

**BERNARDS TOWNSHIP – TOWNSHIP COMMITTEE  
REORGANIZATION MEETING  
JANUARY 2, 2019 – 7 PM  
MUNICIPAL BUILDING, COLLYER LANE, BASKING RIDGE, NJ  
A G E N D A**

1. CALL TO ORDER ([Video Clip](#))
2. FLAG SALUTE
3. MAYOR'S STATEMENT
4. OATH OF OFFICE – JOSEPH ESPOSITO & JOAN HARRIS
5. ROLL CALL
6. 2018 MAYOR JOHN CARPENTER'S REPORT
7. NOMINATIONS FOR 2019 MAYOR
8. OATH OF OFFICE – MAYOR
9. NOMINATIONS FOR 2019 DEPUTY MAYOR
10. MAYOR'S ADDRESS
11. MAYOR'S APPOINTEES
  - A. *Police Subcommittee*
    - 1) Pat Monaco, Administrator
    - 2) Joseph Esposito, TC Voting Member
    - 3) *Carol Bianchi, TC Voting Member*  
1 yr. terms expiring 12/31/19
  - B. *Mayor's Recommendation to the Somerset County Community Development Committee*  
Pat Monaco, RM, 1 yr. term expiring 12/31/19
  - C. *Environmental Commission*
    - 1) Mahwish Mustafa, RM, 3 yr. term expiring 12/31/21
    - 2) Ann Parsekian, RM, filling the unexpired 3 yr. term of Tancredi, expiring 12/31/19
    - 3) James La Maire, RM, filling the unexpired 3 yr. term of McNally, expiring 12/31/19
    - 4) *Joan Harris, TC Liaison 1 yr. term expiring 12/31/19*



**D. Library Board**

- 1) Mary Jane McNally, 1 yr. term expiring 12/31/19
- 2) Vivian Pagoulatos, 5 yr. term expiring 12/31/23
- 3) Kathleen Piedici, 5 yr. term expiring 12/31/23
- 4) Jack Brull, 5 yr. term expiring 12/31/23
- 5) *Joseph Esposito, filling the unexpired 5 yr. term of Carpenter expiring 12/31/19*

**E. Local Emergency Planning and Flood Mitigation Committee**

- 1) Chris Hurst, OEM Coordinator, continuing in 3 yr. term expiring 12/31/21
- 2) John Neiman, Deputy OEM Coordinator & BOE Representative
- 3) Dennis Bettler, Construction Official
- 4) Andrew Buterbaugh, Fire Official
- 5) Ron DePasquale, LCFC Representative
- 6) Lucy Forgione, Health Officer
- 7) Christopher Kyriacou, IT Director
- 8) Fred Miller, LCFA Representative
- 9) Pat Monaco, Administrator
- 10) Jane McArthur, BRFC #1 First Aid Squad Representative
- 11) Peter VonDerLinde, BRFC #1 Representative
- 12) Thomas Timko, Engineer
- 13) *Carol Bianchi, TC Voting Member*  
1 yr. terms expiring 12/31/19

**F. Planning Board**

- 1) John Coelho, RM, Class II, 1 yr. term expiring 12/31/19
- 2) Gregory Hurley, RM, Class IV, 4 yr. term expiring 12/31/22
- 3) Paul Damurjian, A1, Class IV, filling the unexpired 2 yr. term of Hurley, expiring 12/31/19
- 4) Kathleen Mastrangelo, A2, Class IV filling the unexpired 2 yr. term of Damurjian, expiring 12/31/20
- 5) *Joseph Esposito, RM, Mayor's Designee Class I, 1 yr. term expiring 12/31/19*

**G. Shade Tree Commission**

- 1) Randy Santoro, RM, 5 yr. term, expiring 12/31/23
- 2) Ryan Wallace, DPW Advisor, 1 yr. expiring 12/31/19
- 3) *James Baldassare, Jr., TC Liaison, 1 yr. term expiring 12/31/19*

**H. Recommendation to the Somerset County Solid Waste Advisory**

- 1) *James Baldassare, Jr., Mayor's Designee*  
1 yr. term expiring 12/31/19

**I. Zoning Board**

- 1) David Tancredi, RM, filling the unexpired 4 yr. term of Mastrangelo, expiring 12/31/19



- 2) Karl Kraus, A1, 2 yr. term expiring 12/31/20
- 3) Beth Pochtar, A2, 2 yr. term 12/31/20
- 4) James Baldassare, Jr., TC Liaison, 1 yr. term expiring 12/31/19

**12. MAYOR'S APPOINTEES SUBJECT TO TOWNSHIP COMMITTEE CONFIRMATION**

**A. Board of Health**

- 1) Mona Birk, RM, 3 yr. term expiring 12/31/21
- 2) John Salaki, RM, 3 yr. term expiring 12/31/21
- 3) Chris Hunt, RM, 3 yr. term expiring 12/31/21
- 4) Joan Harris, RM, filling the unexpired 3 yr. term of Baldassare, Jr., expiring 12/31/20

**B. Insurance Fund Committee**

- 1) James Baldassare, Jr., RM, continuing in 2 yr. term expiring 12/31/19
- 2) Joseph Esposito, RM, filling the unexpired 2 yr. term of Carpenter expiring 12/31/19
- 3) Joan Harris, RM, 2 yr. term expiring 12/31/20

**13. CONSENT AGENDA**

*The items listed within the consent agenda portion of the meeting have been referred to the Township Committee for reading and study and a copy placed on the township website. They will be enacted by one motion of the Township Committee with no separate discussion. If separate discussion is required, the item may be removed from the consent agenda by township committee action and placed on the regular agenda under new business.*

**A. [Resolution #2019-0015](#) – Appointment of 2019 Human Resources and Finance Subcommittee**

- 1) Joseph Esposito, TC Voting Member
  - 2) Carol Bianchi, TC Voting Member
- 1 yr. terms expiring 12/31/19

**B. [Resolution #2019-0079](#) – Appointment of DPW & Engineering Subcommittee**

- 1) James Baldassare, Jr., TC Voting Member
  - 2) Joan Harris, TC Voting Member
- 1 yr. terms expiring 12/31/19

**C. Township Committee Liaisons**

- 1) Basking Ridge Fire Co. No. 1 & First Aid Squad – John Carpenter
  - 2) Liberty Corner Fire Co. – James Baldassare, Jr.
  - 3) Liberty Corner First Aid – James Baldassare, Jr.
  - 4) Board of Education – Carol Bianchi
  - 5) Friends of the Kennedy-Martin-Stelle Farmstead – Joan Harris
- 1 yr. terms expiring 12/31/19



- D. [Resolution #2019-0056](#) - Professional Services Contract for 2019, Special Counsel Tax Appeals Awarded to Martin Allen, Esq., of the firm DiFrancesco Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. in the Not to Exceed Amount of \$36,000.00  
1 yr. term expiring 12/31/19
- E. [Resolution #2019-0036](#) -Awarding Professional Services Contract for Performing Air Monitoring at the Pill Hill Landfill to Richard A. Moralle, P.E., P.L.S., P.P., C.M.E., NJ Lic #25863 Senior Vice President of the firm T & M Associates, 11 Tindall Road, Middletown, NJ 07748 In the Not to Exceed Amount of \$7,500.00  
1 yr. term expiring 12/31/19
- F. [Resolution #2019-0039](#) - Awarding Professional Services Contract for 2019 Professional Land Surveying Services to Thomas F. Miller, PLS, Lic. No. 24GS03626400, of the firm Mott MacDonald LLC - In the Not to Exceed Amount of \$30,000 and Escrow and Capital Construction Charges, as Required, In the Not to Exceed Amount of \$20,000.00 For a Not to Exceed Amount of \$50,000.00  
1 yr. term expiring 12/31/19
- G. [Resolution #2019-0069](#) - Professional Services Contract for 2019, Municipal Attorney Awarded to John P. Belardo, Esq., of the firm, McElroy, Deutsch, Mulvaney & Carpenter, LLP., in the Not to Exceed Amount of \$150,000.00 (Excluding Other Specified Legal Services, Matters of Litigation and Unanticipated Reimbursable Disbursements as Required)  
1 yr. term expiring 12/31/19
- H. [Resolution #2019-0080](#) - Professional Services Contract for Special Counsel Jonathan E. Drill, Esq. of the firm Stickel, Koenig, Sullivan & Drill, in the Not to Exceed Amount of \$ 5,000.00  
1 yr. term expiring 12/13/19
- I. [Resolution #2019-0052](#) - Professional Services Contract for 2019 Municipal Prosecutor Awarded to Stephen O. Davis, Esq., of the firm DiFrancesco Bateman, Kunzman, Davis, Lehrer & Flaum P.C. in the Not to Exceed Amount of \$41,888.06  
1 yr. term expiring 12/31/19
- J. [Resolution #2019-0048](#) - Appointment of Alternate Prosecutors Alternate #1, Brian Davis, Esq., Alternate #2, Brian Glicos, Esq., Alternate #3, Richard J. Guss, Esq., Alternate 4, William J. Willard, Esq.  
1 yr. term expiring 12/31/19



- K. [Resolution #2019-0054](#)- *Awarding Professional Services Contract for 2019 Site Inspection Services to Thomas J. Quinn, PE, CME, NJ Lic #24GE04107200 of the firm EKA Associates, P.A., 328 Park Avenue, PO Box 208, Scotch Plains, NJ 07076 In the Not to Exceed Amount of \$15,000.00*  
1 yr. term expiring 12/31/19
- L. [Resolution #2019-0058](#) - *Professional Services Contract for 2019, Labor Counsel Awarded to Richard Flaum, Esq., of the firm of DiFrancesco Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. in the Not to Exceed Amount of \$25,000.00 (Excluding Matters of Litigation and Unanticipated Reimbursable Disbursements as Required)*  
1 yr. term expiring 12/31/19
- M. [Resolution #2019-0050](#) - *Professional Services Contract for 2019 Municipal Auditor Awarded to William F. Schroeder of the firm Nisivoccia LLP, Municipal Auditor, in the Not to Exceed Amount of \$21,230.00*  
1 yr. term expiring 12/31/19
- N. [Resolution #2019-0053](#) - *Professional Services Contract 2019 Public Defender Awarded to Scott C. Mitzner, Esq., of the Firm of Mitzner & Mitzner, P.A., in the Not to Exceed Amount of \$14,045.40*  
1 yr. term expiring 12/31/19
- O. [Resolution #2019-0063](#) -*Professional Services Contract 2019 Alternate Public Defender Awarded to Anthony M. Rotunno, Esq., of the firm Kuchinsky & Rotunno, P.C., 5 East Main Street, Flemington, NJ 08822 - In the Not to Exceed Amount of \$2,500.00*  
1 yr. term expiring 12/31/19
- P. [Resolution #2019-0081](#) - *Awarding a Professional Services Contract for Commercial Tax Appraisal Services and Tax Appeal Consulting Services to Robert F. Heffernan, SRA, SCGREA, NJ Lic # RG303 of the firm Robert F. Heffernan Associates, P.O. Box 611, Oldwick, NJ 08858-0611 in the Not to Exceed Amount of \$68,475.00*  
1 yr. term expiring 12/31/19
- Q. [Resolution #2019-0012](#)- *Professional Services Contract for Alternate Special Counsel Stephen O. Davis, Esq., of the firm DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. In the Not to Exceed Amount of \$ 5,000.00*  
1 yr. term expiring 12/31/19
- R. [Resolution #2019-0008](#)- *Awarding a Professional Services Contract for Residential Field Inspection Services of \$ 20.00 Per Inspection to Ernest F. Del Guercio, Jr., SCGREA, CTA, NJ Lic # 42RG00140500 of the firm*



**Appraisal Systems Inc., 264 South Street, Building 2 Suite 1B,  
Morristown, NJ 07960 In the Not to Exceed Amount of \$22,000.00**  
1 yr. term expiring 12/31/19

- S. [Resolution #2019-0065](#) - **Acknowledgement of Fire Police Appointments by the Basking Ridge Fire Company #1 & Liberty Corner Fire Company**  
BRFC – John Bentley, James DeCoste, Laurie Gazzale  
LCFC - Mike Barth, Mike Conley, Donald Gazzale, Douglas Gazzale, Laurie Gazzale, Fred Miller  
1 yr. terms expiring 12/31/19**
- T. [Resolution #2019-0042](#) - **Suburban Municipal JIF Fund Commissioner**  
Sean McCarthy, Administrator, 1 yr. term expiring 12/31/19  
Pat Monaco, A1, 1 yr. term expiring 12/31/19**
- U. [Resolution #2019-0001](#) - **Employment Practices Personnel Officer**  
Emily Kesselmeier, 1 yr. term expiring 12/31/19**
- V. [Resolution #2019-0037](#) - **Township Special Event Coordinators**  
Jennifer Gander – Charter Day Coordinator, Field of Honor and Labor Day Bike Races  
Jim Felter – Holiday Sing Coordinator  
Kaitlin Cartoccio – Twilight Challenge Coordinator  
Michael Barth - Memorial Day Parade Coordinator (LCFC)  
Janice Fields – First Responders Appreciation Day  
Michael Shimsky - National Night Out  
1 yr. terms expiring 12/31/19**
- W. [Resolution #2019-0003](#) - **Municipal Housing Liaison**  
Susan Long, 1 yr. term expiring 12/31/19**
- X. [Resolution #2019-0004](#) - **PERS and PFRS Certifying Officer**  
Sean McCarthy**
- Y. [Resolution #2019-0006](#) - **Public Agency Compliance Officer**  
Francis Decibus, 1 yr. term expiring 12/31/19**
- Z. [Resolution #2019-0030](#) - **Appointment of Bernards Township Municipal 9-1-1 Coordinator**  
Christopher Hurst**
- AA. [Resolution #2019-0022](#) - **Police – Street Crossing Guards**  
Tom Day  
Todd Edelstein  
Justin Farnham  
Mark Fentress  
Rita Franceschetti  
George Habina  
Robert Houlihan  
Jos Kadampanattu  
Carolyn Masaitis  
George Masaitis**



Louis Matty  
Doris Moore  
Patrick Noce  
Sandra Pennino-Farnham  
Ann Smith

Joyce Sobel  
Mark Solomon  
Margaret Struziowski  
Vandana Thaman

1 yr. terms expiring 12/31/19

**BB. [Resolution #2019-0023](#) - Police - Matrons**

Michelle D'Autorio  
Vivian Fentress

Kate Ferratti

1 yr. terms expiring 12/31/19

**CC. [Resolution #2019-0024](#) - Police - Special Officer**

James Hall, Class II, 1 yr. term expiring 12/31/19

**DD. [Resolution #2019-0009](#) - Fire Official**

Andrew Buterbaugh, 1 yr. term expiring 12/31/19

**EE. [Resolution #2019-0010](#) - Personnel Appointment, Deputy Tax Collector**

Judith Bauer, 1 yr. term expiring 12/31/19

**FF. *Agricultural Advisory Committee***

- 1) Carol English, RM, 3 yr. term expiring 12/31/21
- 2) Anthony McCracken, Sr., Somerset County Liaison, 1 yr. term expiring 12/31/19
- 3) Nick Polanin, Rutgers Cooperative Extension Liaison, 1 yr. term expiring 12/31/19
- 4) Thomas Timko, Township Engineering Liaison, 1 yr. term expiring 12/31/19
- 5) James Baldassare, Jr., TC Voting Member, 3 yr. term, expiring 12/31/20

**GG. *Community Service Program***

Joan Harris, TC Liaison  
1 yr. term expiring 12/31/19

**HH. *Deer Management Advisory Committee***

- 1) Lieutenant Eric Geleta, Coordinator
- 2) Curtis Graham, RM
- 3) Leon Harris, RM
- 4) William Nobels, RM
- 5) Donald Rica, RM
- 6) Robert Rich, Jr., RM
- 7) Robert Vincent, RM
- 8) James Baldassare, Jr., TC Liaison



1 yr. terms expiring 12/31/19

**II. Golf Advisory Committee**

- 1) Michael Conley, RM
- 2) Michael Conley, Jr., RM
- 3) John Gunning, RM
- 4) John Meany, RM
- 5) Timothy O'Rourke, RM
- 6) Peter Tobia, RM
- 7) Ana McCarthy, A1
- 8) *Joan Harris, TC Voting Member*  
1 yr. terms expiring 12/31/19

**JJ. Municipal Alliance**

- 1) Laurie Albee, Citizen Representative
- 2) Tracy Baldassare, Police Department Representative
- 3) Kaitlin Cartoccio, Health Department Representative
- 4) Cindy Fleischer, Citizen Representative
- 5) John Graves, Clergy Representative
- 6) Zoe Petitt, Citizen Representative
- 7) Cathy Phillips, Sub Abuse Representative
- 8) Mary Jane Postal, Senior Citizen Representative
- 9) Katherine Soulas, Civic Group Representative
- 10) Amy Stem, SAC Representative
- 11) Alexandra Timoney, Student Representative
- 12) Santosh Swapna Uradi, PTO Representative
- 13) Audrey West, Student Representative
- 14) Linda Wooldridge, Board of Education Representative
- 15) *Joan Harris, TC Voting Member, and Chairman*  
1 yr. terms expiring 12/31/19

**KK. Parks, Pathways & Recreation**

- 1) Michael Conley, Jr., RM
- 2) Charles Cunion, RM
- 3) Victor Hatala, RM
- 4) Deborah King, RM
- 5) James Milito, RM
- 6) Edward Nelson, RM
- 7) Deborah Nungester, RM
- 8) Daniel Salvante, RM
- 9) Anna Scanniello, RM
- 10) Goutham Puppala, A1
- 11) Carol Regner, A2
- 12) *Joan Harris, TC Liaison*  
1 yr. terms expiring 12/31/19





**LL. Planning Board**

- 1) Joan Harris, Class III Member, 1 yr. term expiring 12/31/19

**MM. Pool Commission**

- 1) Richard Moschello, RM, 3 yr. term expiring 12/31/21
- 2) Bernadette Reilly, RM, 3 yr. term expiring 12/31/21
- 3) J. Craig Wilson, RM, 3 yr. term expiring 12/31/21
- 4) Andrew Provence, A1, 1 yr. term expiring 12/31/19
- 5) Widette Fox, A2, 1 yr. term expiring 12/31/19
- 6) Carol Bianchi, TC Voting Member, 1 yr. term expiring 12/31/19

**NN. Sewerage Authority (effective 2/1/19)**

- 1) Joseph Esposito, RM, 5 yr. term, expiring 1/31/24
- 2) Joan Harris, RM, filling the unexpired 5 yr. term of Carpenter, expiring 01/31/22
- 3) Kevin Orr, RM filling the unexpired 5 yr. term of Malay, expiring 1/31/23

**OO. Township Committee Recommendation to the Somerset County Community Development Committee**

Joseph Esposito, 1 yr. term expiring 12/31/19

**PP. Township Committee Recommendation to the Somerset County Solid Waste Advisory**

Joseph Esposito, 1 yr. term expiring 12/31/19

**QQ. Township Committee Recommendation to the Somerset County Cultural and Heritage Committee**

Hillary Klimek, 1 yr. term expiring 12/31/19

**RR. Township Representatives to Somerset County Wastewater Management Advisory Committee**

- 1) David Schley
- 2) Thomas Timko
- 3) James Baldassare, Jr.  
1 yr. terms expiring 12/31/19

**SS. Green Team**

- 1) Jorge Casacuberta
- 2) Francis Decibus
- 3) Gail Dillin
- 4) Pat Monaco
- 5) Ann Marie Siclare
- 6) Thomas Timko
- 7) Joan Harris, TC Voting Member  
1 yr. terms expiring 12/31/19



**TT. Charter Day Committee**

- 1) Jaye Barre
  - 2) Jon Burger, Police Department Representative
  - 3) Jennifer Gander, Coordinator
  - 4) Meeta Garg
  - 5) Tim Manning
  - 6) Larry Millus, Community Service Representative
  - 7) *Carol Bianchi, TC Voting Member*
- 1 yr. terms expiring 12/31/19

**UU. [Resolution #2019-0038](#) - Township Crier**

Hank Barre, 1 yr. term expiring 12/31/19

**VV. [Resolution #2019-0002](#) - Township Committee Meeting Dates**

**WW. [Resolution #2019-0025](#) - Developer's Escrow Funds**

**XX. [Resolution #2019-0014](#) - Designation of Official Newspapers**

**YY. [Resolution #2019-0043](#) - Establishing Rules and Procedures for the Conduct of Business at Township Committee Meetings**

**ZZ. [Resolution #2019-0028](#) - Temporary Appropriations for Operating Purposes**

**AAA. [Resolution #2019-0029](#) - Emergency Temporary Appropriations, Capital Improvement Fund**

**BBB. [Resolution #2019-0019](#) - Authorizing the Assessor to File Corrective Appeals and Counterclaims**

**CCC. [Resolution #2019-0031](#) - Temporary Appropriations, Golf Utility Operating Fund**

**DDD. [Resolution #2019-0032](#) - Authorized Signatures on Township Checks**

**EEE. [Resolution #2019-0033](#) - Acceptance of Cash Mgmt. Plan**

**FFF. [Resolution #2019-0034](#) - Authorization for Payroll Cash Advance**

**GGG. [Resolution #2019-0035](#) - Authorizing Returned Funds Fee and Certified Funds for Returned Funds**

**HHH. [Resolution #2019-0018](#) - Policy on Tax Refunds**



- III. [Resolution #2019-0016](#) - *Emergency Management Promulgation Statement*
- JJJ. [Resolution #2019-0017](#) - *Tax Grace Period & Interest on Delinquent Taxes*
- KKK. [Resolution #2019-0046](#) - *Establishing Protocol and Structure for the Year 2019 for Relationship between Township Administrator and Township Committee*
- LLL. [Resolution #2019-0078](#) - *Giving the CFO Authority to Approve Payment of Bills Due to Township Committee Meeting Cancellation or Lack of Quorum*
- MMM. [Resolution #2019-0026](#) - *Approval of Bill List 01/02/19*
- NNN. [Resolution #2019-0066](#) - *Bernards Township Personnel Policies and Procedures Updated and Adopted for 2019 ([Appointed Officials and Volunteers Handbook](#); [Employee Handbook](#))*
- OOO. [Resolution #2019-0044](#) - *Renewing Authorization to New Jersey American Water Company to Provide Public Fire Protection Service to the Township of Bernards through Private Fire Hydrants for 2019*
- PPP. [Resolution #2019-0013](#)- *Waiver Payments for Eligible Employees that Opt-Out of the State of New Jersey, Division of Pensions and Benefits, State Health Benefits Plan*

14. PUBLIC COMMENT

15. TOWNSHIP COMMITTEE/STAFF COMMENTS

16. ADJOURNMENT

---

Denise Szabo Municipal Clerk

