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CALL TO ORDER
The mayor called the meeting to order at 8 PM in the Municipal Building, 1 Collyer Lane, Basking Ridge, NJ. Those assembled saluted the flag and the mayor read the open public meetings statement in accordance with the law.

ROLL CALL
Present: Baldassare, Bianchi, Gaziano, Malay, Carpenter
Absent:
Also Present: Administrator Monaco, Attorney Guzman, Municipal Clerk/Assist. Admin. Szabo

PUBLIC COMMENT
Todd Edelstein, Riverside Dr., commented on meeting practices.

AGENDA PORTION OF MEETING
Township to Receive 100% State Aid/DCA Best Practices Check List Discussion
The State’s Fiscal Year 2019 Appropriations Act (P.L. 2016, c.10) requires the Division of Local Government Services to determine how much of each municipality’s final 5% allocation of its CMPTRA and ETR aid will be disbursed based upon the results of a Best Practices Inventory.

Sean McCarthy, the Bernards Township CFO, completed the inventory after consultation with the Administrator and other Township Department Heads. The resulting inventory has determined that the township will receive 100% of the State Aid available.

The committee reviewed the inventory and will adopt a resolution later in the meeting authorizing submission.

CORRESPONDENCE
None

TOWNSHIP COMMITTEE/STAFF COMMENTS
Committee and staff members reported on their activities.

FIRE & RESCUE APPOINTMENT
Resolution #2018-0460 - Appointment to Membership in Township of Bernards Volunteer First Aid Squad of the Basking Ridge Fire Company #1, Owen Miller, Full Member
Motion by Baldassare, second by Bianchi, and unanimously agreed that Resolution 2018-0460 be approved.

WHEREAS, pursuant to § 2-16.1 of the Revised General Ordinances of the Township of Bernards, there shall be a first aid department known as the "Township of Bernards First Aid and Emergency Department" consisting of the First Aid Squad of the Basking Ridge Fire Company No. #1 and the Liberty Corner First Aid Squad, Inc.; and

WHEREAS, the First Aid Squad of the Basking Ridge Fire Company #1 is recommending Owen Miller for appointment as a Full Member

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that the above individual is hereby appointed as a Full Member of the First Aid Squad of the Basking Ridge Fire Company #1 effective this date.

UNFINISHED BUSINESS
None.

NEW BUSINESS
Consent Agenda
The items listed within the consent agenda portion of the meeting have been referred to the Township Committee for reading and study, linked to the posted agenda on the website, are considered routine and will be enacted by one motion of the Township Committee with no separate discussion. If separate discussion is required, the item may be removed from the agenda by township committee action and placed on the regular agenda under new business.

Motion by Malay, second by Gaziano, that the Consent Agenda be approved.
Roll Call
Aye: Baldassare, Bianchi, Gaziano, Malay, Carpenter
Nay: 
Abstain: 
Motion carried.

** Begin Consent Agenda **

Approval of Minutes
10/23/2018 Open Session
These minutes were approved for content and release.
10/23/2018 Executive Session
These minutes were approved for content only.

Resolution #2018-0446 – Award of Change Order #1 BPU Direct Install Contractor for Energy Efficient Measures for Bernards Township Various Township Facilities to CMC Energy Services, 1249 S. River Road, Suite 103, Cranbury, NJ 08512, Increase of $6,404.14 (+52.1%) WHEREAS, the Department of Public Works requests the following change order be authorized by the Township Committee:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>CO</th>
<th>Original Award</th>
<th>Amount of Increase</th>
<th>New Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>$12,286.23</td>
<td>$6,404.14 (52.1%)</td>
<td>$18,690.37</td>
</tr>
</tbody>
</table>

WHEREAS, it is the recommendation of the Director of Public Works and Purchasing Agent to award this change order to CMC Energy Services, 1249 South River Road, Suite 103, Cranbury, NJ 08512; and

WHEREAS, revised guidelines in the NJ Direct Install program required a comprehensive review of HVAC measures for electric and gas cost savings; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the budget or the line item appropriation or Capital Ordinance #2337 line account #C-04-55-337-C03.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards, Somerset County, New Jersey, that the Purchasing Agent is hereby authorized to issue a change order to CMC Energy Services, 1249 South River Road, Suite 103, Cranbury, NJ 08512 in the amount of $6,404.14 for a new total award of $18,690.37.

CFO CERTIFICATION
I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available for the above referenced change order in the amount of $6,404.14 for a new not to exceed amount of $18,690.37. Monies are available in Capital Ordinance #2337 line account #C-04-55-337-C03.

Date: 10/16/2018

Resolution #2018-0447 – Acknowledgement of Responses to NJ Division of Local Government Services CY2018/SFY2019 Best Practices Inventory Questionnaire

WHEREAS, the State’s Fiscal Year 2019 Appropriations Act (P.L. 2016, c.10) requires the Division of Local Government Services (Division) to determine how much of each municipality’s final 5% allocation of its CMPTRA and ETR aid will be disbursed based upon the results of a Best Practices Inventory (the Inventory) to be completed by each municipality; and

WHEREAS, Sean McCarthy, the Bernards Township CFO, has completed the Inventory after consultation with the Administrator and other Township Department Heads and has submitted his certification of the results to the Township Committee; and
WHEREAS, the completed Inventory must be an agenda item for discussion at a municipal governing body meeting and said Inventory was publically discussed as required by law.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards that we do hereby acknowledge responses to the Inventory and direct the Municipal Clerk to sign the certification confirming the Inventory was publically discussed as required by law.

Resolution #2018-0452- Approval of the Bill List Dated 11/08/2018

BE IT RESOLVED, that the bill list dated 11/08/2018 be audited, and if found correct, be paid.

Range of Checking Accts: CASH - CHECKING to CASH - CHECKING Range of Check Dates: 11/08/18 to 11/08/18
Report Type: All Checks
Page No: 1

<table>
<thead>
<tr>
<th>Check</th>
<th>Check Date</th>
<th>Vendor</th>
<th>Amount Paid</th>
<th>Reconciled/ Void Ref Num</th>
</tr>
</thead>
</table>
Resolution #2018-0453 - Award of Purchase Orders for Identified Vendor(s) EAW Security and Traffic Lines, Inc.

WHEREAS, the Township Committee of Bernards has adopted Ordinance #1854 “Known as Pay to Play” and P. L. 2004, Chapter 19; and

WHEREAS, pursuant to the ordinance window contracts determined to exceed $17,500.00 and within the bid threshold of $40,000.00 requires governing body approval; and

WHEREAS, the purchasing agent has determined that the value of the vendor(s) listed below will exceed $17,500.00 in purchases; and

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Not to Exceed</th>
</tr>
</thead>
<tbody>
<tr>
<td>EAW Security</td>
<td>$40,000.00</td>
</tr>
<tr>
<td>Traffic Lines, Inc.</td>
<td>$40,000.00</td>
</tr>
</tbody>
</table>

WHEREAS, in anticipation of the listed expenditure, a Business Entity Disclosure Certification has been secured in compliance with N.J.S.A.19:44A 20-4 et seq., and that the principals of the said companies, have not made any
reportable contributions to a political or candidate committee in the Township of Bernards in the previous one year, and that the contract will prohibit the principals of said companies from making ANY contributions through the term of the contract pursuant to Bernards Township Ordinance #1854 adopted on February 28, 2006, that would prohibit any business entity or professional that procures goods, services or contracts from the Township without the formal bid process from making “any” contribution whatsoever in the prior calendar year.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Bernards, Somerset County, New Jersey that the Purchasing Agent is hereby authorized to issue purchase orders to the vendor listed above to maintain continuity and facilitate the ordering process through December 31, 2018.

**Resolution #2018-0454 - Commending Kiwanis Club of Somerset Hills on their 70th Anniversary**

WHEREAS, the Kiwanis Club (the “club”) of Somerset Hills was formed as the Kiwanis Club of Basking Ridge on December 6, 1947 and received its Charter January 31, 1948; and

WHEREAS, the club focuses on the youth who will be the future of the world; and

WHEREAS, the clubs mission is Kiwanis empowers communities to improve the world by making lasting differences in the lives of children; and

WHEREAS, the club was famous for the Annual Labor Day fair which ran for 49 years; and

WHEREAS, the club assists Safe and Sound in their Safe House; and

WHEREAS, the club participates in an annual picnic and Christmas party for the VETS in Lyons, and provided monthly bingo games for their enjoyment; and

WHEREAS, the club donates funds to numerous other local community projects and sponsors the Key Clubs in Ridge High School, Bernards High School and more recently adding Bridgewater Raritan High School; and

WHEREAS, the club sponsors an annual Fish Fry to benefits the Vets and senior citizens at Ridge Oak and is now entering its 41st year with these programs; and

WHEREAS, the club also helps the ARC in Manville so that parents of children who attend the programs can have a “Night Out” and gives a Christmas Party to residents of an ARC home in Warren.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that we do hereby congratulation the Kiwanis Club of Somerset Hills on their 70th Anniversary and thank them to their contributions to the Township of Bernards.

**Resolution #2018-0455 - Authorizing Submission of a Grant Application to the Somerset County Cultural and Heritage Commission for a State/County Partnership Local Arts Program Grant: $10,000 for the Department of Parks & Recreation**

WHEREAS, the Director of Parks and Recreation is recommending the Township Committee approve a grant application to the Somerset County Cultural and Heritage Commission for the NJ State Council on the Arts State/County Partnership Local Arts Program Grant, which would provide up to $10,000 towards the production of Plays in the Park.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards, that it does hereby authorize submission of a grant application to the Somerset County Cultural and Heritage Commission for a State/County Partnership Local Arts Program Grant; and

**NOW THEREFORE BE IT FURTHER RESOLVED**, by the Township Committee of the Township of Bernards that Jennifer Gander of the Bernards Township Parks & Recreation Department serves as the Project Manager for this grant application and the Project Manager and CFO are hereby authorized to sign the grant on behalf of the Township.
Resolution #2018-0456 - Authorizing the Issuance of a Limousine License to Bernardsville Coach & Livery

WHEREAS, the Director of Parks and Recreation is recommending the Township Committee approve a grant application to the Somerset County Cultural and Heritage Commission for the NJ State Council on the Arts State/County Partnership Local Arts Program Grant, which would provide up to $10,000 towards the production of Plays in the Park.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, that it does hereby authorize submission of a grant application to the Somerset County Cultural and Heritage Commission for a State/County Partnership Local Arts Program Grant; and

NOW THEREFORE BE IT FURTHER RESOLVED, by the Township Committee of the Township of Bernards that Jennifer Gander of the Bernards Township Parks & Recreation Department serves as the Project Manager for this grant application and the Project Manager and CFO are hereby authorized to sign the grant on behalf of the Township.

Resolution #2018-0457 - Award of Change Order #1 for 2018 Sidewalk Improvements to Abraham General Construction LLC, 81 Northfield Avenue, Suite 202, West Orange, NJ 07052, Decrease of $3,412.92 (3.27%)

WHEREAS, the Engineering Department requests the following change order be authorized by the Township Committee:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>CO</th>
<th>Original Award</th>
<th>Amount of Decrease</th>
<th>New Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number 1</td>
<td>CO #1</td>
<td>$104,500.00</td>
<td>$3,412.92 (3.27%)</td>
<td>$101,087.08</td>
</tr>
</tbody>
</table>

WHEREAS, it is the recommendation of the Township Engineer and Purchasing Agent to award this change order to Abraham General Construction LLC, 81 Northfield Avenue, Suite 202, West Orange, NJ 07052; and

WHEREAS, the Chief Financial Officer is directed to credit Capital Ordinance #2387, line account #C-04-55-387-A02.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bernards, Somerset County, New Jersey, that the Purchasing Agent is hereby authorized to issue a change order to Abraham General Construction LLC, 81 Northfield Avenue, Suite 202, West Orange, NJ 07052.

Resolution #2018-0458 - Authorizing Submission of a Grant Application to the Somerset County Board of Chosen Freeholders for a Grant Entitled 2019-2020 Application for Funding Municipal Alliances for the Purpose of Providing Funding for the Bernards Township Municipal Alliance

WHEREAS, the Municipal Alliance Coordinator is recommending the Township Committee approve a grant application to the Somerset County Board of Chosen Freeholders for a grant entitled “2019-2020 Application for Funding Municipal Alliances”, which would provide $19,038.04 for the purpose of funding the township program, project, or facility known as the Bernards Township Municipal Alliance Against Substance Abuse; and

WHEREAS, the grant application requires a 75% match of $14,278.53 in in-kind services and a 25% cash match of $4,759.51 to be provided by Bernards Township with funds being available in Account: 2019 Budget Request – Outside CAP Township Grant Match as certified below by the Chief Financial Officer.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Bernards, that is does hereby authorize submission of a grant application to the Somerset County Board of Chosen Freeholders for a grant entitled “2019-2020 Application for Funding Municipal Alliances” for the purpose of funding the township program, project, or facility known as the Bernards Township Municipal Alliance Against Substance Abuse; and

NOW THEREFORE BE IT FURTHER RESOLVED, by the Township Committee of the Township of Bernards that Kaitlin Cartoccio of the Bernards Township Health Department will serve as the project manager for this grant application; and
NOW THEREFORE BE IT FINALLY RESOLVED, by the Township Committee of the Township of Bernards, that the Mayor, Project Manager, and Clerk are hereby authorized to sign the grant on behalf of the township.

CFO CERTIFICATION

I, Sean McCarthy, Chief Financial Officer of the Township of Bernards, hereby certify that adequate funds are available for the above referenced grant match in the in-kind amount of $14,278.53 and cash match amount of $4,759.51. Monies will be made available in the 2019 Budget Request – Outside CAP Township Grant Match and the Municipal Alliance Trust Fund Acct.

Date: 10/31/2018

Sean McCarthy, CFO

**End Consent Agenda**

-Mayoral Appointment to the Library Board – Karen Kogut, filling the unexpired 5 yr. term of Larkin, expiring 12/31/2022.

The mayor announced the following appointment:

Library Board – Karen Kogut, filling the unexpired 5 yr. term of Larkin, expiring 12/31/2022.

ADJOURNMENT

By unanimous consent, the meeting adjourned at 8:09 PM.

Respectfully submitted,

____________________
Denise Szabo
Municipal Clerk/Assistant Administrator

____________________
John Carpenter
Mayor