

Bernards Township Parks & Recreation

Field Reservations for Summer 2020

Users must obtain a field use permit prior to using a turf field (Township Ordinance Section 10-1.1.4)

All field use associated with league play or with a sport official present requires a reservation by paid permit. (Resolution #2019-0491)

The commercial use of a park or recreation facility by a for-profit entity, not sponsored by the Township, in which either a fee is charged and/or a business or service is offered to participants is allowed by permit only. (Township Ordinance Section 10-1.1.2)

No contact practices may resume beginning June 22.

Contact practices and games may resume July 6 for medium risk sports such as lacrosse, soccer, baseball, softball and field hockey. Contact practices and games may resume July 20 for high risk sports such as football, rugby and group cheer.

We will not be issuing permits for tournaments this summer.

ALL RENTERS WILL BE REQUIRED TO SIGN A COVID-19 FIELD USE ACKNOWLEDGEMENT FORM STATING THAT THEY WILL COMPLY WITH REQUIREMENTS OUTLINED IN THE NJ DEPARTMENT OF HEALTH GUIDANCE FOR SPORTS ACTIVITIES AND IF APPLICABLE THE COVID-19 SUMMER CAMP STANDARDS.

Both documents can be found on the State's website:

<https://www.nj.gov/health/ceohs/sanitation-safety/youthcamps.shtml>

**Field reservations for dates through September 7, 2020
will be accepted beginning on Monday, June 29.**

Submit your request by email to jgander@bernards.org and include the following information:

- **Organization Name and/or Team Name**
 - this should be the name of the "insured" on your insurance certificate
- **Representative name, phone number and email**
- **A list of your requested dates, times and preferred field location**
 - Check the [website for availability](#) BEFORE sending in your request
 - Fields will be reserved with a 30 minute buffer between groups. Make a note of this when checking availability. If a field is available online starting at 2PM, your reservation start time must be 2:30pm.
 - If you are reserving a lighted field, not if you wish the lights to be on for your reservation

Reservations will be processed in the order they are received. You will receive an email reply within 3-5 business days with confirmation that your dates have been held and how to proceed with sending your certificate of insurance, hold harmless waiver, acknowledgement form and payment.

**Field reservations for dates September 8 – December 31, 2020, will be accepted sometime in August.
(exact date TBD)**

ATHLETIC FIELD RENTAL FEES

Grass Fields	\$20/hour, Residents	\$40/hour, Non Residents
Artificial Turf Fields March - December	\$55/hour at least 75% Residents	\$80/hour less than 75% Residents
Artificial Turf Fields Jan/Feb & During School Hours	\$25/hour at least 75% Residents	\$45/hour less than 75% Residents
Field Lights	\$25/hour additional	\$25/hour additional
Commercial Use Rentals	\$50/hour per grass field	\$110/hour per turf field <i>\$80/hour on school days prior to 5:30PM</i>

Cancellations & Facility Closings

- Field rentals are non-refundable once paid.
- A date reschedule will be allowed only if the fields are deemed unplayable and closed by the Township. The rescheduled date must occur within the same calendar year.
- Field closures due to weather are at the discretion of the Township. Closures are posted on www.bernards.org on the Community Calendar. Please stay off the fields when they are closed and determined to be unsafe for play. You can also sign up to [receive closing notices by email](#).

Insurance Requirements

- **Private Homeowners/Renters** – Required at the time of booking. Reservations made for a “Private” function require evidence of insurance in the minimum amount of **\$300,000 in general liability coverage for each occurrence** in the form of a homeowners or special event policy. Private functions are for personal use, and not sponsored for the benefit of an organization, club, business, non-profit or for-profit entity.
- **Corporate/Group Reservations** – Must be sent before first use date. All reservations made for a corporation, group, club, business, governmental unit, non-profit or for-profit entity must supply a certificate of insurance naming Bernards Township as the added insured in the minimum amount of \$1,000,000 in general liability coverage. Typically, the description of operations on the Certificate of Insurance shall state “Bernards Township is named as an ADDITIONAL INSURED on the general liability insurance with respect to the (name of organization)’s event on (date) to be held at (facility location).” If you will be reserving multiple dates throughout your policy period, you can follow [this sample](#) for more broad language.

Hold Harmless Agreement for All Reservations

Alcohol is not permitted in conjunction with a field reservation.

Renter agrees to Hold-Harmless and indemnify the Township of Bernards from claims, suits, or other actions arising from, caused by or which are the alleged result of any act or omission of any organization, corporation, guest, invitee, licensee, visitor or other person present on the premises listed in order to participate in, organize, assist, enjoy, supervise or in any other way further the activity to be held on the specified permit date(s). The renter is responsible for any damage which occurs as part of their use of the facility.