

**Bernards Township Pool Commission  
Minutes—January 25, 2010—7:35 PM  
Town Hall Municipal Building  
APPROVED, March 22, 2010**

**1. CALL TO ORDER**

Jen Gander called the meeting to order at 7:35 p.m. in accordance with the Open Public Meeting Act of 1975. The Commission saluted the flag and the roll was called.

**2. ROLL CALL**

Members Present:

John Bayeux	Bruce Ficken	Veronica Kohl
Lynn Lewis	Michael Menza (A8:00pm)	Mary Pavlini (A7:45pm)
Joanne Wachenfeld	Donald Wadsworth	

Members Absent:

Lisa Ciullo

***Non-Members Present:***

Jennifer Gander, Director  
Kelly Frankle, Recording Secretary

**3. RE-ORGANIZATION**

**A. Nominations for 2010 Chairperson**

Don Wadsworth made a motion to nominate Bruce Ficken for Chairperson and motion was second by Lynn Lewis. All were in favor, motion passed.

**B. Nominations for 2010 Deputy Chairperson**

Don Wadsworth made a motion to nominate Mike Menza for Vice Chairperson and motion was second by Veronica Kohl. All were in favor, motion passed.

**C. Project Team Leader Appointments**

- (1) Finance—Don Wadsworth
- (2) Membership Handbook (Rules & Regulations)—Lynn Lewis
- (3) Special Events—Veronica Kohl
- (4) Swim Team Liaison—Joanne Wachenfeld

**D. Project Team Member Appointments**

- (1) Membership Handbook (Rules & Regulations)
- (2) Special Events—John Bayeux

#### **4. APPROVAL OF MINUTES**

##### **A. December 28, 2009 Meeting Minutes**

Motion made by Lynn Lewis to accept the December 28, 2009 minutes as amended. Motion was second by Veronica Kohl. All in favor. Motion passed.

#### **5. CORRESPONDENCE**

None.

#### **6. REPORTS**

##### **A. Director's Report—Jennifer Gander**

- (1) Concessionaire – 2<sup>nd</sup> year in 3-year contract for concessionaire. LKE Catering returning for 2010.
- (2) Scheduling “Stump” Slide will be recoat & installation.
- (3) Scheduling Water Cannon installation – repaired under warranty
- (4) Scheduling Back Flow Preventer Installation – in coordination with change to public water system
- (5) Scheduling Electrical Upgrades in the Main Pump House
- (6) Wading Pool upgrade complete – to comply with Virginia Grahame Baker Act
- (7) Gathering information on requests for proposals to create bid specifications for resurfacing
- (8) Collecting estimates on fence repair around Wading Pool/Splash Area

##### **B. Manager's Report—Steve Piotrowski**

- (1) Will meet in February to discuss 2010 staffing.

##### **C. Finance Report—Don Wadsworth**

- (1) Jennifer Gander stated that the updated surplus report should be available in advance of the next meeting along with supplemental information on revenue and expense history.

#### **7. NEW BUSINESS.**

##### **A. Approval of Pool Commission By-Laws for 2010**

- (1) See Attachment A
- (2) Motion was made by Don Wadsworth to approve the Pool Commission By-Laws for 2010 as presented. Motion was second by John Bayeux. All were in favor, motion passed.

##### **B. Approval of 2010 Meeting Schedule**

- (1) See Attachment B
- (2) The Pool Commission decided to cancel the February meeting as they would not have a quorum.
- (3) Motion was made by John Bayeux to approve the 2010 Meeting Schedule as amended. Motion was second by Don Wadsworth. All were in favor, motion passed.

##### **C. Approval of 2010 Membership Handbook.**

- (1) See Attachment C

(2) Motion was made by Mike Menza to accept the 2010 Membership Handbook as presented. Motion was second by Veronica Kohl. All were in favor, motion passed.

**8. DISCUSSION ITEMS**

A. None.

**9. COMMITTEE AND STAFF COMMENTS**

Lynn Lewis suggested when discussing revenue generating options we consider a pre-paid season guest pass.

**10. PUBLIC COMMENT**

None.

**11. MANDATORY ANTI-HARRASSMENT TRAINING**

The Committee Members watched a 12 Minute Video and signed the attendance sheet.

**12. ADJOURNMENT**

Motion made by Don Wadsworth and second by John Bayeux to adjourn the meeting at 8:46 pm. All in favor, motion passed.

Submitted by,

Kelly Frankle