

**BERNARDS TOWNSHIP – TOWNSHIP COMMITTEE
REORGANIZATION MEETING
JANUARY 2, 2018 – 7 PM
MUNICIPAL BUILDING, COLLYER LANE, BASKING RIDGE, NJ
A G E N D A**

- 1. CALL TO ORDER**
- 2. FLAG SALUTE**
- 3. MAYOR'S STATEMENT**
- 4. OATH OF OFFICE – JOHN CARPENTER and JAMES BALDASSARE, JR.**
- 5. ROLL CALL**
- 6. 2017 MAYOR'S REPORT**
- 7. NOMINATIONS FOR 2018 MAYOR**
- 8. OATH OF OFFICE – MAYOR**
- 9. NOMINATIONS FOR 2018 DEPUTY MAYOR**
- 10. MAYOR'S ADDRESS**
- 11. MAYOR'S APPOINTEES**
 - A. *Police Subcommittee***
 - 1) Bruce McArthur, Administrator
 - 2) *John Carpenter, TC Voting Member*
1 yr. terms expiring 12/31/18
 - B. *Mayor's Recommendation to the Somerset County Community Development Committee***
Bruce McArthur, 1 yr. term expiring 12/31/18
 - C. *Environmental Commission***
 - 1) Michael Kelly, RM, 3 yr. term expiring 12/31/20
 - 2) Andrew McNally, RM, filling unexpired 3 yr. term of Coppola, expiring 12/31/19
 - 3) Nick Xu, RM, filling unexpired 3 yr. term of Pozner, expiring 12/31/18
 - 4) *Carol Bianchi, TC Liaison 1 yr. term expiring 12/31/18*
 - D. *Library Board***
 - 1) Mary Jane McNally, RM, 1 yr. term expiring 12/31/18

- 2) Scott Ross – 5 yr. term expiring 12/31/22
- 3) *John Carpenter, RM, continuing 5 yr. term expiring 12/31/19*

E. *Local Emergency Planning and Flood Mitigation Committee*

- 1) Michael Shimsky, OEM Coordinator, *continuing in 3 yr. term expiring 12/31/18*
- 2) Chris Hurst, Deputy OEM Coordinator
- 3) Dennis Bettler, Construction Official
- 4) Andrew Buterbaugh, Fire Official
- 5) Ron DePasquale, LCFC Representative
- 6) Lucy Forgione, Health Officer
- 7) Christopher Kyriacou, IT Director
- 8) Leslie Ludlow, LCFA Representative
- 9) Bruce McArthur, Administrator
- 10) Jane McArthur, BRFC Representative
- 11) Jack McGrath, BRFC Representative
- 12) John Neiman, BOE Representative
- 13) Thomas Timko, Engineer
- 14) *John Carpenter, TC Voting Member*
1 yr. terms expiring 12/31/18

F. *Planning Board*

- 1) John Coelho, RM, Class II, 1 yr. term expiring 12/31/18
- 2) John Crane, RM, Class IV, filling the unexpired 4 yr. term of Plaza, expiring 12/31/20
- 3) Kathleen Piedici, RM, Class IV, 4 yr. term expiring 12/31/21
- 4) Scott Ross, RM, Class IV, 4 yr. term expiring, 12/31/21
- 5) John Surano, RM, Class IV, filling the unexpired 4 yr. term of Axt, Expiring 12/31/18
- 6) Michael Zaidel, RM, Class IV, filling the unexpired 4 yr. term of Kleinert expiring 12/31/20
- 7) Jennifer Asay, A1, Class IV, 2 yr. term expiring 12/31/19
- 8) *John Malay, RM, Mayor's Designee Class I, 1 yr. term expiring 12/31/18*

G. *Shade Tree Commission*

- 1) Cindy Aiken, 5 yr. term, expiring 12/31/22
- 2) James Ferratti, DPW Advisor, 1 yr. expiring 12/31/18
- 3) Linda Sims, RM, 5 yr. term expiring 12/31/22
- 4) Derek Asay, A1, 5 yr. term expiring 12/31/22
- 5) *John Malay, TC Liaison, 1 yr. term expiring 12/31/18*

H. *Recommendation to the Somerset County Solid Waste Advisory*

- 1) *Carolyn Gaziano, Mayor's Designee*
1 yr. terms expiring 12/31/18

I. *Zoning Board*

- 1) Heather Bellows, RM, 4 yr. term expiring 12/31/21

- 2) Barbara Kleinert, A1, filling the unexpired 2 yr. term of Surano expiring 12/31/18
- 3) Zina Pozner, A2, filling the unexpired 2 yr. term of Bellows, expiring 12/31/18
- 4) *James Baldassare, Jr., TC Liaison, 1 yr. term expiring 12/31/18*

12. MAYOR'S APPOINTEES SUBJECT TO TOWNSHIP COMMITTEE CONFIRMATION

A. Board of Health

- 1) Nick Xu, RM, 3 yr. term expiring 12/31/20
- 2) *James Baldassare, Jr., RM, 3 yr. term expiring 12/31/20*

B. Insurance Fund Committee

- 1) *James Baldassare, Jr., RM, 2 yr. term expiring 12/31/19*
- 2) *John Carpenter, RM, 2 yr. term expiring 12/31/19*
- 3) *John Malay, RM, 1 yr. term expiring 12/31/18*

13. CONSENT AGENDA

The items listed within the consent agenda portion of the meeting have been referred to the Township Committee for reading and study and a copy placed on the township website. They will be enacted by one motion of the Township Committee with no separate discussion. If separate discussion is required, the item may be removed from the consent agenda by township committee action and placed on the regular agenda under new business.

A. [Resolution #2018-0015](#) – Appointment of 2018 Human Resources and Finance Sub-Committee

- 1) *John Carpenter, TC Voting Member*
- 2) *Carolyn Gaziano, TC Voting Member*
1 yr. terms expiring 12/31/18

B. [Resolution #2018-0079](#) – Appointment of DPW & Engineering Subcommittee

- 1) *Carolyn Gaziano, TC Voting Member*
- 2) *John Malay, TC Voting Member*
1 yr. terms expiring 12/31/18

C. Township Committee Liaisons

- 1) *Basking Ridge Fire Co. No. 1 & Rescue Squad – John Carpenter*
- 2) *Liberty Corner Fire Co. – John Malay*
- 3) *Liberty Corner First Aid – John Malay*
- 4) *Board of Education – James Baldassare, Jr.*
- 5) *Friends of the Kennedy-Martin-Stelle Farmstead – Carolyn Gaziano*
1 yr. terms expiring 12/31/18

D. [Resolution #2018-0056](#) - Professional Services Contract for 2018, Special Counsel Tax Appeals Awarded to Martin Allen, Esq., of the firm

DiFrancesco Bateman, Coley, Yospin, Kunzman, Davis, Lehrer & Flaum, P.C. in the Not to Exceed Amount of \$36,000.00
1 yr. term expiring 12/31/18

- E. [Resolution #2018-0036](#) - Awarding a Professional Services Contract for Performing Air Monitoring at the Pill Hill Landfill to Richard A. Moralle, P.E., P.L.S., P.P., C.M.E., NJ License # 25863 Senior Vice President of the firm T & M Associates in the Not to Exceed Amount of \$9,650.00***
1 yr. term expiring 12/31/18
- F. [Resolution #2018-0039](#) - Awarding Professional Services Contract for 2018 Professional Surveying Services to William DiBartolo Jr., PLS, Lic. No. 24GS04331200, of the firm Mott MacDonald LLC., 412 Mount Kemble Avenue, Morristown, NJ 07960 In the Not to Exceed Amount of \$30,000.00 and Escrow and Capital Construction charges as Required in the Amount of \$20,000.00 For a Not to Exceed Amount of \$50,000.00***
1 yr. term expiring 12/31/18
- G. [Resolution #2018-0069](#) - Professional Services Contract for 2018, Municipal Attorney Awarded to John P. Belardo, Esq., of the firm, McElroy, Deutsch, Mulvaney & Carpenter, LLP., in the Not to Exceed Amount of \$150,000.00 (Excluding Other Specified Legal Services, Matters of Litigation and Unanticipated Reimbursable Disbursements as Required)***
1 yr. term expiring 12/31/18
- H. [Resolution #2018-0080](#) - Professional Services Contract for Special Counsel Jonathan E. Drill, Esq. of the firm Stickel, Koenig, Sullivan & Drill, in the Not to Exceed Amount of \$ 5,000.00***
1 yr. term expiring 12/13/18
- I. [Resolution #2018-0052](#) - Professional Services Contract for 2018 Municipal Prosecutor Awarded to Stephen O. Davis, Esq., of the firm DiFrancesco Bateman, Coley, Yospin, Kunzman, Davis, Lehrer & Flaum P.C. in the Not to Exceed Amount of \$41,066.73***
1 yr. term expiring 12/31/18
- J. [Resolution #2018-0048](#) - Appointment of Alternate Prosecutors; Alternate #1, Brian Glicos, Esq., Alternate #2, Richard J. Guss, Esq., Alternate #3, William J. Willard, Esq.***
1 yr. terms expiring 12/31/18

- K. [Resolution #2018-0054](#) - Awarding Professional Services Contract for 2018 Site Inspection Services to Thomas J. Quinn, PE, CME, NJ Lic. #24GE04107200 of the firm EKA Associates, P.A., 328 Park Avenue, PO Box 208, Scotch Plains, NJ 07076 In the Not to Exceed Amount of \$15,000.00**
1 yr. term expiring 12/31/18
- L. [Resolution #2018-0058](#) - Professional Services Contract for 2018, Labor Counsel Awarded to Richard Flaum, Esq., of the firm of DiFrancesco Bateman, Coley, Yospin, Kunzman, Davis, Lehrer & Flaum, P.C. in the Not to Exceed Amount of \$25,000.00 (Excluding Matters of Litigation and Unanticipated Reimbursable Disbursements as Required)**
1 yr. term expiring 12/31/18
- M. [Resolution #2018-0050](#) - Professional Services Contract for 2018 Municipal Auditor Awarded to William F. Schroeder of the firm Nisivoccia LLP, Municipal Auditor, in the Not to Exceed Amount of \$20,810.00**
1 yr. term expiring 12/31/18
- N. [Resolution #2018-0053](#) - Professional Services Contract 2018 Public Defender Awarded to Scott C. Mitzner, Esq., of the Firm of Mitzner & Mitzner, P.A., in the Not to Exceed Amount of \$13,770.00**
1 yr. term expiring 12/31/18
- O. [Resolution #2018-0063](#) -Professional Services Contract 2018 Alternate Public Defender Awarded to Anthony M. Rotunno, Esq., of the firm Kuchinsky & Rotunno, P.C., 5 East Main Street, Flemington, NJ 08822 - In the Not to Exceed Amount of \$2,500.00**
1 yr. term expiring 12/31/18
- P. [Resolution #2018-0081](#) - Awarding a Professional Services Contract for Commercial Tax Appraisal Services and Tax Appeal Consulting Services to Robert F. Heffernan, SRA, SCGREA, NJ Lic # RG303 of the firm Robert F. Heffernan Associates, P.O. Box 611, Oldwick, NJ 08858-0611 in the Not to Exceed Amount of \$68,475.00**
1 yr. term expiring 12/31/18
- Q. [Resolution #2018-0012](#)- Professional Services Contract for Alternate Special Counsel Stephen O. Davis, Esq., of the firm DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis, Lehrer & Flaum, P.C. In the Not to Exceed Amount of \$ 5,000.00**
1 yr. term expiring 12/31/18
- R. [Resolution #2018-0008](#)- Awarding a Professional Services Contract for Residential Field Inspection Services to Ernest F. Del Guercio, Jr., SCGREA, CTA, NJ Lic. # 42RG00140500 of the firm Appraisal Systems, Inc., 110 S.**

Jefferson Road – Suite 300, Whippany, NJ 07981, In the Not to Exceed Amount of \$22,000.00

1 yr. term expiring 12/31/18

- S. [Resolution #2018-0065](#) - **Acknowledgement of Fire Police Appointments By the Basking Ridge Fire Company #1 & Liberty Corner Fire Company, Inc.****

BRFC – John Bentley, James DeCoste, Laurie Gazzale

LCFC - Mike Barth, Mike Conley, Laurie Gazzale, Fred Miller

1 yr. terms expiring 12/31/18

- T. [Resolution #2018-0042](#) - **Suburban Municipal JIF Fund Commissioner****

Bruce McArthur, Administrator, 1 yr. term expiring 12/31/18

Sean McCarthy, A1, 1 yr. term expiring 12/31/18

- U. [Resolution #2018-0001](#) - **Employment Practices Personnel Officer****

Theresa Johnson, 1 yr. term expiring 12/31/18

- V. [Resolution #2018-0037](#) - **Township Special Event Coordinators****

Jennifer Gander – Charter Day Coordinator, Field of Honor and Labor Day Bike Races

Jim Felter – Holiday Sing Coordinator

Kaitlin Cartoccio – Twilight Challenge Coordinator

Kevin Lavery - Memorial Day Parade Coordinator (BRFC)

1 yr. terms expiring 12/31/18

- W. [Resolution #2018-0003](#) - **Municipal Housing Liaison****

Susan Long, 1 yr. term expiring 12/31/18

- X. [Resolution #2018-0011](#) - **Personnel Appointment, Rhonda Pisano - Deputy Municipal Clerk - Administration****

1 yr. term expiring 12/31/18

- Y. [Resolution #2018-0004](#) - **PERS and PFRS Certifying Officer****

Sean McCarthy, 1 yr. term expiring 12/31/18

- Z. [Resolution #2018-0006](#) - **Public Agency Compliance Officer****

Francis Decibus, 1 yr. term expiring 12/31/18

- AA. [Resolution #2018-0022](#) - **Police – Street Crossing Guards****

Todd Edelstein

Justin Farnham

Mark Fentress

Rita Franceschetti

Patricia Fullagar

George Habina

Robert Houlihan

Jos Kadampanattu

Carolyn Masaitis

George Masaitis

Louis Matty

Doris Moore

Patrick Noce

Sandra Pennino-Farnham

Ann Smith
Mark Solomon
Margaret Struziowski

Vandana Thaman
Donna Wilson

1 yr. terms expiring 12/31/18

BB. Resolution #2018-0023 - Police - Matrons

Michelle D'Autorio
Vivian Fentress

Patricia Fullagar
Kate Ferratti

1 yr. terms expiring 12/31/18

CC. Resolution #2018-0024 - Police - Special Officer

James Hall, Class II, 1 yr. term expiring 12/31/18

DD. Resolution #2018-0009 - Fire Official

Andrew Buterbaugh, 1 yr. term expiring 12/31/18

**EE. Resolution #2018-0010 - Personnel Appointment, Deputy Tax Collector,
Judith Bauer**

1 yr. term expiring 12/31/18

FF. Agricultural Advisory Committee

- 1) Mariellen Keefe, 3 yr. term expiring 12/31/20
- 2) Anthony McCracken, Sr., Somerset County Advisor, 1 yr. term expiring 12/31/18
- 3) Tyson Mertz, 3 yr. term expiring 12/31/20
- 4) Nick Polanin, Advisor, Rutgers Cooperative Extension, 1 yr. term expiring 12/31/18
- 5) Thomas Timko, Township Advisor, 1 yr. term expiring 12/31/18
- 6) James Baldassare, Jr., TC Voting Member, 3 yr. term, expiring 12/31/20

GG. Community Service Program

John Malay, TC Liaison

1 yr. term expiring 12/31/18

HH. Deer Management Advisory Committee

- 1) Lieutenant Eric Geleta, Coordinator
- 2) Curtis Graham, RM
- 3) Leon Harris, RM
- 4) William Nobels, RM
- 5) Donald Rica, RM
- 6) Robert Rich, Jr., RM
- 7) Robert Vincent, RM
- 8) Carolyn Gaziano, TC Liaison

1 yr. terms expiring 12/31/18

II. Golf Advisory Committee

- 1) Sharon Cepeda, RM
- 2) Michael Conley, RM
- 3) Michael Conley, Jr., RM
- 4) John Gunning, RM
- 5) John Meany, RM
- 6) Peter Tobia, RM
- 7) Timothy O'Rourke, A1
- 8) *Carolyn Gaziano, TC Voting Member*
1 yr. terms expiring 12/31/18

JJ. Municipal Alliance

- 1) Tracy Baldassare, Police Department Representative
- 2) Amy Button, SAC Representative
- 3) Kaitlin Cartoccio, Health Department Representative
- 4) Isabel DiPalo, Student Representative
- 5) John Graves, Clergy Representative
- 6) Joan Harris, Citizen Representative
- 7) Sherri Harris, Citizen Representative
- 8) Alexandria Timoney, Student Representative
- 9) Zoe Pettit, Citizen Representative
- 10) Cathy Phillips, Sub Abuse Representative
- 11) Mary Jane Postal, Senior Citizen Representative
- 12) Katherine Soulas, Civic Group Representative
- 13) Santosh Swapna Uradi, PTO Representative
- 14) Linda Wooldridge, Board of Education Representative
- 15) *John Malay, TC Voting Member, and Chairman*
1 yr. terms expiring 12/31/18

KK. Parks, Pathways & Recreation

- 1) John Coelho, RM
- 2) Michael Conley, Jr., RM
- 3) Charles Cunion, RM
- 4) Victor Hatala, RM
- 5) Debbie King, RM
- 6) James Milito, RM
- 7) Ned Nelson, RM
- 8) Anna Scanniello, RM
- 9) David Wain, RM
- 10) Daniel Salvante, A1
- 11) Deborah Nungester, A2
- 12) *John Malay, TC Liaison*
1 yr. terms expiring 12/31/18

LL. Planning Board

- 1) *Carol Bianchi, Class III Member, 1 yr. term expiring 12/31/18*

MM. Pool Commission

- 1) Andrew Provence, A1, 1 year term expiring 12/31/18
- 2) Widette Fox, A2, 1 year term expiring 12/31/18
- 3) Carol Bianchi, TC Voting Member, 1 yr. term expiring 12/31/18

NN. Sewerage Authority (effective 2/1/18)

- 1) Carol Bianchi, RM, continuing in 5 yr. term, expiring 1/31/20
- 2) John Carpenter, RM, continuing in 5 yr. term expiring, 1/31/22
- 3) Carolyn Gaziano, RM, continuing in 5 yr. term expiring 1/31/19
- 4) John Malay, RM, 5 yr. term expiring 1/31/23
- 5) Mary Pavlini, RM, continuing in 5 yr. term expiring 1/31/21

OO. Township Committee Recommendation to the Somerset County Community Development Committee

Carol Bianchi, 1 yr. term expiring 12/31/18

PP. Township Committee Recommendation to the Somerset County Solid Waste Advisory

John Carpenter

1 yr. term expiring 12/31/18

QQ. Township Committee Recommendation to the Somerset County Cultural and Heritage Committee

Hillary Klimek, 1 yr. term expiring 12/31/18

RR. Township Representatives to Somerset County Wastewater Management Advisory Committee

- 1) David Schley
 - 2) Thomas Timko
 - 3) John Malay
- 1 yr. terms expiring 12/31/18

SS. Green Team

- 1) Francis Decibus, RM
 - 2) Gail Dillin, RM
 - 3) Bruce McArthur, RM
 - 4) Pat Monaco, RM
 - 5) Ann Marie Siclare, RM
 - 6) Thomas Timko, RM
 - 7) John Malay, TC Voting Member
- 1 yr. terms expiring 12/31/18

TT. Charter Day Committee

- 1) Jaye Barre, RM
- 2) Jennifer Gander, Coordinator
- 3) Meeta Garg, RM
- 4) Tim Manning, RM

- 5) Larry Millus, Community Service Representative
 - 6) Hank Werner, Police Department Representative
 - 7) Carol Bianchi, TC Voting Member
- 1 yr. terms expiring 12/31/18

- UU.** [Resolution #2018-0038](#) - *Township Crier*
Hank Barre, 1 yr. term expiring 12/31/18
- VV.** [Resolution #2018-0002](#) - *Township Committee Meeting Dates*
- WW.** [Resolution #2018-0025](#) - *Developer's Escrow Funds*
- XX.** [Resolution #2018-0014](#) - *Designation of Official Newspapers*
- YY.** [Resolution #2018-0043](#) - *Establishing Rules and Procedures for the Conduct of Business at Township Committee Meetings*
- ZZ.** [Resolution #2018-0028](#) - *Temporary Appropriations for Operating Purposes*
- AAA.** [Resolution #2018-0029](#) - *Emergency Temporary Appropriations, Capital Improvement Fund*
- BBB.** [Resolution #2018-0019](#) - *Authorizing the Assessor to File Corrective Appeals and Counterclaims*
- CCC.** [Resolution #2018-0031](#) - *Temporary Appropriations, Golf Utility Operating Fund*
- DDD.** [Resolution #2018-0032](#) - *Authorized Signatures on Township Checks*
- EEE.** [Resolution #2018-0033](#) - *Acceptance of Cash Mgmt. Plan*
- FFF.** [Resolution #2018-0034](#) - *Authorization for Payroll Cash Advance*
- GGG.** [Resolution #2018-0035](#) - *Authorizing Returned Funds Fee and Certified Funds for Returned Funds*
- HHH.** [Resolution #2018-0018](#) - *Policy on Tax Refunds*
- III.** [Resolution #2018-0016](#) - *Emergency Management Promulgation Statement*
- JJJ.** [Resolution #2018-0017](#) - *Tax Grace Period & Interest on Delinquent Taxes*

- KKK.** [Resolution #2018-0046](#) - *Establishing Protocol and Structure for the Year 2018 for Relationship between Township Administrator and Township Committee*
- LLL.** [Resolution #2018-0078](#) - *Giving the CFO Authority to Approve Payment of Bills Due to Township Committee Meeting Cancellation or Lack of Quorum*
- MMM.** [Resolution #2018-0026](#) - *Approval of Bill List 01/02/18*
- NNN.** [Resolution #2018-0066](#) - *Bernards Township Personnel Policies and Procedures Updated and Adopted for 2018 ([Appointed Officials and Volunteers Handbook](#); [Employee Handbook](#))*
- OOO.** [Resolution #2018-0044](#) - *Renewing Authorization to New Jersey American Water Company to Provide Public Fire Protection Service to the Township of Bernards through Private Fire Hydrants for the Year 2018*
- PPP.** [Resolution #2018-0013](#)- *Waiver Payments for Eligible Employees that Opt-Out of the State of New Jersey, Division of Pensions and Benefits, State Health Benefits Plan*
- QQQ.** [Resolution #2018-0087](#) - *Renewal of Membership in the Suburban Municipal Joint Insurance Fund*

14. PUBLIC COMMENT
15. TOWNSHIP COMMITTEE/STAFF COMMENTS
16. ADJOURNMENT

Denise Szabo

Municipal Clerk