



# Athletic Field Reservations

We are currently accepting field reservations for:  
Turf Fields at Mountain Park, dates through February 28, 2020.

All grass athletic fields are closed from 11/18/19 through 4/1/2020.

We will begin to accept reservations for dates 3/1-9/7/20 sometime in mid February.

Check field availability online at <https://www.bernardsrec.org>!

## ATHLETIC FIELD RENTAL FEES

<b>Grass Fields</b>	\$20/hour, Residents	\$40/hour, Non Residents
<b>Artificial Turf Fields March - December</b>	\$55/hour at least 75% Residents	\$80/hour less than 75% Residents
<b>Artificial Turf Fields Jan/Feb &amp; During School Hours</b>	\$25/hour at least 75% Residents	\$45/hour less than 75% Residents
<b>Field Lights</b>	\$25/hour additional	\$25/hour additional
<b>Commercial Use Rentals</b>	\$50/hour per grass field	\$110/hour per turf field \$80/hour on school days prior to 5:30PM

## How to Reserve an Athletic Field

- Check field availability online at <https://www.bernardsrec.org>. A listing of how fields will be set up for the season is on the last page of this document.
- All reservations must be made in person at the Parks & Recreation Department during office hours: Monday-Friday, 8:30 AM—4:30 PM (see also “General Reservation Policies & Procedures”).
- Proof of insurance is required at the time of booking. See “Insurance Requirements”.
- Payment is required when booking a reservation and can be made by check or cash only. Checks are payable to “Bernards Township”. All payments must be either the renter’s personal check or from the organization they are representing.



## Cancellations & Facility Closings

- Field rentals are non-refundable once paid.
- Transfers will be issued only if the fields are deemed unplayable and closed by the Township. The rescheduled date must occur within the same calendar year.

- Field closures due to weather are at the discretion of the Township. Closures are posted on [www.bernards.org](http://www.bernards.org) on the Community Calendar. Please stay off the fields when they are closed and determined to be unsafe for play. You can also sign up to [receive closing notices by email](#).

### **Insurance Requirements**

Proof of insurance is required at the time of booking.

- **Private Homeowners/Renters** –Reservations made for a “Private” function require evidence of insurance in the minimum amount of **\$300,000 in general liability coverage for each occurrence** in the form of a homeowners or special event policy. Private functions are for personal use, and not sponsored for the benefit of an organization, club, business, non-profit or for-profit entity.
- **Corporate/Group Reservations** – All reservations made for a corporation, group, club, business, governmental unit, non-profit or for-profit entity must supply a certificate of insurance naming Bernards Township as the added insured in the minimum amount of \$1,000,000 in general liability coverage. Typically, the description of operations on the Certificate of Insurance shall state “Bernards Township is named as an ADDITIONAL INSURED on the general liability insurance with respect to the (name of organization)’s event on (date) to be held at (facility location).” If you will be reserving multiple dates throughout your policy period, you can follow [this sample](#) for more broad language.

### **Hold Harmless Agreement for All Reservations**

**Alcohol is not permitted in conjunction with a field reservation.**

Renter agrees to Hold-Harmless and indemnify the Township of Bernards from claims, suits, or other actions arising from, caused by or which are the alleged result of any act or omission of any organization, corporation, guest, invitee, licensee, visitor or other person present on the premises listed in order to participate in, organize, assist, enjoy, supervise or in any other way further the activity to be held on the specified permit date(s). The renter is responsible for any damage which occurs as part of their use of the facility.

### **Field Availability and Set Up Varies by Season**

<b><u>Spring Season</u></b>	<b><u>Summer Season</u></b>	<b><u>Fall Season</u></b>
1st Saturday in April through 3rd Sunday in June	Monday following the 3rd Sunday in June through Labor Day	Tuesday following Labor Day through 3rd Sunday in November

We do not provide bases for softball or baseball fields.

Fields are prepped on a rotating bases Monday – Friday.

Grass fields are closed following the 3<sup>rd</sup> Sunday in November through the first Saturday in April.

Turf fields are closed when snow covered.



**Fall reservations will be accepted in mid-summer 2019.**