

**BERNARDS TOWNSHIP – TOWNSHIP COMMITTEE
REORGANIZATION MEETING
JANUARY 3, 2017 – 7 PM
MUNICIPAL BUILDING, COLLYER LANE, BASKING RIDGE, NJ
A G E N D A
(Video: [Clip](#))**

1. **CALL TO ORDER**
2. **FLAG SALUTE**
3. **MAYOR'S STATEMENT**
4. **OATH OF OFFICE – CAROL BIANCHI**
5. **ROLL CALL**
6. **2016 MAYOR'S REPORT**
7. **NOMINATIONS FOR 2017 MAYOR**
8. **OATH OF OFFICE – MAYOR**
9. **NOMINATIONS FOR 2017 DEPUTY MAYOR**
10. **MAYOR'S ADDRESS**
11. **MAYOR'S APPOINTEES**
 - A. ***Police Subcommittee***
 - 1) Bruce McArthur, Administrator
 - 2) *John Carpenter, TC Voting Member*
1 yr. terms expiring 12/31/17
 - B. ***Mayor's Recommendation to the Somerset County Community Development Committee***
Bruce McArthur, 1 yr. term expiring 12/31/17
 - C. ***Environmental Commission***
 - 1) John Crane, 3 yr. term expiring 12/31/19
 - 2) John Engdahl, 3 yr. term expiring 12/31/19
 - 3) David Tancredi, moved from A1 to RM, 3 yr. term expiring 12/31/19
 - 4) *Carol Bianchi, TC Liaison 1 yr. term expiring 12/31/17*
 - D. ***Library Board***
 - 1) Mary Jane McNally, RM, 1 yr. term expiring 12/31/17

- 2) Santosh Subramanian – 5 yr. term expiring 12/31/21
- 3) Vivian Pagoulatos, filling unexpired 5 yr. term of Marshall expiring 12/31/18
- 4) *John Carpenter, RM, continuing 5 yr. term expiring 12/31/19*

E. Local Emergency Planning and Flood Mitigation Committee

- 1) Michael Shimsky, OEM Coordinator, *continuing in 3 yr. term expiring 12/31/18*
- 2) Chris Hurst, Deputy OEM Coordinator
- 3) Dennis Bettler, Construction Official
- 4) Brian Bobowicz, Police Chief
- 5) Andrew Buterbaugh, Fire Official
- 6) Doug Carroll, BRFC Representative
- 7) Lucy Forgione, Health Officer
- 8) Brad Hayworth, BRFC Representative
- 9) Christopher Kyriacou, IT Director
- 10) Leslie Ludlow, LCFA Representative
- 11) Nick Markarian, BOE Representative
- 12) Bruce McArthur, Administrator
- 13) Thomas Timko, Engineer
- 14) Ken White, LCFC Representative
- 15) *Carolyn Gaziano, TC Voting Member*
1 yr. terms expiring 12/31/17

F. Planning Board

- 1) Richard Moschello, RM, Class IV, 4 yr. term expiring 12/31/20
- 2) James Baldassare, RM, Class IV, filling unexpired 4 year term of Harris, expiring 12/31/17
- 3) Leon Harris, RM, Class II, 1 yr. term expiring 12/31/17
- 4) Barbara Kleinert, RM, Class IV, 4 yr. term expiring 12/31/20
- 5) Jeffrey Plaza, RM, Class IV, 4 yr. term expiring 12/31/20
- 6) Scott Ross, A1, Class IV, filling unexpired 2 yr. term of Moschello, expiring 12/31/17
- 7) *Carolyn Gaziano, RM, Class I, 1 yr. term expiring 12/31/17*

G. Shade Tree Commission

- 1) Cindy Aiken, filling unexpired 5 yr. term of Reynolds, expiring 12/31/17
- 2) James Ferratti, DPW Advisory, 1 yr. expiring 12/31/17
- 3) Frank Goodhart, RM, 5 yr. term expiring 12/31/21
- 4) Albert Werner, RM, filling unexpired 5 yr. term of Gibson, expiring 12/31/19
- 5) *John Malay, TC Liaison, 1 yr. term expiring 12/31/17*

H. Recommendation to the Somerset County Solid Waste Advisory

- 1) *Carolyn Gaziano, Mayor's Designee*

1 yr. terms expiring 12/31/17

I. Zoning Board

- 1) Jeanmarie Genirs, RM, 4 yr. term expiring 12/31/20
- 2) Deborah Nungester, moved to RM, filling unexpired 4 yr. term of Baldassare, expiring 12/31/17
- 3) John Surano, moved to A1, 2 year term expiring 12/31/18
- 4) James Rhatican, RM, 4 yr. term expiring 12/31/20
- 5) Heather Bellow, A2, 2 yr. term expiring 12/31/18
- 6) *Thomas S. Russo, Jr., TC Liaison, 1 yr. term expiring 12/31/17*

12. MAYOR'S APPOINTEES SUBJECT TO TOWNSHIP COMMITTEE CONFIRMATION

A. Board of Health

- 1) Jennifer Asay, RM, 3 yr. term expiring 12/31/19
- 2) Elizabeth Korn, RM, 3 yr. term expiring 12/31/19
- 3) *Carol Bianchi, RM, continuing in 3 yr. term expiring 12/31/17*

B. Insurance Fund Committee

- 1) *John Carpenter, RM, 1 yr. term expiring 12/31/17*
- 2) *John Malay, RM, continuing in 2 yr. term expiring 12/31/17*
- 3) *Thomas S. Russo, Jr., RM, 1 yr. term expiring 12/31/17*

13. CONSENT AGENDA

The items listed within the consent agenda portion of the meeting have been referred to the Township Committee for reading and study, a copy placed on the website bulletin board of the meeting room. They will be enacted by one motion of the Township Committee with no separate discussion. If separate discussion is required, the item may be removed from the consent agenda by township committee action and placed on the regular agenda under new business.

A. [Resolution #2017-0015](#) – Appointment of 2017 Human Resources and Finance Sub-Committee

- 1) *John Carpenter, TC Voting Member*
- 2) *Carolyn Gaziano, TC Voting Member*
1 yr. terms expiring 12/31/17

B. [Resolution #2017-0079](#) – Appointment of DPW & Engineering Subcommittee

- 1) *Carolyn Gaziano, TC Voting Member*
- 2) *John Malay TC Voting Member*
1 yr. terms expiring 12/31/17

C. Township Committee Liaisons

- 1) *Basking Ridge Fire Co. No. 1 & Rescue Squad – John Carpenter*
- 2) *Liberty Corner Fire Co. – John Malay*

- 3) *Liberty Corner First Aid – John Malay*
- 4) *Board of Education – Carolyn Gaziano*
- 5) *Friends of the Kennedy-Martin-Stelle Farmstead – Carolyn Gaziano*
1 yr. terms expiring 12/31/17

- D. [Resolution #2017-0056](#) - Professional Services Contract for 2017, Special Counsel Tax Appeals Awarded to Martin Allen, Esq., of the firm DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis, Lehrer & Flaum, P.C. in the Not to Exceed Amount of \$36,000.00**
1 yr. term expiring 12/31/17
- E. [Resolution #2017-0036](#) - Awarding a Professional Services Contract for Performing Air Monitoring at the Pill Hill Landfill to Richard A. Moralle, P.E., P.L.S., P.P., C.M.E., NJ License # 25863 Senior Vice President of the firm T & M Associates in the Not to Exceed Amount of \$9,650.00**
1 yr. term expiring 12/31/17
- F. [Resolution #2017-0077](#) - Awarding a Professional Services Contract for 2017 Quarry License Inspection Services to Geoffrey Goll, P.E., NJ Lic # 39614 of the firm Princeton Hydro, LLC., 1108 Old York Road, Suite 1, P.O. Box 720, Ringoes, NJ 08551, in the Not to Exceed Amount of \$16,560.00**
1 yr. term expiring 12/31/17
- G. [Resolution #2017-0039](#) - Awarding Professional Services Contract for 2017 Professional Surveying Services to William DiBartolo Jr., PLS, Lic. No. 24GS04331200, of the firm Mott MacDonald LLC., 412 Mount Kemble Avenue, Morristown, NJ 07960 In the Not to Exceed Amount of \$30,000.00 and Escrow and Capital Construction charges as Required in the Amount of \$20,000.00 For a Not to Exceed Amount of \$50,000.00**
1 yr. term expiring 12/31/17
- H. [Resolution #2017-0069](#) - Professional Services Contract for 2017, Municipal Attorney Awarded to John P. Belardo, Esq., of the firm, McElroy, Deutsch, Mulvaney & Carpenter, LLP. in the Not to Exceed Amount of \$150,000.00 (Excluding Other Specified Legal Services, Matters of Litigation and Unanticipated Reimbursable Disbursements as Required)**
1 yr. term expiring 12/31/17
- I. [Resolution #2017-0080](#) - Professional Services Contract for Special Counsel Jonathan E. Drill, Esq. of the firm Stickel, Koenig, Sullivan & Drill, in the Not to Exceed Amount of \$ 5,000.00**
1 yr. term expiring 12/13/17

- J. [Resolution #2017-0052](#) - Professional Services Contract for 2017 Municipal Prosecutor Awarded to Stephen O. Davis, Esq., of the firm DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis, Lehrer & Flaum P.C. in the Not to Exceed Amount of \$40,261.50
1 yr. term expiring 12/31/17
- K. [Resolution #2017-0048](#) - Appointment of Alternate Prosecutors; Brian Glicos, Esq., A1; Richard J. Guss, Esq., A2; Matthew C. Dorsi, Esq., A3; William Willard, Esq., A4.,)
1 yr. term expiring 12/31/17
- L. [Resolution #2017-0054](#) - Awarding Professional Services Contract for 2017 Site Inspection Services to Thomas J. Quinn, P.E. of EKA Associates, P.A., in the Not to Exceed Amount of \$15,000.00
1 yr. term expiring 12/31/17
- M. [Resolution #2017-0058](#) - Professional Services Contract for 2017, Labor Counsel Awarded to Richard Flaum, Esq., of the firm of DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis, Lehrer & Flaum, P.C. in the Not to Exceed Amount of \$25,000.00 (Excluding Matters of Litigation and Unanticipated Reimbursable Disbursements as Required)
1 yr. term expiring 12/31/17
- N. [Resolution #2017-0050](#) - Professional Services Contract for 2017 Municipal Auditor Awarded to William F. Schroeder of the firm Nisivoccia LLP, Municipal Auditor In the Not to Exceed Amount of \$20,400.00
1 yr. term expiring 12/31/17
- O. [Resolution #2017-0053](#) - Professional Services Contract 2017 Public Defender Awarded to Scott C. Mitzner, Esq., of the Firm of Mitzner & Mitzner, P.A., in the Not to Exceed Amount of \$13,500.00
1 yr. term expiring 12/31/17
- P. [Resolution #2017-0063](#) -Professional Services Contract 2017 Alternate Public Defender Awarded to Anthony M. Rotunno, Esq., of the firm Kuchinsky & Rotunno, P.C., 5 East Main Street, Flemington, NJ 08822 - In the Not to Exceed Amount of \$2,500
1 yr. term expiring 12/31/17
- Q. [Resolution #2017-0081](#) - Awarding a Professional Services Contract for Commercial Tax Appraisal Services and Tax Appeal Consulting Services to Robert F. Heffernan, SRA, SCGRE, NJ Lic # RG303 of the firm Robert F. Heffernan Associates, P.O. Box 611, Oldwick, NJ 08858-0611 in the Not to Exceed Amount of \$68,475.00
1 yr. term expiring 12/31/17

- R. [Resolution #2017-0065](#) - *Acknowledgement of Fire Police Appointments By the Basking Ridge Fire Company #1 & Liberty Corner Fire Company, Inc.*
BRFC – John Bentley, Lois Bloom, James DeCoste, Laurie Gazzale, Fred Miller
LCFC - Mike Barth, Mike Conley, Laurie Gazzale, Fred Miller
1 yr. terms expiring 12/31/17**
- S. [Resolution #2017-0042](#) - *Suburban Municipal JIF Fund Commissioner*
Bruce McArthur, Administrator, 1 yr. term expiring 12/31/17
Sean McCarthy, A1, 1 yr. term expiring 12/31/17**
- T. [Resolution #2017-0001](#) - *Employment Practices Personnel Officer*
Theresa Johnson, 1 yr. term expiring 12/31/17**
- U. [Resolution #2017-0037](#) - *Township Special Event Coordinators*
Jennifer Gander – Charter Day Coordinator, Field of Honor and Labor Day Bike Races
Jim Felter – Holiday Sing Coordinator
Kaitlin Kordusky – Twilight Challenge
Michael Barth - Memorial Day Parade Coordinator (LCFC)
1 yr. terms expiring 12/31/17**
- V. [Resolution #2017-0003](#) – *Municipal Housing Liaison*
Susan Long, 1 yr. term expiring 12/31/17**
- W. [Resolution #2017-0011](#) - *Personnel Appointment, Rhonda Pisano - Deputy Municipal Clerk - Administration*
Rhonda Pisano, 1 yr. term expiring 12/31/17**
- X. [Resolution #2017-0004](#) - *PERS and PFRS Certifying Officer*
Sean McCarthy, 1 yr. term expiring 12/31/17**
- Y. [Resolution #2017-0006](#) - *Public Agency Compliance Officer*
Francis Decibus, 1 yr. term expiring 12/31/17**
- Z. [Resolution #2017-0022](#) - *Police – Street Crossing Guards*
Marion DePoortere
Todd Edelstein
Justin Farnham
Rita Franceschetti
Elaine French
Patricia Fullagar
George Habina
Robert Houlihan
Jos Kadampanattu
Carolyn Masaitis
George Masaitis
Doris Moore
Patrick Noce
Sandra Pennino-Farnham
Margaret Struziensi
Vandana Thaman
Donna Wilson**

1 yr. terms expiring 12/31/17

AA. [Resolution #2017-0023](#) - Police – Matrons

Michelle D'Autorio
Vivian Fentress
Elaine French

Patricia Fullagar
Kate Ferratti

1 yr. terms expiring 12/31/17

BB. [Resolution #2017-0024](#) - Police – Special Officer

James Hall, Class II, 1 yr. term expiring 12/31/17

CC. [Resolution #2007-0009](#) - Fire Official

Andrew Buterbaugh, 1 yr. term expiring 12/31/17

DD. [Resolution #2017-0010](#) - Deputy Tax Collector

Judith Bauer, 1 yr. term expiring 12/31/17

EE. [Resolution #2017-0045](#) – Municipal Court Administrator

Luisa DeLeon, 1 yr. term expiring 12/31/17

FF. [Resolution #2017-0082](#) - Reappointment of Thomas Timko as Township Engineer, Bernards Township

3 yr. term expiring 12/31/19

GG. *Agricultural Advisory Committee*

- 1) Anthony McCracken, Sr., Somerset County Advisor, 1 yr. term expiring 12/31/17
- 2) Thomas Timko, Township Advisor, 1 yr. term expiring 12/31/17
- 3) Nick Polanin, Advisor, Rutgers Cooperative Extension, 1 yr. term expiring 12/31/17
- 4) Thomas Russo, Jr., TC Voting Member, continuing in 3 yr. term, expiring 12/31/17

HH. *Community Service Program*

John Malay, TC Liaison
1 yr. terms expiring 12/31/17

II. *Deer Management Advisory Committee*

- 1) Lieutenant Eric Geleta, Coordinator
- 2) Curtis Graham, RM
- 3) Leon Harris, RM
- 4) William Nobels, RM
- 5) Donald Rica, RM
- 6) Robert Rich, Jr., RM
- 7) Robert Vincent, RM

- 8) *Carolyn Gaziano, TC Liaison*
1 yr. terms expiring 12/31/17

JJ. *Golf Advisory Committee*

- 1) Sharon Cepeda, RM
- 2) Michael Conley, RM
- 3) Michael Conley, Jr., RM
- 4) John Gunning, RM
- 5) John Meany, RM
- 6) Peter Tobia, RM
- 7) Timothy O'Rourke, A1
- 8) *Carolyn Gaziano, TC Voting Member*
1 yr. terms expiring 12/31/17

KK. *Municipal Alliance*

- 1) Tracy Baldassare, Police Department Representative
- 2) Isabel DiPalo, Student Representative
- 3) John Graves, Clergy Representative
- 4) Hersh Gupta, Student Representative
- 5) Joan Harris, Citizen Representative
- 6) Kaitlin Kordusky, Health Department Representative
- 7) Zoe Pettit, Citizen Representative
- 8) Cathy Phillips, Sub Abuse Representative
- 9) Mary Jane Postal, Senior Citizen Representative
- 10) Katherine Soulas, Civic Group Representative
- 11) Santosh Swapna Uradi, PTO Representative
- 12) Linda Wooldridge, Board of Education Representative
- 13) *John Malay, TC Voting Member, and Chairman*
1 yr. terms expiring 12/31/17

LL. *Parks, Pathways & Recreation*

- 1) John Coelho, RM
- 2) Michael Conley, RM
- 3) Charles Cunion, RM
- 4) Victor Hatala, RM
- 5) Debbie King, RM
- 6) James Milito, RM
- 7) Ned Nelson, RM
- 8) Anna Scanniello, RM
- 9) David Wain, RM
- 10) Georgeann DiRienzo, A1
- 11) James Baldassarre, Sr. A2
- 12) *John Malay, TC Liaison*
1 yr. terms expiring 12/31/17

MM. Planning Board

- 1) John Malay, Class III Member, 1 yr. term expiring 12/31/17

NN. Pool Commission

- 1) John Salaki, Jr., RM, 3 yr. term expiring 12/31/19
- 2) Joanne Wachenfeld, 3 yr. term expiring 12/31/19
- 3) Donald Wadsworth, 3 yr. term expiring 12/31/19
- 4) Theodore Renz, A1, 1 year term expiring 12/31/17
- 5) Andrew Provence, A2, 1 year term expiring 12/31/17
- 6) Carol Bianchi, TC Voting Member, 1 yr. term expiring 12/31/17

OO. Sewerage Authority (effective 2/1/17)

- 1) Carol Bianchi, RM, continuing in 5 yr. term, expiring 1/31/20
- 2) John Carpenter, RM, 5 yr. term expiring, 1/31/22
- 3) Carolyn Gaziano, RM, continuing in 5 yr. term expiring 1/31/19
- 4) John Malay, RM, continuing in 5 yr. term expiring 1/31/18
- 5) Mary Pavlini, RM, continuing in 5 yr. term expiring 1/31/21

PP. Township Committee Recommendation to the Somerset County Community Development Committee

Carol Bianchi, 1 yr. term expiring 12/31/17

QQ. Township Committee Recommendation to the Somerset County Solid Waste Advisory

John Carpenter

1 yr. term expiring 12/31/17

RR. Township Committee Recommendation to the Somerset County Cultural and Heritage Committee

Jaye Barre, 1 yr. term expiring 12/31/17

SS. Township Representatives to Somerset County Wastewater Management Advisory Committee

- 1) David Schley
 - 2) Thomas Timko
 - 3) John Malay
- 1 yr. terms expiring 12/31/17

TT. Green Team

- 1) Francis Decibus, RM
- 2) Gail Dillin, RM
- 3) Bruce McArthur, RM
- 4) Pat Monaco, RM
- 5) Ann Marie Siclare
- 6) Thomas Timko, RM
- 7) John Malay, TC Voting Member

1 yr. terms expiring 12/31/17

UU. Charter Day Committee

- 1) Jaye Barre, RM
 - 2) Jennifer Gander, Coordinator
 - 3) Meeta Garg, RM
 - 4) Tim Manning, RM
 - 5) Larry Millus, Community Service Representative
 - 6) Hank Werner, Police Department Representative
 - 7) *Carol Bianchi, TC Voting Member*
- 1 yr. terms expiring 12/31/17

VV. [Resolution #2017-0038](#) - Township Crier

Hank Barre, 1 yr. term expiring 12/31/17

WW. [Resolution #2017-0040](#) - Township Demographer

William Draper, 1 yr. term expiring 12/31/17

XX. [Resolution #2017-0002](#) - Township Committee Meeting Dates

YY. [Resolution #2017-0025](#) - Developer's Escrow Funds

ZZ. [Resolution #2017-0014](#) - Designation of Official Newspapers

AAA. [Resolution #2017-0043](#) - Establishing Rules and Procedures for the Conduct of Business at Township Committee Meetings

BBB. [Resolution #2017-0028](#) - Temporary Appropriations for Operating Purposes

CCC. [Resolution #2017-0029](#) - Emergency Temporary Appropriations, Capital Improvement Fund

DDD. [Resolution #2017-0019](#) - Authorizing the Assessor to File Corrective Appeals and Counterclaims

EEE. [Resolution #2017-0031](#) - Temporary Appropriations, Golf Utility Operating Fund

FFF. [Resolution #2017-0032](#) - Authorized Signatures on Township Checks

GGG. [Resolution #2017-0033](#) - Acceptance of Cash Mgmt. Plan

HHH. [Resolution #2017-0034](#) - Authorization for Payroll Cash Advance

- III. [Resolution #2017-0035](#) - *Authorizing Returned Funds Fee and Certified Funds for Returned Funds*
- JJJ. [Resolution #2017-0018](#) - *Policy on Tax Refunds*
- KKK. [Resolution #2017-0016](#) - *Emergency Management Promulgation Statement*
- LLL. [Resolution #2017-0017](#) - *Tax Grace Period & Interest on Delinquent Taxes*
- MMM. [Resolution #2017-0046](#) - *Establishing Protocol and Structure for the Year 2017 for Relationship between Township Administrator and Township Committee*
- NNN. [Resolution #2017-0078](#) - *Giving the CFO Authority to Approve Payment of Bills Due to Township Committee Meeting Cancellation or Lack of Quorum*
- OOO. [Resolution #2017-0026](#) - *Approval of Bill List 1/3/17*
- PPP. [Resolution #2017-0066](#) - *Bernards Township Personnel Policies and Procedures Updated and Adopted for 2017 ([Appointed Officials and Volunteers Handbook](#); [Employee Handbook](#))*
- QQQ. [Resolution #2017-0044](#) - *Renewing Authorization to New Jersey American Water Company to Provide Public Fire Protection Service to the Township of Bernards through Private Fire Hydrants for the Year 2017*

14. PUBLIC COMMENT

15. TOWNSHIP COMMITTEE/STAFF COMMENTS

16. ADJOURNMENT

Denise Szabo

Municipal Clerk