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04/28/2020 – COMBINED AGENDA/REGULAR MEETING
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TOWNSHIP COMMITTEE MINUTES
04/28/2020
Page 1 of 8
CALL TO ORDER
The mayor called the meeting to order at 3:00 PM. Committeeman Carpenter lead the flag salute and the mayor read the open public meetings statement in accordance with the law.
Notice was provided that this meeting is being conducted through virtual means due the COVID-19 outbreak in accordance with the Open Public Meetings Act. As such, the notice was posted on the township website, the township’s Facebook page, and provided by e-mail to the Recorder Publishing/Bernardsville News, Whippany; the Courier News, Bridgewater; TAPinto.net; Patch.com; and filed with the Township Clerk on 03/31/2020. Any motion to go into closed session will be deemed to include a motion that the matters discussed at such closed session will be disclosed to the public when such matters are finally determined and there is no further reason to prohibit the public disclosure of information relating to such matters.

ROLL CALL
Present: Carpenter, Esposito, Fields, Harris, Baldassare, Jr.
Absent: 
Also Present: Administrator Monaco, Engineer Timko, Attorney Belardo, CFO McCarthy, Municipal Clerk Pisano, Auditor Lee

EXECUTIVE SESSION
None

PUBLIC WORK SESSION
None

REPORTS
None

CORRESPONDENCE
None listed

PUBLIC COMMENT
Public comment was accepted at this virtual meeting from Bernards Township residents, via e-mail to municipalclerk@bernards.org during this public comment period.

The Mayor opened public comment.

Todd Edelstein, Riverside Dr. – commented on the meeting time.

TOWNSHIP COMMITTEE/LIAISON & BOARD REPORTS AND STAFF COMMENTS
Committee members made comments on COVID-19 related issues including Health Dept response and community response. Staff provided comments on Pill Hill, the Court, Census, and Elections.

UNFINISHED BUSINESS
2020 Municipal Budget & Golf Utility
Presentation with Supplemental Data – (State Budget Form), (User Friendly Budget Form) – Public Hearing
CFO McCarthy provided an overview of the 2020 Municipal budget and the Golf Utility budget. He highlighted areas of concern impacted by COVID-19 but felt confident that the current surplus will cover any extra expenses. He also stated that all department have been instructed to tighten their budget and make cuts in operational expenses when possible. The Mayor opened the public hearing and the following comments were received:

Todd Edelstein, Riverside Dr. – commented on property value declines, vehicles purchases in the budget, and snow plowing surplus.

Peter Avioli, 4 Normandy Ct. – commented on contingency plans and inquired about increasing the 2% cap.

The Mayor closed the public hearing.

Resolution #2020-0208 - Adoption of 2020 Municipal Budget and 2020 Golf Utility Budget
Motion by Harris, second by Esposito, that Resolution #2020-0208 be approved.
Roll Call
Aye: Carpenter, Esposito, Fields, Harris, Baldassare, Jr.
Nay:
WHEREAS, the Township Committee of the Township of Bernards declares that the statutory requirements found in NJSA 40A:4-8 subsection 1.a. and 1.b. for posting a complete copy of the approved budget have been met, permitting the budget to be read by title; and

WHEREAS, the budget was read by title and a public hearing was held on April 28, 2020 in accordance with the law.

BE IT RESOLVED by the Township Committee of the Township of Bernards, County of Somerset that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- $20,715,835.64 for Municipal Purposes, and
- $2,381,557.00 for Municipal Library

MUNICIPAL BUDGET
SUMMARY OF REVENUES

GENERAL REVENUES
Surplus Anticipated $12,620,000.00
Miscellaneous Revenues Anticipated $5,896,914.85
Receipts from Delinquent Taxes $305,000.00

AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES $20,715,835.64
AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL LIBRARY $2,381,557.00
Total Revenues $41,919,307.49

SUMMARY OF APPROPRIATIONS

GENERAL APPROPRIATIONS
Within “CAPS” $24,964,500.71
Deferred Charges and Statutory Expenditures—Municipal $2,978,795.22
Excluded from “CAPS”
Operations – Total Operation Excluded from “CAPS” $3,776,036.38
Capital Improvements $5,982,435.00
Reserve for Uncollected Taxes $4,217,540.18
Total Appropriations $41,919,307.49

SELF-LIQUIDATING GOLF UTILITY
GOLF GENERAL REVENUES $367,980.62
GOLF GENERAL APPROPRIATIONS $367,980.62

Auditor Lee left the meeting.

ORDINANCE #2444 - Accepting a Roof Drain Detention System & Access Easement on Property Located at 3048 Valley Road; Block 8201, Lot 25, from Chabad Center of Somerset County, Inc. to the Township of Bernards - Map – Public Hearing
The clerk read the ordinance by title and the Mayor opened the public hearing. There were no comments and the hearing was closed.

Motion by Esposito, second by Carpenter, that Ordinance #2444 be adopted and advertised as required by law.

Roll Call
Aye: Carpenter, Esposito, Fields, Harris, Baldassare, Jr.
Nay:
Abstain:
Motion carried.
BE IT ORDAINED, by the Township Committee of the Township of Bernards, in the County of Somerset and State of New Jersey as follows:

1. Pursuant to the Local Land and Buildings Law, N.J.S.A. 40A:12-1 et seq., Bernards Township hereby accepts from Chabad Center of Somerset County, Inc., with a mailing address at 3048 Valley Road, Basking Ridge, New Jersey, 07920, a Roof Drain Detention System & Access Easement on Block 8201, Lot 25, in Bernards Township.

2. The easement is on file with the office of the Township Clerk.

3. This Ordinance shall take effect upon its final passage and publication according to law.

CFO McCarthy and Committeeeman Carpenter left the meeting.

ORDINANCE #2445 - Accepting a Wetlands Conservation Easement and a Stream Buffer Conservation Easement on Property Located at 510 South Maple Avenue; Block 3301, Lot 2, from Anthony and Maria Sblendorio to the Township of Bernards – Map – Public Hearing
The clerk read the ordinance by title and the Mayor opened the public hearing. There were no comments and the hearing was closed.

Motion by Harris, second by Fields, that Ordinance #2445 be adopted and advertised as required by law.

Roll Call
Aye: Esposito, Fields, Harris, Baldassare, Jr.
Nay:
Abstain:
Motion carried.

BE IT ORDAINED, by the Township Committee of the Township of Bernards, in the County of Somerset and State of New Jersey as follows:

1. Pursuant to the Local Land and Buildings Law, N.J.S.A. 40A:12-1 et seq., Bernards Township hereby accepts from Anthony and Maria Sblendorio, with a mailing address at 510 South Maple Avenue, Basking Ridge, NJ, 07920, a Wetlands Conservation Easement and a Stream Buffer Conservation Easement on Block 3301, Lot 2, in Bernards Township.

2. The easements are on file with the office of the Township Clerk.

3. This Ordinance shall take effect upon its final passage and publication according to law.

NEW BUSINESS
ORDINANCE #2446 - An Ordinance of the Township of Bernards Appropriating $4,912,435.00 for Various Capital Improvements – Introduction
The clerk read the ordinance by title. Motion by Harris, second by Esposito, that Ordinance #2446 be introduced on first reading, advertised as required by law, with a public hearing on 05/12/2020.

Roll Call
Aye: Esposito, Fields, Harris, Baldassare, Jr.
Nay:
Abstain:
Motion carried.

Consent Agenda
The items listed within the consent agenda portion of the meeting have been referred to the Township Committee for reading and study, linked to the posted agenda on the website, are considered routine and will be enacted by one motion of the Township Committee with no separate discussion. If separate discussion is required, the item may be removed from the agenda by township committee action and placed on the regular agenda under new business.

Motion by Esposito, second by Harris, that the consent agenda items be approved.
Roll Call
Aye: Esposito, Fields, Harris, Baldassare, Jr.
Nay:
Abstain:
Motion carried.
Resolution #2020-0204 - Personnel Appointment Carol Franc – Senior Library Technician – Bernards Township Library

WHEREAS, the full-time Senior Library Technician position became available due to a retirement; and

WHEREAS, the Library Director, Library Board and Human Resources Manager have deemed it necessary to fill this position; and

WHEREAS, Carol Franc is qualified to fill said position; and

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards, that Carol Franc be appointed full-time Senior Library Technician with a full-time start date of June 1, 2020, at an hourly rate of $22.53 for a 35-hour work week.

Resolution #2020-0205 - Approval of the Bill List Dated 04/28/2020

BE IT RESOLVED, that the bill list dated 04/28/2020 be audited, and if found correct, be paid.

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BEGIN CONSENT AGENDA --

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**Begin Consent Agenda**

April 28, 2020

TOWNSHIP OF BERNARDS

Check Register By Check Date

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Range of Checking Accts: CASH - CHECKING to CASH - CHECKING Range of Check Dates: 04/28/20 to 12/31/20

---

Report Type: All Checks

Report Format: Super Condensed

Check # Check Date Vendor Check Amount Paid Reconciled/Void Ref Num

123904 04/28/20 90239 SCHLEY, DAVID L 130.00 1493 Direct Deposit
123905 04/28/20 90270 GELETA, ERIC W. 135.81 1493 Direct Deposit
123906 04/28/20 90400 ABALANIS, CHRISTOPHER 81.00 1493 Direct Deposit
123907 04/28/20 90504 COWELL, TRICIA 1,949.05 1493 Direct Deposit
123908 04/28/20 90563 CARTOOG, KAITLYN 39.45 1493 Direct Deposit
123909 04/28/20 90573 MCCARTHY, GINNY 39.84 1493 Direct Deposit
123910 04/28/20 A0419 ARCO STEEL COMPANY 10.00 1493 Direct Deposit
123911 04/28/20 B0203 DIFFRANCO BATESMAN, PC 3,490.67 1493 Direct Deposit
123912 04/28/20 D0380 DRIVERS TIRE & SERVICE CENTER 1,292.51 1493 Direct Deposit
123913 04/28/20 H0312 HEFFERNAN, ROBERT F 5,706.25 1493 Direct Deposit
123914 04/28/20 M0342 MORTON'S MARKETING RESOURCES 485.63 1493 Direct Deposit
123915 04/28/20 M0428 MIKES TOWING & RECOVERY, INC. 180.00 1493 Direct Deposit
123916 04/28/20 P0346 PETER RUBINETTI PRIVATE DISP 1,533.13 1493 Direct Deposit
123917 04/28/20 R0071 RENDA ROADS, INC. 92,179.01 1493 Direct Deposit
123918 04/28/20 R0509 REIVAX CONTRACTING CORPORATION 76,932.72 1493 Direct Deposit
123919 04/28/20 T0378 THE GUARDIAN LIFE INS CO OF AM 89.92 1493 Direct Deposit
123920 04/28/20 A0126 AFLAC NEW YORK 230.50 1494
123921 04/28/20 A0338 AFLAC 396.52 1494
123922 04/28/20 A0363 AIG VALIC 94,077.00 1494
123923 04/28/20 A0381 BLACK LAGOON 4,952.89 1494
123924 04/28/20 A0398 STEELING TALENT SOLUTIONS 76.62 1494
123925 04/28/20 A0415 AAAS SOMERSET HILLS CHAPTR 25.00 1494
123926 04/28/20 A0678 ALLSTATE NJ INSURANCE COMPANY 100.00 1494
123927 04/28/20 B0026 BERNARDS TOWNSHIP CURRENT 1,604.64 1494
123928 04/28/20 B0029 BERNARDS TWP ED OF EDUCATION 7,686,769.83 1494
123929 04/28/20 B0034 BERNARDS TOWNSHIP PAYROLL ACCT 521,384.14 1494
123930 04/28/20 B0038 BERNARDS TOWNSHIP (COURT) 1,285.54 1494
123931 04/28/20 B0436 BASKING RIDGE PRESBYTERIAN 25.00 1494
123932 04/28/20 B0600 BRANDONBURG SPORTS COMPLEX, LLC 444.00 1494
123933 04/28/20 B0692 BLUE RIDGE TIMING 46.00 1494
123934 04/28/20 B0716 BERNARDS TWP DEMOCRATIC COMM. 25.00 1494
123935 04/28/20 B0774 BANBILIO WEST CATERING 250.00 1494
123936 04/28/20 B0776 BRUZIZZI RHODODENDRONS 100.00 1494
123937 04/28/20 B0777 BERNARDS TWP REPUBLICAN MUNI 25.00 1494
123938 04/28/20 B0778 BERTHEIRED HAYWARD 100.00 1494
123939 04/28/20 B0779 BASKING RIDGE INDIAN COMMUNITY 600.00 1494
123940 04/28/20 C0024 CARNETT NEW JERSEY NEWSPAPERS 87.72 1494
123941 04/28/20 C0083 CDN GOMMUNITY, INC. 350.20 1494
123942 04/28/20 C0100 CONGREGATION B'NAI ISRAEL 25.00 1494
123943 04/28/20 C0299 COVENANT CHAPEL 25.00 1494
123944 04/28/20 C0613 CIGNA GROUP INSURANCE 1,545.43 1494
123945 04/28/20 C0650 CAMP BOW WOW 100.00 1494
123946 04/28/20 C0694 MAIN CONWAY, MARCELLA 25.00 1494
123947 04/28/20 C0697 B&T/CPS 8.14 1494
123948 04/28/20 C0838 CHOICE DERMATOLOGY 100.00 1494
123949 04/28/20 C0839 COMMUNITY IN CRISIS 25.00 1494
123950 04/28/20 C0840 CITIZENS CLIMATE LOBBY 25.00 1494
123951 04/28/20 C0841 CHEF J CATERING 250.00 1494
123952 04/28/20 C0842 CLUB PILOTES BASKING RIDGE 100.00 1494
123953 04/28/20 C0843 CENTER FOR CONTEMPORARY ART 25.00 1494
123954 04/28/20 D0020 DELTA DENTAL OF BJ 13,177.87 1494
123955 04/28/20 D0107 DLP SOLUTIONS, LLC 3,811.07 1494
123956 04/28/20 D0339 DEER CARCASE REMOVAL SVC, LLC 3,947.63 1494
123957 04/28/20 D0480 DARIYA BANASA 485.00 1494
123958 04/28/20 D0798 DEAN'S NATURAL FOOD MARKET 100.00 1494
123959 04/28/20 D0799 DECORSO, DENISE 675.00 1494
123960 04/28/20 D0800 DAN, MARIA 1494
123961 04/28/20 E0224 EXCELLENT BUILDING SERVICES 6,949.00 1494

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TOWNSHIP COMMITTEE MINUTES

04/28/2020

Page 5 of 8
Checking Account Totals          Paid       Void        Amount Paid        Amount Void  
Checks:    147          0      15,167,051.28               0.00  
Direct Deposit:     16          0         184,247.98               0.00  

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Resolution #2020-0206 - Amendment of Agreement with Veterans Administration (VA) Owned Coakley Russo Golf Course For Contract Period through March 29, 2021

WHEREAS, the Township of Bernards and the VA-owned Coakley Russo Golf Course have entered into Contact V10N3-S-04; and

WHEREAS, both parties have agreed that a modification adding the “Driving Range” to the space sharing agreement should be made to the existing contract; and

WHEREAS, Section 0 (3) “Golf Concessions”, shall include the Driving Range commencing upon signature of the agreement and expiring with the current contract on March 29, 2021; and

WHEREAS, the Sharing Partner agrees to pay the VA the annual usage fee of 25% of the net revenues or $1,000.00, whichever is greater; and

WHEREAS, additional agreement modifications will be determined at such time that both the current sharing agreement and diving range modification are being considered for renewal.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that the contract amendment dated April 15, 2020, be approved; and

NOW, THEREFORE BE IT FURTHER RESOLVED, by the Township Committee of the Township of Bernards that the Mayor be authorized to sign the amendment of the VA Golf Contract V10N3S-04.

Resolution #2020-0207 - Award of Change Order #1 for 2019 Road Improvements to Reivax Contracting Corp., 68 Finderne Avenue, Bridgewater, NJ 08807, Decrease of $152,221.14 (5.18%)

WHEREAS, the Engineering Department requests the following change order be authorized by the Township Committee:

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<th>Vendor</th>
<th>CO</th>
<th>Original Award</th>
<th>Amount of Decrease</th>
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<td></td>
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<td>$152,221.14 (5.18%)</td>
<td>$2,783,888.86</td>
</tr>
</tbody>
</table>

WHEREAS, it is the recommendation of the Township Engineer and Purchasing Agent to award this change order to Reivax Contracting Corp.; and

WHEREAS, the Chief Financial Officer is directed to credit Capital Ordinance #2337, line account #C-04-55-337-A01.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards, Somerset County, New Jersey, that the Purchasing Agent is hereby authorized to issue a change order to Reivax Contracting Corp., 68 Finderne Avenue, Bridgewater, NJ 08807.
Approval of Minutes – 04/14/2020
Motion by Esposito, second by Harris, that the 04/14/2020 Open Session minutes be approved for content and release.
Roll Call
Aye: Esposito, Harris, Baldassare, Jr.
Nay:
Abstain: Fields
Motion carried.

PUBLIC COMMENT
Public comment was accepted at this virtual meeting from Bernards Township residents, via e-mail to municipalclerk@bernards.org during this public comment period.

The Mayor opened public comment.

Todd Edelstein, Riverside Dr. – commented on his support for an elevator at town hall.

ADJOURNMENT
Motion by Fields, second by Harris, and unanimously agreed that the meeting be adjourned at 4:02 PM

Respectfully submitted,

____________________________
Rhonda Pisano
Municipal Clerk

__________________________
James Baldassare, Jr.
Mayor

Approved: 05/26/2020