1. **CALL TO ORDER**

   Jennifer Gander called the meeting to order at 7:03 p.m. in accordance with the Open Public Meeting Act of 1975.

2. **PLEDGE OF ALLEGIANCE**

   The Commission saluted the flag and the roll was called.

3. **ROLL CALL**

   **GOLF ADVISORY COMMITTEE**

   *Members Present:*
   - Sharon Cepeda
   - Michael Conley
   - Carolyn Gaziano
   - John Gunning

   *Members Absent:*
   - Joe Boyle
   - Michael Conley, Jr.
   - John Meany
   - Peter Tobia

   **POOL COMMISSION**

   *Members Present:*
   - Carol Bianchi
   - Richard Moschello
   - Bernadette Reilly (A7:05pm)
   - Theodore Renz
   - John Salaki, Jr.
   - Joanne Wachenfeld
   - Don Wadsworth

   *Members Absent:*
   - Craig Wilson
RECREATION, PARKS & PATHWAYS ADVISORY COMMITTEE

Members Present:
Michael Conley  Victor Hatala  Debbie King
John Malay  Jim Milito  Edward Nelson
Anna Scanniello

Members Absent:
John Coelho  Charles Cunion  David Wain

Non-Members Present:
Georgeann DiRienzo, RPP Committee Member pending Township Committee Approval
Jennifer Gander, Director of Parks & Recreation
Kelly Kellaway, Recording Secretary
Jack McGrath, Golf Course Operations Supervisor
Sean O’Grady, Assistant Director of Parks & Recreation
Christopher Zimmerman, Recreation Program Manager

4. MEMBER INTRODUCTION
A. The members of the committees introduced themselves.

5. RE-ORGANIZATION
A. Golf Advisory Committee
   1) Nomination for 2016 Chairperson
      a. J. Gunning nominated M. Conley for chairperson and motion was second by C. Gaziano. All were in favor, motion passed.
   2) Nominations for 2016 Deputy Chairperson
      a. M. Conley nominated P. Tobia for deputy chairperson and motion was second by J. Gunning. All were in favor, motion passed.
   3) Practice Putting Area & Entrance Improvements Project Team Continuing Appointment —J. Gunning, M. Conley and J. Boyle
B. Pool Commission
   1) Nomination for 2016 Chairperson
      a. D. Wadsworth nominated R. Moschello for chairperson and motion was second by J. Wachenfeld. All were in favor, motion passed.
   2) Nominations for 2016 Deputy Chairperson
      a. R. Moschello nominated J. Salaki for deputy chairperson and motion was second by J. Wachenfeld. All were in favor, motion passed.
   3) Finance Team Leader Appointment – D. Wadsworth
C. Recreation, Parks & Pathways Advisory Committee
   1) Nomination for 2016 Chairperson
      a. D. King nominated A. Scanniello for chairperson and motion was second by M. Conley. All were in favor, motion passed.
2) Nominations for 2016 Deputy Chairperson
   a. J. Malay nominated D. King for deputy chairperson and motion was second by A. Scanniello. All were in favor, motion passed.

3) Project Team Leader Appointments
   a. Facilities—J. Milito
   b. Programming—D. King
   c. Youth Sports—A. Scanniello
   d. Cultural Arts—D. King
   e. Additional members will be appointed to project teams at the March RPP meeting. The Cultural Arts Project Team will be called upon first to review the 2016 Mayor’s Arts Award nominations.

6. APPROVAL OF MINUTES
   A. Approval of October 29, 2015 Golf Advisory Committee Meeting Minutes
      1) Motion made by J. Gunning to accept October 29, 2015 minutes. Motion was seconded by M. Conley as presented. All in favor, motion passed.

   B. Approval of November 23, 2015 Pool Commission Meeting Minutes
      1) Motion made by D. Wadsworth to accept November 23, 2015 minutes. Motion was seconded by R. Moschello as presented. All in favor, motion passed.

   C. Approval of October 5, 2015 Recreation, Parks & Pathways Advisory Committee Meeting Minutes
      1) Motion made by A. Scanniello to accept October 5, 2015 minutes. Motion was seconded by M. Conley as presented. All in favor, motion passed.

7. CORRESPONDENCE
   A. None.

8. DEPARTMENT REPORTS
   A. Vendor Registration for Charter Day, May 21, 2016
      1) Charter Day vendor applications will be mailed to all vendors that participated in 2015 and sent in a vendor interest form. Booth space always sells out quickly. Hoi Polloi has been booked as the evening entertainment for 2016.

   B. Community Art Show & Mayor’s Arts Awards
      1) The deadline to submit a nomination for the 2016 Mayor’s Arts Awards is Friday, January 29, 2016. The Community Art Show is scheduled for March. We will need committee volunteers to assist with hanging artwork at the Environmental Education Center on March 17 and 18, a sign-up sheet will be distributed at the March meeting. The Opening Reception and presentation of awards will take place on March 19.

   C. Golf Practice Putting Area & Entrance Improvements
      1) The practice putting area and entrance improvements will go out to bid towards the end of February. We are targeting to have the work complete by the end of May.

   D. Pool & Golf Membership Update
      1) J. Gander updated the committees regarding the membership renewal numbers in comparison to 2015. Pool resident renewal reminder post cards are will be mailed at the end of the week and the non-resident reminders were placed in the mail today. J. Gander reviewed the results of the Ladies Golf Survey.
E. Parks Ordinance Changes & Signage
1) J. Gander reported that the Parks Ordinance changes were approved in December by the Township Committee. We are now working on website and signage updates.

F. Recreation Programs & Trips
1) C. Zimmerman reported that 500 kids registered for recreation basketball and mentioned that they are looking to restructure the league next year as for the second year in a row we did not get enough 7/8\textsuperscript{th} grade girls to participate. We are also experiencing a shortage of coaches. Suggestions to increase participation were made by the committee. Ant/Floor Hockey registration has begun.

2) S. O’Grady reported that the winter adult programs are underway, with a new yoga class added for this session. The 40+ Men’s Softball League will begin in April, with the continued inclusion of a limited number of non resident teams which was well received in the fall. The two Broadway Bus Trips planed for February & April are sold out and we plan to add two trips for the fall.

9. NEW BUSINESS
A. Approval of By-Laws for 2016 – All Committees
1) Motion to approve the by-laws for 2016 Golf Advisory Committee, Pool Commission and Recreation, Parks and Pathways Advisory Committee was made by M. Conley and second by A. Scannielo. All were in favor, motion passed.

B. Approval of 2016 Volunteer Events – RPP Advisory Committee
1) Motion to approve the 2016 RPP Volunteer Events was made by D. King and second by M. Conley. All were in favor, motion passed.

10. DISCUSSION ITEMS
A. Dog Run Rules & Regulations Enforcement
1) J. Gander reported rule enforcement issues with the dog run, including adherence to the carry-in/carry-out of trash rule. We will be posting new signs and rules at the dog park. Users will be asked to remove all personal belongings that have been left behind. Personal items left behind, such as chairs, bowls, signs, etc, will be removed by the Township. DPW, P&R Staff and Animal Control will monitor.

B. Pool Events & Promotional Giveaway Days
1) J. Gander explained the promotional giveaway day program where sponsors will donate summer/pool related items printed with the “Pleasant Valley Pool” name to be given out to members on Tuesdays in July and August to advertise the business. We have a few businesses already signed up and ask the Committees to assist in recruiting more.

11. PUBLIC COMMENT
A. None
12. COMMITTEE AND STAFF COMMENTS
   A. R. Moschello mentioned that they are having difficulty getting quality Life Guard/Staff and asked if any of the committee members had any ideas on how to increase applications. A. Scanniello said one of the reasons is there are a limited number of instructors certified to teach the lifeguarding course. The YMCA is working on hosting an Instructor Certification course. We can assist with advertising the course, and others, to our current employees and through the Friday Folder and Rec Rundown newsletters.

13. ADJOURNMENT
   Motion to adjourn was made by R. Moschello and seconded by M. Conley. All in favor; Motion passed. Meeting adjourned at 7:57 p.m.

   Respectfully Submitted by,

   Kelly Kellaway
   Recording Secretary