

**Minutes of the Meeting of the Board of Trustees
of the Bernards Township Library
March 25, 2020**

1. CALL TO ORDER

President Kippy Piedici called the meeting to order at 7:30 p.m. via Zoom

2. SUNSHINE LAW REMINDER

In accordance with the requirements of the Open Public Meetings Law of 1975, notice of the meeting was posted on the bulletin board in the Reception Hall of the Municipal Building, Collyer Lane, Basking Ridge and on the inside of both doors of the Bernards Township Library Public; was filed with the Township Clerk; and was posted on both the Township's website and the Library's website.

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

Present: Jack Brull, Joe Esposito, Karen Kogut, Mary Jane McNally, Kippy Piedici, Doug Roberts, and Cynthia Yin

Absent: Vivian Pagoulatos and Zina Pozner

Also Present: Lyn Begraft

5. PUBLIC COMMENT

There were no members of the public present.

6. APPROVAL OF MINUTES

- **MOTION 20-16** was made by Doug Roberts and seconded by Karen Kogut to approve the minutes of the February 20, 2020 special meeting as written. With Joe Esposito and Cynthia Yin abstaining the motion passed unanimously.
- **MOTION 20-17** was made by Doug Roberts and seconded by Cynthia Yin to approve the minutes of the February 26, 2020 regular meeting as written. The motion passed unanimously.
- **MOTION 20-18** was made by Jack Brull and seconded by Karen Kogut to approve the minutes of the March 8, 2020 special meeting as written. With Joe Esposito and Doug Roberts abstaining the motion passed unanimously.

7. PRESIDENT'S REPORT

- Kippy that the library is closed by New Jersey Executive Order No. 104 (2020) and cannot reopen until that order is lifted.
- The NJ Legislature recently passed NJ A3850, which allows public bodies to conduct meetings, and provide notice, by electronic means during periods of emergency. The NJ Department of Consumer Affairs - Division of Local Government Services has promulgated guidance for holding remote public meetings. The methods we have employed are in compliance with this law.

8. DIRECTOR'S REPORT

- Lyn praised the staff for their productivity and creativity during the closure. They are preparing for summer reading programs, working on projects, completing online training, and offering online programs.

- Part-time Library Custodian Greg Brothers is monitoring the building daily. The recurring leaks near the cactus garden continue to be a minor issue.

9. TREASURER'S REPORT—Vivian Pagoulatos

In Vivian's absence Kippy shared that the budget had its first reading at the Township Committee meeting and should be loaded by the Library Board's April meeting.

10. COMMITTEE REPORTS

- A. Friends of the Library Liaison—Doug Roberts
No report.
- B. Land and Building—Jack Brull
No report.
- C. Legislation & Advocacy—Mary Jane McNally
No report.
- D. Personnel—Mary Jane McNally and Cynthia Yin
MOTION 20-19 was made by Mary Jane McNally and seconded by Cynthia Yin to adopt a resolution acknowledging the retirement of Marcia Lubansky, Supervising Librarian – Technical Services. The motion passed unanimously.
- E. Strategic Plan – Vivian Pagoulatos and Jack Brull
No report.
- F. Technology—Karen Kogut
No report.
- G. Township Committee Liaison—Joe Esposito
No report.

11. OLD BUSINESS

There was no old business.

12. NEW BUSINESS

Kippy expressed her thanks to Karen Andriolo both for setting up the Zoom meeting and for overseeing the social media campaign promoting library services available to the public while the library is closed.

13. PUBLIC COMMENT

There were no members of the public present.

14. ADJOURNMENT

- **MOTION 20-20** was made by Mary Jane McNally and seconded by Karen Kogut to adjourn the meeting at 7:51 pm. The motion passed unanimously.
- The next meeting of the Bernards Township Library Board of Trustees is scheduled for 7:30 p.m., April 29, 2020.