

Pleasant Valley Pool

**Located on Valley Road
Basking Ridge, NJ**

Membership Handbook



Effective 2012

Managed and maintained by:

**Bernards Township Parks & Recreation
1 Collyer Lane
Basking Ridge, NJ 07920**

**Main Office : 908-204-3003
Pool (In-Season): 908-647-6244**

A Non Smoking Facility

BERNARDS TOWNSHIP POOL COMMISSION

****OUR VISION****

To provide our membership with an opportunity to enjoy and be safe at Pleasant Valley Pool.

****OUR MISSION****

Through our involvement with the Bernards Township Department of Parks and Recreation, to actively represent the members of Pleasant Valley Pool.

****OUR GOALS****

- Provide our membership with a safe pool facility.
- Provide our membership with a pool facility that is fun and relaxing to visit.
- Provide our membership with a forum where their views and grievances can be shared.
- Provide for the growing needs of our current membership and of future members.
- Provide for Pleasant Valley Pool upkeep, maintenance and improvements within appropriate cost parameters.

The Bernards Township Pool Commission sincerely hopes you enjoy your summer. If you have any questions or concerns, we encourage you to contact the pool management or address the Pool Commission. The Commission meets on the fourth Monday of every month at 7:30 pm in the Bernards Township Municipal Building unless noted on the Bernards Township website.

Please send all correspondence to:
Bernards Township Pool Commission
1 Collyer Lane
Basking Ridge, New Jersey 07920

General Rules

The following rules are for the safety of our members and guests and are in accordance with the NJ State Sanitary Code for Public Recreational Bathing. Rules specific to areas of the pool, conduct and disciplinary policies are located on pages 4-10.



- **All children under the age of 13 must be supervised by an adult/chaperone when visiting the pool. A chaperone must be 15 years or older.**
- You will be refused swimming privileges if you show evidence of skin disease, irritated or inflamed eyes, cold, nasal or ear discharge, or any communicable disease. **Expectoration or blowing the nose in the pool is strictly prohibited.**
- A diaper changing area is provided for your convenience and everyone's safety in both the men's and women's locker areas.
- Every person is required to shower before entering a public pool.
- No underwater breath holding.
- In order for parents to have an unobstructed view of small children, no chairs, umbrellas, etc., may be placed within fifteen feet of the water.
- Smoking is prohibited inside the pool grounds.
- Alcohol is prohibited inside the pool grounds.
- Tents are not permitted.
- Except for guide dogs, pets are **not permitted** inside the pool premises.
- The teaching of private swim lessons is not permitted.

The membership is expected to adhere to all written policies/rules of Pleasant Valley Pool.

Authority of the Manager & Employees

Every pool employee has the authority to advise a member or guest if they are in violation of a rule or regulation. Failure to comply, or rudeness to the staff member, can result in suspension of membership privileges.

The Pool Manager will enforce rules as necessary for the safety and maximum enjoyment of the membership.

Rules of Conduct

- Proper bathing attire must be worn. “Cut-offs”, gym trunks, or other inappropriate attire for a family oriented facility will be prohibited.
- Solicitation, subscription requests, “for sale” signs, baby-sitting signs, and other forms of advertising are strictly prohibited.
- Hanging towels or clothing on umbrellas or fences is prohibited.
- Radios, tape/CD players may not be played at a loud level. Personal headphones are encouraged.
- No horseplay, water wrestling or pushing into the pool will be permitted.
- Boys 5 years and older are not allowed in the women’s restroom and Girls 5 years and older are not allowed in the men’s restroom.
- **Members are responsible for their guests. Members must remain in the pool area with their guests and are asked to ensure that their guests comply with the rules and regulations of the facility. Failure to do so can result in a membership suspension at the discretion of the Manager/Bernards Township Pool Commission.**

**THE FOLLOWING INFRACTIONS WILL
RESULT IN THE IMMEDIATE LOSS OF
MEMBERSHIP AND GUEST PRIVLEDGES:**

- Violent act towards any Pleasant Valley Pool employee, member, or patron.
- Vandalism to the Pleasant Valley Pool facility.
 - Intentional defecation/urination in the pools.
(This stipulation includes non-toilet-trained children.)
- Possession/use/distribution of a weapon or dangerous/illegal substances (drugs) at Pleasant Valley Pool.

Disciplinary Policy

Infractions of the Policies/Rules of Pleasant Valley Pool will result in the following disciplinary action procedure:

- **First Violation:** A verbal warning to patron. This incident/warning will be entered into management logbook.
- **Second Violation:** A written warning to the patron and/or parent guardian clearly listing incident. This form will be kept on file in the management office, sent to the PVP Commission, the Recreation Director, and given to the member and guest if applicable.
- **Third Violation:** Suspension of privileges at Pleasant Valley Pool 10-days/20-days/30-days/Season (There will be no refunds given for loss of privileges). Members will be required to surrender their photo ID to the Department of Parks & Recreation during their time of suspended membership privileges.

The suspended member or guest will not be allowed back into the pool as a guest of another member during the time of suspension of pool privileges.

Any patron may appear before the Bernards Township Pool Commission to appeal any disciplinary action.

Members are responsible for their guests. Members must remain in the pool area with their guests and are asked to ensure that their guests comply with the rules and regulations of the facility. Failure to do so can result in a membership suspension at the discretion of the Manager/ Bernards Township Pool Commission.

Pool Rules



All Pools

- Follow lifeguard instructions **AT ALL TIMES!**
- Any behavior causing annoyances or disturbances is prohibited.
- No running on the pool deck.
- Toys, of any kind, are not permitted, except in the Wading Pool. (see Wading Pool/Splash Area Rules below)
- Flotation devices, swim fins and masks are not permitted (swim fins permitted during adult swim, see page 8).

Main Pool Rules

- **Children using the main pool MUST be supervised by an adult/chaperone at all times!**
- Children using the main pool **MUST BE TOILET TRAINED. No swim diapers of any kind are permitted.**
- Adult swims will be called at the discretion of the manager. At this time swimmers under the age of 18 must exit the pool.

Diving Tank Rules (Main Pool)

- **You must be able to swim to use the diving boards.**
- Use of diving boards is at the users own risk.
- Only one person is permitted on the diving board at a time.
- Dive from the end of the board and swim immediately to the ladder.
- No general swimming is permitted in the diving area.
- Diving tank may be closed at the manager's discretion.

Wading Pool/Splash Area Rules

- This area is for children age 5 and under. **Children must be supervised by an adult/chaperone at all times!**
- Non-toilet trained children must wear swim diapers. Swim diapers are available for sale at the front desk.
- Water play toys are permitted in this area. Please, no metal, rigid plastic, glass, or water guns.

Training Pool Rules

- **Children must be supervised by an adult/chaperone at all times!**
- Non-toilet trained children must wear swim diapers. Swim diapers are available for sale at the front desk.
- Coast Guard approved flotation devices may be used providing an adult is in the pool with their child. Device must be approved by manager prior to entering pool.

Slide Rules (Training Pool)

- You must be able to swim to use the slide.
- Riders must be 48” tall to use the slide.
- Eyeglasses must be securely affixed to riders with head-straps. Swimwear with exposed zippers, buckles, rivets, or metal ornamentation are not permitted.
- Single riders only.
- Riders must wait for the lifeguard signal before starting to slide.
- Slide must be ridden feet first lying on your back with legs firmly crossed at the ankles and arms crossed over the chest.
- Keep hands and feet inside the slide at all times.
- At the end of the slide, swim immediately to the ladder.
- No diving from the end of slide.
- For safety reasons, pregnant women and persons with heart conditions or back trouble should not ride the slide.
- The slide will be closed during swim lessons and at the manager’s discretion.

Water Play Area

- Children under the age of 10 **must be** supervised by an adult/chaperone at all times.
- No running on or around the water play unit.
- Eyeglasses must be securely affixed to riders with head-straps. Swimwear with exposed zippers, buckles, rivets, or metal ornamentation are not permitted.
- Slide Rules—Single riders only. Slide must be ridden feet first lying on your back or sitting down. Keep arms and hands inside the flume at all times. Obey all lifeguard instructions.
- No climbing on pipes or handrails.
- Play area may be closed at the manager’s discretion.

Adult Swim - Safety Break



Adult swim is called at the discretion of the manager.

- Adult swim is for members/guests 18 years and older.
- Weekdays—Adult swim begins at 4:00 pm and continues on the hour until closing (15 minute swim).
- Weekends—Adult swim begins at 2:00 and continues on the hour until closing (15 minute swim).
- Main tank will be closed to all children under the age of 18 during adult swim, **NO EXCEPTIONS**. Baby pool, water play area and training pool will remain open to all members.
- Swim fins are permitted in the main pool during adult swim.

Guest Policy

- Each membership (not individual member) is allowed five paid guests per day. The Pool Manager may limit guests when capacity has been reached and safety is in jeopardy.
- Members are required to remain with their guests at all times and are responsible for their guest's conduct.
- Daily guest passes may be purchased at the main entrance. You may purchase Pre-Paid Guest Visit Credits.
- Bills over \$20.00 will not be accepted. Checks are accepted. Credit cards are not accepted at the pool gate window.

Food and Beverages

- Glass items of any kind are not permitted.
- Alcohol is not permitted.
- Coolers & bags may be subject to inspection.
- Food and beverages, including gum, are not permitted in the pools or on the deck areas. All refreshments should be confined to concession and grass areas.
- Please use trash and recycling receptacles.



Weather Related Closings

Weather related postings will be posted on www.bernards.org on the "Community Calendar".

The Pool Manager & the Department of Parks & Recreation reserve the right to close the pool at any time due to inclement weather or low attendance caused by inclement weather.

Emergencies



- The pool manager may close the pool in the event of an emergency at his/her discretion to maintain a safe environment.
- Please report any medical emergencies immediately to any pool staff member. The First Aid Station is located at the main entrance.
- If a child is missing while on the pool premises, the pool will be cleared and grounds secured at the discretion of the manager.
- In the event of an electrical storm, the pool will be cleared. Showering will not be permitted. All patrons must clear the area and move to a safe location. A period of thirty minutes must pass without thunder/lightning for the pool to be reopened. Closing for the day is at the discretion of the manager on duty.

**If any person has an accident
(including defecation or urination) in the pool area,
you must notify a lifeguard immediately.
This is crucial for the health and safety
of all our patrons.
Thank you for your cooperation!**

Lost & Found

- Any found items should be turned in at the GAME window.
- Found valuables (sunglasses, jewelry, keys, etc.) will be kept at the Game window through the end of the season.
- Found clothing, towels, toys and other outdoor items will be kept in a bin by the front gate. This bin will be emptied on a bi-weekly basis by Community Service.

Valuables, Theft & Vandalism

- It is recommended that valuables be left at home.
- The Township will not be responsible for loss, theft or damage to personal property of members or their guests, anywhere in the pool or park grounds.
- **Vandalism or theft will result in suspension of membership privileges as well as the involvement of local authorities.**



Rain Check Policy

- Rain checks will be issued if the pool is closed and a guest has been in attendance for less than 3 hours.
- Rain checks are only valid for the season they were issued.
- Rain checks issued for weekday visits are only valid for returning weekday visits, unless the difference is paid for a weekend visit.
- Rain checks issued for weekend visits are valid for both weekday and weekend visits, but no refund will be given for the difference if a weekend rain check is used for a weekday visit.
- Pool closures are at the discretion of the pool manager.

Lockers

- Lockers are provided in both locker areas.
- Patrons must supply their own locks.
- Locks cannot be kept on lockers overnight.



Membership Photo I.D.'s

- **Photo I.D. badges are required for all members, including infants and children, to enter the pool. You will not be allowed entry without your photo I.D. card.**
- **DO NOT dispose of your membership ID badge.** When you renew your membership, your pass will be activated for the season. If an updated photo is required, you **must** turn in your current Photo I.D. in order to avoid replacement charges. The cost for a replacement I.D. is \$20.00.
- Members up to the age of 23 are required to have a new I.D. taken every three years. Members over 23 years are required to have a new I.D. taken every five years.
- I.D. cards are not transferable. **Any person loaning his I.D. badge to another person will automatically be suspended for seven days for the first offense, and for the season for the second offense. If an I.D. badge is obtained by fraudulent statement, that membership (including other family members, if applicable) will be cancelled without refund.**

Photo I.D. badges are required for all members, including infants and children, to enter the pool. You will not be allowed entry without your photo I.D. card.

MEMBERSHIP

Qualifications

You must be a resident of Bernards Township to obtain or renew a membership, excluding Charter Members.

Application

To apply or re-apply for membership, you must complete an application form, provide proof of residency, and pay a non-refundable \$25 application fee. This fee is applied towards your first year membership fee when an offer is made.

Waiting List

If the type of membership you are applying for is not available, your name will be placed on the waiting list in the order of when your application was received. Memberships are offered after the renewal date has passed. You will be notified by mail when a membership becomes available.

Note: You may be on the waiting list for only one membership category at a time.

Membership Categories

- **Full Family** - Includes all members of the same family, permanently residing at the same Bernards Township address. Allows for swimming all days the pool is open (7 days per week). Dependents up to the age of 23 years old are included. **(Baby-sitters, live-in helpers, aunts, uncles, grandparents, etc. do not qualify as family members. Ask for details concerning our other passes.)**
- **Two-Person Household** - Membership can consist of two adults, one adult and one child, or two children 13 years of age or older on or before opening day; must live at same Bernards Township address. Allows for swimming all days the pool is open (7 days per week). **(Baby-sitters, live-in helpers, aunts, uncles, grandparents, etc. do not qualify as family members. Ask for details concerning our other passes.)**

Membership Categories Continued...

- **Full Single** - An individual who resides in Bernards Township and is at least 13 years of age on or before pool opening day. Allows for swimming all days the pool is open (7 days per week).
- **Senior** - An individual who resides in Bernards Township and is at least 60 years of age on or before pool opening day. Allows for swimming all days the pool is open (7 days per week).

Change of Membership Classification

- If there are no openings in a membership category, the member may place their name on the waiting list by submitting the appropriate form with an application fee.
- Members must maintain their current membership until an opening occurs to avoid paying another initiation fee.
- Please call 908-204-3090 with questions regarding change of membership classification.
- **Single or Two-Person Household** members may upgrade their membership category to Full Family (or Two-Person Household) if there are openings. Once an opening becomes available, the members must pay the initiation and annual fees equal to the difference between their current fees paid and the new membership fees.
- **Full Family or Two-Person Household** membership may be **changed to** a **Single** membership, if available, by payment of the appropriate membership fee for that season.
- **Full Family** membership may be **changed to** a **Two-Person Household** membership, if available, by payment of the appropriate membership fee for that season.

Fees

- Full Family, Two-Person Household and Single memberships are required to pay a non-refundable initiation fee in addition to a yearly membership fee. If you drop your membership and then wish to rejoin the pool you must pay the initiation fee again.
- There is no initiation fee for Senior Citizen Memberships.
- The current fee schedule may be found at the back of this handbook.

Charter Members

- Members who have maintained their membership since September 1, 1979 shall be considered charter members. To maintain charter status, members must retain their current address or move into Bernards Township. If a charter member allows their membership to lapse, they will be placed at the top of the waiting list upon decision to re-apply. In addition, they will be required to pay one half of the current initiation fee, in addition to the annual fee, for the desired membership category. Non-resident members, that allow their membership to lapse, are not eligible to rejoin.
- The current fee schedule may be found at the back of this handbook.

Membership Cancellations

- Full refunds (minus a \$10 processing fee) will be issued if you notify the Department of Parks & Recreation, in writing, prior to opening day for the season.
- Once the pool has opened, 1/2 of the membership fee will be refunded (minus a \$10 cancellation fee) if you notify the Department, in writing, prior to the start of full-time hours.

Lapse of Membership

- Members, who wish reinstatement of their membership following a temporary move of five years or less out of the township, must notify the Bernards Township Pool Commission **in writing prior to their move**. Upon resumption of residency in the Township, they may re-apply for membership. They will be placed at the top of the waiting list.
- When a membership becomes available, they will be charged one-half of the initiation fee, plus the full membership fee of the returning year.



NEW!!! Renew your membership or apply for membership ONLINE.

Visit www.bernards.org and click on the “Register Online” icon.

Renewals

- Renewing Family, Two-Person Household, Single and Senior memberships will have an opportunity for an early payment discount provided that their renewal is received on or before the deadline indicated on the invoice, otherwise the regular payment deadline will apply as indicated.
- The renewal must include payment and payment stub if renewing by mail.
- Late fees will apply as listed on renewal invoice if payment is received after the regular payment deadline. Late fees will not be waived.
- If the renewal payment is not received before opening day of the season, memberships will be void and offered to the next person on the waiting list.

Nanny Passes

- A baby-sitter or live-in helper is not considered part of the family membership, but will be permitted to use the pool at an additional cost per family.
- A photo I.D. will be required, and the holder may only enter the pool premises with a member or members of the sponsoring family.
- The minimum age requirement is 15 years on or before pool opening day.
- If the family gets a new nanny mid-season, the pass may be transferred at the cost of \$20.00 for a replacement pass.

Pre-Paid Guest Visit Credits

- Pre-Paid Guest Visit Credits are available for purchase.
- All Pre-Paid Guest Visit Credits are non-transferable and valid for the current Pool Season.
- Credits will be deducted one per person Monday-Friday and two per person on Weekends and Holidays.
- Pre-Paid Guest Visit Credits may ONLY be purchased by pool members to be used by the member for their guests. Members MUST accompany guests at all times.

Fees for the 2012 Season

Membership Fees:

FULL FAMILY:

- \$ 400.00 Initiation Fee
- \$ 450.00 Annual Fee

TWO-PERSON HOUSEHOLD:

- \$ 400.00 Initiation Fee
- \$ 350.00 Annual Fee

SINGLE:

- \$ 200.00 Initiation Fee
- \$ 230.00 Annual Fee

SENIOR:

- \$ 80.00 Annual Fee

NANNY PASS:

- \$ 150.00 (Per Season)

Guest Fees:

	Weekday	Weekend/Holiday
Guest over 2 yr.	\$ 7.00/person	\$ 12.00/person
Senior (60+)	\$ 3.00/person	\$ 5.00/person

Bills over \$20.00 will not be accepted. Checks are accepted.

Holidays: Memorial Day, Independence Day, Labor Day

Prepaid Guest Visit Credits

may be purchased at 20 credits for \$120.00

Weekdays—1 credit per person per visit

Weekends/Holidays—2 credits per person per visit

Good for Current Pool Season Only

HOURS OF OPERATION

May 26, 2012– September 3, 2012

Part Time Hours until June 22, 2012

Weekdays 4:00 p.m. – 7:00 p.m.

Weekends 11:00 a.m. – 8:00 p.m.

Full Time Hours

June 23 to August 12, 2012

11:00 a.m. – 8:00 p.m. Daily

August 13 to September 2, 2012

11:00 a.m. – 7:00 p.m. Daily

Labor Day (Closing Day)

September 3, 2012

11:00 a.m. – 5:00 p.m.

HOLD HARMLESS STATEMENT

By accepting membership, I hereby accept membership privileges for myself and family members listed on the membership and agree that this is a voluntary choice. I acknowledge that there are certain risks inherent with being a member, and I agree to accept all of the consequences and assume the risks involved with membership. I give permission to the Township to provide emergency care as necessary for the well being of myself and my family until such time as a designated emergency contact may be reached. I understand and acknowledge that Bernards Township is not responsible for any loss, damages or injury to any person or property for any reason associated with my and/or my child's/dependent's participation in the activities associated with this membership. In light of the above, I hereby agree to indemnify and hold harmless and release Bernards Township from any and all liability for any and all injuries that I and/or my child/dependent may sustain as a result of participation in this activity. This includes, but is not limited to, responsibility for the payment of any and all doctor, medical or hospital bills resulting from any and all injuries to me and/or my child/dependent. I grant Bernards Township the right to use any and all photographs of myself or my child participating in a Department sponsored activity for future media promotion. I confirm that I have read and understand the rules outlined in the Membership Handbook and the Recreation Department's registration policies and procedures.