

**TOWNSHIP OF BERNARDS  
BOARD OF HEALTH  
REORGANIZATION MEETING**

**JANUARY 13, 2022, 7:00 PM**

**AGENDA**

Join Zoom Meeting

<https://us02web.zoom.us/j/89505586441?pwd=d2xxODNiZ292TjkreWZNbStBZmNEUT09>

Meeting ID: 895 0558 6441

Passcode: 302841

One tap mobile

+16465588656,,89505586441#,,, \*302841# US (New York)

+13017158592,,89505586441#,,, \*302841# US (Washington DC)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

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**CALL TO ORDER**

**OPENING STATEMENT**

**ROLL CALL**

**PUBLIC COMMENT/STAFF COMMENT**

**OATH OF OFFICE**

**Pat Crane**

**John Salaki**

**Kelly Brown**

**Edward Wang**

**ELECTION OF OFFICERS**

**President**

**Motion (1)**

**(2)**

**Roll Call**

**Vice President**

**Motion (1)**

**(2)**

**Roll Call**

## **REORGANIZATION ASSIGNMENTS: AS LISTED FROM 2021**

- Boarding Houses for children, day camps, boarding camps and communicable disease - Dr. John Salaki
- Eating Establishments, food retailers, schools – Jennifer Asay
- Liaison with Sewerage Authority – Karen Ellis
- Health Program Coordinator, Environmental Protection- Patricia Crane
- Landfill, water, septic system and wells – Dr. Christopher Hunt
- Rabies Control – Joan Bannan
- Vital Statistics – Dr. Elizabeth Korn
- Personnel Committee - President of the Board of Health and two (2) Members – Dr. Elizabeth Korn & Jennifer Asay

### **Motion to approve Reorganization Assignments:**

(1)

(2)

**Roll Call**

## **SCHEDULE OF BOARD OF HEALTH MEETINGS**

**JANUARY 13, 2022  
(Reg & ReOrg)**

**FEBRUARY 17, 2027  
(Annual Meeting)**

**MARCH 17, 2022**

**APRIL 14, 2022  
SEPTEMBER 15, 2022**

**MAY 12, 2022  
OCTOBER 13, 2022**

**JUNE 16, 2022  
DECEMBER 1, 2022**

### **Motion to accept dates of the 2022 BOH Meetings:**

(1)

(2)

**Roll Call**

## **OFFICIAL NEWSPAPERS:**

Board President declared The Bernardsville News, be named the official newspaper with the secondary newspapers being: The Courier News, Bridgewater; and The Daily Record, of Morristown.

### **Motion to accept declaration of Newspapers:**

(1)

(2)

**Roll Call**

**RESOLUTION 1:22 Authorizing the award of a Professional Services Contract with Paula J. DeBona, Esq. as legal counsel.**

**Motion to adopt Resolution 1:22 (1)  
(2)**

**Roll Call**

## **RESOLUTION 2:22 Appointments of Health Department Personnel: APPOINTMENTS**

**Health Officer/Health Educator/  
Youth Services Coordinator/Registrar**

**Lucy A. Forgione**

**Deputy Registrar**

**Deirdre Vogel**

**Alternate Deputy Registrar**

**Gindy McCarthy**

**Senior Environmental Health Specialist**

**Tricia Cowell**

**Registered Environmental Health Specialist**

**Nancy Dowd**

Registered Environmental Health Specialist  
Health Educator/Community Program Coordinator  
Health Educator/Youth Services Coordinator Asst./  
Marketing and Communications Coordinator  
Vulnerable Populations Outreach Coordinator  
Registered Environmental Health Specialist/  
Covid 19 Generalist  
Public Health Nurse

Vacant  
Kaitlin Cartoccio  
Hannah Truncale

Riya Patel

Jaclyn Handwerger  
Maria Novoa Besteiro

Motion to adopt Resolution 2:22 (1)  
(2)

Roll Call

**RESOLUTION 3:22** The Health Officer has authority to apply for any and all grants that are in the best interest of the Board of Health.

Motion to adopt Resolution 3:22 (1)  
(2)

Roll Call

**RESOLUTION 4:22** The Health Officer has authority to execute contracts with providers.

Motion to adopt Resolution 4:21 (1)  
(2)

Roll Call

**RESOLUTION 5:22** Authorizing the Award of a Professional Services Contract to VNA of Somerset Hills.

Motion to adopt Resolution 5:22 (1)  
(2)

Roll Call

**RESOLUTION 6:22** Adopting the Township's Employee Handbook.

Motion to adopt Resolution 6:22 (1)  
(2)

Roll Call

## **ADJOURNMENT**

Motion: (1)  
(2)