

**Minutes of the Meeting of the Board of Trustees
of the Bernards Township Library
September 30, 2020**

1. CALL TO ORDER

President Kippy Piedici called the meeting to order at 7:33 p.m. via Zoom.

2. SUNSHINE LAW REMINDER

In accordance with the requirements of the Open Public Meetings Law of 1975, notice of the meeting was posted on the inside of both doors of the Bernards Township Library Public was filed with the Township Clerk and was posted on both the Library's website and the Township's website.

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

Present: Jack Brull, Karen Kogut, MaryJane McNally, Kippy Piedici, Vivian Pagoulatos, Zina Pozner

Absent: Joe Esposito, Doug Roberts, and Cynthia Yin

Also Present: Lyn Begraft

5. PUBLIC COMMENT

There was public comment regarding the renewal of library cards.

6. APPROVAL OF MINUTES

MOTION 20-43 was made by Jack Brull and seconded by Karen Kogut to approve the minutes of the August 26, 2020 regular meeting as written. The motion passed unanimously.

7. PRESIDENT'S REPORT

Kippy alerted the Board that the annual New Jersey Library Trustee Institute will be a Zoom event on October 17, 2020. The Library has registered so that any trustee who wishes to attend may do so.

8. DIRECTOR'S REPORT

- Lyn reported that the recently installed Story Walk at Pleasant Valley Park has received a very favorable response. The Story Walk, which was funded by The Friends of the Library, enables families to simultaneously enjoy both a story and the outdoors.
- The replacement AC unit that serves part of the main level will be installed next week.

9. TREASURER'S REPORT

Vivian noted that the budget report reflects activity as of September 21, 2020. With 72% of the year having passed and 67% of the budget having been spent, we are roughly on target. Because of the pandemic, some lines may not be spent completely while others may be overspent.

10. COMMITTEE REPORTS

- A. Friends of the Library Liaison—Doug Roberts
No report
- B. Land and Building—Jack Brull
Included in the Director's Report
- C. Legislation & Advocacy—Mary Jane McNally
No report
- D. Personnel—Mary Jane McNally, Cynthia Yin
Included in New Business
- E. Strategic Plan—Vivian Pagoulatos, Jack Brull
Jack reiterated some issues that need to be addressed in order to have meaningful discussion of a Capital Reserve Plan. Key items include: clarifying the question of building ownership, ascribing the responsibility for repairs of capital items, and determining equalized assessed value for the next five years.
- F. Technology—Karen Kogut
Two additional quotes have been received for the SelfCheck project. Biblioteca submitted the best quote. Because of extensive weeding, the cost will be a little less than originally estimated.
- G. Township Committee Liaison—Joe Esposito
No report

11. OLD BUSINESS

There was no Old Business.

12. NEW BUSINESS

MOTION 20-44 was made by Vivian Pagoulatos and seconded by Karen Kogut to adopt the Bernards Township Library 2021 Holiday and Other Early Closings calendar. The motion passed unanimously.

MOTON 20-45 was made by Vivian Pagoulatos and seconded by MaryJane McNally to adopt the 2021 Library Board Meeting Schedule. The motion passed unanimously.

13. EXECUTIVE SESSION

- **MOTION 20-46** was made by Vivian Pagoulatos and seconded by Zina Pozner to go into executive session to discuss a personnel issue. The motion passed unanimously at 8:00 p.m.
- **MOTION 20-47** was made by Maryjane McNally and seconded by Karen Kogut to come out of executive session and enter open session. The motion passed unanimously at 8:15 p.m.

14. ADOPTION OF RESOLUTION TO ACKNOWLEDGE THE HIRING OF ATHENA

DANALAKIS, MOTION 20-48 was made by MaryJane McNally and seconded by Karen Kogut to adopt a resolution acknowledging the hiring of Athena Danalakis, Full time Supervising Librarian—Adult Services, 35 hours a week, starting October 14, 2020. With a roll call vote the motion passed 6-0-0.

15. PUBLIC COMMENT

There was no public comment.

16. ADJOURNMENT

- **MOTION 20-49** was made by Karen Kogut and seconded by MaryJane McNally to adjourn the meeting at 8:17 p.m. The motion passed unanimously.
- The next meeting of the Bernards Township Library Board of Trustees is scheduled for 7:30 p.m., October 28, 2020.