1. CALL TO ORDER – Meeting was called to order at 7:00 pm by Anna Scanniello
2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Members in Attendance
Charles Cunion     Debbie Nungester
Nancy D’Andrea    Goutham Puppala
Victor Hatala     D.J. Salvante
Jim Milito       Anna Scanniello

Members Absent
Jim Baldassare
Ned Nelson

Non-Members Present
Jennifer Gander, Director of Parks & Recreation
Sean O’Grady, Assistant Director of Parks & Recreation
Ruth Cucinell, Recording Secretary

Public Present
Josh Castner, 36 Warwick Lane, Basking Ridge, NJ

4. MEMBER INTRODUCTION – Each attendee introduced themselves to the group.

5. RE-ORGANIZATION
   A. Recreation, Parks & Pathways Advisory Committee

   • Nominations for 2020 Chairperson – Jim Milito made Motion to nominate Anna Scanniello for 2020 Committee Chairperson. Seconded by Debbie Nungester. All in favor; Motion passed.

   • Nominations for 2020 Deputy Chairperson – Anna Scanniello made Motion to nominate Jim Milito as 2020 Deputy Chairperson. Seconded by Debbie Nungester. All in favor; Motion passed.

   • Cultural Arts Project Team – Anna Scanniello, Jim Milito and Charlie Cunion volunteered to participate on the Cultural Arts Project Team
     1. Arts Awards Selection, Late February – Nominations for the 2020 Mayor’s Arts Awards will be accepted until February 14th. Team will review nominations and select the awardees later this month. Recipients will be honored at the Parks & Recreation Department’s Annual Township Art Show Opening Reception on Saturday, March 21st at 10:00AM.
     2. Photography Contest Judging, May 4 at 6:30PM – Photo entries will be accepted by 4:30 pm on April 30th. Just prior to the May 4th committee meeting, the Cultural Arts Team will meet at 6:30 PM to select the winning photo in each category.
• Dunham Park 2021 Playground Replacement Project Team – Debbie Nungester, D. J. Salvante, Goutham Pupala and Charlie Cunion volunteered to act on this team. Jennifer Gander will send links to several playground equipment sites for the team to preview prior to discussing what direction to take with replacement equipment for Dunham Park. All committee members will be asked to weigh in on the discussion.

6. APPROVAL OF MINUTES

A. October 7, 2019 Meeting Minutes – Motion made by Debbie Nungester to approve the October 7, 2019 Meeting Minutes. Seconded by Charlie Cunion. All in favor; Motion passed.

7. CORRESPONDENCE

A. None

8. REPORTS

A. Charter Day – Jennifer Gander led discussion on 2020 Charter Day noting that there are a few changes this year. The event will begin at 12:00 Noon and conclude at 6:00 PM. In place of the evening band (7-9pm), there will be local bands, entertainers performing on the main stage throughout the day in half-hour to 45-minute increments. In the Oak Street School parking lot once used for Charter Day Idol, this year the space will be used as an “activity zone” for community groups to have additional room for running challenges.

• Volunteers needed for the P&R Booth, May 16 – Jennifer Gander will email volunteer sign-up sheet for committee members to work the Parks & Recreation booth on May 16.

B. Winter Programming Update – Sean O’Grady reported on the winter programs currently underway. New this year is the addition of badminton which has been paired with volleyball usage of the gym.

C. Upcoming Spring Programs & Events

• Volunteers needed for Fishing Derby, April 25 – As the date gets closer, Sean O’Grady will send out an email to solicit volunteers for this event.

D. Summer Program Registration & Employment – Summer Recreation Program will be held at (3) sites—Cedar Hill School (Gr K&1), Oak Street School (Gr 3-5) and Mt Prospect School (Gr 3-5). Registration will begin on February 10th. Our Summer Trip Camp program (Gr 6 – 9) consists of 5 weeks of visits to various recreational destinations, e.g., Dorney Park, Hershey Park, Six Flags). Registration for this program will begin on February 19th. Employment paperwork has been emailed to 2019 camp employees to determine their interest in returning in 2020. Response to those emails will decide the number of open positions needed to fill. Job descriptions and employment applications will be posted on the Township website.

9. NEW BUSINESS

A. Approval of By-Laws for 2020 – Motion made by Jim Milito to approve the Recreation By-Laws for 2020; seconded by Nancy D’Andrea. All in favor; motion passed.

10. DISCUSSION ITEMS

A. Program & Event Marketing – Committee Assistance – Jennifer Gander began discussion on ways to attract interest in Recreation programs and events to supplement our existing marketing methods, i.e., Recreation emails, Friday Folder, Bernards Township website and Facebook pages, Rec RunDown, Patch, TapInto Basking Ridge, Bernardsville News, word of mouth, etc. Discussion ensued regarding different ways to market programs through social media and email communication. Jennifer Gander will look into possible creation of Department Instagram account.
11. PUBLIC COMMENT – Josh Castner shared that Instagram is now the social media platforms most frequented by teens and young adults.

11. COMMITTEE AND STAFF COMMENTS
12. MOTION TO ADJOURN – Motion to adjourn made by Charlie Cunion; seconded by Debbie Nungester. All in favor; motion passed.
13. GROUP PHOTO – Jennifer Gander took a group photo of the committee members

Meeting adjourned at 7:55 pm.

Respectfully submitted,

Ruth Cucinell
Recording Secretary