

**BERNARDS TOWNSHIP - TOWNSHIP COMMITTEE**  
**COMBINED AGENDA - REGULAR MEETING**  
**December 14, 2021 – 8:00 PM Public Open Session**

The meeting will take place in the Warren Craft meeting room of the Municipal Building, 1 Collyer Lane, Basking Ridge. There is no state mask requirement, however, the CDC continues to recommend individuals wear masks at indoor gatherings. The meeting will be live streamed and can be found by clicking on the “Watch a Meeting Live” icon on the home page, [www.bernards.org](http://www.bernards.org) and can also be viewed live on Optimum/Cablevision TV - Channel 15 and Verizon FiOS TV - Channel 35.

Estimated  
Times

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**A G E N D A**

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8:00 PM

- 1. CALL TO ORDER** Video
- 2. FLAG SALUTE**
- 3. MAYOR’S OPENING MEETING STATEMENT**
- 4. ROLL CALL**
- 5. EXECUTIVE SESSION**

8:05 PM

- 6. Presentations**
  - A. [Resolution #2021-0396](#) - In Recognition of Service to Bernards Township, Cathy Phillips – Municipal Alliance - 8 Years
  - B. [Resolution #2021-0397](#) - In Recognition of Service to Bernards Township, Donald Rica – Deer Management Advisory Committee - 7 Years
  - C. [Resolution #2021-0398](#) - In Recognition of Service to Bernards Township, Michael Conley, Sr. – Golf Advisory Committee 10 years
  - D. [Resolution #2021-0399](#) - In Recognition of Service to Bernards Township, Chris Hunt – Board of Health 13 years
  - E. [Resolution #2021-0400](#) - In Recognition of Service to Bernards Township, Mariellen Keefe – Agricultural Advisory Committee 16 Years
  - F. [Resolution #2021-0401](#) - In Recognition of Service to Bernards Township, Elizabeth Korn – Board of Health 9 Years
  - G. [Resolution #2021-0402](#) - In Recognition of Service to Bernards Township, John Salaki, Jr. – Pool Commission 7 years
  - H. [Resolution #2021-0403](#) - In Recognition of Service to Bernards Township, J. Craig Wilson – Pool Commission 8 years
  - I. [Resolution #2021-0427](#) - In Recognition of Outstanding Service to Bernards Township – Joan M. Bannan
- 7. PUBLIC WORK SESSION**
- 8. REPORTS**
- 9. CORRESPONDENCE**



Please call 24 hours in advance (908) 204-3001  
if accommodations are required, including assistive listening devices (ALD).

## 10. PUBLIC COMMENT

## 11. TOWNSHIP COMMITTEE BOARD / LIAISON REPORTS AND STAFF COMMENTS

## 12. FIRE & RESCUE APPOINTMENT

- A. [Resolution #2021-0407](#) - Appointment to Membership in Township of Bernards Volunteer Liberty Corner First Aid Squad, Rohan Dupaguntla
- B. [Resolution #2021-0408](#) - Appointment to Membership in Township of Bernards Volunteer Liberty Corner First Aid Squad Robert Winston

## 13. UNFINISHED BUSINESS

- A. [Ordinance #2480](#) - Accepting a Stream Buffer Conservation Easement on Property Located at 17 Tysley Street; Block 708, Lot 5, from Matthew Lembo to the Township of Bernards – [Map](#) – Public Hearing
- B. [Ordinance #2481](#) - Ordinance Authorizing Fine For Failure To License Dog And Amending Enforcement And Penalty Provisions of Chapter 5 - Public Hearing

## 14. NEW BUSINESS

### A. Consent Agenda

*The items listed within the consent agenda portion of the meeting have been referred to the Township Committee for reading and study, are posted with the agenda on the website, are considered routine and will be enacted by one motion of the Township Committee with no separate discussion. If separate discussion is required, the item may be removed from the agenda by township committee action and placed on the regular agenda under new business.*

- 1) [Resolution #2021-0395](#) - Approval of the Bill List Dated 12/14/2021
- 2) [Resolution #2021-0394](#) - Authorization for Tax Refund
- 3) [Resolution #2021-0404](#) - Personnel Appointment, Kelly Kellaway - Meeting Secretary Recreation, Parks & Pathways
- 4) [Resolution #2021-0405](#) - Personnel Appointment, Kelly Kellaway – Administrative Coordinator - Recreation
- 5) [Resolution #2021-0406](#) - Personnel Appointment, Robert DeMaio – Full Time Building Inspector - Construction
- 6) [Resolution #2021-0409](#) - 2022 Annual Parking Permit Fees for the Stonehouse Road Bus, Basking Ridge and Lyons Train Stations Commuter Parking Lots  
[Resolution #2021-0410](#) - Commendation on the Occasion of Your Retirement, Ruth Cucinell – Parks & Recreation Department
- 7) [Resolution #2021-0411](#) - Return of Performance Surety for The Preserve Sweet Pea Farms (Maolucci Subdivision), Block 11501 Lot 3
- 8) [Resolution #2021-0412](#) - Approval of Special Event Permit, Community Holiday Sing – 12/24/2021
- 9) [Resolution #2021-0413](#) - Personnel Appointment, Emily Kesselmeyer – Human Resources Officer, Human Resources Department
- 10) [Resolution #2021-0414](#) - Personnel Appointment, M. Nicole Jefferys – Bookkeeper - Bernards Township Library
- 11) [Resolution #2021-0415](#) - Refund of Development Fee, Residential Development, Block: 1611; Lot: 19, 130 So Maple Avenue
- 12) [Resolution #2021-0416](#) - Unused Vacation Accrual Due Peter LaGola, Engineering Department
- 13) [Resolution #2021-0417](#) - Unused Vacation Accrual Due Ruth Cucinell – Recreation Department
- 14) [Resolution #2021-0418](#) - Unused Vacation Accrual Due Karen Leo – Tax Assessor/Finance Department
- 15) [Resolution #2021-0419](#) - Award of Change Order #1 for the 2020 Sidewalk Improvement to A Berms LLC, PO Box 180, Belleville, NJ 07109 Decrease of \$3,966.35 (4.36%)
- 16) [Resolution #2021-0420](#) - Approval of Maintenance Surety and Return of Improvement Performance Bond for Ecological Solutions for Mine Brook Road, Block 4701 Lots 2, 3, 23 & 24



- 17) [Resolution #2021-0421](#) - Personnel Appointment, Alice Maxton – Administrative Assistant – Tax Assessor
- 18) [Resolution #2021-0422](#) - Authorizing and Approving Remediation and Repairs to Town Hall Basement/Office Areas from Educational Services Commission of New Jersey Co-Op Contract #ESCNJ 17/18-34 awarded to AllRisk Inc., 801 E. Clements Bridge Road, Runnemede, NJ 08078 In the Amount of \$ 150,000.00
- 19) [Resolution #2021-0423](#) - Change Order # 1 – Time Extension, Professional Services Contract for Americans with Disabilities Act (ADA) Transition Plan Update to Jeff Gutowsky, PE, NJ License # 24GE05037700 of the firm WT Group LLC., Accessibility Practice
- 20) [Resolution #2021-0424](#) - Award of Purchase Orders for Identified Vendors – RJP Contracting LLC/d/b/a RJP Hotsy/LLC, Troller Electric LLC
- 21) [Resolution #2021-0425](#)- Authorizing the Friends of the Kennedy-Martin-Stelle Farmstead, Inc. to Lease, License, Rent or Otherwise Permit the Use of the Farmstead Property for Classes, Programs, Events and Meetings Consistent with the Purpose of a Lease Agreement with Gretchen Thomas to Use Space Solely as artist studio
- 22) [Resolution #2021-0426](#) - Authorizing the Friends of the Kennedy-Martin-Stelle Farmstead, Inc. to Lease, License, Rent or Otherwise Permit the Use of the Farmstead Property for Classes, Programs, Events and Meetings Consistent with the Purpose of a Lease Agreement with Ed Walter to Use Space Solely as an artist's studio
- 23) [Resolution #2021-0428](#) - Award of Bid for 2022-2024 Golf Course Maintenance to Shearon Environmental Design of NJ, Inc., 5160 Militia Hill Road, Plymouth Meeting, PA 19462
- 24) [Resolution #2021-0429](#) - Approval of Special Event Permit, Spread the Joy - "I Commit Day 2022" Family 5K Fundraiser, 01/01/2022
- 25) [Resolution #2021-0430](#) - Commendation on the Occasion of Your Retirement, Karen Leo – Tax Assessor's Office, Finance Department
- 26) [Resolution #2021-0431](#) - 2022 Fee Schedule & Policies for Parks and Recreation
- 27) [Resolution #2021-0432](#) - Personnel Appointment Frank Dietl – Roads Crew Chief - Department of Public Works
- 28) [Resolution #2021-0433](#) - Canceling Current Fund 2021 Budget Appropriation Balances
- 29) [Resolution #2021-0434](#) - Personnel Appointment, Joanne Kleinle – Administrative Assistant – Parks & Recreation
- 30) [Resolution #2021-0435](#) - Rescinding of Resolution #2021-0334: Acceptance of Grant and Insertion of Revenue Item into the 2021 Budget \$1,415,014.19 from the US Department of Treasury – Corona Virus Local Fiscal Recovery Fund Program
- 31) [Resolution #2021-0436](#) -Authorizing an Affiliation Agreement with Safe and Sound Somerset, Somerset Hills Domestic Violence Response Team (SHDVRT)

B. Approval of Minutes:  
11/23/2021 Closed and Open Session Minutes

## 15. PUBLIC COMMENT

## 16. EXECUTIVE SESSION (if required)

## 17. ADJOURNMENT

Rhonda Pisano, Municipal Clerk

(Note: Copies of Resolutions and other supporting documents listed on this agenda can be found on the pages below)



Please call 24 hours in advance (908) 204-3001  
if accommodations are required, including assistive listening devices (ALD).



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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## **Resolution #2021-0396**

In Recognition of Service to Bernards Township  
Cathy Phillips – Municipal Alliance  
8 Years

**WHEREAS**, Cathy Phillips has given innumerable hours to our local government, its democratic process, and to the citizens of Bernards Township; and

**WHEREAS**, Cathy has rendered inestimable services as a member of the Municipal Alliance from 2014 to 2021.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards, that in recognition of her years of faithful service, the Bernards Township Committee extends to Cathy Phillips deep appreciation and sincere gratitude on behalf of all the residents and officials of Bernards Township; and

**NOW THEREFORE BE IT FURTHER RESOLVED**, that this citation of her service be inscribed at length in the minutes of this Township meeting, held on the 14th day of December, 2021, and that a suitable copy thereof, signed by the members of the Township Committee and attested by the Municipal Clerk, with the corporate seal of the Township thereunto affixed, be presented to Cathy Phillips.

Agenda and Date Voted: 12/14/2021

\_\_\_\_\_  
Janice M. Fields, Mayor

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James Baldassare Jr., Deputy Mayor

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Joan M. Bannan

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Kathleen M. Grochala

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Attest: Rhonda Pisano, Municipal Clerk

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Andrew J. McNally



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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## **Resolution #2021-0397**

In Recognition of Service to Bernards Township  
Donald Rica – Deer Management Advisory Committee  
7 Years

**WHEREAS**, Donald Rica has given innumerable hours to our local government, its democratic process, and to the citizens of Bernards Township; and

**WHEREAS**, Donald has rendered inestimable services as a member of the Deer Management Advisory Committee from 2015 to 2021.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards, that in recognition of his years of faithful service, the Bernards Township Committee extends to Donald Rica deep appreciation and sincere gratitude on behalf of all the residents and officials of Bernards Township; and

**NOW THEREFORE BE IT FURTHER RESOLVED**, that this citation of his service be inscribed at length in the minutes of this Township meeting, held on the 14th day of December, 2021, and that a suitable copy thereof, signed by the members of the Township Committee and attested by the Municipal Clerk, with the corporate seal of the Township thereunto affixed, be presented to Donald Rica.

Agenda and Date Voted: 12/14/2021

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Janice M. Fields, Mayor

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James Baldassare Jr., Deputy Mayor

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Joan M. Bannan

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Kathleen M. Grochala

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Attest: Rhonda Pisano, Municipal Clerk

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Andrew J. McNally



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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## **Resolution #2021-0398**

In Recognition of Service to Bernards Township  
Michael Conley – Golf Advisory Committee 10 years

**WHEREAS**, Michael Conley has given innumerable hours to our local government, its democratic process, and to the citizens of Bernards Township; and

**WHEREAS**, Michael has rendered inestimable services as a member of the Golf Advisory Committee from 2012 to 2021, serving as Deputy Chair from 2013 to 2014 and 2020 to 2021 and as Chair from 2015 to 2019, and as a member of the Recreation, Parks & Pathways Advisory Committee from 2013 to 2017; and

**WHEREAS**, during his tenure on the Golf Advisory Committee, Michael has worked on several successful initiatives to increase revenue and promote the course including the construction of a practice green and the development of hole sponsorships, “Try the Course” days, and corporate membership and he assisted the Committee in navigating through the pandemic, contract negotiations and the re-opening of the driving range.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards, that in recognition of his years of faithful service, the Bernards Township Committee extends to Michael Conley deep appreciation and sincere gratitude on behalf of all the residents and officials of Bernards Township; and

**NOW THEREFORE BE IT FURTHER RESOLVED**, that this citation of his service be inscribed at length in the minutes of this Township meeting, held on the 14th day of December, 2021, and that a suitable copy thereof, signed by the members of the Township Committee and attested by the Municipal Clerk, with the corporate seal of the Township thereunto affixed, be presented to Michael Conley.

Agenda and Date Voted: 12/14/2021

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Janice M. Fields, Mayor

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James Baldassare Jr., Deputy Mayor

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Joan M. Bannan

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Kathleen M. Grochala

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Attest: Rhonda Pisano, Municipal Clerk

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Andrew J. McNally



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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## **Resolution #2021-0399**

In Recognition of Service to Bernards Township  
Chris Hunt – Board of Health  
13 years

**WHEREAS**, Chris Hunt has given innumerable hours to our local government, its democratic process, and to the citizens of Bernards Township; and

**WHEREAS**, Chris has rendered inestimable services as a member of the Board of Health from 2009 to 2021.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards, that in recognition of his years of faithful service, the Bernards Township Committee extends to Chris Hunt deep appreciation and sincere gratitude on behalf of all the residents and officials of Bernards Township; and

**NOW THEREFORE BE IT FURTHER RESOLVED**, that this citation of his service be inscribed at length in the minutes of this Township meeting, held on the 14th day of December, 2021, and that a suitable copy thereof, signed by the members of the Township Committee and attested by the Municipal Clerk, with the corporate seal of the Township thereunto affixed, be presented to Chris Hunt.

Agenda and Date Voted: 12/14/2021

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Janice M. Fields, Mayor

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James Baldassare Jr., Deputy Mayor

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Joan M. Bannan

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Kathleen M. Grochala

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Attest: Rhonda Pisano, Municipal Clerk

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Andrew J. McNally





# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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## **Resolution #2021-0400**

In Recognition of Service to Bernards Township  
Mariellen Keefe – Agricultural Advisory Committee  
16 Years

**WHEREAS**, Mariellen Keefe has given innumerable hours to our local government, its democratic process, and to the citizens of Bernards Township; and

**WHEREAS**, Mariellen has rendered inestimable services as a member of the Agricultural Advisory Committee from 2006 to 2021.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards, that in recognition of her years of faithful service, the Bernards Township Committee extends to Mariellen Keefe deep appreciation and sincere gratitude on behalf of all the residents and officials of Bernards Township; and

**NOW THEREFORE BE IT FURTHER RESOLVED**, that this citation of her service be inscribed at length in the minutes of this Township meeting, held on the 14th day of December, 2021, and that a suitable copy thereof, signed by the members of the Township Committee and attested by the Municipal Clerk, with the corporate seal of the Township thereunto affixed, be presented to Mariellen Keefe.

Agenda and Date Voted: 12/14/2021

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Janice M. Fields, Mayor

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James Baldassare Jr., Deputy Mayor

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Joan M. Bannan

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Kathleen M. Grochala

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Attest: Rhonda Pisano, Municipal Clerk

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Andrew J. McNally





# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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**Resolution #2021-0401**  
In Recognition of Service to Bernards Township  
Elizabeth Korn – Board of Health  
9 Years

**WHEREAS**, Elizabeth Korn has given innumerable hours to our local government, its democratic process, and to the citizens of Bernards Township; and

**WHEREAS**, Elizabeth has rendered inestimable services as a member of the Board of Health from 2013 to 2021.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards, that in recognition of her years of faithful service, the Bernards Township Committee extends to Elizabeth deep appreciation and sincere gratitude on behalf of all the residents and officials of Bernards Township; and

**NOW THEREFORE BE IT FURTHER RESOLVED**, that this citation of her service be inscribed at length in the minutes of this Township meeting, held on the 14th day of December, 2021, and that a suitable copy thereof, signed by the members of the Township Committee and attested by the Municipal Clerk, with the corporate seal of the Township thereunto affixed, be presented to Elizabeth Korn.

Agenda and Date Voted: 12/14/2021

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Janice M. Fields, Mayor

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James Baldassare Jr., Deputy Mayor

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Joan M. Bannan

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Kathleen M. Grochala

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Attest: Rhonda Pisano, Municipal Clerk

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Andrew J. McNally



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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## **Resolution #2021-0402**

In Recognition of Service to Bernards Township  
John Salaki, Jr. – Pool Commission 7 years

**WHEREAS**, John Salaki, Jr has given innumerable hours to our local government, its democratic process, and to the citizens of Bernards Township; and

**WHEREAS**, John Salaki, Jr has rendered inestimable services as a member of the Pool Commission from 2015 to 2021, serving as Deputy Chair from 2016 to 2019 and as Chair from 2020 to 2021 leading the Commission through the challenges brought by the pandemic; and

**WHEREAS**, during his tenure, John has assisted with several capital improvement projects including pool and deck resurfacing, refurbishment of play equipment and numerous other aesthetic facility enhancements as well as with the planning and coordination of new member events including the 40<sup>th</sup> Anniversary Celebration for Pleasant Valley Pool.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards, that in recognition of his years of faithful service, the Bernards Township Committee extends to John Salaki, Jr deep appreciation and sincere gratitude on behalf of all the residents and officials of Bernards Township; and

**NOW THEREFORE BE IT FURTHER RESOLVED**, that this citation of his service be inscribed at length in the minutes of this Township meeting, held on the 14th day of December 2021, and that a suitable copy thereof, signed by the members of the Township Committee and attested by the Municipal Clerk, with the corporate seal of the Township thereunto affixed, be presented to John Salaki, Jr.

Agenda and Date Voted: 12/14/2021

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Janice M. Fields, Mayor

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James Baldassare Jr., Deputy Mayor

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Joan M. Bannan

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Kathleen M. Grochala

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Attest: Rhonda Pisano, Municipal Clerk

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Andrew J. McNally



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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## **Resolution #2021-0403**

In Recognition of Service to Bernards Township  
J. Craig Wilson – Pool Commission 8 years

**WHEREAS**, J. Craig Wilson has given innumerable hours to our local government, its democratic process, and to the citizens of Bernards Township; and

**WHEREAS**, J. Craig Wilson has rendered inestimable services as a member of the Pool Commission from 2014 to 2021, serving as Deputy Chair from 2014 to 2015 and 2020 to 2021; and

**WHEREAS**, throughout his tenure, Craig assisted with numerous initiatives and capital improvement projects, his recommendations strengthened communication between the Pool Commission and the membership and his input on operations during the pandemic was invaluable.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards, that in recognition of his years of faithful service, the Bernards Township Committee extends to J. Craig Wilson deep appreciation and sincere gratitude on behalf of all the residents and officials of Bernards Township; and

**NOW THEREFORE BE IT FURTHER RESOLVED**, that this citation of his service be inscribed at length in the minutes of this Township meeting, held on the 14th day of December 2021, and that a suitable copy thereof, signed by the members of the Township Committee and attested by the Municipal Clerk, with the corporate seal of the Township thereunto affixed, be presented to J. Craig Wilson.

Agenda and Date Voted: 12/14/2021

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Janice M. Fields, Mayor

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James Baldassare Jr., Deputy Mayor

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Joan M. Bannan

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Kathleen M. Grochala

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Attest: Rhonda Pisano, Municipal Clerk

\_\_\_\_\_  
Andrew J. McNally



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; www.bernards.org

## Resolution #2021-0427

In Recognition of Outstanding Service to Bernards Township – Joan M. Bannan

**WHEREAS**, since 2005 Joan M. Bannan has given innumerable hours to our local government and its democratic process, and to the citizens of Bernards Township serving in the following capacities; and

Years	Board Name
2015-2021	Board of Health
2019	Communications Task Force
2019	Community Service
2021	Diversity & Inclusion Committee
2019-2021	DPW & Engineering Subcommittee
2005-2006; 2019-2021	Environmental Commission
2019	Golf Advisory Committee
2019-2020	Insurance Fund Committee
2019-2021	Green Team

Years	Board Name
2019	Friends of the Kennedy-Martin- Stelle Farmstead
2017-2021	Municipal Alliance Committee
2019	Parks, Pathways & Recreation
2019-2020	Planning Board
2020-2021	Police Subcommittee
2019	Vision 2020/ Planning for the Future Task Force
2019-2021	Sewerage Authority
2019-2021	Township Committee

**WHEREAS**, Joan provided well measured and thoughtful ideas and guidance to her colleuges, staff and fellow Bernards Township residents as a township committee person; and

**WHEREAS** Joan worked tirelessly on the various committees she served on, often during difficult and uncertain times with the COVID-19 pandemic; and

**WHEREAS**, Joan remained steadfast in her goal to promote diversity and equality in the Township; and

**WHEREAS**, Joan demonstrated through her actions that she always placed the interests of Bernards Township first.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards, that in recognition of Joan M. Bannan's faithful service, we express our deep appreciation and sincere gratitude on behalf of all the residents, officials and employees of Bernards Township and extend to Joan our very best wishes for health, happiness and continued success; and

**NOW THEREFORE BE IT FURTHER RESOLVED**, that this citation of Joan M. Bannan's service be inscribed at length in the minutes of this Township meeting, held on the 14<sup>th</sup> day of December, in the year 2021, and that a suitable copy thereof, signed by the members of the Township Committee and attested by the Municipal Clerk, with the corporate seal of the Township thereunto affixed, be presented to Joan M. Bannan.

Agenda and Date Voted: 12/14/2021

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Janice M. Fields, Mayor

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James Baldassare, Jr., Deputy Mayor

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Kathleen M. Grochala

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Attest: Rhonda Pisano, Municipal Clerk

\_\_\_\_\_  
Andrew J. McNally



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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## **Resolution #2021-0407**

Appointment to Membership in Township of Bernards Volunteer  
Liberty Corner First Aid Squad  
Rohan Dupaguntla

**WHEREAS**, pursuant to §2-14.1 and §2-16 .1 of the Revised General Ordinances of the Township of Bernards, the Bernards Township Fire Department shall consist of the Basking Ridge Fire Company #1 and the Liberty Corner Fire Company; and the Bernards Township First Aid and Emergency Department shall consist of the First Aid Squad of the Basking Ridge Fire Company No. #1 and the Liberty Corner First Aid Squad; and

**WHEREAS**, the Liberty Corner First Aid Squad is recommending Rohan Dupaguntla, residing at 1 Aberdeen Place, Basking Ridge, NJ, for appointment as a member.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that the above individual is hereby appointed as a member of the Liberty Corner First Aid Squad effective this date.

Agenda and Date Voted: 12/14/2021

### **CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/14/2021.

\_\_\_\_\_  
**Rhonda Pisano, Municipal Clerk**

### **EXPLANATORY STATEMENT**

Application has been made by the applicant to the above referenced organization who has vetted said person and recommends appointment. In addition, a police background check has been performed.

Rhonda Pisano, Municipal Clerk



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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## **Resolution #2021-0408**

Appointment to Membership in Township of Bernards Volunteer  
Liberty Corner First Aid Squad  
Robert Winston

**WHEREAS**, pursuant to §2-14.1 and §2-16 .1 of the Revised General Ordinances of the Township of Bernards, the Bernards Township Fire Department shall consist of the Basking Ridge Fire Company #1 and the Liberty Corner Fire Company; and the Bernards Township First Aid and Emergency Department shall consist of the First Aid Squad of the Basking Ridge Fire Company No. #1 and the Liberty Corner First Aid Squad; and

**WHEREAS**, the Liberty Corner First Aid Squad is recommending Robert Winston, residing at 4 Chestnut Court, Basking Ridge, NJ, for appointment as a member.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that the above individual is hereby appointed as a member of the Liberty Corner First Aid Squad effective this date.

Agenda and Date Voted: 12/14/2021

### **CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/14/2021.

\_\_\_\_\_  
**Rhonda Pisano, Municipal Clerk**

### **EXPLANATORY STATEMENT**

Application has been made by the applicant to the above referenced organization who has vetted said person and recommends appointment. In addition, a police background check has been performed.

Rhonda Pisano, Municipal Clerk



# Ordinance of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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## **ORDINANCE #2480**

Accepting a Stream Buffer Conservation Easement on  
Property Located at 17 Tysley Street; Block 708, Lot 5, from  
Matthew Lembo to the Township of Bernards

**BE IT ORDAINED**, by the Township Committee of the Township of Bernards, in the County of Somerset and State of New Jersey as follows:

1. Pursuant to the Local Land and Buildings Law, N.J.S.A. 40A:12-1 et seq., Bernards Township hereby accepts from Matthew Lembo, with a mailing address at 17 Tysley Street, Basking Ridge, New Jersey, 07920, a Stream Buffer Conservation Easement on Block 708, Lot 5, in Bernards Township.
2. The easement is on file with the office of the Township Clerk.
3. This Ordinance shall take effect upon its final passage and publication according to law.

### **EXPLANATORY STATEMENT**

This easement is provided in conjunction with a variance approval granted by the Board of Adjustment on August 4, 2021 (Application #ZB21-016). The approval allows the grantor to construct an addition to his dwelling. The purpose of the easement is to protect the stream buffer conservation area located on the property. The grantor maintains an escrow account with the Board of Adjustment to reimburse the Township for costs incurred in processing the easement.

Date: 11/10/2021

David Schley, PP, AICP, Township Planner

### **TOWNSHIP OF BERNARDS PUBLIC NOTICE**

Ordinance #2480 was introduced and passed on first reading by the Township Committee of the Township of Bernards in the County of Somerset on 11/23/2021 and then ordered to be published according to law. It will be further considered for final passage and adoption at a public hearing held at a meeting of the Township Committee at the Municipal Building, 1 Collyer Lane, Basking Ridge, NJ in said township on 12/14/2021, at 8 P.M., when and where, or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. A complete text of this ordinance is available in the Office of the Municipal Clerk, 1 Collyer Lane, Basking Ridge, NJ, from 8:30 A.M. to 4:30 P.M., Monday through Friday. Copies are also available via e-mail from [rpisano@bernards.org](mailto:rpisano@bernards.org).

By Order of the Township Committee  
Rhonda Pisano, Municipal Clerk



CERTIFIED TO:  
MATTHEW J. LEMBO

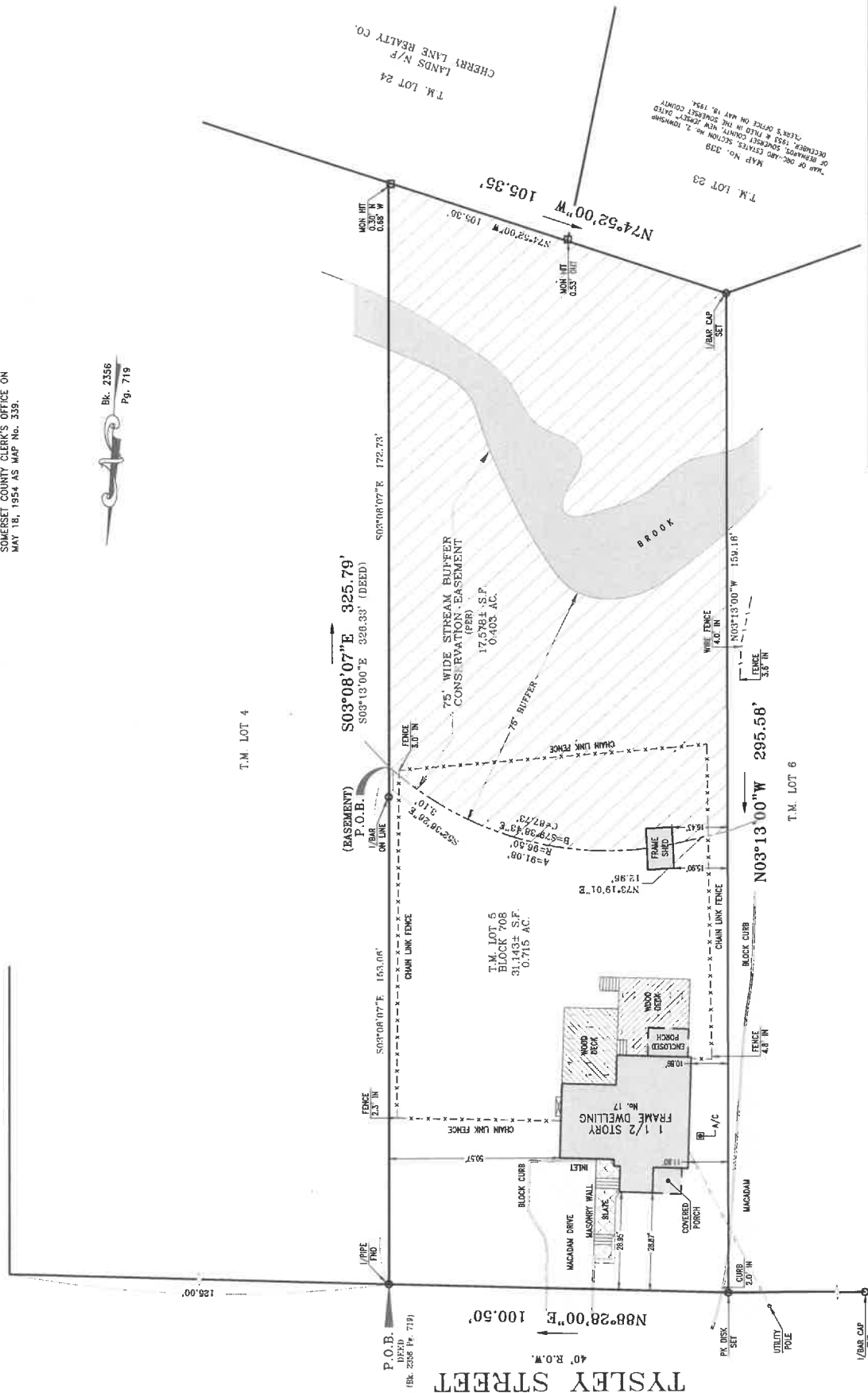
MAP REFERENCE:  
"MAP OF ORCHARD ESTATES, SECTION  
No. 2, TOWNSHIP OF BERNARDS,  
SOMERSET COUNTY, NEW JERSEY," DATED  
DECEMBER, 1953, & FILED IN THE  
SOMERSET COUNTY CLERK'S OFFICE ON  
MAY 18, 1954 AS MAP No. 339.



Bk. 2156  
Pg. 719

# COTTAGE STREET

40' R.O.W.



- NOTES:
1. THIS SURVEY IS PREPARED SPECIFICALLY FOR THE INDIVIDUALS IN THE TITLE AND/OR CERTIFICATION. THE UNDERSIGNED WILL NOT BE RESPONSIBLE FOR ANY ASSIGNMENT OF THIS SURVEY TO ANY PERSON NOT SO NAMED.
  2. SUBJECT TO SUCH STATE OF FACT THAT AN ACCURATE TITLE SEARCH MAY DISCLOSE.
  3. SUBJECT TO EASEMENTS AND RIGHTS-OF-WAY OF RECORD.
  4. THIS SURVEY IS PREPARED FOR THE PURPOSE OF RECORDING. IT DOES NOT DISCLOSE THE EXISTENCE OF SAME. REFERENCE TO THE APPROPRIATE UTILITY AUTHORITY SHOULD BE MADE TO VERIFY THE PRESENCE OR EXISTENCE OF SAME.
  5. DEED REFERENCE: BOOK 2358 PAGE 718, BOOK 1430 PAGE 310, BOOK 2288 PAGE 555 AND BOOK 7101 PAGE 1551, FILED IN THE SOMERSET COUNTY CLERK'S OFFICE.

JAMES P. DRADY SURVEYOR, LLC  
PROFESSIONAL LAND SURVEYING SERVICES  
298 ROUTE 22 EAST, ONE SALEM SQUARE  
SUITE 202 WEST  
WHITEHOUSE STATION, NJ 08889-0147 FAX  
(908) 554-0145

REVISIONS	DATE	SCALE	BY
	10/21/21	1"=50'	J.P.D.
	11/2/21		J.P.D.
	11/2/21		J.P.D.
	11/2/21		J.P.D.
	11/2/21		J.P.D.
	11/2/21		J.P.D.
	11/2/21		J.P.D.
	11/2/21		J.P.D.
	11/2/21		J.P.D.
	11/2/21		J.P.D.

EASEMENT PLAN  
of  
**TAX LOT 5-BLOCK 708**  
LOCATED IN THE  
**TOWNSHIP OF BERNARDS**  
**SOMERSET COUNTY, NEW JERSEY**

John C. Mitt N.J.P.L.S. Lic. No. 24GS043E4100  
Certificate No. 24GS043E4100



# Ordinance of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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## **ORDINANCE #2481**

Ordinance Authorizing Fine For Failure To License Dog And Amending  
Enforcement And Penalty Provisions of Chapter 5

**BE IT ORDAINED** by the Township Committee of the Township of Bernards, in the County of Somerset and State of New Jersey, as follows:

1. Section 5-2-7b. is added to read:

Anyone failing to license his or her dog and who is thereafter found in municipal court to be in violation of this subsection shall be subject to a fine of \$75.00 and court costs.

2. Section 5-9 is amended as follows by adding this new third sentence:

This section shall be enforced by either the Animal Control Officer, Health Officer or the Police.

3. Section 5-10 (Reserved) is added as Penalties to read as follows:

Any person who shall violate or fail to comply with any provisions of this Chapter 5, Animal Control, shall be subject to a fine as established herein, or if not specified herein, as established in Section 3-1.

Each section of this ordinance and every subsection hereof shall be deemed independent, separate and distinct from all other sections, and the holding of any section or a part hereof to be unconstitutional, void, or ineffective for any cause shall not be deemed to affect the validity or constitutionality of any section or part hereof.

All ordinances, codes or parts thereof that are inconsistent with this ordinance are repealed or otherwise modified.

The ordinance is effective upon passage. It will be published in accordance with NJSA 40:49-2d.

### **TOWNSHIP OF BERNARDS PUBLIC NOTICE**

Ordinance #2481 was introduced and passed on first reading by the Township Committee of the Township of Bernards in the County of Somerset on 11/23/2021 and then ordered to be published according to law. It will be further considered for final passage and adoption at a public hearing held at a meeting of the Township Committee at the Municipal Building, 1 Collyer Lane, Basking Ridge, NJ in said township on 12/14/2021, at 8 P.M., when and where, or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. A complete text of this ordinance is available in the Office of the Municipal Clerk, 1 Collyer Lane, Basking Ridge, NJ, from 8:30 A.M. to 4:30 P.M., Monday through Friday. Copies are also available via e-mail from [rpisano@bernards.org](mailto:rpisano@bernards.org).

By Order of the Township Committee  
Rhonda Pisano, Municipal Clerk



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; www.bernards.org

## Resolution #2021-0395

Approval of the Bill List Dated 12/14/2021

**BE IT RESOLVED**, that the bill list dated 12/14/2021 be audited, and if found correct, be paid.

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
130852	12/14/21	90227 SHIMSKY, MICHAEL	128.84	1617 Direct Deposit
130853	12/14/21	90267 AMERMAN, GLEN	200.05	1617 Direct Deposit
130854	12/14/21	90292 CORSENTINO, MARGARET	135.40	1617 Direct Deposit
130855	12/14/21	90309 ROCHE, RICHARD	24.54	1617 Direct Deposit
130856	12/14/21	90327 MCKNIGHT, ALEX	49.95	1617 Direct Deposit
130857	12/14/21	90352 NEIMAN, JOHN	346.94	1617 Direct Deposit
130858	12/14/21	90388 O'GRADY, SEAN	53.19	1617 Direct Deposit
130859	12/14/21	90505 DECIBUS, FRANCIS J.	879.14	1617 Direct Deposit
130860	12/14/21	90580 MCCARTHY, SEAN	204.18	1617 Direct Deposit
130861	12/14/21	90604 KIEFER, CYNTHIA	39.70	1617 Direct Deposit
130862	12/14/21	90613 RIVERA, ANNMARIE	157.79	1617 Direct Deposit
130863	12/14/21	90639 ABOOSAMARA, DOMINICK	128.37	1617 Direct Deposit
130864	12/14/21	90664 POLIZZI, TIMOTHY	209.09	1617 Direct Deposit
130865	12/14/21	90682 FIELDS, JANICE	307.45	1617 Direct Deposit
130866	12/14/21	90690 ANDRES, CHRISTINE	151.69	1617 Direct Deposit
130867	12/14/21	90703 BOHANNON, KENDALL	522.23	1617 Direct Deposit
130868	12/14/21	A0044 APPROVED FIRE PROTECTION SYS	916.15	1617 Direct Deposit
130869	12/14/21	A0453 AMAZON.COM	1,212.01	1617 Direct Deposit
130870	12/14/21	A0611 AMERICAN WEAR, INC	1,135.10	1617 Direct Deposit
130871	12/14/21	A0660 AA BERMS LLC	1,739.07	1617 Direct Deposit
130872	12/14/21	B0203 DIFRANCESCO BATEMAN, PC	8,228.34	1617 Direct Deposit
130873	12/14/21	B0556 BRT TECHNOLOGIES, LLC	5,284.62	1617 Direct Deposit
130874	12/14/21	B0581 BUY WISE AUTO PARTS	2,612.29	1617 Direct Deposit
130875	12/14/21	B0758 BCI TRUCK, INC	852.38	1617 Direct Deposit
130876	12/14/21	D0339 DEER CARCASS REMOVAL SVC, LLC	200.00	1617 Direct Deposit
130877	12/14/21	D0754 DC EXPRESS	757.90	1617 Direct Deposit
130878	12/14/21	E0224 EXCELLENT BUILDING SERVICES	2,745.00	1617 Direct Deposit
130879	12/14/21	F0003 FOLEY, INCORPORATED	271.72	1617 Direct Deposit
130880	12/14/21	F0299 FASTENAL CO.	1,719.68	1617 Direct Deposit
130881	12/14/21	G0133 GARDEN STATE LABORATORIES, INC	2,325.00	1617 Direct Deposit
130882	12/14/21	H0029 HUMPHREYS PEST CONTROL, INC.	115.00	1617 Direct Deposit
130883	12/14/21	K0354 KANOPY INC	358.00	1617 Direct Deposit
130884	12/14/21	M0353 MIDWEST TAPE LLC	1,260.60	1617 Direct Deposit
130885	12/14/21	M0830 MOTT MACDONALD LLC	181.00	1617 Direct Deposit
130886	12/14/21	N0297 NORTHERN SAFETY CO., INC.	226.00	1617 Direct Deposit
130887	12/14/21	O0021 OFFICE DEPOT	1,903.26	1617 Direct Deposit
130888	12/14/21	R0071 RENDA ROADS, INC.	246,829.50	1617 Direct Deposit
130889	12/14/21	R0509 REIVAX CONTRACTING CORPORATION	62,417.38	1617 Direct Deposit
130890	12/14/21	R0824 REPUBLIC SERVICES OF NJ LLC	2,500.00	1617 Direct Deposit
130891	12/14/21	S0016 STORR TRACTOR COMPANY	479.51	1617 Direct Deposit
130892	12/14/21	S0443 STAPLES ADVANTAGE	181.67	1617 Direct Deposit
130893	12/14/21	S1161 SETTEMBRINO ARCHITECTS	25,000.00	1617 Direct Deposit
130894	12/14/21	S1177 SAL ELECTRIC CO., INC.	17,692.89	1617 Direct Deposit
130895	12/14/21	T0192 TURN OUT UNIFORMS INC	952.85	1617 Direct Deposit
130896	12/14/21	T0497 THE W-T GROUP, LLC	4,017.50	1617 Direct Deposit
130897	12/14/21	U0001 UNITEMP INC.	11,747.55	1617 Direct Deposit
130898	12/14/21	U0079 US SPORTS INSTITUTE, INC.	22,745.00	1617 Direct Deposit
130899	12/14/21	V0020 VILLAGE OFFICE SUPPLY	238.26	1617 Direct Deposit
130900	12/14/21	W0241 W.B. MASON CO INC.	194.97	1617 Direct Deposit
130901	12/14/21	W0339 W.B. MASON	159.60	1617 Direct Deposit
130902	12/14/21	A0126 AFLAC NEW YORK	137.94	1618
130903	12/14/21	A0168 ALLIED OIL COMPANY, LLC	12,344.37	1618
130904	12/14/21	A0232 ARROW ELEVATOR, INC.	330.00	1618
130905	12/14/21	A0338 AFLAC	516.61	1618
130906	12/14/21	A0381 BLACK LAGOON	1,845.00	1618
130907	12/14/21	A0425 ATLANTIC TACTICAL	275.93	1618
130908	12/14/21	A0471 APEX AMERICAN ELECTRICAL	6,816.95	1618
130909	12/14/21	A0570 ALPHA YOUTH SPORTS, INC.	1,415.00	1618
130910	12/14/21	A0666 ALSTEDE FARMS, LLC	2,900.00	1618
130911	12/14/21	A0716 ACB SERVICES INC	2,660.00	1618
130912	12/14/21	A0717 AAA FACILITY SOLUTIONS LLC	3,700.83	1618
130913	12/14/21	A0721 ANGELILLO, MARIANNE	130.00	1618
130914	12/14/21	B0001 BAKER & TAYLOR, INC.	1,814.60	1618
130915	12/14/21	B0017 BRIDGEWATER RESOURCES, INC.	3,692.18	1618
130916	12/14/21	B0024 BEN SHAFER RECREATION INC	264.22	1618
130917	12/14/21	B0026 BERNARDS TOWNSHIP CURRENT	60,223.64	1618
130918	12/14/21	B0027 BERNARDS TOWNSHIP DOG FUND	36.06	1618
130919	12/14/21	B0034 BERNARDS TOWNSHIP PAYROLL ACCT	1,115,461.54	1618
130920	12/14/21	B0068 BUCKET SUPPLY & EQUIPMENT CO.	1,615.19	1618
130921	12/14/21	B0241 BANISCH ASSOCIATES, INC.	1,800.90	1618
130922	12/14/21	B0308 BEDMINSTER TOWNSHIP	65,371.89	1618
130923	12/14/21	B0748 BOLLARO, REBECCA	130.00	1618
130924	12/14/21	B0844 BROOKS, BECKY	320.00	1618
130925	12/14/21	C0024 GANNETT NEW JERSEY NEWSPAPERS	44.72	1618
130926	12/14/21	C0024 GANNETT NEW JERSEY NEWSPAPERS	28.38	1618
130927	12/14/21	C0037 CLERK'S PETTY CASH	61.26	1618
130928	12/14/21	C0241 COOPER ELECTRIC SUPPLY	10,800.00	1618
130929	12/14/21	C0482 OPTIMUM	138.44	1618
130930	12/14/21	C0482 OPTIMUM	11.45	1618
130931	12/14/21	C0482 OPTIMUM	44.95	1618
130932	12/14/21	C0482 OPTIMUM	33.32	1618
130933	12/14/21	C0522 CHATHAM LAWNMOWER SALES & SVC	183.28	1618
130934	12/14/21	C0597 CLIFFSIDE BODY CORPORATION	440.63	1618
130935	12/14/21	C0611 CHEMUNG SUPPLY CORP	2,901.00	1618
130936	12/14/21	C0613 CIGNA GROUP INSURANCE	1,549.90	1618

130937	12/14/21	C0774	COLONIAL LIFE & ACC INSURANCE	643.94	1618
130938	12/14/21	C0780	CANADY, DAVID	1,724.50	1618
130939	12/14/21	C0832	CLEAR POINT DESIGNS	161.00	1618
130940	12/14/21	C0927	CAPITAL PAVING & CONTRACTING	799,203.01	1618
130941	12/14/21	C0933	CONSHOHOCKEN STEEL	19,046.00	1618
130942	12/14/21	D0053	NJ DIV OF ALCOHOLIC BEV CONTRL	45.00	1618
130943	12/14/21	D0270	DIRECT INSPECT, LLC	390.00	1618
130944	12/14/21	D0661	DAVID WEBER OIL CO.	509.47	1618
130945	12/14/21	D0740	DOVER BRAKE & CLUTCH	3,118.68	1618
130946	12/14/21	D0788	D.H. CATERING	2,244.80	1618
130947	12/14/21	D0852	DH OF BASKING RIDGE	2,840.00	1618
130948	12/14/21	E0231	EKA ASSOCIATES, P.A.	1,788.75	1618
130949	12/14/21	E0294	EORIO, LYNDESEY OR DANIEL	90.00	1618
130950	12/14/21	E0297	EMR POWER SYSTEMS LLC	568.20	1618
130951	12/14/21	E0302	ECOLOGICAL SOLUTIONS/MINE BRK	33,640.95	1618
130952	12/14/21	F0001	FEDEX	37.18	1618
130953	12/14/21	F0047	FULLERTON FORD	483.94	1618
130954	12/14/21	F0148	FAIRFIELD MAINTENANCE INC	373.00	1618
130955	12/14/21	F0158	FLEMINGTON DEPARTMENT STORE	188.92	1618
130956	12/14/21	F0273	FLOWERS ON THE RIDGE	59.00	1618
130957	12/14/21	F0324	FLAGSHIP DENTAL PLANS	310.66	1618
130958	12/14/21	F0326	FX AUTOMOTIVE LLC	147.95	1618
130959	12/14/21	F0330	FIDELITY SECURITY LIFE INS	283.68	1618
130960	12/14/21	F0383	FALCON ENGINEERING CO, LLC	1,950.00	1618
130961	12/14/21	G0025	GARDEN STATE HIGHWAY PRODUCTS	210.00	1618
130962	12/14/21	G0066	GRAINGER INC	2,569.83	1618
130963	12/14/21	G0098	JCP&L	3,876.03	1618
130964	12/14/21	G0333	BEDMINSTER CAR WASH	243.80	1618
130965	12/14/21	G0461	GLOBAL AUTO MALL	330.00	1618
130966	12/14/21	G0509	GREEN ROCK RECYCLING	300.00	1618
130967	12/14/21	G0679	GISMONDE, BRIAN	130.00	1618
130968	12/14/21	H0178	HOSE SHOP, INC.	463.04	1618
130969	12/14/21	H0235	HOOVER TRUCK CENTERS	90.58	1618
130970	12/14/21	H0246	HOME DEPOT CREDIT SERVICES	620.93	1618
130971	12/14/21	H0297	DIRECT ENERGY BUSINESS	1,578.30	1618
130972	12/14/21	H0349	H.A. FERNOT CO., INC	6,200.00	1618
130973	12/14/21	H0397	HALE, LOUISE FORDHAM	370.00	1618
130974	12/14/21	I0159	IMPERIAL DADE	363.61	1618
130975	12/14/21	I0179	INSIGHT PUBLIC SECTOR INC	2,772.00	1618
130976	12/14/21	I0481	HSU, CINDY OR CHAO, DANIEL	90.00	1618
130977	12/14/21	J0042	L&W SUPPLY CORP DBA	708.72	1618
130978	12/14/21	J0065	JACOBUS, JODY	120.00	1618
130979	12/14/21	J0220	JCW , INC. D/B/A SPORTCARE	1,300.00	1618
130980	12/14/21	J0251	JT SURVEYING LLC	3,800.00	1618
130981	12/14/21	K0059	KAYSER, JOHN P	1,050.00	1618
130982	12/14/21	K0259	KONICA MINOLTA PREMIER FINANCE	123.54	1618
130983	12/14/21	K0331	KONICA MINOLTA PREMIER FINANCE	133.02	1618
130984	12/14/21	K0331	KONICA MINOLTA PREMIER FINANCE	192.89	1618
130985	12/14/21	K0331	KONICA MINOLTA PREMIER FINANCE	133.42	1618
130986	12/14/21	K0411	KESSEL, SCOTT	120.00	1618
130987	12/14/21	K0414	KELLY WINTHROP LLC	38.00	1618
130988	12/14/21	L0005	LIBRARY PETTY CASH	12.75	1618
130989	12/14/21	L0054	LORCO PETROLEUM SERVICES	67.50	1618
130990	12/14/21	L0454	LAWLOR, JOHN	195.00	1618
130991	12/14/21	M0006	MGL PRINTING SOLUTIONS	807.00	1618
130992	12/14/21	M0015	MCKESSON MEDICAL SURGICAL	317.50	1618
130993	12/14/21	M0178	MARK'S AUTO SERVICE	37.50	1618
130994	12/14/21	M0518	KONICA MINOLTA BUSINESS SOL.	31.85	1618
130995	12/14/21	M0518	KONICA MINOLTA BUSINESS SOL.	14.63	1618
130996	12/14/21	M0518	KONICA MINOLTA BUSINESS SOL.	50.00	1618
130997	12/14/21	M0518	KONICA MINOLTA BUSINESS SOL.	262.65	1618
130998	12/14/21	M0518	KONICA MINOLTA BUSINESS SOL.	61.67	1618
130999	12/14/21	M0518	KONICA MINOLTA BUSINESS SOL.	26.00	1618
131000	12/14/21	M0815	M & M PERROTTIS	235.95	1618
131001	12/14/21	M0996	MCGREAL, GERARD	1,200.00	1618
131002	12/14/21	N0001	N.I.G.P.	190.00	1618
131003	12/14/21	N0006	NEW JERSEY AMERICAN WATER CO.	688.29	1618
131004	12/14/21	N0017	NJ STATE LEAGUE OF MUNICIPAL.	345.00	1618
131005	12/14/21	N0017	NJ STATE LEAGUE OF MUNICIPAL.	260.00	1618
131006	12/14/21	N0030	NJ STATE ASSN.-CHIEFS/POLICE	965.00	1618
131007	12/14/21	N0032	NJ STATE DEPT HEALTH/SR SVCS	4.80	1618
131008	12/14/21	N0179	NEW JERSEY STATE GOLF ASSOC.	87.00	1618
131009	12/14/21	N0415	NATIONAL FUEL OIL INC	11,060.55	1618
131010	12/14/21	N0470	NATIONWIDE	245.92	1618
131011	12/14/21	O0046	ALLEGRA MARKETING, PRINT&MAIL	720.00	1618
131012	12/14/21	O0105	O.C.A. BENEFIT SERVICES, LLC	89.10	1618
131013	12/14/21	O0116	OBERLY, BARRY	1,200.00	1618
131014	12/14/21	O0135	OUTHOUSE LLC	80.00	1618
131015	12/14/21	P0014	PUBLIC SERVICE ELEC. & GAS CO	1,954.36	1618
131016	12/14/21	P0046	RESERVE ACCOUNT	995.53	1618
131017	12/14/21	P0525	POWER PLACE, INC.	114.57	1618
131018	12/14/21	P0534	PLUG 'N PAY TECHNOLOGIES, INC.	20.00	1618
131019	12/14/21	P0538	PROVIDENT LIFE & ACCIDENT	60.04	1618
131020	12/14/21	P0602	LINDE GAS & EQUIPMENT INC	43.88	1618
131021	12/14/21	P0617	PANZARELLA, RICHARD OR MELISSA	130.00	1618
131022	12/14/21	P0646	PIEDICI, KATHLEEN I.	324.36	1618
131023	12/14/21	P0709	PARK FINANCE II	4,367.19	1618
131024	12/14/21	Q0002	CINTAS CORP. - #062	441.55	1618
131025	12/14/21	R0005	RECORDER PUBLISHING CO., INC	26.01	1618
131026	12/14/21	R0023	RICHIES TIRE SERVICE, INC.	3,041.86	1618
131027	12/14/21	R0050	ROTO-ROOTER	2,133.00	1618
131028	12/14/21	R0308	ROUTE 23 AUTO MALL	4,105.53	1618
131029	12/14/21	R0420	RENN, THEODORE	460.00	1618
131030	12/14/21	R0480	RECONYX, INC	1,633.33	1618
131031	12/14/21	S0101	STICKEL,KOENIG,SULLIVAN&DRILL	399.00	1618
131032	12/14/21	S0115	SOMERSET COUNTY POLICE CHIEFS	200.00	1618
131033	12/14/21	S0191	SOMERSET COUNTY RECYCLING PROG	67,911.45	1618
131034	12/14/21	S0378	STAVOLA ASPHALT	151.68	1618
131035	12/14/21	S0628	STATE OF NEW JERSEY-HB	194,613.25	1618
131036	12/14/21	S0764	STERICYCLE	46.59	1618
131037	12/14/21	S0875	SUNLIGHT GENERAL CAPITAL	133.02	1618
131038	12/14/21	S0913	SHEDLOCK CAR CARE	125.00	1618
131039	12/14/21	S0925	SWEET PEA FARMS I, LLC	12,953.05	1618
131040	12/14/21	S0948	SWANSON, HERB OR SHARON	90.00	1618
131041	12/14/21	S0977	STAVOLA CONSTRUCTION MATERIALS	937.30	1618

131042	12/14/21	S0979	SMALL, LAUREN & ROBERT	90.00	1618
131043	12/14/21	S0987	SCHWALB, JEFF	850.00	1618
131044	12/14/21	S1178	SERRANO, EVELYN	1,580.50	1618
131045	12/14/21	S1179	STEEL SOCCER	335.00	1618
131046	12/14/21	T0037	TJ'S SPORTWIDE TROPHY & AWARDS	90.00	1618
131047	12/14/21	T0372	TLO, LLC	324.70	1618
131048	12/14/21	T0494	TRYSTONE CAPITAL ASSETS LLC	5,957.46	1618
131049	12/14/21	T0496	THE FUEL OX LLC	450.00	1618
131050	12/14/21	U0127	US BANK CUST ACTLIEN HOLDING	3,920.91	1618
131051	12/14/21	V0037	VILLAGE SUPERMARKET, INC.	76.95	1618
131052	12/14/21	V0056	VERIZON WIRELESS	216.61	1618
131053	12/14/21	V0056	VERIZON WIRELESS	684.40	1618
131054	12/14/21	V0058	VERIZON	38.89	1618
131055	12/14/21	V0058	VERIZON	38.89	1618
131056	12/14/21	V0058	VERIZON	170.24	1618
131057	12/14/21	V0058	VERIZON	80.78	1618
131058	12/14/21	V0058	VERIZON	2,450.79	1618
131059	12/14/21	V0058	VERIZON	402.67	1618
131060	12/14/21	V0058	VERIZON	83.62	1618
131061	12/14/21	V0058	VERIZON	21.54	1618
131062	12/14/21	V0058	VERIZON	42.12	1618
131063	12/14/21	V0084	VERIZON	156.99	1618
131064	12/14/21	V0084	VERIZON	79.99	1618
131065	12/14/21	V0124	VERIZON BUSINESS FIOS	204.99	1618
131066	12/14/21	V0124	VERIZON BUSINESS FIOS	364.99	1618
131067	12/14/21	V0177	VERIZON	585.69	1618
131068	12/14/21	V0185	VERIZON CONNECT	534.27	1618
131069	12/14/21	W0016	WARRENVILLE TRUE VALUE	3,076.79	1618
131070	12/14/21	W0097	WINNER FORD	71,075.00	1618
131071	12/14/21	W0259	VENTURA, MIESOWITZ, KEOUGH &	3,468.75	1618
131072	12/14/21	W0275	WINNING TEAMS BY NISSEL LLC	1,223.35	1618
131073	12/14/21	W0291	WEISBURG, ALLAN	850.00	1618
131074	12/14/21	W0347	EDWARD WACKS & ASSOCIATES, LLC	272.00	1618
131075	12/14/21	X0005	XTEL COMMUNICATION	448.68	1618
131076	12/14/21	X0005	XTEL COMMUNICATION	1,544.31	1618

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
	----	----	-----	-----
Checks:	175	0	2,616,275.60	0.00
Direct Deposit:	50	0	432,738.35	0.00
	=====	=====	=====	=====
Total:	225	0	3,049,013.95	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
	----	----	-----	-----
Checks:	175	0	2,616,275.60	0.00
Direct Deposit:	50	0	432,738.35	0.00
	=====	=====	=====	=====
Total:	225	0	3,049,013.95	0.00

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	0-01	0.00	0.00	0.00	0.00
CURRENT FUND	1-01	1,521,567.23	0.00	0.00	1,521,567.23
DOG FUND	1-12	377.86	0.00	0.00	377.86
GOLF COURSE UTILITY	1-26	3,098.89	0.00	0.00	3,098.89
Year Total:		1,525,043.98	0.00	0.00	1,525,043.98
CAPITAL FUND	C-04	799,518.18	0.00	0.00	799,518.18
PUBLIC GRANTS	G-02	518,920.96	0.00	0.00	518,920.96
TRUST FUNDS	T-13	147,394.76	0.00	0.00	147,394.76
PROJECT		58,136.07	0.00	0.00	58,136.07
Total Of All Funds:		3,049,013.95	0.00	0.00	3,049,013.95

Agenda and Date Voted: 12/14/2021

**CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/14/2021.

Rhonda Pisano, Municipal Clerk



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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## **Resolution #2021-0394** Authorization for Tax Refund

**WHEREAS**, a prepayment exists due to the homeowner not realizing that her taxes were being paid through escrow, so she made a payment herself after the taxes had already been paid by her mortgage company resulting in a prepayment into 2022; and

**WHEREAS**, the tax collector has suggested that a refund be issued to the homeowner per the homeowners written request.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards, that we do hereby approve and authorize the following refund.

Block & Lot	Quarter & Year	Amount	Issue Refund To
8701/3/CONDO	1Q22	\$1,580.50	Evelyn Serrano 22 Potomac Dr Basking Ridge, NJ 07920

Agenda and Date Voted: 12/14/2021

### **CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/14/2021

\_\_\_\_\_  
Rhonda Pisano, Municipal Clerk

### ***INTERPRETIVE STATEMENT:***

*This property has an unintended prepayment due to homeowner error. I recommend a refund be issued to clear the account.*  
Kevin Sant'Angelo, Tax Collector



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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**Resolution #2021-0404**  
Personnel Appointment  
Kelly Kellaway - Meeting Secretary  
Recreation, Parks & Pathways

**WHEREAS**, the Township Committee approved providing Meeting Secretaries to Boards/Commissions established by resolution at their meeting on January 9, 2007; and

**WHEREAS**, Resolutions #000124, #050076, #060135, #070065 and #2018-0487 were subsequently adopted to add additional Township Boards, Commissions and Committees; and

**WHEREAS**, the Recreation, Parks & Pathways Meeting Secretary position became available due to retirement, effective December 31, 2021; and

**WHEREAS**, the Recreation Director, Township Administrator, and Manager of Human Resources have deemed it necessary to fill this position; and

**WHEREAS**, Kelly Kellaway has applied for and is qualified to fill said position; and

**WHEREAS**, the Recreation Director, Township Administrator and Human Resources Manager recommend appointment of Kelly Kellaway to Meeting Secretary of the Recreation, Parks & Pathways Committee.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that Kelly Kellaway be appointed to Recreation, Parks & Pathways Meeting Secretary effective January 1, 2022, at a stipend rate of \$100.00, as established by Resolution #2018-0487.

Agenda and Date Voted: 12/14/2021

**CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/14/2021.

\_\_\_\_\_  
Rhonda Pisano, Municipal Clerk

**EXPLANATORY STATEMENT**

The current secretary of the Recreation, Parks & Pathways Committee is retiring effective December 31, 2021. Ms. Kellaway currently provides support to the work of the Recreation, Parks & Pathways Committee and is qualified to assume the meeting recording secretarial responsibilities as well.

Emily Kesselmeyer, HR Manager





# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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## **Resolution #2021-0405**

### **Personnel Appointment**

**Kelly Kellaway – Administrative Coordinator - Recreation**

**WHEREAS**, the full-time position of the Administrative Coordinator became available as a key component to the succession planning of the Recreation Department; and

**WHEREAS**, the Recreation Director, Township Administrator and Human Resources Manager have deemed it necessary to fill this position; and

**WHEREAS**, Kelly Kellaway has applied for and is qualified to fill said position; and

**WHEREAS**, the Recreation Director, Township Administrator and Human Resources Manager recommend appointment of Kelly Kellaway to the position of full time Administrative Coordinator.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Bernards, that Kelly Kellaway be appointed full time Administrative Coordinator with an effective date of January 1, 2022, at an hourly rate of \$30.00 for a 40 hour work week.

Agenda and Dated Voted: 12/14/2021

#### **CERTIFICATION**

**I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/14/2021.**

\_\_\_\_\_  
**Rhonda Pisano, Municipal Clerk**

#### **EXPLANATORY STATEMENT:**

The Administrative Assistant position is being upgraded to an Administrative Coordinator position as part of an internal restructuring within the department to increase overall efficiency and effectiveness. This new role will assist in the supervision of clerical staff and will now mirror the reporting structure of other Township departments. Ms. Kellaway has worked at Bernards Township since 2003 and has served as the Administrative Assistant for the Bernards Township Recreation Department.  
Emily Kesselmeyer, HR Manager



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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## **Resolution #2021-0406**

### **Personnel Appointment**

**Robert DeMaio – Full Time Building Inspector - Construction**

**WHEREAS**, since 2018, the part time position of Building Inspector within the Construction department has been filled by Robert DeMaio, who works 24 hours per week; and

**WHEREAS**, the construction department's workload has greatly increased due to ongoing projects and it is necessary to increase the hours from 24 to 40 hours to meet this demand; and

**WHEREAS**, the Construction Official, Township Engineer, Township Administrator, Chief Financial Officer and Human Resources Manager support the upgrade of the position to full time; and

**WHEREAS**, the Construction Official, Township Engineer, Township Administrator, Chief Financial Officer and Human Resources Manager recommend appointment of Robert DeMaio to a full time position as Building Inspector.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Bernards, that Robert DeMaio be appointed full time, 40 hours per week as the Building Subcode Inspector, effective January 1, 2022, at an hourly rate of: \$31.45.

Agenda and Dated Voted: 12/14/2021

#### **CERTIFICATION**

**I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/14/2021.**

\_\_\_\_\_  
**Rhonda Pisano, Municipal Clerk**

#### **EXPLANATORY STATEMENT:**

Since 2019 the Township has seen a 20% increase in permit activity, expanding the workload of the construction department. Mr. DeMaio has been employed with the Township since April 2018 and is licensed as a Building, Plumbing and Electrical Subcode inspector. Mr. DeMaio's skillset will allow for tremendous flexibility within the department.

Emily Kesselmeyer, HR Manager



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

## Resolution #2021-0409

2022 Annual Parking Permit Fees for the Stonehouse Road Bus,  
Basking Ridge and Lyons Train Stations Commuter Parking Lots

**WHEREAS**, pursuant to §8-7.4 of the Revised General Ordinances of the Township of Bernards the annual fee for resident parking permits will be set by resolution of Township Committee for persons utilizing the Stonehouse Road Bus and Basking Ridge and Lyons Train Stations Commuter Parking Lots (“commuter lots”).

**NOW THEREFORE BE IT RESVOLED**, by the Township Committee of the Township of Bernards that the annual fees for parking at all township commuter lots are hereby set as follows:

Resident Permit Fee:	\$160.00
Permit Replacement Fee:	\$ 5.00

**NOW THEREFORE BE IT FURTHER RESOLVED**, that pursuant to §8-7.4 of the Revised General Ordinances of the Township of Bernards fees are non-refundable and will not be prorated.

Agenda and Date Voted: 12/14/2021

### CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted  
by the Bernards Township Committee on 12/14/2021.

\_\_\_\_\_  
Rhonda Pisano, Municipal Clerk

### EXPLANATORY STATEMENT

Annual resolution of the Township is required to set fees for the commuter parking lots. The fees for resident, and replacements permits will remain the same and are non-refundable and not prorated.

Rhonda Pisano  
Municipal Clerk



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510 \* [www.bernards.org](http://www.bernards.org)

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## **Resolution #2021-0410**

Commendation on the Occasion of Your Retirement  
Ruth Cucinell – Parks & Recreation Department

**WHEREAS**, the Township Committee of the Township of Bernards desires to convey to you an expression of its appreciation and grateful acknowledgment for the valued services rendered by you as an employee of the Township of Bernards Parks & Recreation Department for the past 16+ years; and

**WHEREAS**, you have given generously of your time and efforts in a dignified, faithful and professional manner; and

**WHEREAS**, the Township Committee of the Township of Bernards sincerely appreciates the worthwhile contributions you have during your tenure with the Department of Parks and Recreation, all while providing the highest quality of customer service to our residents; and

**WHEREAS**, your pleasant demeanor, patience and attention to detail was an asset not only to your fellow employees but also to the residents of Bernards Township; and

**WHEREAS**, on the occasion of your 16+ years of service you are retiring to start the next challenging and exciting chapter of your life.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Bernards that its sincere congratulations are expressed on the occasion of your retirement.

Signed and sealed on behalf of the Township Committee on this 14<sup>th</sup> Day of December, Two Thousand and Twenty-One.

Agenda and Date Voted: 12/14/2021

\_\_\_\_\_  
Janice M. Fields, Mayor

\_\_\_\_\_  
James Baldassare, Jr., Deputy Mayor

\_\_\_\_\_  
Joan M. Bannan

\_\_\_\_\_  
Kathleen M. Grochala

\_\_\_\_\_  
Andrew McNally

### **CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted  
by the Bernards Township Committee on 12/14/2021.

\_\_\_\_\_  
Rhonda Pisano, Municipal Clerk



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; www.bernards.org

## Resolution # 2021 - 0411

Return of Performance Surety for  
The Preserve Sweet Pea Farms (Maolucci Subdivision)  
Block 11501, Lot 3

**WHEREAS**, the Township Engineer of the Township of Bernards, Somerset County, New Jersey, 07920, has the following Performance Surety:

Name of Applicant: Sweet Pea Farms I  
Address: P. O Box 188  
Sergeantsville, NJ 08857

Performance Bond #: SNN4002089

Insurance Company: Nationwide Mutual Insurance Company  
Address: 7 World Trade Center, 37<sup>th</sup> Floor  
250 Greenwich Street  
New York, NY 10007

Amount: \$47,982.78 (Reduction) Cash Portion: \$5,331.47 (Reduction)

**WHEREAS**, the aforesaid applicant is requesting return of their Performance Surety; and

**WHEREAS**, the Township Engineer recommends return of the Performance Surety to the applicant; and

**WHEREAS**, no Maintenance Surety required.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that the aforesaid Performance Surety be released to the above-named applicant.

Agenda and Date Voted: 12/14/2021

### CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/14/2021.

Rhonda Pisano, Municipal Clerk

### EXPLANATORY STATEMENT:

The site work for this project has been satisfactorily completed. There are no site improvements that are to be accepted or maintained by the Township therefore no maintenance surety is required.

Maria Rossi, Administrative Assistant

12/14/2021



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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**Resolution #2021-0412**  
Approval of Special Event Permit  
Community Holiday Sing – 12/24/2021

**WHEREAS**, the Township Committee of the Township of Bernards appointed James D. Felter as the 2021 Holiday Sing Coordinator; and

**WHEREAS**, Mr. Felter has submitted an application for this special event, planned for 12/24/21 from 6:30 P.M. to 7:45 P.M., with event time 6:55 to 7:30; and

**WHEREAS**, the special event will require the temporary closure of S. Finley Avenue from Henry Street to East Oak Street, and East Oak Street from Maple Avenue to S. Finley Avenue; and

**WHEREAS**, the Municipal Clerk, Police Chief, Recreation Director, and Superintendent of Public Works have reviewed the application and find it complete.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that the request for the special event including the temporary street closures is hereby approved.

Agenda and Date Voted: 12/14/2021

**CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/14/2021.

\_\_\_\_\_  
Rhonda Pisano, Municipal Clerk



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510 \* [www.bernards.org](http://www.bernards.org)

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**Resolution #2021-0413**  
**Personnel Appointment**  
Emily Kesselmeyer – Human Resources Officer  
Human Resources Department

**WHEREAS**, the full-time position of Human Resources Officer is currently vacant; and

**WHEREAS**, Emily Kesselmeyer is currently serving as the Human Resources Manager; and

**WHEREAS**, the Township Administrator evaluated the needs and capabilities of the organization and reorganized the structure of the human resources department; and

**WHEREAS**, the job functions within the human resources department have been reviewed and analyzed; and

**WHEREAS**, Emily Kesselmeyer meets the qualifications for appointment as Human Resources Officer; and

**WHEREAS**, the Township Administrator recommends appointment of Emily Kesselmeyer to the full time role of Human Resources Officer.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Bernards, that Emily Kesselmeyer be appointed full-time Human Resources Officer effective January 1, 2022 at an annualized rate of \$96,800 for a 40-hour workweek.

Agenda and Date Voted: 12/14/2021

**CERTIFICATION**

**I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/14/2021.**

\_\_\_\_\_  
**Rhonda Pisano, Municipal Clerk**

**EXPLANATORY STATEMENT**

Bernards Township has traditionally managed the human resources department with the Human Resources Officer title. When Ms. Kesselmeyer was hired in 2018, she was hired at a lower title with the understanding that once certain milestones were met – the Township would resume the typical departmental structure. Ms. Kesselmeyer has a degree in Human Resources, as well as Certified Public Manager (CPM) and Society of Human Resources (SHRM-CP) qualifications. She will continue to be an asset to the township in this new title.

Pat Monaco, Township Administrator





# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
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## **Resolution #2021-0414 Personnel Appointment**

M. Nicole Jefferys – Bookkeeper - Bernards Township Library

**WHEREAS**, the full-time Bookkeeper position became available due to a retirement; and

**WHEREAS**, the Library Director, Library Board and Human Resources Manager have deemed it necessary to fill this position; and

**WHEREAS**, M. Nicole Jefferys has applied for and is qualified to fill said position; and

**WHEREAS**, the Library Director, Library Board and Human Resources Manager recommend appointment of M. Nicole Jefferys to the position of Bookkeeper.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Bernards, that M. Nicole Jefferys be appointed Bookkeeper with a start date of January 10, 2022 at an hourly rate of \$26.49 for a 35-hour work week.

Agenda and Date Voted: 12/14/2021

### **CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/14/21.

\_\_\_\_\_  
Rhonda Pisano, Municipal Clerk

### **EXPLANATORY STATEMENT**

An opening occurred for the Bookkeeper position due to a retirement. The position was approved and advertised per Township policy. M. Nicole Jefferys applied for the position and is qualified to fill said position. Ms. Jefferys has been employed by Bernards Township for the past 3 years and has the necessary experience to perform the duties of Bookkeeper.  
Carol Ackerman, HR Generalist



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

## **Resolution #2021-0415**

Refund of Development Fee  
Residential Development Block: 1611; Lot: 19  
130 So Maple Avenue

**WHEREAS**, Section 27-76.16 of the Revised Land Use Ordinance of the Township of Bernards provides for a collection of a Development Fee; and

**WHEREAS**, to determine the Development Fee, the Tax Assessor calculated an ESTIMATED equalized assessed value of the property; and

**WHEREAS**, as a condition of the issuance of a Building Permit and a Certificate of Occupancy, payment of one and one half percent of the estimated equalized assessed value of \$590,100.00 was required; and

**WHEREAS**, \$8,851.50 was paid by Canady Builders Inc; and

**WHEREAS**, the Tax Assessor has now determined the FINAL equalized assessed value of the property to be less than the ESTIMATED equalized assessed value; and

**WHEREAS**, payment of one and one half percent of the FINAL equalized assessed value of the property is \$8,847.00; and

**WHEREAS**, a refund of \$4.50 is due to Canady Builders Inc.

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Township Committee of the Township of Bernards hereby authorizes the refund of \$4.50.

Agenda and Date Voted: 12/14/2021

### **CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/14/2021.

\_\_\_\_\_  
Rhonda Pisano, Municipal Clerk

### **EXPLANATORY STATEMENT:**

This authorizes the refund of Development Fees. In some cases the estimated equalized assessed value of a property may be greater than the actual final equalized assessed value, calculated sometime in the future, thereby, requiring a refund.

Maria Rossi, Administrative Assistant  
Date: 12/14/2021



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

## Resolution #2021-0416

Unused Vacation Accrual Due

Peter LaGola

Engineering Department

**WHEREAS**, the Township Committee adopted Resolution No. 2021-0066 at their regularly scheduled meeting of January 5, 2021, accepting the Personnel Policies and Procedures that outline guidelines for pay-outs when employees leave the Township's payroll; and

**WHEREAS**, Peter LaGola's employment terminated on December 10, 2021; and

**WHEREAS**, per the requirements of the Township's Personnel Policy, Peter LaGola is entitled to a Vacation Time Accrual payment for vacation time as calculated below based on an hourly rate of \$24.69.

	Total Hours Available	Amount Due
Vacation Accrual	68.50	\$1,691.26

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that the unused accrued vacation payment be approved and distributed in the next available pay cycle.

Agenda and Date Voted: 12/14/2021

### CFO CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, do hereby certify that there are adequate funds for this expenditure. Funds are available in the Engineering S&W, Line Account #1-01-20-165-101 for an amount not to exceed \$1,691.26

Sean McCarthy, CFO

Date: December 2, 2021

### CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/14/2021.

Rhonda Pisano, Municipal Clerk



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

**Resolution #2021-0417**  
Unused Vacation Accrual Due  
Ruth Cucinell – Recreation Department

**WHEREAS**, the Township Committee adopted Resolution No. 2021-0066 at their regularly scheduled meeting of January 5, 2021, accepting the Personnel Policies and Procedures that outline pay-outs due at the time of retirement; and

**WHEREAS**, Ruth Cucinell, will retire from Bernards Township effective January 1, 2022; and

**WHEREAS**, per the requirements of the Township's Personnel Policy, Ruth Cucinell is entitled to a Vacation Time Accrual payment for unused vacation time as calculated below based on an hourly rate of \$24.94. If the employee uses vacation time prior to her retirement date, the calculation below could be less but not more:

	<b>Total Hours Available</b>	<b>Amount Due</b>
Vacation Accrual	21.50	\$536.21

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that the unused accrued vacation payment be approved and distributed in the next available pay cycle following her separation.

Agenda and Date Voted: 12/14/2021

**CFO CERTIFICATION**

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, do hereby certify that there are adequate funds for this expenditure. Funds are available in the Parks and Recreation S&W, Line Account #1-01-28-370-101 for an amount not to exceed \$536.21

Sean McCarthy, CFO

Date: December 14, 2021

**CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/14/2021.

Rhonda Pisano, Municipal Clerk



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

**Resolution #2021-0418**  
**Unused Vacation Accrual Due**  
**Karen Leo – Tax Assessor/Finance Department**

**WHEREAS**, the Township Committee adopted Resolution No. 2021-0066 at their regularly scheduled meeting of January 5, 2021, accepting the Personnel Policies and Procedures that outline pay-outs due at the time of retirement; and

**WHEREAS**, Karen Leo, will retire from Bernards Township effective January 1, 2022; and

**WHEREAS**, per the requirements of the Township's Personnel Policy, Karen Leo is entitled to a Vacation Time Accrual payment for unused vacation time as calculated below based on an hourly rate of \$30.43. If the employee uses vacation time prior to her retirement date, the calculation below could be less but not more:

	<b>Total Hours Available</b>	<b>Amount Due</b>
Vacation Accrual	144	\$4,381.92

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that the unused accrued vacation payment be approved and distributed in the next available pay cycle following her separation.

Agenda and Date Voted: 12/14/2021

**CFO CERTIFICATION**

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, do hereby certify that there are adequate funds for this expenditure. Funds are available in the Tax Assessment Administration S&W, Line Account #1-01-20-150-101 for an amount not to exceed \$4,381.92

Date: December 10, 2021

Sean McCarthy, CFO

**CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/14/2021.

\_\_\_\_\_  
Rhonda Pisano, Municipal Clerk



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; www.bernards.org

## Resolution #2021-0419

Award of Change Order #1 for the  
2020 Sidewalk Improvements  
to AA Berms LLC, PO Box 180, Belleville, NJ 07109  
Decrease of \$3,966.35 (4.36%)

**WHEREAS**, the Engineering Department requests the following change order be authorized by the Township Committee:

Vendor	CO	Original Award	Amount of Decrease	New Total
	Number 1	\$90,920.00 (RA2020-0286)	\$3,966.35 (4.36%)	\$86,953.65
<b>TOTAL CO</b>	<b>CO #1</b>		<b>\$3,966.35 (4.36%)</b>	<b>\$86,953.65</b>

**WHEREAS**, it is the recommendation of the Township Engineer and Purchasing Agent to award this change order to AA Berms LLC; and

**WHEREAS**, the Chief Financial Officer is directed to credit Capital Ordinance #2446, line account C-04-55-446-A02.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Bernards, Somerset County, New Jersey, that the Purchasing Agent is hereby authorized to issue a change order to AA Berms LLC, PO Box 180, Belleville, NJ 07109.

Date Voted and Agenda: 12/14/2021

### EXPLANATORY STATEMENT

This change order represents the net contract change as a result of as-built quantities measured in the field. Supplemental item S-1 is a result of the relocation of the asphalt path on Lyons Road and the substantial re-grading that was required after construction.

Date: November 18, 2021

Katelyn E. Dmitruck, P.E.  
Assistant Township Engineer

### PURCHASING CERTIFICATION

I hereby certify that I have prepared this resolution and reviewed it for accuracy.

Francis J. Decibus, QPA  
Purchasing Agent

Date: December 2, 2021

### CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted  
by the Bernards Township Committee on 12/14/2021.

\_\_\_\_\_  
Rhonda Pisano, Municipal Clerk



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

## Resolution # 2021-0420

Approval of Maintenance Surety and Return of Improvement Performance Bond for  
Ecological Solutions for Mine Brook Road  
Block 4701, Lots 2, 3, 23 & 24

**WHEREAS**, the Engineer of the Township of Bernards, Somerset County, New Jersey, 07920, has received the following Maintenance Surety:

Name of Applicant: Ecological Solutions for Mine Brook Road, LLC  
Address: 15 Maple Ave, Morristown NJ 07960  
Maintenance Bond#: 0742431  
Dated: November 30, 2021  
Insurance Company: Harco National Insurance Company  
Address: One Newark Plaza, Newark NJ 07102  
Amount: \$49,585.13

**WHEREAS**, the aforesaid applicant is requesting return of their Improvement Performance Bond:

Name of Applicant: Ecological Solutions for Minebrook Road, LLC  
Address: PO Box 153, Oldwick NJ 08858  
Performance Bond #: HOIFFUO420240  
Insurance Company: International Fidelity Insurance Company  
Address: One Newark Center, 20<sup>th</sup> Floor, Newark NJ 07102  
Amount: \$248, 847.96 (Reduction) Cash Portion: \$27,649.77 (Reduction)

**WHEREAS**, the Township Engineer, after inspection, advises that the site has now been completed in compliance with Township regulations and recommends return of the Improvement Performance Bond to the applicant; and

**WHEREAS**, the Township Attorney has approved the Maintenance Surety as to its form and sufficiency.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that the Maintenance Surety is hereby approved, and effective upon passage of this resolution for a two-year period; and

**NOW, THEREFORE IT FURTHER RESOLVED**, by the Township Committee of the Township of Bernards that the aforesaid Improvement Performance Bond be released to the above-named applicant.

Agenda and Date Voted: 12/14/2021

### CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted  
by the Bernards Township Committee on 12/14/2021

Rhonda Pisano, Municipal Clerk

### EXPLANATORY STATEMENT:

The property is a 13 lot Natural Resource Conservation Development subdivision consisting of 12 residential lots ranging in size from 3.02 acres to 24.45 acres, and one 8.19-acre common ownership community lot. All bonded site improvements are completed, inspected and approved except tree plantings which must be reinspected in the spring of 2022. Required maintenance surety has been submitted. A separate landscaping bond in the amount of \$24,919.00 has been posted by the developer and will be held until all landscaping has been reinspected in the 2022.

Maria Rossi, Administrative Assistant  
12/14/2021





# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510 \* [www.bernards.org](http://www.bernards.org)

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## **Resolution #2021-0421**

### **Personnel Appointment**

Alice Maxton – Administrative Assistant – Tax Assessor

**WHEREAS**, a full time Administrative Assistant position became available due to a retirement; and

**WHEREAS**, the Tax Assessor, Township Administrator, Chief Financial Officer and Human Resources Manager have deemed it necessary to fill this position; and

**WHEREAS**, Alice Maxton has applied for and is qualified to fill said position; and

**WHEREAS**, the Tax Assessor, Township Administrator, Chief Financial Officer and Human Resources Manager recommend appointment of Alice Maxton to full-time Administrative Assistant.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Bernards, that Alice Maxton be appointed full-time Administrative Assistant with a hire date of Wednesday, December 15, 2021 at an hourly rate of \$23.00 for a 40-hour work week.

Agenda and Date Voted: 12/14/2021

#### **CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/14/2021.

\_\_\_\_\_  
Rhonda Pisano, Municipal Clerk

#### **EXPLANATORY STATEMENT**

The Administrative Assistant position became available due to a retirement within the Tax Assessor's Office. The position was posted and advertised according to Township policy. Alice Maxton applied for the position and is qualified to fill said position. Ms. Maxton comes to Bernards Township with administrative and office management experience.

Carol Ackerman, HR Generalist



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; www.bernards.org

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## **Resolution #2021-0422**

Authorizing and Approving Remediation and Repairs to Town Hall Basement/Office Areas from Educational Services Commission of New Jersey Co-Op Contract #ESCNJ 17/18-34 awarded to AllRisk Inc., 801 E. Clements Bridge Road, Runnemede, NJ 08078  
In the Amount of \$ 150,000.00

**WHEREAS**, The Township requires remediation services as awarded under Educational Services Commission of New Jersey Co-Op #ESCNJ 17/18-34; and

**WHEREAS**, Educational Services Commission of New Jersey Co-Op awarded a contract to AllRisk Inc., 801 E. Clements Bridge Road, Runnemede, NJ 08078; and

**WHEREAS**, this contract has been awarded to All Risk Inc. through a cooperative and state contract pursuant to N.J.S.A. 40A:11-10 and -12; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the budget; the line-item appropriations to be charged is C-04-55-446-B01(\$129,367.61) and C-04-55-470-B01(\$20,632.39); and

**WHEREAS**, the work contemplated under the contract shall begin September 21, 2021, through May 31, 2022; and

**WHEREAS**, it is the combined recommendation of the Director of Public Works, Administrator and Purchasing Agent to award a contract to the Co-Op bidder, AllRisk Inc., 801 E. Clements Bridge Road, Runnemede, NJ 08078.

**NOW THEREFORE BE IT FURTHER RESOLVED**, by the Township Committee of the Township of Bernards, Somerset County, New Jersey that the Purchasing Agent is hereby authorized to issue a contract and purchase order to: AllRisk Inc., 801 E. Clements Bridge Road, Runnemede, NJ 08078 in the amount of \$ 150,000.00.

I agree to the terms as stated in this Resolution and by signing this document, I am committed to follow all terms of this award.

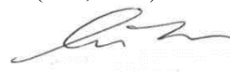
\_\_\_\_\_  
Lou Crisci/Sr. Vice President-Director of Operations

Agenda and Date Voted: 12/14/2021

### **CHIEF FINANCIAL OFFICER CERTIFICATION**

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available for the above referenced contract for General Facility Maintenance. Monies are available in: C-04-55-446-B01(\$129,367.61) and C-04-55-470-B01(\$20,632.39).

Date: December 3, 2021

  
Sean McCarthy  
Chief Financial Officer

#### EXPLANATORY STATEMENT

Town Hall basement, including part of Parks and Recreation office was flooded by hurricane Ida. Once the water receded, the areas were inspected by an Air Consulting Service. During inspections, samples were taken and small traces of mold was discovered. A plan to remediate was recommended by the consultant. A decision was made to retain a contractor who specializes in mold remediation services. AllRisk Inc. was contacted and an ESCNJ emergency and disaster recovery work authorization was signed to remediate and rebuild the damaged areas.

Additionally, the Township has submitted an insurance claim and any claim money received will be used to reimburse the capital account.

Township personnel met extensively with AllRisk, Inc. and it is my recommendation to contract with them for this repair/remediation project. AllRisk Inc. has presented a thorough and knowledgeable plan to complete these services extensively.

12/3/2021

Jorge L. Casacuberta  
Director of Public Works

#### PURCHASING CERTIFICATION

I hereby certify that I have prepared this resolution and reviewed it for accuracy.

  
*For Purchasing Agent*

Date: December 3, 2021

Francis J. Decibus, QPA, RPPO  
Purchasing Agent

#### CERTIFICATION

**I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/14/2021.**

\_\_\_\_\_  
**Rhonda Pisano, Municipal Clerk**



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

## Resolution # 2021-0423

Change Order # 1 – Time Extension Professional Services Contract for  
Americans With Disabilities Act (ADA) Transition Plan Update  
to Jeff Gutowsky, PE, NJ License # 24GE05037700 of the firm  
WT Group LLC., Accessibility Practice

**WHEREAS**, the Bernards Township Committee adopted Resolution #2021-0218 on May 25, 2021 awarding a professional services contract to Jeff Gutowsky, PE, NJ License # 24GE05037700 of the firm WT Group LLC., Accessibility Practice; and

**WHEREAS**, the Township of Bernards requires additional time to conduct the Americans with Disabilities Act (ADA) Transition Plan Update.

**NOW, THEREFORE BE IT RESOLVED** by the Bernards Township Committee that the contract for professional services contract to Jeff Gutowsky, PE, NJ License # 24GE05037700 of the firm WT Group LLC., Accessibility Practice be extended to 06/30/2022.

Agenda and Date Voted: 12/14/2021

### EXPLANATORY STATEMENT

Previous ADA transition plan reports were reviewed, new facility site audits completed, and new assessment reports have been prepared. In early 2022, it is anticipated that several public meetings will be held to solicit community input on the draft transition plan, as per ADA requirements. This feedback will be incorporated into the final report projected to be completed by 06/30/2022.

Date: 12/03/2021

Rhonda Pisano, Municipal Clerk

### PURCHASING CERTIFICATION

I hereby certify that I have prepared this resolution and reviewed it for accuracy.

Date: December 6, 2021

Francis J. Decibus, QPA,RPPO  
Purchasing Agent

### CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/14/2021.

Rhonda Pisano, Municipal Clerk



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

## Resolution #2021-0424

Award of Purchase Orders for Identified Vendors – RJP Contracting LLC/d/b/a RJP Hotsy/LLC, Troller Electric LLC

**WHEREAS**, the Township Committee of Bernards has adopted Ordinance #1854 “Known as Pay to Play” and P. L. 2004, Chapter 19; and

**WHEREAS**, pursuant to the ordinance window contracts determined to exceed \$17,500.00 and within the bid threshold of \$44,000.00 requires governing body approval; and

**WHEREAS**, the purchasing agent has determined that the value of the expenditures with the vendor(s) listed below will exceed \$17,500.00 in purchases; and

Vendor	Not to Exceed
RJP Contracting LLC/d/b/a RJP Hotsy/LLC	\$ 44,000.00
Troller Electric LLC	\$ 44,000.00

**WHEREAS**, in anticipation of the listed expenditure, a Business Entity Disclosure Certification has been secured in compliance with N.J.S.A.19:44A 20-4 et seq., and that the principals of the said companies, have not made any reportable contributions to a political or candidate committee in the Township of Bernards in the previous one year, and that the contract will prohibit the principals of said companies from making ANY contributions through the term of the contract pursuant to Bernards Township Ordinance #1854 adopted on February 28, 2006, that would prohibit any business entity or professional that procures goods, services or contracts from the Township without the formal bid process from making “any” contribution whatsoever in the prior calendar year.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Bernards, Somerset County, New Jersey that the Purchasing Agent is hereby authorized to issue purchase orders to the vendors listed above to maintain continuity and facilitate the ordering process through December 31, 2021.

Agenda and Date Voted: 12/14/2021

### EXPLANATORY STATEMENT

Pursuant to the adoption of the Bernards Township Pay to Play ordinance #1854 and P. L. 2004, Chapter 19, adoption will permit the purchases from noted vendor(s) relative to the day-to-day operation of the township departments.

Date: December 6, 2021

Francis J. Decibus, QPA, RPPO  
Purchasing Agent

### PURCHASING CERTIFICATION

I hereby certify that I have prepared this resolution and reviewed it for accuracy.

Date: December 6, 2021

Francis J. Decibus, QPA, RPPO  
Purchasing Agent

### CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/14/2021.

Rhonda Pisano, Municipal Clerk



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

## Resolution #2021-0425

Authorizing the Friends of the Kennedy-Martin-Stelle Farmstead, Inc. to Lease, License, Rent or Otherwise Permit the Use of the Farmstead Property for Classes, Programs, Events and Meetings Consistent with the Purpose of a Lease Agreement with Gretchen Thomas to Use Space Solely as artist studio

**WHEREAS**, the Township of Bernards owns the real property identified as Block 8401, Lot 23 (formally known as Block 185, Lot 20.03), consisting of approximately 4.397± acres, and located at 450 King George Road in the Township of Bernards, County of Somerset, State of New Jersey (the "Property"); and

**WHEREAS**, the Property contains an "English Barn," "Farm House," Wagon House," "Cow Shed," and other ancillary structures, which are on the New Jersey Historic Register and the National Register of Historic Places; and

**WHEREAS**, the Township and the Friends of the Kennedy-Martin-Stelle Farmstead, Inc. ("Friends") entered into Lease Agreement C1775-1, dated March 29, 2005, for the Property (the "Lease"), which was thereafter amended to increase the term of the Lease; and

**WHEREAS**, Sections 2 and 3 of the Lease provide that Friends may provide access to Township residents for meetings and other appropriate events, provide alternate uses, and sublet or assign any interests in the Lease, subject to the prior written approval of the Township; and

**WHEREAS**, by email dated October 21, 2021, the Friends requested approval to permit a lease agreement with Gretchen Thomas for use of space solely as an artist studio; and

**WHEREAS**, the Township Committee has reviewed the proposed non-exclusive license agreement and finds it consistent with public purposes of the Lease and Mission and Vision of the Friends.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Bernards, in the County of Somerset and State of NJ, that the Township of Bernards hereby grants authorization to the Friends of the Kennedy-Martin-Stelle Farmstead, Inc., to enter into a non-exclusive lease agreement with Gretchen Thomas, 80 Mountainview Road, Warren, NJ 07059 from January 1, 2022 to December 31, 2022.

**BE IT FURTHER RESOLVED** that the Township hereby explicitly reserves the right to revoke the authorization herein granted to Friends at its sole discretion.

Agenda and Date Voted: 12/14/2021

### CERTIFICATION

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/14/2021.

\_\_\_\_\_  
Rhonda Pisano, Municipal Clerk

### EXPLANATORY STATEMENT:

This resolution authorizes a twelve-month non-exclusive license agreement for NAME at KMS Farmstead, for use as an art studio.

Dated: 12/01/2021

Leslie Workman, President



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

## **Resolution #2021-0426**

Authorizing the Friends of the Kennedy-Martin-Stelle Farmstead, Inc. to Lease, License, Rent or Otherwise Permit the Use of the Farmstead Property for Classes, Programs, Events and Meetings Consistent with the Purpose of a Lease Agreement with Ed Walter to Use Space Solely as an artist's studio

**WHEREAS**, the Township of Bernards owns the real property identified as Block 8401, Lot 23 (formally known as Block 185, Lot 20.03), consisting of approximately 4.397± acres, and located at 450 King George Road in the Township of Bernards, County of Somerset, State of New Jersey (the "Property"); and

**WHEREAS**, the Property contains an "English Barn," "Farm House," Wagon House," "Cow Shed," and other ancillary structures, which are on the New Jersey Historic Register and the National Register of Historic Places; and

**WHEREAS**, the Township and the Friends of the Kennedy-Martin-Stelle Farmstead, Inc. ("Friends") entered into Lease Agreement C1775-1, dated March 29, 2005, for the Property (the "Lease"), which was thereafter amended to increase the term of the Lease; and

**WHEREAS**, Sections 2 and 3 of the Lease provide that Friends may provide access to Township residents for meetings and other appropriate events, provide alternate uses, and sublet or assign any interests in the Lease, subject to the prior written approval of the Township; and

**WHEREAS**, by email dated December 1, 2021 the Friends requested approval to permit a lease agreement with Ed Walter for use of space solely as an artist studio; and

**WHEREAS**, the Township Committee has reviewed the proposed non-exclusive license agreement and finds it consistent with public purposes of the Lease and Mission and Vision of the Friends.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Bernards, in the County of Somerset and State of NJ, that the Township of Bernards hereby grants authorization to the Friends of the Kennedy-Martin-Stelle Farmstead, Inc., to enter into a non-exclusive lease agreement with Edward Walter of Ed Walter Design Inc., dba Strategy Studio; 21 Brownlee Place, Ste 274, Basking Ridge, NJ 07920 from January 1, 2022 – March 30, 2022.

**BE IT FURTHER RESOLVED** that the Township hereby explicitly reserves the right to revoke the authorization herein granted to Friends at its sole discretion.

Agenda and Date Voted: 12/14/2021

### **CERTIFICATION**

**I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/14/2021.**

\_\_\_\_\_  
**Rhonda Pisano, Municipal Clerk**

### **EXPLANATORY STATEMENT:**

This resolution authorizes a three-month non-exclusive license agreement for Ed Walter at KMS Farmstead, for use as an art studio.

Dated: 12/01/2021

Leslie Workman, President



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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## **Resolution #2021-0428**

Award of Bid for 2022-2024 Golf Course Maintenance to  
Shearon Environmental Design of NJ, Inc., 5160 Militia Hill Road, Plymouth Meeting, PA 19462

**WHEREAS**, the Township of Bernards received bids on Tuesday, November 30, 2021, at 10:30 A.M. for Golf Course Maintenance at the Coakley-Russo Memorial Golf Course. The bid summary is as follows:

<b>BIDDERS NAME</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Alt #1</b>
Shearon Environmental Design of NJ, Inc.	\$227,200	\$234,500	\$239,100	\$22.00/ft

**WHEREAS**, it is the combined recommendation of the Director of Parks & Recreation, Administrator and Purchasing Agent to award the contract to Shearon Environmental Design of NJ, Inc., 5160 Militia Hill Road, Plymouth Meeting, PA 19462 in the amounts listed above including alternates; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the budget; the line item appropriations account #2-26-28-799-204/3-26-28-799-204/4-26-28-799-204 (pending Township Committee budget approval); and

**WHEREAS**, this contract has been awarded to Shearon Environmental Design of NJ, Inc., through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4, et seq.; and

**WHEREAS**, as provided by Local Public Contract Law 40A:11-15, this contract is for one (1) year with an option for renewal for two (2) additional one year (1) year periods providing that funds are appropriated in the respective operating budgets for the expenditure and performance is satisfactory.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards, County of Somerset, State of New Jersey, that the bid be awarded to: Shearon Environmental Design of NJ, Inc., 5160 Militia Hill Road, Plymouth Meeting, PA 19462.; and

**NOW THEREFORE BE IT FURTHER RESOLVED**, by the Township Committee of the Township of Bernards that in accordance with the bid specifications, the contract between Bernards Township ("Owner") and Shearon Environmental Design of NJ, Inc., ("Contractor") shall contain:

1. Provisions of all labor, material, and equipment necessary to perform all work as indicated in the specifications for Golf Course Maintenance.
2. This contract shall, for all purposes, be deemed a New Jersey Contract and any provision of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
3. Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.
4. The cost of this contract is not to exceed the total bid amount unless negotiated in advance of service delivery, and the Township Committee approves an amendment revising that figure.
5. Billing must be rendered within 30 days of service delivery.



6. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to P.L. 1975, c.127, which is attached to resolution as Exhibit B.
7. The Township may terminate this contract if contractor does not fulfill the services as outlined in the Bid Specification, upon 30 days written notice via certified mail.
8. The work contemplated under the Contract shall be completed between January 1, 2022 and December 31, 2022.
9. In accordance with bid specifications, if the Contractor, upon notification by the Township of Bernards, fails to execute the contract prepared by the Township attorney within 10 days of such notification with the Township of Bernards, the Township may rescind the award of the bid to the Contractor and award the contract to another bidder, and shall have the right to proceed against the guaranty accompanying the bid.

I agree to the terms as stated in this Resolution and by signing this document, as I am committed to follow all terms of this award.

---

Alison Flynn, Vice President

Agenda and Date Voted: 12/14/2021

**EXPLANATORY STATEMENT**

It is my recommendation that Shearon Environmental Design be awarded the 2022-2024 maintenance contract for the Coakley-Russo Memorial Golf Course.

Date: December 3, 2021

Jennifer Gander  
Director, Parks & Recreation

**CFO CERTIFICATION**

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available line-item appropriations account #2-26-28-799-204/3-26-28-799-204/4-26-28-799-204 (pending Township Committee budget approval).

Date: December 7, 2021



Sean McCarthy, Chief Financial Officer

**PURCHASING CERTIFICATION**

I hereby certify that I have prepared this resolution and reviewed it for accuracy.



Francis J. Decibus, QPA  
Purchasing Agent

Date: December 6, 2021

**CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/14/2021.

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Rhonda Pisano, Municipal Clerk



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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## **Resolution #2021-0429**

Approval of Special Event Permit

Spread the Joy - "I Commit Day 2022" Family 5K Fundraiser  
01/01/2022

**WHEREAS**, Mohnish Wadhvani, representing Athletifreak, 6 Talmadge Lane, Basking Ridge, NJ, 07920, "the applicant," has requested a special event permit for Spread the Joy, "I Commit Day 2022" Family 5K Fundraiser on January 1, 2022, to be held at Mountain Park from 11:00 AM to 1:00 PM for the purpose of fundraising; and

**WHEREAS**, the applicant has secured a park reservation and permit; and

**WHEREAS**, the applicant has satisfied the requirements of the Revised General Ordinances of the Township of Bernards § 4-4. et. seq.; and

**WHEREAS**, the Municipal Clerk, Police Chief, Recreation Director and Superintendent of Public Works have reviewed the application and find it complete.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that the request be approved as submitted.

Agenda and Date Voted: 12/14/2021

### **CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/14/2021.

\_\_\_\_\_  
Rhonda Pisano, Municipal Clerk



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510 \* [www.bernards.org](http://www.bernards.org)

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## **Resolution #2021-0430**

Commendation on the Occasion of Your Retirement  
Karen Leo – Tax Assessor’s Office, Finance Department

**WHEREAS**, the Township Committee of the Township of Bernards desires to convey to you an expression of its appreciation and grateful acknowledgment for the valued services rendered by you as an employee of the Township of Bernards for the past 14+ years; and

**WHEREAS**, you have given generously of your time and efforts to all, in a dignified, faithful, and professional manner; and

**WHEREAS**, your numerous and significant contributions to the Assessor’s Office have greatly improved the efficiency, quality and perception of our office and have helped us to successfully continue our mission to fairly and accurately assess properties; and

**WHEREAS**, you have always put forth your best efforts, the ultimate team player, going over and above even the highest of expectations in every way; and

**WHEREAS**, being the frontline contact fielding the majority of inquiries, many from upset and angry taxpayers, regardless of the situation, you took the time to understand their side and always handled yourself in a professional and courteous manner; and

**WHEREAS**, due to your strong work ethic, knowledge and professionalism, the customer service you provided was second to none, drawing high praise from countless appraisers, attorneys, realtors, builders, assessors, and most of all, and most importantly, taxpayers; and

**WHEREAS**, having brought so much to the office, and in so many ways, time and time again you have exemplified what a truly great coworker and friend is, and you will be greatly missed; and

**WHEREAS**, you always gave of yourself and looked out for others, “I’ll do that”, “don’t forget this”, “make sure to do that”, “you need to do this”, always on top of things, to which you referred to as “nagging”, which I was truly grateful for, we all were, and you always had our best interests at heart, never expecting anything in return; and

**WHEREAS**, you have been nothing but the absolute best, most honest, and caring “work Mom” that could ever be imagined; and

**WHEREAS**, for all you’ve done for all of us, I don’t know how we could ever convey our full appreciation and gratitude, and hope you know how truly important you were in our success, and especially, my success; and

**WHEREAS**, getting to know you over the years, I can, without question, say that you are one of the best people I have ever met, and hiring you was absolutely one of the best decisions I have ever made; and

**WHEREAS**, the Township Committee of the Township of Bernards sincerely appreciates the worthwhile contributions you have made towards the material development, communal welfare, safety and quality of life in Bernards Township; and

**WHEREAS**, on the occasion of your 14+ years of service you are retiring to start the next challenging and exciting chapter of your life; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Bernards that its sincere congratulations are expressed on the occasion of your retirement.

Signed and sealed on behalf of the Township Committee on this 14<sup>th</sup> Day of December, Two Thousand and Twenty-One.

Agenda and Date Voted: 12/14/2021

\_\_\_\_\_  
Janice M. Fields, Mayor

\_\_\_\_\_  
James Baldassare, Jr., Deputy Mayor

\_\_\_\_\_  
Joan M. Bannan

\_\_\_\_\_  
Kathleen M. Grochala

\_\_\_\_\_  
Andrew J. McNally

**CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/14/2021.

\_\_\_\_\_  
Rhonda Pisano, Municipal Clerk



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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## **Resolution #2021-0431**

### **2022 Fee Schedule & Policies for Parks and Recreation**

**BE IT RESOLVED** by the Township Committee of the Township of Bernards, in the County of Somerset, State of New Jersey, that the following Parks and Recreation Facility Fees and Policies for 2022 be approved:

#### **EXPLANATORY STATEMENT:**

2022 Parks & Recreation Department Fees & Policies – includes all parks and recreation facility use fees and rental policies, commercial use and special event fees and policies, equipment kit rentals and replacement charges, facility use hours, department refund policies and the community service group free use program.

The Recreation, Parks and Pathways Advisor Committee reviewed the proposed fees and policies at their meeting held on September 13, 2021. There are no fee increases recommended for 2022.

Jennifer Gander, Director of Parks & Recreation

Agenda and Date Voted: 12/14/2021

#### **CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/14/2021.

\_\_\_\_\_  
Rhonda Pisano, Municipal Clerk

**BERNARDS TOWNSHIP PARKS & RECREATION  
2022 FACILITY RESERVATION FEES**

<b><u>Facility</u></b>	<b><u>Resident Fee</u></b>	<b><u>Non-Resident Fee</u></b>	<b><u>Security Deposit</u></b>
<b>ALLEN STREET GAZEBO</b> <b><u>MAX CAPACITY:</u> 50</b>	\$20 per hour	\$40 per hour	\$400
<b>COMMUNITY CENTER Activity Room</b> <b><u>MAX CAPACITY:</u> 35</b>	\$25 per hour, 2 hour minimum	\$50 per hour, 2 hour minimum	\$400
<b>COMMUNITY CENTER Recreation Room</b> <b><u>MAX CAPACITY:</u> 50</b>	\$40 per hour, 2 hour minimum	\$80 per hour, 2 hour minimum	\$400
<b>DUNHAM PARK</b> <b>Picnic Shelter</b> <b><u>MAX CAPACITY:</u> 100</b>	By Group Size/Per Day 50 or less = \$75 51 – 75 = \$100 76 – 100 = \$125	By Group Size/Per Day 50 or less = \$150 51 – 75 = \$200 76 – 100 = \$250	\$400
<b>DUNHAM PARK</b> <b>Indoor Pavilion</b> <b><u>MAX CAPACITY:</u> 60</b>	\$125 per 6 hour block 9AM – 3PM or 4PM – 10PM	\$250 per 6 hour block 9AM – 3PM or 4PM – 10PM	\$400
<b>PLEASANT VALLEY PARK</b> <b>Warming Hut</b> <b><u>MAX CAPACITY:</u> 50</b>	\$50 per 4 hour block <i>For Non-Profit Groups</i> \$150 per month <i>For One 4hr. block per week</i>	\$100 per 4 hour block	\$400
<b>PLEASANT VALLEY PARK</b> <b>Picnic Shelter</b> <b><u>MAX CAPACITY:</u> 150</b>	By Group Size/Per Day 50 or less = \$75 51 – 75 = \$100 76 – 100 = \$125 101 – 150 = \$175	By Group Size/Per Day 50 or less = \$150 51 – 75 = \$200 76 – 100 = \$250 101 – 150 = \$350	\$400
<b>PLEASANT VALLEY PARK</b> <b>Pond Shelter</b> <b><u>MAX CAPACITY:</u> 20</b>	By Group Size/Per Day 20 or less = \$50	By Group Size/Per Day 20 or less = \$100	\$400
<b>SOUTHARD PARK</b> <b>Picnic Shelter</b> <b><u>MAX CAPACITY:</u> 75</b>	By Group Size/Per Day 50 or less = \$75 51 – 75 = \$100	By Group Size/Per Day 50 or less = \$150 51 – 75 = \$200	\$400

*\*If reserving an indoor and outdoor facility for the same day/time/park, the number of attendees may not exceed the capacity for the indoor facility.*

**BERNARDS TOWNSHIP PARKS & RECREATION  
2022 ATHLETIC COURT AND FIELD USE RATES**

Fees are charged per field/court. All use associated with league play or with a sport official present requires a reservation by paid permit.

<b><u>Facility</u></b>	<b><u>Resident Fee</u></b>	<b><u>Non-Resident Fee</u></b>
<b>Athletic Courts – Basketball, Bocce, Pickleball, Tennis, Volleyball</b> <b><u>MAX CAPACITY:</u> 4 – 20</b>	\$10 per hour	\$20 per hour
<i>Residents may reserve a tennis or pickleball court for recreational play up to 7 days in advance at no charge.</i>		
<b>Grass Athletic Fields &amp; Roller Rink</b> <b><u>MAX CAPACITY:</u> 50</b>	\$20 per hour	\$40 per hour

Resident/Non-Resident turf rates apply to reservations using an individual's homeowner insurance. Groups using organization insurance must have a team roster on file, with player names and residential addresses to determine their appropriate fee.

<b>Artificial Turf Fields</b> <b><u>MAX CAPACITY:</u> 75 per field</b>	<b>Individual Resident Rented or Organization/Team Roster At Least 75% Residents</b>	<b>Individual Non-Resident Rented or Organization/Team Roster Less Than 75% Residents</b>
<b>March through December</b>	\$55 per hour	\$80 per hour
<b>January &amp; February - (Snow will not be cleared)</b>	\$25 per hour	\$45 per hour
<b>Dates when Bernards Township Public Schools are in Session</b> <b>Sunrise – 5:30PM</b>	\$25 per hour	\$45 per hour

<b>Athletic Field Lights</b> - In addition to field reservation fee <i>Applies to Resident, Non-Resident and Commercial</i>	\$25 per hour
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**FACILITY HOURS AVAILABLE FOR RENTAL  
Per Ordinance #2328**

<b>Facility</b>	<b>Hours Available</b>
General Park Use, Gazebo/Shelters, Roller Rink, Unlit Athletic Courts and Unlit Athletic Fields	Sunrise – Sunset
Pleasant Valley Park Paddle Tennis Courts and the Southard Park Ice Skating Area	Sunrise – 11:00 PM
Mountain Park Lighted Athletic Fields	Sunrise – 10:00 PM
Pleasant Valley Park Warming Hut, Dunham Park Indoor Pavilion & Community Center Rooms	7:00 AM – 10:00 PM

## BERNARDS TOWNSHIP PARKS & RECREATION

### 2022 COMMERCIAL USE RATES

“Commercial Use” is defined as an activity not sponsored by the Township in which attendees are charged a fee and/or solicitation of a business or service is offered to the participants. Reservation must adhere to facility capacity restrictions and insurance is required.

<u><i>Facility</i></u>	<u><i>Commercial Fee</i></u>	<u><i>Security Deposit</i></u>
<b>Athletic Courts &amp; Roller Rink</b>	\$50 per hour	N/A
<b>Athletic Fields – Grass</b>	\$50 per hour	N/A
<b>Athletic Fields – Artificial Turf</b>	\$110 per hour March – December \$80 per hour – January & February	N/A
<b>Picnic Shelters</b>	\$500 per day	\$400
<b>Pleasant Valley Park Warming Hut</b>	\$50 per hour, 2 hour minimum	\$400
<b>Dunham Park Indoor Pavilion</b>	\$500 per 6-hour block 9am – 3pm or 4pm – 10pm	\$400
<b>Community Center Activity Room</b>	\$75 per hour, 2 hour minimum	\$400
<b>Community Center Recreation Room</b>	\$100 per hour, 2 hour minimum	\$400
<b>General Park Use (Pathways/Lawn Areas)</b>	\$50 per hour	\$400

### USE OF PARKS BY PROFESSIONAL PHOTOGRAPHERS

- Individuals hiring a professional photographer for the purpose of taking photos of themselves or their family in a park must obtain a permit in advance, pay the applicable resident or non-resident fee and provide private homeowners/renters insurance in accordance with the requirements for reservations.
- Professional photographers utilizing a park to hold photo sessions for clients will be required to obtain a permit in advance, pay the applicable commercial use fee and provide organization insurance in accordance with the requirements for corporate reservations.

<u><i>Resident Fee</i></u>	<u><i>Non-Resident Fee</i></u>	<u><i>Commercial Fee</i></u>	<u><i>Security Deposit</i></u>
\$20 per hour	\$40 per hour	\$50 per hour	N/A



**BERNARDS TOWNSHIP PARKS & RECREATION  
FACILITY KEY PICK-UP & RETURN**

Keys will be given to the renter when the deposit check is dropped off. All keys are to be returned by NOON the first business day following the rental. Renter will be charged a fee of \$25 per day, if keys are not returned by the second business day following the rental. Renter will be charged a fee of \$100 for each key reported lost. The \$400 security deposit check will be forfeited and cashed if keys are not returned after 5 business days.

**INSURANCE REQUIREMENTS FOR ALL RESERVATIONS**

**Private Homeowners/Renters** - Must supply evidence of insurance in the minimum amount of \$300,000 in General Liability coverage for each occurrence in the form of a Homeowners or Special Event Policy.

**Corporate/Organization** - Must supply a Certificate of Insurance naming Bernards Township as the added insured in the minimum amount of \$1,000,000 in General Liability Coverage and the Certificate must state the date and location of the event.

**LIQUOR PERMITS - FEES & INSURANCE REQUIREMENTS**

Pursuant to Ordinance #2328, Subsection 3-16.2, no person or group shall bring into, possess, sell, buy, consume, or give away any alcoholic beverage in any municipal property within the Township of Bernards with the exception that a resident may obtain a permit for consumption of alcoholic beverages within a Township park in conjunction with a special event or private event after obtaining a permit as described in 10-1.6, at the following park facilities:

- a. Pleasant Valley Park, Dunham Park and Southard Park Picnic Shelters
- b. Pleasant Valley Park Warming Hut
- c. Dunham Park Indoor Pavilion

**Liquor permits will be issued to Township residents only.** Residency is determined by the individual named as the renter on the park permit, not the organization holding the insurance.

**Insurance Requirements for Liquor Permits**

**Individuals** - - Must supply evidence of insurance in the minimum amount of \$1,000,000 in General Liability coverage in the form of a Homeowners or Special Event Policy.

**Organizations/Corporations** - - Must supply a Certificate of Insurance naming Bernards Township as the added insured in the minimum amount of \$3,000,000 Liquor Liability each occurrence if applicant is in the business of manufacturing, distributing, selling, serving or furnishing alcoholic beverages or a Certificate of Insurance naming Bernards Township as the added insured in the minimum amount of \$3,000,000 Host Liquor Liability each occurrence if liquor will be present and applicant is not in the business of manufacturing, distributing, selling, serving or furnishing alcoholic beverages.

**LIQUOR PERMIT FEES**

Residents Only, with Facility Rental. Fees are charged per date reserved.  
*Residency is based on the representative renting the facility, not the business address.*

Individuals - \$40  
Organizations/Corporations - \$150

**FORFEIT OF SECURITY DEPOSIT**

The Township reserves the right to inspect your event and request to see your facility use permit. If you are found to be serving/consuming alcohol without a liquor permit, you will be asked to cease immediately and will forfeit your security deposit. If the headcount of your event is found to be beyond what was indicated on your permit, you will be asked to end your event immediately and will forfeit your security deposit.

# BERNARDS TOWNSHIP PARKS & RECREATION

## 2022 EQUIPMENT KIT RENTAL RATES

<u><i>Equipment Kit</i></u>	<u><i>Resident</i></u>	<u><i>Non-Resident</i></u>	<u><i>Security Deposit</i></u>
Party, Picnic Volleyball, Disc Golf, Bocce, Cornhole, Croquet, Washer Toss, Paddle Tennis, Pickle Ball	\$15/day	\$30/day	\$200
Carnival Game Kit	\$40/day	RESIDENTS ONLY	\$200
Portable Public Address System	\$40/day	RESIDENTS ONLY	\$400

### EQUIPMENT KIT REPLACEMENT FEES

*Replacement fees are for lost or damaged items. P&R reserves the right to substitute items in kits if necessary.*

<b>Picnic Kit</b> Softball: \$5.00 Softball Bat: \$15.00 Wiffle Ball: \$2.00 Wiffle Ball Bat: \$3.00 Frisbee: \$8.00 4 Bases: \$40.00 Nerf Soccerball: \$10.00 Nerf Football: \$10.00 Horse Shoe Set: \$20.00 Playground Ball: \$10.00 Volleyball: \$25.00 Basketball: \$20.00 Entire Kit: \$175.00	<b>Party Kit</b> Parachute: \$50.00 Potato Sacks (6): \$24.00 Relay Cones (4): \$20.00 Twister: \$15.00 Jump Rope: \$10.00 Ring Toss Game: \$15.00 Koosh Paddles: \$20.00 Koosh Ball: \$5.00 Playground Ball: \$10.00 Entire Kit: \$175.00  <b>Cornhole, Croquet, Bocce or Washer Toss</b> Any item missing: \$50.00 Entire Kit: \$150.00	<b>Volleyball Kit</b> Volleyball: \$25.00 Net: \$60.00 Stakes: \$10.00 Guides: \$10.00 Posts: \$200.00 Complete Set: \$350.00  <b>Paddle Tennis &amp; Pickle Ball Kits</b> 4 Paddles, 3 Balls & Bag Per Kit Ball: \$12.00 each Paddle: \$25.00 each Entire Kit: \$150.00  <b>Disc Golf Kit</b> 6 Discs & Bag Per Set Disc: \$8.00 each Entire Kit: \$75.00	<b>Carnival Game Kit</b> Ring Toss: \$15.00 Knock Down Cans: \$20.00 Milk Bottle Toss Game: \$30.00 Foam/Rubber Ball: \$3.00 each Magnetic Fishing Set: \$25.00 Popcorn Game: \$35.00 Popcorn Balls: \$3.00 each Bean Bag Game Board: \$20.00 Bean Bag: \$5.00 each Entire Kit: \$200.00  <b>Portable PA System</b> Each piece lost/broken: \$50.00 Entire system lost/broken: \$400.00
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## BERNARDS TOWNSHIP PARKS & RECREATION

### GENERAL PARK USE FOR SPECIAL EVENTS HOSTED BY CERTIFIED NON-PROFIT AGENCIES

Non-Profit or Not for Profit agencies may reserve park facilities for various special events, open to the public, including but not limited to: 5K Races/Walks, Fundraisers, Exhibitions, Festivals, etc. Events are subject to the approval of the Department of Parks and Recreation and must comply with all Department policies and established Township ordinances. A certificate of insurance will be required, from the organization in the amount of \$1 million naming “Bernards Township” as the “Additional Insured”. Additionally, a Special Event Application may be required by the Municipal Clerk.

<u><b>Headcount</b></u>	<u><b>Resident Representative</b></u>	<u><b>Non-Resident Representative</b></u>	<u><b>Security Deposit</b></u>
0-100 Persons	\$125	\$225	\$400
101-200 Persons	\$250	\$375	\$400
201-300 Persons	\$350	\$475	\$400
301-400 Persons	\$475	\$600	\$400
401+ Persons	\$600	\$750	\$400

*Max capacity will vary by facility. Headcount is to include all participants, volunteers, spectators and event organizers.*

### COMMUNITY SERVICE GROUP FACILITY USE PROGRAM

To qualify as a “Community Service Group”, the organization must meet the following eligibility requirements:

1. The organization shall be a recognized not-for profit organization either by 501(c)(3) designation, NJ certification or tax-exempt status
2. At least 75% of the organization’s membership shall be Bernards Township Residents
3. The organization shall provide an insurance certificate naming Bernards Township as “additional insured” with a minimum of \$1 million in general liability coverage
4. The organization’s mission shall be community service based and the organization shall provide evidence of some type of volunteer service to the Bernards Township community

*All student run clubs and sports organizations covered under the Board of Education’s Insurance Policy are also eligible for this program.*

Each approved community service group is entitled to the following at no cost, each calendar year:

1. Twelve 3-hour uses of the Community Center Activity Room or Recreation Room or the Pleasant Valley Park Warming Hut for group meetings
2. A one day picnic shelter reservation at Southard Park (75 attendees maximum) to hold a group picnic
3. One picnic shelter, gazebo or Community Center reservation to hold a fundraiser, provided the event meets the reserved facility’s capacity restrictions

A designated contact person from the community service group must submit an application each year including their contact information, a description of the organization and/or mission statement and a list of members with addresses for verification; and the designated contact person will also be asked to sign an agreement confirming their understanding and compliance with the criteria for approval, reservation policies and procedures, cancellation policies and insurance requirements; all community service groups must abide by the Reservation Policies and Procedures adopted by the Township Committee and the Revised General Ordinances of the Township of Bernards regarding Municipal Parks & Open Space.

**BERNARDS TOWNSHIP PARKS & RECREATION  
DEPARTMENT REFUND POLICY**

The following applies to all fees collected by the Parks & Recreation Department. Including, but not limited to, membership payments, activity registration fees and facility rentals charges.

- Refunds must be requested in writing, emailed to [recreation@bernards.org](mailto:recreation@bernards.org) or mailed to Parks & Recreation, 1 Collyer Lane, Basking Ridge, NJ 07920.
- Refund request deadlines may vary. Refer to the description or your transaction receipt for the withdrawal deadline. In all cases, refunds will not be issued if requested on or after the program's start date.
- Bus trips are non-refundable. Once paid, you are responsible for selling your own tickets should you be unable to attend.
- All refunds, regardless of method of payment, will be refunded as a check, are subject to a \$10 processing fee per registration and take 2-4 weeks to process.
- Full refunds are issued if the program or trip is canceled by Parks & Recreation.
- Instances of returned funds will be subject to the rules set forth by an annual resolution of the Township Committee authorizing a returned funds fee and certified funds for returned funds.

Disputing a charge on your credit card for a fee paid to Parks & Recreation Department is considered an instance of Returned Funds, where the Township has been in receipt of a payment which has been returned from the bank as unpaid.

- A \$20 service charge on funds returned will apply.
- The enrollee will be responsible to return payment in the form of cash or check for the balance due on their account created by the dispute reversal before they can enroll any member of their household account for any additional memberships or programs.
- The enrollee may be restricted from using a credit card as payment for a specific period of time or indefinitely.



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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## **Resolution #2021-0432**

### **Personnel Appointment**

Frank Dietl – Roads Crew Chief - Department of Public Works

**WHEREAS**, the full-time position of Roads Crew Chief became available due to a promotion within the Public Works Grounds Department; and

**WHEREAS**, the Director of Public Works, Township Administrator, and Human Resources Manager have deemed it necessary to fill this position; and

**WHEREAS**, Frank Dietl has applied for and is qualified to fill said position; and

**WHEREAS**, the Director of Public Works, Township Administrator, and Human Resources Manager recommend appointment of Frank Dietl to full time Roads Crew Chief.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that Frank Dietl be appointed full time Roads Crew Chief effective December 15, 2021, at an hourly rate of \$31.80 for a 40-hour workweek.

Agenda and Date Voted: 12/14/2021

#### **CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/14/2021.

\_\_\_\_\_  
Rhonda Pisano, Municipal Clerk

#### **EXPLANATORY STATEMENT**

A Roads Crew Chief vacancy occurred within Public Works due to a promotion. The position was advertised as per Township policy. Mr. Dietl applied for the position and is qualified to fill said position. Mr. Dietl's previous work experience as a Truck Driver and Laborer with Bernards Township will prove to be an asset to the Department.

Emily Kesselmeyer, HR Manager



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

## **Resolution #2021-0433** **Canceling Current Fund 2021** **Budget Appropriation Balances**

**WHEREAS**, the following Current Fund 2021 Budget appropriation balances remain unexpended:

<u>BUDGET LINE ITEM</u>	<u>AMOUNT</u>
General Administration S&W	\$ 28,673.13
General Administration OE	\$ 46,834.00
Human Resources S&W	\$ 33,620.37
Human Resources OE	\$ 35,000.00
Township Committee OE	\$ 68,000.00
Municipal Clerk S&W	\$ 24,037.65
Municipal Clerk OE	\$ 34,979.00
Financial Administration S&W	\$ 12,126.02
Financial Administration OE	\$ 23,765.07
Audit Services	\$ 20,000.00
Purchasing Administration S&W	\$ 7,809.45
Purchasing Administration OE	\$ 24,237.00
Computer Network Administration S&W	\$ 25,000.17
Computer Network Administration OE	\$ 50,000.05
Revenue Administration S&W	\$ 32,533.72
Revenue Administration OE	\$ 27,451.00
Tax Assessment Administration S&W	\$ 55,737.43
Tax Assessment Administration OE	\$ 36,382.00
Legal Services	\$ 350,151.00
Engineering Services S&W	\$ 31,327.44
Engineering Services OE	\$ 67,238.00
Planning Board S&W	\$ 33,562.13
Planning Board OE	\$ 99,989.00
Bd. of Adjustment S&W	\$ 11,472.11
Bd. of Adjustment OE	\$ 60,944.00
Environmental Commission S&W	\$ 2,997.00
Environmental Commission OE	\$ 14,185.00
Code Enforcement S&W	\$ 61,982.50
Code Enforcement OE	\$ 209,884.21
Unemployment Insurance	\$ 18,500.00
Liability Insurance	\$ 39,424.52
Workers Compensation Insurance	\$ 26,567.93
Employee Group Insurance(SHBP Only)	\$ 110,627.83
Waiver from Health Coverage	\$ 24,273.00
Employee Benefits (other)	\$ 37,199.91
Police S&W	\$ 109,999.97
Police OE	\$ 25,000.00
Crossing Guards S&W	\$ 10,000.00
Crossing Guards OE	\$ 5,000.00
Police Cars	\$ 33,615.00
Office of Emergency Mgt. S&W	\$ 16,620.00
Office of Emergency Mgt. OE	\$ 16,093.00
Fire Official S&W	\$ 35,361.41
Fire Official / Fire Hydrants OE	\$ 57,194.20
Streets and Road Maintenance S&W	\$ 54,260.84
Streets and Road Maintenance OE	\$ 184,706.00
Streets and Road Maint. - Snow S&W	\$ 115,750.00
Streets and Road Maint. - Snow OE	\$ 189,000.00

Vehicle Maintenance S&W	\$	61,999.58
Vehicle Maintenance OE	\$	50,406.00
Solid Waste Collection S&W	\$	10,125.00
Solid Waste Collection OE	\$	93,444.00
Public Buildings S&W	\$	34,538.49
Public Buildings OE	\$	60,507.00
Other Public Works Functions - Shade Tree S&W	\$	3,078.00
Other Public Works Functions - Shade Tree OE	\$	11,255.00
Other Public Works Functions - St.Lt.Maint. OE	\$	46,575.00
Municipal Services Act OE	\$	62,430.00
Public Health Services S&W	\$	75,779.29
Public Health Services OE	\$	82,732.00
Animal Control Services S&W	\$	17,390.88
Contributions to Social Svc. Agencies	\$	5,331.00
Recreation Svcs. & Programs S&W	\$	56,553.99
Recreation Svcs. & Programs OE	\$	49,305.00
Grounds S&W	\$	12,447.65
Grounds OE	\$	67,598.00
Pool Commission S&W	\$	6,359.64
Pool Commission OE	\$	31,062.60
Community Service S&W	\$	28,163.51
Community Service OE	\$	23,810.00
Deer Task Force S&W	\$	3,078.00
Deer Task Force OE	\$	13,045.00
Charter Day S&W	\$	6,097.00
Charter Day OE	\$	6,480.00
Labor Day Bike Races S&W	\$	945.00
Labor Day Bike Races OE	\$	500.00
Accumulated Leave Compensation	\$	105,300.00
Utilities	\$	168,674.42
Solid Waste Disposal S&W	\$	12,618.72
Solid Waste Disposal OE	\$	98,658.00
Public Employees Retirement System	\$	1,000.17
Police & Fire Retirement System	\$	1,500.00
Social Security	\$	42,100.00
Defined Contribution Retirement System	\$	10,000.00
Total Cancellations	\$	4,000,000.00

**WHEREAS**, it is necessary to formally cancel said balances so that the unexpended balance may be credited to Fund Balance.

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Bernards, that the above listed unexpended balances totaling \$4,000,000.00 of the Current Fund's 2021 Budget Appropriations be cancelled.

Agenda and Date Voted: 12/14/2021

#### **EXPLANATORY STATEMENT**

This annual resolution cancels to fund balance a portion of the 2021 Current Fund Unexpended Appropriations. This resolution is needed to generate the fund balance that will be anticipated in the 2022 budget as revenue to offset taxation.

12/08/2021

Sean McCarthy, CFO

#### **CERTIFICATION**

**I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/14/2021.**

**Rhonda Pisano, Municipal Clerk**



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510 [www.bernards.org](http://www.bernards.org)

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## **Resolution #2021-0434**

### **Personnel Appointment**

Joanne Kleinle – Administrative Assistant – Parks & Recreation

**WHEREAS**, an Administrative Assistant position became available due to a retirement; and

**WHEREAS**, the Township Administrator, Chief Financial Officer, Director of Parks & Recreation and Human Resources Manager have deemed it necessary to fill this position; and

**WHEREAS**, Joanne Kleinle has applied for and is qualified to fill said position; and

**WHEREAS**, the Township Administrator, Chief Financial Officer, Director of Parks & Recreation and Human Resources Manager recommend the appointment of Joanne Kleinle to Administrative Assistant.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Bernards, that Joanne Kleinle be appointed Administrative Assistant effective Monday, January 3, 2022, at an hourly rate of \$22.00 for a 40-hour work week.

Agenda and Date Voted: 12/14/2021

#### **CERTIFICATION**

I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/14/2021.

\_\_\_\_\_  
Rhonda Pisano, Municipal Clerk

#### **EXPLANATORY STATEMENT**

An Administrative Assistant position became available due to a retirement within the Parks & Recreation Department. The position was posted and advertised according to township policy. Joanne Kleinle applied for the position and is qualified to fill said position. Ms. Kleinle has many years of experience working as an attorney and a writer. Ms. Kleinle has worked part-time for the Bernards Township Library since March of 2014.

Carol Ackerman, HR Generalist





# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

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## **Resolution #2021-0435**

Rescinding of Resolution #2021-0334:

Acceptance of Grant and Insertion of Revenue Item into the 2021 Budget  
\$1,415,014.19 from the US Department of Treasury – Corona Virus Local Fiscal Recovery Fund  
Program

**WHEREAS**, Resolution 2021-0334, titled Acceptance of Grant and Insertion of Revenue Item into the 2021 Budget \$1,415,014.19 from the US Department of Treasury – Corona Virus Local Fiscal Recovery Fund Program, was passed on September 14, 2021; and

**WHEREAS**, the New Jersey Division of Local Government Services has again revised its guidance on accounting for the above referenced funds; and

**WHEREAS**, the resolution to amend Bernards Township's 2021 budget is no longer required.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards, that we do hereby approve and authorize rescinding Resolution 2021-0334.

Agenda and Date Voted: 12/14/2021

### **INTERPRETIVE STATEMENT:**

The Division of Local Government Services (DLGS) has again revised its guidance and no longer requires the Township to insert Tranche #1 of the LFRF program funds as a revenue item in the 2021 budget. These funds will be appropriated in the 2022 budget pursuant to current DLGS guidelines.

Sean McCarthy, CFO

### **CERTIFICATION**

**I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/14/2021.**

\_\_\_\_\_  
**Rhonda Pisano, Municipal Clerk**



# Resolution of the Township of Bernards

1 Collyer Lane, Basking Ridge, NJ 07920  
908-766-2510; [www.bernards.org](http://www.bernards.org)

## **Resolution #2021-0436**

Authorizing an Affiliation Agreement with Safe and Sound Somerset,  
Somerset Hills Domestic Violence Response Team (SHDVRT)

**WHEREAS**, Safe and Sound Somerset, SHDVRT, is an agency established to provide participating municipalities with training and services in matters pertaining to domestic violence cases that occur within a participating municipality; and

**WHEREAS**, the NJ State Office of Victim-Witness Advocacy has awarded Safe and Sound Somerset, SHDVRT with grant funding to serve participating municipalities by provide services and training to volunteers and police officers in matters that pertain to domestic violence incidents that occur within participating municipalities; and

**WHEREAS**, the Township of Bernards wishes to be a participating municipality and receive services from the SHDVRT; and

**WHEREAS**, funding for these services are presently provided through a V.A.W.A. Grant (Violence Against Women Act) administered through the New Jersey Division of Law & Public Safety, Department of Criminal Justice, Office of Victim/ Witness Advocacy; and granted to the Resource Center of Somerset.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that we do hereby: 1) authorize the affiliation agreement with Safe and Sound Somerset, SHDVRT, 2) authorize the Mayor and Township Clerk to execute this agreement on behalf of the township.

Agenda and Date Voted: 12/14/2021

### **CERTIFICATION**

**I hereby certify this is a true and exact copy of a resolution adopted by the Bernards Township Committee on 12/14/2021.**

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**Rhonda Pisano, Municipal Clerk**

### **EXPLANATORY STATEMENT**

Each Police Agency in Somerset County will be provided personnel and support to combat Domestic Violence Incidents in our county. The SHDVRT responds throughout the county when needed. This has been reviewed by the Township's Risk Manager.

**Michael Shimsky, Chief of Police**