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BERNARDS TOWNSHIP - TOWNSHIP COMMITTEE 10/27/2020 – COMBINED AGENDA/REGULAR MEETING

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CALL TO ORDER

Deputy Mayor, Esposito called the meeting to order at 7:30 PM. Those assembled saluted the flag and the deputy mayor read the Open Public Meetings Act in accordance with the law.

ROLL CALL

Present: Carpenter, Esposito, Fields, Harris (via telephone) Baldassare Jr. (8:00 PM)

Absent:

Also Present: Administrator Monaco, Attorney Belardo (8:00 PM), Engineer Timko, Municipal Clerk Pisano

EXECUTIVE SESSION - Resolution #2020-0341

Motion by Carpenter, second by Fields, and unanimously agreed that Resolution #2020-0341 be approved. The meeting temporarily adjourned to Executive Session at 7:31 PM.

WHEREAS, NJSA 10:4-12 allows for a public body to go into closed session during a public meeting; and

WHEREAS, the Township Committee has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of the Township Committee will reconvene.

NOW THEREFORE BE IT RESOLVED, that the Township Committee will go into closed session for the following reason(s) as outlined in NJSA 10:4-12; and

NOW THEREFORE BE IT FURTHER RESOLVED, that the Township Committee hereby declares that the discussion of subject(s) may be made public at a time when the Township Attorney advises the Township Committee that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion. That time is currently estimated as the time of said matter.

NOW THEREFORE BE IT FINALLY RESOLVED that the Township Committee, hereby declares that the public is excluded from the portion of the meeting during which the discussion(s) shall take place and hereby directs the Municipal Clerk to take the appropriate action to effectuate the terms of this resolution.

| <u>Reason for Closed Session</u> | <u>Estimated Time of Disclosure or Upon Occurrence Of</u> |
|---|---|
| <input checked="" type="checkbox"/> Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body. Contract Negotiations — PBA | |

The meeting resumed in open session at 7:54 PM and stood in recess until 8:00 PM when Mayor Baldassare took over presiding the meeting.

PUBLIC WORK SESSION

Township to Receive 100% State Aid/DCA Best Practices Check List Discussion

CFO McCarthy provided an overview of the DCA's Best Practices Check List containing 60 questions for municipalities to answer, with 29 questions assigned a score and 31 questions unscored. Of the 29 scored questions Bernards Township answered affirmatively to 27. There were a few new questions this year regarding stormwater management, shared services, cyber security and COVID-19. McCarthy reported that by meeting the Best Practices standard, the state will release to Bernards Township the tax revenue collected from the utilities in Bernards Township, which is \$1.7 million this year.

REPORTS

None listed

CORRESPONDENCE

None listed

PUBLIC COMMENT

The Mayor opened public comment.

Jon Booth, 33 Bullion Rd. – commented on The Somerset Hills Historical Society.

Todd Edelstein, 172 Riverside Dr. – commented on the Best Practices Checklist and on tree cutting companies possibly being allowed to use Pill Hill during a State of Emergency.

TOWNSHIP COMMITTEE/LIAISON & BOARD REPORTS AND STAFF COMMENTS

Committee members reported on their appointed boards and activities and staff provided comments.

FIRE & RESCUE APPOINTMENT

Resolution #2020-0336 - Appointment to Membership in Township of Bernards Volunteer Liberty Corner Fire Company Kyle Hart, Junior Member

Motion by Esposito, second by Fields, and unanimously agreed that Resolution #2020-0336 be approved.

WHEREAS, pursuant to §2-14.1 and §2-16 .1of the Revised General Ordinances of the Township of Bernards, the Bernards Township Fire Department shall consist of the Basking Ridge Fire Company #1 and the Liberty Corner Fire Company; and the Bernards Township First Aid and Emergency Department shall consist of the First Aid Squad of the Basking Ridge Fire Company No. #1 and the Liberty Corner First Aid Squad; and

WHEREAS, the Liberty Corner Fire Company is recommending Kyle Hart, residing at 154 S. Maple Avenue, for appointment as a Junior Member.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that the above individual is hereby appointed as a Junior Member of the Liberty Corner Fire Company effective this date.

Resolution #2020-0337 - Appointment to Membership in Township of Bernards Volunteer Liberty Corner First Aid Squad Mary Jane Walsh, Honorary Member

Motion by Carpenter, second by Harris, and unanimously agreed that Resolution #2020-0337 be approved.

WHEREAS, pursuant to §2-14.1 and §2-16 .1of the Revised General Ordinances of the Township of Bernards, the Bernards Township Fire Department shall consist of the Basking Ridge Fire Company #1 and the Liberty Corner Fire Company; and the Bernards Township First Aid and Emergency Department shall consist of the First Aid Squad of the Basking Ridge Fire Company No. #1 and the Liberty Corner First Aid Squad; and

WHEREAS, the Liberty Corner First Aid Squad is recommending Mary Jane Walsh, residing at 125 Jamestown Road, for appointment as a Honorary Member.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that the above individual is hereby appointed as an Honorary Member of the Liberty Corner First Aid Squad effective this date.

Resolution #2020-0343 - Appointment to Membership in Township of Bernards Volunteer Liberty Corner First Aid Squad Zachariya Trichas, Full Member

Motion by Harris, second by Carpenter, and unanimously agreed that Resolution #2020-0343 be approved.

WHEREAS, pursuant to §2-14.1 and §2-16 .1of the Revised General Ordinances of the Township of Bernards, the Bernards Township Fire Department shall consist of the Basking Ridge Fire Company #1 and the Liberty Corner Fire Company; and the Bernards Township First Aid and Emergency Department shall consist of the First Aid Squad of the Basking Ridge Fire Company No. #1 and the Liberty Corner First Aid Squad; and

WHEREAS, the Liberty Corner First Aid Squad is recommending Zachariya Trichas, residing at 6 Carnegie Street, for appointment as a Full Member.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that the above individual is hereby appointed as a Full Member of the Liberty Corner First Aid Squad effective this date.

UNFINISHED BUSINESS

ORDINANCE #2454 - An Ordinance Amending the Revised General Ordinances of the Township of Bernards, Chapter 7 "Traffic", Schedule I "No Parking" to Prohibit Parking on the North Side of Watchung Drive in Specified Locations – Public Hearing

The clerk read ordinance #2454 by title and the Mayor opened the public hearing. There were no comments and the hearing was closed.

Motion by Carpenter, second by Esposito, that Ordinance #2454 be adopted and advertised as required by law.

Roll Call

Aye: Carpenter, Esposito, Fields, Harris, Baldassare, Jr.

Nay:

Abstain:

Motion carried.

WHEREAS, in order to promote the betterment of public safety there is a need to restrict parking along Watchung Drive,

NOW, THEREFORE, be it ordained by the Township Committee of the Township of Bernards, in the County of Somerset and State of New Jersey as follows:

1. Schedule I of Chapter 7, "Traffic" of the Revised General Ordinances of the Township of Bernards is amended by the addition of the following:

| Name of Street | Sides | Location |
|----------------|-------|---|
| Watchung Drive | North | 75 feet northwest and 100 feet southeast of the pedestrian crosswalk at the intersection with Patriot Hill Drive. |
| Watchung Drive | North | 50 feet northwest and 50 feet southeast of the pedestrian crosswalk at the intersection with Richmond Drive. |

2. Regulatory signs shall be erected and maintained to affect the above restrictions.

NEW BUSINESS

Resolution #2020-0351 - Adopting an Information Technology Practice Policy and Cyber Incident Response Plan

CFO McCarthy stated that this formalizes the practices already in place as SOP's and fortifies additional items learned. Adopted of this resolution also enables the JIF to reimburse our deductible on any future insurance claims.

Motion by Carpenter, second by Fields, and unanimously agreed that Resolution #2020-0351 be approved.

WHEREAS, the purpose of creating Information Technology Practice Policy and Cyber Incident Response Plan is to formally establish the objectives and practices for sound data systems procedures for the Township, and to clearly establish standard procedures in the event of a malicious cyber incident; and

WHEREAS, the Township is a member of the Suburban Municipal Joint Insurance Fund (Suburban JIF) and the Municipal Excess Liability Joint Insurance Fund (MEL) who provide cyber insurance coverage for the Township; and

WHEREAS, the Suburban Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance fund recommend such policy and response plan be formally adopted by the Township; and

WHEREAS, compliance with the practices established in these policies will enable the Township to claim reimbursement of a paid insurance deductible in the event the member files a claim against the Township's cyber

insurance policy, administered through the Suburban Municipal Joint Insurance fund and the Municipal Excess Liability Joint Insurance Fund; and

WHEREAS, the State of New Jersey considers it a “Best Practice” to have a formal cyber incident response plan.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that there be and is hereby adopted an Information Technology Practice Policy and a Cyber Incident Response Plan for the Township of Bernards, subject to future revisions, a copy of both which are attached hereto and made a part hereof by reference.

Resolution #2020-0342 - Authorizing a Shared Services Agreement with the Borough of Bernardsville and the Township of Bernards for the Oversight and Operation of the Bernardsville Fire Prevention Bureau
Monaco provided an overview of the agreement, noting it is through the end of this year, and said it will be examined to see if it would be beneficial on a longer term.

Motion Fields, second by Esposito, that Resolution #2020-0342 be approved.

Roll Call

Aye: Carpenter, Esposito, Fields, Harris, Baldassare, Jr.

Nay:

Abstain:

Motion carried.

WHEREAS, the Borough of Bernardsville (“Bernardsville”) and the Township of Bernards (“Bernards”) have reviewed their needs, resources and personnel and have found that they can assist each other by Bernards operating the Bernardsville Fire Prevention Bureau with greater efficiency than the Borough operating the office with multiple part-time staff; and

WHEREAS, pursuant to N.J.S.A. 40A:65-1, et seq., any Fire Prevention Bureau of the State of New Jersey may contract with any other municipality for the shared provision within their several jurisdictions of any service that any party to the agreement is empowered to provide within its own jurisdiction; and

WHEREAS, in a Shared Fire Prevention Bureau, each Bureau retains its own identity; and

WHEREAS, the Shared Fire Prevention Bureau shall be operated as two separate bureaus, pursuant to which Bernards is the host Fire Prevention Bureau and provides the services described in this Agreement to Bernardsville; and

WHEREAS, the Shared Services Agreement, in the form attached hereto and made a part hereof, was negotiated and agreed to by, Bernardsville and Bernards which establishes a shared Fire Prevention Bureau and provides for the sharing of bureau facilities and bureau staff including the Fire Official and Fire Inspectors; and

WHEREAS, Bernardsville and Bernards have negotiated a Shared Services Agreement, which is attached hereto and made a part hereof; and

WHEREAS, the Shared Services Agreement has been reviewed by the Township Attorney, along with representatives of the Township; and

WHEREAS, the Township Committee of the Township of Bernards finds it to be in the best interest of the Township and its residents to enter into this Shared Services Agreement with Bernardsville and Bernards for the establishment and operation of a shared Fire Prevention Bureau.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Bernards, in the County of Somerset, and State of New Jersey, as follows:

1. There shall be established a shared Fire Prevention Bureau servicing the Borough of Bernardsville and Township of Bernards subject to compliance with the terms and conditions of the approval of.
2. The Mayor and Township Clerk are hereby authorized and directed to execute the attached Shared Services Agreement with the Borough of Bernardsville, which Agreement sets forth the terms and conditions for the

operation of the shared Fire Prevention Bureau, including the sharing of bureau facilities and bureau staff including the Fire Official and Fire Inspectors.

3. The Township Clerk/Administrator, Township Attorney and other appropriate Township officials are further authorized to take any and all action required to comply with this Agreement.
4. This Resolution shall take effect immediately upon adoption, and the adoption of the appropriate mechanism approving the Shared Services Agreement adopted by the Township.

Consent Agenda

The items listed within the consent agenda portion of the meeting have been referred to the Township Committee for reading and study, linked to the posted agenda on the website, are considered routine and will be enacted by one motion of the Township Committee with no separate discussion. If separate discussion is required, the item may be removed from the agenda by township committee action and placed on the regular agenda under new business.

Motion by Carpenter, second by Esposito, that the consent agenda items be approved.

Roll Call

Aye: Carpenter, Esposito, Fields, Harris, Baldassare, Jr.

Nay:

Abstain:

Motion carried.

****Begin Consent Agenda****

Resolution #2020-0332 - Approval of the Bill List Dated 10/27/2020

BE IT RESOLVED, that the bill list dated 10/27/2020 be audited, and if found correct, be paid.

October 27, 2020
08:28 AM

TOWNSHIP OF BERNARDS
Check Register By Check Date

Page No: 1

Range of Checking Accts: CASH - CHECKING to CASH - CHECKING Range of Check Dates: 10/27/20 to 12/31/20
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit:
Y

=====

Check # Check Date Vendor Amount Paid Reconciled/Void Ref Num

CASH - CHECKING CURRENT CHECKING
126566 10/27/20 90563 CARTOCCIO, KAITLIN 82.06 1539 Direct Deposit
126567 10/27/20 90653 SANT'ANGELO, KEVIN B 10.00 1539 Direct Deposit
126568 10/27/20 A0453 AMAZON.COM 1,531.43 1539 Direct Deposit
126569 10/27/20 B0668 BEARING DEPOT & SUPPLY INC 30.00 1539 Direct Deposit
126570 10/27/20 B0758 BCI TRUCK, INC 139.07 1539 Direct Deposit
126571 10/27/20 C0083 CDW GOVERNMENT, INC. 387.03 1539 Direct Deposit
126572 10/27/20 D0268 DISPLAY SALES 1,250.00 1539 Direct Deposit
126573 10/27/20 D0339 DEER CARCASS REMOVAL SVC, LLC 2,096.01 1539 Direct Deposit
126574 10/27/20 H0312 HEFFERNAN, ROBERT F 5,706.25 1539 Direct Deposit
126575 10/27/20 M0692 MUSCO SPORTS LIGHTING, LLC 900.00 1539 Direct Deposit
126576 10/27/20 M0830 MOTT MACDONALD LLC 205.50 1539 Direct Deposit
126577 10/27/20 P0546 PETER RUBINETTI PRIVATE DISP 1,533.13 1539 Direct Deposit
126578 10/27/20 P0687 PETROCHOICE LLC 1,051.50 1539 Direct Deposit
126579 10/27/20 P0706 PARTS AUTHORITY LLC 559.24 1539 Direct Deposit
126580 10/27/20 S0443 STAPLES ADVANTAGE 46.90 1539 Direct Deposit
126581 10/27/20 T0378 THE GUARDIAN LIFE INS CO OF AM 89.91 1539 Direct Deposit
126582 10/27/20 V0020 VILLAGE OFFICE SUPPLY 19.55 1539 Direct Deposit
126583 10/27/20 W0339 W.B. MASON 558.87 1539 Direct Deposit
126584 10/27/20 A0035 PENWORTHY/AMERICAN MEDIA 330.00 1540
126585 10/27/20 A0126 AFLAC NEW YORK 230.50 1540
126586 10/27/20 A0232 ARROW ELEVATOR, INC. 325.00 1540
126587 10/27/20 A0338 AFLAC 396.52 1540
126588 10/27/20 A0398 STERLING TALENT SOLUTIONS 39.84 1540
126589 10/27/20 A0666 ALSTEDE FARMS, LLC 30.00 1540
126590 10/27/20 A0672 ATLANTIC VISITNG NURSE 4,818.00 1540
126591 10/27/20 A0694 ALVAREX, MAX 250.00 1540
126592 10/27/20 B0001 BAKER & TAYLOR, INC. 3,677.44 1540
126593 10/27/20 B0026 BERNARDS TOWNSHIP CURRENT 11,622.41 1540
126594 10/27/20 B0029 BERNARDS TWP BD OF EDUCATION 7,832,137.00 1540
126595 10/27/20 B0034 BERNARDS TOWNSHIP PAYROLL ACCT 554,745.35 1540
126596 10/27/20 B0038 BERNARDS TOWNSHIP (COURT) 36.84 1540
126597 10/27/20 B0098 BERNARDS TOWNSHIP (RECREATION) 1,076.89 1540
126598 10/27/20 B0107 BESSE MEDICAL SUPPLY 3,330.60 1540
126599 10/27/20 C0024 GANNETT NEW JERSEY NEWSPAPERS 123.84 1540
126600 10/27/20 C0482 OPTIMUM 44.95 1540
126601 10/27/20 C0522 CHATHAM LAWNMOWER SALES & SVC 9.81 1540
126602 10/27/20 C0613 CIGNA GROUP INSURANCE 1,600.34 1540
126603 10/27/20 C0636 CENTER POINT LARGE PRINT 93.48 1540
126604 10/27/20 C0697 BB&T/CPS 11.55 1540
126605 10/27/20 C0773 COMMUNITY HOME CARE 1,318.00 1540
126606 10/27/20 C0798 C & L TOWING SERVICE 71.00 1540
126607 10/27/20 D0020 DELTA DENTAL OF NJ 12,461.95 1540

| | | | | | |
|-------------------------|----------|-------|---------------------------------|-------------|-------------|
| 126608 | 10/27/20 | D0783 | DFFLM, LLC | 412.55 | 1540 |
| 126609 | 10/27/20 | D0818 | DUDA, PAVEL | 405.00 | 1540 |
| 126610 | 10/27/20 | E0185 | EDWARDS TIRE COMPANY | 2,291.28 | 1540 |
| 126611 | 10/27/20 | E0191 | EAST COAST EMERGENCY LIGHTING | 19,476.75 | 1540 |
| 126612 | 10/27/20 | E0224 | EXCELLENT BUILDING SERVICES | 9,744.00 | 1540 |
| 126613 | 10/27/20 | E0231 | EKA ASSOCIATES, P.A. | 1,215.00 | 1540 |
| 126614 | 10/27/20 | F0047 | FULLERTON FORD | 302.25 | 1540 |
| 126615 | 10/27/20 | F0066 | FRA TECHNOLOGIES, INC. | 650.00 | 1540 |
| 126616 | 10/27/20 | F0148 | FAIRFIELD MAINTENANCE INC | 2,501.30 | 1540 |
| 126617 | 10/27/20 | F0324 | FLAGSHIP DENTAL PLANS | 642.92 | 1540 |
| 126618 | 10/27/20 | F0326 | FX AUTOMOTIVE LLC | 929.18 | 1540 |
| 126619 | 10/27/20 | G0098 | JCP&L | 16,547.52 | 1540 |
| 126620 | 10/27/20 | G0300 | GOLD TYPE BUSINESS MACHINES | 426.00 | 1540 |
| 126621 | 10/27/20 | G0509 | GREEN ROCK RECYCLING | 150.00 | 1540 |
| 126622 | 10/27/20 | H0029 | HUMPHREYS PEST CONTROL, INC. | 175.00 | 1540 |
| 126623 | 10/27/20 | H0178 | HOSE SHOP, INC. | 76.12 | 1540 |
| 126624 | 10/27/20 | H0246 | HOME DEPOT CREDIT SERVICES | 147.70 | 1540 |
| 126625 | 10/27/20 | H0297 | DIRECT ENERGY BUSINESS | 495.39 | 1540 |
| 126626 | 10/27/20 | H0471 | HUDSON AMERICAN ABSTRACT LLC | 3,182.46 | 1540 |
| 126627 | 10/27/20 | K0259 | KONICA MINOLTA PREMIER FINANCE | 181.54 | 1540 |
| 126628 | 10/27/20 | K0331 | KONICA PREMIER FINANCE | 82.60 | 1540 |
| 126629 | 10/27/20 | K0334 | KONICA MINOLTA BUSINESS | 49.95 | 1540 |
| 126630 | 10/27/20 | K0341 | KONICA MINOLTA PREMIER FINANCE | 234.28 | 1540 |
| 126631 | 10/27/20 | L0308 | LANGUAGE LINE SERVICES, INC. | 78.20 | 1540 |
| 126632 | 10/27/20 | M0006 | MGL PRINTING SOLUTIONS | 215.00 | 1540 |
| 126633 | 10/27/20 | M0015 | MCKESSON MEDICAL SURGICAL | 132.50 | 1540 |
| 126634 | 10/27/20 | M0083 | MORRIS COUNTY PARK COMMISSION | 85.00 | 1540 |
| 126635 | 10/27/20 | M0178 | MARK'S AUTO SERVICE | 112.50 | 1540 |
| 126636 | 10/27/20 | M0353 | MIDWEST TAPE | 9,141.06 | 1540 |
| 126637 | 10/27/20 | M0493 | MCELROY, DEUTSCH, MULVANEY & | 9,850.48 | 1540 |
| 126638 | 10/27/20 | M0518 | KONICA MINOLTA BUSINESS SOL. | 266.84 | 1540 |
| 126639 | 10/27/20 | M0518 | KONICA MINOLTA BUSINESS SOL. | 9.10 | 1540 |
| 126640 | 10/27/20 | M0627 | MODERN HANDLING EQUIPMENT CO | 1,067.05 | 1540 |
| 126641 | 10/27/20 | M0859 | MAXX'S FLEET REPAIRS, LLC | 1,060.26 | 1540 |
| 126642 | 10/27/20 | M0899 | MR JOHN | 65.00 | 1540 |
| 126643 | 10/27/20 | N0006 | NEW JERSEY AMERICAN WATER CO. | 79.84 | 1540 |
| 126644 | 10/27/20 | N0006 | NEW JERSEY AMERICAN WATER CO. | 76.92 | 1540 |
| 126645 | 10/27/20 | N0006 | NEW JERSEY AMERICAN WATER CO. | 26.81 | 1540 |
| 126646 | 10/27/20 | N0006 | NEW JERSEY AMERICAN WATER CO. | 179.64 | 1540 |
| 126647 | 10/27/20 | N0006 | NEW JERSEY AMERICAN WATER CO. | 161.58 | 1540 |
| 126648 | 10/27/20 | N0006 | NEW JERSEY AMERICAN WATER CO. | 280.59 | 1540 |
| 126649 | 10/27/20 | N0006 | NEW JERSEY AMERICAN WATER CO. | 20.20 | 1540 |
| 126650 | 10/27/20 | N0006 | NEW JERSEY AMERICAN WATER CO. | 426.05 | 1540 |
| 126651 | 10/27/20 | N0006 | NEW JERSEY AMERICAN WATER CO. | 20.20 | 1540 |
| 126652 | 10/27/20 | N0006 | NEW JERSEY AMERICAN WATER CO. | 168.19 | 1540 |
| 126653 | 10/27/20 | N0006 | NEW JERSEY AMERICAN WATER CO. | 26.81 | 1540 |
| 126654 | 10/27/20 | N0006 | NEW JERSEY AMERICAN WATER CO. | 214.47 | 1540 |
| 126655 | 10/27/20 | N0006 | NEW JERSEY AMERICAN WATER CO. | 26.81 | 1540 |
| 126656 | 10/27/20 | N0006 | NEW JERSEY AMERICAN WATER CO. | 50.47 | 1540 |
| 126657 | 10/27/20 | N0006 | NEW JERSEY AMERICAN WATER CO. | 50.47 | 1540 |
| 126658 | 10/27/20 | N0006 | NEW JERSEY AMERICAN WATER CO. | 300.43 | 1540 |
| 126659 | 10/27/20 | N0006 | NEW JERSEY AMERICAN WATER CO. | 2,702.49 | 1540 |
| 126660 | 10/27/20 | N0006 | NEW JERSEY AMERICAN WATER CO. | 38,318.00 | 1540 |
| 126661 | 10/27/20 | N0006 | NEW JERSEY AMERICAN WATER CO. | 332.58 | 1540 |
| 126662 | 10/27/20 | N0006 | NEW JERSEY AMERICAN WATER CO. | 597.96 | 1540 |
| 126663 | 10/27/20 | N0006 | NEW JERSEY AMERICAN WATER CO. | 3,013.24 | 1540 |
| 126664 | 10/27/20 | N0035 | NEW JERSEY PLANNING OFFICIALS | 625.00 | 1540 |
| 126665 | 10/27/20 | N0179 | NEW JERSEY STATE GOLF ASSOC. | 560.00 | 1540 |
| 126666 | 10/27/20 | N0389 | NJ MOTOR VEHICLE COMMISSION | 60.00 | 1540 |
| 126667 | 10/27/20 | N0468 | NORCIA CORPORATION | 1,447.35 | 1540 |
| 126668 | 10/27/20 | N0470 | NATIONWIDE | 99.22 | 1540 |
| 126669 | 10/27/20 | N0510 | NICHOLSON ROOFING & SIDING | 3,500.00 | 1540 |
| 126670 | 10/27/20 | N0512 | NAT'L ASSOC OF FIELD TRNG OFC | 225.00 | 1540 |
| 126671 | 10/27/20 | O0105 | O.C.A. BENEFIT SERVICES, LLC | 113.85 | 1540 |
| 126672 | 10/27/20 | O0135 | OUTHOUSE LLC | 290.00 | 1540 |
| 126673 | 10/27/20 | P0511 | PERFORMANCE TRAILERS INC. | 135.00 | 1540 |
| 126674 | 10/27/20 | P0538 | PROVIDENT LIFE & ACCIDENT | 104.24 | 1540 |
| 126675 | 10/27/20 | Q0022 | QUEUES ENFORTH DEVELOPMENT INC | 984.00 | 1540 |
| 126676 | 10/27/20 | R0005 | RECORDER PUBLISHING CO., INC | 29.07 | 1540 |
| 126677 | 10/27/20 | R0010 | REIDER ASSOCIATES, INC. | 3,528.90 | 1540 |
| 126678 | 10/27/20 | R0023 | RICHIES TIRE SERVICE, INC. | 2,281.77 | 1540 |
| 126679 | 10/27/20 | R0813 | ROK INDUSTRIES, INC | 420.00 | 1540 |
| 126680 | 10/27/20 | S0101 | STICKEL, KOENIG, SULLIVAN&DRILL | 878.75 | 1540 |
| 126681 | 10/27/20 | S0378 | STAVOLA ASPHALT | 69.01 | 1540 |
| 126682 | 10/27/20 | S0691 | SUPERIOR DISTRIBUTORS | 582.96 | 1540 |
| 126683 | 10/27/20 | S0770 | SKYLANDS AREA FIRE EQUIPMENT & | 18,090.81 | 1540 |
| 126684 | 10/27/20 | S0822 | SIGNS AND SAFETY DEVICES, LLC | 157.50 | 1540 |
| 126685 | 10/27/20 | S0847 | SHI INTERNATIONAL | 45,000.00 | 1540 |
| 126686 | 10/27/20 | S1007 | SPRUCE INDUSTRIES | 4,310.00 | 1540 |
| 126687 | 10/27/20 | S1151 | STERTIL-KONI USA, INC. | 46,275.43 | 1540 |
| 126688 | 10/27/20 | T0003 | ENVIROTEST LABORATORIES LLC | 2,400.00 | 1540 |
| 126689 | 10/27/20 | T0024 | TRIUS OF NJ INC | 3,412.40 | 1540 |
| 126690 | 10/27/20 | T0066 | CENGAGE LEARNING CREDIT SVCS | 22.50 | 1540 |
| 126691 | 10/27/20 | T0074 | TREASURER - STATE OF N.J. | 825.00 | 1540 |
| 126692 | 10/27/20 | T0227 | T.R.M. TRANSMISSIONS INC. | 726.54 | 1540 |
| 126693 | 10/27/20 | T0265 | TREASURER, STATE OF NEW JERSEY | 50.00 | 1540 |
| 126694 | 10/27/20 | T0265 | TREASURER, STATE OF NEW JERSEY | 50.00 | 1540 |
| 126695 | 10/27/20 | U0090 | UNUM LIFE INSURANCE COMPANY | 384.79 | 1540 |
| 126696 | 10/27/20 | V0037 | VILLAGE SUPERMARKET, INC. | 40.32 | 1540 |
| 126697 | 10/27/20 | V0056 | VERIZON WIRELESS | 2,039.88 | 1540 |
| 126698 | 10/27/20 | V0058 | VERIZON | 77.93 | 1540 |
| 126699 | 10/27/20 | V0084 | VERIZON | 653.12 | 1540 |
| 126700 | 10/27/20 | V0124 | VERIZON BUSINESS FIOS | 204.99 | 1540 |
| 126701 | 10/27/20 | V0186 | FISHER AND SON COMPANY, INC | 10,346.35 | 1540 |
| 126702 | 10/27/20 | W0014 | BEYER-WARNOCK FLEET | 152.94 | 1540 |
| 126703 | 10/27/20 | W0016 | WARRENVILLE TRUE VALUE | 47.96 | 1540 |
| 126704 | 10/27/20 | W0074 | WELSH'S MOTOR SALES, INC. | 584.60 | 1540 |
| 126705 | 10/27/20 | W0259 | VENTURA, MIESOWITZ, KEOUGH & | 2,423.50 | 1540 |
| 126706 | 10/27/20 | W0347 | EDWARD WACKS & ASSOCIATES, LLC | 1,211.80 | 1540 |
| Checking Account Totals | | | | Paid | Void |
| | | | | Amount Paid | Amount Void |

TOWNSHIP COMMITTEE MINUTES

10/27/2020

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| | | | | |
|-----------------|-----|---|--------------|------|
| Checks: | 123 | 0 | 8,713,679.32 | 0.00 |
| Direct Deposit: | 18 | 0 | 16,196.45 | 0.00 |
| Total: | 141 | 0 | 8,729,875.77 | 0.00 |

| Totals by Year-Fund Fund Description | Fund | Budget Total | Revenue Total | G/L Total | Total |
|---|------|--------------|---------------|-----------|--------------|
| CURRENT FUND | 0-01 | 8,539,324.65 | 0.00 | 0.00 | 8,539,324.65 |
| DOG FUND | 0-12 | 713.00 | 0.00 | 0.00 | 713.00 |
| GOLF COURSE UTILITY | 0-26 | 8,269.60 | 0.00 | 0.00 | 8,269.60 |
| Year Total: | | 8,548,307.25 | 0.00 | 0.00 | 8,548,307.25 |
| CAPITAL FUND | C-04 | 82,510.92 | 0.00 | 0.00 | 82,510.92 |
| PUBLIC GRANTS | G-02 | 33,433.14 | 0.00 | 0.00 | 33,433.14 |
| TRUST FUNDS | T-13 | 60,458.38 | 0.00 | 0.00 | 60,458.38 |
| PROJECT | | 5,166.08 | 0.00 | 0.00 | 5,166.08 |
| Total Of All Funds: | | 8,729,875.77 | 0.00 | 0.00 | 8,729,875.77 |

Resolution #2020-0333 - Acknowledgement of Responses to the NJ Division of Local Government Services CY2020/SFY2021 Best Practices Inventory Questionnaire

WHEREAS, the State's Fiscal Year 2021 Appropriations Act (P.L. 2016, c.10) requires the Division of Local Government Services (Division) to determine how much of each municipality's final 5% allocation of its CMPTRA and ETR aid will be disbursed based upon the results of a Best Practices Inventory (the Inventory) to be completed by each municipality; and

WHEREAS, Sean McCarthy, the Bernards Township CFO, has completed the Inventory after consultation with the Administrator and other Township Department Heads and has submitted his certification of the results to the Township Committee; and

WHEREAS, the completed Inventory must be an agenda item for discussion at a municipal governing body meeting and said Inventory was scheduled for, and discussed at the October 27, 2020, Bernards Township Committee meeting.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that we do hereby acknowledge responses to the Inventory and direct the Municipal Clerk to sign the certification confirming the Inventory was publicly discussed as required by law.

Resolution #2020-0334 - Authorization for Tax Refund

WHEREAS, a tax overpayment exists because the property owner has qualified for a veteran exemption; and

WHEREAS, the tax collector has suggested that a refund be issued in order to clear the account.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, that we do hereby approve and authorize the following refund.

| Block & Lot | Quarter & Year | Amount | Issue Refund To |
|---------------|----------------|---------|---|
| 8604/29/CONDO | 2Q2020 | \$16.56 | Jerry A & Karen T Sachs 183 Jamestown Rd Basking Ridge NJ 07920 |

Resolution #2020-0335 - Authorization for Tax Refund

WHEREAS, a tax overpayment exists because the property owner has qualified for a veteran exemption; and

WHEREAS, the tax collector has suggested that a refund be issued in order to clear the account.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, that we do hereby approve and authorize the following refund.

| Block & Lot | Quarter & Year | Amount | Issue Refund To |
|------------------|----------------|------------|------------------------------------|
| 10002/5.03/CONDO | 1-3Q2020 | \$7,626.93 | Elaine M & Walter A Smith Trustees |

| | | | |
|--|--|--|---|
| | | | 22 Battalion Dr Basking Ridge NJ 07920 |
|--|--|--|---|

Resolution #2020-0338 - Acknowledgement of 2019 Annual Report Submitted by the Zoning Board of Adjustment

WHEREAS, N.J.S.A. 40:55D-70.1 requires the Board of Adjustment annually to prepare and adopt by resolution a report on its findings on zoning ordinance provisions which were the subject of variance requests and to report its recommendations for zoning ordinance amendment or revision; and

WHEREAS, N.J.S.A. 40:55D-70.1 further requires the Board of Adjustment to send copies of its report to the governing body and planning board.

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Bernards hereby acknowledges receipt of the Zoning Board of Adjustment's 2019 Annual Report which is on file with the Municipal Clerk.

Resolution #2020-0339 - Authorizing the Issuance of a Limousine License to Bernardsville Coach & Livery

WHEREAS, Richard Stompf, Bernardsville Coach & Livery, 67 Smithfield Court, Basking Ridge, NJ 07920 (the "applicant"), has applied for a Limousine License; and

WHEREAS, the application submitted by the applicant is in compliance with Chapter 4, Section 8 of the Revised General Ordinances of the Township of Bernards; and

WHEREAS, the Municipal Clerk, Police Chief and the Zoning Officer have reviewed said application and find it complete.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards that the application be approved as submitted.

Resolution #2020-0340 Award of Purchase Orders for Identified Vendors Enforsys, Inc and Maxx's Fleet Repairs, LLC

WHEREAS, the Township Committee of Bernards has adopted Ordinance #1854 "Known as Pay to Play" and P. L. 2004, Chapter 19; and

WHEREAS, pursuant to the ordinance window contracts determined to exceed \$17,500.00 and within the bid threshold of \$44,000.00 requires governing body approval; and

WHEREAS, the purchasing agent has determined that the value of the expenditures with the vendor(s) listed below will exceed \$17,500.00 in purchases; and

| Vendor | Not to Exceed | Vendor | Not to Exceed |
|---------------|----------------------|--------------------------|----------------------|
| Enforsys, Inc | \$ 44,000.00 | Maxx's Fleet Repair, LLC | \$44,000.00 |

WHEREAS, in anticipation of the listed expenditure, a Business Entity Disclosure Certification has been secured in compliance with N.J.S.A.19:44A 20-4 et seq., and that the principals of the said companies, have not made any reportable contributions to a political or candidate committee in the Township of Bernards in the previous one year, and that the contract will prohibit the principals of said companies from making ANY contributions through the term of the contract pursuant to Bernards Township Ordinance #1854 adopted on February 28, 2006, that would prohibit any business entity or professional that procures goods, services or contracts from the Township without the formal bid process from making "any" contribution whatsoever in the prior calendar year.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards, Somerset County, New Jersey that the Purchasing Agent is hereby authorized to issue purchase orders to the vendors listed above to maintain continuity and facilitate the ordering process through December 31, 2020.

Resolution #2020-0344 - Amending Resolutions for NJ Pay to Play

WHEREAS, the Township Committee of Bernards approved 2020 Pay to Play resolutions; 2020-0094, 2020-0148, 2020-0182, 2020-0214 and 2020-2221 in accordance with Ordinance #1854 “Known as Pay to Play” and P. L. 2004, Chapter 19; and

WHEREAS, pursuant to the ordinance window contracts determined to exceed \$17,500.00 and within the bid threshold of \$40,000.00 requires vendors to file a Business Entity Disclosure document; and

WHEREAS the purchasing agent has determined that the value of the expenditures with the vendor(s) on file will exceed \$ 44,000.00 in year 2020 purchases.

NOW BE IT RESOLVED, effective July 1, 2020, Governor Phil Murphy has exercised the statutory authority pursuant to N.J.S.A. 52:34-7 to adjust the bid threshold for awarding contracts by governmental contracting units to \$ 44,000.00.

NOW THEREFORE BE IT FURTHER RESOLVED, N.J.S.A. 40A: 11-9 (b) provides that a government unit which employs a Qualified Purchasing Agent can take advantage of the adjusted bid threshold of \$ 44,000.00 pursuant to N.J.S.A. 40A: 11-3a thus amending the aforementioned resolutions and grants the authorization to negotiate and award such contracts below the bid threshold.

Resolution #2020-0345 - Resolution Authorizing the Friends of the Kennedy-Martin-Stelle Farmstead, Inc. to Lease, License, Rent or Otherwise Permit the Use of the Farmstead Property for Classes, Programs, Events and Meetings Consistent with the Purpose of a Lease Agreement with Christina White to Use Space Solely as an artist studio

WHEREAS, the Township of Bernards owns the real property identified as Block 8401, Lot 23 (formally known as Block 185, Lot 20.03), consisting of approximately 4.397± acres, and located at 450 King George Road in the Township of Bernards, County of Somerset, State of New Jersey (the “Property”); and

WHEREAS, the Property contains an “English Barn,” “Farm House,” Wagon House,” “Cow Shed,” and other ancillary structures, which are on the New Jersey Historic Register and the National Register of Historic Places; and

WHEREAS, the Township and the Friends of the Kennedy-Martin-Stelle Farmstead, Inc. (“Friends”) entered into Lease Agreement C1775-1, dated March 29, 2005, for the Property (the “Lease”), which was thereafter amended to increase the term of the Lease; and

WHEREAS, Sections 2 and 3 of the Lease provide that Friends may provide access to Township residents for meetings and other appropriate events, provide alternate uses, and sublet or assign any interests in the Lease, subject to the prior written approval of the Township; and

WHEREAS, by email dated October 20, 2020, the Friends requested approval to permit a lease agreement with Christina White for use of space solely as an artist studio; and

WHEREAS, the Township Committee has reviewed the proposed non-exclusive license agreement and finds it consistent with public purposes of the Lease and Mission and Vision of the Friends.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bernards, in the County of Somerset and State of NJ, that the Township of Bernards hereby grants authorization to the Friends of the Kennedy-Martin-Stelle Farmstead, Inc., to enter into a non-exclusive lease agreement with Christina White, 258 Long Meadow Rd., Bedminster, NJ 07921, from January 1, 2021 to June 30, 2021.

BE IT FURTHER RESOLVED that the Township hereby explicitly reserves the right to revoke the authorization herein granted to Friends at its sole discretion.

Resolution #2020-0346 - Resolution Authorizing the Friends of the Kennedy-Martin-Stelle Farmstead, Inc. to Lease, License, Rent or Otherwise Permit the Use of the Farmstead Property for Classes, Programs, Events and Meetings Consistent with the Purpose of a Lease Agreement with Edward Walter to Use Space Solely as studio for writing and art production

WHEREAS, the Township of Bernards owns the real property identified as Block 8401, Lot 23 (formally known as Block 185, Lot 20.03), consisting of approximately 4.397± acres, and located at 450 King George Road in the Township of Bernards, County of Somerset, State of New Jersey (the “Property”); and

WHEREAS, the Property contains an “English Barn,” “Farm House,” Wagon House,” “Cow Shed,” and other ancillary structures, which are on the New Jersey Historic Register and the National Register of Historic Places; and

WHEREAS, the Township and the Friends of the Kennedy-Martin-Stelle Farmstead, Inc. (“Friends”) entered into Lease Agreement C1775-1, dated March 29, 2005, for the Property (the “Lease”), which was thereafter amended to increase the term of the Lease; and

WHEREAS, Sections 2 and 3 of the Lease provide that Friends may provide access to Township residents for meetings and other appropriate events, provide alternate uses, and sublet or assign any interests in the Lease, subject to the prior written approval of the Township; and

WHEREAS, by email dated October 20, 2020, the Friends requested approval to permit a lease agreement with Edward Walter for use of space solely as a studio for writing and art production; and

WHEREAS, the Township Committee has reviewed the proposed non-exclusive license agreement and finds it consistent with public purposes of the Lease and Mission and Vision of the Friends.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bernards, in the County of Somerset and State of NJ, that the Township of Bernards hereby grants authorization to the Friends of the Kennedy-Martin-Stelle Farmstead, Inc., to enter into a non-exclusive lease agreement with Edward Walter, at 258 Long Meadow Rd., Bedminster, NJ 07921, from January 1, 2021 to June 30, 2021.

BE IT FURTHER RESOLVED that the Township hereby explicitly reserves the right to revoke the authorization herein granted to Friends at its sole discretion.

Resolution #2020-0347 - Bernards Township Housing Rehabilitation Program Authorizing and Approving Deferred Loan Agreement to Anthony and Angel Cassera 245 English Place Block 9202 Lot 35.06

WHEREAS, Bernards Township (hereinafter referred to as “Township”) has authorized Central Jersey Housing Resource Center (“CJHRC”) to administer the Bernards Township Housing Rehabilitation Program; and

WHEREAS, Central Jersey Housing Resource Center (CJHRC) is a nonprofit collaboration of businesses, financial institutions, social service agencies, public officials and housing advocates who work to increase the accessibility and availability of affordable housing in Central New Jersey; and

WHEREAS, CJHRC currently operates a centralized housing resource information center in Somerset County and is a HUD certified agency specialized in the state and federal housing regulations; and

WHEREAS, the principal goal of the Bernards Township Housing Rehabilitation Program is to provide funding for affordable unit qualified owners to bring substandard units up to code; and

WHEREAS, Anthony and Angel Cassera whose principal address is 245 English Place Basking Ridge, County of Somerset, in the State of New Jersey 07920 (the “Property”) are owners of an affordable housing unit; and

WHEREAS, Anthony and Angel Cassera have submitted an application to the Bernards Township Housing Rehabilitation Program for funds to be provided by way of a deferred loan to rehabilitate a central air unit and furnace; and

WHEREAS, Anthony and Angel Cassera are eligible to receive funding for the rehabilitation of their owner-occupied unit under the program pursuant to the Uniform Housing Affordability Controls at N.J.A.C. 5:80-16.1 et seq.; and

WHEREAS, the funding will be provided to Anthony and Angel Cassera by way of a ten-year, interest free, amortized depreciating loan in the amount of Six Thousand Eight Hundred and Eighty-Five Dollars (\$ 6,885.00).

NOW BE IT RESOLVED, by the Township Committee of the Township of Bernards that we do hereby approve the deferred loan agreement for the funds to be used for the rehabilitation on the property as set forth in the Deferred Loan Agreement and Rehabilitation Construction Contract; and

NOW THEREFORE BE IT FURTHER RESOLVED, by the Township Committee of the Township of Bernards that we do hereby authorize the Mayor and Clerk to execute the agreement and other required legal documents with Anthony and Angel Cassera on behalf of the Township; and

NOW THEREFORE BE IT FINALLY RESOLVED, by the Township Committee of the Township of Bernards that a copy of the resolution be on file and available for public inspection, in the office of the Bernards Township Purchasing Department, Municipal Building, Basking Ridge, New Jersey 07920.

CFO CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of Bernards Township, hereby certify that adequate funds are available for the above referenced loan in the not to exceed amount of \$6,885.00. Monies are available in the 2020 Affordable Housing Trust Fund line account #T-13-56-055-COA.

Date: October 19, 2020



Sean McCarthy, Chief Financial Officer

Resolution #2020-0348 - Bernards Township Housing Rehabilitation Program Authorizing and Approving Deferred Loan Agreement to Michael Kienzle 3510 Balsam Way Block 9001 Lot 35.04

WHEREAS, Bernards Township (hereinafter referred to as "Township") has authorized Central Jersey Housing Resource Center ("CJHRC") to administer the Bernards Township Housing Rehabilitation Program; and

WHEREAS, Central Jersey Housing Resource Center (CJHRC) is a nonprofit collaboration of businesses, financial institutions, social service agencies, public officials and housing advocates who work to increase the accessibility and availability of affordable housing in Central New Jersey; and

WHEREAS, CJHRC currently operates a centralized housing resource information center in Somerset County and is a HUD certified agency specialized in the state and federal housing regulations; and

WHEREAS, the principal goal of the Bernards Township Housing Rehabilitation Program is to provide funding for affordable unit qualified owners to bring substandard units up to code; and

WHEREAS, Michael Kienzle whose principal address is 3510 Balsam Way Basking Ridge, County of Somerset, in the State of New Jersey 07920 (the "Property") is an owner of an affordable housing unit; and

WHEREAS, Michael Kienzle has submitted an application to the Bernards Township Housing Rehabilitation Program for funds to be provided by way of a deferred loan to rehabilitate a central air unit and furnace; and

WHEREAS, Michael Kienzle is eligible to receive funding for the rehabilitation of his owner-occupied unit under the program pursuant to the Uniform Housing Affordability Controls at N.J.A.C. 5:80-16.1 et seq.; and

WHEREAS, the funding will be provided to Michael Kienzle by way of a ten-year, interest free, amortized depreciating loan in the amount of Six Thousand Nine Hundred and Forty-Five Dollars (\$ 6,945.00).

NOW BE IT RESOLVED, by the Township Committee of the Township of Bernards that we do hereby approve the deferred loan agreement for the funds to be used for the rehabilitation on the property as set forth in the Deferred Loan Agreement and Rehabilitation Construction Contract; and

NOW THEREFORE BE IT FURTHER RESOLVED, by the Township Committee of the Township of Bernards that we do hereby authorize the Mayor and Clerk to execute the agreement and other required legal documents with Michael Kienzle on behalf of the Township; and

NOW THEREFORE BE IT FINALLY RESOLVED, by the Township Committee of the Township of Bernards that a copy of the resolution be on file and available for public inspection, in the office of the Bernards Township Purchasing Department, Municipal Building, Basking Ridge, New Jersey 07920.

CFO CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of Bernards Township, hereby certify that adequate funds are available for the above referenced loan in the not to exceed amount of \$6,945.00. Monies are available in the 2020 Affordable Housing Trust Fund line account #T-13-56-055-COA.

Date: October 19, 2020



Sean McCarthy, Chief Financial Officer

Resolution #2020-0349 - Awarding Professional Services Contract for Town Hall Elevator Concepts to Kevin Settembrino, AIA, Lic #21AI01516300 of the firm Settembrino Architects, 25 Bridge Avenue, Red Bank, NJ 07701 - In the Not to Exceed Amount of \$8,500.00

WHEREAS, the Astor Mansion was constructed in 1912, became Town Hall in 1969 and the court room addition was added in 1974; and

WHEREAS, the chair lift for the court room does not serve the current use of the addition well and consideration of potential elevator concepts is prudent; and

WHEREAS, the Township of Bernards requires Professional Architectural Services; and

WHEREAS, Kevin Settembrino, AIA, Lic #21AI01516300 of the firm Settembrino Architects, 25 Bridge Avenue, Red Bank, NJ 07701, has submitted a proposal dated October 6, 2020 outlining architectural services to the Township; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, this professional services contract is not subject to the requirements of N.J.S.A. 19:44A-20.4, *et seq* and Section 2-34 of the "Township Ordinances" as the Contract is under the threshold for the ordinance as well; and

WHEREAS, the Chief Financial Officer has certified funds are available in the Town Hall Elevator Concepts capital line account #C-04-55-446-A10 line item appropriation.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that a professional service contract be awarded to Kevin Settembrino, AIA, Lic #21AI01516300 of the firm Settembrino Architects, 25 Bridge Avenue, Red Bank, NJ 07701 as follows:

1. The contract will encompass services as outlined in the submitted proposal October 6, 2020.
2. The contract term is from November 1, 2020 through December 30, 2020, for professional architectural services not to exceed an amount of \$8,500.00.
3. Billings must be rendered by the contractor within 30 days of service delivery.
4. **Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.**
5. **No payments in excess of the "not to exceed" contract amounts will be approved, unless such services/expenditures are negotiated and agreed upon in advance of service delivery.**
6. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to P.L. 1975, c.127, which is attached to this resolution as Exhibit A.
7. This contract shall, for all purposes, be deemed a NJ Contract and any provisions of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
8. The contractor shall report directly to Thomas Timko, P.E., Township Engineer, who will be the chief contact for the Township of Bernards on this project.

NOW THEREFORE BE IT FURTHER RESOLVED, by the Township Committee of the Township of Bernards that a copy of the resolution be placed on file and available for public inspection in the office of the Bernards Township Purchasing Agent.

I agree to the terms as stated in the Resolution and by signing this document I, am committed to follow all terms of this award.

Kevin Settembrino, AIA, #21AI01516300, Principal

CFO CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of Bernards Township, hereby certify that adequate funds are available for the above referenced purchase in the not to exceed amount of \$8,500.00. Monies are available in #C-04-55-446-A10, Town Hall Elevator Concepts.

Date: October 20, 2020



Sean McCarthy, Chief Financial Officer

Resolution #2020-0352- Resolution Authorizing the Friends of the Kennedy-Martin-Stelle Farmstead, Inc. to Lease, License, Rent or Otherwise Permit the Use of the Farmstead Property for Classes, Programs, Events and Meetings Consistent with the Purpose of a Lease Agreement with Gretchen Thomas to Use Space Solely as artist studio

WHEREAS, the Township of Bernards owns the real property identified as Block 8401, Lot 23 (formally known as Block 185, Lot 20.03), consisting of approximately 4.397± acres, and located at 450 King George Road in the Township of Bernards, County of Somerset, State of New Jersey (the “Property”); and

WHEREAS, the Property contains an “English Barn,” “Farm House,” Wagon House,” “Cow Shed,” and other ancillary structures, which are on the New Jersey Historic Register and the National Register of Historic Places; and

WHEREAS, the Township and the Friends of the Kennedy-Martin-Stelle Farmstead, Inc. (“Friends”) entered into Lease Agreement C1775-1, dated March 29, 2005, for the Property (the “Lease”), which was thereafter amended to increase the term of the Lease; and

WHEREAS, Sections 2 and 3 of the Lease provide that Friends may provide access to Township residents for meetings and other appropriate events, provide alternate uses, and sublet or assign any interests in the Lease, subject to the prior written approval of the Township; and

WHEREAS, by email dated October 21, 2020 the Friends requested approval to permit a lease agreement with Gretchen Thomas for use of space solely as an artist studio; and

WHEREAS, the Township Committee has reviewed the proposed non-exclusive license agreement and finds it consistent with public purposes of the Lease and Mission and Vision of the Friends.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bernards, in the County of Somerset and State of NJ, that the Township of Bernards hereby grants authorization to the Friends of the Kennedy-Martin-Stelle Farmstead, Inc., to enter into a non-exclusive lease agreement with Gretchen Thomas, 80 Mountainview Road, Warren, NJ 07059 from January 1, 2021 to December 31, 2021.

BE IT FURTHER RESOLVED that the Township hereby explicitly reserves the right to revoke the authorization herein granted to Friends at its sole discretion.

Resolution # 2020-0353 - Award of Contract to SHI International Corporation, 290 Davidson Avenue, Somerset, NJ 08873 as the provider of Radio-Frequency Identification (RFID) for the installation of patron self-service operation and other technology enhancements for the Bernards Township Library In a Not to Exceed Amount of \$43,536.40

WHEREAS, N.J.S.A.40:54-12.1(3) provides for Municipal Libraries to make certain purchases without advertising for bids, in particular for specialized library services; and

WHEREAS, the Bernards Township Library wishes to implement new technology based upon the Library’s Strategic Plan Initiatives; and

WHEREAS, the Bernards Township Library’s mission is to inform, enrich and connect the community by providing excellence in library service and in patron satisfaction; and

WHEREAS, the installation hardware and software for the patron self-service operation will provide an intuitive and streamlined experience designed specifically for users of the library; and

WHEREAS, the Chief Financial Officer have certified that funds are available in the budget; the line item appropriation or ordinance to be charged is line account #0-01-LI-R01-D20.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, Somerset County, New Jersey that the Purchasing Agent is hereby authorized to issue a purchase order to SHI International Corporation, 290 Davidson Avenue, Somerset, NJ 08873 in the not to exceed amount of \$43,536.40.

TREASURY CERTIFICATION

I, Sean McCarthy Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available for the above referenced purchase. Monies are available in line account #0-01-LI-R01-D20.

Date: October 21, 2020



Sean McCarthy
Chief Financial Officer

Resolution # 2020-0354 - Award of Contract to Bibliotheca, LLC., 3169 Holcomb Bridge Road NW, Suite 200, Norcross, GA 300071 as the provider of Radio-Frequency Identification (RFID) on-site tagging service and supplies for the installation of patron self-service operation and other technology enhancements for the Bernards Township Library In a Not to Exceed Amount of \$45,317.76

WHEREAS, N.J.S.A.40:54-12.1(3) provides for Municipal Libraries to make certain purchases without advertising for bids, in particular for specialized library services; and

WHEREAS, the Bernards Township Library wishes to implement new technology based upon the Library's Strategic Plan Initiatives; and

WHEREAS, the Bernards Township Library's mission is to inform, enrich and connect the community by providing excellence in library service and in patron satisfaction; and

WHEREAS, the on-site Radio-Frequency Identification (RFID) tagging service will prepare library materials for the self-checkout operation that will provide a seamless experience specifically designed for users of the library; and

WHEREAS, the Chief Financial Officer have certified that funds are available in the budget; the line item appropriation or ordinance to be charged is line account #0-01-LI-R01-D20.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, Somerset County, New Jersey that the Purchasing Agent is hereby authorized to issue a purchase order to Bibliotheca, LLC., 3169 Holcomb Bridge Road NW, Suite 200, Norcross, GA in the not to exceed amount of \$45,317.76.

TREASURY CERTIFICATION

I, Sean McCarthy Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available for the above referenced purchase. Monies are available in line account #0-01-LI-R01-D20.

Date: October 21, 2020



Sean McCarthy
Chief Financial Officer

****End Consent Agenda****

ORDINANCE #2455 - An Ordinance to Amend Salary Ordinance #2391, Fixing the Compensation of Certain Officers and Employees of the Township of Bernards on and After 11/10/2020 – Introduction
Human Resources Manager Kesselmeyer provided an overview.

The clerk read the ordinance by title. Motion by Carpenter, second by Esposito, that Ordinance #2455 be introduced on first reading, advertised as required by law, with a public hearing on 11/10/2020.

Roll Call

Aye: Carpenter, Esposito, Fields, Harris, Baldassare, Jr.
Nay:
Abstain:

Motion carried.

Approval of Minutes – Open Session – 10/13/2020

Motion by Carpenter, second by Fields, and unanimously agreed that the 10/13/2020 Open Session minutes be approved for content and release.

PUBLIC COMMENT

The Mayor opened public comment.

Todd Edelstein, 172 Riverside Dr. – commented on “situational awareness”.

ADJOURNMENT

Motion by Carpenter, second by Fields, and unanimously agreed to adjourn the meeting at 8:34 PM

Respectfully submitted,

Rhonda Pisano
Municipal Clerk

James Baldassare, Jr.
Mayor

Approved: 11/10/2020