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## BERNARDS TOWNSHIP - TOWNSHIP COMMITTEE MINUTES

November 29, 2022 – COMBINED AGENDA/REGULAR MEETING

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## CALL TO ORDER

The Mayor called the meeting to order at 7:31 PM. Those assembled saluted the flag and the Mayor read the Open Public Meetings Act in accordance with the law.

## ROLL CALL

Present: Asay, Fields, McNally,  
Absent: Grochala, Baldassare, Jr.  
Also Present: Administrator/COO Monaco, Attorney Belardo and Municipal Clerk Kieffer

## EXECUTIVE SESSION - [Resolution #2022-0425](#) - Authorizing an Executive Session Meeting of the Bernards Township Committee

Motion by Asay, second by Fields, and unanimously agreed that Resolution #2022-0425 be approved. The meeting temporarily adjourned to Executive Session at 7:32 PM.

**WHEREAS**, NJSA 10:4-12 allows for a public body to go into closed session during a public meeting; and

**WHEREAS**, the Township Committee has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

**WHEREAS**, the regular meeting of the Township Committee will reconvene.

**NOW THEREFORE BE IT RESOLVED**, that the Township Committee will go into closed session for the following reason(s) as outlined in NJSA 10:4-12; and

**NOW THEREFORE BE IT FURTHER RESOLVED**, that the Township Committee hereby declares that the discussion of subject(s) may be made public at a time when the Township Attorney advises the Township Committee that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion. That time is currently estimated as the time of said matter.

**NOW THEREFORE BE IT FINALLY RESOLVED** that the Township Committee, hereby declares that the public is excluded from the portion of the meeting during which the discussion(s) shall take place and hereby directs the Municipal Clerk to take the appropriate action to effectuate the terms of this resolution.

<u>Reason for Closed Session</u>		<u>Estimated Time of Disclosure or Upon Occurrence Of</u>
<input checked="" type="checkbox"/>	Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose right could be adversely affect request in writing that such matter or matters be discussed at a public meeting subject to the balancing of the public's interest and the employee's privacy rights under <i>South Jersey Publishing</i> , 124 NJ 478. The employee(s) and nature of discussion is. <i>Personnel – 2023 Board Appointments and Professional Appointments</i>	Upon Appointment

The meeting resumed in open session at 8:01 PM.

## PRESENTATION

None.

## PUBLIC WORK SESSION

None.

## REPORTS

None.

## CORRESPONDENCE

None.

## PUBLIC COMMENT

The mayor opened public comment. No comments were made and the mayor closed the public comment period.

## TOWNSHIP COMMITTEE BOARD / LIAISON REPORTS AND STAFF COMMENTS

Staff provided comments and committee members reported on their appointed boards and recent activities.

## FIRE & RESCUE APPOINTMENT

None.

## UNFINISHED BUSINESS

[Ordinance #2510](#) - *Accepting an Amended Stormwater Facility Maintenance Agreement relating to Property Located at 77 Liberty Corner Road, Block 9601, Lot 5.01, from United States Golf Association to the Township of Bernards – [Map](#) – Public Hearing*

The Clerk read the Ordinance by title and the Deputy Mayor opened the public hearing. There were no comments and the hearing was closed.

Motion by Fields, second by Asay, that Ordinance #2510 be adopted and advertised as required by law.

Roll Call:

Aye: Asay, Fields, McNally

Nay:

Abstain:

Motion carried.

**BE IT ORDAINED**, by the Township Committee of the Township of Bernards, in the County of Somerset and State of New Jersey as follows:

1. Pursuant to the Local Land and Buildings Law, N.J.S.A. 40A:12-1 et seq., Bernards Township hereby accepts from United States Golf Association, a not for profit Delaware Corporation, with a mailing address at 77 Liberty Corner Road, Far Hills, New Jersey, 07931, an Amended Stormwater Facility Maintenance Agreement relating to Block 9601, Lot 5.01, in Bernards Township.
2. The amended agreement is on file with the office of the Township Clerk.
3. This Ordinance shall take effect upon its final passage and publication according to law.

## NEW BUSINESS

### *Consent Agenda*

*The items listed within the consent agenda portion of the meeting have been referred to the Township Committee for reading and study, are posted on the agenda on the website, are considered routine and will be enacted by one motion of the Township Committee with no separate discussion. If separate discussion is required, the item may be removed from the agenda by township committee action and placed on the regular agenda under new business.*

Motion by Asay, second by Fields, that that the Consent Agenda be approved.

Roll Call:

Aye: Asay, Fields, McNally

Nay:

Abstain:

Motion carried.

***\*\*Begin Consent Agenda\*\****

**Resolution #2022-0418 - Approval of the Bill List Dated 11/29/2022**

**BE IT RESOLVED**, that the bill list dated 11/29/2022 be audited, and if found correct, be paid.

=====						
====						
Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref	Num
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134222	11/15/22	90019 CENTRELLI, DAVID	338.00		1673	Direct Deposit
134223	11/15/22	90267 AMERMAN, GLEN	464.45		1673	Direct Deposit
134224	11/15/22	90270 GELETA, ERIC M.	69.95		1673	Direct Deposit
134225	11/15/22	90327 MCKNIGHT, ALEX	150.25		1673	Direct Deposit
134226	11/15/22	90585 METH, LESLIE	151.96		1673	Direct Deposit
134227	11/15/22	90664 POLIZZI, TIMOTHY	189.99		1673	Direct Deposit
134228	11/15/22	90667 LOPEZ, DUSTIN	992.03		1673	Direct Deposit
134229	11/15/22	90681 DESIATO, JOSEPH P	70.53		1673	Direct Deposit
134230	11/15/22	90682 FIELDS, JANICE	240.37		1673	Direct Deposit
134231	11/15/22	90685 PEARCE, VINCENT (AL)	151.75		1673	Direct Deposit
134232	11/15/22	A0168 ALLIED OIL COMPANY, LLC	14,046.00		1673	Direct Deposit
134233	11/15/22	A0398 STERLING TALENT SOLUTIONS	299.54		1673	Direct Deposit
134234	11/15/22	A0453 AMAZON.COM	2,714.95		1673	Direct Deposit
134235	11/15/22	A0611 AMERICAN WEAR, INC	910.60		1673	Direct Deposit
134236	11/15/22	A0638 AJM CONTRACTORS, INC	873,143.98		1673	Direct Deposit
134237	11/15/22	A0716 ACB SERVICES INC	2,660.00		1673	Direct Deposit
134238	11/15/22	B0203 DIFRANCESCO BATEMAN, PC	3,460.00		1673	Direct Deposit
134239	11/15/22	B0581 BUY WISE AUTO PARTS	548.64		1673	Direct Deposit
134240	11/15/22	B0758 BCI TRUCK, INC	3,108.04		1673	Direct Deposit
134241	11/15/22	C0925 CLEARSPAN FABRIC STRUCTURES	8,615.29		1673	Direct Deposit
134242	11/15/22	D0033 DEMCO, INC	276.04		1673	Direct Deposit
134243	11/15/22	D0754 DC EXPRESS	842.40		1673	Direct Deposit
134244	11/15/22	F0003 FOLEY, INCORPORATED	208.88		1673	Direct Deposit
134245	11/15/22	G0201 GENERAL CODE LLC	3,865.00		1673	Direct Deposit
134246	11/15/22	K0354 KANOPY INC	467.00		1673	Direct Deposit
134247	11/15/22	M0342 MORTON'S MARKETING RESOURCES	483.00		1673	Direct Deposit
134248	11/15/22	M0353 MIDWEST TAPE LLC	1,734.15		1673	Direct Deposit
134249	11/15/22	M0511 MOTOROLA SOLUTIONS, INC.	525.60		1673	Direct Deposit
134250	11/15/22	P0534 PLUG 'N PAY TECHNOLOGIES, INC.	20.00		1673	Direct Deposit
134251	11/15/22	R0509 REIVAX CONTRACTING CORPORATION	198,628.13		1673	Direct Deposit
134252	11/15/22	R0824 REPUBLIC SERVICES OF NJ LLC	1,213.00		1673	Direct Deposit
134253	11/15/22	S0016 STORR TRACTOR COMPANY	233.70		1673	Direct Deposit
134254	11/15/22	S0035 SIRCHIE ACQUISITION COMP, LLC	46.64		1673	Direct Deposit
134255	11/15/22	S0227 SHEARON ENVIRONMENTAL DESIGN	25,244.44		1673	Direct Deposit
134256	11/15/22	S0443 STAPLES ADVANTAGE	223.42		1673	Direct Deposit
134257	11/15/22	S0741 SUBURBAN CONSULTING ENGINEERS	3,121.50		1673	Direct Deposit
134258	11/15/22	S1176 STONEFIELD ENG. & DESIGNS LLC	390.00		1673	Direct Deposit
134259	11/15/22	T0066 CENGAGE LEARNING CREDIT SVCS	59.48		1673	Direct Deposit
134260	11/15/22	T0192 TURN OUT UNIFORMS INC	324.99		1673	Direct Deposit
134261	11/15/22	T0378 THE GUARDIAN LIFE INS CO OF AM	100.30		1673	Direct Deposit
134262	11/15/22	U0001 UNITEMP MECHANICAL DEGREES LLC	637.82		1673	Direct Deposit
134263	11/15/22	U0079 US SPORTS INSTITUTE, INC.	38,560.00		1673	Direct Deposit
134264	11/15/22	V0020 VILLAGE OFFICE SUPPLY	291.89		1673	Direct Deposit
134265	11/15/22	W0213 WT COX SUBSCRIPTIONS, INC.	133.67		1673	Direct Deposit
134266	11/15/22	W0241 W.B. MASON CO INC.	395.00		1673	Direct Deposit
134267	11/15/22	A0126 AFLAC NEW YORK	137.94		1674	
134268	11/15/22	A0249 APPLIED CONCEPTS, INC.	188.25		1674	
134269	11/15/22	A0338 AFLAC	1,216.01		1674	
134270	11/15/22	A0635 ABDO PUBLISHING COMPANY	1,297.40		1674	
134271	11/15/22	A0666 ALSTEDE FARMS, LLC	1,730.00		1674	
134272	11/15/22	A0740 ART KIDS RULE LLC	250.00		1674	
134273	11/15/22	A0741 AM-88 FIELDSTONE, LLC	500.00		1674	
134274	11/15/22	B0001 BAKER & TAYLOR, INC.	4,858.91		1674	
134275	11/15/22	B0017 BRIDGEWATER RESOURCES, INC.	1,728.64		1674	
134276	11/15/22	B0026 BERNARDS TOWNSHIP CURRENT	23,576.50		1674	
134277	11/15/22	B0034 BERNARDS TOWNSHIP PAYROLL ACCT	1,100,056.91		1674	
134278	11/15/22	B0044 BASKING RIDGE ANIMAL HOSPITAL	840.30		1674	
134279	11/15/22	B0447 BRODART LIBRARY SUPPLIES&FURN	91.31		1674	
134280	11/15/22	B0535 CHARLES J. BECKER & BRO, INC.	125.71		1674	
134281	11/15/22	B0642 BEGG, LAURA OR GREGORY	75.00		1674	
134282	11/15/22	B0679 EAST PERFORMANCE EXHAUST	550.00		1674	
134283	11/15/22	B0795 BRUNO, STEPHANIE OR DAVID	110.00		1674	
134284	11/15/22	B0837 BISACCIA, MEGAN OR ADAM	55.00		1674	
134285	11/15/22	C0024 GANNETT NEW JERSEY NEWSPAPERS	3.90		1674	
134286	11/15/22	C0024 GANNETT NEW JERSEY NEWSPAPERS	8.97		1674	
134287	11/15/22	C0024 GANNETT NEW JERSEY NEWSPAPERS	25.74		1674	
134288	11/15/22	C0127 CHILD'S WORLD INC	876.15		1674	
134289	11/15/22	C0482 OPTIMUM	11.46		1674	
134290	11/15/22	C0482 OPTIMUM	44.95		1674	
134291	11/15/22	C0482 OPTIMUM	33.34		1674	
134292	11/15/22	C0482 OPTIMUM	138.44		1674	
134293	11/15/22	C0545 AHS HOSPITAL CORP	717.60		1674	
134294	11/15/22	C0597 CLIFFSIDE BODY CORPORATION	120,803.75		1674	
134295	11/15/22	C0613 CIGNA GROUP INSURANCE	1,561.37		1674	
134296	11/15/22	C0641 CAMPBELL FREIGHTLINER, LLC	173.60		1674	
134297	11/15/22	C0697 BB&T/CPS	32.89		1674	
134298	11/15/22	C0774 COLONIAL LIFE & ACC INSURANCE	643.94		1674	
134299	11/15/22	C0945 CORNEJO-KROHN, LOURDES	100.00		1674	
134300	11/15/22	D0005 DENVILLE LINE PAINTING INC.	4,327.84		1674	
134301	11/15/22	D0740 DOVER BRAKE & CLUTCH	135.00		1674	
134302	11/15/22	D0788 D.H. CATERING	2,938.25		1674	
134303	11/15/22	D0863 DOWNES FOREST PRODUCTS LLC	3,187.50		1674	

134304	11/15/22	E0205	EAGLE POINT GUN SHOP	1,543.35	1674
134305	11/15/22	E0231	EKA ASSOCIATES, P.A.	1,575.00	1674
134306	11/15/22	F0001	FEDEX	68.76	1674
134307	11/15/22	F0047	FULLERTON FORD	1,034.77	1674
134308	11/15/22	F0066	FRA TECHNOLOGIES, INC.	675.00	1674
134309	11/15/22	F0148	FAIRFIELD MAINTENANCE INC	2,650.00	1674
134310	11/15/22	F0158	FLEMINGTON DEPARTMENT STORE	4,890.20	1674
134311	11/15/22	F0273	FLOWERS ON THE RIDGE	71.50	1674
134312	11/15/22	F0324	FLAGSHIP DENTAL PLANS	271.45	1674
134313	11/15/22	F0326	FX AUTOMOTIVE LLC	604.80	1674
134314	11/15/22	F0330	FIDELITY SECURITY LIFE INS	358.18	1674
134315	11/15/22	F0339	FEDWAY ASSOCIATES	220.86	1674
134316	11/15/22	G0033	GREAT SWAMP GREENHOUSES	4,252.37	1674
134317	11/15/22	G0066	GRAINGER INC	1,451.81	1674
134318	11/15/22	G0098	JCP&L	5,253.77	1674
134319	11/15/22	G0333	BEDMINSTER CAR WASH	131.80	1674
134320	11/15/22	H0178	HOSE SHOP, INC.	1,014.88	1674
134321	11/15/22	H0235	HOOVER TRUCK CENTERS	56.60	1674
134322	11/15/22	H0297	DIRECT ENERGY BUSINESS	599.93	1674
134323	11/15/22	H0429	HE, JIA OR LI, RUI	55.00	1674
134324	11/15/22	H0488	HUBER, BOB	143.94	1674
134325	11/15/22	J0002	JAEGER LUMBER	4,950.00	1674
134326	11/15/22	J0264	JP ARTHUR LLC	225.00	1674
134327	11/15/22	J0265	JOHNS, KEVIN	207.92	1674
134328	11/15/22	K0026	KEN RENT	525.99	1674
134329	11/15/22	K0039	KOBESKY, GREGG S.	369.99	1674
134330	11/15/22	K0259	KONICA MINOLTA PREMIER FINANCE	123.54	1674
134331	11/15/22	K0331	KONICA MINOLTA PREMIER FINANCE	192.89	1674
134332	11/15/22	K0331	KONICA MINOLTA PREMIER FINANCE	133.02	1674
134333	11/15/22	K0331	KONICA MINOLTA PREMIER FINANCE	148.97	1674
134334	11/15/22	K0331	KONICA MINOLTA PREMIER FINANCE	133.42	1674
134335	11/15/22	K0414	KELLY WINTHROP LLC	38.00	1674
134336	11/15/22	L0038	LIN-GATE EQUIPMENT SALES & SVC	598.44	1674
134337	11/15/22	L0441	LUO, YIMING OR YAO, WANG	110.00	1674
134338	11/15/22	M0015	MCKESSON MEDICAL SURGICAL	450.22	1674
134339	11/15/22	M0053	MORRIS COUNTY PUBLIC SAFETY	80.00	1674
134340	11/15/22	M0131	M&W COMMUNICATIONS,INC(MR0442)	24.57	1674
134341	11/15/22	M0178	MARK'S AUTO SERVICE	37.50	1674
134342	11/15/22	M0179	MONTEREY FINE FOODS	434.00	1674
134343	11/15/22	M0441	MAIN LINE COMMERCIAL POOLS,INC	375.00	1674
134344	11/15/22	M0493	MCELROY, DEUTSCH, MULVANEY &	6,563.40	1674
134345	11/15/22	M0518	KONICA MINOLTA BUSINESS SOL.	25.56	1674
134346	11/15/22	M0518	KONICA MINOLTA BUSINESS SOL.	35.04	1674
134347	11/15/22	M0518	KONICA MINOLTA BUSINESS SOL.	20.77	1674
134348	11/15/22	M0518	KONICA MINOLTA BUSINESS SOL.	26.00	1674
134349	11/15/22	M0518	KONICA MINOLTA BUSINESS SOL.	137.14	1674
134350	11/15/22	M0627	MODERN HANDLING EQUIPMENT CO	1,352.73	1674
134351	11/15/22	M0823	MOOSEWOOD TREE SERVICE	4,000.00	1674
134352	11/15/22	M1002	MR. LOCAL HISTORY PROJECT	1,196.00	1674
134353	11/15/22	M1017	MAUNG, JEFFERY	175.00	1674
134354	11/15/22	M1021	MCENTEE, GARRETT OR CHISTINA	55.00	1674
134355	11/15/22	N0006	NEW JERSEY AMERICAN WATER CO.	50,910.21	1674
134356	11/15/22	N0017	NJ STATE LEAGUE OF MUNICIPAL.	115.00	1674
134357	11/15/22	N0029	NJ SOCIETY/MUNICIPAL ENGINEERS	220.00	1674
134358	11/15/22	N0032	NJ STATE DEPT HEALTH/SR SVCS	13.80	1674
134359	11/15/22	N0035	NEW JERSEY PLANNING OFFICIALS	310.00	1674
134360	11/15/22	N0121	NACCHO	260.00	1674
134361	11/15/22	N0419	NIXON, PAMELA	175.00	1674
134362	11/15/22	N0470	NATIONWIDE	148.19	1674
134363	11/15/22	N0510	NICHOLSON ROOFING & SIDING	20,110.00	1674
134364	11/15/22	N0523	NASH, DAVID OR MICHELLE	97.30	1674
134365	11/15/22	O0021	OFFICE DEPOT	188.14	1674
134366	11/15/22	O0100	OVERDRIVE, INC.	2,005.02	1674
134367	11/15/22	O0105	O.C.A. BENEFIT SERVICES, LLC	94.05	1674
134368	11/15/22	O0164	ODP BUSINESS SOLUTIONS LLC	622.60	1674
134369	11/15/22	P0005	PITNEY BOWES, INC.	795.06	1674
134370	11/15/22	P0014	PUBLIC SERVICE ELEC. & GAS CO	791.52	1674
134371	11/15/22	P0046	RESERVE ACCOUNT	843.02	1674
134372	11/15/22	P0364	NJ PLUMBING, HEATING, COOLING	213.00	1674
134373	11/15/22	P0511	PERFORMANCE TRAILERS INC.	399.50	1674
134374	11/15/22	P0525	POWER PLACE, INC.	1,240.05	1674
134375	11/15/22	P0721	PAUL MILLER CHEVROLET	169.00	1674
134376	11/15/22	P0724	PACE ANALYTICAL SERVICES LLC	9,950.00	1674
134377	11/15/22	Q0002	CINTAS CORP. - #062	334.32	1674
134378	11/15/22	R0005	RECORDER PUBLISHING CO., INC	81.09	1674
134379	11/15/22	R0005	RECORDER PUBLISHING CO., INC	203.49	1674
134380	11/15/22	R0023	RICHIES TIRE SERVICE, INC.	4,471.22	1674
134381	11/15/22	R0308	ROUTE 23 AUTO MALL	3,250.86	1674
134382	11/15/22	R0834	RAPID WRISTBANDS	738.00	1674
134383	11/15/22	R0836	REYNOLDS BUSINESS SYSTEMS, INC	1,952.88	1674
134384	11/15/22	S0067	SOMERSET COUNTY TREASURER	5,690,328.43	1674
134385	11/15/22	S0068	SOMERSET COUNTY TREASURER	568,205.68	1674
134386	11/15/22	S0628	STATE OF NEW JERSEY-HB	199,073.78	1674
134387	11/15/22	S0681	SEALMASTER	4,713.00	1674
134388	11/15/22	S0691	SUPERIOR DISTRIBUTORS	298.44	1674
134389	11/15/22	S0875	SUNLIGHT GENERAL CAPITAL	181.69	1674
134390	11/15/22	S1191	SAVO,SCHALK,CORSINI,GILLESPIE,	9,808.50	1674
134391	11/15/22	S1199	SAMMAN, ALLISON OR GREG	55.00	1674
134392	11/15/22	S1200	SACCO, KRYSTLE OR JON	55.00	1674
134393	11/15/22	S1202	SCHUTZ,KEVIN OR JOSHI,GAYTRI	639.69	1674
134394	11/15/22	T0037	TJ'S SPORTWIDE TROPHY & AWARDS	24.00	1674
134395	11/15/22	T0049	TROPICANA ATLANTIC CITY	126.00	1674
134396	11/15/22	T0372	TLO, LLC	175.00	1674
134397	11/15/22	T0413	37 STONEHOUSE, LLC	500.00	1674
134398	11/15/22	T0516	TNM CONSTRUCTION & SOLUTIONS	10,600.00	1674
134399	11/15/22	V0037	VILLAGE SUPERMARKET, INC.	19.34	1674
134400	11/15/22	V0056	VERIZON WIRELESS	1,657.39	1674
134401	11/15/22	V0058	VERIZON	483.69	1674

# TOWNSHIP COMMITTEE MINUTES

11/29/2022

134402	11/15/22	V0084	VERIZON	851.95	1674
134403	11/15/22	V0124	VERIZON BUSINESS FIOS	364.99	1674
134404	11/15/22	V0124	VERIZON BUSINESS FIOS	204.99	1674
134405	11/15/22	V0171	VASIL ID TRAINING, LLC	175.00	1674
134406	11/15/22	V0185	VERIZON CONNECT	534.27	1674
134407	11/15/22	W0016	WARRENVILLE TRUE VALUE	425.37	1674
134408	11/15/22	W0074	WELSH'S MOTOR SALES, INC.	524.36	1674
134409	11/15/22	W0325	WERNER, ALBERT	617.62	1674
134410	11/15/22	W0347	WACKS DEBONA BEILIN & WEBER	1,312.50	1674
134411	11/15/22	W0409	WEATHERTITE SOLUTIONS	3,050.00	1674
134412	11/15/22	X0005	XTEL COMMUNICATION	477.34	1674
134413	11/15/22	X0005	XTEL COMMUNICATION	1,717.01	1674
134414	11/15/22	Y0230	YERAMILLI, SURYA	55.00	1674
134415	11/15/22	L0038	LIN-GATE EQUIPMENT SALES & SVC	45.00	1675
134416	11/29/22	90520	SWEENEY, MICHAEL	80.30	1676 Direct Deposit
134417	11/29/22	90525	BAXTER, CHRISTOPHER	309.00	1676 Direct Deposit
134418	11/29/22	90528	KOEDERITZ, NANCY	60.01	1676 Direct Deposit
134419	11/29/22	90604	KIEFER, CYNTHIA	182.80	1676 Direct Deposit
134420	11/29/22	90639	ABOOSAMARA, DOMINICK	161.67	1676 Direct Deposit
134421	11/29/22	90640	MOORE, JD	435.17	1676 Direct Deposit
134422	11/29/22	A0168	ALLIED OIL COMPANY, LLC	15,920.85	1676 Direct Deposit
134423	11/29/22	A0453	AMAZON.COM	1,802.66	1676 Direct Deposit
134424	11/29/22	A0606	APPRAISAL SYSTEMS INC	12,635.00	1676 Direct Deposit
134425	11/29/22	B0581	BUY WISE AUTO PARTS	1,138.40	1676 Direct Deposit
134426	11/29/22	D0020	DELTA DENTAL OF NJ	12,903.13	1676 Direct Deposit
134427	11/29/22	D0033	DEMCO, INC	545.99	1676 Direct Deposit
134428	11/29/22	D0339	DEER CARCASS REMOVAL SVC, LLC	2,245.80	1676 Direct Deposit
134429	11/29/22	D0692	DRILLS, SKILLS & THRILLS	5,180.00	1676 Direct Deposit
134430	11/29/22	E0224	EXCELLENT BUILDING SERVICES	2,745.00	1676 Direct Deposit
134431	11/29/22	F0003	FOLEY, INCORPORATED	12.18	1676 Direct Deposit
134432	11/29/22	G0133	GARDEN STATE LABORATORIES, INC	110.00	1676 Direct Deposit
134433	11/29/22	K0024	KEYSTONE PLASTICS, INC.	1,270.50	1676 Direct Deposit
134434	11/29/22	M0342	MORTON'S MARKETING RESOURCES	275.00	1676 Direct Deposit
134435	11/29/22	N0040	NATIONAL FIRE PROTECTION ASSN.	1,727.50	1676 Direct Deposit
134436	11/29/22	R0393	RESEARCH&DESIGN LANDSCAPE LLC	10,422.00	1676 Direct Deposit
134437	11/29/22	R0509	REIVAX CONTRACTING CORPORATION	107,132.89	1676 Direct Deposit
134438	11/29/22	R0824	REPUBLIC SERVICES OF NJ LLC	1,290.00	1676 Direct Deposit
134439	11/29/22	S0016	STORR TRACTOR COMPANY	841.61	1676 Direct Deposit
134440	11/29/22	S1176	STONEFIELD ENG. & DESIGNS LLC	780.00	1676 Direct Deposit
134441	11/29/22	T0066	CENGAGE LEARNING CREDIT SVCS	311.65	1676 Direct Deposit
134442	11/29/22	T0192	TURN OUT UNIFORMS INC	29.95	1676 Direct Deposit
134443	11/29/22	A0250	AMBASSADOR MEDICAL SERVICES	340.00	1677
134444	11/29/22	B0001	BAKER & TAYLOR, INC.	2,532.98	1677
134445	11/29/22	B0017	BRIDGEWATER RESOURCES, INC.	907.53	1677
134446	11/29/22	B0026	BERNARDS TOWNSHIP CURRENT	11,488.05	1677
134447	11/29/22	B0029	BERNARDS TWP BD OF EDUCATION	8,035,822.60	1677
134448	11/29/22	B0034	BERNARDS TOWNSHIP PAYROLL ACCT	567,765.68	1677
134449	11/29/22	B0044	BASKING RIDGE ANIMAL HOSPITAL	418.64	1677
134450	11/29/22	B0068	BUCKET SUPPLY & EQUIPMENT CO.	1,995.83	1677
134451	11/29/22	B0098	BERNARDS TOWNSHIP (RECREATION)	764.40	1677
134452	11/29/22	B0308	BEDMINSTER TOWNSHIP	273,102.28	1677
134453	11/29/22	B0311	BOBCAT OF CENTRAL JERSEY	170.49	1677
134454	11/29/22	B0858	BOHERA, GOUTAMI OR	105.00	1677
134455	11/29/22	C0008	SCHOLASTIC LIBRARY PUBLISHING	258.17	1677
134456	11/29/22	C0910	CREEGAN, KATE	20.00	1677
134457	11/29/22	E0002	EDMUNDS GOVTECH	36.89	1677
134458	11/29/22	E0297	EMR POWER SYSTEMS LLC	420.00	1677
134459	11/29/22	F0047	FULLERTON FORD	438.80	1677
134460	11/29/22	F0148	FAIRFIELD MAINTENANCE INC	512.00	1677
134461	11/29/22	F0258	FINDAWAY WORLD, LLC	796.85	1677
134462	11/29/22	F0326	FX AUTOMOTIVE LLC	1,141.58	1677
134463	11/29/22	F0433	FINN, KELLIE OR MICHAEL	55.00	1677
134464	11/29/22	F0434	FITZPATRICK, ERICA	1,000.00	1677
134465	11/29/22	G0098	JCP&L	19,227.99	1677
134466	11/29/22	G0582	GINSBERG, DANA OR DAVID	90.00	1677
134467	11/29/22	H0178	HOSE SHOP, INC.	1,229.24	1677
134468	11/29/22	H0235	HOOVER TRUCK CENTERS	297.31	1677
134469	11/29/22	H0246	HOME DEPOT CREDIT SERVICES	1,101.23	1677
134470	11/29/22	H0397	HALE, LOUISE FORDHAM	410.00	1677
134471	11/29/22	H0490	COUNTY OF HUDSON	1,500.00	1677
134472	11/29/22	I0146	INGERSOLL RAND	709.75	1677
134473	11/29/22	I0159	IMPERIAL DADE	1,108.85	1677
134474	11/29/22	J0264	JP ARTHUR LLC	225.00	1677
134475	11/29/22	K0039	KOBESKY, GREGG S.	99.00	1677
134476	11/29/22	K0259	KONICA MINOLTA PREMIER FINANCE	108.92	1677
134477	11/29/22	K0331	KONICA MINOLTA PREMIER FINANCE	110.74	1677
134478	11/29/22	K0331	KONICA MINOLTA PREMIER FINANCE	82.60	1677
134479	11/29/22	K0331	KONICA MINOLTA PREMIER FINANCE	133.42	1677
134480	11/29/22	K0331	KONICA MINOLTA PREMIER FINANCE	133.42	1677
134481	11/29/22	L0005	LIBRARY PETTY CASH	10.80	1677
134482	11/29/22	L0238	LINDSEY MEYER TEEN INSTITUTE	2,850.00	1677
134483	11/29/22	L0372	LIFESAVERS, INC	321.00	1677
134484	11/29/22	L0503	LIU, CHENGCHENG	90.00	1677
134485	11/29/22	M0006	MGL PRINTING SOLUTIONS	576.00	1677
134486	11/29/22	M0465	RR DONNELLEY	241.00	1677
134487	11/29/22	M0493	MCELROY, DEUTSCH, MULVANEY &	17,603.90	1677
134488	11/29/22	M0498	MP OVERHEAD DOORS	380.00	1677
134489	11/29/22	M0518	KONICA MINOLTA BUSINESS SOL.	50.84	1677
134490	11/29/22	M0627	MODERN HANDLING EQUIPMENT CO	264.78	1677
134491	11/29/22	M0823	MOOSEWOOD TREE SERVICE	2,000.00	1677
134492	11/29/22	M1020	MIZAN, WALIUL OR NARMIN	90.00	1677
134493	11/29/22	N0001	N.I.G.P.	195.00	1677
134494	11/29/22	N0006	NEW JERSEY AMERICAN WATER CO.	0.00	11/29/22 VOID 0
134495	11/29/22	N0006	NEW JERSEY AMERICAN WATER CO.	52,571.95	1677
134496	11/29/22	N0017	NJ STATE LEAGUE OF MUNICIPAL.	115.00	1677
134497	11/29/22	N0032	NJ STATE DEPT HEALTH/SR SVCS	4.80	1677
134498	11/29/22	N0064	NEW JERSEY LIBRARY ASSOCIATION	1,500.00	1677
134499	11/29/22	N0179	NEW JERSEY STATE GOLF ASSOC.	30.00	1677

# TOWNSHIP COMMITTEE MINUTES

11/29/2022

134500	11/29/22	N0415	NATIONAL FUEL OIL INC	23,190.44	1677
134501	11/29/22	N0470	NATIONWIDE	148.19	1677
134502	11/29/22	O0100	OVERDRIVE, INC.	3,407.64	1677
134503	11/29/22	P0525	POWER PLACE, INC.	120.11	1677
134504	11/29/22	P0538	PROVIDENT LIFE & ACCIDENT	60.04	1677
134505	11/29/22	P0646	PIEDICI, KATHLEEN I.	182.55	1677
134506	11/29/22	P0729	PALMIERI, CHRISTOPHER	370.00	1677
134507	11/29/22	R0005	RECORDER PUBLISHING CO., INC	117.66	1677
134508	11/29/22	R0005	RECORDER PUBLISHING CO., INC	6.63	1677
134509	11/29/22	R0036	RUTGERS YOUTH SPORTS RESEARCH	1,755.00	1677
134510	11/29/22	R0833	RIDGE PAINTING COMPANY LLC	1,265.00	1677
134511	11/29/22	S0067	SOMERSET COUNTY TREASURER	185,847.78	1677
134512	11/29/22	S0068	SOMERSET COUNTY TREASURER	18,264.77	1677
134513	11/29/22	S0174	SOMERSET COUNTY	1,909.27	1677
134514	11/29/22	S0191	SOMERSET COUNTY RECYCLING PROG	71,969.85	1677
134515	11/29/22	S0592	SOMERSET HILLS MEMORIAL PARK	892.46	1677
134516	11/29/22	S0681	SEALMASTER	5,171.00	1677
134517	11/29/22	S0764	STERICYCLE	35.70	1677
134518	11/29/22	S0789	STAN & SON CONSTRUCTION LLC	2,350.00	1677
134519	11/29/22	S0913	SHEDLOCK CAR CARE	125.00	1677
134520	11/29/22	S1057	SOMERSET VALLEY URGENT CARE	395.50	1677
134521	11/29/22	S1198	SCC CONCRETE INC	4,251.50	1677
134522	11/29/22	T0142	TODD HARRIS CO., INC.	3,521.86	1677
134523	11/29/22	V0037	VILLAGE SUPERMARKET, INC.	54.62	1677
134524	11/29/22	V0056	VERIZON WIRELESS	1,930.82	1677
134525	11/29/22	V0058	VERIZON	136.78	1677
134526	11/29/22	V0084	VERIZON	378.98	1677
134527	11/29/22	V0227	VINCENTI, ROBERT	500.00	1677
134528	11/29/22	V0228	VINCENTI, NICK	1,200.00	1677
134529	11/29/22	W0016	WARRENVILLE TRUE VALUE	374.87	1677
134530	11/29/22	W0056	WELDON CONCRETE CO.	764.06	1677
134531	11/29/22	W0325	WERNER, ALBERT	20.00	1677
134532	11/29/22	X0003	XEROX CORPORATION	219.75	1677

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	238	1	17,257,317.14	0.00
Direct Deposit:	72	0	1,370,901.43	0.00
Total:	310	1	18,628,218.57	0.00

Totals by Year-Fund	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	1-01	1,543.35	0.00	0.00	1,543.35
CURRENT FUND	2-01	16,910,545.28	0.00	0.00	16,910,545.28
DOG FUND	2-12	2,672.46	0.00	0.00	2,672.46
GOLF COURSE UTILITY	2-26	61,850.51	0.00	0.00	61,850.51
Year Total:		16,975,068.25	0.00	0.00	16,975,068.25
CAPITAL FUND	C-04	1,351,247.40	0.00	0.00	1,351,247.40
PUBLIC GRANTS	G-02	9,524.77	0.00	0.00	9,524.77
TRUST FUNDS	T-13	267,596.58	0.00	0.00	267,596.58
PROJECT		23,238.22	0.00	0.00	23,238.22
Total Of All Funds:		18,628,218.57	0.00	0.00	18,628,218.57

#### Resolution #2022-0419 - Unused Vacation Accrual Due Gindy McCarthy – Health Department

**WHEREAS**, the Township Committee adopted Resolution No. 2022-0066 at their regularly scheduled meeting of January 4, 2022, accepting the Personnel Policies and Procedures that outline pay-outs due at the time of retirement; and

**WHEREAS**, Gindy McCarthy, will retire from Bernards Township effective December 1, 2022; and

**WHEREAS**, per the requirements of the Township's Personnel Policy, Gindy McCarthy is entitled to a Vacation Time Accrual payment for unused vacation time as calculated below based on an hourly rate of \$20.70. If the employee uses vacation time prior to her retirement date, the calculation below could be less but not more:

	Total Hours Available	Amount Due
Vacation Accrual	86.25	\$1,785.38

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that the unused accrued vacation payment be approved and distributed in the next available pay cycle following her separation.

**CFO CERTIFICATION**

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, do hereby certify that there are adequate funds for this expenditure. Funds are available in the Health Department S&W, Line Account #2-01-27-330-101 for an amount not to exceed \$1,785.38



Sean McCarthy, CFO

Date: October 24, 2022

**Resolution #2022-0420 - Commendation on the Occasion of Your Retirement Gindy McCarthy – Health Department**

**WHEREAS**, the Township Committee of the Township of Bernards desires to convey to you an expression of its appreciation and grateful acknowledgment for the valued services rendered by you as an employee of the Township of Bernards for the past 10+ years; and

**WHEREAS**, you have given generously of your time and efforts in a dignified, faithful and professional manner; and

**WHEREAS**, the Township Committee of the Township of Bernards sincerely appreciates the worthwhile contributions you have made towards the material development, communal welfare, safety and quality of life in Bernards Township; and

**WHEREAS**, on the occasion of your 10+ years of service you are retiring to start the next challenging and exciting chapter of your life;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Bernards that its sincere congratulations are expressed on the occasion of your retirement.

Signed and sealed on behalf of the Township Committee on this 29<sup>th</sup> Day of November, Two Thousand and Twenty-Two.

**Resolution #2022-0421 - Approval of Developer's Agreement, United States Golf Association (Entrance Expansion), 77 Liberty Corner Road, Block 9601 Lot(s) 5.01**

**WHEREAS**, Section 21-58A of the Revised Land Use Ordinance of the Township of Bernards requires that as a condition of final approval, a Developer's Agreement pursuant to Section 21-58A.1. shall be provided by the applicant for review and comment of the Township Engineer, in consultation with the Township Attorney as the Township Engineer may deem appropriate; and

**WHEREAS**, the Developer's Agreement must be approved by the Township Committee upon recommendation of the Township Engineer; and

**WHEREAS**, there shall be executed a Developer's Agreement between the developer and the Township incorporating all of the terms and conditions of approval imposed by the board in the form set forth in "Appendix C" of the Revised Land Use Ordinance of the Township of Bernards; and

**WHEREAS**, a developer must use the pre-printed form which is available from the Township Engineering Department; and

**WHEREAS**, the Township Engineer may revise the pre-printed form from time to time, provided such revisions may not alter the substance of such forms authorized by an ordinance implementing the revision; and

**WHEREAS**, United States Golf Association has submitted a Developer's Agreement with respect to 77 Liberty Corner Road (Entrance Expansion), pursuant to preliminary approval by the Planning Board dated September 20, 2022; and final approval dated September 20, 2022; and

**WHEREAS**, the Township Engineer and Township Attorney have approved the Developer's Agreement.

**NOW THEREFORE BE IT RESOLVED**, pursuant to Section 21-58A of the revised Land Use Ordinance of the Township of Bernards that the aforesaid developer's agreement is hereby approved as to form and substance by the Township Committee of the Township of Bernards.

**Resolution #2022-0422** *Approval of Special Event Permit for Basking Ridge Business Alliance for Winter Market and Tree Lighting on 12/03/2022 in Basking Ridge Including Temporary Street Closure and Banner Display*

**WHEREAS**, Marcy Borcharding, representing the Basking Ridge Business Alliance, 5 Lyons Road, #325, Basking Ridge, NJ 07920 "the applicant," has requested a special event permit for 12/03/2022, from 12:00 PM to 7:00 PM for the purpose of holding a Winter Market and Tree Lighting which includes temporary street closure and the display of a temporary banner; and

**WHEREAS**, the applicant has satisfied the requirements of the Revised General Ordinances of the Township of Bernards § 4-4. et. seq. and Resolution #070491; and

**WHEREAS**, the Municipal Clerk, Police Chief, Recreation Director, have reviewed the application in connection with this event; and

**WHEREAS**, the DPW Director and Township Engineer have reviewed the temporary banner application and found it to be in conformance; and

**WHEREAS**, the applicant applied for and received permission from Somerset County Department of Public Works to hang a street banner and to temporarily close South Finley Avenue between Henry Street to East Oak Street from 4:30 PM – 7:00 PM.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that the request for special event be approved, including the display of "Winter Market and Christmas Tree Lighting" temporary banner; and

**NOW, THEREFORE BE IT FURTHER RESOLVED**, by the Township Committee of the Township of Bernards that special event approval including the temporary street closure of South Finley Avenue between Henry Street and East Oak Street from 4:30 PM to 7:00 PM.

**Resolution #2022-0423** - *Personnel Appointment Jennifer Martins – Administrative Assistant – Engineering Department*

**WHEREAS**, the full-time position of Administrative Assistant become available due to a vacancy; and

**WHEREAS**, the Township Engineer, Township Administrator, Chief Financial Officer and Human Resources Officer have deemed it necessary to fill this position; and

**WHEREAS**, Jennifer Martins has applied for and is qualified to fill said position; and

**WHEREAS**, the Township Engineer, Township Administrator, Chief Financial Officer and Human Resources Officer recommend appointment of Jennifer Martins to the position of full-time Administrative Assistant.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Bernards that Jennifer Martins be appointed full-time Administrative Assistant with a hire date of Monday, December 5, 2022 at an hourly rate of \$25.00 for a 40 hour work week.

**Resolution #2022-0424** - *Rescinding Resolution #2021-0295 for One (1) Ventrac Tractor with Attachments from North Jersey Bobcat, Inc. In the amount of \$ 71,922.30*

**WHEREAS**, on August 10, 2021 the Bernards Township Committee approved the purchase of One (1) Ventrac Tractor with Attachments awarded to North Jersey Bobcat Inc., in the amount of \$ 71,922.30; and

**WHEREAS**, North Jersey Bobcat, Inc. has informed Ryan Wallace, Director of Public Works that North Jersey Bobcat, Inc. cannot provide the specified vehicle due to unavailability as a result of manufacturer and supply chain issues.

**NOW BE IT RESOLVED** by the Township Committee of the Township of Bernards, Somerset County, New Jersey, hereby rescinds Resolution #2021-0295 dated August 10, 2021, in the amount of \$ 71,922.30 for One (1) Ventrac Tractor with attachments from North Jersey Bobcat, Inc.

**NOW BE IT FURTHER RESOLVED** that the Purchasing Agent be directed to cancel the purchase order submitted to North Jersey Bobcat, Inc in the amount of \$ 71,922.30.

[Resolution #2022-0426](#) - *Approval of Special Event Permit and Temporary Street Closure CompuScore Services LLC – Spring Distance Classic 15K and 5K Races – 03/19/2023*

**WHEREAS**, Staci Lympelopoulos, representing CompuScore Services LLC, 1710 Patrick Place Wall, NJ 07719 “the applicant,” has requested a special event permit for 03/19/2023, from 9:00 AM to 1:00 PM for the purpose of holding the Great Distance Classic 15K and 5K Races; and

**WHEREAS**, in connection with the special event, the applicant has requested that Lord Stirling Road for the entire length be temporarily closed; and

**WHEREAS**, the applicant has satisfied the requirements of the Revised General Ordinances of the Township of Bernards § 4-4. et. seq.; and

**WHEREAS**, the Municipal Clerk, Police Chief, Parks & Recreation Director, and DPW Director and have reviewed the application and find it complete and recommend a condition of approval that the applicant hire two off-duty police officers to be billed directly by the police department.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that the request for the temporary street closure and special event permit is hereby approved with the condition of approval as noted above.

[Resolution #2022-0427](#) - *2023 Annual Parking Permit Fees for the Stonehouse Road Bus, Basking Ridge, and Lyons Train Stations Commuter Parking Lots*

**WHEREAS**, pursuant to §8-7.4 of the Revised General Ordinances of the Township of Bernards the annual fee for resident parking permits will be set by resolution of Township Committee for persons utilizing the Stonehouse Road Bus and Basking Ridge and Lyons Train Stations Commuter Parking Lots (“commuter lots”).

**NOW THEREFORE BE IT RESVOLED**, by the Township Committee of the Township of Bernards that the annual fees for parking at all township commuter lots are hereby set as follows:

Resident Permit Fee:	\$160.00
Permit Replacement Fee:	\$ 5.00

**NOW THEREFORE BE IT FURTHER RESOLVED**, that pursuant to §8-7.4 of the Revised General Ordinances of the Township of Bernards fees are non-refundable and will not be prorated.

[Resolution #2022-0428](#) - *Personnel Appointment Teresa Fetting – Accounting Specialist – Finance Department*

**WHEREAS**, a full time Accounting Specialist position became available due to a vacancy; and

**WHEREAS**, the Township Administrator, Chief Financial Officer and Human Resources Officer have deemed it necessary to fill this position; and

**WHEREAS**, Teresa Fetting has applied for and is qualified to fill said position; and

**WHEREAS**, the Township Administrator, Chief Financial Officer and Human Resources Officer recommend appointment of Teresa Fetting to full time Accounting Specialist.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Bernards, that Teresa Fetting be appointed full time Accounting Specialist with a hire date of Monday, December 5, 2022 at an hourly rate of \$22.00 for a 40-hour work week.

**Resolution #2022-0429 - Commendation on the Occasion of Your Retirement Chief Michael Shimsky**

**WHEREAS**, the Township Committee of the Township of Bernards desires to convey to you an expression of its appreciation and grateful acknowledgment for the valued services rendered by you as an employee of the Township of Bernards for the past 26.5 years; and

**WHEREAS**, you have given generously of your time and efforts in a dignified, faithful and professional manner; and

**WHEREAS**, you have dutifully served as a law enforcement professional in the positions of Patrol Officer, Sergeant, Lieutenant, Captain and Chief of Police for Bernards Township's residents, visitors, and fellow Township employees; and

**WHEREAS**, the Township Committee of the Township of Bernards sincerely appreciates the worthwhile contributions you have made towards the material development, communal welfare, safety and quality of life in Bernards Township; and

**WHEREAS**, on the occasion of your more than 26 years of service you are retiring to start the next challenging and exciting chapter of your life;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Bernards that its sincere congratulations are expressed on the occasion of your retirement.

Signed and sealed on behalf of the Township Committee on this 29<sup>th</sup> Day of November, Two Thousand and Twenty-Two.

**Resolution #2022-0430 - Personnel Appointment Christopher Bahr – Administrative Associate – Tax Collector**

**WHEREAS** an Administrative Associate position became available due to a vacancy; and

**WHEREAS** the Township Administrator, Chief Financial Officer, Tax Collector and Human Resources Officer have deemed it necessary to fill this position; and

**WHEREAS** Christopher Bahr has applied for and is qualified to fill said position; and

**WHEREAS** the Township Administrator, Chief Financial Officer, Tax Collector and Human Resources Officer recommend the appointment of Christopher Bahr to Administrative Associate.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Bernards, that Christopher Bahr be appointed Administrative Associate effective Monday, December 5, 2022 at an hourly rate of \$19.00 for a 40-hour work week.

**Resolution #2022-0431 - Award of Change Order #3 for Newell Drive Reconstruction & Queen Anne Storm Sewer To Reivax Contracting Corp., 165 River Road, Flemington, NJ 08822 Decrease of \$23,062.60 (-4.93%)**


**WHEREAS**, the Engineering Department requests the following change order be authorized by the Township Committee:

CO	Original Award	Change Amount	New Total
	\$584,320.00 (RA2022-0346)		\$584,320.00
CO #1	(RA2022-0104)	-\$123,600.00 (-21.15%)	\$460,720.00
CO #2	(RA2022-0276)	+\$7,500.00 (1.63%)	\$468,220.00
CO #3		-\$23,062.60 (4.93%)	\$445,157.40
TOTAL			\$445,157.40

**WHEREAS**, it is the recommendation of the Township Engineer and Purchasing Agent to award this change order to Reivax Contracting Corp., 165 River Road, Flemington, NJ 08822; and

**WHEREAS**, the Chief Financial Officer is directed to credit Capital Ordinance #2446, line account #C-04-55-446-A08.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Bernards, Somerset County, New Jersey, that the Purchasing Agent is hereby authorized to issue a change order to Reivax Contracting Corp., 165 River Road, Flemington, NJ 08822 in the amount of for a new total award of \$445,157.40.

CFO CERTIFICATION	
I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available for the in the budget or the line-item appropriation Capital Ordinance #2446 in the not to exceed amount of \$7,500.00. Monies are available in account #C-04-55-446-A08.	
Date: November 28, 2022	 Sean McCarthy, Chief Financial Officer

**Resolution #2022-0432 - Resolution of Personnel Appointment Jon Burger – Officer in Charge**

**WHEREAS**, pursuant to N.J.S.A. 40A:14-118, the Township Committee of the Township of Bernards has created and establish a police force; and

**WHEREAS**, Police Chief Michael Shimsky is retiring after 26 years of service to the Township Police Department, on December 1, 2022; and

**WHEREAS**, the Police Sub-Committee recommends the appointment of Captain Jon Burger to the temporary position of Officer In Charge.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that Jon Burger be appointed Officer in Charge, effective December 1, 2022.

**Resolution #2022-0433 - 2023 Fee Schedule for The Coakley-Russo Memorial Golf Course**

**WHEREAS**, The Director of Parks & Recreation and the Golf Advisory Committee has recommended that fees be adopted for the 2023 golf season,

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that the following will constitute the fees for membership in, and use of, the golf course for 2023:

Payment Schedule	Dates
Early Payment Deadline	2/28/2023
Regular Payment Begins	3/1/2023

Fee Type	2023 Fees
<b><u>Resident/VA Affiliate Memberships</u></b>	
Full Season Membership, Early Payment	\$ 500.00
Full Season Membership, Regular Payment	\$ 570.00
Senior (60+) Discount off Full Membership Fee at Time of Payment	\$ 40.00
Student (12 – 17) Discount off Full Membership Fee at Time of Payment	\$ 85.00
Prorated Membership Discount (Valid 9/1 – Closing Day)	\$ 300.00
Student Summer Membership, Age 12-23, Valid 5/15 to Labor Day	\$ 290.00
Initiation, First Member in Household	\$ 300.00
Initiation, Additional Family Member in Same Household	\$ 150.00
Lapse of Membership Re-Registration Fee	\$ 100.00
<b><u>Non Resident Memberships</u></b>	
Full Season Membership, Early Payment	\$ 645.00

Full Season Membership, Regular Payment	\$ 745.00
Prorated Membership Discount (Valid 9/1 – Closing Day)	\$ 150.00
<b><u>Guest Fees</u></b>	
Guest Fee, Weekday (Mon – Thurs)	\$ 20.00
Guest Fee, Weekend (Fri/Sat/Sun) & Holidays	\$ 25.00
Student Guest Fee (ages 8 – 23), Weekday (Mon – Thurs)	\$ 15.00
Student Guest Fee (ages 8 – 23), Weekend (Fri/Sat/Sun) & Holidays	\$ 20.00
Second 9-hole Round (played consecutively)	\$ 7.00
Pre-paid Discounted Guest Pass, Weekday (10 rounds)	\$ 150.00
Pre-paid Discounted Guest Pass, Weekend/Holiday (10 rounds)	\$ 200.00
<b><u>Complimentary Guest Visit Credits (GVCs)</u></b>	
Two GVCs issued with payment by 2/28/2023	\$0.00
Six GVCs issued with payment of the full initiation fee	\$0.00
Three GVCs issued with payment of the additional family member initiation fee	\$ 0.00
Three GVCs issued with payment of the re-registration fee	\$ 0.00
<b><u>Other Fees</u></b>	
Push Cart Rental	\$ 3.00
USGA Handicap Registration Fee, Members Age 19 and older	\$ 35.00
Students who turn 18 years old or younger in 2023	\$ 0.00
ID Replacement Fee – <i>Printed with paid Membership through 2/28</i>	\$ 0.00
ID Replacement Fee – <i>Printed on after 3/1</i>	\$ 10.00

**Resolution #2022-0434 - 2023 Fee Schedule for Pleasant Valley Pool**

**WHEREAS**, The Director of Parks & Recreation and the Pool Commission have recommended that fees be adopted for the 2023 pool season,

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that the following will constitute the fees for membership in, and use of, the municipal pool for 2023:

Fee Type	2023 Fee
RESIDENT FAMILY MEMBERSHIP	
Early Rate – Through March 31	\$ 460.00
Regular Rate – Beginning April 1	\$ 550.00
RESIDENT TWO PERSON HOUSEHOLD MEMBERSHIP	
Early Rate – Through March 31	\$ 360.00
Regular Rate – Beginning April 1	\$ 450.00
RESIDENT SINGLE MEMBERSHIP	
Early Rate – Through March 31	\$ 235.00
Regular Rate – Beginning April 1	\$ 310.00
RESIDENT SENIOR CITIZEN MEMBERSHIP (60+ years old)	
Early Rate – Through March 31	\$ 100.00
Regular Rate – Beginning April 1	\$ 125.00
RESIDENT INITATION FEES	

(Paid First Membership Year in addition to membership fee)		
Family or Two Person Membership Initiation Fee	\$	350.00
Includes an additional 3 complimentary guest visit credits		
Single Membership Initiation Fee	\$	175.00
Includes 1 additional complimentary guest visit credit		
NON-RESIDENT FAMILY MEMBERSHIP		
Early Rate – Through March 31	\$	760.00
Regular Rate – Beginning April 1	\$	850.00
NON-RESIDENT SINGLE MEMBERSHIP		
Early Rate – Through March 31	\$	365.00
Regular Rate – Beginning April 1	\$	430.00

UPGRADE OF SINGLE MEMBERSHIP		
Initiation Fee ( <i>Plus appropriate membership fee</i> )		\$150/\$175
Includes an additional 2 complimentary guest visit credits		
LAPSED MEMBERSHIP RE-REGISTRATION <sub>1</sub>		
Family or 2-Person Membership Re-Registration	\$	150.00
Includes an additional 3 complimentary guest visit credits		
Single Membership Re-Registration	\$	75.00
Includes 1 additional complimentary guest visit credit		
FAMILY SPONSORED BABYSITTER/NANNY PASS	\$	200.00
PRORATED MEMBERSHIP FEES, VALID 8/1 TO CLOSING DAY		
New Resident Family Membership, Including Initiation	\$	550.00
Returning Resident Family Membership, Including Re-Registration	\$	350.00
New Resident Two Person Membership, Including Initiation	\$	450.00
Returning Resident Two Person Membership, Including Re-Registration	\$	250.00
New Resident Single Membership, Including Initiation	\$	310.00
Returning Resident Single Membership, Including Re-Registration	\$	210.00
Non-Resident Family Membership	\$	600.00
Non-Resident Single Membership	\$	300.00

Fee Type	2023 Fee
DAILY GUEST RATES	
2 Complimentary Guest Passes Included with Membership if paid by March 31, Valid Any Operating Day	
Weekday - All Guests, Ages 3 & Up	\$ -
Weekend/Holiday - All Guests, Ages 3 & Up	\$ 12.00
Guests 2 Years & Younger	\$ 15.00
Any Day After 4PM - All Guests, Ages 3 & Up	FREE
	\$ 8.00
PRE-PAID DISCOUNTED GUEST VISIT CREDITS	
10 Visits, Guests 3 & Up, Valid Any Day During Season	
Early Rate – Through April 30	\$ 110.00

Regular Rate – Beginning May 1	\$ 120.00
SWIM TEAM	
Swim Team & Pre Team - per child	\$ 110.00
Swim Team – per PVP Lifeguard	\$ 20.00
SWIM DIAPER	\$ 10.00
PHOTO I.D. REPLACEMENT	
Per ID for 1 - 2 IDs	\$ 10.00
3 or More IDs, Same Family, Reprinted Same Time	\$ 30.00
No Charge for ID Reprints with Renewal through 2/28	\$ -

**NOTES REGARDING FEES:**

1. Re-Registration Fees are charged when those who previously held membership within the last 10 years, have paid the initiation fee and wish to re-join the pool after a lapse in membership. All current membership eligibility qualifications must be met.
2. Waving of Fees:
  - o Active Fire Company & First Aid Squad Volunteers are eligible to receive complimentary guest visits credits in an amount equal to five household visits to the pool each season.
  - o The families or individuals recognized by the Township who lost an immediate family member in the September 11<sup>th</sup> tragedy are eligible for a complimentary pool membership as long as they meet the requirements for membership to Pleasant Valley Pool, i.e. remain a resident of Bernards Township. Children of eligible families may receive complimentary individual membership up to the age of 23. If the surviving spouse re-marries then annual membership fees will be assessed, per type of membership. Guest fees will be the responsibility of the family.
  - o Fees will not be waived under any circumstances for other than those reasons listed above.
3. Full refunds for membership are issued only if the Department is notified in writing prior to opening day for the season. Once the pool has opened a 50% refund of membership fees will be issued only if the Department is notified in writing prior to the start of full time hours. Refund dates for swim lesson and swim team programs will be noted on their respective registration forms. All Department policies and procedures regarding refunds apply to Pleasant Valley Pool fees.

[Resolution #2022-0435](#) - *Unused Accrued Time Payment Due Chief Michael Shimsky Police Department*  
**WHEREAS**, the Township Committee adopted Resolution No. 2022-0066 at their meeting of January 4, 2022, accepting the Personnel Policies and Procedures that outlines pay-outs due at the time of retirement; and

**WHEREAS**, Chief Michael Shimsky, will retire from the Bernards Township Police Department effective December 1, 2022, after 26 years of service; and

**WHEREAS**, per the requirements of the Township's Personnel Policy and Chief Shimsky's existing memorandum of understanding, Chief Michael Shimsky is entitled to an unused accrued time cash payment in the amount as calculated below based on an hourly rate of \$89.08. The calculation shown below could be less but not more: Accrued Sick/Personal Payout, \$98,127.59; Vacation Time Payout, \$17,949.00; and Accrued Hours Worked Payout, \$92,641.00.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards, that the Accrued Time payout at retirement be approved and distributed in the next available pay cycle.

**CFO CERTIFICATION**

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, do hereby certify that there are adequate funds for this expenditure. Funds are available in the Police S&W Line, Account #2-01-25-240-101 for an amount not to exceed \$208,717.59



Sean McCarthy, CFO

Date: November 22, 2022

[Resolution #2022-0436](#) - *2023 Fee Schedule & Policies for Parks and Recreation*

**BE IT RESOLVED** by the Township Committee of the Township of Bernards, in the County of Somerset, State of New Jersey, that the following Parks and Recreation Facility Fees and Policies for 2023 be approved:

**2023 FACILITY RESERVATION FEES**

<u>Facility</u>	<u>Resident Fee</u>	<u>Non-Resident Fee</u>	<u>Security Deposit</u>
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<b>ALLEN STREET GAZEBO</b> <u>MAX CAPACITY:</u> 50	\$20 per hour	\$40 per hour	\$400
<b>COMMUNITY CENTER Activity Room</b> <u>MAX CAPACITY:</u> 35	\$25 per hour, 2 hour minimum	\$50 per hour, 2 hour minimum	\$400
<b>COMMUNITY CENTER Recreation Room</b> <u>MAX CAPACITY:</u> 50	\$40 per hour, 2 hour minimum	\$80 per hour, 2 hour minimum	\$400
<b>DUNHAM PARK</b> <b>Picnic Shelter</b> <u>MAX CAPACITY:</u> 150	By Group Size/Per Day 50 or less = \$75 51 – 75 = \$100 76 – 100 = \$125 101 – 150 = \$175	By Group Size/Per Day 50 or less = \$150 51 – 75 = \$200 76 – 100 = \$250 101 – 150 = \$175	\$400
<b>DUNHAM PARK</b> <b>Indoor Pavilion</b> <u>MAX CAPACITY:</u> 60	\$125 per 6 hour block 9AM – 3PM or 4PM – 10PM	\$250 per 6 hour block 9AM – 3PM or 4PM – 10PM	\$400
<b>PLEASANT VALLEY PARK</b> <b>Warming Hut</b> <u>MAX CAPACITY:</u> 50	\$50 per 4 hour block <i>For Non-Profit Groups</i> \$150 per month <i>For One 4hr. block per week</i>	\$100 per 4 hour block	\$400
<b>PLEASANT VALLEY PARK</b> <b>Picnic Shelter</b> <u>MAX CAPACITY:</u> 150	By Group Size/Per Day 50 or less = \$75 51 – 75 = \$100 76 – 100 = \$125 101 – 150 = \$175	By Group Size/Per Day 50 or less = \$150 51 – 75 = \$200 76 – 100 = \$250 101 – 150 = \$350	\$400
<b>PLEASANT VALLEY PARK</b> <b>Pond Shelter</b> <u>MAX CAPACITY:</u> 20	By Group Size/Per Day 20 or less = \$50	By Group Size/Per Day 20 or less = \$100	\$400
<b>SOUTHARD PARK</b> <b>Picnic Shelter</b> <u>MAX CAPACITY:</u> 75	By Group Size/Per Day 50 or less = \$75 51 – 75 = \$100	By Group Size/Per Day 50 or less = \$150 51 – 75 = \$200	\$400

*\*If reserving an indoor and outdoor facility for the same day/time/park, the total number of attendees may not exceed the capacity for the indoor facility.*

### 2023 ATHLETIC COURT AND FIELD USE RATES

Fees are charged per field/court. All use associated with league play or with a sport official present requires a reservation by paid permit.

<u>Facility</u>	<u>Resident Fee</u>	<u>Non-Resident Fee</u>
<b>Athletic Courts – Basketball, Bocce, Pickleball, Tennis, Volleyball</b> <u>MAX CAPACITY:</u> 4 – 20	\$10 per hour	\$20 per hour
<i>Residents may reserve a tennis or pickleball court for recreational play up to 7 days in advance at no charge.</i>		
<b>Grass Athletic Fields &amp; Roller Rink</b> <u>MAX CAPACITY:</u> 50	\$20 per hour	\$40 per hour

Resident/Non-Resident turf rates apply to reservations using an individual's homeowner insurance. Groups using organization insurance must have a team roster on file, with player names and residential addresses to determine their appropriate fee.

<b>Artificial Turf Fields</b> <u>MAX CAPACITY:</u> 75 per field	<b>Individual Resident Rented or Organization/Team Roster At Least 75% Residents</b>	<b>Individual Non-Resident Rented or Organization/Team Roster Less Than 75% Residents</b>
<b>March through December</b>	\$55 per hour	\$80 per hour
<b>January &amp; February</b> - (Snow will not be cleared)	\$25 per hour	\$45 per hour
<b>Dates when Bernards Township Public Schools are in Session</b> <b>Sunrise – 5:30PM</b>	\$25 per hour	\$45 per hour
<b>Athletic Field Lights</b> - In addition to field reservation fee <i>Applies to Resident, Non-Resident and Commercial</i>		\$25 per hour

**FACILITY HOURS AVAILABLE FOR RENTAL**  
**Per Ordinance #2328**

Facility	Hours Available
General Park Use, Gazebo/Shelters, Roller Rink, Unlit Athletic Courts and Unlit Athletic Fields	Sunrise – Sunset
Pleasant Valley Park Paddle Tennis Courts and the Southard Park Ice Skating Area	Sunrise – 11:00 PM
Mountain Park Lighted Athletic Fields	Sunrise – 10:00 PM
Pleasant Valley Park Warming Hut, Dunham Park Indoor Pavilion & Community Center Rooms	7:00 AM – 10:00 PM

**2023 COMMERCIAL USE RATES**

“Commercial Use” is defined as an activity not sponsored by the Township in which attendees are charged a fee and/or solicitation of a business or service is offered to the participants. Reservation must adhere to facility capacity restrictions and insurance is required.

<u>Facility</u>	<u>Commercial Fee</u>	<u>Security Deposit</u>
<b>Athletic Courts &amp; Roller Rink</b>	\$50 per hour	N/A
<b>Athletic Fields – Grass</b>	\$50 per hour	N/A
<b>Athletic Fields – Artificial Turf</b>	\$110 per hour March – December \$80 per hour – January & February	N/A
<b>Picnic Shelters</b>	\$500 per day	\$400
<b>Pleasant Valley Park Warming Hut</b>	\$50 per hour, 2 hour minimum	\$400
<b>Dunham Park Indoor Pavilion</b>	\$500 per 6-hour block 9am – 3pm or 4pm – 10pm	\$400
<b>Community Center Activity Room</b>	\$75 per hour, 2 hour minimum	\$400
<b>Community Center Recreation Room</b>	\$100 per hour, 2 hour minimum	\$400
<b>General Park Use (Pathways/Lawn Areas)</b>	\$50 per hour	\$400

**USE OF PARKS BY PROFESSIONAL PHOTOGRAPHERS**

<ul style="list-style-type: none"> <li>Individuals hiring a professional photographer for the purpose of taking photos of themselves or their family in a park must obtain a permit in advance, pay the applicable resident or non-resident fee and provide private homeowners/renters insurance in accordance with the requirements for reservations.</li> <li>Professional photographers utilizing a park to hold photo sessions for clients will be required to obtain a permit in advance, pay the applicable commercial use fee and provide organization insurance in accordance with the requirements for corporate reservations.</li> </ul>			
<u><b>Resident Fee</b></u>	<u><b>Non-Resident Fee</b></u>	<u><b>Commercial Fee</b></u>	<u><b>Security Deposit</b></u>
\$20 per hour	\$40 per hour	\$50 per hour	N/A

### FACILITY KEY PICK-UP & RETURN

Keys will be given to the renter when the deposit check is dropped off. All keys are to be returned by NOON the first business day following the rental. Renter will be charged a fee of \$25 per day, if keys are not returned by the second business day following the rental. Renter will be charged a fee of \$100 for each key reported lost. The \$400 security deposit check will be forfeited and cashed if keys are not returned after 5 business days.

### INSURANCE REQUIREMENTS FOR ALL RESERVATIONS

**Private Homeowners/Renters** - Must supply evidence of insurance in the minimum amount of \$300,000 in General Liability coverage for each occurrence in the form of a Homeowners or Special Event Policy.

**Corporate/Organization** - Must supply a Certificate of Insurance naming Bernards Township as the added insured in the minimum amount of \$1,000,000 in General Liability Coverage and the Certificate must state the date and location of the event.

### LIQUOR PERMITS - FEES & INSURANCE REQUIREMENTS

Pursuant to Ordinance #2328, Subsection 3-16.2, no person or group shall bring into, possess, sell, buy, consume, or give away any alcoholic beverage in any municipal property within the Township of Bernards with the exception that a resident may obtain a permit for consumption of alcoholic beverages within a Township park in conjunction with a special event or private event after obtaining a permit as described in 10-1.6, at the following park facilities:

- Pleasant Valley Park, Dunham Park and Southard Park Picnic Shelters
- Pleasant Valley Park Warming Hut
- Dunham Park Indoor Pavilion

**Liquor permits will be issued to Township residents only.** Residency is determined by the individual named as the renter on the park permit, not the organization holding the insurance.

#### Insurance Requirements for Liquor Permits

**Individuals** - - Must supply evidence of insurance in the minimum amount of \$1,000,000 in General Liability coverage in the form of a Homeowners or Special Event Policy.

**Organizations/Corporations** - - Must supply a Certificate of Insurance naming Bernards Township as the added insured in the minimum amount of \$3,000,000 Liquor Liability each occurrence if applicant is in the business of manufacturing, distributing, selling, serving or furnishing alcoholic beverages or a Certificate of Insurance naming Bernards Township as the added insured in the minimum amount of \$3,000,000 Host Liquor Liability each occurrence if liquor will be present and applicant is not in the business of manufacturing, distributing, selling, serving or furnishing alcoholic beverages.

#### LIQUOR PERMIT FEES

Residents Only, with Facility Rental. Fees are charged per date reserved.  
*Residency is based on the representative renting the facility, not the business address.*

Individuals - \$40  
Organizations/Corporations - \$150

### FORFEIT OF SECURITY DEPOSIT

The Township reserves the right to inspect your event and request to see your facility use permit. If you are found to be serving/consuming alcohol without a liquor permit, you will be asked to cease immediately and will forfeit your security deposit. If the headcount of your event is found to be beyond what was indicated on your permit, you will be asked to end your event immediately and will forfeit your security deposit.

### 2023 EQUIPMENT KIT RENTAL RATES

<u><b>Equipment Kit</b></u>	<u><b>Resident</b></u>	<u><b>Non-Resident</b></u>	<u><b>Security Deposit</b></u>
Party, Picnic Volleyball, Disc Golf, Bocce, Cornhole, Croquet, Washer Toss, Paddle Tennis, Pickle Ball	\$15/day	\$30/day	\$200
Carnival Game Kit	\$40/day	RESIDENTS ONLY	\$200
Portable Public Address System	\$40/day	RESIDENTS ONLY	\$400

# **EQUIPMENT KIT REPLACEMENT FEES**

*Replacement fees are for lost or damaged items. P&R reserves the right to substitute items in kits if necessary.*

<b>Picnic Kit</b> Softball: \$5.00 Softball Bat: \$15.00 Wiffle Ball: \$2.00 Wiffle Ball Bat: \$3.00 Frisbee: \$8.00 4 Bases: \$40.00 Nerf Soccerball: \$10.00 Nerf Football: \$10.00 Horse Shoe Set: \$20.00 Playground Ball: \$10.00 Volleyball: \$25.00 Basketball: \$20.00 Entire Kit: \$175.00	<b>Party Kit</b> Parachute: \$50.00 Potato Sacks (6): \$24.00 Relay Cones (4): \$20.00 Twister: \$15.00 Jump Rope: \$10.00 Ring Toss Game: \$15.00 Koosh Paddles: \$20.00 Koosh Ball: \$5.00 Playground Ball: \$10.00 Entire Kit: \$175.00  <i>Cornhole, Croquet, Bocce or Washer Toss</i> Any item missing: \$50.00 Entire Kit: \$150.00	<b>Volleyball Kit</b> Volleyball: \$25.00 Net: \$60.00 Stakes: \$10.00 Guides: \$10.00 Posts: \$200.00 Complete Set: \$350.00  <b>Paddle Tennis &amp; Pickle Ball Kits</b> 4 Paddles, 3 Balls & Bag Per Kit Ball: \$12.00 each Paddle: \$25.00 each Entire Kit: \$150.00  <b>Disc Golf Kit</b> 6 Discs & Bag Per Set Disc: \$8.00 each Entire Kit: \$75.00	<b>Carnival Game Kit</b> Ring Toss: \$15.00 Knock Down Cans: \$20.00 Milk Bottle Toss Game: \$30.00 Foam/Rubber Ball: \$3.00 each Magnetic Fishing Set: \$25.00 Popcorn Game: \$35.00 Popcorn Balls: \$3.00 each Bean Bag Game Board: \$20.00 Bean Bag: \$5.00 each Entire Kit: \$200.00  <b>Portable PA System</b> Each piece lost/broken: \$50.00 Entire system lost/broken: \$400.00
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## **GENERAL PARK USE FOR SPECIAL EVENTS HOSTED BY CERTIFIED NON-PROFIT AGENCIES**

Non-Profit or Not for Profit agencies may reserve park facilities for various special events, open to the public, including but not limited to:

5K Races/Walks, Fundraisers, Exhibitions, Festivals, etc. Events are subject to the approval of the Department of Parks and Recreation

and must comply with all Department policies and established Township ordinances.

Additionally, a Special Event Application may be required by the Municipal Clerk.

<u>Headcount</u>	<u>Resident Representative</u>	<u>Non-Resident Representative</u>	<u>Security Deposit</u>
0-100 Persons	\$125	\$225	\$400
101-200 Persons	\$250	\$375	\$400
201-300 Persons	\$350	\$475	\$400
301-400 Persons	\$475	\$600	\$400
401+ Persons	\$600	\$750	\$400

*Headcount is to include all participants, volunteers, spectators and event organizers.*

*Max capacity will vary by park, facility, date, time of day, etc.*

*The Parks & Recreation Department has the authority to limit the maximum headcount of an event based on the parking availability, restroom capacity, scheduled activities and impact on general park use.*

## **COMMUNITY SERVICE GROUP FACILITY USE PROGRAM**

To qualify as a "Community Service Group", the organization must meet the following eligibility requirements:

1. The organization shall be a recognized not-for profit organization either by 501(c)(3) designation, NJ certification or tax-exempt status
2. At least 75% of the organization's membership shall be Bernards Township Residents
3. The organization shall provide an insurance certificate naming Bernards Township as "additional insured" with a minimum of \$1 million in general liability coverage
4. The organization's mission shall be community service based and the organization shall provide evidence of some type of volunteer service to the Bernards Township community

*All student run clubs and sports organizations covered under the Board of Education's Insurance Policy are also eligible for this program.*

Each approved community service group is entitled to the following at no cost, each calendar year:

1. Twelve 3-hour uses of the Community Center Activity Room or Recreation Room or the Pleasant Valley Park Warming Hut for group meetings
2. A one day picnic shelter reservation at Southard Park (75 attendees maximum) to hold a group picnic
3. One picnic shelter, gazebo or Community Center reservation to hold a fundraiser, provided the event meets the reserved facility's capacity restrictions

A designated contact person from the community service group must submit an application each year including their contact information, a description of the organization and/or mission statement and a list of members with addresses for verification; and the designated contact person will also be asked to sign an agreement confirming their understanding and compliance with the criteria for approval, reservation policies and procedures, cancellation policies and insurance requirements; all community service groups must abide by the Reservation Policies and Procedures adopted by the Township Committee and the Revised General Ordinances of the Township of Bernards regarding Municipal Parks & Open Space.

#### DEPARTMENT REFUND POLICY

The following applies to all fees collected by the Parks & Recreation Department. Including, but not limited to, membership payments, activity registration fees and facility rentals charges.

- Refunds must be requested in writing, emailed to [recreation@bernards.org](mailto:recreation@bernards.org) or mailed to Parks & Recreation, 1 Collyer Lane, Basking Ridge, NJ 07920.
- Refund request deadlines may vary. Refer to the description or your transaction receipt for the withdrawal deadline. In all cases, refunds will not be issued if requested on or after the program's start date.
- Bus trips are non-refundable. Once paid, you are responsible for selling your own tickets should you be unable to attend.
- All refunds, regardless of method of payment, will be refunded as a check and are subject to a processing fee per registration
  - \$10 Processing Fee for refunds of payments for \$300.00 or less
  - \$20 PROCESSING FOR \$301.00 - \$700.00
  - \$30 PROCESSING FOR \$701.00+
- Full refunds are issued if the program or trip is canceled by Parks & Recreation.
- Instances of returned funds will be subject to the rules set forth by an annual resolution of the Township Committee authorizing a returned funds fee and certified funds for returned funds.

Disputing a charge on your credit card for a fee paid to Parks & Recreation Department is considered an instance of Returned Funds, where the Township has been in receipt of a payment which has been returned from the bank as unpaid.

- A \$20.00 service charge on funds returned will apply.
- The enrollee will be responsible to return payment in the form of cash or check for the balance due on their account created by the dispute reversal before they can enroll any member of their household account for any additional memberships or programs.
- The enrollee may be restricted from using a credit card as payment for a specific period of time or indefinitely.

**Resolution #2022-0437** - Awarding Professional Services Contract for Front & Back Entryway Repair/Renovation Project at Bernards Township Library to Anthony J. Iovino, AIA, PP, LEED/NJ Lic #21AI01172000 of the firm Arcari & Iovino Architects, P.C. In the Not to Exceed Amount of \$19,700.00 (To Include Reimbursable Expenses as Required)

**WHEREAS**, the Township of Bernards requires professional services for NJ Library Construction Bond Act Project at Bernards Township Library; and

**WHEREAS**, Anthony J. Iovino, AIA, PP, LEED/NJ Lic #21AI01172000, Principal of the firm Arcari & Iovino Architects, P.C., One Katherine Street, Little Ferry, NJ 07643 has submitted a proposal dated October 25, 2022 outlining basic architectural services including Design Development, Construction Documents, Public Bidding, and Construction Period to the Township; and

**WHEREAS**, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

**WHEREAS**, this contract is awarded without public advertisement as defined in N.J.S.A. 19:44A-20-7 and pursuant to the provisions of N.J.S.A. 19:44A-20-4; and

**WHEREAS**, the Chief Financial Officer has certified funds are available in Space Reorganization-Prof Services Account #2-01-LI-R01-D01.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that a professional service contract be awarded to Anthony J. Iovino, AIA, PP, LEED/NJ Lic #21AI01172000 of the firm Arcari & Iovino Architects, P.C., One Katherine Street, Little Ferry, NJ 07643 as follows:

1. The contract will encompass services as outlined in the submitted proposal dated October 25, 2022.
2. The contract term is from November 29, 2022 through November 29, 2023 for professional architecture services not to exceed an amount of \$19,700.00 (To include reimbursable services as required).
3. Billings must be rendered by the contractor within 30 days of service delivery.
4. **Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.**

5. **No payments in excess of the “not to exceed” contract amounts will be approved, unless such services/expenditures are negotiated and agreed upon in advance of service delivery.**
6. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to P.L. 1975, c.127, which is attached to this resolution as Exhibit A.
7. This contract shall, for all purposes, be deemed a NJ Contract and any provisions of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
8. The contractor shall report directly to Rachel Burt, Library Director who will be the chief contact for the Township of Bernards on this project.

**NOW THEREFORE BE IT FURTHER RESOLVED**, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

**NOW THEREFORE BE IT FINALLY RESOLVED**, by the Township Committee of the Township of Bernards that a copy of the resolution be placed on file and available for public inspection in the office of the Bernards Township Purchasing Agent.

<b>CFO CERTIFICATION</b>
<p>I, Sean McCarthy, Chief Financial Officer of Bernards, hereby certify that adequate funds are available for the above referenced purchase in the not to exceed amount of \$19,700.00 (To include reimbursable services as required). Monies are available in Space Reorganization-Prof Services Account #2-01-LI-R01-D01.</p> <p>Date: November 22, 2022</p> <div style="text-align: center; margin-top: 20px;">               Sean McCarthy, Chief Financial Officer           </div>

**Resolution #2022-0438** - *Authorizing and Approving Purchase of One (1) Ventrac Tractor with Attachments from Sourcewell Co-Op #031121-TTC to Storr Tractor Company, 3191 Route 22, Branchburg NJ, 08876 In the Amount Not to Exceed \$69,796.10.*

**WHEREAS**, the Township of Bernards Department of Public Works wishes to purchase One (1) Ventrac Tractor with attachments;

QTY	DESCRIPTION	UNIT TOTAL
1	Dual Front Hydraulic	\$523.60
1	12V Front Power	\$330.00
1	Ventrac Tractor: KN, 4520Y Kubota D902	\$26,325.20
1	Dual Wheel Kit	\$1,364.00
1	Cab w/mirror, lighting, windshield washer & heater	\$8,883.60
1	Drop Spreader, SA250	\$6,160.00
1	Broom	\$5,605.60
1	Wide Area Mower	\$7,286.40
1	V-Blade Plow	\$2,807.20
1	Snow Blower	\$5,944.40
	Setup Charges (5%)	\$3,261.50
	Freight (2%)	\$1,304.60
	<b>TOTAL</b>	<b>\$69,796.10</b>

and

**WHEREAS**, it is the combined recommendation of the Director of Public Works, Administrator and Purchasing Agent to award this purchase to; Storr Tractor Company, 3191 Route 22, Branchburg NJ, 08876 in the amount of \$69,796.10; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the budget; the line-item appropriation to be charged is line account #C-04-55-470-H01 (\$69,796.10); and

**WHEREAS**, the Township is authorized to make purchases through cooperative and state contracts pursuant to N.J.S.A. 40A:11-10 and -12.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Bernards, Somerset County, New Jersey that the Purchasing Agent is hereby authorized to issue a purchase order for One

(1) Ventrac tractor with attachments from Sourcewell Co-Op #031121-TTC to Storr Tractor Company, 3191 Route 22, Branchburg, NJ 08876 in the amount not to exceed \$69,796.10.

**CHIEF FINANCIAL OFFICER CERTIFICATION**

I, Sean McCarthy, CFO of the Township of Bernards, hereby certify that adequate funds are available for the above referenced purchase in the amount not to exceed \$69,796.10. Monies are available in line accounts #C-04-55-470-H01 (\$69,796.10).



Date: November 22, 2022

Sean McCarthy, CFO

**Resolution #2022-0439** - Authorizing and Approving Purchase of Stryker Emergency Equipment from Stryker Sales Corporation, 1901 Romence Rd Pkwy, Portage, MI 49002 from the Bergen County Cooperative Pricing Alliance Contract # 438-22 In the Amount Not to Exceed \$19,961.04

**WHEREAS**, the Basking Ridge First Aid Co # wishes to purchase;

1	Lucas 3, Chest Compression System	\$14,899.51
1	Lucas Battery Charger	\$1,136.19
1	Lucas External Power Supply	\$359.52
1	Lucas External Power Supply	\$694.96
1	Lucas Disposable Suction Cup	\$ 135.90
1	Lucas Preventative Maintenance	\$2,553.40
	Shipping	\$ 181.56
	<b>Total</b>	<b>\$19,961.04</b>

and

**WHEREAS**, it is the combined recommendation of the Basking Ridge First Aid Co., Administrator and Purchasing Agent to award this purchase to; Stryker Sales Corporation, 1901 Romence Rd Pkwy, Portage, MI 49002 in the amount of \$29,233.30; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the budget; the line item appropriation to be charged is Capital Ordinance #2499, account #'s C-04-55-499-E03 (\$16,000.00), Capital Ordinance # 2470 C-04-55-470-E03 (\$514.66) Capital Ordinance #2337, account #C-04-55-337-G01 (\$594.02) Capital Ordinance # 2366, account #C-04-55-366-F01 (\$1,953.26) and Capital Ordinance # 2417 (C-04-55-417-E01(\$899.10); and

**WHEREAS**, the Township is authorized to make purchases through cooperative and State contracts pursuant to N.J.S.A. 40A:11-10 and -12.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Bernards, Somerset County, New Jersey that the Purchasing Agent is hereby authorized to issue a purchase order to Stryker Sales Corporation, 1901 Romence Rd Pkwy, Portage, MI 49002 in the amount of \$19,961.04.

**CHIEF FINANCIAL OFFICER CERTIFICATION**

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available for the above referenced purchase in the amount not to exceed \$19,961.04. Monies are available in the Capital Ordinance #2499, account #'s C-04-55-499-E03 (\$16,000.00), Capital Ordinance # 2470 C-04-55-470-E03 (\$514.66) Capital Ordinance #2337, account #C-04-55-337-G01 (\$594.02) Capital Ordinance # 2366, account #C-04-55-366-F01 (\$1,953.26) and Capital Ordinance # 2417 (C-04-55-417-E01(\$899.10).



Date: November 22, 2022

Sean McCarthy, Chief Financial Officer

**Resolution #2022-0440** - Resolution Authorizing the Friends of the Kennedy-Martin-Stelle Farmstead, Inc. to Lease, License, Rent or Otherwise Permit the Use of the Farmstead Property for Classes, Programs, Events and Meetings Consistent with the Purpose of a Lease Agreement with Katherine Borra to Use Space Solely as an artist (writer's) studio

**WHEREAS**, the Township of Bernards owns the real property identified as Block 8401, Lot 23 (formally known as Block 185, Lot 20.03), consisting of approximately 4.397± acres, and located at 450 King George Road in the Township of Bernards, County of Somerset, State of New Jersey (the “Property”); and

**WHEREAS**, the Property contains an “English Barn,” “Farm House,” Wagon House,” “Cow Shed,” and other ancillary structures, which are on the New Jersey Historic Register and the National Register of Historic Places; and

**WHEREAS**, the Township and the Friends of the Kennedy-Martin-Stelle Farmstead, Inc. (“Friends”) entered into Lease Agreement C1775-1, dated March 29, 2005, for the Property (the “Lease”), which was thereafter amended to increase the term of the Lease; and

**WHEREAS**, Sections 2 and 3 of the Lease provide that Friends may provide access to Township residents for meetings and other appropriate events, provide alternate uses, and sublet or assign any interests in the Lease, subject to the prior written approval of the Township; and

**WHEREAS**, by email dated November 22, 2022 the Friends requested approval to permit a lease agreement with Kathe Borra for use of space solely as an artist studio; and

**WHEREAS**, the Township Committee has reviewed the proposed non-exclusive license agreement and finds it consistent with public purposes of the Lease and Mission and Vision of the Friends.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Bernards, in the County of Somerset and State of NJ, that the Township of Bernards hereby grants authorization to the Friends of the Kennedy-Martin-Stelle Farmstead, Inc., to enter into a non-exclusive lease agreement with Katherine Borra, 125 Ashland Road, Summit, NJ 07901-3240 from December 1, 2022 – December 1, 2023.

**BE IT FURTHER RESOLVED** that the Township hereby explicitly reserves the right to revoke the authorization herein granted to Friends at its sole discretion.

**[Resolution #2022-0441](#) - Authorizing Submission of a Grant Application to the The New Jersey Department of Community Affairs' (DCA) Division of Local Government Services (DLGS) for the for the Local Recreation Improvement Grant (LRIG): \$100,000 for the Department of Parks & Recreation**

**WHEREAS**, the Bernards Township Department of Parks & Recreation desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$100,000 to carry out a project to improve park pathways and ADA accessibility; and

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards, that it does hereby authorize the application for such a grant, recognizes and accepts that the Department may offer a lesser or greater amount and does further authorize the execution of any such grant agreement; and

**NOW THEREFORE BE IT FURTHER RESOLVED**, upon receipt of the fully executed agreement from the Department, the Township Committee of the Township of Bernards does further authorize the expenditure of funds pursuant to the terms of the agreement between the Bernards Township Department of Parks & Recreation and the New Jersey Department of Community Affairs; and

**NOW THEREFORE BE IT FINALLY RESOLVED**, by the Township Committee of the Township of Bernards that Jennifer Gander of the Bernards Township Parks & Recreation Department serves as the Project Manager for this grant application and the Project Manager and CFO are hereby authorized to sign the grant on behalf of the Township.

***\*\* End Consent Agenda \*\****

**[Ordinance #2512](#) - Accepting a Wetlands Conservation Easement on Property Located at 11 Parkwood Lane; Block 11201, Lot 23, from Kshitij Bhatia and Niyati Shah-Bhatia to the Township of Bernards – [Map](#) - Introduction**

The Clerk read the Ordinance by title. Motion by Asay, second by Fields, that Ordinance #2512 be introduced on first reading, advertised as required by law, with a public hearing on 12/13/2022.

Roll Call:

Aye: Asay, Fields, McNally  
Nay:  
Abstain:

Motion carried.

[Ordinance #2513](#) - *Accepting a Wetlands Conservation Easement on Property Located at 295 Douglas Road, Block 7301, Lot 17, from Brian Diplock and Katie Diplock to the Township of Bernards– [Map](#) – Introduction*

The Clerk read the Ordinance by title. Motion by Fields, second by Asay, that Ordinance #2513 be introduced on first reading, advertised as required by law, with a public hearing on 12/13/2022.

Roll Call:

Aye: Asay, Fields, McNally  
Nay:  
Abstain:

Motion carried.

*Approval of Minutes:*

*10/25/2022 Open Session Minutes*

Motion by Fields, second by Asay, and unanimously agreed that the 10/25/2022 Open Session minutes be approved for content and release.

### **EXECUTIVE SESSION (if required)**

None.

### **ADJOURNMENT**

Motion by Asay, second by Field, and unanimously agreed that that the meeting be adjourned at 8:18 PM.

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Christine V. Kieffer  
Municipal Clerk

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James Baldassare, Jr.  
Mayor

Approved: 12/13/2022