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## **BERNARDS TOWNSHIP- TOWNSHIP COMMITTEE MINUTES**

**August 12, 2008 – COMBINED AGENDA/REGULAR SESSION**

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## AGENDA SESSION PORTION

### CALL TO ORDER

The mayor called the meeting to order at 7:30 PM. Those assembled saluted the flag and the mayor read the open public meetings statement in accordance with the law.

### ROLL CALL

Present: Kelly, Pavlini (participated by phone), Spitzer, Carpenter

Absent: Malay

Also Present: CFO/Administrator McArthur, Engineer/Planner Messina, Attorney Sordillo, Clerk/Assist. Admin Szabo

### EXECUTIVE SESSION – [Resolution #080331](#)

Motion by Kelly, second by Spitzer, and unanimously agreed that Resolution #080331 be approved and the meeting temporarily adjourned to executive session at 7:33 PM.

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards, County of Somerset, State of New Jersey, as follows:

1. The public shall be excluded from discussion of an action upon the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
  - Land Acquisition      English Farm, Block 9301, Lot 19 and Block 7703, Lot 22  
Sons of Liberty – Block 9401, Lot 11, Q0044  
Pyne Block 9601, Lots 8, 9, 11, 12, 13 & 14
  - Personnel      Police Chief, Evaluation  
Request for Advance of Sick-Time
  - Attorney Client      Fibertech Industries
3. It is anticipated that the minutes on the subject matters of the closed session will be made public upon conclusion, dismissal or settlement of litigation; or final resolution of agreements on personnel matters; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The committee will come back into open session and may take further action.
5. This resolution shall take effect immediately.

At 8:03 PM, the meeting resumed in open session.

### CORRESPONDENCE

None.

## **AMEND AGENDA**

Motion by Kelly, second by Spitzer, and unanimously agreed to add Resolution #080372 to the agenda.

## **CELL TOWER CO-LOCATION REQUEST**

McArthur explained that Metro-PCS is expanding their network in this region, and the Town Hall site meets their needs. The Township can earn important non-tax revenue by agreeing to host this additional carrier on existing infrastructure.

He requested permission for the Engineer, CFO/Administrator, and/or Township Attorney to negotiate favorable lease arrangements for a fourth cellular carrier to locate on the existing Municipal Complex monopole.

The committee agreed McArthur to proceed.

## **CONSIDERATION OF ORDINANCE - SIDEWALK SNOW/ICE REMOVAL BY RESIDENTS**

Pat Monaco, Director of Public Works, addressed the committee.

The Bernards Township Department of Public Works is responsible for snow and ice clearing operations for municipal roadways, municipal buildings, firehouse/first aid buildings, parks, municipal parking lots, and approximately 25 miles of sidewalks throughout the township.

Through the years many residents have requested DPW clear their sidewalks. DPW explains that they can only clear those on our approved school walking map. It should be noted that there remains approximately 61 miles of sidewalk/bikeways that we do not currently maintain. These areas have sparked much interest this year.

Citizens have inquired how the residents can go about requesting an ordinance change requiring that property owners maintain their frontage clear of ice/snow. Many are curious why residents are not mandated to clear these many miles of sidewalks (not currently on our map) thereby providing a safe walking route for all to use.

In researching sidewalk clearing responsibility, Monaco called or obtained internet data from 312 Towns throughout the state. He found 289 Towns with Residents responsible to clear their frontage, 15 Towns that had no sidewalks, 7 Towns with no official ordinance (in practice residents were clearing), and 1 Town in which Public Works cleared snow from the main school road sidewalk.

Monaco also noted the potential savings that would be realized should this ordinance be enacted. Township crews assigned to sidewalk clearing would be on duty during a snow emergency, they could be clearing sidewalks or maintaining facility grounds or assisting on township roads. We have paid private contractors clearing snow from various facilities the following: 2005 \$41,985.00, 2006 \$27,985.00, 2007 \$25,741.00, and for part of 2008 \$12,600.00. This cost savings would definitely be realized, along with any additional assistance provided by the Grounds crew for replacement of "Roads Snow removal contractors" as needed.

Pavlini disconnected from the meeting.

The committee members present were not in favor of the proposal.

### **CONSIDERATION OF SNOW/ICE REMOVAL POLICY BY TOWNSHIP ON SCHOOL WALKING ROUTES**

Monaco continued addressing the committee.

The Bernards Township Department of Public Works is responsible for snow and ice clearing operations for our roadways, municipal buildings, firehouse/first aid buildings, parks, municipal parking lots, and approximately 25 miles of sidewalks throughout the township. The committee reviewed a map of the sidewalks currently maintained by DPW.

Through the years many residents have requested we clear their sidewalks. We have explained that we can only clear those on our approved school walking map. Formalization of this policy would eliminate any confusion regarding which sidewalks are to be cleared by the Township and clarify the primary and secondary status of the walks to be cleared.

The committee approved of the requested and agreed to amend the agenda to include Resolution #080362 for formal vote.

### **CONSIDERATION OF ESTABLISHING A FEE FOR RECYCLING OF TELEVISIONS AT PILL HILL RECYCLING CENTER**

Monaco continued addressing the committee.

A recycling program for “used consumer electronics” was recently implemented at our recycling facility at Pill Hill Landfill. The township’s vendor for recycling these items is Urban Renewal Corporation (URC). This service is currently provided at no charge to the Township or the residents. However, one item they do not accept is televisions. Monaco has found a vendor that can recycle televisions; the charge is \$16.00 per set. He believes it to be in the town’s best interest remove televisions from the trash stream, thereby eliminating lead contamination to the environment.

Residents can still bring discarded televisions to the County facility on Polhemus Lane free of charge on the first Saturday of each month. There are currently 6 or so requests per week for television disposal. Should the township continue to provide this service without charging the residents, we would incur an additional cost of approximately \$5000.00 annually. He anticipated that the number of televisions to be replaced as part of the “digital signal mandate” in February 2009 is sure to increase. He therefore requested the committee consider charging a fee of \$16.00 per set to our residents for recycling of this item to cover our costs.

Kelly and Carpenter agreed with the recommendation. Spitzer did not as he wanted to monitor the matter first before establishing a fee.

Motion by Kelly, second by Spitzer, and unanimously agreed to list Resolution #080212 on the 9/9/08 meeting for formal vote.

## PILL HILL RECYCLING CENTER UPDATE

Monaco updated the committee on the latest recycling initiatives at the Pill Hill Recycling Center. They included:

### RECYCLING OF COMPUTER and ELECTRONIC EQUIPMENT

- Since Bernards Township began their electronics recycling program in 2008, over 4 tons have been recycled and that number continues to grow.

•

### RECYCLING CARPET

- Bernards Township is one of a few towns that recycles carpet. The cost of doing this is about the same as disposal of bulky waste but it's the "environmentally conscientious" thing to do. Over 7 tons of carpeting have been recycled by Bernards Township.

### MIXED PLASTICS AT OUR RECYCLING CENTER

- This new initiative saves Bernards TWP disposal fees of approximately \$75/ton and generates \$.02/lb

### RECYCLING of FLUORESCENT and COMPACT FLUORESCENT LIGHT BULBS

- Bernards Township has developed a recycling program for this purpose. DPW accepts fluorescent bulbs for recycling on Wednesdays and Fridays from 8:00AM-2:00PM. This is for residents only and I.D. is required. No businesses allowed.

### RECYCLING OF CARDBOARD

- In 2007 Bernards Township recycled 830 tons of cardboard. At today's prices that generates \$125/ton

### RECYCLING OF PAPER

- At our Pill Hill Recycling Facility, we have aggressively pursued this item for recycling. We currently generate 2 tons per month generating \$80/ton.

### RECYCLING OF METAL PRODUCTS

- Bernards Township has recycled more than 55 tons of scrap metal since the beginning of 2008. This translates to approximately \$11,000.00 in revenue.

### CLOTHING COLLECTION BINS

- In 2007, through your generosity, Bernards Township donated 145 tons of clothing to AM Vets

### RECYCLING CONTAINERS IN OUR TOWNS

- Recycling containers have been placed in the downtown business area and will soon be placed in Township Parks encouraging residents to recycle.

### RECYCLING CONTAINERS IN OUR PARKS

- In an effort to make our parks “green”, we have requested recycling containers from Somerset County be placed in all Bernards Township parks.

The committee was pleased with these initiatives which expand services to residents, while generating revenue for the township, and respecting the environment.

The committee took a short recess.

## **REGULAR SESSION PORTION**

Mrs. Pavlini rejoined the meeting by phone.

### **MINUTES**

[07/29/2008](#) – *Agenda/Regular Meeting – Open Session*

By unanimous consent, these minutes were approved for content and release.

*07/29/2008 – Agenda/Regular – Executive Session*

By unanimous consent, these minutes were approved for content only.

### **FIRE & RESCUE APPOINTMENTS**

None.

### **PUBLIC COMMENT**

Joe Spinny, Constitution Way, requested we initiate a study to eliminate the use of pesticides on public properties. The committee directed staff to look into the matter and report back with alternatives and cost.

### **TOWNSHIP COMMITTEE/STAFF COMMENTS**

Committee members and staff commented on their recent activities.

### **UNFINISHED BUSINESS**

[Ordinance #2026](#) - *An Ordinance of the Township of Bernards, County of Somerset, State of New Jersey, Amending, Revising and Supplementing the Code of the Township of Bernards, Section 2-7 entitled “Police Department” of Chapter II entitled “Administration” to amend Subsection 2-7.14 entitled “Intermunicipal Police Assistance” – Public Hearing*

The clerk read the ordinance by title and the mayor opened the public hearing. There were no comments and the hearing was closed.

Motion by Spitzer, second by Kelly, that Ordinance #2026 be adopted and advertised as required by law.

Roll Call:

Aye: Kelly, Pavlini, Spitzer, Carpenter

Nay:

Abstain:

Motion carried.

[Ordinance #2027](#) - *An Ordinance to Amend the Employee Handbook Of the Township of Bernards To include a section regarding the Defined Contribution Retirement Program – Public Hearing*

The clerk read the ordinance by title and the mayor opened the public hearing. There were no comments and the hearing was closed.

Motion by Kelly, second by Spitzer, that Ordinance #2027 be adopted and advertised as required by law.

Roll Call:

Aye: Kelly, Pavlini, Spitzer, Carpenter

Nay:

Abstain:

Motion carried.

[Ordinance #2030](#) - *An Ordinance Amending, Revising and Supplementing the Revised General Ordinances of the Township of Bernards, Specifically, Amending Chapter 3, “Police Regulations”, Section 3-5 “Conduct in Public, Semi-Public or Private Places”, to Delete Subsection 3-5.2 “Intoxication, Disturbing the Peace” – Public Hearing*

The clerk read the ordinance by title and the mayor opened the public hearing. There were no comments and the hearing was closed.

Motion by Spitzer, second by Kelly, that Ordinance #2030 be adopted and advertised as required by law.

Roll Call:

Aye: Kelly, Pavlini, Spitzer, Carpenter

Nay:

Abstain:

Motion carried.

## **NEW BUSINESS**

### *Consent Agenda*

The items listed within the consent agenda portion of the meeting have been referred to the Township Committee for reading and study, a copy placed on the bulletin board of the meeting room and are considered routine and will be enacted by one motion of the Township Committee with no separate discussion. If separate discussion is required, the item may be removed from the agenda by township committee action and placed on the regular agenda under new business.

Motion by Kelly, second by Spitzer, to remove Resolutions #080348, #080363 and #080365 from the consent agenda, and to approve the balance of items listed.

Roll Call:

Aye: Kelly, Pavlini, Spitzer, Carpenter

Nay:  
 Abstain:  
 Motion carried.

**\*\*Begin Consent Agenda\*\***

**Resolution #080344 - Approval of the Bill List Dated 08/12/2008**

**BE IT RESOLVED**, that the bill list dated 08/12/2008 be audited, and if found correct, be paid.

08/11/08  
 Page No: 1  
 18:48:38

TOWNSHIP OF BERNARDS

Check Register By Check Date

-----  
 Range of Checking Accts: CASH - CHECKING to CASH - CHECKING Range of Check Dates: 08/12/08 to 08/12/08  
 Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y  
 Manual: Y Dir Deposit: Y  
 =====

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Number
CASH - CHECKING	CURRENT	CHECKING			
68348	08/12/08	Alignment Check		VOID	
68404	08/12/08	90128 SZABO, DENISE	62.58		913
68405	08/12/08	90227 SHIMSKY, MICHAEL	26.53		913
68406	08/12/08	90265 MEANY, ANNE	945.60		913
68407	08/12/08	90282 EULA, MARIE	49.98		913
68408	08/12/08	90372 BELL, GAIL	47.85		913
68409	08/12/08	90380 HELMSTETTER, MEGAN	288.77		913
68410	08/12/08	90385 BENAMATI, HEATHER	186.17		913
68411	08/12/08	A0029 UNIVERSAL SUPPLY GROUP, INC.	31.65		913
68412	08/12/08	A0126 AFLAC NEW YORK	923.02		913
68413	08/12/08	A0168 ALLIED OIL COMPANY, LLC	36,099.18		913
68414	08/12/08	A0311 AMERA-CHEM, INC.	41.95		913
68415	08/12/08	A0313 ALL OUT FIRE PROTECTION CO.	101.50		913
68416	08/12/08	A0338 AFLAC	2,251.41		913
68417	08/12/08	A0375 ARAMARK WORK APPAREL & UNIFORM	222.15		913
68418	08/12/08	A0395 AUGUST N. SANTORE, JR, P.C.	300.00		913
68419	08/12/08	A0398 ABSO	59.00		913
68420	08/12/08	A0425 ATLANTIC TACTICAL	1,434.00		913
68421	08/12/08	A0449 ADAMS, WILLIAM	966.55		913
68422	08/12/08	A0460 AUTOZONE, INC.	77.87		913
68423	08/12/08	B0001 BAKER & TAYLOR, INC.	4,736.33		913
68424	08/12/08	B0003 BAKERS AUTO PARTS, INC.	178.41		913
68425	08/12/08	B0010 BITAR ESQ., THOMAS J.	511.50		913
68426	08/12/08	B0020 BASKING RIDGE ELECTRIC CO., INC	1,218.00		913
68427	08/12/08	B0026 BERNARDS TOWNSHIP CURRENT	40,243.15		913
68428	08/12/08	B0029 BERNARDS TWP BD OF EDUCATION	5,569,786.50		913
68429	08/12/08	B0034 BERNARDS TOWNSHIP PAYROLL ACCT	571,923.58		913
68430	08/12/08	B0040 H. K. BUZBY & SONS	1,831.74		913
68431	08/12/08	B0120 ALL COUNTY RENTAL CENTER INC.	903.99		913
68432	08/12/08	B0203 DIFRANCESCO, BATEMAN, COLEY,	24,157.48		913
68433	08/12/08	B0223 BERNARDS TWP. OPEN SPACE FUND	779,051.52		913
68434	08/12/08	B0237 BRENNAN PAINT & PAPER	2,600.00		913
68435	08/12/08	B0241 BANISCH ASSOCIATES, INC.	14,438.50		913
68436	08/12/08	B0386 BWI	203.54		913
68437	08/12/08	B0473 BLUE EMBER TECHNOLOGIES, LLC	282.92		913
68438	08/12/08	B0492 BROWN'S HUNTERDON INTERNAT'L	42.76		913
68439	08/12/08	B0518 BERNARDSVILLE HARDWARE	19.35		913
68440	08/12/08	B0519 BBC AUDIOBOOKS AMERICA	164.88		913
68441	08/12/08	C0024 COURIER NEWS	134.79		913
68442	08/12/08	C0083 CDW GOVERNMENT, INC.	680.00		913
68443	08/12/08	C0353 CUSTOM BANDAG, INC.	2,154.70		913
68444	08/12/08	C0408 CHAMPION UNIFORM SUPPLY	1,021.40		913
68445	08/12/08	C0422 CENTRALPACK SERVICE CORP.	1,020.77		913
68446	08/12/08	C0464 CURCIO PLUMBING & HEATING, INC	1,323.65		913
68447	08/12/08	C0482 CABLEVISION OF RARITAN VALLEY	90.35		913

68448	08/12/08	C0545	CONCERN EAP	787.20		913
68449	08/12/08	C0552	COM-LOGIC PARTNERS, LLC	2,327.18		913
68450	08/12/08	C0572	COLOR ME MINE BERNARDSVILLE	750.00		913
68451	08/12/08	C0573	CHEN, DAVID	340.00		913
68452	08/12/08	C0574	CROWN AWARDS	73.45		913
68453	08/12/08	C0575	CONKLIN, LOIS	10.00		913
68454	08/12/08	D0033	DEMCO	305.94		913
68455	08/12/08	D0063	DELUXE INTERNATIONAL TRUCKS	214.57		913
68456	08/12/08	D0153	DOCUMENT CONCEPTS, INC	314.64		913
68457	08/12/08	D0215	D LOVENBERG'S PORTABLE TOILETS	0.00	08/12/08 VOID	0
68458	08/12/08	D0215	D LOVENBERG'S PORTABLE TOILETS	1,642.50		913
68459	08/12/08	D0295	D & G EQUIPMENT CO., INC.	110.02		913
68460	08/12/08	D0310	DATA NETWORK SOLUTIONS	700.00		913
68461	08/12/08	E0005	CULLIGAN	1,043.50		913
68462	08/12/08	E0185	EDWARDS TIRE COMPANY	2,437.68		913
68463	08/12/08	F0003	FOLEY, INCORPORATED	1,520.81		913
68464	08/12/08	F0005	UNION SECURITY INSURANCE CO.	7,464.98		913
68465	08/12/08	F0024	FISCHER, JOSEPH	462.00		913
68466	08/12/08	F0027	WACHOVIA BANK, N.A.	310.00		913
68467	08/12/08	F0041	FREIHEITER, JOHN S.	690.00		913
68468	08/12/08	F0067	FERRIERO ENGINEERING, INC.	2,080.50		913
68469	08/12/08	F0098	FERTL-SOIL TURF SUPPLY, INC	31.00		913
68470	08/12/08	F0125	FURMAN FEINER ADVERTISING	206.25		913
68471	08/12/08	F0148	FAIRFIELD MAINTENANCE INC	488.27		913
68472	08/12/08	F0196	GANDER, JENNIFER	109.56		913
68473	08/12/08	F0254	FISCHER & SON SAWMILLS	337.00		913
68474	08/12/08	F0256	FIBREX PRODUCTS	14,441.80		913
68475	08/12/08	F0258	FINDAWAY WORLD, LLC	900.86		913
68476	08/12/08	G0004	GALLS, INC.	590.71		913
68477	08/12/08	G0025	GARDEN STATE HIGHWAY PRODUCTS	227.50		913
68478	08/12/08	G0038	GATEWAY CO INC/AN MPC COMPANY	2,970.00		913
68479	08/12/08	G0066	GRAINGER INC	1,515.30		913
68480	08/12/08	G0077	GOV'T FINANCE OFFICERS ASSOC	325.00		913
68481	08/12/08	G0098	JCP&L	0.00	08/12/08 VOID	0
68482	08/12/08	G0098	JCP&L	0.00	08/12/08 VOID	0
68483	08/12/08	G0098	JCP&L	0.00	08/12/08 VOID	0
68484	08/12/08	G0098	JCP&L	0.00	08/12/08 VOID	0
68485	08/12/08	G0098	JCP&L	49,568.85		913
68486	08/12/08	G0278	GRAMCO	1,648.00		913
68487	08/12/08	G0326	GARDEN STATE MESSENGER INC.	696.00		913
68488	08/12/08	G0333	GUS & BUCKYS BEDMINSTER WASH	56.70		913
68489	08/12/08	G0401	G & L TRANSCRIPTIONS OF NJ	450.00		913
68490	08/12/08	G0422	GRUM, MARILYN	115.00		913
68491	08/12/08	H0235	HOOVER TRUCK CENTERS	350.00		913
68492	08/12/08	H0241	HASTY AWARDS INC.	770.44		913
68493	08/12/08	H0254	HMC HOMES LLC	2,442.00		913
68494	08/12/08	I0077	INSTITUTE FOR FORENSIC	425.00		913
68495	08/12/08	I0108	IROVANDO, JOSEPH	60.00		913
68496	08/12/08	J0002	JAEGER LUMBER	698.36		913
68497	08/12/08	J0080	JANSEN, BUCCO, DEBONA & SEMRAU	957.42		913
68498	08/12/08	J0114	JEFCO EQUIPMENT SUPPLIES, INC.	793.00		913
68499	08/12/08	J0123	JPC PAPER CO.	334.95		913
68500	08/12/08	J0137	O'KEEFE, JOHN	190.00		913
68501	08/12/08	K1065	K & J LANDSCAPE MANAGEMENT, INC	2,730.00		913
68502	08/12/08	L0116	LAWMEN SUPPLY COMPANY OF NJ	666.33		913
68503	08/12/08	L0187	LAKELAND BUS COMPANY	775.00		913
68504	08/12/08	L0197	L.P. STATILE, INC.	1,461.05		913
68505	08/12/08	M0001	MARTINSVILLE AUTO PARTS	597.57		913
68506	08/12/08	M0010	MOBILE LAWNMOWER SERVICE, INC.	600.30		913
68507	08/12/08	M0015	MOORE MEDICAL, LLC	320.45		913
68508	08/12/08	M0053	MORRIS COUNTY POLICE ACADEMY	740.00		913
68509	08/12/08	M0091	MCAA OF NJ	135.00		913
68510	08/12/08	M0179	MONTEREY GOURMET SHOPS, INC.	87.50		913
68511	08/12/08	M0235	MORRISTOWN MEMORIAL HOSPITAL	215.00		913
68512	08/12/08	M0279	MITZNER, SCOTT C.	1,029.17		913
68513	08/12/08	M0334	MONARCH DECALS	543.87		913
68514	08/12/08	M0342	MORTON'S MARKETING RESOURCES	809.95		913
68515	08/12/08	M0441	MAIN LINE COMMERCIAL POOLS, INC	10,219.00		913
68516	08/12/08	M0518	KONICA MINOLTA BUSINESS SOL.	473.26		913
68517	08/12/08	M0542	MADISON PLAZA LANES, INC.	530.10		913
68518	08/12/08	M0577	MEDINA CONSULTANTS, P.C.	9,720.00		913

68519	08/12/08	M0622	MARSH, KEN	220.00		913
68520	08/12/08	M0625	MEDICAL INDICATORS	485.09		913
68521	08/12/08	N0006	NEW JERSEY AMERICAN WATER CO.	0.00	08/12/08 VOID	0
68522	08/12/08	N0006	NEW JERSEY AMERICAN WATER CO.	0.00	08/12/08 VOID	0
68523	08/12/08	N0006	NEW JERSEY AMERICAN WATER CO.	33,968.89		913
68524	08/12/08	N0032	NJ STATE DEPT HEALTH/SR SVCS	35.40		913
68525	08/12/08	N0053	NJ UNEMPLOYMENT COMP. FUND	6,886.61		913
68526	08/12/08	N0093	NEW PIG CORPORATION	1,033.95		913
68527	08/12/08	N0322	NEXTEL COMMUNICATIONS	93.73		913
68528	08/12/08	N0375	NOVY, EDWIN	60.00		913
68529	08/12/08	O0006	OXFORD UNIVERSITY PRESS INC	86.15		913
68530	08/12/08	O0021	OFFICE DEPOT	3,000.44		913
68531	08/12/08	O0081	OAKLEY GOVT SALES	107.01		913
68532	08/12/08	P0006	POLICE PETTY CASH	15.30		913
68533	08/12/08	P0035	PIZZA MILL,THE	735.00		913
68534	08/12/08	P0046	RESERVE ACCOUNT	940.65		913
68535	08/12/08	P0377	PRINCETON HYDRO, LLC	51,962.61		913
68536	08/12/08	P0469	PATEL, AMBRISH	80.00		913
68537	08/12/08	P0471	PETRUZZELLI, THOMAS	120.00		913
68538	08/12/08	Q0001	QUALITY BOOKS INC.	164.83		913
68539	08/12/08	Q0002	CINTAS CORP. - #101	177.00		913
68540	08/12/08	R0003	RAY'S SPORT SHOP, INC.	4,865.96		913
68541	08/12/08	R0004	RECORDED BOOKS INC.	173.65		913
68542	08/12/08	R0005	RECORDER PUBLISHING COMPANY	380.30		913
68543	08/12/08	R0006	RECREATION PETTY CASH	69.55		913
68544	08/12/08	R0009	REGENT BOOK COMPANY INC.	50.13		913
68545	08/12/08	R0023	RICHIES TIRE SERVICE, INC.	134.30		913
68546	08/12/08	R0045	RUTGERS - THE STATE UNIVERSITY	1,604.00		913
68547	08/12/08	R0134	RICCIARDI BROTHERS, INC.	1,980.00		913
68548	08/12/08	R0344	ROTARY CLUB OF BERNARDSVILLE	175.00		913
68549	08/12/08	R0387	REEDY, ROBERT & MICHELE	483.00		913
68550	08/12/08	S0009	SEELY EQUIPMENT & SUPPLY CO.	257.00		913
68551	08/12/08	S0035	SIRCHIE FINGER PRINT LAB	55.61		913
68552	08/12/08	S0067	SOMERSET COUNTY TREASURER	4,946,811.91		913
68553	08/12/08	S0068	SOMERSET COUNTY TREASURER	553,728.63		913
68554	08/12/08	S0105	FUNPLEX	2,154.15		913
68555	08/12/08	S0135	SOMERSET COUNTY COALITION	4,045.74		913
68556	08/12/08	S0202	SUBURBAN PROPANE	943.12		913
68557	08/12/08	S0367	SOMERSET CTY HUMAN RESOURCES	50.00		913
68558	08/12/08	S0403	SOMERSET COUNTY EDUCATIONAL	11,549.35		913
68559	08/12/08	S0443	STAPLES BUSINESS ADVANTAGE	384.91		913
68560	08/12/08	S0526	SPATIAL DATA LOGIC	13,000.00		913
68561	08/12/08	S0628	STATE OF NEW JERSEY-HB	147,906.97		913
68562	08/12/08	S0673	SOMERSET COUNTY HEALTH DEPT	1,000.00		913
68563	08/12/08	S0691	SUPERIOR DISTRIBUTORS	306.76		913
68564	08/12/08	S0709	SAV-A-TREE	1,790.00		913
68565	08/12/08	S0723	SELLA, KENNETH	300.00		913
68566	08/12/08	S0725	SNYDER, MARY	150.00		913
68567	08/12/08	T0066	GALE	2,893.48		913
68568	08/12/08	T0074	TREASURER - STATE OF N.J.	1,000.00		913
68569	08/12/08	T0154	TILCON NEW YORK, INC.	1,797.74		913
68570	08/12/08	U0040	URUCORP MAINTENANCE CONTRACTOR	5,109.10		913
68571	08/12/08	V0016	VOLLERS EXCAVATING &CONSTR,INC	2,358.00		913
68572	08/12/08	V0020	VILLAGE OFFICE SUPPLY	210.91		913
68573	08/12/08	V0028	MPS	253.66		913
68574	08/12/08	V0037	VILLAGE SUPERMARKET, INC.	5,502.60		913
68575	08/12/08	V0056	VERIZON WIRELESS	1,126.79		913
68576	08/12/08	V0058	VERIZON	0.00	08/12/08 VOID	0
68577	08/12/08	V0058	VERIZON	4,564.46		913
68578	08/12/08	V0059	VERIZON CABS	198.14		913
68579	08/12/08	W0016	WARENVILLE TRUE VALUE	1,719.95		913
68580	08/12/08	W0153	EMTEC / WESTWOOD COMPUTER CORP	531.34		913
68581	08/12/08	W0207	WACHENFELD, JEFF & JOANNE	127.88		913
68582	08/12/08	W0253	WINTERS STAMP MFG CO	34.00		913
68583	08/12/08	W0259	VENTURA, MIESKOWITZ, KEOUGH &	7,375.50		913
68584	08/12/08	W0261	WOODLOCH PINES	100.00		913
68585	08/12/08	X0003	XEROX CORPORATION	1,388.36		913
68586	08/12/08	X0005	XTEL COMMUNICATION	890.53		913
68587	08/12/08	Z0039	ZIEGLER, TED	240.00		913

Report Totals	Paid	Void	Amount Void	Amount Paid
Checks:	176	9	0.00	13,031,718.20
Direct Deposit:	0	0	0.00	0.00
<b>Total:</b>	<b>176</b>	<b>9</b>	<b>0.00</b>	<b>13,031,718.20</b>

Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	7-01	7,942.27	0.00
CURRENT FUND	8-01	12,866,803.81	0.00
DOG FUND	8-12	290.40	0.00
TRUST FUNDS	8-13	131,932.16	0.00
GOLF COURSE UTILITY	8-26	9,067.28	0.00
<b>Year Total:</b>		<b>13,008,093.65</b>	<b>0.00</b>
CAPITAL FUND	C-04	7,845.35	0.00
GRANT FUND	G-02	7,836.93	0.00
<b>Total Of All Funds:</b>		<b>13,031,718.20</b>	<b>0.00</b>

[Resolution #080343](#) - Approval of Special Event Permit Basking Ridge Presbyterian Church Homecoming – September 14, 2008

**WHEREAS**, Janet Bentley, representing the Basking Ridge Presbyterian Church at 1 East Oak Street, Basking Ridge, NJ, “the applicant,” has requested a special event permit for September 14, 2008 from 6:00 A.M. to 2:00 P.M. for the purpose of holding a Church Kick-Off of Program Year; and

**WHEREAS**, the applicant has requested that a section of East Oak Street be temporarily closed to accommodate the event and Somerset County has approve the request; and

**WHEREAS**, the applicant has satisfied the requirements of the Revised General Ordinances of the Township of Bernards § 4-4. et. seq.; and

**WHEREAS**, the Municipal Clerk, Police Chief, Recreation Director, and Risk Manager have reviewed the application and recommend approval.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that the special event permit be approved.

[Resolution #080345](#) - Award of Purchase Orders for Various Identified Vendors

**WHEREAS**, The Township Committee of Bernards has adopted Ordinance # 1854 “Known as Pay to Play” and P. L. 2004, Chapter 19; and

**WHEREAS**, pursuant to the ordinance window contracts determined to exceed \$ 17,500.00 and within the bid threshold of \$ 29,000.00 requires governing body approval; and

**WHEREAS**, the purchasing agent has determined that the value of the vendor listed below will exceed \$ 17,500.00 in purchases;

Vendor	Not to Exceed
Office Depot, Inc	\$ 29,000.00

**WHEREAS**, in anticipation of the listed expenditure, a Business Entity Disclosure Certification has been secured in compliance with N.J.S.A.19:44A 20-4 et seq., and that the principals of the said companies, have not made any reportable contributions to a political or candidate committee in the Township of Bernards in the previous one year, and that the contract will prohibit the principals of said companies from making ANY contributions through the term of the contract pursuant to Bernards Township Ordinance # 1854 adopted on February 28, 2006, that would prohibit any business entity or professional that procures goods, services or contracts from the Township without the formal bid process from making “any” contribution whatsoever in the prior calendar year; and

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Bernards, Somerset County, New Jersey that the Purchasing Agent is hereby authorized to issue

purchase orders to the vendor listed above to maintain continuity and facilitate the ordering process through December 31, 2008.

[Resolution #080346](#) - Personnel Appointment, Jeffrey Maples – Communications Dispatcher, Police Department

**WHEREAS**, a full time position of Communications Dispatcher became available due to resignation effective April 24, 2008, and

**WHEREAS**, the Police Chief, Township Administrator and Manager of Human Resources have deemed it necessary to fill this position; and,

**WHEREAS**, Jeffrey Maples has applied for and is qualified to fill said position; and

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that Jeffrey Maples be appointed full time Communications Dispatcher, effective September 8, 2008, at an annual salary of \$35,000 for a 40-hour workweek. This appointment is contingent upon Mr. Maples passing the Township's pre-employment screening process.

[Resolution #080349](#) - Acknowledgement of an Additional Fire Police Appointment by the Liberty Corner Fire Company – Michael Conley

**WHEREAS**, pursuant to §2-14.1 of the Revised General Ordinances of the Township of Bernards, the volunteer fire department consisting of the Basking Ridge Fire Company #1 and the Liberty Corner Fire Company, Inc., are hereby made the fire departments for the Township of Bernards; and

**WHEREAS**, pursuant to N.J.S.A. 15:8-4, any duly organized volunteer fire company may provide for the appointment of certain of its members to perform certain police duties at fire and fire drills, for a term of office not to exceed five years from the date of appointment; and

**WHEREAS**, the Liberty Corner Fire Company has appointed Michael Conley as an additional Fire-Police for a 1 year term to expire 12/31/08.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that we do hereby acknowledge Michael Conley's Fire-Police appointment to the Liberty Corner Fire Company.

[Resolution #080354](#) - Awarding an Extraordinary Unspecifiable Services Contract for Consulting Services to New Jersey Conservation Foundation in the Not to Exceed Amount of \$15,000

**WHEREAS**, the Township of Bernards requires services for Farmland Preservation; and

**WHEREAS**, the nature of the service for Farmland Preservation required are as follows:

1. Direct negotiations with land owners identified by Bernards Township including recommendations on structuring transactions;
2. Coordinating land and conservation easement acquisition projects through completion;
3. Identification of potential funding resources for acquisition and protection of farmland and open space within the Township of Bernards, and suggestion of possible funding approaches to accomplish Bernards Township's Open Space Protection and Farmland Preservation Plan (hereafter referred to as the "Plan");
4. In cooperation with the Township Planner, Banisch Associates, provision of input and suggestions regarding the Plan, and assistance with preparation of appropriate funding applications;
5. Collaboration with other nonprofit conservation organizations and other communities to conserve land in Bernards Township;
6. Educational outreach to interested landowners and others in the community of Bernards Township through one or more of the following: public presentations, targeted mailings, and personal conferences;
7. Assistance to Bernards Township landowners in preserving their land through the State, Somerset County, and private nonprofit organizations;
8. Education, support, and coordination with Bernards Township's Agricultural Advisory Committee and Environmental Commission members regarding farmland and open space protection issues; and

**WHEREAS**, the Purchasing Agent for the Township of Bernards attempted to solicit quotations for such services for Farmland Preservation; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-6.1a., the Township Purchasing Agent attempted to solicit at least two competitive quotations, but it proved impracticable to do so; and

**WHEREAS**, the only quotation for the extraordinary unspecifiable services received by the Township Purchasing Agent is listed below:

<b>Contractor</b>	<b>Quote Amount</b>
New Jersey Conservation Foundation	\$ 15,000.00

**WHEREAS**, section N.J.S.A. 40A:11-5(1)(a)(ii) of the Local Public Contracts Law exempts such extraordinary unspecifiable services from competitive bidding; and

**WHEREAS**, the treasurer has certified that funds are available in the line item appropriation or ordinance: Agricultural Advisory Operating Account #8-01-21-187-204.

**WHEREAS**, the purchasing agent has filed a Certificate Declaration for this Extraordinary Unspecifiable Service with the Municipal Clerk; and

**WHEREAS**, this contract has been awarded to New Jersey Conservation Foundation through a process without public advertisement pursuant to N.J.S.A. 19:44A-20.7; and

**WHEREAS**, in anticipation of the listed expenditure, a Business Entity Disclosure Certification and Determination of Value has been secured in compliance with N.J.S.A.19:44A-20.4 *et seq.*, and that the principals of the said companies, have not made any reportable contributions to a political or candidate committee in the Township of Bernards in the previous one year, excluding any made in 2005, and that the contract will prohibit the principals of said companies from making ANY contributions through the term of the contract pursuant to Bernards Township Ordinance # 1854 adopted on February 28, 2006, that would prohibit any business entity or professional that procures goods, services or contracts from the Township without the formal advertisement process from making “any” contribution whatsoever in the prior calendar year; and

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that an extraordinary unspecifiable service contract be awarded to New Jersey Conservation Foundation, Bamboo Brook, 170 Longview Road, Far Hills, New Jersey 07931 as follows:

1. The contract will encompass services as outlined in the submitted proposal dated July 28, 2008, attached as Exhibit A.
2. The contract term is from June 1, 2008 through May 31, 2009 at an hourly rate of \$ 105.00 at a not to exceed amount of \$ 15,000.00.
3. Billings must be rendered by the contractor within 30 days of service delivery.
4. Any modification to this contract shall be in writing and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.
5. No payments in excess of the “not to exceed” contract amounts will be approved, unless such services/expenditures are negotiated and agreed upon in advance of service delivery.
6. Either party upon 10 days written notice via certified mail may terminate this contract.
7. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to P.L. 1975, c.127, which is attached to this resolution as Exhibit B.
8. This contract shall, for all purposes, be deemed a New Jersey Contract and any provisions of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
9. The contractor shall report directly to Bruce McArthur, CFO/Town Administrator who will be the chief contact for the Township of Bernards on this project.

**NOW THEREFORE BE IT FURTHER RESOLVED**, by the Township Committee of the Township of Bernards that a copy of this resolution be published in the official township newspaper, and be placed on file and available for public inspection in the office of the Bernards Township Purchasing Agent.

I agree to the terms as stated in the Resolution and by signing this document I, Laura Szwak, for the New Jersey Conservation Foundation, am committed to follow all terms of this award.

\_\_\_\_\_  
Laura Szwak, Statewide Greenways Director NJCF

**TREASURER'S CERTIFICATION**

I, Terri Johnson, Supervisor of Treasury Services of the Township of Bernards, hereby certify that adequate funds are available for the above referenced purchase in the amount not to exceed \$ 15,000.00. Monies are available in the Agricultural Advisory Operating Account: 8-01-21-

187-204.

Date: 8-4-08

*Terri Johnson*  
FOR TREASURY  
CERTIFICATION ONLY

Terri Johnson, Supervisor of Treasury Services

[Resolution #080355](#) - Approval of Request for Block Party, 47-79 Fieldstone Drive – August 31, 2008

**WHEREAS**, Susan Ramazzotto hereinafter “the applicant,” has requested permission to close 47 – 79 Fieldstone Drive on August 31, 2008 (R/D 9/1/08) from 3:00 P.M. to 8:00 P.M. for the purpose of holding a block party; and

**WHEREAS**, the applicant has satisfied the requirements of the Revised General Ordinances of the Township of Bernards § 7-16.1. et. seq.; and

**WHEREAS**, the Municipal Clerk and Police Chief have reviewed the application and recommend approval; and

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that the request be approved.

[Resolution #080356](#) - Authorization of 2008-2009 Renewal of Liquor License, Ridge Fine Wines LLC

**WHEREAS**, Ridge Fine Wines LLC (1802-44-013-001) has made application to the Township Committee of the Township of Bernards, County of Somerset, for renewal of their 2008-2009 Liquor License; and

**WHEREAS**, the Municipal Clerk reports that the application is complete in all respects, and is in receipt of the necessary fees; and

**WHEREAS**, there were no objections to the application either written or in person; and

**WHEREAS**, the applicant is qualified to be licensed, and the Police Department has reviewed the source of all funds, or any additional financing obtained in the previous license term for use in the licensed business. The Police Department has thoroughly investigated the applicant and has submitted a memorandum of approval.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee approve the Plenary Retail Distribution License for Ridge Fine Wines LLC for renewal for the license year 2008-2009.

[Resolution #080357](#) - Personnel Appointment, Vivian Fentress, Administrative Secretary, Police Department

**WHEREAS**, the full time position of Administrative Secretary – Police Department was vacated on July 30, 2008 due to promotion; and

**WHEREAS**, the Police Chief, Township Administrator, and Human Resources Manager have deemed it necessary to fill this position; and

**WHEREAS**, Vivian Fentress has applied for and is qualified to fill said position; and

**WHEREAS**, the Police Chief, Township Administrator and Human Resources Manager recommend appointment of Vivian Fentress to the position of full time Administrative Secretary – Police Department; and

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that Vivian Fentress be appointed full time Administrative Secretary – Police Department effective August 25, 2008 at an hourly rate of \$18.00 for a 40-hour workweek pending the results of pre-employment screening as per township.

[Resolution #080358](#) - Ratification and Approval of PBA/SOA 357 Union Contract January 1, 2008 through December 31, 2011

**WHEREAS**, the Township of Bernards and the PBA/SOA 357 have negotiated in good faith regarding a four year contract for January 1, 2008 through December 31, 2011; and

**WHEREAS**, all issues have been resolved to the satisfaction of all parties; and

**WHEREAS**, the Township Committee of the Township of Bernards has reviewed the terms of settlement and are in agreement.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that the PBA/SOA 357 Union Contract dated January 1, 2008 through December 31, 2011, be and is hereby approved.

[Resolution #080359](#) - Approval of Special Event Permit Bernards Township Parks & Recreation – Labor Day Bike Race – September 1, 2008

**WHEREAS**, Jennifer Gander of the Bernards Township Department of Parks and Recreation “the applicant,” has requested a special event permit for September 1, 2002, from 7:00 A.M. to 2:00 P.M. for the purpose of holding a bike race; and

**WHEREAS**, the applicant has requested that S. Finley Avenue between Collyer Lane and Henry Street; Henry Street to Rankin Avenue to Cedar Street to Dyckamn Place to Colonial Drive to South Finley be closed during the event; and

**WHEREAS**, the applicant has satisfied the requirements of the Revised General Ordinances of the Township of Bernards § 4-4. et. seq.; and

**WHEREAS**, the Municipal Clerk, Police Chief, and Risk Manager have reviewed the application and recommend approval.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards by the Township Committee of the Township of Bernards that the special event permit and temporary street closures be approved.

[Resolution #080360](#) - Approval of Request Block Party, Birch Drive – September 6, 2008

**WHEREAS**, David Carson hereinafter “the applicant,” has requested permission to close Birch Drive on September 6, 2008 from 3:00 PM to 10:00 PM for the purpose of holding a block party; and

**WHEREAS**, the applicant has satisfied the requirements of the Revised General Ordinances of the Township of Bernards § 7-16.1. et. seq.; and

**WHEREAS**, the Municipal Clerk and Police Chief have reviewed the application and recommend approval; and

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that the request be approved.

[Resolution #080361](#) - Approval of Request Block Party, 42-76 Castle Way – September 7, 2008

**WHEREAS**, Kathy Garland hereinafter “the applicant,” has requested permission to close Castle Way on September 7, 2008 (rain date 9/14/08) from 1:00 PM to 4:00 PM for the purpose of holding a block party; and

**WHEREAS**, the applicant has satisfied the requirements of the Revised General Ordinances of the Township of Bernards § 7-16.1. et. seq.; and

**WHEREAS**, the Municipal Clerk and Police Chief have reviewed the application and recommend approval; and

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that the request be approved.

[Resolution #080364](#) - Amendment to Resolution No. 080294, Unused Accrued Paid Time Off Payment Due Jeffery Dockery, Police Officer, Police Department

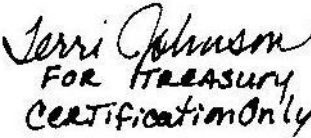
**WHEREAS**, the Township Committee adopted Resolution No. 080294 on June 24, 2008 relating to accrued paid time off; and

**WHEREAS**, Jeffery Dockery received payment for his accrued paid time off based on his hourly salary prior to the PBA contract negotiations being completed for 2008 and therefore is entitled to the hourly difference between 2007 and 2008; and

**WHEREAS**, Jeffery Dockery's hourly wage for 2007 was \$42.66 vs. \$44.74 as per the PBA contract agreement for 2008. Based on Dockery's current 2008 rate of \$44.74, he is entitled to the hourly difference of a total \$1,106.56 broken down as stated below:

	<b>Total Hours Available</b>	<b>Amount Paid</b>	<b>Difference of Hourly Rate Due</b>
Prior Vacation	240	\$10,238.40	\$499.20
2008 Accrued Vacation	60	\$2,559.60	\$124.80
Comp Hours	232	\$9,897.12	\$482.56

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that the difference due to hourly rate changes payment be approved and distributed in the next available pay cycle.

<p><b>TREASURER'S CERTIFICATION</b></p> <p>I, Terri Johnson, Supervisor of Treasury Services for Bernards Township, do hereby certify that there are adequate funds for this expenditure. Funds are available in the 2008 Police Salary &amp; Wage Budget, not to exceed \$1,106.56</p> <p>Date: 8/7/08</p> <div style="text-align: right;">   <b>FOR TREASURY CERTIFICATION ONLY</b> </div>
---

*\*\*End Consent Agenda\*\**

[Resolution #080348](#) - Commendation on the Occasion of Your Employment with the Township of Bernards

Motion by Carpenter, second by Kelly, and unanimously agreed, that Resolution #080348 be approved.

- |                              |                              |                               |
|------------------------------|------------------------------|-------------------------------|
| Marion DePoortere - 40 years | Dolores Mathiesen - 35 years | Rick Axt - 30 years           |
| Sharon Mimplitsch - 30 years | Lucy Forgione - 25 years     | Angela Gorsky - 25 years      |
| Fred Miller - 25 years       | Joel Coyne - 20 years        | Patrick DePoortere - 20 years |
| Josh Fowler - 20 years       | Elizabeth Garrett - 20 years | Pat Monaco - 20 years         |
| Bernd Frankle - 15 years     |                              | Michael Voorhees - 15 years   |
| Glen Amerman - 10 years      | Jon Burger - 10 years        | Eric Geleta - 10 years        |
| Margaret Keegan - 10 years   | Janet Lake - 10 years        | Gina Loschiavo - 10 years     |
| Richard Bahlman - 5 years    | Tricia Cowell - 5 years      | Kelly Frankle - 5 years       |
| Jennifer Gander - 5 years    | Raymond Gizienski - 5 years  | Brandon Griswold - 5 years    |
| John Krug - 5 years          | Alexander McKnight - 5 years | Donna Nafie - 5 years         |
| John Neiman - 5 years        | Chris Pape - 5 years         | Lucy Pare - 5 years           |
| Frank Parraga - 5 years      | Glenn Plesnarski - 5 years   | Johnny Rodriguez - 5 years    |
| Nancy Skoriak - 5 years      |                              |                               |

**WHEREAS**, the Township Committee of the Township of Bernards desires to convey to you an expression of its appreciation and grateful acknowledgment for the valued services rendered by you as a member of the Township of Bernards Employee Family; and

**WHEREAS**, you have given generously of your time and efforts in a dignified, faithful and professional manner.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Bernards that its sincere appreciation is given to acknowledge your worthwhile contribution towards the material development, communal welfare and quality of life in the Township of Bernards.

**BE IT FURTHER RESOLVED** a heartfelt congratulations is extended to you on the occasion of your anniversary of employment with the Township of Bernards.

[Resolution #080363](#) - Awarding a Professional Services Contract for Millington Quarry/Tilcon Litigation Expert Witness Services to Princeton Hydro, LLC, in the Not to Exceed Amount of \$ 35,000

Motion by Spitzer, second by Kelly, that Resolution #080363 be approved.

Roll Call:

Aye: Kelly, Pavlini, Spitzer, Carpenter

Nay:

Abstain:

Motion carried.

**WHEREAS**, the Township of Bernards requires professional expert witness services on behalf of the Township Committee; and

**WHEREAS**, Princeton Hydro, LLC has submitted a proposal dated July 23, 2008 outlining services to the township; and

**WHEREAS**, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

**WHEREAS**, this contract has been awarded to Princeton Hydro, LLC through a process without public advertisement pursuant to N.J.S.A. 19:44A-20.7; and

**WHEREAS**, the Supervisor of Treasury Services has certified funds are available in 8-01-20-155-20A (Litigation Fees) line item appropriation or ordinance.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that a professional service contract be awarded to Geoffrey Goll, P.E., NJ Lic # 39614 of

the firm Princeton Hydro, LLC., Suite 1, 1108 Old York Road, P.O. Box 720, Ringoes, NJ 08551 as follows:

1. The contract will encompass services as outlined in the submitted proposal dated July 23, 2008.
2. The contract term is from August 12, 2008 through August 11, 2009 at an hourly rate of \$ 180.00 for Geoffrey Goll, P.E., and other various hourly rates for other representatives of Princeton Hydro, LLC (as submitted in 7/23/08 proposal) at a not to exceed total amount of \$ 35,000.00.
3. Billings must be rendered by the contractor within 30 days of service delivery.
4. **Any modification to this contract shall be requested in writing, approved by the Township Committee, and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.**
5. **No payments in excess of the “not to exceed” contract amounts will be approved, unless such services/expenditures are negotiated, agreed upon, and approved by the Township Committee in advance of service delivery.**
6. This contract shall, for all purposes, be deemed a NJ Contract and any provisions of this contract shall be governed and interpreted with the Laws of the State of New Jersey.

**BE IT RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

**NOW THEREFORE BE IT FURTHER RESOLVED**, by the Township Committee of the Township of Bernards that a copy of this resolution be published in the official township newspaper, and be placed on file and available for public inspection in the office of the Bernards Township Purchasing Agent.

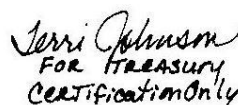
I agree to the terms as stated in the Resolution and by signing this document I, am committed to following all terms of this award.

\_\_\_\_\_  
Geoffrey Goll, P.E., NJ Lic # 39614

**TREASURER'S CERTIFICATION**

I, Terri Johnson, Supervisor of Treasury Services of the Township of Bernards, hereby certify that adequate funds are available for the above referenced purchase in the amount not to exceed \$ 35,000.00. Monies are available in line account: Litigation Fees 8-01-20-155-20A.

Date: 8/7/08



Terri Johnson  
FOR TREASURY  
CERTIFICATION ONLY

Terri Johnson  
Supervisor of Treasury Services

[Resolution #080365](#) - Approval of Special Event Permit, Chabad of Somerset County, Parade – September 21, 2008

Motion by Spitzer, second by Kelly, and unanimously agreed, that Resolution #080351 be approved.

**WHEREAS**, Rabi Yikzchok Mouly, representing the Chabad of Somerset County, 3048 Valley Road, Basking Ridge, NJ, “the applicant,” has requested a special event permit for September 21, 2008 from 6:00 PM to 6:30 P.M. for the purpose of holding a Parade; and

**WHEREAS**, the applicant has requested that a section of Valley Road in front of #3054 and #3048 be temporarily closed to accommodate the event and Somerset County has approved the temporary closure; and

**WHEREAS**, the applicant has satisfied the requirements of the Revised General Ordinances of the Township of Bernards § 4-4. et. seq.; and

**WHEREAS**, the applicant has agreed to reimburse the township for two off-duty police officers to control traffic during the event; and

**WHEREAS**, the Municipal Clerk, Police Chief, Recreation Director, and Risk Manager have reviewed the application and recommend approval.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that the special event permit be approved.

[Resolution #080351](#) - *Permitting the use of Temporary Athletic Field Lighting at Mountain Park*

Gander explained the proposal.

Motion by Spitzer, second by Kelly, that Resolution #080351 be approved.

Roll Call:

Aye: Kelly, Pavlini, Spitzer, Carpenter

Nay:

Abstain:

Motion carried.

**WHEREAS**, the Director of the Department of Parks & Recreation is recommending that temporary athletic field lighting on those fields without permanent lighting at Mountain Park be permitted for the Fall 2008 season so that local sports organizations can maximize their field assignments as daylight hours decrease; and

**WHEREAS**, only sports organizations approved by the Department of Park & Recreation for athletic field use will be permitted to use temporary lighting; and

**WHEREAS**, the portable tower lighting will not exceed a height of 30 feet and 4,000 watts of light and will face in towards the center of the park, not towards Martinsville or Mountain Roads; and

**WHEREAS**, any noise emitted by the generators that power the portable lighting shall be in compliance with § 3-9.2. General Noise Regulation of the Revised General Ordinances of the Township of Bernards; and

**WHEREAS**, the portable lighting will only be permitted during the same hours as the permanent lighting at Mountain Park and while the permanent lighting is turned on; and

**WHEREAS**, all costs associated with the rental, purchase, storage, permitting, insurance, damage and/or repair associated with the portable lighting itself and any damage to the grounds as a result of the unit will be the sole responsibility of the user and not the Department of Parks & Recreation; and

**WHEREAS**, permission is requested for the Fall 2008 season, September 2, 2008 through November 23, 2008 and must be renewed by resolution of the Township Committee for any subsequent seasons; and

**WHEREAS**, the Pathways, Parks & Recreation Committee endorses this recommendation of the Director of Parks & Recreation.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that we do hereby grant permission for the use of temporary athletic field lighting at Mountain Park for the Fall 2008 season, subject to the conditions set forth in the Whereas clauses herein above.

**NOW THEREFORE BE IT FURTHER RESOLVED**, by the Township Committee of the Township of Bernards that the Director of Parks and Recreation is hereby granted the authority to review the effect of the portable lighting system on neighboring property owners, including but not limited to the position of the lighting system and the noise emitted from the generators, and is hereby granted the authority and discretion to revoke or modify the permission granted herein if the system is found to violate any of the conditions herein.

[Ordinance #2028](#) - *An Ordinance Amending, Revising and Supplementing the Revised General Ordinances of the Township of Bernards, Specifically, Amending Chapter II, "Administration", Section 2-30 "Length of Service Awards Program (LOSAP) for Emergency Service Volunteer Personnel" to include the Liberty Corner First Aid Squad in LOSAP – Introduction*

The clerk read the ordinance by title. Motion by Spitzer, second by Kelly, that Ordinance #2028 be introduced on first reading, advertised as required by law, with a public hearing on 9/9/08.

Roll Call:

Aye: Kelly, Pavlini, Spitzer, Carpenter

Nay:

Abstain:

Motion carried.

**BE IT ORDAINED** by the Township Committee of the Township of Bernards that Section 2-3 entitled "Length of Service Awards Program (LOSAP) for Emergency Service Volunteer Personnel" of Chapter II entitled "Administration", of the *Revised General Ordinances of the Township of Bernards* in Somerset County, New Jersey, shall be amended, revised and

supplemented as follows: (deleted text [~~in brackets and strikethrough~~] and new text **underlined and in bold**)

**§2-30.1 Purpose.**

- a. The Township deems it appropriate and necessary to act to ensure retention of existing members and to provide incentives for recruiting new volunteer members for the Basking Ridge Fire Company No. 1 and the First Aid Squad of the Basking Ridge Fire Company No. 1 (BRFCFA), [~~and~~] the Liberty Corner Fire Company (LCFC), **and the Liberty Corner First Aid Squad (LCFAS)**. [~~(Note that the Liberty Corner First Aid Squad has chosen not to participate in LOSAP.)~~]
- b. The Township has determined that the creation of a Length of Service Awards Program (LOSAP) will enhance the ability of the Township to retain and recruit volunteer **LCFAS**, BRFCFA and LCFC members.

**§2-30.2 Creation of LOSAP.**

LOSAP is created, in accordance with Chapter 388 of the Laws of 1997 (N.J.S.A. 40A:14-183 et seq.), to reward active volunteer members of the **LCFAS**, BRFCFA and LCFC for their loyal, diligent and devoted services to the residents of the Township. An "active volunteer member" is defined by the state law governing LOSAP; specifically, 5:30-14.1 states: "Active volunteer member" means a person who has been so designated by the governing board of a duly created emergency service organization and who is faithfully and actually performing volunteer service in that organization.

**§2-30.3 Annual Contributions.**

- a. LOSAP shall provide for fixed annual contributions to a deferred-income account for each active volunteer member of the **LCFAS**, BRFCFA and LCFC who meets the criteria set forth below or hereafter provided by amendment to this section.
- b. Such contributions shall be made in accordance with a plan established by the Township and administered in accordance with the law of the State of New Jersey, the United States Internal Revenue Code and this section.

**§2-30.4 Criteria for Eligibility.**

LOSAP shall provide for annual contributions to each eligible, active volunteer member of the **LCFAS**, BRFCFA and LCFC who meets the criteria as follows:

- a. The number of points required for an active year of service for an active volunteer **LCFAS**, BRFCFA or LCFA member is 100. Points are earned in accordance with the attached schedules.
- b. An active volunteer member of the **LCFAS**, BRFCFA or LCFC shall not be eligible if on probation or inactive status.

- c. Probationary or inactive status per Paragraph b, are determined by the bylaws and/or other governing documents of the LCFAS, BRFCFA or LCFC, as the case may be, and/or the officers of each respective organization.
- d. An active volunteer member of the LCFAS, BRFCFA or LCFC shall become eligible to participate in LOSAP immediately following the termination of probation or inactive status.
- e. Current active volunteer members shall become eligible to participate in LOSAP, as of the date that the voters approve LOSAP, except that members of LCFAS shall become eligible to participate in LOSAP as of January 1, 2009.
- f. Any active member of the LCFAS, BRFCFA or LCFC who obtains 100 points or more in a calendar year will be eligible to receive \$1,182.00 deferred contribution, or such other amount as the Director of the New Jersey Division of Local Government Services may set as the maximum amount of a LOSAP contribution for that year, for his/her active volunteer status on the LCFAS, BRFCFA or LCFC as the case may be.
- g. No person who is an active volunteer member in more than one volunteer emergency services organization shall be permitted to receive total deferred contribution for his/her active status in said organizations of more than \$1,182.00 per calendar year, or such other amount as the Director of the New Jersey Division of Local Government Services may set as the maximum amount of a LOSAP contribution for that year.
- h. Any active volunteer member of the LCFAS, BRFCFA and/or LCFC, who is receiving a public pension from or through the State of New Jersey, shall be permitted to receive such deferred contribution unless otherwise prohibited by law.

**§2-30.5 Prior Service.**

LOSAP shall not provide for contributions for prior services by any active volunteer member of the LCFAS, BRFCFA or LCFC.

**§2-30.6 Costs.**

The estimated maximum cost of this program has been calculated as \$118,200.00 per year, based on an estimated 100 participants at \$1,182.00 per participant in Year 1. In October of each year thereafter, the Director of New Jersey Division of Local Government Services shall adjust the maximum contribution for each LOSAP member in accordance with changes in the consumer price index (CPI). Sponsoring agencies shall be informed of the adjusted amount through the issuance of a Local Finance Notice and publication of a public notice in the New Jersey Register.

**§2-30.7 Credit Points.**

Each active volunteer member shall be credited with points for volunteer services provided to the LCFAS, BRFCFA or LCFC in accordance with the attached schedules.

**§2-30.8 Passage and Approval by Voters.**

- a. The attached ballot question and explanatory statement shall be submitted to the Clerk of Somerset County for the purpose of presenting said ballot question to the voters of the Township at the next general election to be held on November 5, 2002.
- b. This section shall not take effect until and unless the voters of Bernards Township approve the same. In the event that the voters of the Township approve this ordinance, LOSAP shall become effective in calendar year 2003 as of January 1, 2003.

**BE IT FURTHER ORDAINED** by the Township Committee of the Township of Bernards that Township Ordinance #1576, adopted by the Township Committee of the Township of Bernards on August 27, 2002, ratified by the Bernards Township voters on November 5, 2002, and became effective on January 1, 2003, is hereby supplemented and amended as set forth in this Ordinance herein above.

**BE IT FURTHER ORDAINED** by the Township Committee of the Township of Bernards as follows:

1. If any article, section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect.
2. In the event of any inconsistencies between the provisions of this Ordinance and any prior ordinance of the Township of Bernards, the provisions hereof shall be determined to govern. All other parts, portions and provisions of the Revised General Ordinances of the Township of Bernards are hereby ratified and confirmed, except where inconsistent with the terms hereof.
3. This Ordinance shall take effect immediately upon adoption and publication in accordance with the laws of the State of New Jersey.
4. The Township Clerk is hereby authorized to submit a copy of this Ordinance to the Director of the Division of Local Government Services within the Department of Community Affairs for approval.

LOSAP POINT SYSTEM FOR LCFAS

100 points in a calendar year required to qualify

**Response to Emergency Dispatches (annual maximum: 50 points)**

**Points for each 1% of total annual squad emergency calls** 3

(Points calculated as of year end)

(Minimum points needed to qualify in this category: 15)

(Must be on crew or at scene prepared to serve as crew)

**Duty Time**

**Each month meeting minimum duty time requirements for**

**Regular members** 3

(Minimum points needed to qualify in this category: 24)

(Monthly points forfeited if a member misses a call while on duty without having scheduled a substitute)

**Drills and Training (annual maximum: 30 points)**

**Each monthly squad drill attended** 2

**Each CEU earned outside of squad drills** 1

**Meetings**

**Each regular squad meeting attended** 2

**Years of Service (annual maximum: 30 points)**

**Each year of active membership from 1 through 15** 1

**Each year of active membership over 15** 2

(E.g., 18 years of service = 21 points)

(Only calendar years in which a member holds Regular,

Exempt or Daytime status for more than 6 months are counted)

**Ordinance #2029** - *An Ordinance to Amend Section 4-1, "Alarm Systems" of Chapter IV, "General Licensing", of the Revised General Ordinances of the Township of Bernards – Introduction*

The clerk read the ordinance by title. Motion by Kelly, second by Spitzer, that Ordinance #2029 be introduced on first reading, advertised as required by law, with a public hearing on 9/9/08.

The committee discussed the new proposed language concerning cumulative accounting of false alarms and felt it better to have an annual accounting. Sordillo, who worked with Marc Friedman of the Liberty Corner Fire Company on drafting the ordinance, explained the rationale of the language, which was to eliminate repeat offenders being exempt from fines for their first three false alarm of each year. The committee asked staff to survey other towns to see how the penalties are assessed.

The motion was defeated by unanimous consent.

Motion by Carpenter, second by Spitzer to table to Ordinance until the survey information was received.

Roll Call:

Aye: Kelly, Pavlini, Spitzer, Carpenter

Nay:

Abstain:

Motion carried.

[Ordinance #2031](#) - *Accepting a Stream Buffer Conservation Easement on Block 2101, Lot 4, from Ralph B. and Margaret Hoffman to the Township of Bernards – Introduction*  
The clerk read the ordinance by title. Motion by Kelly, second by Spitzer, that Ordinance #2031 be introduced on first reading, advertised as required by law, with a public hearing on 9/9/08.

Roll Call:

Aye: Kelly, Pavlini, Spitzer, Carpenter

Nay:

Abstain:

Motion carried.

**BE IT ORDAINED**, by the Township Committee of the Township of Bernards, in the County of Somerset and State of New Jersey as follows:

1. Pursuant to the Local Land and Buildings Law, N.J.S.A. 40A:12-1 et seq., Bernards Township hereby accepts from Ralph B. and Margaret Hoffman, 31 Berkeley Circle, Basking Ridge, NJ, 07920, a stream buffer conservation easement on Block 2101, Lot 4, in Bernards Township.
2. The easement is on file with the office of the township clerk.
3. This Ordinance shall take effect upon its final passage and publication according to law.

[Ordinance #2032](#) - *An Ordinance to Amend Section 10-1, “Park Regulations” of Chapter X, “Municipal Parks, Playgrounds and Pools” of The Revised General Ordinances of the Township of Bernards – Introduction*

Gander explained the ordinance.

The clerk read the ordinance by title. Motion by Kelly, second by Spitzer, that Ordinance #2032 be introduced on first reading, advertised as required by law, with a public hearing on 9/9/08.

Roll Call:

Aye: Kelly, Pavlini, Spitzer, Carpenter

Nay:

Abstain:

Motion carried.

**BE IT ORDAINED** by the Township Committee of the Township of Bernards in the County of Somerset that Subsection 10-1.1, “Rules and Regulations for Use of Municipal Parks and Open Space” of Section 10-1, “Park Regulations” of Chapter X, “Municipal Parks, Playgrounds and

Pools” of the Revised General Ordinances of the Township of Bernards be amended as follows: deleted text [~~in brackets and strikethrough~~] and new text in double underlined:

§ 10-1.1. Rules and Regulations for Use of Municipal Parks and Open Space.

The following rules and regulations shall govern the use of municipal parks and open space:

- a. All parks and open space shall open at sunrise and close at sunset, with the exceptions permitted in Paragraphs ~~b.~~ c and t of this subsection.
- b. The paddle tennis courts at Pleasant Valley Park shall be open only to paddle tennis players until 11:00 p.m.
- c. Ice skating shall be permitted only in designated areas when a green flag is flying and only until 11:00 p.m.
- d. All motorized vehicles, including mopeds, shall be restricted only to roadways and parking lots and nowhere else.
- e. The speed limit on roadways shall be 10 miles per hour.
- f. Horses, camels, elephants or any other circus animals shall be prohibited. Farm animals will be allowed on designated sites, upon submittal of application to and approval by the Recreation Department, and based on guidelines promulgated by the Department and approved by resolution of the Township Committee.
- g. All dogs shall be leashed except within the dog run at the War Memorial Athletic Complex. All dogs are to be curbed.
- h. The discharge of firearms and explosives shall be prohibited at all times except as authorized by resolution of the Township Committee for purposes of wildlife management. (Ord. #1582, 9-24-2002, amended)
- i. The shooting of bow and arrows and the setting of animal traps shall be prohibited at all times except as authorized by resolution of the Township Committee for purposes of wildlife management. (Ord. #1582, 9-24-2002, amended)
- j. All litter shall be placed in trash receptacles. All recyclables shall be placed in marked receptacles.
- k. Repair, cleaning or polishing of motor vehicles is prohibited.
- l. Disposal of solid waste as defined in Subsection 18-7.1 into any park refuse container is prohibited except for solid waste generated by the customary use of park facilities.
- m. Pursuant to Subsection 4-2.11, solicitation is prohibited except in accordance with Subsection 4-2.7 f and h. (Ord. #1876, 6-13-2006, amended)
- n. Parking is permitted only in designated areas.
- o. Hitting of golf balls is prohibited.
- p. Tossing of eggs is prohibited.
- q. Mechanical rides are prohibited.
- r. Inflatable events will be allowed on designated sites upon submittal of application to and approval by the Recreation Department, and deemed to be in compliance with guidelines for use of inflatables as promulgated by the Recreation Department and approved by resolution of the Township Committee.
- s. Bonfires are prohibited.

- t. Athletic field lights at Mountain Park are controlled and scheduled by the Recreation Department. Lights are permitted as follows, unless permission is obtained through a Special Event Permit:
  - a. Sundays – no later than 9:00 PM
  - b. Fridays and Saturdays – no later than 10:00PM
  - c. Mondays through Thursdays when school is in session – no later than 9:00PM
  - d. Mondays through Thursdays when school is not in session – no later than 10:00PM
- u. Tennis courts and basketball courts are for their named purposes only. Skateboards, rollerblades, bicycles and other sports activities (including but not limited to soccer, lacrosse and football) are not permitted on the courts.
- t.v. The roller hockey rink is to be used for roller sports and activities only. Other sports activities (including but not limited to soccer, lacrosse and football) are not permitted on the court.

*Resolution #080372 - Awarding a Professional Services Contract for Performing Real Estate Appraisal Services for the Pyne Property , 9601, Lots: 8,9,11,12,13, & (formerly referred to as Block 171, Lots: 13, 4.01, 4.02, 5.01 &.5.02) to Matthew S. Krauser, NJ License # 42RG00191200 of the firm Integra Realty Resources, in the Not to Exceed Amount of \$5,000.00*

Motion by Kelly, second by Spitzer, to approve Resolution #080372.

Roll Call:

Aye: Kelly, Pavlini, Spitzer, Carpenter

Nay:

Abstain:

Motion carried.

**WHEREAS**, the Township of Bernards requires services for professional real estate appraisal services; and

**WHEREAS**, Matthew S. Krauser, NJ License # 42RG00191200 of the firm Integra Realty Resources, has submitted a verbal proposal on August 12, 2008, and a confirming written proposal dated August 14, 2008 outlining the professional real estate appraisal services it will provide to the township; and

**WHEREAS**, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding.

**WHEREAS**, this professional services contract is not subject to the requirements of N.J.S.A. 19:44A-20.4, *et seq* as the contract amount is under the threshold; and

**WHEREAS**, the CFO has certified funds are available in the Open Space Trust Fund account # 8-13-56-056-OST line item appropriation or ordinance.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that a professional service contract be awarded to Matthew S. Krauser, NJ Lic # 42RG00191200 of the firm Integra Realty Resources, 110 S. Jefferson Road, 2<sup>nd</sup> Floor, Whippany, NJ 07981-1038 as follows:

1. The contract will encompass services as outlined in the submitted proposal dated August 14, 2008.
2. The contract term is from August 12, 2008 through November 11, 2008 not to exceed amount of \$ 5,000.00.
3. Billings must be rendered by the contractor within 30 days of service delivery.
4. **Any modification to this contract shall be requested in writing, approved by the Township Committee, and signed by both parties and upon obtaining said signatures shall immediately become part of the contract.**
5. **No payments in excess of the “not to exceed” contract amounts will be approved, unless such services/expenditures are negotiated, agreed upon, and approved by the Township Committee in advance of service delivery.**
6. As required by law, the parties to this contract agree to incorporate into this contract the mandatory affirmative action language promulgated by the Treasurer pursuant to P.L. 1975, c.127, which is attached to this resolution as Exhibit A.
7. This contract shall, for all purposes, be deemed a NJ Contract and any provisions of this contract shall be governed and interpreted with the Laws of the State of New Jersey.
8. The contractor shall report directly to Bruce McArthur, CFO/Township Administrator who will be the chief contact for the Township of Bernards on this project.

**NOW THEREFORE BE IT FURTHER RESOLVED**, by the Township Committee of the Township of Bernards that a copy of this resolution be published in the official township newspaper, and be placed on file and available for public inspection in the office of the Bernards Township Purchasing Agent.

I agree to the terms as stated in the Resolution and by signing this document I, Matthew S. Krauser, NJ License # 42RG00191200, for Integra Realty Resources, am committed to follow all terms of this award.

\_\_\_\_\_  
Matthew S. Krauser, NJ Lic # 42RG00191200

Agenda and Date Voted: August 12, 2008

**TREASURER'S CERTIFICATION**

I, Bruce McArthur, CFO, of the Township of Bernards, hereby certify that adequate funds are available for the above referenced purchase in the amount not to exceed \$5,000.00. Monies are available in the Open Space Trust Fund: 8-13-56-056-OST.

Date: 8-12-08

*Terri Johnson*  
FOR TREASURY  
CERTIFICATION ONLY

Terri Johnson, Supervisor of Treasury Services

[Resolution #080362](#) - Adoption of "Formalizing the Township's Policy on Snow/Ice Removal on Walking Routes to School"

Motion by Kelly, second by Spitzer, and unanimously agreed to approve Resolution #080362.

**WHEREAS**, the purpose of this resolution is to clearly delineate and formalize the Township's Policy on Walking Routes to Schools, as well as setting primary and secondary priority status to the various walks, as shown on the "Sidewalk Map of Bernards Township 2008";

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Bernards that we do hereby clearly mandate the areas of Township responsibility and set priorities for the primary and secondary locations to be cleared, as shown on the "Sidewalk Map of Bernards Township 2008".

**EXECUTIVE SESSION (CONTINUATION OF EARLIER SESSION, IF REQUIRED)**

The committee resumed executive session discussions at 9:58 PM.

**ADJOURNMENT**

At 10:49 PM the meeting resumed in open session and immediately adjourned.

Respectfully submitted,

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Denise Szabo, Municipal Clerk

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John Carpenter, Mayor