



**Township of Bernards**  
 1 Collyer Lane, Basking Ridge, NJ 07920  
 908-766-2510 • www.bernards.org

## JOB POSTING

<b>POSTING DATE:</b> 04/17/2026		<b>APPLICATION DEADLINE:</b> until position is filled	
<b>POSITION:</b> Registered Environmental Health Specialist II		<b>DATE POSITION WILL BECOME AVAILABLE:</b> Immediate	
<b>DEPARTMENT:</b> Health		<b>REPORTS TO:</b> Senior REHS	
<b>POSITION TYPE:</b> Regular/Full-Time		<b>OVERTIME STATUS:</b> Non-Exempt (Eligible for OT)	
<b>HOURS/WEEK:</b> 40	<b>SCHEDULE:</b> M-F /occasional weekends as needed	<b>SALARY:</b> \$26-\$30/HR*	

*\*This position is grant-funded through June 30, 2027, with the possibility of extension contingent upon the 2027 budget.*

**PRINCIPAL DUTIES:** Under the direction of the Senior Registered Environmental Health Specialist (REHS), performs various inspections, plan reviews, and complaint investigations to ensure compliance with public health and environmental regulations including the NJ Sanitary Code, the NJ Public Health Nuisance Code, and NJDEP septic system and well regulations. In particular, this position will complete a high volume of retail food establishment inspections. Excellent communication and customer service skills required. Promotes and protects public health through education, consultation, and enforcement.

**JOB REQUIREMENTS:** Performs sanitary inspections for compliance with public health and environmental protection regulations, including but not limited to inspections at retail food establishments, pools, youth camps, body art facilities, kennels, private wells, and onsite wastewater disposal systems. Investigates complaints of nuisances and potential violations of applicable Local and State public health and environmental laws and ordinances for Bernards Township and contractual municipalities. Directs measures to control and abate nuisances including improper garbage storage, standing water conducive to mosquito breeding, unsanitary conditions, and pest infestations. Inspects food trucks and temporary food vendors at special events; weekend availability required. Collects food/water/soil samples and issues embargos when necessary; participates in product recalls as needed. Responds to restaurant fires, sewage backups, or other emergencies as needed. Work collaboratively with various municipal officials (e.g. Code Enforcement / Fire Safety) across jurisdictions. Produces accurate and informative reports, collects evidence, and maintains paper and electronic records of all surveys, inspections, and investigations. Daily computer data entry for activity tracking and preparation of monthly Board of Health reports. Investigates suspected disease outbreaks as needed in coordination with the Health Officer, Public Health Nurse, and Senior REHS. Utilizes the Communicable Disease Reporting and Surveillance System (CDRSS). Conducts environmental investigations in response to cases of elevated blood lead levels. Witnesses the installation of wells for potable and non-potable sources. Witnesses soil permeability testing in conjunction with professional engineers and inspects repairs and installations of onsite sewage disposal systems. Under direction of the Senior REHS may review plans related to residential, commercial, and industrial development as necessary to ensure compliance with environmental and public health laws, regulations, and local ordinances. Initiates enforcement actions, including violation notices and summons as necessary, attends Court as required, and provides testimony during legal proceedings. Participates in emergency preparedness and response activities to ensure safe food, water, air quality, and the protection of public and environmental health during a public health emergency or natural disaster. Participates in planning and conducting special outreach programs (e.g. radon testing, well testing events) and provides expertise in the development of educational materials relating to environmental issues and concerns. May attend Board of Health meetings in contractual towns as a representative of the Health Department. Performs other related duties as assigned by the Health Officer or Senior Registered Environmental Health Specialist.

**EDUCATION & EXPERIENCE:**

**Education:** Graduation with a bachelor’s degree from an accredited college or university with major course work in biology, environmental sciences, or related field.

**Experience:** Requires a minimum of 1 year of experience actively enforcing relevant public health or environmental laws.

**Special Requirements:** Must possess an active Registered Environmental Health Specialist (REHS) license from the New Jersey Department of Health as well as a valid NJ Driver’s License. Lead Inspector/Risk Assessor certification and bilingual in English/Spanish are desirable. Must be able to work outside throughout the year as needed in hazardous conditions such as construction sites, treacherous terrain, and inclement weather.

**CONTACT:** Send **resume and cover letter** to [employment@bernards.org](mailto:employment@bernards.org). All resumes will be reviewed and only those applicants chosen to move forward in the hiring process will be contacted.

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Effective 9/1/11, all employees of State and local government must reside in the State of NJ, unless exempted under law. If you already work for State or local government as of 9/1/11, and you do not live in NJ, you are not required to move to NJ if there is no more than a seven day break in employment. However, if you begin your office, position or employment on 9/1/11 or later, you must reside in NJ. If you do not reside in NJ, you have one year after the date you take your office, position or employment to relocate your residence to NJ. If you do not do so, you are subject to removal from your office, position or employment.