

**TOWNSHIP OF BERNARDS  
BOARD OF HEALTH  
SEPTEMBER 16, 2021  
AGENDA**

**Bernards Township Health Dept**

**For the safety of our Board Members as well as the public this meeting is only accessible to the public via ZOOM.**

**Comments will be accepted only during the Public Comment portion of the meeting.  
You will be asked to state your name and address for the record.**

Join Zoom Meeting

<https://us02web.zoom.us/j/81065953522?pwd=eGdrM0JQRHN3LzRxbGwyUTZUU0Yzd09>

Meeting ID: 810 6595 3522

Passcode: 284748

One tap mobile

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Dial by your location

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+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

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**OPENING STATEMENT**

**ROLL CALL**

**PUBLIC COMMENT**

**STAFF COMMENT**

**MINUTE APPROVAL**

**Regular Meeting June 17, 2021**

**Motion (1)**

**(2)**

**Roll Call**

**HEALTH EDUCATOR REPORT (June, July & August)**

**HEALTH OFFICER'S REPORTS (June, July & August)**

**Health Report**

**Animal Control Report**

**Vital Statistics Report**

**Motion (1)**

**(2)**

## **NEW BUSINESS**

- 1) INTRODUCTION AND FIRST READING OF ORDINANCE BH: 108 AN ORDINANCE OF THE BOARD OF HEALTH OF THE TOWNSHIP OF BERNARDS, COUNTY OF SOMERSET, AMENDING CHAPTER BH:10, DOMESTIC ANIMALS TO REQUIRE OUTDOOR CATS TO BE NEUTERED**

**MOTION TO INTRODUCE BH:108 - (1)  
(2)**

**ROLL CALL:**

**DISCUSSION ON ORDINANCE**

**MOTION TO PASS ON FIRST READING – (1)  
(2)**

**ROLL CALL:**

- 2) Resolution 11:21 – Resolution of Appointment - Jaclyn Handwerger—Registered Environmental Health Specialist (REHS)/COVID -19 Generalist  
Motion (1)  
(2)  
Roll Call**
- 3) Resolution 12:21 – Resolution of Appointment - Maria Novoa Besteiro - Public Health Nurse COVID-19 Vaccination Supplemental Grant  
Motion (1)  
(2)  
Roll Call**
- 4) COVID-19 – Discussion**

**PUBLIC COMMENT**

**STAFF COMMENT**

**BOARD COMMENT**

**ADJOURNMENT**

**Motion (1)  
(2)**

**All in favor**

**TOWNSHIP OF BERNARDS  
BOARD OF HEALTH  
REGULAR MEETING MINUTES  
JUNE 17, 2021**

**Call To Order**

Board President Dr. John Salaki called the meeting to order at 7:02 PM via Zoom Conference Call and read the open public meetings statement in accordance with the law.

**Roll Call**

Present: Pat Crane, Karen Ellis, Dr. Hunt, Dr. Korn, Dr. John Salaki  
Absent: Jennifer Asay, Joan Bannan  
Also Present: Lucy A. Forgione, Health Officer; Attorney Paula J. DeBona, Esq.; Michelle Santoro, Animal Control Officer; Deirdre Vogel, Recording Secretary and Todd Edelstein of Riverside Drive

**Public Comment:** Todd Edelstein commented on drug rehabilitation facilities and privacy laws regarding patient information.

**Staff Comment:** Lucy Forgione mentioned that the 2020 Annual Report was completed just this morning and would be reviewed later in the meeting.

**Approval of Minutes**

The minutes from the April 15, 2021 Regular Meeting were reviewed and approved with a motion by Dr. Korn, seconded by Dr. Hunt.

Roll Call: Pat Crane – Abstain, Karen Ellis – Abstain, Dr. Hunt – Yes, Dr. Korn – Yes, Dr. Salaki – Yes

The minutes from the May 13, 2021 Regular Meeting were reviewed and approved with a motion by Karen Ellis, seconded by Dr. Korn.

Roll Call: Pat Crane – Yes, Karen Ellis – Yes, Dr. Hunt – Abstain, Dr. Korn – Yes, Dr. Salaki – Yes

**Health Educator Reports & Health Officers Reports**

The Health Educator Report & Health Officers Report for May were reviewed and discussed. A motion to approve the Health Educator Report & Health Officers Report was made by Dr. Korn, seconded by Dr. Hunt. All were in favor.

**Old Business:**

**1. Old Business: Discussion on licensed cats and alteration Continued**

Prior to this meeting the Board Members received Michelle Santoro's Problem Statement for review, outlining why unaltered outdoor cats are considered a problem. Michelle shared her reasons for requesting an ordinance be introduced requiring mandatory altering of outdoor cats. The Board discussed the subject at length. Paula DeBona provided a draft ordinance for review as well. Dr. Salaki suggested this be given some thought over the summer and that it be introduced at the September 17, 2021, Board of Health meeting.

**2. Adoption of Salary Ordinance BH:107**

**ORDINANCE BH: 107- An Ordinance of The Board of Health of The Township of Bernards Fixing Ranges for The Compensation of Certain Employees of The Township of Bernards Health Department**

Motion to read Ordinance BH:107 by title on second reading was made by Dr. Korn, seconded by Dr. Hunt.

Roll Call: Pat Crane – Yes, Karen Ellis – Yes, Dr. Hunt – Yes, Dr. Korn – Yes, Dr. Salaki – Yes  
Public hearing opened. No member of the public commented.

Public hearing closed.

Motion to adopt Ordinance BH:107 on second reading was made by Karen Ellis, seconded by Pat Crane.

Roll Call: Pat Crane – Yes, Karen Ellis – Yes, Dr. Hunt – Yes, Dr. Korn – Yes, Dr. Salaki – Yes

**New Business:**

**RESOLUTION 10:21 – A Resolution establishing salaries for various positions in the Health Department**

Dr. Korn motioned to approve Resolution BH 10:21, seconded by Dr. Hunt.

Roll Call: Pat Crane – Yes, Karen Ellis – Abstain, Dr. Hunt – Yes, Dr. Korn – Yes, Dr. Salaki – Yes

**Public Comment:** None

**Staff Comment:** Lucy Forgione thanked the Board for passing the Ordinance and Resolution.

**Board Comment:** None

There being no further business to discuss, a motion was made by Dr. Birk, seconded by Karen Ellis to adjourn the meeting at 8:18PM. All were in favor.

Respectfully submitted,

Deirdre Vogel, Meeting Secretary

**Health Education / Youth Services Coordinator Report**  
**June, July & August 2021**

**Testing Clinics/ Screening Programs**

- Continuing COVID-19 testing every Thursday.
  - June 3: COVID-19 PCR Testing at Bernards Township Community Center. 11 people tested using PCR tests. No individuals were positive for COVID-19 (0%).
  - June 10: COVID-19 PCR Testing at Bernards Township Community Center. 11 people tested using PCR tests. No individuals were positive for COVID-19 (0%).
  - June 17: COVID-19 PCR Testing at Bernards Township Community Center. 4 people tested using PCR tests. No individuals were positive for COVID-19 (0%).
  - June 24: COVID-19 PCR Testing at Bernards Township Community Center. 9 people tested using PCR tests. No individuals were positive for COVID-19 (0%).
  - July 1: COVID-19 PCR Testing at Bernards Township Community Center. 7 people tested using PCR tests. No individuals were positive for COVID-19 (0%).
  - July 8: COVID-19 PCR Testing at Bernards Township Community Center. 6 people tested using PCR tests. No individuals were positive for COVID-19 (0%).
  - July 15: COVID-19 PCR Testing at Bernards Township Community Center. 9 people tested using PCR tests. No individuals were positive for COVID-19 (0%).
  - July 22: COVID-19 PCR Testing at Bernards Township Community Center. 14 people tested using PCR tests. No individuals were positive for COVID-19 (0%).
  - July 29: COVID-19 PCR Testing at Bernards Township Community Center. 27 people tested using PCR tests. No individuals were positive for COVID-19 (0%).
  - August 5: COVID-19 PCR Testing at Bernards Township Community Center. 43 people tested using PCR tests. No individuals were positive for COVID-19 (0%).
  - August 12: COVID-19 PCR Testing at Bernards Township Community Center. 57 people tested using PCR tests. One (1) individual was positive for COVID-19 (1.75%).
  - August 19: COVID-19 PCR Testing at Bernards Township Community Center. 45 people tested using PCR tests. One (1) individual was positive for COVID-19 (2.2%).
  - August 26: COVID-19 PCR Testing at Bernards Township Community Center. 29 people tested using PCR tests. Two (2) individuals were positive for COVID-19 (6.9%).

**COVID-19 Mitigation**

- The Vulnerable Populations Outreach Coordinator (VPOC) continues to work to identify the vulnerable populations in our jurisdictions and identifying gaps to help address the needs of COVID-19 positive and exposed persons:
  - Helping to connect senior citizens and other homebound residents to vaccination appointments.
  - Continuing to catalog a list of available resources to help vulnerable populations access critical resources such as social services, mental health services, and general healthcare. Also includes access to resources like food banks, mental health services, visiting nurses, telehealth solutions, and other community programs.
  - Prioritizing COVID-19 response initiatives such as COVID-19 testing clinics and weekly COVID-19 vaccine clinics.
  - Conducting weekly COVID-19 testing clinics to help identify positive COVID-19 cases and ultimately mitigate the spread of COVID-19.
  - Regularly monitoring COVID-19 related data received through testing and contact tracing.
  - Working with other local health department VPOCs in NJ to create collaborative opportunities and resources through monthly meetings.
  - Collaborating with local faith-based organizations to implement vaccination clinics in the community.
  - Reapplying for VPOC funding for 2021-2022.
- Monitoring COVID daily reporting at local long-term care facilities.

- Significant time daily has been spent talking to multiple school districts and preschools, nurses, parents, sports teams and leagues, senior housing, businesses, etc. about COVID-19 infections and close contacts advising them who, when, and how isolation and quarantine must take place. We study guidance daily as it changes and attend daily/weekly conference calls on COVID-19 mitigation and procedures to implement with various community health partners and the NJDOH.
- Weekly COVID-19 NJ Office of Local Public Health calls and distribution of new info to staff.
- Staying up to date on the COVID-19 vaccination process in New Jersey via daily State led vaccinator calls.
- Continuing to release bi-monthly updates on COVID-19 via RAVE in Bernards Township and to individual entities in other towns. Updates now include weekly numbers for each town and vaccine information. As of September 9<sup>th</sup> there have been 87 updates.
- Follow-up on contact-tracing in CDRSS conducted by staff. Statistics compiled on COVID-19 infections.

### **Vaccination Efforts**

- Vaccine clinics (J&J) scheduled for every Wednesday afternoon in July and August
- Contacting volunteers as needed according to skills, such as Spanish-speaking or nursing license.
- Staff responsibilities for vaccination clinics are continuously discussed. Clinic supplies have been assessed and prepared to ensure we can continue vaccinating the local population.
- Worked with a local pharmacist to train nurses on proper reconstitution and administration of the Pfizer vaccine.
- **June** - Received allocation of 100 J&J vaccines. Also received allocation for Moderna second doses.
  - June 2: Good Shepherd Church in Bernardsville Drive-Through – 31 J&J vaccines given
  - June 16: Good Shepherd Church in Bernardsville Drive-Through – 36 J&J vaccines given
  - June 17: St James Church in Basking Ridge – 25 Moderna second doses given
  - June 19: Bernards Township Community Center – 12 Moderna second doses and 8 J&J single doses given
  - June 23: Bernards Township Community Center – 13 Moderna second doses and 4 J&J single doses given
  - June 30: Bernards Township Community Center – 7 J&J singles doses given.
  - Vaccine clinics (J&J only) scheduled for every Wednesday afternoon in July at the Bernards Township Community Center.
- **July** - Received allocation of 100 J&J vaccines. Also received allocation for Moderna second doses.
  - June 2: Good Shepherd Church in Bernardsville Drive-Through – 31 J&J vaccines given
  - June 16: Good Shepherd Church in Bernardsville Drive-Through – 36 J&J vaccines given
  - June 17: St James Church in Basking Ridge – 25 Moderna second doses given
  - June 19: Bernards Township Community Center – 12 Moderna second doses and 8 J&J single doses given
  - June 23: Bernards Township Community Center – 13 Moderna second doses and 4 J&J single doses given
  - June 30: Bernards Township Community Center – 7 J&J singles doses given.
  - Vaccine clinics (J&J only) scheduled for every Wednesday afternoon in July at the Bernards Township Community Center.
- **August** - Received another allocation of 100 J&J doses and 204 Pfizer doses.
  - Vaccine clinics (J&J only) conducted every Wednesday in August at the Bernards Township Community Center. A first-dose Pfizer clinic was also held in August at St. James Church in BT.
    - August 4- Bernards Township Community Center: 12 J&J vaccines
    - August 11- Bernards Township Community Center: 18 J&J vaccines
    - August 18- Bernards Township Community Center: 10 J&J vaccines
    - August 23- St. James Church: 46 Pfizer vaccines (42 first dose, 4 third dose)
      - This Pfizer clinic was open to all but specifically marketed to those 12-17 years old. 29 of the 42 first doses were school-age children.
    - August 25- Bernards Township Community Center: 10 J&J vaccines

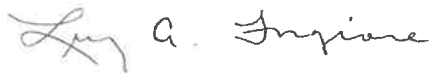
### **Health Education**

- Skin Cancer Screening held July 13<sup>th</sup>. Thirty (30) participants came. Dr. Elizabeth Quigley from Memorial Sloan Kettering at Basking Ridge volunteered her time and recommended 13 people have biopsies. Out of 30 participants, 22 of them were referred for additional treatment or follow-up. Referred participants were informed at the time of the screening and sent letters one week later as a reminder.
- Reserving locations for fall flu clinics. Creating flu clinic flyer and planning clinic details. Flu vaccine has been ordered and should be shipped soon.
- Reminded local preschools, daycares, and school nurses about childhood immunizations available through the Child Health Clinics.

### **Municipal Alliance/Youth Services Commission**

- Met on June 8<sup>th</sup> via Zoom. No July or August meetings
- Posts are regularly updated on the Municipal Alliance Facebook page.
- Grab n Go Teen Outreach
  - June Kit – Beaded Lizards- 43/50 bags picked up
  - July Kit – Kool Aid Tie Dye – 40/50 bags picked up
  - August – Washi Tape School Supplies – 50/50 bags picked up
- REACH had their last meeting for the summer on June 10<sup>th</sup> – Senior Picnic. 5 seniors graduated in 2021 from Ridge High School.
- The Ridge Action group attended the 2021 Lindsey Meyer Teen Institute Summer Leadership Conference August 23-27<sup>th</sup>. There was a 1 day in-person summit followed by 3 virtual days Aug 25-27<sup>th</sup>.
  - 15 freshmen, 5 return campers, 5 Youth Advisory Council members, 1 College Age TI Staff members and 1 advisor attended the leadership conference both in-person and virtual.
  -

**Respectfully Submitted,**



**Lucy A. Forgione**

**Health Officer/Director of Health**

***September 9, 2021***

## Upcoming Events:

### Bernards Township Health Department



# 2021 FLU CLINICS



No appointment needed!  
Clinics are for age 4 and up.

Date	Time	Location
Wednesday, October 13	9:00 - 11:00 am	St. James Church, 184 S. Finley Ave, Basking Ridge
Thursday, October 14	9:00 - 11:00 am	Chester Field House, 107 Seminary Ave, Chester
Friday, October 15	9:00 - 11:00 am	Peapack-Gladstone Borough Hall, 1 School St, Peapack
Thursday, October 21	3:00 - 5:00 pm	Bernardsville Library, 1 Anderson Hill Rd. Bernardsville


#### COST

Residents: \$25

Non-Residents: \$35

Valid Medicare Part B card: No Charge

Consult your doctor before receiving the flu shot.  
All shots are quadrivalent vaccine.



*Promoting Public Health*

Bernards Township Health Department

The Bernards Township Health Department is the Central Health Agency serving:  
Bernards Township • Bernardsville Borough • Chester Borough • Long Hill Township • Mendham Borough • Peapack and Gladstone Borough



# HEALTH OFFICER'S REPORT

June, 2021 Bernards Township

TYPE OF WORK	WORK DATE	LOCATION/EXPLAIN	BLOCK	LOT	WORK TIME	WORK STATUS	STAFF INITIAL
A/DATA ENTRY LEAD	06/24/2021	HEALTH DEPARTMENT Monthly LeadTrax data entry; checked daily			1.0	C	TC
A/GENERAL	06/08/2021	HEALTH DEPARTMENT COVID-19 Follow up			1.50	C	ND
A/RABIES CONTROL	06/07/2021	FAIRVIEW DRIVE SOUTH Cat in contact with an animal of unknown origin - 45 day Observation Period			1.0	S	MS
COMMUNICABLE DISEASE INVESTIGATION	06/07/2021	HEALTH DEPARTMENT Covid-19 related			9.0	C	LF
	06/28/2021	HEALTH DEPARTMENT Covid-19 related			10.0	C	LF
COMPLAINT/PUBLIC HEALTH	06/11/2021	VALLEY ROAD Housing Complaint			0.50	C	ND
	06/14/2021	BALDWIN COURT Housing Issue			1.0	C	ND
F/CH 24	06/01/2021	SAFE AND SOUND OF SOMERSET			0.75	S	TC
	06/09/2021	ANGRY ARCHIE'S			0.50	S	ND
	06/15/2021	FELLOWSHIP DEACONRY CONFERENCE CTR			1.0	S	SR
	06/21/2021	TESTO PIZZA, LLC			0.50	S	SR
	06/22/2021	DUNKIN DONUTS (DEWEY MEADOW)			1.0	S	SR
	06/28/2021	VERIZON (EUREST) Starbucks, and Verizon kitchen			2.50	S	ND
	06/28/2021	VERIZON (EUREST)			2.50	S	SR
I/REC BATHING	06/08/2021	SOMERSET HILLS YMCA			1.0	S	ND
I/REC BATHING PRE-OPENING	06/17/2021	PLEASANT VALLEY PARK Kiddie and Splash Pool			1.0	S	ND
	06/28/2021	SIGNAL POINT			1.50	S	SR
	06/29/2021	BONNIE BRAE			1.50	S	SR
	06/30/2021	THE BARONS AT BASKING RIDGE			1.0	S	ND
	06/30/2021	SOCIETY HILL AT BERNARDS II			1.0	S	ND
I/YOUTH CAMP	06/15/2021	DAY CAMP SUNSHINE-FELLOWSHIP DEACONRY			2.0	S	SR
	06/16/2021	SOMERSET COUNTY YMCA CAMP			1.0	S	ND
	06/23/2021	ENVIRONMENTAL EDUCATION CENTER SPC			1.0	S	TC
A/PLAN REV/KITCHEN	06/22/2021	THE RESIDENCE @ BASKING RIDGE			1.0	IP	TC
A/PLAN REV/SEPTIC-ALT	06/11/2021	COLTS GLEN LANE	4301	11	1.0	IP	TC

A/PLAN REV/SEPTIC- ALT ATU	06/08/2021	DEER RIDGE ROAD	11002	17	1.50	AP	TC
A/PLAN REV/SEPTIC- ALT EXP	06/09/2021	CHILDS ROAD	603	2	1.0	IP	TC
A/PLAN REVIEW CONTINUED	06/07/2021	STONE RIDGE LANE	11201	36	0.50	AP	TC
	06/10/2021	CHILDS ROAD	603	2	1.0	IP	TC
	06/14/2021	WHITENACK ROAD	4801	4	0.75	AP	TC
	06/23/2021	COLTS GLEN LANE	4301	11	0.50	AP	TC
I/SEPTIC, ABANDONMENT	06/22/2021	WHITENACK ROAD	4801	3	1.0	IP	SR
I/SEPTIC, ALT	06/16/2021	STONE RIDGE LANE	11201	36	1.0	IP	ND
	06/17/2021	STONE RIDGE LANE	11201	36	1.0	IP	ND
	06/21/2021	STONE RIDGE LANE	11201	36	1.0	FC	SR
I/SEPTIC, ALT ATU	06/07/2021	MINE BROOK ROAD	4402	6	1.0	FC	ND
I/SEPTIC, NEW ATU	06/03/2021	WHITENACK ROAD	4801	3	1.0	FC	ND
I/SEPTIC, REPAIR	06/08/2021	OLD ARMY ROAD	102	3	1.0	FC	TC
Admin Time Total		Work For Town Total		Total time in Hours		Fees Collected	
384.12		58		442.12		\$ 19,281.00	

**KEY: A/Admin.Work; F/Food Inspection; I/Field Inspection; Plan Rev/Plan Review**

**STATUS: AB-Abated; AP-Approved; CS-Conditionally Satisfactory; FC-Field Complete;**

**IP-In Progress; S-Satisfactory; UF-Unfounded; US-Unsatisfactory; C-Complete; CL-closed; GS-Gold standard**

**Admin key code: phone calls, emails, filing, scheduling, OPRA requests, CDRSS, reports**

**Date Printed: 9/8/2021**

**Printed By: Gindy McCarthy**



## Bernards Township Health Department

Basking Ridge, NJ 07920  
P. 908.204.3070 F. 908.204.3075  
www.bernardshealth.org

Contractual Health Agency for:  
Bernards Township  
Bernardsville Borough  
Chester Borough  
Long Hill Township  
Mendham Borough  
Peapack and Gladstone Borough

# HEALTH OFFICER'S REPORT

July, 2021 Bernards Township

TYPE OF WORK	WORK DATE	LOCATION/EXPLAIN	BLOCK	LOT	WORK TIME	WORK STATUS	STAFF INITIAL
A/DATA ENTRY LEAD	07/28/2021	HEALTH DEPARTMENT Monthly LeadTrax data entry; checked daily			1.0	C	TC
A/RABIES CONTROL	07/06/2021	ORCHARD PLACE Calls from PD re: dog bite complaint ( Kate )			4.0	S	MS
	07/10/2021	176 GOLTRA DRIVE Transport bat for testing ( Jody )			4.0	FC	MS
COMMUNICABLE DISEASE INVESTIGATION	07/28/2021	HEALTH DEPARTMENT Covid-19 related			10.0	C	LF
F/CH 24	07/09/2021	CRANE FARM			0.75	S	SR
	07/12/2021	RIDGE FUEL			1.0	S	SR
	07/13/2021	CAFÉ FIGARO RESTAURANT & FLAMES			1.0	S	SR
	07/13/2021	SUBWAY OF BASKING RIDGE			1.0	S	SR
	07/26/2021	O'BAGEL #2 (RIVERWALK)			1.0	S	SR
	07/27/2021	SOUP SHOPPE, LLC			1.0	S	SR
	07/30/2021	BRIDGEVILLE ICE CREAM (BT)			0.50	S	ND
F/CH 24 TEMP EVENT	07/09/2021	BTO LACROSSE TOURNAMENT Mom's food service and Goldy's ice cream			1.50	S	SR
I/REC BATHING	07/08/2021	LORD STIRLING VILLAGE			0.50	IP	ND
	07/09/2021	LORD STIRLING VILLAGE			1.0	S	ND
	07/23/2021	THE PINGRY SCHOOL missing electrical inspection			1.0	IP	SR
I/REC BATHING PRE-OPENING	07/01/2021	PLEASANT VALLEY PARK POD Inspection			0.50	S	ND
	07/14/2021	COUNTRYSIDE MANOR COA, INC.			1.0	AP	TC
I/SOILS, NEW	07/26/2021	RIVER FARM LANE pit bail test	4701	2.10	1.0	IP	SR
	07/27/2021	RIVER FARM LANE	4701	2.10	1.0	FC	SR
A/PLAN REV/POOL	07/23/2021	OLD FARM ROAD	202	16	0.50	AP	TC
A/PLAN REV/SEPTIC-ALT ATU	07/15/2021	CHILDS ROAD	502	13	1.50	IP	ND
A/PLAN REVIEW CONTINUED	07/13/2021	CHILDS ROAD	603	2	0.50	AP	TC
	07/20/2021	CHILDS ROAD deed restriction	603	2	0.50	C	TC
A/SEPTIC-AS-BLT-ALT ATU	07/20/2021	SUNSET LANE	11601	17	0.50	IP	TC
A/SEPTIC-AS-BLT-NEW	07/01/2021	KINGS RIDGE ROAD	11501	3.03	0.50	IP	TC
I/SEPTIC, ALT	07/19/2021	SUNSET LANE	11601	13	1.0	IP	TC
	07/30/2021						

	DEER RIDGE ROAD		11002	17	1.0	IP	ND	
I/SEPTIC, ALT ATU	07/01/2021	CHILDS ROAD		502	13	1.0	IP	TC
	07/09/2021	CHILDS ROAD		502	13	1.0	IP	ND
	07/13/2021	CHILDS ROAD		502	13	1.0	IP	ND
	07/26/2021	DEER RIDGE ROAD		11002	17	1.0	IP	ND
	07/27/2021	DEER RIDGE ROAD		11002	17	1.0	IP	SR
	07/28/2021	CHILDS ROAD		502	13	1.0	IP	ND
I/SEPTIC, ALT EXP	07/27/2021	CHILDS ROAD bed staked out incorrectly/corrected on site		603	2	0.0	IP	TC
	07/29/2021	CHILDS ROAD		603	2	1.0	IP	TC
	07/30/2021	CHILDS ROAD		603	2	1.0	IP	TC
I/SEPTIC, NEW	07/02/2021	KINGS RIDGE ROAD		11501	3.03	1.0	FC	ND
I/SEPTIC, REPAIR	07/13/2021	BALTUSROL WAY		4301	72	1.0	FC	SR
	07/27/2021	DARREN DRIVE		11701	17	1.0	IP	ND
	07/29/2021	DARREN DRIVE		11701	17	1.0	IP	ND
	07/30/2021	DARREN DRIVE		11701	17	0.50	IP	ND
Admin Time Total		Work For Town Total		Total time in Hours			Fees Collected	
378.28		51.25		429.53			\$ 8,183.00	

KEY: A/Admin.Work; F/Food Inspection; I/Field Inspection; Plan Rev/Plan Review  
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Admin key code: phone calls, emails, filing, scheduling, OPRA requests, CDRSS, reports  
Date Printed: 9/8/2021  
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Contractual Health Agency for:  
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Peapack and Gladstone Borough

# HEALTH OFFICER'S REPORT

August, 2021 Bernards Township

TYPE OF WORK	WORK DATE	LOCATION/EXPLAIN	BLOCK	LOT	WORK TIME	WORK STATUS	STAFF INITIAL
A/DATA ENTRY LEAD	08/27/2021	HEALTH DEPARTMENT monthly LeadTrax data entry; checked daily			1.0	C	TC
A/RABIES CONTROL	08/23/2021	JOANNA COURT Bat found in living room - negative rabies result			0.50	S	MS
	08/25/2021	SMITHFIELD COURT Cat Bite - Quarantined 10 Days			1.0	S	MS
	08/26/2021	MOUNT AIRY ROAD Dog in contact w/ groundhog - 45 day observation / confinement			1.0	S	MS
COMMUNICABLE DISEASE INVESTIGATION	08/16/2021	MARTINSVILLE ROAD Covid-19 related and sports teams			0.75	C	TC
	08/16/2021	FELLOWSHIP ROAD Covid-19 related - possible start of outbreak			1.0	C	TC
	08/30/2021	HEALTH DEPARTMENT Covid-19 related			10.0	C	LF
COMMUNICATIONS	08/27/2021	PINGRY SCHOOL Covid-19 related			0.50	C	TC
F/CH 24	08/02/2021	M&M PERROTTI'S			1.0	GS	SR
	08/02/2021	PRISCILLA'S PANTRY KITCHEN spot check needed in 2 weeks			1.0	S	SR
	08/03/2021	DELICIOUS HEIGHTS OUTPOST			1.0	S	ND
	08/03/2021	BASKING RIDGE COUNTRY CLUB			0.50	S	ND
	08/03/2021	MADISONVILLE ROAD			0.50	S	ND
	08/09/2021	SUNRISE OF BASKING RIDGE			1.0	S	SR
	08/09/2021	CHU'S CAFE			1.0	S	SR
	08/10/2021	DOMINICK'S PIZZA			1.0	S	SR
	08/10/2021	TASTE OF THAI			1.0	S	SR
	08/16/2021	BONNIE BRAE SCHOOL			1.0	GS	SR
	08/16/2021	BONNIE BRAE SCHOOL METCALF			0.25	S	SR
	08/16/2021	BONNIE BRAE SCHOOL ROEBLING EAST			0.25	S	SR
	08/16/2021	BONNIE BRAE SCHOOL ROEBLING WEST			0.25	S	SR
	08/16/2021	BONNIE BRAE SCHOOL VOCATIONAL BLDG			0.25	S	SR
	08/16/2021	BONNIE BRAE SCHOOL VOCATIONAL BLDG			0.25	S	SR
	08/17/2021	KONA ICE			0.50	S	ND
	08/23/2021	RIDGE OAK SENIOR HOUSING INC.			1.0	S	SR
	08/24/2021	HUNAN CHINESE RESTAURANT			1.50	CS	SR
	08/24/2021	TRATTORIA BOLU			1.0	S	SR

	08/25/2021	DOGWOOD FARM			1.0	S	ND
	08/30/2021	7-ELEVEN 34925C			1.0	S	SR
	08/30/2021	ENVIRONMENTAL EDUCATION CTR SPC			1.0	S	SR
	08/31/2021	SOMERSET HILLS YMCA MILLICENT FENWICK			1.0	S	SR
	08/31/2021	THE CAFÉ AT DAIICHI SANKYO corporate kitchen and Starbucks			1.50	S	SR
F/CH 24 FOLLOW UP	08/16/2021	PRISCILLA'S PANTRY KITCHEN			0.50	AB	SR
I/REC BATHING	08/03/2021	BASKING RIDGE COUNTRY CLUB			1.0	S	ND
	08/09/2021	PLEASANT VALLEY PARK			1.0	S	ND
	08/09/2021	SOCIETY HILL AT BERNARDS II			1.0	S	ND
	08/09/2021	HANSOM RD. SIGNAL POINT			1.0	S	SR
	08/09/2021	VALLEY ROAD			1.0	S	SR
	08/10/2021	ALLEN ROAD			1.0	S	SR
	08/11/2021	CEDARS AT BASKING RIDGE			1.0	IP	ND
	08/11/2021	THE ALBROOK SCHOOL			1.0	S	ND
	08/11/2021	THE BARONS AT BASKING RIDGE			1.0	S	ND
	08/12/2021	CEDARS AT BASKING RIDGE			2.0	S	ND
	08/16/2021	BONNIE BRAE			1.0	S	SR
	08/25/2021	CEDARS AT BASKING RIDGE			1.0	S	ND
A/PLAN REV/KITCHEN	08/03/2021	FELLOWSHIP DEACONRY CONFERENCE CTR partnering with Feeding Hands to distribute food to food insecure population			1.0	IP	SR
	08/12/2021	VERIZON BASKING RIDGE			1.0	IP	ND
	08/13/2021	VERIZON BASKING RIDGE New Dunkin Donuts			1.0	FC	ND
A/PLAN REV/POOL	08/20/2021	MINEBROOK ROAD	4401	2	0.50	AP	TC
A/SEPTIC-AS-BLT-ALT ATU	08/24/2021	CHILDS ROAD	603	2	0.50	AP	TC
	08/27/2021	CHILDS ROAD	502	13	0.50	IP	TC
	08/27/2021	SUNSET LANE	11601	17	0.50	AP	TC
I/SEPTIC, ALT	08/19/2021	MOUNTAIN ROAD	11102	33	1.0	IP	ND
I/SEPTIC, ALT ATU	08/12/2021	SUNSET LANE section of old sewer line repaired and jetted	11601	17	1.0	C	TC
	08/24/2021	CHILDS ROAD	502	13	1.0	FC	ND
I/SEPTIC, ALT EXP	08/17/2021	CHILDS ROAD	603	2	1.0	FC	TC
I/SEPTIC, NEW	08/06/2021						

RIVER FARM LANE		4701	2.10	1.0	FC	ND		
	08/09/2021	RIVER FARM LANE		4701	2.10	1.0	IP	SR
I/SEPTIC, REPAIR	08/02/2021	DARREN DRIVE		11701	17	1.0	FC	ND
	08/03/2021	CHAPIN ROAD		5	6	1.0	FC	ND
	08/18/2021	MOUNTAIN AVENUE		11102	33	0.50	IP	ND
	08/30/2021	MOUNTAIN ROAD		11101	5	1.0	FC	SR
I/WELL, CASING	08/26/2021	RIVER FARM LANE		4701	2.10	1.50	FC	TC
Admin Time Total				Work For Town Total		Total time in Hours		Fees Collected
373.99				65		438.99		\$ 4,501.66

**KEY:** A/Admin.Work; F/Food Inspection; I/Field Inspection; Plan Rev/Plan Review  
**STATUS:** AB-Abated; AP-Approved; CS-Conditionally Satisfactory; FC-Field Complete;  
 IP-In Progress; S-Satisfactory; UF-Unfounded; US-Unsatisfactory; C-Complete; CL-closed; GS-Gold standard  
**Admin key code:** phone calls, emails, filing, scheduling, OPRA requests, CDRSS, reports  
**Date Printed:** 9/7/2021  
**Printed By:** Tricia Cowell



## Bernards Township Health Department

Basking Ridge, NJ 07920  
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Contractual Health Agency for:  
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 Long Hill Township  
 Mendham Borough  
 Peapack and Gladstone Borough

# ANIMAL CONTROL OFFICER'S REPORT

June, 2021    Bernards Township

TYPE OF WORK	WORK DATE	LOCATION/EXPLAIN	WORK TIME	WORK STATUS	STAFF INITIAL
ACO/CAT	06/07/2021	RIDGE HIGH SCHOOL Report of cat by dumpster	0.50	IP	MS
	06/09/2021	RIDGE HIGH SCHOOL Trapping Stray Cat	0.50	S	MS
	06/10/2021	RIDGE HIGH SCHOOL Trapping stray cat	1.0	IP	MS
	06/11/2021	RIDGE HIGH SCHOOL Trapping stray cat	1.0	US	MS
	06/25/2021	JEFFREY COURT Assist resident w/ stray kittens	1.0	IP	MS
	06/25/2021	FIELDSTONE DRIVE Assist resident re: 2 found stray kittens	1.0	IP	MS
	06/29/2021	SOUTH FINLEY AVENUE Trapping stray cat	1.0	IP	MS
	06/30/2021	SOUTH FINLEY AVENUE Trapping Stray Cat	1.0	IP	MS
ACO/DOG	06/07/2021	WHITENACK ROAD Return dog to owner	1.0	FC	MS
	06/07/2021	SOUTH MAPLE AVENUE Return dog to owner	1.0	FC	MS
	06/09/2021	PATRIOT HILL DRIVE Complaint from neighbor re: unlicensed dogs	1.0	S	MS
	06/19/2021	ASPEN DRIVE Dog back to owner ( Kate )	4.0	S	MS
	06/20/2021	KING GEORGE ROAD 2 Dogs back to owner ( Kate )	4.0	FC	MS
	06/21/2021	QUEEN ANNE DRIVE Assist resident locate dog	1.0	FC	MS
	06/22/2021	EMERALD VALLEY Complanit re: neighbors dogs / follow up w/ dog owners @ Mountain Road	1.0	S	MS
	06/22/2021	EMERALD VALLEY LANE Complaint re: dogs located on Mountain Rd	1.0	S	MS
	06/22/2021	BTPD PD Ward re: complaint of dogs located on Mountain Rd	0.50	S	MS
	06/22/2021	181 MOUNTAIN ROAD Warning letter re: dogs running at large	0.50	S	MS
	06/29/2021	LINDEN DRIVE Complaint re: neighbors dog - will follow up with address	0.50	IP	MS
ACO/GENERAL	06/07/2021	HEALTH DEPARTMENT Licensing, General	2.0	S	MS
	06/08/2021	HEALTH DEPARTMENT Licensing, General	3.0	S	MS
	06/09/2021	THE CEDARS Complete OPRA request	0.50	S	MS
	06/09/2021	HEALTH DEPARTMENT Licensing, General	5.50	S	MS
	06/10/2021	HEALTH DEPARTMENT Licensing	6.0	S	MS



	06/11/2021	HEALTH DEPARTMENT Licensing, General	6.0	S	MS
	06/14/2021	HEALTH DEPARTMENT Licensing, General	3.0	S	MS
	06/15/2021	HEALTH DEPARTMENT Licensing, State Licensing Report, General	7.0	S	MS
	06/16/2021	HEALTH DEPARTMENT Licensing, General	4.0	S	MS
	06/17/2021	HEALTH DEPARTMENT follow up letters / summons for unlicensed dogs, licensing, general	8.0	S	MS
	06/18/2021	HEALTH DEPARTMENT General, clean van/supplies	5.50	S	MS
	06/21/2021	HEALTH DEPARTMENT General, Licensing	6.50	S	MS
	06/21/2021	BEDMINISTER COURT Drop off paperwork	0.50	FC	MS
	06/22/2021	HEALTH DEPARTMENT Licensing, General	3.50	S	MS
	06/25/2021	HEALTH DEPARTMENT Licensng, General	4.0	S	MS
	06/29/2021	HEALTH DEPARTMENT Licensing, General	5.0	S	MS
	06/30/2021	HEALTH DEPARTMENT Licensing, Welcome Letters, Front Office	7.0	S	MS
ACO/MEETING	06/14/2021	HEALTH DEPARTMENT Staff Meeting	1.50	S	MS
	06/17/2021	HEALTH DEPARTMENT Board of Health Meeting	1.0	S	MS
ACO/OTHER DOMESTIC ANIMAL	06/08/2021	DEXTER DRIVE NORTH Assist re: pet Guinea Pig	0.50	S	MS
ACO/PATROL	06/16/2021	DUNHAM PARK Patrol Park	1.0	FC	MS
	06/18/2021	PVP Patrol	1.0	FC	MS
ACO/TRAINING	06/16/2021	HEALTH DEPARTMENT ASPCAPRO Webinar: Adopting Out Undersocialized Kittens	1.0	S	MS
	06/16/2021	HEALTH DEPARTMENT ASPCAPRO Webinar: Domestic Violence and Animal Cruelty	1.0	S	MS
ACO/WILD ANIMAL	06/07/2021	PEACHBROOK ROAD Info re: fawn on property	0.50	S	MS
	06/07/2021	OAK RIDGE ROAD Info re: snapping turtle on property	0.50	S	MS
	06/07/2021	CHESTNUT COURT Info re: raccoons on property	0.50	S	MS
	06/07/2021	MOUNT AIRY ROAD Advice re: young skunk to wildlife rehab	0.50	S	MS
	06/07/2021	MARTINSVILLE ROAD Info re: fawn	0.50	S	MS
	06/10/2021	MOUNT AIRY ROAD Report of injured fawn in roadway - GOA	0.50	FC	MS
	06/11/2021	ORCHARD PLACE Injured bird - transported to Raptor Trust	1.0	FC	MS
	06/14/2021	MOUNT AIRY ROAD/ MOUNTAIN PARK Fox hit by car - GOA	1.0	FC	MS

06/14/2021	POTOMAC DRIVE Info re: raccoon, fox in area	1.0	S	MS
06/14/2021	RIVERSIDE DRIVE Advice re: raccoon living in area	0.50	S	MS
06/14/2021	COMMONWEALTH DRIVE Info re: eastern garter snake on property	0.50	S	MS
06/25/2021	VILLAGE DRIVE Removed bat from home - no exposure	1.0	FC	MS
06/25/2021	LINDEN DRIVE Advice re: raccoons living under deck	0.50	S	MS
06/25/2021	LORD STIRLING STABLES Advice re: fox on property	0.50	S	MS
06/29/2021	COUNTRYSIDE DRIVE Information re: wildlife dumpsters	0.50	S	MS
06/29/2021	113 DYCKMAN PLACE Injured hawk - transported to Raptor Trust	1.0	FC	MS

	<b>Work For Town Total</b>	<b>Total Time in Hours</b>
<b>Totals:</b>	<b>118</b>	<b>126.5</b>

KEY: A/Admin.Work; F/Food Inspection; I/Field Inspection; Plan Rev/Plan Review  
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 Date Printed: 9/8/2021  
 Printed By: Gindy McCarthy



## Bernards Township Health Department

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# ANIMAL CONTROL OFFICER'S REPORT

July, 2021    Bernards Township

TYPE OF WORK	WORK DATE	LOCATION/EXPLAIN	WORK TIME	WORK STATUS	STAFF INITIAL
ACO/CAT	07/01/2021	SOUTH FINLEY AVENUE Trapping stray cat - BRAH - Kennel	2.50	FC	MS
	07/13/2021	KENNEL / BRAH Cat BRAH - Transport back to Kennel	3.0	FC	MS
	07/15/2021	ANNIN ROAD Assist resident rehome cat	0.50	S	MS
	07/19/2021	LYONS ROAD Information re: spay/neuter her outside cats	0.50	S	MS
	07/28/2021	MOUNT AIRY ROAD Report of deceased cat - unable to locate	0.50	FC	MS
ACO/DOG	07/14/2021	ALLEN ROAD Calls from PD - Dog locked in Car	1.0	FC	MS
	07/15/2021	LAKE ROAD Calls from PD - unable to locate report of dog at large	0.50	FC	MS
	07/27/2021	HEALTH DEPARTMENT Licensing, Front Office	5.0	S	MS
ACO/GENERAL	07/01/2021	HEALTH DEPARTMENT General , Licensing	3.50	S	MS
	07/12/2021	HEALTH DEPARTMENT Licensing, General	6.0	S	MS
	07/13/2021	HEALTH DEPARTMENT Complete Annual Animal Cruelty Report	1.0	S	MS
	07/13/2021	HEALTH DEPARTMENT General, Licensing	2.50	S	MS
	07/14/2021	HEALTH DEPARTMENT PART TIME ACO Report to Lucy	1.0	S	MS
	07/14/2021	HEALTH DEPARTMENT Welcome licensing letters, Report of Unlicensed Dogs	4.0	S	MS
	07/15/2021	BEDMINSTER COURT Drop off paperwork	0.50	FC	MS
	07/15/2021	HEALTH DEPARTMENT Summons for unlicensed dogs	4.50	IP	MS
	07/16/2021	HEALTH DEPARTMENT Summons for unlicensed dogs	8.0	S	MS
	07/19/2021	BEDMINSTER COURT Drop off paperwork	0.50	FC	MS
	07/19/2021	HEALTH DEPARTMENT General, Summons Unlicensed Dogs	5.50	S	MS
	07/20/2021	HEALTH DEPARTMENT Complete Unlicensed Dog Summons	8.0	S	MS
	07/21/2021	BEDMINSTER COURT Drop off paperwork	0.50	FC	MS
	07/21/2021	HEALTH DEPARTMENT Complete Unlicensed Cat Summons	7.0	S	MS
	07/22/2021	HEALTH DEPARTMENT Welcome licensing letters, licensing, general	7.0	S	MS
	07/22/2021	BEDMINSTER COURT Drop off paperwork	0.50	FC	MS

	07/23/2021	HEALTH DEPARTMENT Licensing, General	8.0	S	MS
	07/26/2021	HEALTH DEPARTMENT Licensing	8.0	S	MS
	07/27/2021	NORZ FARMS Pick up Supplies for Farm to Go	1.50	FC	MS
	07/27/2021	BEDMINSTER COURT Drop off paperwork	0.50	FC	MS
	07/28/2021	HEALTH DEPARTMENT General, Licensing	6.0	S	MS
	07/29/2021	HEALTH DEPARTMENT General, Licensing	1.0	S	MS
	07/30/2021	HEALTH DEPARTMENT Clean out shed	1.0	FC	MS
ACO/MEETING	07/12/2021	HEALTH DEPARTMENT Staff Meeting	1.0	S	MS
	07/27/2021	HEALTH DEPARTMENT Meeting w/ Lucy	1.0	S	MS
ACO/TRAINING	07/12/2021	HEALTH DEPARTMENT WIZER IT Training	1.0	S	MS
ACO/WILD ANIMAL	07/01/2021	MANCHESTER DRIVE Advice re: fox on property with mange	0.50	S	MS
	07/01/2021	CHILDS ROAD Fox hit by car - removed from roadway	0.50	S	MS
	07/01/2021	VICTORIA DRIVE Advice re: groundhogs on property	0.50	S	MS
	07/01/2021	VALLEY ROAD Report of injured rabbit - DOA	0.50	FC	MS
	07/13/2021	CONKLING STREET Injured groundhog - BRAH	1.0	FC	MS
	07/14/2021	DARREN DRIVE Advice re: fox seen on property	0.50	S	MS
	07/14/2021	SAINT JAMES CHURCH Report of injured fox - DOA	0.50	FC	MS
	07/14/2021	HONEYMAN ROAD Information re: black rat snake on property	0.50	S	MS
	07/19/2021	SPRINGRIDGE MANAGEMENT Advice re: squirrels under grill	0.50	S	MS
	07/19/2021	CANTERBURY WAY Injured Bird - Transport to Raptor Trust	1.0	S	MS
	07/21/2021	SPRING VALLEY ROAD Report of dead vulture - unable to locate	0.50	FC	MS
	07/22/2021	OLD FARM ROAD Questions re: wild turkey behavior	0.50	S	MS
	07/28/2021	DRYDEN ROAD Injured Coopers Hawk - Transport to Raptor Trust	1.0	FC	MS
	07/30/2021	INDEPENDENCE DRIVE Information re: Sick bird reporting NJ f& W	0.50	S	MS
	07/30/2021	DICKINSON ROAD Advice re: fledging behavior	0.50	S	MS
	07/30/2021	EAST OAK STREET Advice re: young rabbit found on property	0.50	S	MS
	07/30/2021	SHEPARD WAY Information re: snake behavior	0.50	S	MS

**Work For Town Total**

**Total Time in Hours**

**Totals:**

112.5

116

KEY: A/Admin.Work; F/Food Inspection; I/Field Inspection; Plan Rev/Plan Review  
STATUS: AB-Abated; AP-Approved; CS-Conditionally Satisfactory; FC-Field Complete;  
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Admin key code: phone calls, emails, filing, scheduling, OPRA requests, CDRSS, reports  
Date Printed: 9/8/2021  
Printed By: Gindy McCarthy

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## **Bernards Township Health Department**

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Contractual Health Agency for  
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Long Hill Township  
Mendham Borough  
Peapack and Gladstone Borough

# ANIMAL CONTROL OFFICER'S REPORT

August, 2021    Bernards Township

TYPE OF WORK	WORK DATE	LOCATION/EXPLAIN	WORK TIME	WORK STATUS	STAFF INITIAL
ACO/CAT	08/23/2021	MILITO WAY Advice re: low cost spay	0.50	S	MS
	08/25/2021	STARCREST KENNEL Drop off supplies	1.0	FC	MS
	08/25/2021	COOPER LANE Assist resident w/ missing cat	0.50	IP	MS
	08/26/2021	STARCREST KENNEL Kittens born - drop off supplies	1.0	FC	MS
ACO/DOG	08/09/2021	SOUTH MAPLE AVENUE Return two dogs back to owner	1.0	FC	MS
	08/09/2021	MOUNTAIN ROAD Summons issued re: ongoing complaints of dogs running at large	1.0	S	MS
	08/12/2021	ARCHGATE ROAD Assist resident w/ sick dog - transport to BRAH	1.0	FC	MS
	08/16/2021	RIDGEVIEW DRIVE Return dog to owner Meeker Road ( Kate )	4.0	FC	MS
	08/23/2021	SUMMIT DRIVE Assist resident re: missing dog	0.50	IP	MS
	08/26/2021	BERNATDS TWP PD Dog returned to owner ( Kate )	4.0	FC	MS
ACO/GENERAL	08/02/2021	BEDMINSTER COURT Drop off paperwork	0.50	FC	MS
	08/02/2021	HEALTH DEPARTMENT Licensing, General, Front Office	6.0	S	MS
	08/03/2021	HEALTH DEPARTMENT General, Licensing, Front Office Coverage	7.50	S	MS
	08/04/2021	HEALTH DEPARTMENT General, Licensing, Front Office Coverage	8.0	S	MS
	08/05/2021	HEALTH DEPARTMENT Front Office Coverage	8.0	S	MS
	08/09/2021	HEALTH DEPARTMENT General, Licensing, Front Office Coverage	4.0	S	MS
	08/09/2021	BEDMINSTER COURT P/U supplies	0.50	FC	MS
	08/11/2021	HEALTH DEPARTMENT General, Licensing, Front Office Coverage	6.50	S	MS
	08/11/2021	BEDMINSTER COURT Drop off paperwork	0.50	FC	MS
	08/12/2021	HEALTH DEPARTMENT General, Licensing, Front Office Coverage	7.0	S	MS
	08/13/2021	BEDMINSTER COURT Drop of paperwork	0.50	FC	MS
	08/13/2021	HEALTH DEPARTMENT General, Licensing, Front Office Coverage	6.0	S	MS
	08/23/2021	SAINT JAMES CHURCH Set up for Covid 19 Clinic	0.50	FC	MS
	08/23/2021	HEALTH DEPARTMENT General , Licensing	2.0	S	MS
	08/25/2021				

BEDMINSTER COURT		0.50	FC	MS	
Drop off paperwork					
	08/25/2021	HEALTH DEPARTMENT General , Licensing	3.0	S	MS
	08/26/2021	HEALTH DEPARTMENT Licensing, General	6.0	S	MS
	08/27/2021	HEALTH DEPARTMENT General, Licensing, Front Office Coverage	8.0	S	MS
ACO/MEETING	08/23/2021	HEALTH DEPARTMENT Staff meeting	1.50	S	MS
ACO/PATROL	08/02/2021	PLEASANT VALLEY PARK Patrol	1.0	FC	MS
ACO/TRAINING	08/03/2021	HEALTH DEPARTMENT COVID 19 Vaccines and Variants US Surgeon General Webinar	0.50	S	MS
ACO/WILD ANIMAL	08/08/2021	ATLAS ROAD Remove bat from home - no exposure ( Kate )	4.0	FC	MS
	08/09/2021	NORTH MAPLE AVENUE Remove bat from building - no exposure	0.50	FC	MS
	08/09/2021	WEST OAK STREET Information re: fox in area	0.50	S	MS
	08/09/2021	CROWN COURT DRIVE Report of sick/injured raccoon - GOA	0.50	FC	MS
	08/23/2021	GOVERNOR DRIVE Information re: snakes found on property	0.50	S	MS
	08/23/2021	MINE BROOK ROAD Information re: snakes	0.50	S	MS
	08/30/2021	VALLEY ROAD Remove a raccoon from home ( Kate )	4.0	FC	MS

**Totals:**

103

**Total Time in Hours**  
108

KEY: A/Admin. Work; F/Food Inspection; I/Field Inspection; Plan Rev/Plan Review  
STATUS: AB-Abated; AP-Approved; CS-Conditionally Satisfactory; FC-Field Complete;  
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Date Printed: 9/7/2021  
Printed By: Michelle Santoro



## Bernards Township Health Department

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**Bernards Township Health Department**

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health@bernards.org  
www.bernardshealth.org

TO: Bernards Township Board of Health  
From: Lucy A. Forgione, Registrar of Vital Statistics  
Subject: Registrar's Report - Month of June 2021  
Date: September 16, 2021

Following is a report of the activities of the office of the Registrar of Vital Statistics.

Issued:	<u>1</u>	Birth Certificates
	<u>64</u>	Marriage Certificates
	<u>8</u>	Marriage Licenses
	<u>0</u>	Civil Union Certificates
	<u>0</u>	Civil Union Licenses
	<u>8</u>	Death Certificates
	<u>0</u>	Domestic Partnership Certificates
Fees Collected:	<u>\$1,684.00</u>	
Births in Township	<u>0</u>	
Marriages in Township	<u>23</u>	
Deaths in Township	<u>10</u>	(in Lyons V.A.) <u>1</u>



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New Jersey 07920



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TO: Bernards Township Board of Health  
From: Lucy A. Forgione, Registrar of Vital Statistics  
Subject: Registrar's Report - Month of July 2021  
Date: September 16, 2021

Following is a report of the activities of the office of the Registrar of Vital Statistics.

Issued:	<u>2</u>	Birth Certificates
	<u>36</u>	Marriage Certificates
	<u>8</u>	Marriage Licenses
	<u>0</u>	Civil Union Certificates
	<u>0</u>	Civil Union Licenses
	<u>5</u>	Death Certificates
	<u>0</u>	Domestic Partnership Certificates
Fees Collected:	<u>\$1089.00</u>	
Births in Township	<u>0</u>	
Marriages in Township	<u>17</u>	
Deaths in Township	<u>10</u>	(in Lyons V.A.) <u>1</u>

262 South Finley Ave.  
Basking Ridge  
New Jersey 07920



**Bernards Township Health Department**

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www.bernardshealth.org

TO: Bernards Township Board of Health  
From: Lucy A. Forgione, Registrar of Vital Statistics  
Subject: Registrar's Report - Month of Aug 2021  
Date: September 16, 2021

Following is a report of the activities of the office of the Registrar of Vital Statistics.

Issued:	<u>0</u>	Birth Certificates
	<u>64</u>	Marriage Certificates
	<u>10</u>	Marriage Licenses
	<u>0</u>	Civil Union Certificates
	<u>0</u>	Civil Union Licenses
	<u>8</u>	Death Certificates
	<u>0</u>	Domestic Partnership Certificates
Fees Collected:	<u>\$1,720.00</u>	
Births in Township	<u>0</u>	
Marriages in Township	<u>21</u>	
Deaths in Township	<u>10</u>	(in Lyons V.A.) <u>3</u>

**ORDINANCE  
BH: 108**

**AN ORDINANCE OF THE BOARD OF HEALTH OF THE  
TOWNSHIP OF BERNARDS, COUNTY OF SOMERSET, AMENDING CHAPTER BH:10,  
DOMESTIC ANIMALS TO REQUIRE OUTDOOR CATS TO BE NEUTERED**

**WHEREAS**, a community with outdoor cats who are not neutered may experience considerable costs associated with trapping, providing veterinary care and sheltering for outdoors cats; and

**WHEREAS**, outdoor cat populations result in numerous nuisance complaints being filed with the Board as well as a rise in euthanasia rates for all cats since adult unsocialized cats are not generally adoptable.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Health of the Township of Bernards, in Somerset County, New Jersey as follows:

**SECTION 1.** Chapter BH:10, Domestic Animals, Section BH:10-5, Cat Licensing Code, of the Revised Ordinances of the Board of Health, Township of Bernards, County of Somerset, State of New Jersey, is hereby amended by the addition of a new subsection BH:10-5.4, to read as follows:

**“BH:10-5.4.** Mandatory neutering of outdoor cats.

- a. No person may own, keep or harbor a cat in violation of this ordinance.
- b. It shall be unlawful for an owner or custodian of a cat over the age of four months to allow such cat to be at large unless the cat has been neutered by a veterinarian, or unless the terms of paragraph c. below are met.
- c. The owner or custodian of a cat that is unable to be neutered without a high likelihood of suffering serious bodily harm or death due to age, infirmity or particular health risks

must obtain a written confirmation of that fact from a licensed veterinarian and present same to the Board of Health.

**SECTION 2.** The existing subsection BH:10-5.4, Violations and Penalties, shall be redesignated as subsection BH:10-5.5, Violations and Penalties.

**SECTION 3.** All Ordinances of the Board of Health of the Township of Bernards that are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 4.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

**SECTION 5.** This ordinance may be renumbered for codification purposes.

**SECTION 6.** This Ordinance shall take effect immediately upon final passage, approval and publication as required by law.

Dated:

**BOARD OF HEALTH OF  
THE TOWNSHIP OF BERNARDS**

\_\_\_\_\_  
Deirdre Vogel, Board Secretary

\_\_\_\_\_  
John Salaki, President

I hereby certify the foregoing to be a true copy of an ordinance adopted by the Board of Health of the Township of Bernards at its meeting held on \_\_\_\_\_, 2021.

\_\_\_\_\_  
Deirdre Vogel, Board Secretary

Dated:\_\_\_\_\_

**Resolution BH #:11:21**  
**Resolution of Appointment**  
**Jaclyn Handwerger—Registered Environmental Health Specialist (REHS)/**  
**COVID -19 Generalist**  
**Bernards Township Health Department**

**Whereas** the position of REHS/COVID-19 generalist is an approved temporary position of the Bernards Township Board of Health with the salary for the position supported through a grant awarded by the NJ Department of Health (DOH); and

**Whereas** this position is a full-time position funded through a grant from July 1, 2021 -June 30, 2022 (with the expectation of renewal to June 30, 2023, for a two-year grant period); and

**Whereas**, Jaclyn Handwerger partially meets the requirements of the REHS/COVID-19 Generalist and will be taking the REHS license exam on November 16, 2021, at which time she would meet all requirements and duties of said position; and

**Whereas** the Board of Health of the Township of Bernards recommends the hiring of Jaclyn Handwerger at an annual salary of \$50,000; and upon her successfully obtaining the REHS license the salary will be adjusted to \$68,640.00, with an Initial Employment Period (IEP) ending February 16, 2022; and

**Whereas**, since this position is funded through a grant from DOH with the salary and all benefits being paid from these grant monies, continued employment will be contingent upon the state continuing to provide the Township with the grant each year moving forward.

**Now, Therefore Be It Resolved**, by the Board of Health of the Township of Bernards that Jaclyn Handwerger be appointed to the temporary position of REHS/COVID-19 Generalist.

This Resolution shall be retroactive to August 16, 2021.

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Dr. John Salaki,  
President, Board of Health

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Deirdre Vogel,  
Witness/Board of Health Secretary

Dated: September 16, 2021

**Explanatory Statement:**

Jaclyn Handwerger will fill the position of REHS/COVID-19 Generalist. This position will focus on REHS work as well as COVID-19 community outreach, education and contact tracing for vulnerable populations. Jaclyn Handwerger partially meets the requirements and will be hired at a salary of \$50,000. Further condition of employment is the successful completion of the REHS licensing exam at which time the salary will increase to an hourly rate of \$ 33.00/hr., for a 40-hour week or an annual salary of \$68,640.00. **Failure to pass the REHS licensing exam will result in termination.** This position is only available as long as the grant funding is renewed by the DOH and meets all Township employment practices and requirements.

Lucy A. Forgione, Health Officer

**Resolution BH #:12:21**  
Resolution of Appointment  
Maria Novoa Besteiro —Public Health Nurse  
COVID-19 Vaccination Supplemental Grant

Bernards Township Health Department

**Whereas**, the position of Public Health Nurse is a new temporary position of the Bernards Township Board of Health with the salary for the position supported through a grant awarded by the NJ Department of Health (DOH); and

**Whereas**, this position is part-time, 18 hours per week from July 1, 2021 -June 30, 2023 for a two-year grant period); and

**Whereas**, Maria Novoa Besteiro, meets all the requirements of Public Health Nurse for the COVID-19 Vaccination Supplemental Grant and would fulfill the duties of said position; and

**Whereas**, the Board of Health of the Township of Bernards recommends the hiring of Maria Novoa Besteiro at an hourly salary of \$40.00, with an Initial Employment Period (IEP) ending March 20, 2021; and

**Whereas**, since this position is funded through a grant from DOH with the salary and all benefits being paid from these grant monies, continued employment will be contingent upon the state continuing to provide the Township with the grant each year moving forward.

**Now, Therefore Be It Resolved**, by the Board of Health of the Township of Bernards that Maria Novoa Besteiro be appointed to the position of Public Health Nurse contingent upon the successful completion of Human Resources background check and necessary employment requirements.

This Resolution shall take effect immediately.

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Dr. John Salaki,  
President, Board of Health

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Deirdre Vogel,  
Witness/Board of Health Secretary

Dated: September 16, 2021

**Explanatory Statement:**

Maria Novoa Besteiro will fill the advertised position of Public Health Nurse. This position will primarily focus on COVID-19 vaccination clinics, community outreach, education and contact tracing for vulnerable populations as well as education of local physicians in CDRSS and NJIIS systems. Maria Novoa Besteiro meets all requirements and will be hired at an hourly rate of \$ 40.00 for as long as the grant funding is available, renewed by the DOH and meets all Township employment practices and requirements.

Lucy A. Forgione, Health Officer