 23, 2023



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution # 2023-0129

Award of Contract to M.A.I.N. (Morris Automated Information Network, Inc.) as the provider of Database, Telecom, Operating, Downloadable Materials and Integrated Library System (ILS) Assessments for the Bernards Township Library
In the Not to Exceed Amount of \$89,672.67

WHEREAS, the State of New Jersey in N.J. S.A. 40:54-12.1, provides for Municipal Libraries to make certain purchases without advertising for bids, in particular for (3) specialized library services; and

WHEREAS, the Bernards Township Library is a full participating member library of M.A.I.N. (Morris Automated Information Network, Inc.) since 1997; and

WHEREAS, the 2023 annual assessment for Bernards Township Library totals \$70,942.67; and

WHEREAS, from time to time in 2023 M.A.I.N. (Morris Automated Information Network, Inc.) may provide other specialized library services to Bernards Township Library in the areas of training, consortium compatible computer supplies, or software licensing at a cost not to exceed \$18,730.00; and

WHEREAS, the Library Director and Chief Financial Officer have certified funds are available in the budget; the line item appropriation or ordinance to be charged is line account #3-01-29-390-222 (\$500.00), #3-01-29-390-264 (\$16,485.00), #3-01-29-390-265 (\$71,162.67), and #2-01-29-390-268 (\$1,525.00).

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, Somerset County, New Jersey that the Purchasing Agent is hereby authorized to issue a purchase order to M.A.I.N. (Morris Automated Information Network, Inc.) in the not the exceed amount of \$89,672.67.

Agenda and Date Voted: 02/14/2023

EXPLANATORY STATEMENT

Sharing services through participation in the M.A.I.N. (Morris Automated Information Network, Inc.) library consortium is a cost-effective method of increasing availability of library materials and information resources to Bernards Township residents, providing for an efficient computerized integrated library information system and access to an ever-growing range of jointly licensed downloadable materials.

February 14, 2023

Rachel Burt
Library Director

CFO CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of Bernards Township, hereby certify that adequate funds are available for the above referenced purchase. Monies are available in line account #2-01-29-390-265 (\$71,162.67), #2-01-29-390-222 (\$500.00), #2-01-29-390-264 (\$16485.00) and #2-01-29-390-268 (\$1525.00).

Date:

Sean McCarthy, Chief Financial Officer

PURCHASING CERTIFICATION

I hereby certify that I have prepared this resolution and reviewed it for accuracy.

Francis J. Decibus
For Purchasing Agt.

Date:

Francis J. Decibus, QPA, Purchasing Agent

CERTIFICATION

**I hereby certify this is a true and exact copy of a resolution adopted
by the Bernards Township Committee on 02/14/2023.**

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510 www.bernards.org

Resolution #2023-0132

Personnel Appointment

Joanne Kleinle – Administrative Associate – Parks & Recreation Department

WHEREAS a part-time position of Administrative Associate was approved by the Township Committee; and

WHEREAS the Director of Parks & Recreation, Township Administrator, Chief Financial Officer and Human Resources Officer have deemed it necessary to fill this position; and

WHEREAS Joanne Kleinle has applied for and is qualified to fill said position; and

WHEREAS the Director of Parks & Recreation, Township Administrator, Chief Financial Officer and Human Resources Officer recommend appointment of Joanne Kleinle to part-time Administrative Associate.

NOW, THEREOFRE BE IT RESOLVED, by the Township Committee of the Township of Bernards, that Joanne Kleinle be appointed to part-time Administrative Associate with a hire date of Tuesday, February 21, 2023 at an hourly rate of \$20.00 for a 20-hour work week.

Agenda and Date Voted: 02/14/2023

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/14/2023.

Christine V. Kieffer, Municipal Clerk

EXPLANATORY STATEMENT

The part-time Administrative Associate position was approved by the Township Committee. The position was posted and advertised according to township policy. Joanne Kleinle applied for the position and is qualified to fill said position. Ms. Kleinle previously worked for Bernards Township in the Library and in the Parks & Recreation Department.

Carol Ackerman, HR Generalist



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2023-0133

Acknowledgement of Receipt of the
Friends of the Kennedy Martin-Stelle Farmstead
2022 Annual Report

WHEREAS, pursuant to Ordinance #1775 originally adopted by the Township Committee of the Township of Bernards on March 29, 2005, authorizing a lease agreement with the Friends of the Kennedy-Martin-Stelle Farmstead, Inc. for a 4.397± acre tract known as Block 8401, Lot 23 (formally known as Block 85, Lot 20.03), 450 King George Road, Basking Ridge; and

WHEREAS, pursuant to said lease, and N.J.S.A. 40A:12-14(c) the Friends of the Kennedy Martin-Steele Farmstead, Inc., must submit an annual report to the Township setting out in detail the progress of the buildings preservation, restoration, renovations or operations and the progress of all fund-raising activities and grant applications, the proposed use for the buildings upon commencement of operation, the occupancy and utilization of the buildings during the preceding year, the activities of the Tenant undertaken in furtherance of the public purpose for which the leasehold was granted, the approximate value of cost, if any, of such activities in furtherance of such purpose and an affirmation of the continued tax exempt status of the Tenant pursuant to both State and federal law.

WHEREAS, the 2022 annual report and 2022 programming schedule has been submitted as require and is on file with the Township Clerk.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that the 2022 Annual Report of the Friends of the Kennedy Martin-Steele Farmstead be acknowledged as submitted.

Agenda Date and Vote: 02/14/2023

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/14/2023.

Christine V. Kieffer, Municipal Clerk

Friends of the Kennedy Martin Stelle Farmstead Annual Report for 2022

On behalf of the Friends of the Kennedy Martin Stelle Farmstead, we thank the members of the Township Committee and Township Staff, the Administration, Public Works, Engineering, Police and Fire, Recreation and the Community Service Team for their support of the Farmstead. We appreciate your support and your confidence in us and look forward to continuing to work cooperatively with you in the future.

2022 Summary of Activity

In 2022 the Farmstead:

- expanded its social media reach by 150 followers;
- opened its doors full time after a continued closure due to the pandemic;
- offered a combination of virtual and in-person classes with the addition of board approval for children's classes;
- held art exhibits inside the gallery;
- and continued collaborations with the Potters' Guild of New Jersey, the Chatham Adult School, Ridge High School, Garden State Watercolor Society, and Alliance of Youth Leaders United States, Basking Ridge, with the addition of NJ Highlands Coalition and The Arts Access Program at Matheny.

Activities Furthering the Public Purpose for Which the Leasehold Was Granted

Farmhouse public use: The Farmhouse fully reopened to the public for events, exhibits, and limited in-person classes. Farmstead tenants have had continual (24x7) access to the Farmhouse studios. The five upstairs studios are rented to studio artists. The public can and the Board of Trustees does use the facilities for meetings and in 2022 we hosted the Bernards Township Agricultural Advisory Committee's year end meeting.

English Barn public use: The English Barn reopened to the public for a variety of events including a Ukrainian fundraiser in April, Spring and Fall theater performances, and a special ribbon cutting ceremony to acknowledge the newly constructed patio terrace. The barn is rented annually in the Spring to the Potters' Guild.

The entire site is used for annual participation in Somerset County's Weekend Journey Through the Past.

Historic Preservation/Adaptive Reuse

As previously reported, \$197,802 was received from the 2018 Somerset County Commission Historic Preservation Grant. Work funded under this grant, which was delayed due to the pandemic, includes the creation of two ADA compliant parking spaces near the English Barn, the completion of a terrace/patio over the old dairy barn foundation, work on the Cow Shed and a pathway from the English Barn to the Cow Shed.

In 2021 the terrace off the barn was completed and used to host “A Celebration of History,” a Gala fundraiser celebration that was attended by 150+ friends, supporters and volunteers.

In 2021 we sought and was awarded \$141,078 from the Somerset County Commission Historic Preservation Grant program to paint and repair the barn, farmhouse and outbuildings; obtain, paint and install shutters on the farmhouse; and hire research consultants to do research into the historic period that Dr. Gerald Pearson owned the Farmstead. The entire request was awarded and most of this grant money was spent in 2022. Should the Friends be unable to restore the Wagon house as built, an alternative approach would be to construct a steel “ghost structure” with solar panels on top, to capture the essence of the building and honor Dr. Pearson’s contribution to science (he helped develop and patent the solar cell). This research might not be acceptable to extend the period of historic significance but would be very useful to obtain corporate sponsors, should the latter restoration approach be chosen. The Friends were awarded the total amount requested and have been quickly spending to enhance and improve the site.

As of yearend, \$123,906 (of \$197,802) and \$70,640 (of \$141,078) grant-funded restoration work respectively has been completed.

Arts Programming, General Operating, and Historic Preservation Support

For 2022 the Friends of the Kennedy Martin Stelle Farmstead received a grant for general operating support of \$52,292 from Somerset County through the Local Arts Programming grant program. These funds were used for operating expenses related to arts programming and operations (payroll and facilities maintenance). This is significantly greater than previous years, and was 100% of the amount requested, an exceptional achievement.

1. We are administering 2 Somerset County Historic Preservation Grants (SCHP), one from 2018 and one from 2021, both for site maintenance which is a newly approved use and for restoration. Progress is substantial as discussed above.
2. In preparation of future historic restoration, much work was completed in 2022 regarding the Wagon house. In 2019 the town sought insurance funds to demolish the Wagon house and remove debris: \$18,205 was received by the Township to demolish and remove the remaining structure and remediate the safety hazard existing on the site caused by roof failure due to heavy snow and ice in 2019. Work began in Spring, 2022 to remove heavy vegetation and poison ivy that created an unsafe work environment and visitor experience. Debris removal with oversight for the historic nature of the site, as required by being on both the National and NJ State Registers of Historic Places, was completed by year end.

Calendar of Events at Farmstead Arts – January to December 2022

Please see the accompanying report for information about Farmstead programming.

Operating Revenues, Members' Dues and Donations

In 2022, we received approximately \$145.8K in membership dues, donations and grants, and \$62.4K in program revenue and other earned income, including fundraising and studio rentals.

Human Resources

Robin Storms continues to be a key employee of the Farmstead and currently works up to 20 hours per week in the role of Operations Manager. In July, Lisa Fortunato was hired as part-time Marketing Director and works up to 20 hours per week. Sylvester Cruz transitioned mid-year from unpaid intern to paid grant writing and fundraising support coordinator and works up to 10 hours per week. Payroll is administered by Paychex.

Trustees

Leslie Workman, Board President, Sherilyn Pastor, First Vice President and Carolyn Kelly, Second Vice President along with additional trustees Nancy Gleason, Shona Veasey, Richard Huckins, and Brian Workman continue to serve. Pamela Reid, and Angela Hartman joined the Board, Angela replacing Brenda Rediess-Hoosein as Treasurer, and Richard Huckins transitioned to Corporate Secretary from First VP. Catherine Kelly was added to a full 3-year term. After serving over a decade, former Board President Ann Osterdale Rosenblum transitioned to an Honorary Trustee.

Trustee Members

Leslie Workman - President
Sherilyn Pastor - First Vice president
Carolyn Kelly - Second Vice President
Angela Hartmann* - Treasurer
Richard Huckins – Corporate Secretary
Nancy Gleason - Trustee
Brian Workman – Trustee
Shona Veasey – Trustee
Pamela Reid* – Trustee
Catherine Kelly* – Trustee

**These board members joined the Board of Trustees in 2022*

Advisory Members

Artist Advisor: Margaret Fanning
Honorary Trustee: Ann Osterdale Rosenblum
Honorary Trustee: Chef Richard “Buddy” Dick
Community Liaison/Advisory Member: Thomas Whitehouse
2022 Township Committee Liaison: Janice Fields

Key Support

Pro-Bono Bookkeeper: Dennis Dinsmore

Accountant: Bob Tabor

Tax Exempt Status

The Friends of the KMS Farmstead maintained tax exempt status under both state and federal law.

Respectfully submitted,

Leslie Workman

Board of Trustees

President

Friends of the Kennedy Martin Stelle Farmstead

The Friends of the Kennedy Martin Stelle Farmstead

Farmstead Arts 2022 Programming

Concerts

4 Performances
80+ Total Attendees

- BrassWorks - Ribbon Cutting Event (May)
- Harper Lovey and The Waitlist (June)
- Erik & Eliza Lichack "Performing Patriotism" (July)

Theater

7 Performances
100+ Total Attendees

- Yeats Play Reading inside the Farmhouse (March)
- Lord Stirling Theater Company "Cobb" (June)
- Lord Stirling Theater Company "Leading Ladies" (Oct)

Art Classes

6 Teachers
55 Classes
90 Students

A variety of classes were held virtually and/or in-person. Art Classes included, drawing (portraits, figure, colored pencil), painting (acrylic, watercolor and gouache), and cartooning. Photography Classes and Acoustic Guitar Classes continued. Classes and workshops were offered for teens and adults at all levels (beginner, intermediate, and advanced)

- December - January - Virtual classes held on Zoom
- February - March - Virtual classes held on Zoom
- April - May - Virtual classes held on Zoom
- June - August - Virtual and In-Person classes
- September - December Virtual and In-Person classes

Art Exhibits

7 Gallery Exhibits
130 Artists
200+ Attendees

- NJ Highlands Coalition - Nature Art & Sculpture (February)
- Ridge High School AP Art Class - Work in Progress (March)
- Members' Art Exhibit - Spring Forth! (May)
- Garden State Watercolor Society - Small but Mighty (June)
- The Students of Oscar Peterson (August)
- Margaret Fanning and Students (October)
- Expressions: A Survey of Work by The Arts Access Program at Matheny (November)

Special Events

4 Events
300+ Attendees

- Fundraiser for Ukraine (April)
- Ribbon Cutting Ceremony (May)
- Potters' Guild of NJ Spring Show & Sale (May)
40+ potters; 200+ attendees
- Garden State Watercolor Society Plein Air (June)
1 artist; 13 Attendees



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2023-0134

Bernards Township is Authorizing the Discharge of the Mortgage Made as Part of the Bernards Township Down Payment Assistance Program
by Nadia Bianco

WHEREAS, Nadia Bianco (the “Homeowner”) is the owner of property designated as Lot 5.14 in Block 9203 (*formerly identified as Lot 5.14 in Block 178.01*) on the Tax Map of the Township of Bernards, in the County of Somerset, State of New Jersey, commonly known as 62 Baldwin Court, (the “Property”); and

WHEREAS, the Homeowner received monetary assistance in the form of a grant through the Bernards Township Down Payment Assistance Program for the purpose of helping with down payment and closing costs associated with the purchase of a low or moderate income unit; and

WHEREAS, as part of the terms of such monetary assistance the Homeowner entered a Mortgage on July 15, 2016, in the amount of Fifteen Thousand (\$15,000.00) dollars for the property to The Township of Bernards, which Mortgage was recorded or registered in the office of the Somerset County Clerk on July 27, 2016, in Mortgage Book 6890, Pages 1040-1044, Instrument No. 2016030403; and

WHEREAS, the terms of the grant consisted of the requirement that the Homeowner continue to own and occupy the Property as a primary residence for a five (5) year period, has been met by the Homeowner; and

WHEREAS, the five (5) year mortgage repayment period has expired and there are no further monies owed by the Homeowner in connection with the Mortgage of the Property to the Township of Bernards; and

WHEREAS, based on the above, the Homeowner has met the obligations for and is entitled to a Discharge of the Mortgage.

NOW, THEREFORE, BE IT RESOLVED THAT the Township Committee of Bernards Township, County of Somerset, hereby authorizes the execution of the attached Discharge of Mortgage and recording of the same with the Somerset County Clerk.

Agenda and Date Voted: 02/14/2023

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/14/2023.

Christine V. Kieffer, Municipal Clerk

Explanatory Statement:

As a requirement of the property owner to qualify for the Township’s Down Payment Assistance Program they were required to reside in their home for a period of 5 years to be eligible for monetary assistance. The above owner has met that obligation and may now be released from the mortgage placed on the property.

Susan Long, Municipal Housing Liaison 1/25/2023



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2023-0135

Bernards Township is Authorizing the Discharge of the Mortgage Made as Part of the Bernards Township Down Payment Assistance Program
by Anna Infanti

WHEREAS, Anna Infanti (the “Homeowner”) is the owner of property designated as Lot 35.14 in Block 9202 (*formerly identified as Lot 35.253 in Block 178.02*) on the Tax Map of the Township of Bernards, in the County of Somerset, State of New Jersey, commonly known as 253 English Place, (the “Property”); and

WHEREAS, the Homeowner received monetary assistance in the form of a grant through the Bernards Township Down Payment Assistance Program for the purpose of helping with down payment and closing costs associated with the purchase of a low or moderate income unit; and

WHEREAS, as part of the terms of such monetary assistance the Homeowner entered a Mortgage on March 10, 2016, in the amount of Fifteen Thousand (\$15,000.00) dollars for the property to The Township of Bernards, which Mortgage was recorded or registered in the office of the Somerset County Clerk on March 24, 2016, in Mortgage Book 6860, Pages 2825-2829, Instrument No. 2016010985; and

WHEREAS, the terms of the grant consisted of the requirement that the Homeowner continue to own and occupy the Property as a primary residence for a five (5) year period, has been met by the Homeowner; and

WHEREAS, the five (5) year mortgage repayment period has expired and there are no further monies owed by the Homeowner in connection with the Mortgage of the Property to the Township of Bernards; and

WHEREAS, based on the above, the Homeowner has met the obligations for and is entitled to a Discharge of the Mortgage.

NOW, THEREFORE, BE IT RESOLVED THAT the Township Committee of Bernards Township, County of Somerset, hereby authorizes the execution of the attached Discharge of Mortgage and recording of the same with the Somerset County Clerk.

Agenda and Date Voted: 02/14/2023

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/14/2023.

Christine V. Kieffer, Municipal Clerk

Explanatory Statement:

As a requirement of the property owner to qualify for the Township's Down Payment Assistance Program they were required to reside in their home for a period of 5 years to be eligible for monetary assistance. The above owner has met that obligation and may now be released from the mortgage placed on the property.

Susan Long, Municipal Housing Liaison 1/25/2023



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2023-0136

Bernards Township is Authorizing the Discharge of the Mortgage Made as Part of the Bernards Township Down Payment Assistance Program
by Daisy Gonzalez

WHEREAS, Daisy Gonzalez (the “Homeowner”) is the owner of property designated as Lot 15.15 in Block 9203 (*formerly identified as Lot 15.167 in Block 9203*) on the Tax Map of the Township of Bernards, in the County of Somerset, State of New Jersey, commonly known as 167 Irving Place, (the “Property”); and

WHEREAS, the Homeowner received monetary assistance in the form of a grant through the Bernards Township Down Payment Assistance Program for the purpose of helping with down payment and closing costs associated with the purchase of a low or moderate income unit; and

WHEREAS, as part of the terms of such monetary assistance the Homeowner entered a Mortgage on January 16, 2018, in the amount of Fifteen Thousand (\$15,000.00) dollars for the property to The Township of Bernards, which Mortgage was recorded or registered in the office of the Somerset County Clerk on February 21, 2018, in Mortgage Book 7025, Pages 3825-3829, Instrument No. 2018006900; and

WHEREAS, the terms of the grant consisted of the requirement that the Homeowner continue to own and occupy the Property as a primary residence for a five (5) year period, has been met by the Homeowner; and

WHEREAS, the five (5) year mortgage repayment period has expired and there are no further monies owed by the Homeowner in connection with the Mortgage of the Property to the Township of Bernards; and

WHEREAS, based on the above, the Homeowner has met the obligations for and is entitled to a Discharge of the Mortgage.

NOW, THEREFORE, BE IT RESOLVED THAT the Township Committee of Bernards Township, County of Somerset, hereby authorizes the execution of the attached Discharge of Mortgage and recording of the same with the Somerset County Clerk.

Agenda and Date Voted: 02/14/2023

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/14/2023.

Christine V. Kieffer, Municipal Clerk

Explanatory Statement:

As a requirement of the property owner to qualify for the Township’s Down Payment Assistance Program they were required to reside in their home for a period of 5 years to be eligible for monetary assistance. The above owner has met that obligation and may now be released from the mortgage placed on the property.

Susan Long, Municipal Housing Liaison 1/25/2023



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2023-0137 Transfer Resolution – Feb 14, 2023

WHEREAS, there appears to be insufficient funds in the following account(s) (excepting the appropriation for Contingent Expenses or Deferred Charges) to meet the demands for the balance of the Current Year; and

Current Fund – 2022 Appropriation Reserves

Uniform Fire Sub-Code – Fire Hydrants Other Expenses

WHEREAS, there appears to be a surplus in the following accounts(s) (excepting the appropriation for Contingent Expenses, Deferred Charges, Cash Deficit of Preceding Year, Reserve for Uncollected Taxes, Down Payments, Capital Improvement Fund, or Interest and Debt Redemption Charges) over and above the demand deemed necessary for the balance of the Current Year; and

Current Fund – 2022 Appropriation Reserves

Utilities & Bulk Purchases – Other Expenses

NOW, THEREFORE, BE IT RESOLVED (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provision of N.J.S.A. 40A:4-58, part of the surplus in the account heretofore mentioned be and the same is hereby transferred to the account (excepting the appropriation for Contingent Expenses or Deferred Charges) mentioned as being insufficient, to meet the current demands; and

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized and directed to make the following transfers to be effective 2/14/2023:

<u>FROM:</u>	<u>AMOUNT</u>	<u>TO</u>
Appropriation Reserves: Utilities & Bulk Exp. OE	\$24,400.00	Appropriation Reserves: Uniform Fire Safety Sub-Code - Fire Hydrants O.E.

Agenda and Date Voted: 02/14/2023

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/14/2023.

Christine Kieffer, Municipal Clerk

EXPLANATORY STATEMENT:

This transfer is necessary to make the final 2022 fire hydrant billing payment. This Transfer is necessary due to an unanticipated 14% increase per hydrant in 2022 and will be sufficient to cover all 2022 billing for fire hydrants.

Sean McCarthy, CFO

February 1, 2023



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2023-0138

Acknowledgement of Receipt of Bernards Township
2022 Annual Report of the Agricultural Advisory Committee

WHEREAS, pursuant to §2-31.d.18 of the Revised General Ordinances of the Township of Bernards, the Agricultural Advisory Committee shall make an annual report to the Township Committee; and

WHEREAS, the Agricultural Advisory Committee is submitting a report pursuant to this requirement.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, that the following report be acknowledged.

Agenda Date and Vote: 02/14/2023

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/14/2023.

Christine V. Kieffer, Municipal Clerk

Bernards Township Agricultural Advisory Committee
2022 Annual Report to Township Committee

The Agricultural Advisory Committee recommitted itself to its mission of promoting and preserving agriculture as a viable economic activity within Bernards Township and enabling agricultural enterprises to continue to contribute to the quality of life in the community.

At the end of 2021, the Committee finalized an interactive map of local farms, thanking Tom Timko for his invaluable help with this project. The committee then developed a strategy for communicating local farming activities to the community. While the committee conducted an annual review of the inventory of the Township's farm assessed properties, it made sure the Farm Map was up to date and shared it with the larger community. During National Agricultural Month (March), the Committee Chair spoke before the Township Committee to discuss the map and how it could be used by the town. The chair also drafted a resolution approved by the township committee recognizing the month and the value the farming community brings to the town. The map was later shared by several local online news outlets and on social media.

Charter Day was back this year and the Committee worked with the Somerset County Office of Planning, Policy and Economic Development to ensure the Committee had a presence. The Committee showcased a printed version of the map as well as several flyers and take-home types from the Bernards Township Committee farms. The County Government also showcased their work and information, including their master plan and interactive programming.

The committee also supported the Environment Committee's Pumpkin Smash event which was held on the site of one of its members. The event was very well attended and received news coverage. The Advisory Committee looks forward to supporting and potentially leading the event in the future.

The Committee hosted its Annual Farmers Meeting on November 17th. The meeting was held at the Farmstead Arts Center and we opened it up to the broader Somerset Hills Farming community. The Committee had several speakers, including:

- North Jersey Resource Conservation & Development (RC&D - Sam Loscalzo): Provided information on the programs offered by NJ RC&D related to best management practices, Regenerative Farm Network, workshops, funding opportunities from EQIP and other sources for solar, fencing and other ag related infrastructures, equipment rental
- USDA Rural Development (Maryann Tancredi): Provided information on several USDA programs such as Rural Energy loans for renewable energy systems or energy efficiency improvements, Value Added Producer Grant has grant and matching funds available, and other loan programs
- Somerset County Office of Planning, Policy and Economic Development (Walt Lane and Kate Katzer): They provided details of several programs promoting farms and farming in the County. This office combines planning, with an emphasis on those programs combining elements of historic preservation, farms, and economic development.

2022 Liaisons and Members:

Members: Debbie DeWitt, Carol English, Tyson Mertz, Jim Milito, Tyler Seville

Liaisons: Kathleen Grochala, Township Committee
Katelyn Katzer, Somerset County Office of Planning, Policy and Economic Development
Jon Knox, Somerset County Board of Agriculture
Walter Lane, Somerset County Office of Planning, Policy and Economic Development
Nick Polanin, Rutgers Cooperative Extension
Tom Timko, Township Engineer



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2023-0139

Authorizing Assignment of Municipal Escrow Accounts and Replacement Reclamation Bond

WHEREAS, Millington Quarry, Inc. (“MQI”), is the current owner of the property commonly known as the Millington Quarry located at 135 Stonehouse Road, Basking Ridge, New Jersey (the “Property”), which is identified on the Bernards Township Tax Map as Block 6001, Lot 6; and

WHEREAS, MQI entered into a Purchase and Sale Agreement for the Property with Shopoff Advisors, L.P. (“Shopoff”) dated November 11, 2015; and

WHEREAS, the right to purchase the Property has since been assigned to CIP Stonehouse Redeveloper, LLC (“CIP II”); and

WHEREAS, Bernards Township currently holds \$357,512.89 (Project ID# RC1414186M) of funds provided by MQI as the cash escrow with the Township as security for the rehabilitation of the Property, in accordance with Bernards Township Ordinance § 4-9.6 (the “Rehabilitation Cash Security Escrow”); and

WHEREAS, Bernards Township currently holds \$112,620.14 (Project ID# IF00201250) of funds provided by MQI as the cash escrow with the Township for the inspections of the Property, in accordance with Bernards Township Ordinance § 4-9.7 (“Inspection Escrow Accounts”); and

WHEREAS, to further secure the completion of all reclamation work required at the Property, MQI posted an Irrevocable Standby Letter of Credit issued by Provident Bank (No. 8050002486) in favor of Bernards Township (the “Letter of Credit”); and

WHEREAS, to replace the Letter of Credit, CIP II has obtained and presented to Bernards Township a draft Reclamation Bond in the amount of \$3,435,608.09 (the “CIP Reclamation Bond”); and

WHEREAS, MQI and CIP II anticipate closing on a sale of the Property within the next thirty days; and

WHEREAS, as part of the closing, MQI has agreed with CIP II that it will assign all right, title and ownership interests in the Rehabilitation Cash Security Escrow and the Inspection Escrow Accounts (together referred to as the “Reclamation Funds”) to CIP II; and

WHEREAS, as part of the closing, MQI and CIP II entered into a certain Agreement as to Municipal Escrow Accounts and Replacement Reclamation Bond dated January 6, 2023, which is on file with the Clerk of Bernards Township; and

WHEREAS, to effectuate the closing on the sale of the Property, MQI and CIP II have requested that Bernards Township approve and accept the CIP Reclamation Bond to replace the Letter of Credit, authorize the release of the Letter of Credit, and approve the transfer of ownership of the Reclamation Funds from MQI to CIP II; and

WHEREAS, the Township Committee has determined that the CIP Reclamation Bond, and the assignment of the Reclamation Funds by MQI to CIP II, provide adequate security for the completion of any remaining reclamation work at the Property, in accordance with Township Ordinance § 4-9.6.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards, that:

1. The form of CIP Reclamation Bond is hereby approved and shall be accepted simultaneously with the closing of the sale of the Property;
2. The Letter of Credit posted by MQI in favor of Bernards Township shall be released and discharged at the closing of the sale of the Property;
3. Bernards Township acknowledges and assents to the transfer by MQI to CIP II of all MQI's right, title, and ownership interest in the Rehabilitation Cash Security Escrow and the Inspection Escrow Accounts upon the closing of the sale of the Property; and
4. MQI and CIP II shall notify Bernards Township when closing on the sale of the Property has occurred.

Agenda and Date Voted: 02/14/2023

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/14/2023.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2023-0140

Authorizing the Issuance of a Clothing Bin License to
Turnkey Enterprises, LLC
for Placement at Fellowship Village

WHEREAS, Turnkey Enterprises, LLC, has applied for a license to place one recycling clothing bin on Fellowship Village property located at 8000 Fellowship Road; and

WHEREAS, Turnkey Enterprises, LLC, has submitted an application for licensing of this recycling clothing bin, which is in compliance with Chapter 4, Section 13 of the Revised General Ordinances of the Township of Bernards; and

WHEREAS, the Municipal Clerk and Zoning Officer, have reviewed said application and find it complete.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that a license be issued to Turnkey Enterprises, LLC, for one recycling clothing bin at the location described above for a one-year term to expire 01/31/2024.

Agenda Date and Vote: 02/14/2023

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/14/2023.

Christine V. Kieffer, Municipal Clerk

EXPLANATORY STATEMENT

This resolution allows placement of one clothing bin at Fellowship Village.



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2023-0141

Acknowledgement of Receipt of Bernards Township Shade Tree Commission
Annual Report, NJUCF Annual Accomplishment Report, and
Application for Tree City USA Recertification

WHEREAS, pursuant to § 2-17.4b. of the Revised General Ordinances of the Township of Bernards, the Shade Tree Commission shall make an annual report to the Township Committee; and

WHEREAS, the Shade Tree Commission submits their annual report pursuant to this requirement and is on file in the office of the Municipal Clerk; and

WHEREAS, the Shade Tree Commission submits the NJUCF Annual Accomplishment Report and Application for Tree City USA Recertification and is on file in the office of the Municipal Clerk.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, acknowledge receipt of the following reports and application.

Agenda and Date Voted: 02/14/2023

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted
by the Bernards Township Committee on 02/14/2023.

Christine Kieffer, Municipal Clerk

Community Forestry Program Administration

- As of December 2022, the Bernards Township STC was comprised of a nine-member volunteer body with seven regular commissioners appointed by the Bernards Township Committee as well as a part-time secretary and liaisons from the Township Committee and the Department of Public Works (DPW). We are pleased to count among our commissioners in 2022 a New Jersey certified tree expert, a forestry expert with B.S degrees in botany and forestry and a biologist with a forest ecology B.S degree.

Training and Professional Development

- As of December 31, 2022, seven commissioners, two alternates and one DPW township employee were CORE-trained.
- Five STC commissioners earned a total of 37 CEU credits in 2022.
- One commissioner attended the NJISA Garden State Tree Conference in March.
- One commissioner attended the online NJ Shade Tree Federation “Tree Talk” series.
- One commissioner attended the NJ Shade Tree Federation Annual Conference in October.
- Four commissioners attended the PA/NJ TACF Fall 2022 Member Meeting in November.

Public Education/Awareness/Outreach

- Bernards Township commemorated Arbor Day on April 29, 2022. The Bernards Township Committee Arbor Day Resolution was posted on the town website.
- The annual tree give-away was held on April 29, 2022 at the Somerset County Environmental Education Center. Over 200 native tree seedlings were distributed.
- We worked with the Junior Woman's Club of Somerset Hills on their Arbor Day celebration and provided seedlings to the winners of the Arbor Day poster contest.
- The Shade Tree Commission was part of the Bernards Township Charter Day on May 2, 2022 with a booth containing many information displays, tree specimens and handouts. We held our usual tree identification quiz and awarded prizes to the top scoring participants.

- STC members along with Environmental Commission members coordinated and volunteered for the Spotted Lanternfly Park Project which placed traps on trees in three township parks in June. Many RHS students helped as part of the Ridge Gives Back Day.
- We continue to update the STC section of the Bernards Township website with news and information helpful to township residents. Posted documents included:
 - a. [Community Forestry Plan 2018-2022;](#)
 - b. [2022 Arbor Day Resolution](#)
 - c. [Tree City USA designation](#)
 - d. [Care For Your New Tree!](#)
 - e. [10 Informative Tree Articles](#)

Statement of Tree Budget

The 2022 STC budget consisted of (1) direct township funding; (2) an allocated portion of the DPW budget or expenses related to tree maintenance and cleanup on property under its jurisdiction; (3) fees assessed against developers and earmarked for planting trees under the direction of the STC and/or Township DPW; and (4) mandatory tree planting expenses incurred by developers and property owners in satisfaction of Bernards Township zoning requirements.

Plan Implementation

Our 4th Community Forestry Assistance Act Five Year Plan, approved by the New Jersey Department of Forestry in March 2018, provided the roadmap for STC activities in 2022.

- The STC filed an application to renew Tree City USA status for 2022. If approved, 2022 will mark our 18th consecutive year of Tree City USA status.
- In November 2022 trees were planted at Mountain Park. In total 30 trees were planted in 2022.
- The annual street tree windshield survey was taken on December 7, 2022. Zones 5 & 6 were surveyed and the results were transmitted to the DPW.
- Last year the NJ Urban and Community Forestry Program extended its approval of our current Community Forestry Management Plan for five years. Our plan expiration date is now December 31, 2027.
- The STC will continue to work with the Parks and Recreation Committee to enhance our township parks and facilities and provide sustainable tree resources. Our focus in 2023 will be to continue ash tree identification and removal in the parks and other public spaces under township jurisdiction.



New Jersey Urban and Community Forestry Program 2022 Annual Accomplishment Report

Municipal Information

1. Reporting on year:

2022

2. Date of Report Submission

02/15/2023

3. Municipality:

Somerset | Bernards Township | 1802

4. Primary Program Contact

Judy O'Connell

Title

Shade Tree Commission Secretary

Organization

Bernards Township Shade Tree Commission

Phone number

908-204-3063

Email

joconnell@bernards.org

Address

1 Collyer Lane
Basking Ridge, NJ 07920



General Information

5. Does your community have a tree care professional on staff (employed or retained) e.g. Licensed Tree Expert, Cert. Arborist, Forester

Yes, retain

Other

6. Does your community have a tree inventory?

Partial

7. Have you submitted your Tree City USA Application?

Visit Tree City USA Page: <https://www.arboday.org/programs/treecityusa/>

(Most of the information you supply in this report can be used for your Tree City USA application)

Yes



Urban and Community Forestry Program Administration

8. Municipal/County Department responsible for tree management

Department of Public Works

Department Manager Name

Tom Nicoletti

Phone

908-204-2508

Email

tnicoletti@bernards.org

9. Name of Tree Advocacy Board (committee/commission/board)

Bernards Township Shade Tree Commission

Tree Advocacy Board Chair Name

Randy Santoro

Phone

908-766-9709

Email

randysantoro@gmail.com



Community Tree Ordinance

10. Do you have an ordinance related to:

Tree Planting	No	▼
Tree Protection	Yes	▼
Establishing a Committee or Commission	Yes	▼
Enabling Ordinance	Yes	▼
Tree replacement/no net loss	Yes	▼
Tree Removal	Yes	▼
Tree Pruning	No	▼

Other

Other

Other

11. Have you reviewed your NJUCF Accreditation Status for the current year?

<https://www.nj.gov/dep/parksandforests/forest/urbanandcommunity/accreditation.html>

Yes ▼



Statement of Tree Budget

12.		CFMP Budget (this should be what your estimated budget for this reporting year is in your CFMP)	Reporting Year Actual (this should be the expenditures for this reporting year)
Administration	Municipal Salaries	\$ 37,020.00	\$ 37,020.00
	Fringe	\$ 12,959.00	\$ 12,959.00
	Indirect Costs		
	Volunteer Contribution (Rate can be found at www.independentsector.org)	\$ 18,500.00	\$ 25,450.00
	Other		
Subtotal		\$ 68,479.00	\$ 75,429.00
UCF Stewardship	Planting	\$ 6,500.00	\$ 10,064.00
	Pruning		
	Removal	\$ 78,500.00	\$ 78,500.00
	Stump Removal		
	Leaf Collection		
	Insect/Disease Management		
	Emerald Ash Borer Management		
	Other		
Subtotal		\$ 85,000.00	\$ 88,564.00
Education and Outreach	Training And Education (Mun.+County Employee)	\$ 1,900.00	\$ 1,900.00
	Training and education (Volunteer)	\$ 2,350.00	\$ 1,755.00
	Public Outreach	\$ 150.00	\$ 145.00
	Other		
Subtotal		\$ 4,400.00	\$ 3,800.00
Total		\$ 157,879.00	\$ 167,793.00

For your Tree City USA Application Budget:

(enter the totals provided here into your Tree City USA Online Application: <https://www.arborday.org/programs/treecityusa/>)

Tree Planting and Initial Care	\$ 10,064.00
Tree Maintenance	\$ 0.00
Removals	\$ 78,500.00
Management	\$ 53,779.00
Volunteer Contribution	\$ 25,450.00



Arbor Day Event

13. Did your community celebrate Arbor Day this year?

Yes

14. Date of Arbor Day Event

04/29/2022

15. Describe your Arbor Day Event:

- * What type of event was it?
- * Who hosted the event?
- * Who attended the event?
- * What was your role?
- * Where was it held?
- * How did it go?

The Shade Tree Commissioners did not participate in in-person celebrations of Arbor Day at the schools due to continuing visitor restrictions. The Bernards Township Committee Arbor Day Resolution was posted on the town website. The annual tree give-away was held on April 29, 2022. On that day the STC distributed native trees the Somerset County Environmental Education Center honoring Arbor Day. Over 200 trees were given away. The residents were thankful for the trees and appreciative of our efforts to help them learn about and select the appropriate trees for their yards.



Training and Education

16. Were your community's urban and community forestry training and education needs adequately addressed for both employees and volunteers?

Yes

17. What was the best class or training for your municipal employees and/or volunteers in the last year:

Core Training

18. Provide any feedback or suggestions for improvement for the NJUCF training and education program:

We consider Core Training as essential. All our commissioners are Core Trained.

19. Describe the programs you have implemented to educate and engage the public with your local urban and community forestry program this year:

1. Tree related information is posted regularly on the Bernards Township website by the Shade Tree Commission

2. We worked with the Junior Woman's Club of Somerset Hills on their Arbor Day celebration and provided seedlings to the winners of the Arbor Day poster contest.

2. Charter Day is a township community day in May. The Shade Tree Commission had a tent with exhibits of invasive plants, literature on planting and maintaining trees, and answered many questions regarding trees. We offered a plant quiz with prizes to the top scoring participants.

4. We engaged with township high schools students who helped install Spotted lantern Fly traps in three township parks.



Please compare CFMP section 9-Statement of Plan Implementation objectives for 2022 and your actual accomplishments for 2022.

*Examples: CFMP Timeline Objective-Conduct Street Tree Inventory
Accomplished this Year-Inventory started, but not yet complete*

20. CFMP Timeline vs. This year actual

CFMP Timeline Objective

Accomplished this Year:

CFMP Timeline vs. This year actual

CFMP Timeline Objective

Accomplished this Year:

CFMP Timeline vs. This year actual

CFMP Timeline Objective

Accomplished this Year:

CFMP Timeline vs. This year actual

CFMP Timeline Objective

Accomplished this Year:

21. Does your community utilize urban wood?

Wood chips or mulch

Firewood

Lumber

Whole logs

Compost

Other



Highlights and Comments

22. Please provide one local urban and community forestry program highlight from the past year:

Attach pictures to this report *(any photos submitted may be used by NJUCF for promotional purposes)*

Our annual tree give-away was held this year on April 29, 2022. We distributed native trees at the Somerset County Environmental Education Center to celebrate Arbor Day. Over 200 native tree seedlings were distributed.

23. Please provide any comments or suggestions for the NJUCF program:

The recorded sessions from the 2022 NJ Shade Tree Federation Conference were very useful for commissioners that could not attend in person this year. Please continue providing recorded sessions for all NJUCF presentations and conferences. Having real-time virtual participation along with the in-person option for future conferences would allow more commissioners to attend.

ELETRONIC SUBMISSIONS ONLY:

Please send the Annual Accomplishment Report to Emily Farschon

Emily.Farschon@dep.nj.gov

24. I hereby certify as the Shade Tree Representative, that the information in this report was shared with our Mayor and/or Governing Body and that the NJUCF Accreditation Status for my community is up to date.

Signature:

Print Name:

Title:

Date:

Andrew J. McNally, Esq.

Mayor

02/14/2023



Details

Personal

Attachments

Evaluations



MY APPLICATION



Questions/Comments



SUBMISSION FORM

EDIT

- If you are seeking to apply for Tree City USA recognition, continue with the application below.
- Tree City USA provides national recognition for New Jersey communities and access to resources, networks, and funding to support urban forestry work.
- Please note: This application does not contribute toward earning your NJ Urban and Community Forestry Program (NJUCF) Accreditation. However, the information in your community's [NJUCF Accreditation Annual Accomplishment Report](#) can help you complete your Tree City USA application below. For more information on the NJUCF Accreditation Program, [click here](#).

What category best describes your community?*

- Township

Social media channels for city and/or department

City's Forestry Department Website

<https://www.bernards.org/departments/dpw>

Facebook

<https://www.facebook.com/BernardsTwp/>

Twitter

<https://twitter.com/BernardsTwpNJ>

Generic email address for city government (Example: [forestry@cityname.com](#))

shadetree@bernards.org

MAYOR OR EQUIVALENT INFORMATION

Mayor Name

Andrew McNally

Professional Title

Mayor

Mayors Address

1 Collyer Lane, Basking Ridge, NJ 07920, United States



**Email Address**

amcnally@bernards.org

Phone Number

+1 (908) 766-2510

CITY FORESTRY CONTACT

(This is the person from your community we will be reaching out to if we have any questions about the application.)

City Forestry Contact's Name

Judy O'Connell

Professional Title

Supervisor of Treasury Services

***SHIPPING ADDRESS FOR RECOGNITION MATERIALS**

1 Collyer Lane, Basking Ridge, NJ 07920, United States

City Forestry Contact's Email Address

joconnell@bernards.org

Phone Number

+1 (908) 204-3063

PR/COMMUNICATIONS CONTACT:**Professional Title****Address****Email**

Standard 1 - A Tree Board or Department

Select which best describes your community

- Community has a Tree Board Only

Tree Board Meeting Frequency

- Monthly

CHAIRPERSON**Chairperson's Name**

Randy Santoro

Professional Title

Chair - Shade Tree Commission

Chairperson's Address

1 Collyer Lane, Basking Ridge, NJ 07920, United States

Email Address

randysantoro@gmail.com

Phone Number

+1 (908) 766-9709



**How many additional Tree Board members are there?**

- 1

BOARD MEMBER 1**Board Member 1 Name**

Al Werner

Board Member 1 Email

albertwerner96@yahoo.com

Standard 2 - A Community Tree Ordinance

Date current tree ordinance was established

5/98

Our ordinance below*

- Uploaded files have not changed

Our attached ordinance:

- Is in effect 24/7/365
- Addresses, at the very least, all public trees in our community

* Attach File

Each applicant is required to upload their community's current tree ordinance.

Attachments

NAME	CREATED DATE	
STC Ordinance SECTION 2.pdf	Jan 23, 2023 4:03:58 PM UTC	

If sharing a URL, please ensure it is a public webpage, not a link to a document sharing platform (e.g. Google Docs or Dropbox)

Standard 3 - A community forestry program with an annual budget of at least \$2 per capita

Please answer the questions below with the full numerical amounts and do not use symbols or commas. (i.e. 5000.01 not \$5,000.01). If a category does not apply to you, please enter 0.

For a list of qualifying expenses, [click here](#).

*** Community Population**

27747

*** Tree Planting and Initial Care**



Include cost of tree purchases, labor and equipment for planting, planting materials, stakes, wrapping, watering, mulching, competition control, etc.

10064

*** Tree Maintenance**

Include pruning, insect and disease management, fertilization, watering, etc.

66750

*** Tree Removal**

Include cost of equipment, supplies, labor, etc.

12750

*** Management**

Include public education, professional training, memberships, salaries, street and park tree inventory.

51340

Utility Line Clearance

(If allowed by your state coordinator).

0

*** Volunteer Time**

Number of volunteer hours and other contributions from civic organizations.

Correct Examples:

- 10
- 12
- 284
- 3778

Incorrect Examples:

- 10 hrs
- 12 hours
- \$284.94
- 3,678

862

Other

Include any other expenses not mentioned.

1350



**Please specify other expenses (if applicable)**

DPW non-salary

TOTAL EXPENDITURE PER CAPITA: 6.06**TOTAL EXPENDITURES: 168070.90****Community Tree Management Statistics**

Please include only whole numbers below.

***Number of Trees Planted**

30

***Number of Trees Pruned**

1145

***Number of Trees Removed**

177

Attach Files

Annual work plan (if required by your state).

Attachments

NAME	CREATED DATE	
Bernards Township Workplan for 2022	Jan 23, 2023 4:54:41 PM UTC	

If sharing a URL, please ensure it is a public webpage, not a link to a document sharing platform (e.g. Google Docs or Dropbox)

Supporting budget document(s).

Attachments

NAME	CREATED DATE	
No Data		

If sharing a URL, please ensure it is a public webpage, not a link to a document sharing platform (e.g. Google Docs or Dropbox)



Standard 4 - An Arbor Day Observance and Proclamation

**How did your city celebrate Arbor Day during the 2022 calendar year?****Date observance was held**



4/29/22

Did your community's Arbor Day celebration include any type of participation from K-12 schools?*

- Yes

Attach Your Signed Arbor Day Proclamation*

Attachments

NAME	CREATED DATE	
2022 BT Arbor Day Resolution	Jan 23, 2023 4:57:34 PM UTC	

If sharing a URL, please ensure it is a public webpage, not a link to a document sharing platform (e.g. Google Docs or Dropbox)

Supplemental files

This can be a program from your Arbor Day events, photos, or press releases.

Attachments

NAME	CREATED DATE	
Arbor Day poster contest - 1st	Jan 30, 2023 10:21:13 PM UTC	<div>SET AS LOGO</div>
Arbor Day poster contest - 2nd	Jan 30, 2023 10:21:39 PM UTC	<div>SET AS LOGO</div>
Arbor Day poster contest - 3rd	Jan 30, 2023 10:22:24 PM UTC	<div>SET AS LOGO</div>

If sharing a URL, please ensure it is a public webpage, not a link to a document sharing platform (e.g. Google Docs or Dropbox)

What is something that has changed in your community as a result of earning Tree City USA recognition?*

Driving into Bernards Township on any of the major roads, visitors will be greeted by the Tree City USA road signs. The signs and their annual stickers remind our residents and our guests that trees are important to life in Bernards Township.



As a Tree City USA honoree, we observe Arbor Day annually with several activities. In addition to the Arbor Day declaration from the Township Committee, our Arbor Day distribution of free saplings to residents has been very popular over the past few years.

The Shade Tree Commission works with the local grade schools to celebrate Arbor Day. Most years the schools have creative assemblies at which students write poems, perform skits and share readings on trees. The teachers use Arbor Day as an opportunity to discuss trees and their importance to the entire ecosystem. When possible, the Shade Tree Commissioners visit the schools and distribute seedlings for students to take home and plant in their yards as part of their Arbor Day celebration. This activity and our free sapling distribution touch students and their families in April and for many years afterward.

This past year, the local garden club approached The Shade Tree Commission to partner in a program to plant trees in a township part to commemorate the garden club's anniversary. A site was identified and the Commission will be working with the township and the garden club to complete this project in 2023.

The Shade Tree Commission's page on the town website proudly notes that Bernards Township has received Tree City USA recognition and explains the necessary standards. Visitors to our website can read the explanation and the press release from the National Arbor Day Foundation to learn about our township's commitment to trees.

Trees are an important solution to urban issues. Increasing tree canopy can lead to improved human health and climate resilience. How is your city or town identifying neighborhoods that need trees most? What resources would assist you in planting and caring for trees in these areas?

Bernards Township is extremely fortunate to have a fairly dense tree canopy today. However, it was not always as dense. The 2012 Hurricane Sandy destroyed thousands of trees in our community. Eager to rebuild the tree canopy, the Shade Tree Commission instituted the Five in 5 campaign. The Commission's goal was to have five thousand trees planted in five years. Trees planted by homeowners, the Township, developers and the Commission were all identified and counted. In less than five years over five thousand trees had been





planted and were flourishing.

On an annual basis the Commission does a windshield survey of a portion of the Township. The trees in the public right of way are evaluated and any hazardous trees are noted for pruning or removal. In the last few years, ash trees have been the primary trees to be removed. While reviewing trees during the windshield survey, the Commission notes any areas where tree planting would be suitable and when possible, the Commission works with the Township to recommend appropriate trees for these areas.

Our Township has ordinances regarding tree cover in new building developments. Specifically, a developer must plant a minimum number of trees per acre or contribute funds to the Township's Tree Fund. The Shade Tree Commission reviews the developer's plans as appropriate and provides input to the appropriate town committee.

Signature Form

*** Before you print off your signature form, all sections of the application must be complete.**

To finalize your application, you will need to obtain a signature of your mayor or top city official. Your application requires the appropriate signature to be complete.

Click on the button below to populate your mayor signature page. (You will need to push this button anytime you make revisions to your application.)

By submitting your application, you agree to the [Tree City USA terms and conditions.](#)

Please press the submit button below, once your application is complete. A successfully submitted application will redirect you to a new page. If you are not redirected, please scroll to the top of your application to see a notification of what information is missing/incorrect in order to submit your application.





Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2023-0142

Approval of the Side Letter of Agreement

Between Bernards Township and the International Brotherhood of Teamsters, Chauffeurs and Warehousemen and Helpers of America, Local 469
July 1, 2021 through June 30, 2025

WHEREAS, the Township of Bernards and the International Brotherhood of Teamsters, Chauffeurs and Warehousemen and Helpers of America, Local 469 (“Teamsters”) have an Agreement in place for the period of time from July 1, 2021 through June 30, 2025; and

WHEREAS, the Township of Bernards and the Teamsters have found it necessary to enter into a Side Letter of Agreement to amend the “Working Assignments” portion of the contract to cover the period of time from July 1, 2021 through June 30, 2025; and

WHEREAS, the Township Committee of the Township of Bernards has reviewed the Side Letter of Agreement and understands that this Side Letter of Agreement applies only to Article Eight and does not modify any other provision of the Collective Bargaining Agreement; and

WHEREAS, the parties to the contract agree that the side letter shall not cause the contract to be reopened for the purpose of engaging in any bargaining related to the existing provisions of the collective bargaining agreement in place for the period July 1, 2021 through June 30, 2025.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, that the Side Letter of Agreement dated March 1, 2023, between Bernards Township and the International Brotherhood of Teamsters, Chauffeurs and Warehousemen and Helpers of America, Local 469 be and is hereby approved.

Agenda and Vote Date: 02/14/2023

EXPLANATORY STATEMENT

Once an employee obtains their Commercial Driver’s License it is of benefit to the Township for them to utilize that license, as they are able to take on additional duties and responsibilities in the department increasing operational efficiency and effectiveness. The current contract does not allow for promotion of individuals upon obtaining their Commercial Driver’s License. This Side Letter of Agreement allows us to compensate the impacted employees for their added duties without opening up the whole contract.

Date: 02/06/2023

Emily Kesselmeyer, Human Resources Officer

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/14/2023.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2023-0143

Award of Purchase Orders for Identified;

Dover Brake & Clutch Co., Inc., First Search d/b/a FSI Elgin, ODP Business Solutions, LLC., Sal's Auto Body, Inc., Richies Tire Service, Todd Harris Co., Inc., Warrenville Hardware

WHEREAS, the Township Committee of Bernards has adopted Ordinance #1854 "Known as Pay to Play" and P. L. 2004, Chapter 19; and

WHEREAS, pursuant to the ordinance window contracts determined to exceed \$17,500.00 and within the bid threshold of \$44,000.00 requires governing body approval; and

WHEREAS, the purchasing agent has determined that the value of the expenditures with the vendor(s) listed below will exceed \$17,500.00 in purchases; and

Vendor	Not to Exceed	Vendor	Not to Exceed
Dover Brake & Clutch Co.	\$ 44,000	Richies Tire Service	\$ 44,000
ODP Business Solutions, LLC	\$ 44,000	Todd Harris Co., Inc	\$ 44,000
First Search/d/b/a FSI Elgin	\$ 44,000	Warrenville Hardware	\$ 44,000
Sal's Auto Body, Inc	\$44,000		

WHEREAS, in anticipation of the listed expenditure, a Business Entity Disclosure Certification has been secured in compliance with N.J.S.A.19:44A 20-4 et seq., and that the principals of the said companies, have not made any reportable contributions to a political or candidate committee in the Township of Bernards in the previous one year, and that the contract will prohibit the principals of said companies from making ANY contributions through the term of the contract pursuant to Bernards Township Ordinance #1854 adopted on February 28, 2006, that would prohibit any business entity or professional that procures goods, services or contracts from the Township without the formal bid process from making "any" contribution whatsoever in the prior calendar year.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards, Somerset County, New Jersey that the Purchasing Agent is hereby authorized to issue purchase orders to the vendors listed above to maintain continuity and facilitate the ordering process through December 31, 2023.

Agenda and Date Voted: 02/14/2023

EXPLANATORY STATEMENT

Pursuant to the adoption of the Bernards Township Pay to Play ordinance #1854 and P. L. 2004, Chapter 19, adoption will permit the purchases from noted vendor(s) relative to the day-to-day operation of the township departments.

Date: January 17, 2023

Francis J. Decibus, QPA, RPPO Purchasing Agent

PURCHASING CERTIFICATION

I hereby certify that I have prepared this resolution and reviewed it for accuracy.

Date: February 6, 2023

Francis J. Decibus, QPA, RPPO, Purchasing Agent

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/14/2023.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510 * www.bernards.org

Resolution #2023-0146

Personnel Appointment

Richard Von den Steinen – Fire Inspector (full time) – Engineering

WHEREAS, a full time Fire Inspector position became available due to a resignation; and

WHEREAS, the Township Engineer, Township Administrator, Chief Financial Officer and Human Resources Officer have deemed it necessary to fill this position; and

WHEREAS, Richard Von den Steinen has applied for and is qualified to fill said position; and

WHEREAS, the Township Engineer, Township Administrator, Chief Financial Officer and Human Resources Officer recommend appointment of Richard Von den Steinen to full time Fire Inspector.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards, that Richard Von den Steinen be appointed full time Fire Inspector with a hire date of Monday, February 20, 2023 at an hourly rate of \$24.50 for a 40 hour work week.

Agenda and Dated Voted: 02/14/2023

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/14/2023.

Christine V. Kieffer, Municipal Clerk

EXPLANATORY STATEMENT

A full-time Fire Inspector position became available due to a resignation within Fire Prevention. The position was posted and advertised according to township policy. Richard Von den Steinen applied for the position and is qualified to fill said position. Mr. Von den Steinen is currently employed by the fire prevention department in a part-time capacity. He has recently retired from his full-time career as a paid firefighter. Mr. Von den Steinen will be a continued asset to the Township in this full-time role.

Emily Kesselmeyer, HR Officer



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2023-0147

Awarding Professional Services Contract for 2023 NJDOT Cross Road and South Alward Avenue Improvements
to Andrew S. Holt, P.E., P.P, C.M.E., NJ Lic. #24GE03855400 of the firm Suburban Consulting Engineers, Inc., 96 U.S. Highway 206, Suite 101, Flanders, NJ 07836
- In the Not to Exceed Amount of \$96,650.00

WHEREAS, the Township of Bernards requires professional engineering services for the engineering design, NJDOT submission, bid, construction administration and inspection services for the 2023 NJDOT Cross Road and South Alward Avenue Improvements; and

WHEREAS, Andrew S. Holt, P.E., P.P, C.M.E., NJ Lic. #24GE03855400 of the firm Suburban Consulting Engineers, Inc., 96 U.S. Highway 206, Suite 101, Flanders, NJ 07836 has submitted a proposal dated January 31, 2023, outlining engineering design, NJDOT submission, bid, construction administration and inspection services to the Township; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, this contract is awarded without public advertisement as defined in N.J.S.A. 19:44A-20-7 and pursuant to the provisions of N.J.S.A. 19:44A-20-4; and

WHEREAS, the Chief Financial Officer has certified funds are available in capital account number C-04-55-337-A01 (\$47,613.86), C-04-55-382-A01 (\$968.49), C-04-55-387-A01 (\$44,346.15) and C-04-55-397-A01 (\$3,721.50) line item appropriation or ordinance.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that a professional service contract be awarded to Andrew S. Holt, P.E., P.P, C.M.E., NJ Lic. #24GE03855400 of the firm Suburban Consulting Engineers, Inc., 96 U.S. Highway 206, Suite 101, Flanders, NJ 07836 as follows:

1. The contract will encompass services as outlined in the submitted proposal dated January 31, 2023.
2. The contract term is from February 14, 2023, through February 13, 2024 for professional engineering design, NJDOT submission, bid, construction administration and inspection services for not to exceed an amount of \$96,650.00. Bid documents must be completed within 60 days.
3. Billings must be rendered by the contractor within 30 days of service delivery.
4. **Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.**
5. **No payments in excess of the “not to exceed” contract amounts will be approved, unless such services/expenditures are negotiated and agreed upon in advance of service delivery.**
6. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to P.L. 1975, c.127, which is attached to this resolution as Exhibit A.

7. This contract shall, for all purposes, be deemed a NJ Contract and any provisions of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
8. The contractor shall report directly to Thomas Timko, Township Engineer, who will be the chief contact for the Township of Bernards on this project.

NOW THEREFORE BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.


NOW THEREFORE BE IT FINALLY RESOLVED, by the Township Committee of the Township of Bernards that notice of this contract award be published in the official Township newspaper and be placed on file and available for public inspection in the office of the Bernards Township Purchasing Agent.


I agree to the terms as stated in the Resolution and by signing this document I, am committed to follow all terms of this award.

Andrew S. Holt, P.E., P.P., C.M.E., NJ Lic. #24GE03855400

Agenda and Date Voted: 02/14/2023

Explanatory Statement
This resolution awards professional engineering design, NJDOT submission, bid, construction administration and inspection services for the Cross Road and South Alward Improvement Project.
Thomas Timko, P.E., C.M.E. Township Engineer

CHIEF FINANCIAL OFFICER CERTIFICATION
I, Sean McCarthy, Chief Financial Officer of Bernards, hereby certify that adequate funds are available for the above referenced purchase in the not to exceed amount of \$96,650.00. Monies are available in capital line account #'s C-04-55-337-A01 (\$47,613.86), C-04-55-382-A01 (\$968.49), C-04-55-387-A01 (\$44,346.15) and C-04-55-397-A01 (\$3,721.50).
Date: February 8, 2023
 Sean McCarthy, Chief Financial Officer

PURCHASING CERTIFICATION
I hereby certify that I have prepared this resolution and reviewed it for accuracy.
 Francis J. Decibus, QPA, Purchasing Agent
Date:

CERTIFICATION
I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/14/2023.
_____ Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2023-0148

Awarding Professional Services Contract for Construction Observation and Administration - 2022
Road Improvements
to Andrew S. Holt, P.E., P.P., C.M.E., NJ Lic. #24GE03855400 of the firm Suburban Consulting
Engineers, Inc., 96 U.S. Highway 206, Suite 101, Flanders, NJ 07836
- In the Not to Exceed Amount of \$50,700.00

WHEREAS, the Township of Bernards requires professional engineering services for the construction observation and administration for the 2022 Road Improvements project; and

WHEREAS, Andrew S. Holt, P.E., P.P., C.M.E., NJ Lic. #24GE03855400 of the firm Suburban Consulting Engineers, Inc., 96 U.S. Highway 206, Suite 101, Flanders, NJ 07836 has submitted a proposal dated January 24, 2023, outlining Professional Construction Observation and Administration services to the Township; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, this contract is awarded without public advertisement as defined in N.J.S.A. 19:44A-20-7 and pursuant to the provisions of N.J.S.A. 19:44A-20-4; and

WHEREAS, the Chief Financial Officer has certified funds are available in account name, 2022 Roadway Management Program, line account #C-04-55-499-A01 line-item appropriation or ordinance.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that a professional service contract be awarded to Andrew S. Holt, P.E., P.P., C.M.E., NJ Lic. #24GE03855400 of the firm Suburban Consulting Engineers, Inc., 96 U.S. Highway 206, Suite 101, Flanders, NJ 07836 as follows:

1. The contract will encompass services as outlined in the submitted proposal dated January 24, 2023.
2. The contract term is from February 14, 2023 through February 13, 2024 for professional Construction Observation and Administration services not to exceed an amount of \$50,700.00.
3. Billings must be rendered by the contractor within 30 days of service delivery.
4. **Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.**
5. **No payments in excess of the “not to exceed” contract amounts will be approved, unless such services/expenditures are negotiated and agreed upon in advance of service delivery.**
6. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to P.L. 1975, c.127, which is attached to this resolution as Exhibit A.
7. This contract shall, for all purposes, be deemed a NJ Contract and any provisions of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
8. The contractor shall report directly to Thomas Timko, Township Engineer, who will be the chief contact for the Township of Bernards on this project.

NOW THEREFORE BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

NOW THEREFORE BE IT FINALLY RESOLVED, by the Township Committee of the Township of Bernards that notice of this contract award be published in the official Township newspaper and be placed on file and available for public inspection in the office of the Bernards Township Purchasing Agent.

I agree to the terms as stated in the Resolution and by signing this document I, am committed to follow all terms of this award.

Andrew S. Holt, P.E., P.P, C.M.E., NJ Lic. #24GE03855400

Agenda and Date Voted: 02/14/2023

EXPLANATORY STATEMENT

This resolution awards professional construction observation and administration services for the 2022 Road Improvement Project which is needed due to staff vacancies in Engineering.

Date: January 24, 2023

Thomas Timko, P.E., C.M.E.
Township Engineer

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of Bernards, hereby certify that adequate funds are available for the above referenced purchase in the not to exceed amount of \$50,700.00. Monies are available in 2022 Roadway Management Program line account ##C-04-55-499-A01.

Date: February 8, 2023



Sean McCarthy, Chief Financial Officer

PURCHASING CERTIFICATION

I hereby certify that I have prepared this resolution and reviewed it for accuracy.



Date: January 26, 2023

Francis J. Decibus, QPA, RPPO, Purchasing Agent

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/14/2023.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2023-0149

Authorizing Purchasing from Somerset County Co-Op Pricing System Contract #CC-0037-21 for Red Dyed #2 Diesel Fuel, (Ultra Low Sulfur Diesel), Red Dyed Winter Blend Diesel and Fuel Oil Awarded to National Fuel Oil
In the Amount Not to Exceed \$150,000

WHEREAS, the Township of Bernards wishes to continue to purchase petroleum products from the lowest responsible bidder under the Somerset County Co-Op Pricing System; and

WHEREAS, the Somerset County Co-Op Pricing System awarded a contract to National Fuel Oil, 175 Orange Street, Newark, NJ 07103 for petroleum products; and

WHEREAS, the Chief Financial Officer has certified that funds are requested in the 2023 budget for \$150,000.00 and the line item appropriation to be charged is #3-01-31-430-G01. Additional purchases may be required for a total not to exceed amount of \$210,000 to be reimbursed by organizations participating in our Interlocal Agreements; and

WHEREAS, the Township is authorized to make purchases through cooperative and state contracts pursuant to N.J.S.A. 40A:11-10 and -12; and

WHEREAS, it is the recommendation of the Director of Public Works and the Purchasing Agent to purchase these petroleum products through the New Jersey State Cooperative Agreement and Somerset County Co-Op Pricing System.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards that the Purchasing Agent be authorized to issue purchase orders to National Fuel Oil, 175 Orange Street, Newark, NJ 07103 through December 31, 2023.

Agenda and Date Voted: 02/14/2023

EXPLANATORY STATEMENT

This resolution authorizes the purchase of petroleum products (gasoline and diesel under the Somerset County Co-Op) for use by the Township fleet, as well as, the following Interlocal agreement partners: Basking Ridge Fire Company, Bernards Township Board of Education, Liberty Corner Fire Company, Liberty Corner First Aid, Somerset County Educational Services Commission, Long Hill Public Works, Long Hill Police, Long Hill Emergency Services, and Long Hill Board of Education.

Date: January 23, 2023

Francis J. Decibus, QPA

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds will be made available pending final adoption of the 2023 budget for the above referenced purchase in the amount not to exceed \$210,000.00. Monies will be made available in the Utilities O/E account line item #3-01-31-430-G01 for \$150,000.00 and through reimbursements received from the following Interlocal agreement partners: Basking Ridge Fire Company, Bernards Township Board of Education, Liberty Corner Fire Company, Liberty Corner First Aid, Somerset County Educational Services Commission, Long Hill Public Works, Long Hill Police, Long Hill Emergency Services, and Long Hill Board of Education.

Date: February 8, 2023

Sean McCarthy, Chief Financial Officer

PURCHASING CERTIFICATION

Adoption will permit the purchase of recurring commodities from noted vendor relative to the day to day operation of the township departments. I hereby certify that I have prepared this resolution and reviewed it for accuracy.

Date: January 23, 2023

Francis J. Decibus, QPA, RPPO
Purchasing Agent

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/14/2023.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2023-0151

Awarding Professional Services Contract for Town Hall Stormwater Improvements to Jeffrey T. Baldwin, NJPE, NJPLS, NJPP/ Lic #52615 of the firm JT Surveying, LLC - In the Not to Exceed Amount of \$7,000.00

WHEREAS, the Township of Bernards requires Professional Engineering Services; and

WHEREAS, Jeffrey T. Baldwin, NJPE, NJPLS, NJPP / Lic #52615 of the firm JT Surveying, LLC, 7 Tally Ho Trail, Hillsborough, NJ 08844, has submitted a proposal dated February 2, 2023 outlining Engineering services to the Township; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, this professional services contract is not subject to the requirements of N.J.S.A. 19:44A-20.4, *et seq* and Section 2-34 of the "Township Ordinances" as the Contract is under the threshold for the ordinance as well; and

WHEREAS, the Chief Financial Officer has certified funds are available in the 2020 Drainage Improvements line account #C-04-55-446-A03 line item appropriation or ordinance.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that a professional service contract be awarded to Jeffrey T. Baldwin, NJPE, NJPLS, NJPP / Lic #52615 of the firm JT Surveying, LLC, 7 Tally Ho Trail, Hillsborough, NJ 08844, as follows:

1. The contract will encompass services as outlined in the submitted proposal dated February 2, 2023.
2. The contract term is from February 14, 2023, through February 13, 2024, for professional engineering services not to exceed an amount of \$7,000.00.
3. Billings must be rendered by the contractor within 30 days of service delivery.
4. **Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.**
5. **No payments in excess of the "not to exceed" contract amounts will be approved, unless such services/expenditures are negotiated and agreed upon in advance of service delivery.**
6. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to P.L. 1975, c.127, which is attached to this resolution as Exhibit A.
7. This contract shall, for all purposes, be deemed a NJ Contract and any provisions of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
8. The contractor shall report directly to Thomas Timko, Township Engineer, who will be the chief contact for the Township of Bernards on this project.

NOW THEREFORE BE IT FINALLY RESOLVED, by the Township Committee of the Township of Bernards that a copy of the resolution be placed on file and available for public inspection in the office of the Bernards Township Purchasing Agent.

I agree to the terms as stated in the Resolution and by signing this document I, am committed to follow all terms of this award.

Jeffrey T. Baldwin, NJPE, NJPLS, NJPP/ Lic #52615

Agenda and Date Voted: 02/14/2023

EXPLANATORY STATEMENT

During Tropical Storm Ida the basement at town hall flooded. This project connects existing downspouts and other drainage pipes around the building to a new storm sewer system to be constructed in the parking lot.

Thomas Timko, P.E.
Township Engineer

CFO CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of Bernards Township, hereby certify that adequate funds are available for the above referenced purchase in the not to exceed amount of \$7000.00. Monies are available in the 2020 Drainage Improvements line account #C-04-55-446-A03.


Date: February 8, 2023



Sean McCarthy, Chief Financial Officer

PURCHASING CERTIFICATION

I hereby certify that I have prepared this resolution and reviewed it for accuracy.



Francis J. Decibus, QPA, Purchasing Agent

Date:

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/14/2023.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2023-0152

Authorizing Purchasing from NJ State Contract T-0083 (19-Fleet-00978) for Unleaded Gasoline
Awarded to Griffith-Allied Trucking, LLC
In the Amount Not to Exceed \$200,000.00

WHEREAS, the Township of Bernards wishes to continue to purchase petroleum products from the lowest responsible bidder under the New Jersey State Cooperative Agreements; and

WHEREAS, the New Jersey State Cooperative awarded a contract to Griffith-Allied Trucking, LLC, 25 Old Camplain Road, Hillsborough, NJ 08844 for petroleum products; and

WHEREAS, the Chief Financial Officer has certified that funds are requested in the 2023 budget for \$200,000 and the line item appropriation to be charged is #3-01-31-430-G01. Additional purchases may be required for a total not to exceed amount of \$300,000 to be reimbursed by organizations participating in our Interlocal Agreements; and

WHEREAS, the Township is authorized to make purchases through cooperative and state contracts pursuant to N.J.S.A. 40A:11-10 and -12; and

WHEREAS, it is the recommendation of the Director of Public Works and the Purchasing Agent to purchase petroleum products through the New Jersey State Cooperative Agreement.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards that the Purchasing Agent be authorized to issue purchase orders to Griffith-Allied Trucking, LLC, 25 Old Camplain Road, Hillsborough, NJ 08844 through December 31, 2023.

Agenda Date and Voted 02/14/2023

EXPLANATORY STATEMENT

This resolution authorizes the purchase of gasoline from State Contract T-0083 for use by the Township fleet, as well as, the following Interlocal agreement partners: Basking Ridge Fire Company, Bernards Township Board of Education, Liberty Corner Fire Company, Liberty Corner First Aid, Somerset County Educational Services Commission, Long Hill Public Works, Long Hill Police, Long Hill Emergency Services, and Long Hill Board of Education.

Date: January 23, 2023

Francis J. Decibus, QPA, RPPO, Purchasing Agent

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds will be made available for the above referenced purchase in the amount not to exceed \$300,000.00. Monies will be made available pending final adoption of the 2023 budget in the Utilities O/E account line item #3-01-31-430-G01 for \$200,000.00 and through reimbursements received from the following Interlocal agreement partners: Basking Ridge Fire Company, Bernards Township Board of Education, Liberty Corner Fire Company, Liberty Corner First Aid, Somerset County Educational Services Commission, Long Hill Public Works, Long Hill Police, Long Hill Emergency Services, and Long Hill Board of Education.

Date: February 8, 2023



Sean McCarthy, Chief Financial Officer

PURCHASING CERTIFICATION

Adoption will permit the purchase of recurring commodities from noted vendor relative to the day to day operation of the township departments.
I here certify that I have prepared this resolution and reviewed it for accuracy.

Francis J. Decibus
For Purchasing Agent

Date: January 23, 2023

Francis J. Decibus, QPA, RPPO, Purchasing Agent

CERTIFICATION

**I hereby certify this is a true and exact copy of a resolution adopted
by the Bernards Township Committee on 02/14/2023.**

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution # 2023-0153

Award of Change Order #1 for 2022 NJDOT Keats Road, Thackeray Road and Highland Avenue Improvements to Andrew S. Holt, P.E., P.P., C.M.E., NJ Lic. #24GE03855400 of the firm Suburban Consulting Engineers, Inc., 96 U.S. Highway 206, Suite 101, Flanders, NJ 07836 - Increase of \$3,500.00 (0.03%)

WHEREAS, the Engineering Department requests the following change order be authorized by the Township Committee:

Vendor	CO Number 1	Original Award	Amount of Increase	New Total
		\$103,330.00 PS220311	\$3,500.00 (0.03%)	\$106,830.00
TOTAL CO	CO #1		\$3,500.00 (0.03%)	\$106,830.00

WHEREAS, the New Jersey Department of Transportation Bureau of Local Aid required multiple revisions to the specifications requiring additional work by the consultant; and

WHEREAS, it is the recommendation of the Township Engineer and Purchasing Agent to award this change order to Andrew S. Holt, P.E., P.P., C.M.E., NJ Lic. #24GE03855400 of the firm Suburban Consulting Engineers, Inc., 96 U.S. Highway 206, Suite 101, Flanders, NJ 07836; and

WHEREAS, the Chief Financial Officer has certified funds are available in account name, 2022 Roadway Management Program, line account #C-04-55-499-A01 line item appropriation or ordinance.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards, Somerset County, New Jersey, that the Purchasing Agent is hereby authorized to issue a change order to the firm Suburban Consulting Engineers, Inc., 96 U.S. Highway 206, Suite 101, Flanders, NJ 07836 in the amount of for a new total award of \$106,830.00.

Agenda and Date Voted: 02/14/2023

EXPLANATORY STATEMENT

This change order is necessary due to the additional time spent by the consultant responding to NJDOT comments and required revisions.

Thomas Timko, P.E.
Township Engineer

CFO CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available for the in the budget or the line item 2022 Roadway Management Program in the not to exceed amount of \$106,830.00. Monies are available in account #C-04-55-499-A01.

Date: February 8, 2023

Sean McCarthy, Chief Financial Officer

PURCHASING CERTIFICATION

I hereby certify that I have prepared this resolution and reviewed it for accuracy.

Date: February 6, 2023


For Purchasing Agent

Francis J. Decibus, QPA, RPPO
Purchasing Agent

CERTIFICATION

**I hereby certify this is a true and exact copy of a resolution adopted
by the Bernards Township Committee on 02/14/2023.**

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2023-0154

Authorizing Purchasing from the Somerset County Co-Op Contract #CC-0054-20
for Rock Salt (Bulk) at a Cost Not to Exceed \$200,000.00 to Atlantic Salt Inc.

WHEREAS, the Township of Bernards wishes to continue to purchase rock salt (bulk) from the lowest responsible bidder under the Somerset County Co-Op # CC-0054-20; and

WHEREAS, Somerset County Co-Op awarded a contract to Atlantic Salt Inc., 134 Middle Street, Suite 210., Lowell, MA 01851; and

WHEREAS, the Chief Financial Officer has certified that funds will be made available in the 2023 Budget for \$150,000.00 and the line item appropriation to be charged is #3-01-26-291-266, the balance will be funded out of the Snow Removal Trust account #T-13-56-050-SNR; and.

WHEREAS, the Township is authorized to make purchases through cooperative and State contracts pursuant to N.J.S.A. 40A:11-10 and 12; and

WHEREAS, it is the recommendation of the Director of Public Works and the Purchasing Agent to purchase rock salt (bulk) through the Somerset County Co- Op # CC-0054-20; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards that the Purchasing Agent be authorized to issue purchase orders to Atlantic Salt Inc., 134 Middle Street, Suite 210, Lowell, MA 01851 through December 31, 2023.

Agenda and Date Voted: 02/14/2023

EXPLANATORY STATEMENT

This resolution authorizes the purchase of Rock Salt (bulk) under the Somerset County Co-Op agreement, for use in DPW winter operations.

Date: January 23, 2023

Francis J. Decibus, QPA, RPPO
Purchasing Agent

CHIEF FINANCIAL OFFICERS CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds will be made available in the 2023 Operating budget; Snow Removal, Street and Road materials line account #3-01-26-291-266 for an amount not to exceed \$150,000.00, the balance will be funded out of the Snow Removal Trust account #T-13-56-050-SNR.

Date: February 8, 2023

Sean McCarthy, Chief Financial Officer

PURCHASING CERTIFICATION

Adoption will permit the purchase of recurring commodities from noted vendor relative to the day to day operation of the township departments. I hereby certify that I have prepared this resolution and reviewed it for accuracy.

Francis J. Decibus
For Purchasing Agent

Date: January 23, 2023

Francis J. Decibus, QPA, RPPO Purchasing Agent

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/14/2023.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2023-0155

Authorizing and Approving Purchase of Two (2) 2023 Ford F450 Mason Dump Trucks from NJ State Contract # T2102 (A88215) to Chas S Winner Inc. DBA Winner Ford, 250 Berlin Road, Cherry Hill, NJ 08034
In the Amount Not to Exceed \$183,194.00.

WHEREAS, the Township of Bernards Department of Public Works wishes to purchase one (2) 2023 Ford F450 Mason Dump Trucks;

QTY	DESCRIPTION	TOTAL
2	2023 Ford F450 Cab Chassis Crew Cab 4X4	\$94,836.00
	Regular Cab 4X4	\$1,190.00
	99T - 6.7L V8 Diesel	\$19,990.00
	X4N – Limited Slip Rear Axle	\$790.00
	18B – Cab Steps (Reg Cab)	\$640.00
	41H Engine Block Heater	\$200.00
	473 – Snow Plow Prep Package	\$500.00
	512 – Spare Tire & Jack	\$700.00
	67B – 410 Amp Alternator	\$230.00
	86M – Dual Batteries	Included
	Western 9.0' Pro Plus Snow Plow	\$15,450.00
	Western Snow Deflector	\$590.00
	9' 3-4 CU YD Dump	\$23,734.00
	Stainless Steel	\$16,534.00
	Manual Tarp	\$790.00
	Steel stone shields in front of rear wheels	\$350.00
	18"X18"X36" Almunium Tool Box Under Dump	\$1,250.00
	Full Plate Combo Hitch w/2" Ball	\$1,190.00
	Trailer Plug Flat 7 Prong	\$390.00
	DOT 6, 4 LED strobes in cab shield, 2 at rear of body	\$3,390.00
	DOT safety kit, 1 st aid kit, fire extinguisher & safety triangles	\$450.00
	TOTAL	\$183,194.00

and

WHEREAS, it is the combined recommendation of the Director of Public Works, Administrator and Purchasing Agent to award this purchase to; Chas S Winner Inc. DBA Winner Ford, 250 Berlin Road, Cherry Hill, NJ 08034 in the amount of \$183,194.00; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the budget; the line item appropriation to be charged is line account #C-04-55-519-B01 (\$183,194.00); and

WHEREAS, the Township is authorized to make purchases through cooperative and State contracts pursuant to N.J.S.A. 40A:11-10 and -12.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernard's Somerset County, New Jersey that the Purchasing Agent is hereby authorized to issue a purchase order for two (2) 2023 Ford F450 Mason Dump Trucks from NJ State Contract # T2102 (A88215) to Chas S Winner Inc. DBA Winner Ford, 250 Berlin Road, Cherry Hill, NJ in the amount not to exceed \$183,194.00.

Agenda and Date Voted: 02/14/2023

EXPLANATORY STATEMENT

It is my recommendation, based upon review of the State Contract #T2102 (A88215) to issue a purchase order to Chas S Winner Inc. DBA Winner Ford for two (2) 2023 Ford F450 Mason Dump Trucks in the net total delivered price of \$183,194.00. This recommendation is made in accordance with the fleet vehicle replacement plan for 2023. It replaces two (2) 2008 Ford F450 Mason Dump Trucks, Truck #06 & Truck #12. The existing trucks will be auctioned upon delivery of the new trucks.

Date: 02/06/2023

Ryan Wallace, Director of Public Works

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Sean McCarthy, Treasurer of the Township of Bernards, hereby certify that adequate funds are available for the above referenced purchase in the amount not to exceed \$183,194.00. Monies are available in the Capital Ordinance #2519, line account #C-04-55-519-B01.



Date: February 8, 2023

Sean McCarthy, Treasurer

PURCHASING CERTIFICATION:

I hereby certify that I have prepared this resolution and reviewed it for accuracy.



Francis J. Decibus, QPA
Purchasing Agent

Date: February 6, 2023

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/14/2023.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2023-0130

Unused Vacation Accrual Due

Anthony England

Bernards Township – Police Department

WHEREAS, the Township Committee adopted Resolution No. 2023-0066 at their regularly scheduled meeting of January 3, 2023, accepting the Personnel Policies and Procedures that outline guidelines for pay-outs when employees leave the Township's payroll; and

WHEREAS, Anthony England's full-time employment terminated on February 6, 2023; and

WHEREAS, per the requirements of the Township's Personnel Policy, Anthony England is entitled to a Vacation Time Accrual payment for vacation time as calculated below based on an hourly rate of \$62.42.

	Total Hours Available	Amount Due
Vacation Accrual	15.75	\$983.12

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that the unused accrued vacation payment be approved and distributed in the next available pay cycle.

Agenda and Date Voted: 02/14/2023

CFO CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, do hereby certify that there are adequate funds for this expenditure. Funds are available in the Police S&W Line, Account #3-01-25-240-101 for an amount not to exceed \$983.12

Sean McCarthy, CFO

Date: January 26, 2023

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/14/2023.

Christine V. Kieffer, Municipal Clerk



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510 * www.bernards.org

Resolution #2023-0131

Personnel Appointment

Renae Raymond – Senior Records Specialist – Police Department

WHEREAS, a full time Senior Records Specialist position became available due to a retirement; and

WHEREAS, the Township Administrator, Chief of Police, Chief Financial Officer and Human Resources Officer have deemed it necessary to fill this position; and

WHEREAS, Renae Raymond has applied for and is qualified to fill said position; and

WHEREAS, the Township Administrator, Chief of Police, Chief Financial Officer and Human Resources Officer recommend appointment of Renae Raymond to full time Senior Records Specialist.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards, that Renae Raymond be appointed full time Senior Records Specialist with a hire date of Tuesday, February 21, 2023 at an hourly rate of \$20.00 for a 40-hour work week.

Agenda and Date Voted: 02/14/2023

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/14/2023.

Christine V. Kieffer, Municipal Clerk

EXPLANATORY STATEMENT

A Senior Records Specialist position became available due to a retirement within the Police Department. The position was posted and advertised according to township policy. Renae Raymond applied for the position and is qualified to fill said position. Ms. Raymond comes to Bernards Township with a bachelor of arts degree, a certificate in Human Resources and knowledge and experience in records maintenance and document management.

Carol Ackerman, HR Generalist



Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

Resolution #2023-0145

Personnel Appointment

Gregory Gengaro – Police Officer – Police Department

WHEREAS, the full time position of Police Officer became vacant due to a retirement; and

WHEREAS, the Chief of Police, Township Administrator and Human Resources Officer have deemed it necessary to fill this position; and

WHEREAS, Gregory Gengaro has applied for and is qualified to fill said position; and

WHEREAS, the Chief of Police, Township Administrator and Human Resources Officer recommend appointment of Gregory Gengaro to full time Police Officer.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards, that Gregory Gengaro be appointed full time Police Officer effective Monday, June 5, 2023 at an annual salary of \$49,992.00 which is in accordance with the Policemen's Benevolent Association, Local No. 357 Contract. This appointment is contingent upon successful completion of his pre-employment physical and graduation from the police academy.

Agenda and Date Voted: 02/14/2023

CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 02/14/2023.

Christine Kieffer, Municipal Clerk

Explanatory Statement

A Patrol Officer position became available due to a retirement. The position was approved and advertised as per Township policy. Gregory Gengaro applied for the position and is qualified to fill said position. Mr. Gengaro comes to Bernards Township with a bachelors degree in Criminal Justice, extensive military experience and is set to graduate from the Morris County Police Academy on May 31, 2023.

Carol Ackerman, HR Generalist



Ordinance of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920
908-766-2510; www.bernards.org

ORDINANCE #2520

Accepting a Stream Buffer Conservation Easement on
Property Located at 44 Old Farm Road; Block 302, Lot 5, from
Ursula Khoshaba to the Township of Bernards

BE IT ORDAINED, by the Township Committee of the Township of Bernards, in the County of Somerset and State of New Jersey as follows:

1. Pursuant to the Local Land and Buildings Law, N.J.S.A. 40A:12-1 et seq., Bernards Township hereby accepts from Ursula Khoshaba, with a mailing address at 44 Old Farm Road, Basking Ridge, New Jersey, 07920, a Stream Buffer Conservation Easement on Block 302, Lot 5, in Bernards Township.
2. The easement is on file with the office of the Township Clerk.
3. This Ordinance shall take effect upon its final passage and publication according to law.

EXPLANATORY STATEMENT

This easement is provided in conjunction with a variance approval granted by the Board of Adjustment on February 3, 2021 (Application #ZB20-025). The approval allows the grantor to construct a swimming pool and related improvements. The purpose of the easement is to protect the stream buffer conservation area located on the property. The grantor maintains an escrow account with the Board of Adjustment to reimburse the Township for costs incurred in processing the easement.

Date: January 30, 2023

David Schley, PP, AICP, Township Planner



General Notes

1. Metes & bounds shown hereon are taken from a map entitled "Survey of Tax Lot 5 - Block 302 Located in the Township of Bernards, Somerset County, New Jersey" prepared by John C. Ritt, NJPLS #24GS04324100, dated October 29, 2017.
2. Topography & locations of buildings on adjoining lots shown hereon are taken from the Bernards Township Aerial Topography as shown on the survey referenced above.
3. The contractor shall verify location of all underground utilities prior to commencing any excavation.
4. For details of the proposed pool refer to plans prepared by Eden Design, Mount Freedom, NJ.
5. No steep slopes will be disturbed by this project.

ZONING REQUIREMENTS: R-1 Zone

DESCRIPTION	REQUIRED	EXISTING	PROPOSED
Minimum Lot Area	3 acres	3.33 acres	3.33 acres
Lot Width	250 FT	230.4 FT*	230.4 FT*
Lot Frontage	125 FT	125.95 FT	125.95 FT
Principal Structure Setbacks			
Front Yard	100 FT	163.46 FT	163.46 FT
Rear Yard	100 FT	318 FT	318 FT
Side Yard: one/both	50/100 FT	73.21/197.21 FT	73.21/197.21 FT
Pool Requirements:			
Max size	1000 SF	N/A	924 SF
Behind adjoining dwellings	YES	N/A	NO**
Side Yard	20 FT	N/A	125.82 FT
Max. impervious coverage	15%	8.58%	9.78%
Max. bldg height	35 FT	<35 FT	<35 FT
Min. Improvable Lot Area	25,000 SF	65,850 SF	65,850 SF

*Existing non-conformity.
**Variance required.
Note that the house on adjoining Lot 7 faces toward this property. Consequently, there is no place on this lot where a pool could be located and conform to the ordinance requirements.

Existing Impervious Surfaces:
Dwelling: 3100 SF
Driveway: 3497 SF
Driveway to Lot 6: 3680 SF
Front porch, steps & walk: 391 SF
Patios & walkways: 1768 SF
Generator pads & A/C pads: 21 SF
Total = 12,457 SF

Existing Impervious Surfaces:
Dwelling: 3100 SF
Driveway: 3497 SF
Driveway to Lot 6: 3680 SF
Front porch, steps & walk: 391 SF
Patios & walkways: 1768 SF
Generator pads & A/C pads: 21 SF
Additional pool & patio: 1737 SF
Conc. pad for pool equipment: 40 SF
Total = 14,234 SF

Net increase in impervious surfaces for stormwater managment purposes: 14, 234 SF - 924 SF (pool) - 12,457 SF=853 SF.
This area is less than the threshold required for a drywell.

LINE	BEARING	DISTANCE
L1	N47°01'16"E	14.23
L2	N44°58'59"E	10.54
L3	S08°36'20"W	35.02
L4	N44°58'59"E	34.62
L5	N32°58'28"E	51.66
L6	N45°12'41"E	63.49
L7	N35°19'40"E	57.00
L8	S19°38'40"E	103.62
L9	S69°37'00"W	176.49

CURVE	RADIUS	ARC LENGTH	CHORD	BEARING	CHORD LENGTH
C1	15.00'	23.96'	N37°10'33" W		21.49'

Owner/Applicant:
Ursula Khoshaba
44 Old Farm Road
Basking Ridge, NJ 07920

Pool Grading Plan & Soil Erosion Control Plan and Variance Plan

LOT 5 in BLOCK 302
Bernards Township

Somerset County New Jersey

DAVID E. FANTINA, P. E.

Professional Engineer
15 Sunset Drive, Bernardsville, NJ 07924

Scale	Date	file	Sheet
1" = 30'	9/10/2020	Khoshaba.dwg	1 of 5

NJPE Lic#32395

1-6-23	Correct Stream Buffer Easement	DF
5-28-21	Add Stream Buffer Easement	DF
3-16-21	Per Somerset Union SCD	tlc
3-8-21	Per Township Approval	DF
10-14-20	Per Pool Design Company	DF
Date	Item(s)	By
Revisions		