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BERNARDS TOWNSHIP - TOWNSHIP COMMITTEE MINUTES

December 29, 2020 – COMBINED AGENDA/REGULAR MEETING

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CALL TO ORDER

The mayor called the meeting to order at 8:00 PM in the Municipal Building, 1 Collyer Lane, Basking Ridge, NJ. Those assembled saluted the flag and the mayor read the open public meetings statement in accordance with the law.

ROLL CALL

Present: Carpenter, Esposito (via telephone), Fields, Harris (via telephone), Baldassare, Jr.

Absent:

Also Present: Administrator Monaco, Attorney Belardo, and Municipal Clerk Pisano

EXECUTIVE SESSION

None.

PRESENTATION

None

PUBLIC WORK SESSION

None

REPORTS

None

CORRESPONDENCE

None

PUBLIC COMMENT

The mayor opened public comment. No comments were heard.

TOWNSHIP COMMITTEE/LIAISON & BOARD REPORTS AND STAFF COMMENTS

Committee members reported on their appointed boards and activities and staff provided comments.

FIRE & RESCUE APPOINTMENT

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Consent Agenda

The items listed within the consent agenda portion of the meeting have been referred to the Township Committee for reading and study, linked to the posted agenda on the website, are considered routine and will be enacted by one motion of the Township Committee with no separate discussion. If separate discussion is required, the item may be removed from the agenda by township committee action and placed on the regular agenda under new business.

Motion by Carpenter, second by Fields, that Resolutions #2020-0430, #2020-0433 and #2020-0440 be removed from the Consent Agenda, and that the remaining items be approved.

Roll Call:

Aye: Carpenter, Esposito, Fields, Harris, Baldassare

Nay:

Abstain:

Motion carried.

****Begin Consent Agenda****

[Resolution #2020-0428](#) - Approval of the Bill List Dated 12/29/2020

BE IT RESOLVED that the bill list dated 12/29/2020 be audited, and if found correct, be paid.

Range of Checking Accts: CASH - CHECKING to CASH - CHECKING Range of Check Dates: 12/29/20 to 12/29/20
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y
=====

===
Check # Check Date Vendor Amount Paid Reconciled/Void Ref Num
=====

CASH - CHECKING CURRENT CHECKING
127190 12/29/20 90227 SHIMSKY, MICHAEL 98.91 1556 Direct Deposit
127191 12/29/20 90239 SCHLEY, DAVID L 325.00 1556 Direct Deposit
127192 12/29/20 90352 NEIMAN, JOHN 85.59 1556 Direct Deposit
127193 12/29/20 90639 ABOOSAMARA, DOMINICK 139.99 1556 Direct Deposit
127194 12/29/20 90656 CASACUBERTA, JORGE L 75.00 1556 Direct Deposit
127195 12/29/20 90677 BEGRAFT, GERALYN 119.94 1556 Direct Deposit
127196 12/29/20 A0150 ATLANTIC SALT, INC. 8,928.08 1556 Direct Deposit
127197 12/29/20 A0453 AMAZON.COM 298.26 1556 Direct Deposit
127198 12/29/20 B0203 DIFRANCESCO BATEMAN, PC 7,177.90 1556 Direct Deposit
127199 12/29/20 B0581 BUY WISE AUTO PARTS 69.86 1556 Direct Deposit
127200 12/29/20 B0758 BCI TRUCK, INC 306.00 1556 Direct Deposit
127201 12/29/20 D0339 DEER CARCASS REMOVAL SVC, LLC 1,475.52 1556 Direct Deposit
127202 12/29/20 H0312 HEFFERNAN, ROBERT F 5,706.25 1556 Direct Deposit
127203 12/29/20 M0428 MIKE'S TOWING & RECOVERY, INC. 168.00 1556 Direct Deposit
127204 12/29/20 N0482 NICOLETTI SNOW REMOVAL LLC 34,049.16 1556 Direct Deposit
127205 12/29/20 O0021 OFFICE DEPOT 1,051.78 1556 Direct Deposit
127206 12/29/20 P0706 PARTS AUTHORITY LLC 240.60 1556 Direct Deposit
127207 12/29/20 S0443 STAPLES ADVANTAGE 70.50 1556 Direct Deposit
127208 12/29/20 S1161 SETTEMBRINO ARCHITECTS 7,500.00 1556 Direct Deposit
127209 12/29/20 T0192 TURN OUT UNIFORMS INC 19.50 1556 Direct Deposit
127210 12/29/20 V0020 VILLAGE OFFICE SUPPLY 71.20 1556 Direct Deposit
127211 12/29/20 W0339 W.B. MASON 8.97 1556 Direct Deposit
127212 12/29/20 A0666 ALSTEDE FARMS, LLC 60.00 1557
127213 12/29/20 B0017 BRIDGEWATER RESOURCES, INC. 2,966.92 1557
127214 12/29/20 B0026 BERNARDS TOWNSHIP CURRENT 38,010.07 1557
127215 12/29/20 B0034 BERNARDS TOWNSHIP PAYROLL ACCT 543,022.38 1557
127216 12/29/20 B0044 BASKING RIDGE ANIMAL HOSPITAL 203.49 1557
127217 12/29/20 B0098 BERNARDS TOWNSHIP (RECREATION) 164.15 1557
127218 12/29/20 B0241 BANISCH ASSOCIATES, INC. 8,788.20 1557
127219 12/29/20 B0646 BROADCAST MUSIC, INC 364.00 1557
127220 12/29/20 B0690 BIBLIOTHECA LLC 2,408.03 1557
127221 12/29/20 C0028 CY DRAKE LOCKSMITHS, INC. 39.60 1557
127222 12/29/20 C0434 CENTRAL JERSEY CONSTRUCTION 19,901.54 1557
127223 12/29/20 C0522 CHATHAM LAWNMOWER SALES & SVC 8.38 1557
127224 12/29/20 C0597 CLIFFSIDE BODY CORPORATION 1,204.62 1557
127225 12/29/20 C0773 COMMUNITY HOME CARE 659.00 1557
127226 12/29/20 C0914 COLLABORATIVE SUMMER LIBRARY 283.29 1557
127227 12/29/20 D0033 DEMCO, INC 87.75 1557
127228 12/29/20 D0322 DELL MARKETING, L.P. 714.88 1557
127229 12/29/20 D0740 DOVER BRAKE & CLUTCH 871.58 1557
127230 12/29/20 D0783 DFFLM, LLC 73.22 1557
127231 12/29/20 D0847 DUNSHEATH, MARK T OR ANN K 4,999.55 1557
127232 12/29/20 E0007 ENGINEERING PETTY CASH 10.00 1557
127233 12/29/20 E0224 EXCELLENT BUILDING SERVICES 6,949.00 1557
127234 12/29/20 E0321 EAGLE LANDSCAPING & CONSTR LLC 3,450.00 1557
127235 12/29/20 F0047 FULLERTON FORD 908.39 1557
127236 12/29/20 F0158 FLEMINGTON DEPARTMENT STORE 80.95 1557
127237 12/29/20 F0313 FUN EXPRESS, LLC 67.08 1557
127238 12/29/20 F0326 FX AUTOMOTIVE LLC 811.86 1557
127239 12/29/20 G0004 GALLS, INC. 268.49 1557
127240 12/29/20 G0066 GRAINGER INC 257.27 1557
127241 12/29/20 G0267 GARDEN STATE VINYL DESIGNS 312.50 1557
127242 12/29/20 H0178 HOSE SHOP, INC. 918.33 1557
127243 12/29/20 H0246 HOME DEPOT CREDIT SERVICES 227.60 1557
127244 12/29/20 H0435 HAWKINS DELAFIELD & WOOD LLP 892.92 1557
127245 12/29/20 I0006 INT'L ASSN OF CHIEFS OF POLICE 190.00 1557
127246 12/29/20 J0168 JGB SPORTS, LLC 791.00 1557
127247 12/29/20 K0331 KONICA PREMIER FINANCE 165.20 1557
127248 12/29/20 M0006 MGL PRINTING SOLUTIONS 113.00 1557
127249 12/29/20 M0015 MCKESSON MEDICAL SURGICAL 135.45 1557
127250 12/29/20 M0493 MCELROY, DEUTSCH, MULVANEY & 8,610.66 1557
127251 12/29/20 M0518 KONICA MINOLTA BUSINESS SOL. 125.83 1557
127252 12/29/20 M0518 KONICA MINOLTA BUSINESS SOL. 133.42 1557
127253 12/29/20 M0815 M & M PERROTTIS 604.74 1557
127254 12/29/20 M0859 MAXX'S FLEET REPAIRS, LLC 1,814.74 1557
127255 12/29/20 M0899 MR JOHN 65.00 1557
127256 12/29/20 N0006 NEW JERSEY AMERICAN WATER CO. 79.70 1557
127257 12/29/20 N0006 NEW JERSEY AMERICAN WATER CO. 61.06 1557
127258 12/29/20 N0006 NEW JERSEY AMERICAN WATER CO. 22.96 1557
127259 12/29/20 N0006 NEW JERSEY AMERICAN WATER CO. 179.40 1557
127260 12/29/20 N0006 NEW JERSEY AMERICAN WATER CO. 124.44 1557
127261 12/29/20 N0006 NEW JERSEY AMERICAN WATER CO. 15.56 1557
127262 12/29/20 N0006 NEW JERSEY AMERICAN WATER CO. 464.83 1557
127263 12/29/20 N0006 NEW JERSEY AMERICAN WATER CO. 15.56 1557
127264 12/29/20 N0006 NEW JERSEY AMERICAN WATER CO. 257.61 1557
127265 12/29/20 N0006 NEW JERSEY AMERICAN WATER CO. 15.56 1557
127266 12/29/20 N0006 NEW JERSEY AMERICAN WATER CO. 183.64 1557
127267 12/29/20 N0006 NEW JERSEY AMERICAN WATER CO. 30.36 1557
127268 12/29/20 N0006 NEW JERSEY AMERICAN WATER CO. 38.86 1557
127269 12/29/20 N0006 NEW JERSEY AMERICAN WATER CO. 38.86 1557
127270 12/29/20 N0006 NEW JERSEY AMERICAN WATER CO. 272.44 1557
127271 12/29/20 N0006 NEW JERSEY AMERICAN WATER CO. 1,022.19 1557
127272 12/29/20 N0006 NEW JERSEY AMERICAN WATER CO. 39,989.94 1557
127273 12/29/20 N0006 NEW JERSEY AMERICAN WATER CO. 880.31 1557
127274 12/29/20 N0017 NJ STATE LEAGUE OF MUNICIPAL. 115.00 1557
127275 12/29/20 N0415 NATIONAL FUEL OIL INC 6,895.08 1557
127276 12/29/20 N0462 N M PREMIUM FOODS, INC 1,019.85 1557
127277 12/29/20 N0484 NEW JERSEY AMERICAN WATER 200.00 1557
127278 12/29/20 O0068 O'BAGEL BAGELRY & DELI 562.50 1557
127279 12/29/20 O0116 OBERLY, BARRY 990.00 1557

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127280 12/29/20 P0538 PROVIDENT LIFE & ACCIDENT 104.24 1557
127281 12/29/20 P0565 PARKNPOOL CORP 70.95 1557
127282 12/29/20 R0023 RICHIES TIRE SERVICE, INC. 317.97 1557
127283 12/29/20 R0031 ROCKWOOD CORPORATION 66.00 1557
127284 12/29/20 R0393 RESEARCH&DESIGN LANDSCAPE LLC 22,640.00 1557
127285 12/29/20 R0408 RADATA, INC 1,050.00 1557
127286 12/29/20 R0480 RECONYX, INC 360.66 1557
127287 12/29/20 R0493 RIDGE BAGEL & CAFE 634.99 1557
127288 12/29/20 S0067 SOMERSET COUNTY TREASURER 36,364.92 1557
127289 12/29/20 S0068 SOMERSET COUNTY TREASURER 3,484.88 1557
127290 12/29/20 S0101 STICKEL,KOENIG,SULLIVAN&DRILL 1,230.25 1557
127291 12/29/20 S0115 SOMERSET COUNTY POLICE CHIEFS 200.00 1557
127292 12/29/20 S0378 STAVOLA ASPHALT 229.14 1557
127293 12/29/20 S0526 SPATIAL DATA LOGIC 31,550.00 1557
127294 12/29/20 S0691 SUPERIOR DISTRIBUTORS 645.91 1557
127295 12/29/20 S0847 SHI INTERNATIONAL 200.00 1557
127296 12/29/20 S0997 STREET COP TRAINING LLC 125.00 1557
127297 12/29/20 T0073 TREASURER - STATE OF N.J. 91.00 1557
127298 12/29/20 V0037 VILLAGE SUPERMARKET, INC. 242.85 1557
127299 12/29/20 V0056 VERIZON WIRELESS 2,123.47 1557
127300 12/29/20 V0058 VERIZON 4,714.74 1557
127301 12/29/20 V0084 VERIZON 187.31 1557
127302 12/29/20 W0016 WARRENVILLE TRUE VALUE 1,005.23 1557
127303 12/29/20 W0019 WEST CHESTER MACHINERY &SUPPLY 361.96 1557
127304 12/29/20 W0056 WELDON CONCRETE CO. 2,526.89 1557
127305 12/29/20 W0347 EDWARD WACKS & ASSOCIATES, LLC 597.60 1557
Checking Account Totals Paid Void Amount Paid Amount Void
-----
Checks: 94 0 817,335.75 0.00
Direct Deposit: 22 0 67,986.01 0.00
=====
Total: 116 0 885,321.76 0.00
-----
---
Report Totals Paid Void Amount Paid Amount Void
-----
Checks: 94 0 817,335.75 0.00
Direct Deposit: 22 0 67,986.01 0.00
=====
Total: 116 0 885,321.76 0.00
-----
Totals by Year-Fund
Fund Description Fund Budget Total Revenue Total G/L Total Total
-----
---
CURRENT FUND 0-01 783,551.88 0.00 0.00 783,551.88
DOG FUND 0-12 16,595.41 0.00 0.00 16,595.41
GOLF COURSE UTILITY 0-26 955.53 0.00 0.00 955.53
-----
Year Total: 801,102.82 0.00 0.00 801,102.82
CURRENT FUND 9-01 31,189.02 0.00 0.00 31,189.02
CAPITAL FUND C-04 11,129.89 0.00 0.00 11,129.89
TRUST FUNDS T-13 34,416.83 0.00 0.00 34,416.83
PROJECT 7,483.20 0.00 0.00 7,483.20
=====
Total Of All Funds: 885,321.76 0.00 0.00 885,321.76

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Resolution #2020-0429 -Bernards Township is Granting a Hardship Waiver to Asya Hopps for the Sale of her Affordable Unit known as 4109 Hackleberry Square Block 9001 Lot 41.11

WHEREAS, Asya Hopps, single (the “Homeowner”) is the owner of property designated as Lot 41.11 in Block 9001 (formerly identified as Lot 41.09 in Block 178.03) on the Tax Map of the Township of Bernards in the County of Somerset, State of New Jersey, commonly known as 4109 Hackleberry Square (the “Property”), which was purchased pursuant to an Affordable Housing Agreement; and

WHEREAS, the Homeowner requested to sell her one-bedroom moderate unit on or about July 21, 2020, authorizing the Administrative Agent for the Township to refer certified income-eligible potential buyers, and set a maximum resale price of \$142,683.06; and

WHEREAS, an owner of a low/moderate income unit may request that the unit be sold to a household whose income exceeds the established income eligibility criteria; and

WHEREAS, the Homeowner has made a good faith effort to sell the unit to a certified household and a certified household signed a contract to purchase her unit on October 3, 2020 for \$135,000 plus \$3000 towards closing costs, \$10,000 below her asking price; and

WHEREAS, the Homeowner has already purchased another home, but the buyer was unable to obtain a mortgage and the contract of sale was cancelled on December 7, 2020; and

WHEREAS, the Administrative Agent has recommended that pursuant to N.J.A.C. 5:80-26.14(a) 13 that permits an Administrative Agent to process requests and make determinations on requests by owners of restricted units for hardship waivers and the Hardship Waiver be granted, and the Township Attorney has reviewed the Homeowners request for a Hardship Waiver; and

NOW, THEREFORE, BE IT RESOLVED THAT the Township Committee of Bernards Township, County of Somerset, hereby grants the Hardship Waiver to Asya Hopps for the sale of her unit known as 4109 Hackleberry Square; and

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT the Hardship Waiver is granted only to Asya Hopps and all subsequent owners are subject to all restrictions as described in the Affordable Housing Agreement.

[Resolution #2020-0431](#) - Authorization for Tax Refund

WHEREAS, an erroneous tax payment exists because the property owner has qualified for a veteran exemption; and

WHEREAS, the tax collector has suggested that a refund be issued in order to clear the account.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, that we do be hereby approve and authorize the following refund.

| Block & Lot | Quarter & Year | Amount | Issue Refund To |
|-------------------|----------------|------------|---|
| 10706/26.03/CONDO | 4Q2020 | \$569.61 | Rodney E Ruffin 2 Dorchester Dr Basking Ridge NJ 07920 |
| 8701/47/CONDO | 4Q2020 | \$3,632.05 | Felice S Bocchino 130 Potomac Dr Basking Ridge NJ 07920 |

[Resolution #2020-0432](#) - Authorization for Tax Refund

WHEREAS, a tax overpayment exists because the property owner's representative and mortgage company made payment; and

WHEREAS, the tax collector has suggested that a refund be issued in order to clear the account.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, that we do be hereby approve and authorize the following refund.

| Block & Lot | Quarter & Year | Amount | Issue Refund To |
|------------------|----------------|------------|--|
| 10301/36 | 4Q2020 | \$5,513.30 | Zinn Title Agency LLC 495 Plainfield Ave Berkeley Heights NJ 07922 |
| 6902/15 | 4Q20 | \$3,866.72 | Fortuna Title LLC 100 Challenger Rd Suite 810 Ridgefield Park NJ 07660 |
| 9001/11.14/CONDO | 4Q20 | \$1,816.21 | Paul Huynh & Aijun Chen 175 Locust Ln Basking Ridge NJ 07920 |

[Resolution #2020-0434](#) - Authorizing and Approving Purchase of One (1) Charge-Point CT4023-GW1/Level II/Dual-Port/Wall-Mount Charging Station with Cord Management Kit (CMK) from ESCNJ Co-Op #65MCESCCPS, Bid # ESCNJ 18/19-40 to T.P. Bryan Electric Co., Inc., 1926 Chestnut Avenue, Trenton, NJ 08611-2704 In the Amount Not to Exceed \$19,507.82

WHEREAS, the Township of Bernards Public Works Department wishes to purchase one (1) Charge-Point CT4023-GW1/Level II/Dual-Port/Wall-Mount Charging Station with Cord Management Kit (CMK);

| QTY | DESCRIPTION | UNIT COST | UNIT TOTAL |
|-----|---|------------|------------|
| 1 | CT4023; Dual-port, Wall Mount Unit w/Cord Management | \$5,261.50 | \$5,261.50 |
| 1 | CPGW1; Gateway used to provide connectivity service to station | \$437.75 | \$437.75 |
| 2 | CPCLD – COMMERCIAL-5; 5 Years Prepaid Cloud Plan Service | \$1,049.75 | \$2,099.50 |
| 1 | CT-4000-ASSURE5; 5 Years Parts and On-Site Labor to repair or replace defects | \$2,370.25 | \$2,370.25 |
| 0 | PARTNER-SELFVALID; Validation of sit to ensure customer installation (Included) | \$600.00 | \$0.00 |
| 0 | CPSUPPORT-ACTIVE; Initial Station Activation & Configuration Service (Included) | \$349.00 | \$0.00 |

| | | | |
|---|-------------------------|------------|--------------------|
| 1 | Freight | \$218.40 | \$218.40 |
| 1 | Make Ready Installation | \$9,120.42 | \$9,120.42 |
| | TOTAL | | \$19,507.82 |

and

WHEREAS, it is the combined recommendation of the Director of Public Works, Administrator and Purchasing Agent to award this purchase to; T.P. Bryan Electric Co., Inc., 1926 Chestnut Avenue, Trenton, NJ 08611-2704 in the amount of \$19,507.82; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the budget; the line item appropriation to be charged is line account #T-13-56-050-GID (\$19,507.82); and

WHEREAS, the Township is authorized to make purchases through cooperative and State contracts pursuant to N.J.S.A. 40A:11-10 and -12.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards, Somerset County, New Jersey that the Purchasing Agent is hereby authorized to issue a purchase order to T.P. Bryan Electric Co., Inc., 1926 Chestnut Avenue, Trenton, NJ 08611-2704 in the amount not to exceed \$19,507.82.

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available for the above referenced purchase in the amount not to exceed \$19,507.82. Monies are available in the Public Works account #T-13-56-050-GID.



Date: December 21, 2020

Sean McCarthy, Chief Financial Officer

Resolution #2020-0435 - Canceling Golf Utility Fund 2020 Budget Appropriation Balances

WHEREAS, the following Golf Utility Fund 2019 Budget appropriation balances remain unexpended:

| <u>Budget Account:</u> | <u>Amount:</u> |
|------------------------|----------------|
| Golf Utility S&W | \$20,000.00 |
| Golf Utility OE | \$10,000.00 |
| Total Cancellations: | \$30,000.00 |

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balance may be credited to Fund Balance.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Bernards, that the above listed unexpended balances totaling \$30,000.00 of the Golf Utility Fund's 2020 Budget Appropriations be cancelled.

Resolution #2020-0436 - Appointment of 2021 Public Defender – Bedminster Township, Borough of Peapack and Gladstone, Borough of Bernardsville, and Bernards Township Shared Municipal Court Awarded to Scott C. Mitzner, Esq., of the Firm Mitzner & Mitzner, P.A.,

WHEREAS, there is a need for the appointment of a Public Defender for the Bedminster Township, Borough of Peapack and Gladstone, the Borough of Bernardsville and the Township of Bernards Shared Municipal Court in 2021; and

WHEREAS, the Shared Municipal Court Services Advisory Committee recommends the following appointment to the position of Public Defender to the Shared Court in 2021.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Township Committee do hereby approve the appointment of the following to perform professional services for the Bedminster Township, Borough of Peapack and Gladstone, Borough of Bernardsville and Township of Bernards Shared Municipal Court in 2021:

NAME POSITION

Scott C. Mitzner, Esq. Public Defender
Mitzner & Mitzner, P.A.

NOW THEREFORE, BE IT FURTHER RESOLVED that the appointment of Mr. Mitzner is expressly contingent upon the continuation of a shared court agreement between Bedminster Township, Peapack-Gladstone Borough and Bernardsville Borough and the appointment of Mr. Mitzner as Public Defender by the Borough of Peapack-Gladstone, the Borough of Bernardsville and the Township of Bernards.

Resolution #2020-0437- Canceling Current Fund 2020 Budget Appropriation Balances

WHEREAS, the following Current Fund 2020 Budget appropriation balances remain unexpended:

| <u>BUDGET LINE ITEM</u> | <u>AMOUNT</u> |
|-------------------------------------|---------------|
| General Administration S&W | \$ 28,673.58 |
| General Administration OE | \$ 46,834.00 |
| Human Resources S&W | \$ 33,620.04 |
| Human Resources OE | \$ 35,000.00 |
| Township Committee OE | \$ 58,000.00 |
| Municipal Clerk S&W | \$ 24,036.80 |
| Municipal Clerk OE | \$ 34,979.00 |
| Financial Administration S&W | \$ 12,125.92 |
| Financial Administration OE | \$ 23,765.00 |
| Audit Services | \$ 20,000.00 |
| Purchasing Administration S&W | \$ 7,809.50 |
| Purchasing Administration OE | \$ 24,237.00 |
| Computer Network Administration S&W | \$ 24,999.75 |
| Computer Network Administration OE | \$ 50,000.50 |
| Revenue Administration S&W | \$ 22,533.77 |
| Revenue Administration OE | \$ 27,451.00 |
| Tax Assessment Administration S&W | \$ 55,737.57 |
| Tax Assessment Administration OE | \$ 26,382.00 |
| Legal Services | \$ 343,753.00 |
| Engineering Services S&W | \$ 31,327.28 |
| Engineering Services OE | \$ 67,238.00 |
| Planning Board S&W | \$ 33,561.64 |
| Planning Board OE | \$ 99,989.00 |
| Bd. of Adjustment S&W | \$ 6,471.71 |
| Bd. of Adjustment OE | \$ 60,944.00 |
| Environmental Commission S&W | \$ 2,997.00 |
| Environmental Commission OE | \$ 14,185.00 |
| Code Enforcement S&W | \$ 61,982.78 |
| Code Enforcement OE | \$ 209,884.41 |
| Unemployment Insurance | \$ 8,500.00 |
| Liability Insurance | \$ 39,424.62 |
| Workers Compensation Insurance | \$ 26,568.36 |
| Employee Group Insurance(SHBP Only) | \$ 110,628.00 |
| Waiver from Health Coverage | \$ 24,272.56 |
| Employee Benefits (other) | \$ 37,200.01 |
| Police S&W | \$ 110,000.17 |
| Police OE | \$ 20,000.00 |
| Crossing Guards S&W | \$ 10,000.00 |
| Crossing Guards OE | \$ 5,000.00 |
| Police Cars | \$ 33,615.00 |
| Office of Emergency Mgt. S&W | \$ 16,620.00 |
| Office of Emergency Mgt. OE | \$ 16,093.00 |
| Fire Official S&W | \$ 12,871.73 |
| Fire Official / Fire Hydrants OE | \$ 57,194.44 |
| Municipal Prosecutor | \$ 23,490.00 |
| Streets and Road Maintenance S&W | \$ 54,260.45 |
| Streets and Road Maintenance OE | \$ 184,706.00 |
| Streets and Road Maint. - Snow S&W | \$ 110,750.00 |

| | | |
|--|----|--------------|
| Streets and Road Maint. - Snow OE | \$ | 184,000.00 |
| Vehicle Maintenance S&W | \$ | 61,999.64 |
| Vehicle Maintenance OE | \$ | 50,406.00 |
| Solid Waste Collection S&W | \$ | 10,125.00 |
| Solid Waste Collection OE | \$ | 93,444.00 |
| Public Buildings S&W | \$ | 34,538.91 |
| Public Buildings OE | \$ | 60,507.00 |
| Other Public Works Functions - Shade Tree S&W | \$ | 3,078.00 |
| Other Public Works Functions - Shade Tree OE | \$ | 11,255.00 |
| Other Public Works Functions - St.Lt.Maint. OE | \$ | 46,575.00 |
| Municipal Services Act OE | \$ | 62,430.00 |
| Public Health Services S&W | \$ | 82,278.43 |
| Public Health Services OE | \$ | 82,732.00 |
| Animal Control Services S&W | \$ | 17,391.25 |
| Contributions to Social Svc. Agencies | \$ | 5,331.00 |
| Recreation Svcs. & Programs S&W | \$ | 56,554.80 |
| Recreation Svcs. & Programs OE | \$ | 49,305.00 |
| Grounds S&W | \$ | 12,447.93 |
| Grounds OE | \$ | 67,598.00 |
| Pool Commission S&W | \$ | 6,359.48 |
| Pool Commission OE | \$ | 31,062.66 |
| Community Service S&W | \$ | 28,163.26 |
| Community Service OE | \$ | 23,810.00 |
| Deer Task Force S&W | \$ | 3,078.00 |
| Deer Task Force OE | \$ | 13,045.00 |
| Charter Day S&W | \$ | 6,097.00 |
| Charter Day OE | \$ | 6,480.00 |
| Labor Day Bike Races S&W | \$ | 200.00 |
| Labor Day Bike Races OE | \$ | 500.00 |
| Accumulated Leave Compensation | \$ | 105,300.00 |
| Utilities | \$ | 161,173.70 |
| Solid Waste Disposal S&W | \$ | 12,619.50 |
| Solid Waste Disposal OE | \$ | 98,658.00 |
| Public Defender | \$ | 745.00 |
| Municipal Court S&W | \$ | 6,398.65 |
| Municipal Court OE | \$ | 60,000.84 |
| Public Employees Retirement System | \$ | 1,000.21 |
| Police & Fire Retirement System | \$ | 1,500.00 |
| Social Security | \$ | 42,098.15 |
| Defined Contribution Retirement System | \$ | 10,000.00 |
| Total Cancellations | \$ | 4,000,000.00 |

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balance may be credited to Fund Balance.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Bernards, that the above listed unexpended balances totaling \$4,000,000.00 of the Current Fund's 2020 Budget Appropriations be cancelled.

[Resolution #2020-0438](#) - Appointment of 2021 Municipal Prosecutor – Bedminster Township, Borough of Peapack and Gladstone, Borough of Bernardsville, and Bernards Township Shared Municipal Court Awarded to Stephen O. Davis, Esq., of the firm DiFrancesco Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.

WHEREAS, there is a need for the appointment of a Municipal Prosecutor for the Bedminster Township, Borough of Peapack and Gladstone, Borough of Bernardsville and Bernards Township Shared Municipal Court; and

WHEREAS, the Shared Municipal Court Services Advisory Committee recommends the following appointment to the position of Municipal Prosecutor to the Shared Court for the period of January 1, 2021 – December 31, 2021.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Township Committee do hereby approve the appointment of the following to perform professional services for the Bedminster Township, Borough of Peapack and Gladstone, Borough of Bernardsville and Bernards Township Shared Municipal Court:

NAME POSITION

Stephen O. Davis, Esq. Municipal Prosecutor
DiFrancesco, Bateman, Kunzman,
Davis, Lehrer & Flaum, P.C.
15 Mountain Boulevard
Warren, NJ 07059

NOW THEREFORE, BE IT FURTHER RESOLVED that the appointment of Mr. Davis is expressly contingent upon the continuation of a shared court agreement between Bedminster Township, Peapack-Gladstone Borough, Bernardsville Borough and Bernards Township and the appointment of Mr. Davis as Prosecutor by the Borough of Peapack-Gladstone, the Borough of Bernardsville and the Township of Bernards.

[Resolution #2020-0439](#) - *Canceling Current Fund 2020 Budget Appropriation Balances*

WHEREAS, the following Current Fund 2020 Budget appropriation balances remain unexpended:

BUDGET LINE ITEM

| | |
|--|---------------|
| General Administration OE | \$ 2,995.00 |
| Human Resources OE | \$ 5,812.60 |
| Township Committee OE | \$ 7,255.00 |
| Municipal Clerk OE | \$ 6,386.00 |
| Financial Administration OE | \$ 4,719.21 |
| Purchasing Administration OE | \$ 3,531.40 |
| Revenue Administration OE | \$ 7,185.40 |
| Tax Assessment Administration OE | \$ 17,182.58 |
| Legal Services | \$ 100,600.00 |
| Engineering Services OE | \$ 14,102.00 |
| Planning Board OE | \$ 13,632.00 |
| Bd. of Adjustment OE | \$ 15,140.00 |
| Environmental Commission OE | \$ 145.00 |
| Code Enforcement OE | \$ 63,993.24 |
| Police OE | \$ 46,561.00 |
| Crossing Guards OE | \$ 2,450.00 |
| Office of Emergency Mgt. OE | \$ 4,000.00 |
| Fire Official / Fire Hydrants OE | \$ 43,051.59 |
| Streets and Road Maintenance OE | \$ 84,774.00 |
| Streets and Road Maint. - Snow OE | \$ 111,804.00 |
| Vehicle Maintenance OE | \$ 72,375.00 |
| Solid Waste Collection OE | \$ 5,110.00 |
| Public Buildings OE | \$ 51,970.00 |
| Other Public Works Functions - Shade Tree OE | \$ 756.00 |
| Other Public Works Functions - St.Lt.Maint. OE | \$ 6,800.00 |
| Public Health Services OE | \$ 16,860.00 |
| Recreation Svcs. & Programs OE | \$ 55,677.40 |
| Grounds OE | \$ 27,880.00 |
| Pool Commission OE | \$ 54,093.06 |
| Community Service OE | \$ 1,640.00 |
| Deer Task Force OE | \$ 6,275.00 |
| Charter Day OE | \$ 8,000.00 |
| Labor Day Bike Races OE | \$ 103.00 |
| Utilities | \$ 98,788.11 |
| Solid Waste Disposal OE | \$ 23,470.00 |

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balance may be credited to Fund Balance.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Bernards, that the above listed unexpended balances totaling \$1,000,000.00 of the Current Fund's 2020 Budget Appropriations be cancelled.

****End Consent Agenda****

Resolution #2020-0430- Extension of Resolution #2020-0306 Permitting Relief of Certain Ordinances to Assist Local Businesses as they Re-Open Following the Lifting of COVID-19 Executive Orders
Motion by Carpenter, second by Fields, that Resolution #2020-0430 be approved.

Roll Call:

Aye: Carpenter, Esposito, Fields, Harris, Baldassare, Jr.

Nay:

Abstain:

Motion carried.

WHEREAS, the COVID-19 pandemic continues to affect public health and therefore continues to effect local businesses; and

WHEREAS, certain ordinances were relaxed and granted relief from enforcement to assist local businesses as they responded to, altered, or re-opened their business operations in compliance with COVID-19 executive orders; and

WHEREAS, any such activity covered by a "Special Use Permit" authorized by Resolution #2020-0222, effective through November 1, 2020, and extended by Resolution #2020-0306, effective through June 30th, 2021 unless further extended by Resolution of the Township Committee.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Bernards recognizes that the need continues to exist to extend this provision to assist local businesses and hereby extends Resolution #2020-0306 permitting relief of certain ordinances through December 31, 2021.

Baldassare recused himself and left the dais. Carpenter presided over the meeting since Esposito was participating by telephone.

Resolution #2020-0433 - Personnel Appointment Barbara Henderson – Substitute Crossing Guard – Police Department

Motion by Fields, second by Harris, that Resolution #2020-0433 be approved.

Roll Call:

Aye: Carpenter, Esposito, Fields, Harris

Nay:

Abstain:

Motion carried.

WHEREAS, the position of Substitute Crossing Guard is a necessary function of the Police Department; and

WHEREAS, the Police Chief, Township Administrator, Chief Financial Officer and Human Resources Manager have deemed it necessary to fill this position; and

WHEREAS, Barbara Henderson has applied for and is qualified to fill said position; and

WHEREAS, the Police Chief, Township Administrator, Chief Financial Officer and Human Resources Manager recommend the appointment of Barbara Henderson to the position of Substitute Crossing Guard.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that Barbara Henderson be hired as a Substitute Crossing Guard effective December 30, 2020, at an hourly rate of \$15.00. This appointment is contingent upon the successful completion of background checks per Township policy.

Resolution #2020-0440 - Ratification and Approval of PBA/SOA 357 Union Contracts January 1, 2020 through December 31, 2023

Motion by Fields, second by Harris, that Resolution #2020-0440 be approved.

Roll Call:

Aye: Carpenter, Esposito, Fields, Harris

Nay:

Abstain:

Motion carried.

WHEREAS, the Township of Bernards and the PBA/SOA 357 have negotiated in good faith regarding four-year contracts for the period of January 1, 2020 through December 31, 2023; and

WHEREAS, all issues have been resolved to the satisfaction of all parties; and

WHEREAS, the Township Committee of the Township of Bernards as reviewed the terms of settlement and is in agreement.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, that the PBA/SOA 357 Union Contracts dated January 1, 2020 through December 31, 2023, be and are hereby approved.

Baldassare returned to the dais and resumed presiding over the meeting.

Approval of Minutes:

Motion by Fields, second by Carpenter, and unanimously agreed that the 12/15/2020 Executive Session minutes be approved for content only.

Motion by Carpenter, second by Fields, and unanimously agreed that the 12/15/2020 Open Session minutes be approved for content and release.

PUBLIC COMMENT

The mayor opened public comment.

Todd Edelstein, 72 Riverside Dr. – commended the township committee for their work during this unprecedented year.

Asya Hopps, 4109 Hackleberry Sq. – commented on Resolution #2020-0429 and thanked the township committee.

ADJOURNMENT

Motion by Carpenter, seconded by Fields, and unanimously agreed to adjourn the meeting at 8:21 PM.

Respectfully submitted,

Rhonda Pisano
Municipal Clerk

Baldassare, Jr.
Mayor

Approved: 01/12/2021