

**INFORMATION ON AFFORDABLE RENTAL UNITS IN THE TOWNSHIP OF BERNARDS
(SOMERSET COUNTY)
THE ENCLAVE AT DEWY MEADOWS**

405 – 407 King George Rd. Basking Ridge, NJ 07920

There are Thirty (30) very low, low and moderate-income apartments located in the Township of Bernards in The Enclave at Dewy Meadows. The units are being rented under the NJ Very Low, Low and Moderate Income Affordable Housing Program. Households cannot be larger than a two-person household for the one-bedroom unit, a four-person household for the two-bedroom units or a six-person household for the three-bedroom units. Households must be a minimum of two-person for the three-bedroom units.

Rental rates are based on the NJ Affordable Housing guidelines and regulations and are approximate

The breakdown of bedroom size and categories for the affordable units are as follows:

Bedroom Size	Square Feet	# of Very Low Income Units	# of Low Income Units	# of Moderate Income Units
1 Bedroom 1 Bathroom	836 - 920	NONE	2 Units \$1,096	4 Units \$1,290
2 Bedrooms 1 Bathroom	849 - 938	3 Units \$659 - \$678	7 Units \$1,228 - \$1,264	8 Units \$1,456 - \$1,499
3 Bedrooms 1 Bathroom	1108	1 Unit \$779	2 Units \$1,438	3 Units \$1,744

FEATURES – UNITS/AMENITIES MAY VARY

- Landlord pays for sewer, water, garbage removal & snow removal
- Tenant pays for utilities electric (lights), gas, cable and FIOS
- Gas Stove, Air conditioning & Heat (Central units)
- All Stainless Steel Appliances- Stove, Dishwasher & Refrigerator
- Nice closets
- Cable ready
- Bus Stop 500 feet away and train about 1 mile away (Lyons Train Station)
- Elevator Building
- All units One Bathroom - tiled flooring
- LVT flooring throughout, bedrooms have carpet
- Washer/Gas Dryers either Side by Side or Stackable in Unit/provided by Landlord
- See Pet Policy On Site Parking No Smoking at All No BBQ Grills

- 1st Month's rent and a month security required ■ Key deposit of \$85 ■ Fire Inspection fee of \$25

CJHRC has made every effort to provide you with the most current and accurate information.
CJHRC cannot be held responsible for inaccurate, misinterpreted or outdated information contained herein.

For applications and details of the process contact:

- Central Jersey Housing Resource Center (CJHRC) Hours: Monday-Friday 9-5
92 East Main St. Suite 407, Somerville, NJ 08876 Phone: (908) 446-0036
- The Enclave at Dewy Meadows / Crown Court, office:
407 King George Rd. Basking Ridge, NJ 07920 - Phone: (908) 213-5343

This affordable rental complex has a **credit/criminal background policy** that applicants must pass before the household can occupy a unit. See credit/co-signor requirements on other side of this page for more details. The credit/background is done with the landlord after CJHRC has processed and approved your application/documentation. You should review the credit/background policy **PRIOR** to applying to make sure you will be able to meet the criteria

CREDIT/CO-SIGNOR/OTHER REQUIREMENTS

BERNARDS TOWNSHIP - SOMERSET COUNTY THE ENCLAVE AT DEWY MEADOWS

Contact: Bernard's Plaza Associates LLC, Management office (908) 213-5343

Credit: Applicant must have passed a credit and background check with The Enclave at Dewy Meadows within the last 90 days. Must have an acceptable credit history, this will include checking for bankruptcies, evictions, judgments for possession and unpaid/paid tax liens.

Co-signor: NOT ACCEPTED

Rental History: Current and previous landlords will be contacted to inquire about rent repayment history.

Criminal History: Effective 1/1/22 the Fair Chance in Housing Act was put in effect. This means with limited exceptions, housing providers/landlords who have not made a conditional offer cannot make applicants fill out any type of form that includes questions about their criminal background. Only after approving an applicant and making a conditional offer can a housing provider/landlord ask about criminal history or do a background check. In most cases, you cannot be denied simply for having a criminal record. However, the unit can be rescinded based on the applicant's criminal history in certain circumstances. In those cases, a written notice explaining the decision and reasons must be provided. Applicants then should have a chance to dispute the issue(s) in case of errors or other mitigating factors. Questions should be addressed with the entity noted as Contact for the complex.

Cost of Credit/background check and landlord application processing: A charge of \$85.00 (personal check accepted) for each applicant over the age of 18 is required. This fee is nonrefundable should the applicant be denied. Credit checks are good for 3 months.

These guidelines represent the requirements of the Management of this individual rental property. Although every effort has been made to provide you with the most accurate, current and clear information possible, the Central Jersey Housing Resource Center (CJHRC) cannot be responsible for inaccurate, misinterpreted or outdated information contained herein.

Directions to Central Jersey Housing Resource Center (CJHRC) office

CJHRC is conveniently located in downtown Somerville: **92 E. Main St. (Rt. 28) Suite 407 (4th Floor)**

Call **908-446-0036**. Business hours are 9:00 AM to 5:00 PM.

FROM THE NORTH: Take Route 287 South to Exit 17. Landmark: Pass Bridgewater Commons Mall on left; stay to right. Turn right onto Route 22 East. Immediately after the 2nd overpass, turn right onto Grove Street (just past Kentucky Fried Chicken). Go straight until East Main St. and make a left. Entrance to parking deck is on the right side. Park in the deck and enter to the building. Use elevator to 4th Floor. Our office is on the right.

FROM THE SOUTH (Via Route 287): Take Route 287 North to Route 22 West. Landmarks: Pass Bank of America on the right. Immediately after the 1st overpass, turn right (see sign for Somerville). Bear right, go over the overpass; this leads to Grove Street. Go straight until East Main St. and make a left. Entrance to parking deck is on the right side. Park in the deck and enter to the building. Use elevator to 4th Floor. Our office is on the right.

FROM THE SOUTH (Via Route 206): Take Route 206 North. Landmark: On Route 206 North approaching Somerville, look for a low stone wall on left (Duke Gardens). Shortly past this wall, turn right onto Bridge Street (Somerville). At 2nd traffic light, turn right onto East Main Street. Entrance to parking deck is on the right side. Park in the deck and enter to the building. Use elevator to 4th Floor. Our office is on the right.

FROM THE EAST: Take Route 22 West. Go under Route 287 overpass in Bridgewater. Landmarks: Pass Bank of America on the right. Immediately after the next overpass, turn right (see sign for Somerville). Bear right, go over the overpass; this leads to Grove Street. Go straight until East Main St. and make a left. Entrance to parking deck is on the right side. Park in the deck and enter to the building. Use elevator to 4th Floor. Our office is on the right.

FROM THE WEST: Take Route 22 East into Somerville Landmark: Pass Ethicon Inc. on left. Immediately after the 2nd overpass, turn right onto Grove Street (just past Kentucky Fried Chicken). Go straight until East Main St. and make a left. Entrance to parking deck is on the right side. Park in the deck and enter to the building. Use elevator to 4th Floor. Our office is on the right.

INFORMATION ON AFFORDABLE RENTAL UNITS IN THE TOWNSHIP OF BERNARDS

CROWN COURT

1 Monarch Circle, Basking Ridge, NJ 07920

Nineteen (19) low and moderate-income apartments were built in Phase 1 and four (4) units were built in Phase 2 (2020). All are located in the Township of Bernards in the Crown Court Development. The units are being rented under the NJ Low and Moderate Income Affordable Housing Program. The breakdown of bedroom size and categories for the affordable units are as follows:

Rental rates based on the Affordable Housing guidelines and regulations and are approximate.

Type of Unit	# Units Phase 1	Rent (Approx.) Phase 1	Sq. Ft. Phase 1	# Units Phase 2	Rent Phase 2	Sq. Ft. Phase 2
1 BR Low	6	\$692 - \$1,158	550 sq. ft.	-	-	-
1 BR Mod	2	\$1034 - \$1,138	550 sq. ft.	-	-	-
2 BR Very Low	-	-	-	1	\$746	1337 sq. ft.
2 BR Low	4	\$638 - \$1,068	836 sq. ft.	-	-	-
2 BR Mod	7	\$772 - \$1,369	836 sq. ft.	2	\$1,592	1150 sq. ft.
3 BR Low	-	-	-	1	\$1,323	1274 sq. ft.

FEATURES

- No maintenance fee
- Cable ready
- Central Air
- No Elevator
- Hardwood floors throughout – Phase 1 units
- Vinyl flooring LVT & Carpeting in Bedrooms – Phase 2 Units
- Laundry Room – Phase 1 units
- Washer/Dryer in Unit – Phase 2 Units
- Refrigerator/Dishwasher
- Eat in Kitchen
- No Pets
- Gas stove/heat
- Shopping nearby
- Water/ Garbage fee included

REQUIREMENTS

- Units are restricted to **two persons per bedroom** and your household must be income certified/qualified under the NJ Low/Moderate Income Housing Guidelines
- Random selection (Lottery) may be held when units are available and priority will be given to residents who live or work in Region 3 (Somerset, Middlesex and Hunterdon Counties).
- This affordable rental complex has a **credit/criminal background policy** that applicants must pass before the household can occupy a unit. See credit/co-signor requirements on other side of this page for more details. The credit/background is done with the landlord after CJHRC has processed and approved your application/documentation. You should review the credit/background policy **PRIOR** to applying to make sure you will be able to meet the credit criteria.

FEEES

- 1st Month's rent and a month security required
- Fire Inspection fee of \$25
- Key deposit of \$85
- Sewer Surcharge of \$28/mo. (only phase 1 units)

CJHRC has made every effort to provide you with the most current and accurate information. CJHRC cannot be held responsible for inaccurate, misinterpreted or outdated information contained herein.

For applications and details of the process contact:

- Central Jersey Housing Resource Center (CJHRC) Hours: Monday-Friday 9-5
92 East Main St. Suite 407, Somerville, NJ 08876 – (908) 446-0036
- Crown Court / The Enclave at Dewy Meadows, office:
407 King George Rd. Basking Ridge, NJ 07920 - Phone: (908) 213-5343

CREDIT/CO-SIGNOR/OTHER REQUIREMENTS
BERNARDS TOWNSHIP - SOMERSET COUNTY
CROWN COURT

Contact: Bernard's Plaza Associates LLC, Management office (908) 213-5343

Credit: Applicant must have passed a credit and background check with Crown Court within the last 90 days. Must have an acceptable credit history, this will include checking for bankruptcies, evictions, judgments for possession and unpaid/paid tax liens.

Co-signor: NOT ACCEPTED

Rental History: Current and previous landlords will be contacted to inquire about rent payment history.

Criminal Background History: Effective 1/1/22 the Fair Chance in Housing Act was put in effect. This means with limited exceptions, housing providers/landlords who have not made a conditional offer cannot make applicants fill out any type of form that includes questions about their criminal background. Only after approving an applicant and making a conditional offer can a housing provider/landlord ask about criminal history or do a background check. In most cases, you cannot be denied simply for having a criminal record. However, the unit can be rescinded based on the applicant's criminal history in certain circumstances. In those cases, a written notice explaining the decision and reasons must be provided. Applicants then should have a chance to dispute the issue(s) in case of errors or other mitigating factors.

Cost of Credit/background check and landlord application processing: A charge of \$85.00 (personal check accepted) for each applicant over the age of 18 is required. This fee is nonrefundable should the applicant be denied. Credit checks are good for 3 months.

These guidelines represent the requirements of the Management of this individual rental property. Although every effort has been made to provide you with the most accurate, current and clear information possible, the Central Jersey Housing Resource Center (CJHRC) cannot be responsible for inaccurate, misinterpreted or outdated information contained herein.

Directions to Central Jersey Housing Resource Center (CJHRC) office

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APPLICATION FOR INCOME CERTIFICATION TO RENT AN AFFORDABLE APARTMENT AT CROWN COURT & THE ENCLAVE AT DEWY MEADOWS

COMPLETE THIS APPLICATION AND RETURN WITH ALL THE REQUIRED DOCUMENTS
(see Application Checklist handout or page 6 of this document)

TO:

Central Jersey Housing Resource Center (CJHRC): 92 E. Main St. Suite 407, Somerville, NJ 08876
CJHRC Does not accept any applications/documentation via email or fax
-All items submitted are kept confidential and will NOT BE RETURNED

NOTICE OF DISCLOSURE STATEMENT AFFORDABLE RENTAL UNITS AT CROWN COURT & THE ENCLAVE AT DEWY MEADOWS BERNARDS TOWNSHIP, NJ

1. Renters of Bernard Township Affordable Housing units must be Very Low, Low or Moderate Income Households, as determined by the NJ Affordable Housing guidelines. Proof of monthly income, so that gross annual household income can be calculated, is required to assure an applicant household is qualified. Households must also demonstrate that their income is adequate to be able to afford and maintain the unit.
2. Affordable units must be occupied by the named applicants. Each renter/tenant shall certify in writing that he/she is renting the affordable unit for the sole purpose of being your primary residence and for no other reason beyond what is allowable.
3. Renters of affordable units have the same rights, privileges, duties and obligations as any other renters in Bernard Township with the exception of the restrictions in the Township of Bernard’s Ordinances and Regulations pertaining to Low and Moderate Income Housing. Selection of participants in the Bernard Township Affordable Housing Program is made on the basis of income, household size and available units.

If you would like more information regarding rental units in Bernard’s Township, please contact the Central Jersey Housing Resource Center at 2cjhrc@gmail.com or (908) 446-0036.

YOUR GROSS ANNUAL HOUSEHOLD INCOME NEEDS TO BE AT/OR UNDER THE FOLLOWING INCOME LIMITS*

HOUSEHOLD SIZE	VERY LOW INCOME*	LOW INCOME*	MODERATE INCOME*
1	\$30,702	\$51,170	\$81,872
2	\$35,088	\$58,480	\$93,568
3	\$39,474	\$65,790	\$105,264
4	\$43,860	\$73,100	\$116,960
5	\$47,369	\$77,948	\$126,317
6	\$50,878	\$84,796	\$135,674

*Maximum income limits per Household size and category. These limits were adopted 4/12/24

I/we have read the contents of this Notice of Disclosure Statement and I understand it. I know that I have an obligation to notify the Central Jersey Housing Resource Center (CJHRC) immediately (in writing) of any change in my household or household income. I know that all information must be completed on all pages of this application or “not applicable” will be written if it does not apply to my household. **Failure to fully complete this application and submit the required documentation will result in the inability for it to be processed thus jeopardizing your household being offered an affordable apartment. I realize CJHRC may ask for additional information, which will need to be submitted in a timely manner.** By signing this form, I give CJHRC the authority to verify all information contained in my application. (All adults who will be on the lease must sign this page)

SIGNATURE OF APPLICANT

SIGNATURE OF CO-APPLICANT

Date signed

Date signed

**NOTICE OF DISCLOSURE STATEMENT FOR AFFORDABLE RENTAL UNITS
AT CROWN COURT & THE ENCLAVE AT DEWY MEADOWS APARTMENTS
BERNARDS TOWNSHIP, NJ – Continued**

This application is not transferable and the original document must be submitted. Please call the Central Jersey Housing Resource Center (CJHRC) at (908) 446-0036 if you have any questions about this application. If your application is complete and you are qualified to rent an affordable unit, you will be contacted by CJRHC. **It is your responsibility to make sure the information provided is true and accurate.**

The information in this application and any other information required by the Township of Bernard’s will be kept confidential. No part of this application or your application file will be given to any person, entity or business not related to the township of Bernards, or their agents, without your written request or consent.

“Household” includes all persons living in a single housekeeping unit whether or not they are related by blood, marriage or otherwise. **The information requested includes information about all persons intending to reside in the Unit.**

Only those households who have been certified by the Central Jersey Housing Resource Center and pass the credit check and landlord criteria will be able to rent an affordable unit.

The Disclosure Statement is a part of this application. Please read the Statement for important information. You may wish to consult with an attorney of your choice with respect to the Disclosure Statement, the Affordable Housing Plan or the Application for Certification.

Your income certification to rent an affordable unit in Bernard’s Township, Somerset County in the CROWN COURT & THE ENCLAVE AT DEWY MEADOWS Apartment Complex qualifies you for an affordable unit that may become available for rent in your specific category. Your category is determined by your income and household size. If there are no affordable rental units available in your category at the time your household is certified, then your household will be placed on a waiting list.

Priority selection for the affordable rental units may need to be made through a random selection process (lottery for units). A random selection is held whenever there are more eligible households than units available. Only valid and income certified households that complete and pass the landlord credit and other requirements will be included in the random selection process.

REGIONAL PREFERENCE: Those households that live or work in the West Central Housing Region, Group 3 (Hunterdon, Somerset, and Middlesex counties) may receive a preference for the affordable housing units in Bernard’s Township. You must document proof of residence or employment in this region. Please photocopy and attach some form of valid government issued identification (driver’s license, municipal ID card, pay stubs, etc.) of where you live and work.

(Please complete each line below. If it does not apply to you, write in “not applicable or n/a”)

1. HOUSEHOLD COMPOSITION:

Name of Household Member filling out this form: _____ Sex: M/F

Marital Status: **Married** **Single** **Divorced** **Widowed** **Legally Separated**

Date of Birth: _____ Last 4 digits of Social Security Number: _____

Home Phone: () _____ Work Phone: () _____

Cell Phone (): _____ Email Address: _____

Current Address: Street: _____

City: _____ State: _____ Zip Code: _____ County: _____

How long at the address above? _____ Years _____ Months

Mailing Address (if different): _____

(Fill in entire application—do not leave anything blank. If it does not apply to you, write in “n/a”)

HOUSEHOLD COMPOSITION:

Name of Second Adult in household: _____

Date of Birth: _____ Last 4 digits of Social Security Number: _____

Home Phone () _____ Work Phone () _____

Cell Phone () _____ Email Address _____

Current Address: Street: _____

City: _____ State: _____ Zip Code: _____ County: _____

How long at the address above? _____ Years _____ Months

Mailing Address (if different) _____

Please list all household members, who plan to live in the affordable unit that you are apply for:

Name	Relationship (husband, wife, son, daughter, etc.)	Date of Birth	Age

2. CURRENT STATUS

Do you currently Rent? YES NO What is your monthly rental payment \$_____

Do you currently own a home? YES NO What is your monthly mortgage payment \$_____

If you currently own your home, what is the value of this home? _____

What is the Principal Balance of your Mortgage?_____please attached additional required documentation for homeowners. (request Property Owner Required Document info sheet from CJHRC)

Other living arrangement- please explain _____

What was your previous address: _____ City _____ State _____ Zip _____

Have you ever owned a home? YES ___ NO ___ If you owned a home in the past but no longer do, please explain in detail on separate piece of paper.

How many people will live with you if you are offered a unit? _____ How many are under 18 years of age? _____

How many bedrooms will you need? 1 2 3

I/we are interested in applying for (check all that apply): _____ **Crown Court** _____ **Enclave at Dewy Meadows** _____ **All**
_____ **18 Columbia Road** (only a 1 Br Low unit at this complex)

OTHER:

Other applicable information/comments or special details about your housing situation/needs:

(Fill in entire application—do not leave anything blank. If it does not apply to you, write in “n/a”)

2. EMPLOYMENT INFORMATION

Please provide information for each household member who receives income from present employment and is 18 years of age or over. (Also include any part-time employment) – Please attach another page if you need more room.

- 1. **Household Member Name** _____
 Employer Name _____
 Employer Address _____
 County: _____ How long at job? _____
 Immediate Supervisor _____ Phone Number _____
 What is Your Job Title? _____
- 2. **Household Member Name** _____
 Employer Name _____
 Employer Address _____
 County: _____ How long at job? _____
 Immediate Supervisor _____ Phone Number _____
 What is Your Job Title? _____
- 3. **Household Member Name** _____
 Employer Name _____
 Employer Address _____
 County: _____ How long at job? _____
 Immediate Supervisor _____ Phone Number _____
 What is Your Job Title? _____

4. INCOME SOURCES

Please state the amount of your current monthly projected gross income from each applicable source. Use additional pages if more than three adults have income. Please use a separate income information section for every household member who is 18 years of age or over and receives income of any kind.

	<u>Adult #1</u>	<u>Adult #2</u>	<u>Adult #3</u>
	First Name _____	First Name _____	First Name _____
Monthly Gross Salary or Wages	\$ _____	\$ _____	\$ _____
Pension	\$ _____	\$ _____	\$ _____
Social Security	\$ _____	\$ _____	\$ _____
Unemployment Compensation	\$ _____	\$ _____	\$ _____
Child Support received (add)	\$ _____	\$ _____	\$ _____
Child Support paid (deduct)	\$ _____	\$ _____	\$ _____
Alimony received (add)	\$ _____	\$ _____	\$ _____
Alimony paid (deduct)	\$ _____	\$ _____	\$ _____
Disability Income (adult/child)	\$ _____	\$ _____	\$ _____
Welfare	\$ _____	\$ _____	\$ _____
Tips/Commissions/Self Employment Income	\$ _____	\$ _____	\$ _____
Rental Income	\$ _____	\$ _____	\$ _____
Other _____	\$ _____	\$ _____	\$ _____
Sub-Totals	\$ _____ +	\$ _____ +	\$ _____

TOTAL OF ADULT MONTHLY INCOMES = \$ _____ x 12 = \$ _____ Annual Gross Income

(Fill in entire application—do not leave anything blank. If it does not apply to you, write in “n/a”)

5. FINANCIAL INFORMATION

Please list all **Checking and Savings Accounts**, CD’s, Money Market Funds, and any other assets held by financial institutions below, whether or not you gain any interest from them, for all household members.

Name of Financial Institution	Account Number Last 4 Digits c-checking s-savings	Current Balance/Value	Projected Annual Interest Income
	C / S		
	C / S		
	C / S		
	C / S		
	C / S		

Total Projected Interest Income from this section: \$ _____

6. INCOME/ASSET INFORMATION (ANY ADDITIONAL INCOME YOU RECEIVE ON REGULAR BASIS-MONTHLY/ANNUALLY)

Please list all **Stocks, Bonds, Mutual Funds, Annuities and all other sources of investment income proof needed**

Name of Assets	Number of shares	Current Value	Projected Annual Income

Total Projected Income from this section: \$ _____

Do you own a business or income producing real estate? Yes _____ No _____

Do you receive income/monies/rent receipts from this asset? Yes _____ No _____

If you own a business, you may wish to request the “Self Employed Info Sheet from CJHRC.

What is the monthly gross income and expenses (provide 2 quarters of a Profit & Loss statement dated and signed by a 3rd party) \$ _____

Do you have any other sources of income? If so, please describe: _____

7. FOR STATISTICAL PURPOSES: Please indicate your racial/ethnic group by circling what applies to your household

- Ethnicity of household: Hispanic Not Hispanic
- American Indian/Alaskan Native Asian Black/African American
- Native Hawaiian or Other Pacific Islander White Choose not to Respond
- More than one Race

THE FOLLOWING DOCUMENTS ARE REQUIRED WITH THIS APPLICATION

Households cannot be certified if any of the below documents are missing and will delay the certification. Items cannot be emailed. CJHRC does not copy required information for clients. Each application submitted needs a set of documents.

IMPORTANT: Submit a complete set of required documents listed below for every household member who is 18 years of age or older or if a household member of any age receives income of any kind (survivor benefits etc.).

- 1. **Copies of State and Federal tax returns for the previous 3 years** (do not send W-2’s) Call 1-800-908-9946 to get copies from IRS.
- 2. **Copies of 4 current and consecutive pay stubs or current letter from employer** (need proof of income all sources)
- 3. **Copies of two months current checking, savings or debit card account statements (all pages)** from all accounts for all applicants/co-applicants. Must show full name(s), address and institution name. All pages must be submitted. Must have sufficient funds to cover first month rent and required security deposit at time of random selection/lottery or before landlord credit check.
- 4. **Documentation to confirm income from any other applicable sources:** Pension (4 statements or written proof from pension company), Social Security – recent benefit letter, Unemployment (need to see how much is awarded each month as well as how much is left in unemployment benefit for that person,
- 5. **Documentation to confirm the following possible sources of income:** Copies of Section 8 voucher, child support court documents, divorce decree or separation agreement and custody verification with signatures. All separated applicants must provide a settlement agreement, divorce decree or division of assets signed and notarized by both parties. If you get child support, we need documentation/ proof of payments to count it as income. If you pay child support, we need documentation/ proof of payments to deduct it from your gross income if you choose this option.
- 6. **Documentation to confirm interest income/proof of assets** – recent statements including IRA, savings bonds and other retirement accounts including 401K’s
- 7. Any other source of income must be documented. Written proof is required.
- 8. **Circumstances when you need a notarized letter:** If you do not earn an income, did not file tax returns for one of the most recent 3 years, do not own a checking or savings account, if you are a full time student (over 18 years of age) we need proof (something from school) of enrollment and at least 15 credits are being taken in school.
- 8. **Circumstances when you need additional documentation:** If you own property or are self-employed (CJHRC Staff can provide handout of what is required for this documentation needed)

CERTIFICATION

I/we hereby certify that the above information concerning my household size, actual gross income as well as all other information contained herein is true and accurate to the best of my knowledge. I/we understand that CJHRC and the Township of Bernard are relying on this information to determine whether the household qualifies for an affordable housing unit.

I/we further certify that the copies of the documents attached to this application are true and accurate copies of the originals of such documents. I/we understand this application with any and all documents submitted will become the property of Bernard Township **and will not be returned.**

I/we further certify that I/we intend to personally occupy the unit as my primary residence except for reasonable periods of vacations and illnesses. I/we know that it would be illegal to rent or sublet the unit. I/we understand that only the parties listed on this application may reside in the affordable housing unit.

I/we authorize CJHRC, the Township of Bernard and their agents to check for accuracy on any and all statements and representations made in this application. This may include calls to employers to verify income, contact with banks, etc.

Signature of APPLICANT

Signature of CO-APPLICANT

Date signed

Date signed