

# TABLE OF CONTENTS

## BERNARDS TOWNSHIP - TOWNSHIP COMMITTEE MINUTES

**July 26, 2022 – COMBINED AGENDA/REGULAR MEETING**

**(Click on the page number to go directly to that page)**

<b>CALL TO ORDER .....</b>	<b>3</b>
<b>ROLL CALL .....</b>	<b>3</b>
<b>EXECUTIVE SESSION (IF REQUIRED) .....</b>	<b>3</b>
<b>PUBLIC WORK SESSION (IF REQUIRED) .....</b>	<b>3</b>
<b>REPORTS .....</b>	<b>3</b>
<b>PRESENTATION .....</b>	<b>3</b>
<b>CORRESPONDENCE .....</b>	<b>3</b>
<b>PUBLIC COMMENT .....</b>	<b>3</b>
<b>TOWNSHIP COMMITTEE BOARD / LIAISON REPORTS AND STAFF COMMENTS .....</b>	<b>3</b>
<b>FIRE &amp; RESCUE APPOINTMENT .....</b>	<b>3</b>
<b>UNFINISHED BUSINESS .....</b>	<b>3</b>
<i>ORDINANCE #2503 - ACCEPTING A WETLANDS CONSERVATION EASEMENT ON PROPERTY LOCATED AT 60 WOODSTONE ROAD, BLOCK 2904, LOT 40, FROM JAMES J. AND LISA A. OLMSTEAD TO THE TOWNSHIP OF BERNARDS – MAP – PUBLIC HEARING .....</i>	<i>3</i>
<i>ORDINANCE #2504 - ACCEPTING A STORMWATER MANAGEMENT EASEMENT ON PROPERTY LOCATED AT 63 WOODMAN LANE, BLOCK 9501, LOT 27, FROM ASHISH J. DESHPANDE AND SONAL A. DESHPANDE TO THE TOWNSHIP OF BERNARDS – MAP – PUBLIC HEARING .....</i>	<i>4</i>
<b>NEW BUSINESS .....</b>	<b>4</b>
<i>CONSENT AGENDA .....</i>	<i>4</i>
<i>Resolution #2022-0313 - Approval of the Bill List Dated 07/26/2022 .....</i>	<i>4</i>
<i>Resolution #2022-0314 - Resolution Authorizing the Friends of the Kennedy-Martin-Stelle Farmstead, Inc. to Lease, License, Rent or Otherwise Permit the Use of the Farmstead Property for Classes, Programs, Events and Meetings Consistent with the Purpose of a Lease Agreement with Edward Walter to Use Space Solely as studio for writing and art production .....</i>	<i>7</i>
<i>Resolution #2022-0315 - Unused Vacation Accrual Due Jean Simone Bernards Township Library .....</i>	<i>7</i>
<i>Resolution #2022-0316 - Authorizing Execution of a Deed Restriction for Affordable Housing for Block 11301, Lot 1.02 180-181 Morristown Road .....</i>	<i>7</i>
<i>Resolution #2022-0317 - Approval of Block Party Permit for East Allen Street, 09/11/2022 .....</i>	<i>8</i>
<i>Resolution #2022-0318 - Personnel Appointment Megan Fahrenbach – Library Assistant-Children’s Services Bernards Township Library .....</i>	<i>8</i>
<i>Resolution #2022-0319 - Personnel Appointment Sonal Sharma – Library Assistant-Adult Circulation Bernards Township Library .....</i>	<i>8</i>
<i>Resolution #2022-0320 - Unused Vacation Accrual Due Ronald Simpson Bernards Township – Tax Assessor’s Office .....</i>	<i>8</i>
<i>Resolution #2022-0321 - Acceptance of Grant and Insertion of Revenue Item Into the 2022 Budget \$50,000.00 from the New Jersey Department of Health (NJDOH) for the Vaccination Supplemental Funding FY 22-23 related to Covid-19 (VSF) .....</i>	<i>9</i>
<i>Resolution #2022-0322 - Acceptance of Grant and Insertion of Revenue Item Into the 2022 Budget \$274,735 from the New Jersey Dept of Health for the purpose of funding the Strengthening Local Public Health Capacity Program 2023 .....</i>	<i>9</i>

<i>Resolution #2022-0323 - Award of Bid, for 2022-2025 Tree Removal/Tree Trimming Services to Moosewood Tree Service, 669 Lexington Road, Union, NJ 07083 .....</i>	<i>10</i>
<i>Resolution #2022-0324 - Authorizing and Approving Purchase of One (1) Skid Steer Loader from Sourcewell Co-Op #032119-CAT Foley, Incorporated, 855 Centennial Ave., Piscataway NJ, 08855 In the Amount Not to Exceed \$50,489.00 .....</i>	<i>11</i>
<i>Resolution #2022-0325 - Award of Change Order #1 for the Independent Agreement with Central Jersey Housing Resource Center (CJHRC) in the amount of \$5,000.00 for a new not to exceed amount of \$65,706.20 .....</i>	<i>12</i>
<i>Resolution #2022-0326 - Commendation on the Occasion of Your Retirement Jean Simone – Library .....</i>	<i>13</i>
<i>Resolution #2022-0327 - Bernards Township Housing Rehabilitation Program Authorizing and Approving Deferred Loan Agreement to Isaac and Eva Alexander 4002 Hackleberry Square Block 9001 Lot 40.06 .....</i>	<i>13</i>
<i>Resolution #2022-0328 - Approval of Special Event Permit Fellowship Village Family Fun Day – 09/10/2022 ..</i>	<i>14</i>
<i>ORDINANCE #2505 - ACCEPTING A WETLANDS CONSERVATION EASEMENT ON PROPERTY LOCATED AT 40 RIDGEVIEW DRIVE; BLOCK 4301, LOT 25, FROM HONG WANG AND GANLIN CHANG TO THE TOWNSHIP OF BERNARDS – MAP - INTRODUCTION.....</i>	<i>14</i>
<i>RESOLUTION #2022-0312 - PERSONNEL APPOINTMENT POLICE MATRON, POLICE DEPARTMENT, ELAINE FRENCH .....</i>	<i>14</i>
<i>APPROVAL OF MINUTES: .....</i>	<i>15</i>
<i>07/12/2022 Open Session Minutes .....</i>	<i>15</i>
<b>EXECUTIVE SESSION (IF REQUIRED).....</b>	<b>15</b>
<b>ADJOURNMENT .....</b>	<b>15</b>

## **CALL TO ORDER**

The mayor called the meeting to order at 8:01 PM in the Municipal Building, 1 Collyer Lane, Basking Ridge, NJ. Those assembled saluted the flag and the mayor read the open public meetings statement in accordance with the law.

## **ROLL CALL**

Present: Asay, Grochala, Fields, McNally, Baldassare, Jr.

Absent:

Also Present: Administrator Monaco, Attorney Belardo (via phone), and Municipal Clerk Pisano

## **EXECUTIVE SESSION (if required)**

None.

## **PUBLIC WORK SESSION (if required)**

None.

## **REPORTS**

None.

## **PRESENTATION**

None.

## **CORRESPONDENCE**

None.

## **PUBLIC COMMENT**

The mayor opened public comment.

Todd Edelstein, 172 Riverside Dr. – commented on delaying the issuance of a new liquor license to allow existing licensee's time to recover from the pandemic without increasing competition.

No additional comments were heard and the Mayor closed the public comment period.

## **TOWNSHIP COMMITTEE BOARD / LIAISON REPORTS AND STAFF COMMENTS**

Staff provided comments and committee members reported on their appointed boards and recent activities.

## **FIRE & RESCUE APPOINTMENT**

None.

## **UNFINISHED BUSINESS**

[Ordinance #2503](#) - *Accepting a Wetlands Conservation Easement on Property Located at 60 Woodstone Road, Block 2904, Lot 40, from James J. and Lisa A. Olmstead to the Township of Bernards – [Map](#) – Public Hearing*

The clerk read the ordinance by title and the mayor opened the public hearing. There were no comments and the hearing was closed.

Motion by Grochala, second by McNally, that Ordinance #2503 be adopted and advertised as required by law.

Roll Call:

Aye: Asay, Grochala, Fields, McNally, Baldassare

Nay:

Abstain:

Motion carried.

**BE IT ORDAINED**, by the Township Committee of the Township of Bernards, in the County of Somerset and State of New Jersey as follows:

1. Pursuant to the Local Land and Buildings Law, N.J.S.A. 40A:12-1 et seq., Bernards Township hereby accepts from James J. and Lisa A. Olmstead, having an address at 60 Woodstone Road, Basking Ridge, NJ, 07920, a Wetlands Conservation Easement on Block 2904, Lot 40, in Bernards Township.
2. The easement is on file with the office of the Township Clerk.
3. This Ordinance shall take effect upon its final passage and publication according to law.

**Ordinance #2504 - Accepting a Stormwater Management Easement on Property Located at 63 Woodman Lane, Block 9501, Lot 27, from Ashish J. Deshpande and Sonal A. Deshpande to the Township of Bernards – Map – Public Hearing**

The clerk read the ordinance by title and the mayor opened the public hearing. There were no comments and the hearing was closed.

Motion by Fields, second by Grochala, that Ordinance #2504 be adopted and advertised as required by law.

Roll Call:

Aye: Asay, Grochala, Fields, McNally, Baldassare

Nay:

Abstain:

Motion carried.

**BE IT ORDAINED**, by the Township Committee of the Township of Bernards, in the County of Somerset and State of New Jersey as follows:

1. Pursuant to the Local Land and Buildings Law, N.J.S.A. 40A:12-1 et seq., Bernards Township hereby accepts from Ashish J. Deshpande and Sonal A. Deshpande, whose address is 63 Woodman Lane, Basking Ridge, NJ, 07920, a Stormwater Management Easement on Block 9501, Lot 27, in Bernards Township.
2. The easement is on file with the office of the Township Clerk.
3. This Ordinance shall take effect upon its final passage and publication according to law.

## **NEW BUSINESS**

### **Consent Agenda**

*The items listed within the consent agenda portion of the meeting have been referred to the Township Committee for reading and study, are posted on the agenda on the website, are considered routine and will be enacted by one motion of the Township Committee with no separate discussion. If separate discussion is required, the item may be removed from the agenda by township committee action and placed on the regular agenda under new business.*

Motion by Asay, second by Grochala, that the Consent Agenda be approved.

Roll Call:

Aye: Asay, Grochala, Fields, McNally, Baldassare

Nay:

Abstain:

Motion carried.

**\*\*Begin Consent Agenda\*\***

### **Resolution #2022-0313 - Approval of the Bill List Dated 07/26/2022**

**BE IT RESOLVED**, that the bill list dated 07/26/2022 be audited, and if found correct, be paid.

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
133136	07/26/22	90400 ALBANESE, CHRISTOPHER	160.00	1654 Direct Deposit
133137	07/26/22	90566 ENGLAND, ANTHONY	41.95	1654 Direct Deposit
133138	07/26/22	90574 JASINA, PHILIP	249.99	1654 Direct Deposit
133139	07/26/22	90653 SANT'ANGELO, KEVIN B	67.95	1654 Direct Deposit
133140	07/26/22	A0398 STERLING TALENT SOLUTIONS	368.79	1654 Direct Deposit
133141	07/26/22	A0453 AMAZON.COM	5,622.06	1654 Direct Deposit
133142	07/26/22	A0638 AJM CONTRACTORS, INC	301,398.17	1654 Direct Deposit
133143	07/26/22	B0581 BUY WISE AUTO PARTS	654.52	1654 Direct Deposit

133144	07/26/22	D0020	DELTA DENTAL OF NJ	12,164.09	1654 Direct Deposit
133145	07/26/22	D0033	DEMCO, INC	141.87	1654 Direct Deposit
133146	07/26/22	E0224	EXCELLENT BUILDING SERVICES	5,490.00	1654 Direct Deposit
133147	07/26/22	E0267	EAW SECURITY	380.50	1654 Direct Deposit
133148	07/26/22	F0003	FOLEY, INCORPORATED	2,939.51	1654 Direct Deposit
133149	07/26/22	N0069	NATIONAL BUSINESS FURNITURE	398.00	1654 Direct Deposit
133150	07/26/22	N0297	NORTHERN SAFETY CO., INC.	102.50	1654 Direct Deposit
133151	07/26/22	P0534	PLUG 'N PAY TECHNOLOGIES, INC.	21.22	1654 Direct Deposit
133152	07/26/22	P0706	PARTS AUTHORITY LLC	374.77	1654 Direct Deposit
133153	07/26/22	R0071	RENDA ROADS, INC.	276,727.30	1654 Direct Deposit
133154	07/26/22	R0393	RESEARCH&DESIGN LANDSCAPE LLC	6,948.00	1654 Direct Deposit
133155	07/26/22	R0824	REPUBLIC SERVICES OF NJ LLC	1,250.00	1654 Direct Deposit
133156	07/26/22	S0016	STORR TRACTOR COMPANY	20,336.93	1654 Direct Deposit
133157	07/26/22	S0202	SUBURBAN PROPANE	233.85	1654 Direct Deposit
133158	07/26/22	S0443	STAPLES ADVANTAGE	84.78	1654 Direct Deposit
133159	07/26/22	S0741	SUBURBAN CONSULTING ENGINEERS	5,324.50	1654 Direct Deposit
133160	07/26/22	S0853	SWIFTREACH NETWORKS, INC	9,495.00	1654 Direct Deposit
133161	07/26/22	S1176	STONEFIELD ENG. & DESIGNS LLC	325.00	1654 Direct Deposit
133162	07/26/22	S1177	SAL ELECTRIC CO., INC.	780.00	1654 Direct Deposit
133163	07/26/22	T0066	CENGAGE LEARNING CREDIT SVCS	164.19	1654 Direct Deposit
133164	07/26/22	T0192	TURN OUT UNIFORMS INC	3,545.19	1654 Direct Deposit
133165	07/26/22	T0378	THE GUARDIAN LIFE INS CO OF AM	88.55	1654 Direct Deposit
133166	07/26/22	W0241	W.B. MASON CO INC.	395.00	1654 Direct Deposit
133167	07/26/22	W0339	W.B. MASON	6.21	1654 Direct Deposit
133168	07/26/22	A0126	AFLAC NEW YORK	137.94	1655
133169	07/26/22	A0315	AMERICAN SOCIETY OF COMPOSERS	401.50	1655
133170	07/26/22	A0338	AFLAC	694.71	1655
133171	07/26/22	A0461	ALBRECHT, JIM	1,100.00	1655
133172	07/26/22	A0717	AAA FACILITY SOLUTIONS LLC	11,102.49	1655
133173	07/26/22	A0729	ABLE SECURITY LOCKSMITHS	329.00	1655
133174	07/26/22	A0732	AMERICAN TIRE & AUTO CARE OF	125.00	1655
133175	07/26/22	A0737	ARC DOCUMENT SOLUTIONS LLC	61.90	1655
133176	07/26/22	B0001	BAKER & TAYLOR, INC.	3,885.87	1655
133177	07/26/22	B0017	BRIDGEWATER RESOURCES, INC.	687.13	1655
133178	07/26/22	B0026	BERNARDS TOWNSHIP CURRENT	9,043.79	1655
133179	07/26/22	B0029	BERNARDS TWP BD OF EDUCATION	8,035,822.08	1655
133180	07/26/22	B0034	BERNARDS TOWNSHIP PAYROLL ACCT	645,110.08	1655
133181	07/26/22	B0076	BERNARDS TOWNSHIP TRUST FUND	1,724.96	1655
133182	07/26/22	B0098	BERNARDS TOWNSHIP (RECREATION)	1,791.52	1655
133183	07/26/22	B0480	BRISTOL-DONALD CO, INC	125.00	1655
133184	07/26/22	B0518	BERNARDSVILLE HARDWARE	56.92	1655
133185	07/26/22	B0831	BADGE COMPANY OF NJ LLC	179.00	1655
133186	07/26/22	C0024	GANNETT NEW JERSEY NEWSPAPERS	76.44	1655
133187	07/26/22	C0028	CY DRAKE LOCKSMITHS, INC.	19.80	1655
133188	07/26/22	C0111	CEDARS @ BR CONDO ASSOCIATION	13,417.68	1655
133189	07/26/22	C0134	COUNTRYSIDE MANOR CONDO ASSOC.	8,340.74	1655
133190	07/26/22	C0165	CAPOZZI, LOU	300.00	1655
133191	07/26/22	C0346	CROWN TROPHY OF GREEN BROOK	120.00	1655
133192	07/26/22	C0395	CARBONETTI CO	7,700.00	1655
133193	07/26/22	C0522	CHATHAM LAWNMOWER SALES & SVC	116.55	1655
133194	07/26/22	C0597	CLIFFSIDE BODY CORPORATION	778.00	1655
133195	07/26/22	C0681	CAST TECHNOLOGY, INC	127.50	1655
133196	07/26/22	C0697	BB&T/CPS	87.45	1655
133197	07/26/22	C0918	CENTRAL JERSEY SEC CAMERAS LLC	3,995.00	1655
133198	07/26/22	D0122	DIAMANTE, TOM	100.00	1655
133199	07/26/22	D0322	DELL MARKETING, L.P.	7,476.98	1655
133200	07/26/22	D0740	DOVER BRAKE & CLUTCH	67.76	1655
133201	07/26/22	D0783	DFFLM, LLC	31.05	1655
133202	07/26/22	D0861	DAVARE, NATALIA OR ATUL	160.00	1655
133203	07/26/22	E0002	EDMUNDS GOVTECH	788.76	1655
133204	07/26/22	E0231	EKA ASSOCIATES, P.A.	1,820.00	1655
133205	07/26/22	E0295	ELECTRO BATTERY SYSTEMS INC	295.00	1655
133206	07/26/22	F0024	FISCHER, JOSEPH	650.00	1655
133207	07/26/22	F0024	FISCHER, JOSEPH	2,400.00	1655
133208	07/26/22	F0024	FISCHER, JOSEPH	1,275.00	1655
133209	07/26/22	F0024	FISCHER, JOSEPH	2,400.00	1655
133210	07/26/22	F0024	FISCHER, JOSEPH	2,550.00	1655
133211	07/26/22	F0047	FULLERTON FORD	92.98	1655
133212	07/26/22	F0148	FAIRFIELD MAINTENANCE INC	375.00	1655
133213	07/26/22	F0158	FLEMINGTON DEPARTMENT STORE	230.00	1655
133214	07/26/22	F0411	FERCHTETER, ELENA	160.00	1655
133215	07/26/22	G0066	GRAINGER INC	1,783.22	1655
133216	07/26/22	G0098	JCP&L	46,557.14	1655
133217	07/26/22	G0106	GFOA OF NJ	90.00	1655
133218	07/26/22	H0075	HARBOR FREIGHT TOOLS	3,299.99	1655
133219	07/26/22	H0101	HAMILTON WOODS CONDO ASSOC.	7,048.57	1655
133220	07/26/22	H0178	HOSE SHOP, INC.	98.93	1655
133221	07/26/22	H0235	HOOVER TRUCK CENTERS	180.34	1655
133222	07/26/22	H0241	HASTY AWARDS INC.	294.84	1655
133223	07/26/22	H0246	HOME DEPOT CREDIT SERVICES	574.74	1655
133224	07/26/22	H0476	HAREL, GILAD	250.00	1655
133225	07/26/22	H0484	HORIZON ENTERTAINMENT &	4,100.00	1655
133226	07/26/22	I0077	INSTITUTE FOR FORENSIC	1,050.00	1655
133227	07/26/22	I0158	INSPECT USA, INC	194.35	1655
133228	07/26/22	I0159	IMPERIAL DADE	565.90	1655
133229	07/26/22	I0170	IONESCU, ADRIAN	100.00	1655
133230	07/26/22	J0255	JERSEY WHOLESALE TIRE CORP.	424.00	1655
133231	07/26/22	K0039	KOBESKY, GREGG S.	128.45	1655
133232	07/26/22	K0059	KAYSER, JOHN P	210.00	1655
133233	07/26/22	K0259	KONICA MINOLTA PREMIER FINANCE	123.54	1655
133234	07/26/22	K0259	KONICA MINOLTA PREMIER FINANCE	108.92	1655
133235	07/26/22	K0331	KONICA MINOLTA PREMIER FINANCE	110.74	1655
133236	07/26/22	K0331	KONICA MINOLTA PREMIER FINANCE	82.60	1655
133237	07/26/22	K0331	KONICA MINOLTA PREMIER FINANCE	148.97	1655
133238	07/26/22	K0331	KONICA MINOLTA PREMIER FINANCE	133.42	1655
133239	07/26/22	K0414	KELLY WINTHROP LLC	76.00	1655
133240	07/26/22	K0417	KULSHRESTHA, SHUBHALI	145.00	1655
133241	07/26/22	L0046	LORD STIRLING VILLAGE	11,925.58	1655
133242	07/26/22	L0386	L.E.A.D.	200.00	1655
133243	07/26/22	M0062	CAVENDISH SQUARE PUBLISHING	201.48	1655
133244	07/26/22	M0178	MARK'S AUTO SERVICE	37.50	1655

# TOWNSHIP COMMITTEE MINUTES

07/26/2022

133245	07/26/22	M0251	MUNICIPAL CLERKS' ASSN OF NJ	175.00	1655
133246	07/26/22	M0441	MAIN LINE COMMERCIAL POOLS, INC	1,355.20	1655
133247	07/26/22	M0518	KONICA MINOLTA BUSINESS SOL.	173.72	1655
133248	07/26/22	M0518	KONICA MINOLTA BUSINESS SOL.	526.61	1655
133249	07/26/22	M0518	KONICA MINOLTA BUSINESS SOL.	315.09	1655
133250	07/26/22	M0518	KONICA MINOLTA BUSINESS SOL.	78.65	1655
133251	07/26/22	M0518	KONICA MINOLTA BUSINESS SOL.	90.25	1655
133252	07/26/22	N0006	NEW JERSEY AMERICAN WATER CO.	4,596.19	1655
133253	07/26/22	N0017	NJ STATE LEAGUE OF MUNICIPAL.	25.00	1655
133254	07/26/22	O0021	OFFICE DEPOT	665.41	1655
133255	07/26/22	O0100	OVERDRIVE, INC.	3,128.03	1655
133256	07/26/22	O0135	OUTHOUSE LLC	160.00	1655
133257	07/26/22	O0162	ORIENTAL CULTURE ENTERPRISES	782.61	1655
133258	07/26/22	O0164	ODP BUSINESS SOLUTIONS LLC	414.69	1655
133259	07/26/22	P0005	PITNEY BOWES, INC.	795.06	1655
133260	07/26/22	P0115	PERONE, BRUCE L	100.00	1655
133261	07/26/22	P0221	PATRIOT MEWS COMMUNITY ASSOC.	1,967.41	1655
133262	07/26/22	P0415	PERTH AMBOY SPRING WORKS	2,514.30	1655
133263	07/26/22	P0525	POWER PLACE, INC.	1,663.65	1655
133264	07/26/22	P0538	PROVIDENT LIFE & ACCIDENT	60.04	1655
133265	07/26/22	P0602	LINDE GAS & EQUIPMENT INC	440.00	1655
133266	07/26/22	P0721	PAUL MILLER CHEVROLET	382.76	1655
133267	07/26/22	P0730	PORTER, THOMAS GORDON	1,500.00	1655
133268	07/26/22	R0005	RECORDER PUBLISHING CO., INC	176.78	1655
133269	07/26/22	R0005	RECORDER PUBLISHING CO., INC	6.63	1655
133270	07/26/22	R0010	REIDER ASSOCIATES, INC.	315.00	1655
133271	07/26/22	R0081	RIDGE CONDOMINIUM ASSOCIATION	3,547.27	1655
133272	07/26/22	R0281	RECREATION PETTY CASH CHECKING	236.14	1655
133273	07/26/22	R0495	ROAD SAFETY SYSTEMS, LLC	45,290.00	1655
133274	07/26/22	S0184	SOCIETY HILL AT BERNARDS I	8,823.79	1655
133275	07/26/22	S0185	SUBURBAN JOINT INSURANCE FUND	176,608.00	1655
133276	07/26/22	S0372	SOMERSET COUNTY PARK COMM - TR	4,740.00	1655
133277	07/26/22	S0415	SPORTWORLD	1,211.00	1655
133278	07/26/22	S0621	ST. ANDREWS AT BERNARDS CONDO	1,863.38	1655
133279	07/26/22	S0764	STERICYCLE	34.00	1655
133280	07/26/22	S0977	STAVOLA CONSTRUCTION MATERIALS	2,991.77	1655
133281	07/26/22	S0987	SCHWALB, JEFF	300.00	1655
133282	07/26/22	S0997	STREET COP TRAINING LLC	199.00	1655
133283	07/26/22	S1133	STARCREST KENNELS, LLC	2,217.75	1655
133284	07/26/22	S1185	SEIFERT COOLING & HEATING	8,500.00	1655
133285	07/26/22	T0024	TRIUS OF NJ INC	3,060.00	1655
133286	07/26/22	T0037	TJ'S SPORTWIDE TROPHY & AWARDS	97.16	1655
133287	07/26/22	T0074	TREASURER - STATE OF N.J.	850.00	1655
133288	07/26/22	T0142	TODD HARRIS CO., INC.	1,595.00	1655
133289	07/26/22	T0154	TILCON NEW YORK, INC.	252.47	1655
133290	07/26/22	T0227	T.R.M. TRANSMISSIONS INC.	3,850.00	1655
133291	07/26/22	T0304	TREASURER, STATE OF NEW JERSEY	0.00	1655
133292	07/26/22	T0304	TREASURER, STATE OF NEW JERSEY	5.00	1655
133293	07/26/22	T0501	THE PORTASOFT COMPANY INC	6,278.16	1655
133294	07/26/22	T0510	TOP SAFETY PRODUCTS COMPANY	792.50	1655
133295	07/26/22	V0037	VILLAGE SUPERMARKET, INC.	222.92	1655
133296	07/26/22	V0056	VERIZON WIRELESS	1,869.76	1655
133297	07/26/22	V0058	VERIZON	115.72	1655
133298	07/26/22	V0073	VAIL INDUSTRIAL SUPPLIES	29.08	1655
133299	07/26/22	V0084	VERIZON	815.96	1655
133300	07/26/22	V0124	VERIZON BUSINESS FIOS	204.99	1655
133301	07/26/22	V0185	VERIZON CONNECT	534.27	1655
133302	07/26/22	W0014	BEYER-WARNOCK FLEET	1,634.30	1655
133303	07/26/22	W0016	WARRENVILLE TRUE VALUE	798.00	1655
133304	07/26/22	W0259	VENTURA, MIESOWITZ, KEOUGH &	1,716.00	1655
133305	07/26/22	W0291	WEISBURG, ALLAN	100.00	1655
133306	07/26/22	X0003	XEROX CORPORATION	223.08	1655
133307	07/26/22	Z0091	ZHAO, QIONG OR QIU, YU	135.00	1655

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Report Totals          Paid      Void      Amount Paid      Amount Void
-----
Checks:                140        0      9,152,724.35      0.00
Direct Deposit:        32        0       656,280.39      0.00
=====
Total:                 172        0      9,809,004.74      0.00

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Totals by Year-Fund
Fund Description      Fund      Budget Total      Revenue Total      G/L Total      Total
-----
CURRENT FUND          1-01          71,066.44          0.00          0.00          71,066.44
CURRENT FUND          2-01          9,108,590.16        0.00          0.00          9,108,590.16
DOG FUND              2-12           2,341.23           0.00          0.00           2,341.23
GOLF COURSE UTILITY   2-26           8,855.97           0.00          0.00           8,855.97
Year Total:           -----
                      9,119,787.36        0.00          0.00          9,119,787.36
CAPITAL FUND          C-04          560,947.08          0.00          0.00          560,947.08
PUBLIC GRANTS         G-02           8,775.62           0.00          0.00           8,775.62
TRUST FUNDS           T-13          37,668.20           0.00          0.00          37,668.20
PROJECT               -----
                      10,760.04           0.00          0.00          10,760.04
Total Of All Funds:   =====
                      9,809,004.74        0.00          0.00          9,809,004.74

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**Resolution #2022-0314 - Resolution Authorizing the Friends of the Kennedy-Martin-Stelle Farmstead, Inc. to Lease, License, Rent or Otherwise Permit the Use of the Farmstead Property for Classes, Programs, Events and Meetings Consistent with the Purpose of a Lease Agreement with Edward Walter to Use Space Solely as studio for writing and art production**

**WHEREAS**, the Township of Bernards owns the real property identified as Block 8401, Lot 23 (formally known as Block 185, Lot 20.03), consisting of approximately 4.397± acres, and located at 450 King George Road in the Township of Bernards, County of Somerset, State of New Jersey (the "Property"); and

**WHEREAS**, the Property contains an "English Barn," "Farm House," Wagon House," "Cow Shed," and other ancillary structures, which are on the New Jersey Historic Register and the National Register of Historic Places; and

**WHEREAS**, the Township and the Friends of the Kennedy-Martin-Stelle Farmstead, Inc. ("Friends") entered into Lease Agreement C1775-1, dated March 29, 2005, for the Property (the "Lease"), which was thereafter amended to increase the term of the Lease; and

**WHEREAS**, Sections 2 and 3 of the Lease provide that Friends may provide access to Township residents for meetings and other appropriate events, provide alternate uses, and sublet or assign any interests in the Lease, subject to the prior written approval of the Township; and

**WHEREAS**, by email dated July 6, 2022, the Friends requested approval to permit a lease agreement with Edward Walter for use of space solely as a studio for writing and art production; and

**WHEREAS**, the Township Committee has reviewed the proposed non-exclusive license agreement and finds it consistent with public purposes of the Lease and Mission and Vision of the Friends.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Bernards, in the County of Somerset and State of NJ, that the Township of Bernards hereby grants authorization to the Friends of the Kennedy-Martin-Stelle Farmstead, Inc., to enter into a non-exclusive lease agreement with Edward Walter, at 258 Long Meadow Rd., Bedminster, NJ 07921, from June 30, 2022 to December 31, 2022; and

**BE IT FURTHER RESOLVED** that the Township hereby explicitly reserves the right to revoke the authorization herein granted to Friends at its sole discretion.

**Resolution #2022-0315 - Unused Vacation Accrual Due Jean Simone Bernards Township Library**

**WHEREAS**, the Township Committee adopted Resolution No. 2022-0066 at their regularly scheduled meeting of January 4, 2022, accepting the Personnel Policies and Procedures that outline guidelines for pay-outs when employees leave the Township's payroll; and

**WHEREAS**, Jean Simone's full-time employment will terminate on July 31, 2022; and

**WHEREAS**, per the requirements of the Township's Personnel Policy, Jean Simone is entitled to a Vacation Time Accrual payment for vacation time as calculated below based on an hourly rate of \$19.57.

	Total Hours Available	Amount Due
Vacation Accrual	106.5	\$2,084.21

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that the unused accrued vacation payment be approved and distributed in the next available pay cycle.

**CFO CERTIFICATION**

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, do hereby certify that there are adequate funds for this expenditure. Funds are available in the Library S&W Line, Account #2-01-29-390-101 for an amount not to exceed \$2,084.21



Sean McCarthy, CFO

Date: July 7, 2022

**Resolution #2022-0316 - Authorizing Execution of a Deed Restriction for Affordable Housing for Block 11301, Lot 1.02 180-181 Morristown Road**

**WHEREAS**, Central Jersey Housing Resource Center Corp. (the “Township Administrative Agent”) has entered a Deed Restriction with May Basking Ridge, LLC, a New Jersey Limited Liability Company, the developer/sponsor (the “Owner”) of an inclusionary residential rental project consisting of 220 multi-family units, including 62 units affordable to qualifying as having very-low-, low- or moderate-income, and 60 townhouse units together with associated common and amenity space, parking, and other related site improvements, which project was approved by the Township of Bernards Planning Board by Resolution adopted on March 3, 2020, Application No. PB19-003 at Block 11301, Lot 1.02, 180-181 Mountainview Boulevard in the Township, which Deed Restriction and Exhibits A and B thereto are on file with the Township Clerk.

**NOW, THEREFORE, BE IT RESOLVED**, the Township Committee authorizes the Mayor and Township Clerk to execute the aforesaid Deed Restriction.

**Resolution #2022-0317 - Approval of Block Party Permit for East Allen Street, 09/11/2022**

**WHEREAS**, Basking Ridge Presbyterian Church, 1 East Oak Street, Basking Ridge, NJ, hereinafter “the applicant,” has requested permission to close East Allen Street, on 09/11/2022 (no rain date), from 6:00 AM to 2:00 PM for the purpose of holding a block party; and

**WHEREAS**, the applicant has satisfied the requirements of the Revised General Ordinances of the Township of Bernards § 7-16.1. et. seq.; and

**WHEREAS**, the Municipal Clerk and Police Chief have reviewed the application and recommend approval.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Bernards that the request be approved.

**Resolution #2022-0318 - Personnel Appointment Megan Fahrenbach – Library Assistant-Children's Services Bernards Township Library**

**WHEREAS**, the Library Assistant-Children’s Services position became available due to a vacancy; and

**WHEREAS**, the Library Board and Human Resources Officer have deemed it necessary to fill this position; and

**WHEREAS**, Megan Fahrenbach has applied for and is qualified to fill said position; and

**WHEREAS**, the Library Board and Human Resources Officer recommend appointment of Megan Fahrenbach to the position of Library Assistant-Children’s Services.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Bernards, that Megan Fahrenbach be appointed Library Assistant-Children’s Services with a start date of July 27, 2022, at an hourly rate of \$14.50 for a 12-hour work week.

**Resolution #2022-0319 - Personnel Appointment Sonal Sharma – Library Assistant-Adult Circulation Bernards Township Library**

**WHEREAS**, the Library Assistant-Adult Circulation position became available due to a vacancy; and

**WHEREAS**, the Library Board and Human Resources Officer have deemed it necessary to fill this position; and

**WHEREAS**, Sonal Sharma has applied for and is qualified to fill said position; and

**WHEREAS**, the Library Board and Human Resources Officer recommend appointment of Sonal Sharma to the position of Library Assistant-Adult Circulation.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Bernards, that Sonal Sharma be appointed Library Assistant-Adult Circulation with a start date of July 27, 2022 at an hourly rate of \$14.50 for a 15-hour work week.

**Resolution #2022-0320 - Unused Vacation Accrual Due Ronald Simpson Bernards Township – Tax Assessor's Office**

**WHEREAS**, the Township Committee adopted Resolution No. 2022-0066 at their regularly scheduled meeting of January 4, 2022, accepting the Personnel Policies and Procedures that outline guidelines for pay-outs when employees leave the Township’s payroll; and



**WHEREAS**, Ronald Simpson's part-time employment terminated on June 30, 2022; and

**WHEREAS**, per the requirements of the Township's Personnel Policy, Ronald Simpson is entitled to a Vacation Time Accrual payment for vacation time as calculated below based on an hourly rate of \$18.50.

	Total Hours Available	Amount Due
Vacation Accrual	14.75	\$272.88

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that the unused accrued vacation payment be approved and distributed in the next available pay cycle.

**CFO CERTIFICATION**

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, do hereby certify that there are adequate funds for this expenditure. Funds are available in the Tax Assessment S&W Line, Account #2-01-20-150-101 for an amount not to exceed \$272.88



Date: June 18, 2022

Sean McCarthy, CFO

[Resolution #2022-0321](#) - *Acceptance of Grant and Insertion of Revenue Item Into the 2022 Budget \$50,000.00 from the New Jersey Department of Health (NJDOH) for the Vaccination Supplemental Funding FY 22-23 related to Covid-19 (VSF)*

**WHEREAS**, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount; and

**WHEREAS**, the Township has received an award letter of \$50,000.00 from the New Jersey Department of Health (NJDOH) for the Vaccination Supplemental funding directly related to COVID-19 and wishes to amend its 2022 budget to include this amount as revenue.

Title of Award : Covid-19 Vaccination Supplemental Funding FY 2022-2023 ( Year 2 )

Grant Award No.: OLP22VSF019

Budget Period : 07/01/2022 through 06/30/2023

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Bernards hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated with Prior Written

Consent of Director of Local Government Services - Public and Private Revenues Offset with

Appropriations:

NJDOH-23 OLP Vaccination Supp (VSF)

**BE IT FURTHER RESOLVED** that a like sum of \$50,000.00 total be and the same is hereby appropriated under the caption of:

General Appropriations:

(A) Operations - Excluded from "CAPS"

Public and Private Appropriations Offset by Revenues:

NJDOH-23 OLP Vaccination Supp (VSF)

[Resolution #2022-0322](#) - *Acceptance of Grant and Insertion of Revenue Item Into the 2022 Budget \$274,735 from the New Jersey Dept of Health for the purpose of funding the Strengthening Local Public Health Capacity Program 2023*

**WHEREAS**, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount; and

**WHEREAS**, the Township has received a letter of intent for \$274,735 from the New Jersey Dept of Health for the purpose of funding the Strengthening Local Public Health Capacity Program 2023. The breakdown is as follows:

Project Category	Funding Amount	Budget Period
Local Health Outreach Coordinator (LHOC)	\$123,529	7/1/22-6/30/23
Infectious Disease Preparedness Generalist (IDPG)	\$129,600	7/1/22-6/30/23
Outbreak Preparedness (OP)	\$21,606	7/1/22-6/30/23

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Bernards hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated with Prior Written  
Consent of Director of Local Government Services - Public  
and Private Revenues Offset with Appropriations:  
2022 NJDOH – Strengthening Local Public Health Capacity

**BE IT FURTHER RESOLVED** that a like sum of \$274,735 total be and the same is hereby appropriated under the caption of:

General Appropriations:

(A) Operations - Excluded from “CAPS”

Public and Private Appropriations Offset by Revenues:

2022 NJDOH – Strengthening Local Public Health Capacity

[Resolution #2022-0323 - Award of Bid, for 2022-2025 Tree Removal/Tree Trimming Services to Moosewood Tree Service, 669 Lexington Road, Union, NJ 07083](#)

**WHEREAS**, The Township received bids on Tuesday, June 28, 2022 at 10:30 A.M. for 2022-2025 Tree Removal/Tree Trimming Services.

The Bid Summary follows:

**CREW, EQUIPMENT AND TOOLS**

VENDOR	Moosewood Tree Service	Harmony Tree Care, LLC
HOURLY RATE	\$250.00	\$225.00
HALF DAY RATE	\$1,000.00	\$1,180.00
DAILY RATE	\$2,000.00	\$2,350.00
HOURLY EMERGENCY RATE	\$275.00	\$495.00
HALF DAY EMERGENCY RATE	\$1,100.00	\$1,770.00
DAILY EMERGENCY RATE	\$2,200.00	\$3,525.00

**100 FOOT CRANE (10 TON MINIMUM) WITH OPERATOR**

VENDOR	Moosewood Tree Service	Harmony Tree Care, LLC
HOURLY RATE	\$175.00	\$300.00
HALF DAY RATE	\$700.00	\$1,250.00
DAILY RATE	\$1,400.00	\$1,800.00
HOURLY EMERGENCY RATE	\$175.00	\$450.00
HALF DAY EMERGENCY RATE	\$700.00	\$1,875.00
DAILY EMERGENCY RATE	\$1,400.00	\$2,700.00

**STUMP GRINDING SERVICES**

VENDOR	Moosewood Tree Service	Harmony Tree Care, LLC
GRINDING OF STUMP (PER DIAMETER INCH)	\$15.00	\$12.00

**DISPOSAL COSTS**

VENDOR	Moosewood Tree Service	Harmony Tree Care, LLC
DISPOSAL OF WOOD (ON A NEEDED BASIS, PER CUBIC YARD)	\$25.00	\$40.00

**WHEREAS**, it is the combined recommendation of the Director of Public Works, Administrator and Purchasing Agent to award a contract to the low bidder, Moosewood Tree Service, 669 Lexington Road, Union, NJ 07083; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the budget; the line-item appropriations to be charged is 2-01-26-290-234, 3-01-26-290-234, 4-01-26-290-234 and 5-01-26-290-234 (pending Township Committee budget year approval); and

**WHEREAS**, this contract has been awarded to Moosewood Tree Service, through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4, et seq."; and

**WHEREAS**, as provided by Local Public Contract Law 40A:11-15, this contract is for one (1) year with an option for renewal for two (2) additional one year (1) year periods providing that funds are appropriated in the respective operating budgets for the expenditure and performance is satisfactory.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that in accordance with the bid specifications, the contract between Bernards Township ("Owner") and Moosewood Tree Service, ("Contractor") shall contain:

1. The Contractor shall commence the work not later than 10 calendar days after the owner has given the Notice to Proceed Date to the Contractor in writing.
2. This contract shall, for all-purpose be deemed a New Jersey Contract and any provision of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
3. Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.
4. The cost of this contract is for a not to exceed the total bid amount of as specified unless negotiated in advance of service delivery, and the Township Committee approves an amendment revising that figure.
5. Billing must be rendered within 30 days of service delivery.
6. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to P.L. 1975, c.127, which is attached to resolution as Exhibit A.
7. The Township may terminate this contract if contractor does not full its obligations as set forth in the Bid Specification, upon thirty days written notice via certified mail.
8. The work contemplated under the Contract shall begin July 27, 2022 through July 27, 2025.
9. To the extent the terms of the resolution are inconsistent with the contract, the terms of the contract shall govern.

**NOW THEREFORE BE IT FURTHER RESOLVED**, by the Township Committee of the Township of Bernards, Somerset County, New Jersey that the Purchasing Agent is hereby authorized to issue a contract and purchase order to: Moosewood Tree Service, 669 Lexington Road, Union, NJ 07083.


I agree to the terms as stated in this Resolution and by signing this document, I am committed to follow all terms of this award.

\_\_\_\_\_  
Pete Spittel, Owner

**CFO CERTIFICATION**

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available for the above referenced contract for Tree Service. Monies are available in: is 2-01-26-290-234, 3-01-26-290-234, 4-01-26-290-234 and 5-01-26-290-234 (pending Township Committee budget year approval).

Date: July 18, 2022

  
Sean McCarthy  
Chief Financial Officer

**Resolution #2022-0324 - Authorizing and Approving Purchase of One (1) Skid Steer Loader from Sourcewell Co-Op #032119-CAT Foley, Incorporated, 855 Centennial Ave., Piscataway NJ, 08855 In the Amount Not to Exceed \$50,489.00**

**WHEREAS**, the Township of Bernards Department of Public Works wishes to purchase One (1) Skid Steer Loader;

QTY	DESCRIPTION	UNIT TOTAL
1	2019 Caterpillar Model 246D3HF CTL-SSL Loader	\$50,022.00
1	General Purpose Bucket – Na19960	\$1,778.00
1	42 Gal Water Tank Kit	\$3,889.00
1	Water Tank Kit Installation	\$800.00
1	2001 Gehl 6635XT Trade-In Value	(\$6,000.00)
	EPP Warranty of 2 Years 1,000 Hours	Included
	<b>TOTAL</b>	<b>\$50,489.00</b>

**WHEREAS**, it is the combined recommendation of the Director of Public Works, Administrator and Purchasing Agent to award this purchase to; Foley, Incorporated, 855 Centennial Ave., Piscataway NJ, 08855 in the amount of \$50,489.00; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the budget; the line-item appropriation to be charged is line accounts #C-04-55-446-L04 (\$44,337.14) and #C-04-55-495-B05 (\$6,151.86); and

**WHEREAS**, the Township is authorized to make purchases through cooperative and State contracts pursuant to N.J.S.A. 40A:11-10 and –12.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Bernards, Somerset County, New Jersey that the Purchasing Agent is hereby authorized to issue a purchase order for One (1) Skid Steer Loader from Sourcewell Co-Op #032119-CAT to Foley, Incorporated, 855 Centennial Ave., Piscataway NJ, 08855 in the Amount Not to Exceed \$50,489.00.

**CHIEF FINANCIAL OFFICER CERTIFICATION**

I, Sean McCarthy, CFO of the Township of Bernards, hereby certify that adequate funds are available for the above referenced purchase in the amount not to exceed \$50,489.00. Monies are available in line accounts #C-04-55-446-L04 (\$44,337.14) and #C-04-55-495-B05 (\$6,151.86).



Date: July 18, 2022

Sean McCarthy, CFO

[Resolution #2022-0325](#) - Award of Change Order #1 for the Independent Agreement with Central Jersey Housing Resource Center (CJHRC) in the amount of \$5,000.00 for a new not to exceed amount of \$65,706.20

**WHEREAS**, Bernards Township requires specialized services for the administration of their low and moderate rental and purchase units located in Bernards Township; and

**WHEREAS**, Bernards Township adopted Resolution #2022-0201 on April 12, 2022, approving an independent agreement with CJHRC, 92 East Main Street, Suite 407, Somerville, NJ 08876 to provide such services as an Administrative Agent; and

**WHEREAS**, Change Order #1 in the amount of \$5,000.00 is needed for the additional costs incurred during the contract period for the 62 new rental units under construction on Mountainview Boulevard, as outlined in an email from CJHRC dated July 11, 2022.

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2022 budget or the line item, account # 2-01-20-155-204

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Bernards, Somerset County, New Jersey, that the Purchasing Agent is hereby authorized to issue a change order to CJHRC, 92 East Main Street, Suite 407, Somerville, NJ in the amount of \$5,000.00 for a new total award of \$65,706.20

**CFO CERTIFICATION**

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available for the above referenced change order in the 2022 budget, account # 2-01-20-155-204 in the amount of \$5,000.00 for a new not to exceed amount of \$65,706.20.



Date: July 18, 2022

Sean McCarthy, Chief Financial Officer

[Resolution #2022-0326 - Commendation on the Occasion of Your Retirement Jean Simone – Library](#)

**WHEREAS**, the Township Committee of the Township of Bernards desires to convey to you an expression of its appreciation and grateful acknowledgment for the valued services rendered by you as an employee of the Township of Bernards for the past 14+ years; and

**WHEREAS**, you have given generously of your time and efforts in a dignified, faithful and professional manner; and

**WHEREAS**, the Township Committee of the Township of Bernards sincerely appreciates the worthwhile contributions you have made towards the material development, communal welfare, safety and quality of life in Bernards Township; and

**WHEREAS**, on the occasion of your 14+ years of service you are retiring to start the next challenging and exciting chapter of your life.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Bernards that its sincere congratulations are expressed on the occasion of your retirement.

Signed and sealed on behalf of the Township Committee on this 26<sup>th</sup> Day of July, Two Thousand and Twenty-Two.

[Resolution #2022-0327 - Bernards Township Housing Rehabilitation Program Authorizing and Approving Deferred Loan Agreement to Isaac and Eva Alexander 4002 Hackleberry Square Block 9001 Lot 40.06](#)

**WHEREAS**, Bernards Township (hereinafter referred to as “Township”) has authorized Central Jersey Housing Resource Center (“CJHRC”) to administer the Bernards Township Housing Rehabilitation Program; and

**WHEREAS**, Central Jersey Housing Resource Center (CJHRC) is a nonprofit collaboration of businesses, financial institutions, social service agencies, public officials and housing advocates who work to increase the accessibility and availability of affordable housing in Central New Jersey; and

**WHEREAS**, CJHRC currently operates a centralized housing resource information center in Somerset County and is a HUD certified agency specialized in the state and federal housing regulations; and

**WHEREAS**, the principal goal of the Bernards Township Housing Rehabilitation Program is to provide funding for affordable unit qualified owners to bring substandard units up to code; and

**WHEREAS**, Isaac and Eva Alexander whose principal address is 4002 Hackleberry Square, Basking Ridge, County of Somerset, in the State of New Jersey 07920 (the “Property”) are the owners of an affordable housing unit; and

**WHEREAS**, Isaac and Eva Alexander have submitted an application to the Bernards Township Housing Rehabilitation Program for funds to be provided by way of a deferred loan to rehabilitate a central air unit and furnace; and

**WHEREAS**, Isaac and Eva Alexander are eligible to receive funding for the rehabilitation of their owner-occupied unit under the program pursuant to the Uniform Housing Affordability Controls at N.J.A.C. 5:80-16.1 et seq.; and

**WHEREAS**, the funding will be provided to Isaac and Eva Alexander by way of a ten-year, interest free, amortized depreciating loan in the amount of Eight Thousand Seven Hundred Dollars (\$ 8,700.00); and

**NOW BE IT RESOLVED**, by the Township Committee of the Township of Bernards that we do hereby approve the deferred loan agreement for the funds to be used for the rehabilitation on the property as set forth in the Deferred Loan Agreement and Rehabilitation Construction Contract; and

**NOW THEREFORE BE IT FURTHER RESOLVED**, by the Township Committee of the Township of Bernards that we do hereby authorize the Mayor and Clerk to execute the agreement and other required legal documents with Isaac and Eva Alexander on behalf of the Township; and

**NOW THEREFORE BE IT FINALLY RESOLVED**, by the Township Committee of the Township of Bernards that a copy of the resolution be on file and available for public inspection, in the office of the Bernards Township Purchasing Department, Municipal Building, Basking Ridge, New Jersey 07920.

**CFO CERTIFICATION**

I, Sean McCarthy, Chief Financial Officer of Bernards Township, hereby certify that adequate funds are available for the above referenced loan in the not to exceed amount of \$8,700.00. Monies are available in the 2022 Affordable Housing Trust Fund line account #T-13-56-055-COA.

Date: July 18, 2022



Sean McCarthy, Chief Financial Officer

**Resolution #2022-0328 - Approval of Special Event Permit Fellowship Village Family Fun Day – 09/10/2022**

**WHEREAS**, Lisa Fielding, Director of Public Relations, representing Fellowship Village “the applicant,” 8000 Fellowship Road, Basking Ridge, NJ 07920, has requested a special event permit for September 10, 2022, from 8:00 AM to 4:00 PM for the purpose of holding a Family Fun Day at their site, “special event”; and

**WHEREAS**, the applicant has satisfied the requirements of the Revised General Ordinances of the Township of Bernards § 4-4. et. seq.; and

**WHEREAS**, the Municipal Clerk, Police Chief, Health Officer, Fire Official, and Parks and Recreation Director have reviewed the application and find it complete; and

**WHEREAS**, the applicant will hire one off-duty police officer for this event.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that we do hereby approve the special event application.

*\*\*End Consent Agenda\*\**

**Ordinance #2505 - Accepting a Wetlands Conservation Easement on Property Located at 40 Ridgeview Drive; Block 4301, Lot 25, from Hong Wang and Ganlin Chang to the Township of Bernards – [Map](#) - Introduction**

The clerk read the ordinance by title. Motion by Grochala, second by McNally that Ordinance #2505 be introduced on first reading, advertised as required by law and scheduled for a public hearing on 08/09/2022.

Roll Call:

Aye: Asay, Grochala, Fields, McNally, Baldassare

Nay:

Abstain:

Motion carried.

Mayor Baldassare recused himself and left the dais. Deputy Mayor McNally presided over the meeting.

**Resolution #2022-0312 - Personnel Appointment Police Matron, Police Department, Elaine French**

Motion by Fields, second by Asay, that Resolution #2022-0312 be approved.

Roll Call:

Aye: Asay, Grochala, Fields, McNally

Nay:

Abstain:

Motion carried.

**WHEREAS**, Pursuant to N.J.S.A. 40A:14-140 the governing body of any municipality may appoint other personnel for said department or force, which includes “matrons”; and

**WHEREAS**, the Chief of Police, Township Administrator, and Human Resources Officer recommend appointment of the following individual to the position of part-time Police Matron:

Elaine French

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that the above individual be appointed part-time Police Matron for a term to expire on December 31, 2022.

Baldassare returned to the dais and resumed presiding over the meeting.

*Approval of Minutes:*

*07/12/2022 Open Session Minutes*

Motion by Asay, second by McNally, that the 07/12/2022 Open Session minutes be approved for content and release.

**EXECUTIVE SESSION (if required)**

None.

**ADJOURNMENT**

Motion by Fields, second by Grochala and unanimously agreed to adjourn the meeting at 8:14 PM.

---

Rhonda Pisano  
Municipal Clerk

---

James Baldassare, Jr.,  
Mayor

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