BERNARDS TOWNSHIP – TOWNSHIP COMMITTEE
REORGSANIZATION MEETING
JANUARY 2, 2020 – 7 PM
MUNICIPAL BUILDING, COLLYER LANE, BASKING RIDGE, NJ
A G E N D A

1. CALL TO ORDER
2. FLAG SALUTE
3. OPEN PUBLIC MEETING STATEMENT
4. OATH OF OFFICE – JANICE FIELDS
5. ROLL CALL
6. 2019 MAYORAL REPORT – CAROL BIANCHI
7. NOMINATIONS FOR 2020 MAYOR
8. OATH OF OFFICE – MAYOR
9. NOMINATIONS FOR 2020 DEPUTY MAYOR
10. MAYOR’S ADDRESS
11. MAYOR’S APPOINTEES

A. Environmental Commission
   1) John Crane, RM, 3 yr. term expiring 12/31/22
   2) James LaMaire, RM, 3 yr. term expiring 12/31/22
   3) Ann Parsekian, RM, 3 yr. term expiring 12/31/22
   4) Nancy Cook, RM, 3 yr. term expiring 12/31/22
   5) Jane Conklin, A1, 2 yr. term expiring 12/31/21
   6) Joan Harris, TC Liaison 1 yr. term expiring 12/31/20

B. Local Emergency Planning and Flood Mitigation Committee
   1) Chris Hurst, OEM Coordinator, continuing in 3 yr. term expiring 12/31/21
   2) John Neiman, Deputy OEM Coordinator
   3) Pat Monaco, Administrator
   4) Chris Albanese, BOE Representative
   5) Dennis Bettler, Construction Official
   6) Thomas Timko, Township Engineer
   7) Mark Sylvester, Fire Official
   8) Lucy Forgione, Health Officer
   9) Christopher Kyriacou, IT Director

Please call 24 hours in advance (908) 204-3001
if accommodations are required, including assistive listening devices (ALD).
10) Mike Shimsky, Police Chief
11) Jane McArthur, BRFC #1 First Aid Squad Representative
12) Peter Von Der Linde, BRFC #1 Chief
13) Fred Miller, LCFA Captain
14) Carl Blanchard, LCFC Chief
15) James Baldassare, Jr., TC Voting Member

1 yr. terms expiring 12/31/20

C. Mayor’s Recommendation to the Somerset County Community Development Committee
Pat Monaco, RM, 1 yr. term expiring 12/31/20

D. Planning Board
1) John Crane, RM, moving from Class IV to Class II, 1 yr. term expiring 12/31/20
2) Paul Damurjian, A1, 2 yr. term expiring 12/31/21
3) Lauren Manduke, RM, Class IV, filling the unexpired 4 yr. term of John Crane expiring 12/31/20
4) Joseph Esposito, RM, Mayor’s Designee Class I, 1 yr. term expiring 12/31/20

E. Quarry Oversight Committee
1) Thomas Timko, Township Engineer
2) Mike Shimsky, Police Chief
3) Kevin Orr, Mayor’s designee
1yr. terms expiring 12/31/20

F. Recommendation to the Somerset County Solid Waste Advisory
1) Joseph Esposito, Mayor’s Designee 1 yr. term expiring 12/31/20

G. Shade Tree Commission
1) Albert Werner, RM, 5 yr. term, expiring 12/31/24
2) Ryan Wallace, DPW Advisor, 1 yr. expiring 12/31/20
3) Michael Zaidel, RM, 5 yr. term, expiring 12/31/24
4) Kate Creegan, A1, filling the unexpired 5 yr. term of Derek Asay, expiring 12/31/22
5) James Baldassare, Jr., TC Liaison, 1 yr. term expiring 12/31/20

H. Zoning Board
1) Bradley Breslin, RM, 4 yrs. term, expiring 12/31/23
2) Karl Kraus, RM, filling the unexpired 4 yr. term of Barbara Kleinert, expiring 12/31/21
3) Beth Pochtar, RM, 4 yr. term, expiring 12/31/23
4) David Tancredi, RM, 4 yr. term, expiring 12/31/23
5) Michael Zaidel, RM 4 yr. term, expiring 12/31/23
6) Paul Humbert, A1, filling the unexpired 2 yr. term of Karl Kraus, expiring 12/31/20
7) Stephanus Iwan Juwana, A2, filling the unexpired 2 yr. term of Beth Pochtar, expiring 12/31/20

12. MAYOR'S APPOINTEES SUBJECT TO TOWNSHIP COMMITTEE CONFIRMATION

A. Board of Health
1) Jennifer Asay, RM, 3 yr. term expiring 12/31/22
2) Elizabeth Korn, RM, 3 yr. term expiring 12/31/22
3) Karin Ellis, RM, 3 yr. term filling the unexpired term of Nick Xu, expiring 12/31/20
4) Joan Harris, RM, continuing 3 yr. term, expiring 12/31/20

B. Insurance Fund Committee
1) Joseph Esposito, RM, 2 yr. term, expiring 12/31/21
2) Joan Harris, RM, continuing in 2 yr. term expiring 12/31/20

C. Library Board
1) Mary Jane McNally, 1 yr. term expiring 12/31/20
2) Cynthia Yin, 5 yr. term expiring 12/31/24
3) Joseph Esposito, 5 yr. term expiring 12/31/24

13. CONSENT AGENDA
The items listed within the consent agenda portion of the meeting have been referred to the Township Committee for reading and study and a copy placed on the township website. They will be enacted by one motion of the Township Committee with no separate discussion. If separate discussion is required, the item may be removed from the consent agenda by township committee action and placed on the regular agenda under new business.

A. Agricultural Advisory Committee
1) Anthony McCraken, Sr., Somerset County Advisor, 1 yr. term expiring 12/31/20
2) Nick Polanin, Rutgers Cooperative Extension Liaison, 1 yr. term expiring 12/31/20
3) Thomas Timko, Township Engineering Liaison, 1 yr. term expiring 12/31/20
4) James Baldassare, Jr., TC Voting Member, continuing in 3 yr. term, expiring 12/31/20

B. Community Service Program
John Carpenter, TC Liaison
1 yr. term expiring 12/31/20

C. Deer Management Advisory Committee
1) Lieutenant Eric Geleta, Coordinator
2) William L. Allen, RM
3) Curtis Graham, RM
4) Leon Harris, RM  
5) William Nobels, RM  
6) Donald Rica, RM  
7) Robert Rich, Jr., RM  
8) Robert Vincent, RM  
9) Janice Fields, TC Liaison  
1 yr. terms expiring 12/31/20

D. **Golf Advisory Committee**  
1) Michael Conley, RM  
2) John Gunning, RM  
3) Ana McCarthy, RM  
4) John Meany, RM  
5) Timothy O’Rourke, RM  
6) Peter Tobia, RM  
7) Greg Angelillo, A1  
8) James Baldassare, Jr., TC Voting Member  
1 yr. terms expiring 12/31/20

E. **Green Team**  
1) Jorge Casacuberta  
2) Francis Decibus  
3) Gail Dillin  
4) Pat Monaco  
5) Ann Marie Siclare  
6) Thomas Timko  
7) Joan Harris, TC Voting Member  
1 yr. terms expiring 12/31/20

F. **Municipal Alliance**  
1) Laurie Albee, Citizen Representative  
2) Tracy Baldassare, Police Department Representative  
3) Kaitlin Cartoccio, Health Department Representative  
4) Cindy Fleischer, Citizen Representative  
5) John Graves, Clergy Representative  
6) Ellen Houlihan, Civic Group Representative  
7) Jennifer Korn, BOE Representative  
8) Cathy Phillips, Sub Abuse Representative  
9) Mary Jane Postal, Senior Citizen Representative  
10) Catherine Santiati, PTO Representative  
11) Amy Stem, SAC Representative  
12) Alexandra Timoney, Student Representative  
13) Santosh Swapna Uradi, Citizen Representative  
14) Audrey West, Student Representative  
15) Joan Harris, TC Voting Member, and Chairperson  
1 yr. terms expiring 12/31/20
G. Parks, Pathways & Recreation
1) Charles Cunion, RM
2) Nancy D'Andrea, RM
3) Victor Hatala, RM
4) James Milito, RM
5) Edward Nelson, RM
6) Deborah Nungester, RM
7) Goutham Puppala, RM
8) Daniel Salvante, RM
9) Anna Scanniello, RM
10) James Baldassare, Jr., Non-Voting TC Liaison
   1 yr. terms expiring 12/31/20

H. Planning Board
1) Joan Harris, Class III Member, 1 yr. term expiring 12/31/20

I. Police Subcommittee
1) Pat Monaco, Administrator
2) Joseph Esposito, TC Voting Member
3) Joan Harris, TC Voting Member
   1 yr. terms expiring 12/31/20

J. Pool Commission
1) Agnes Doucette, RM, 3 yr. term expiring 12/31/22
2) Michael Luzzi, RM, filling unexpired 3 yr. term of Richard Moschello
   expiring 12/31/21
3) John Salaki, Jr., RM, 3 yr. term expiring 12/31/22
4) Deborah Smith, RM, filling unexpired 3 yr. term of Bernadette Reilly
   expiring 12/31/21
5) Widette Fox, RM, 3 yr. term expiring 12/31/22
6) James Baldassare, Jr., TC Voting Member, 1 yr. term expiring 12/31/20

K. Sewerage Authority (effective 2/1/20)
1) Janice Fields, RM, 5 yr. term, expiring 1/31/25

L. Township Committee Liaisons
1) Basking Ridge Fire Co. No. 1 & First Aid Squad – John Carpenter
2) Liberty Corner Fire Co. – Janice Fields
3) Liberty Corner First Aid – Janice Fields
4) Board of Education – Janice Fields
5) Friends of the Kennedy-Martin-Stelle Farmstead – Janice Fields
   1 yr. terms expiring 12/31/20

M. Township Committee Recommendation to the Somerset County
   Community Development Committee
   Joseph Esposito, 1 yr. term expiring 12/31/20
N. **Township Committee Recommendation to the Somerset County Cultural and Heritage Committee**  
Hillary Klimek, 1 yr. term expiring 12/31/20

O. **Township Committee Recommendation to the Somerset County Solid Waste Advisory**  
James Baldassare, Jr., 1 yr. term expiring 12/31/20

P. **Township Representatives to Somerset County Wastewater Management Advisory Committee**  
1) David Schley  
2) Thomas Timko  
3) James Baldassare, Jr.  
1 yr. terms expiring 12/31/20

Q. **Resolution #2020-0008** - Awarding a Professional Services Contract for Residential Field Inspection Services of $20.00 Per Inspection to Ernest F. Del Guercio, Jr., SCGREA, CTA, NJ Lic # 42RG00140500 of the firm Appraisal Systems Inc., 264 South Street, Building 2 Suite 1B, Morristown, NJ 07960  
In the Not to Exceed Amount of $22,000.00  
1 yr. term expiring 12/31/20

R. **Resolution #2020-0012** - Professional Services Contract for Alternate Special Counsel Stephen O. Davis, Esq., of the firm DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. In the Not to Exceed Amount of $10,000.00  
1 yr. term expiring 12/31/20

S. **Resolution #2020-0036** - Awarding Professional Services Contract for Performing Air Monitoring at the Pill Hill Landfill to Richard A. Moralle, P.E., P.L.S., P.P., C.M.E., NJ Lic #25863 Senior Vice President of the firm T & M Associates, 11 Tindall Road, Middletown, NJ 07748  
In the Not to Exceed Amount of $8,000.00  
1 yr. term expiring 12/31/20

T. **Resolution #2020-0039** - Awarding Professional Services Contract for 2020 Professional Land Surveying Services to Thomas F. Miller, PLS, Lic. No. 24GS03626400, of the firm Mott MacDonald LLC – In the Not to Exceed Amount of $30,000.00 and Escrow and Capital Construction Charges, as Required, In the Not to Exceed Amount of $20,000.00 For a Not to Exceed Amount of $50,000.00  
1 yr. term expiring 12/31/20

U. **Resolution #2020-0048** - Appointment of Alternate Prosecutors Alternate #1, Brian Davis, Esq., Alternate #2, Brian Glicos, Esq., Alternate #3, Richard J. Guss, Esq., Alternate #4, William J. Willard, Esq., Alternate #5,
V. **Resolution #2020-0050** - Professional Services Contract for 2020 Municipal Auditor Awarded to William F. Schroeder of the firm Nisivocia LLP, Municipal Auditor, in the Not to Exceed Amount of $21,660.00
1 yr. term expiring 12/31/20

W. **Resolution #2020-0052** - Professional Services Contract for 2020 Municipal Prosecutor Awarded to Stephen O. Davis, Esq., of the firm DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum P.C. in the Not to Exceed Amount of $41,888.06
1 yr. term expiring 12/31/20

1 yr. term expiring 12/31/20

Y. **Resolution #2020-0054** - Awarding Professional Services Contract for 2020 Site Inspection Services to Thomas J. Quinn, PE, CME, NJ Lic #24GE04107200 of the firm EKA Associates, P.A., 328 Park Avenue, PO Box 208, Scotch Plains, NJ 07076 In the Not to Exceed Amount of $15,000.00
1 yr. term expiring 12/31/20

Z. **Resolution #2020-0056** - Professional Services Contract for 2020, Special Counsel Tax Appeals Awarded to Martin Allen, Esq., of the firm DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. in the Not to Exceed Amount of $36,000.00
1 yr. term expiring 12/31/20

AA. **Resolution #2020-0058** - Professional Services Contract for 2020, Labor Counsel Awarded to Richard Flaum, Esq., of the firm DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. in the Not to Exceed Amount of $25,000.00 (Excluding Matters of Litigation and Unanticipated Reimbursable Disbursements as Required)
1 yr. term expiring 12/31/20

BB. **Resolution #2020-0063** - Professional Services Contract 2020 Alternate Public Defender Awarded to Anthony M. Rotunno, Esq., of the firm Kuchinsky & Rotunno, P.C., 5 East Main Street, Flemington, NJ 08822 - In the Not to Exceed Amount of $2,500.00
1 yr. term expiring 12/31/20

CC. **Resolution #2020-0069** - Professional Services Contract for 2020, Municipal Attorney Awarded to John P. Belardo, Esq., of the firm, McElroy, Deutsch, Mulvaney & Carpenter, LLP., in the Not to Exceed Amount of

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*Christopher Bateman*
1 yr. term expiring 12/31/20

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$150,000.00 (Excluding Other Specified Legal Services, Matters of Litigation and Unanticipated Reimbursable Disbursements as Required)
1 yr. term expiring 12/31/20

**DD. Resolution #2020-0080** - Professional Services Contract for Special Counsel Jonathan E. Drill, Esq. of the firm Stickel, Koenig, Sullivan & Drill, in the Not to Exceed Amount of $ 10,000.00
1 yr. term expiring 12/31/20

**EE. Resolution #2020-0081** - Awarding a Professional Services Contract for Commercial Tax Appraisal Services and Tax Appeal Consulting Services to Robert F. Heffernan, SRA, SCGREA, NJ Lic # RG303 of the firm Robert F. Heffernan Associates, P.O. Box 611, Oldwick, NJ 08858-0611 in the Not to Exceed Amount of $68,475.00
1 yr. term expiring 12/31/20

**FF. Resolution #2020-0001** - Employment Practices Personnel Officer
Emily Kesselmeyer, 1 yr. term expiring 12/31/20

**GG. Resolution #2020-0002** - Township Committee Meeting Dates

**HH. Resolution #2020-0003** - Municipal Housing Liaison
Susan Long, 1 yr. term expiring 12/31/20

**II. Resolution #2020-0004** - PERS and PFRS Certifying Officer
Sean McCarthy

**JJ. Resolution #2020-0006** - Public Agency Compliance Officer
Francis Decibus, 1 yr. term expiring 12/31/20

**KK. Resolution #2020-0009** - Fire Official
Mark Sylvester, 1 yr. term expiring 12/31/20

**LL. Resolution #2020-0010** - Personnel Appointment, Deputy Tax Collector
Judith Bauer, 1 yr. term expiring 12/31/20

**MM. Resolution #2020-0011** - Appointment of Local Historian
Brooks Betz, 1 yr. term expiring 12/31/2020

**NN. Resolution #2020-0013** - Waiver Payments for Eligible Employees that Opt-Out of the State of New Jersey, Division of Pensions and Benefits, State Health Benefits Plan

**OO. Resolution #2020-0014** - Designation of Official Newspapers
Please call 24 hours in advance (908) 204-3001 if accommodations are required, including assistive listening devices (ALD).

PP. Resolution #2020-0015 – Appointment of 2020 Human Resources and Finance Subcommittee
1) John Carpenter, TC Voting Member
2) Janice Fields, TC Voting Member
   1 yr. terms expiring 12/31/20

QQ. Resolution #2020-0016 - Emergency Management Promulgation Statement

RR. Resolution #2020-0017 - Tax Grace Period & Interest on Delinquent Taxes

SS. Resolution #2020-0018 - Policy on Tax Refunds

TT. Resolution #2020-0019 – Authorizing the Assessor to File Corrective Appeals and Counterclaims

UU. Resolution #2020-0022 - Police – Street Crossing Guards
   Todd Edelstein
   Justin Farnham
   Mark Fentress
   Rita Franceschetti
   George Habina
   Robert Houlihan
   Jos Kadampanattu
   Carolyn Masaitis
   George Masaitis
   Louis Matty
   1 yr. terms expiring 12/31/20

VV. Resolution #2020-0023 - Police – Matrons
   Michelle D’ Autorio
   Vivian Fentress
   Kate Ferratti

WW. Resolution #2020-0024 - Police – Special Officer
   James Hall, Class II, 1 yr. term expiring 12/31/20
   David Malina, Class III, 1 yr. term expiring 12/31/20
   Daniel Snyder, Class III, 1 yr. term expiring 12/31/20

XX. Resolution #2020-0025 - Developer’s Escrow Funds

YY. Resolution #2020-0026 - Approval of Bill List 01/02/20

ZZ. Resolution #2020-0028 - Temporary Appropriations for Operating Purposes
AAA. **Resolution #2020-0029** - Emergency Temporary Appropriations, Capital Improvement Fund

BBB. **Resolution #2020-0030** - Appointment of Bernards Township Municipal 9-1-1 Coordinator

Christopher Hurst

CCC. **Resolution #2020-0031** - Temporary Appropriations, Golf Utility Operating Fund

DDD. **Resolution #2020-0032** - Authorized Signatures on Township Checks

EEE. **Resolution #2020-0033** - Acceptance of Cash Mgmt. Plan

FFF. **Resolution #2020-0034** - Authorization for Payroll Cash Advance

GGG. **Resolution #2020-0035** - Authorizing Returned Funds Fee and Certified Funds for Returned Funds

HHH. **Resolution #2020-0037** – Township Special Event Coordinators

- Jennifer Gander – Charter Day, Field of Honor and Labor Day Bike Races
- Jim Felter – Holiday Sing
- Kaitlin Cartoccio – Twilight Challenge
- Kevin Lavery - Memorial Day Parade (BRFC)
- Janice Fields – First Responders Appreciation Day
- Michael Shimsky - National Night Out

1 yr. terms expiring 12/31/20

III. **Resolution #2020-0038** - Township Crier

Hank Barre, 1 yr. term expiring 12/31/20

JJJ. **Resolution #2020-0042** - Suburban Municipal JIF Fund Commissioner

- Sean McCarthy, Administrator, 1 yr. term expiring 12/31/20
- Pat Monaco, A1, 1 yr. term expiring 12/31/20

KKK. **Resolution #2020-0043** - Establishing Rules and Procedures for the Conduct of Business at Township Committee Meetings

LLL. **Resolution #2020-0044** - Renewing Authorization to New Jersey American Water Company to Provide Public Fire Protection Service to the Township of Bernards through Private Fire Hydrants for 2020

MMM. **Resolution #2020-0046** - Establishing Protocol and Structure for the Year 2020 for Relationship between Township Administrator and Township Committee
NNN. Resolution #2020-0065 - Acknowledgement of Fire Police Appointments by the Basking Ridge Fire Company #1 & Liberty Corner Fire Company
BRFC – John Bentley, Robert Houlihan
LCFC - Mike Barth, Donald Gazzale, Douglas Gazzale, Laurie Gazzale, Fred Miller
1 yr. terms expiring 12/31/20


PPP. Resolution #2020-0078 - Giving the CFO Authority to Approve Payment of Bills Due to Township Committee Meeting Cancellation or Lack of Quorum

QQQ. Resolution #2020-0079 - Appointment of DPW & Engineering Subcommittee
1) John Carpenter, TC Voting Member
2) Joan Harris, TC Voting Member
1 yr. terms expiring 12/31/20

RRR. Resolution #2020-0082 - Reappointment of Thomas Timko as Township Engineer, Bernards Township
3 yr. term expiring 12/31/22

14. PUBLIC COMMENT

15. TOWNSHIP COMMITTEE/STAFF COMMENTS

16. NEW BUSINESS

17. ADJOURNMENT

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Rhonda Pisano, Municipal Clerk