

## BERNARDS TOWNSHIP PARKS & RECREATION

### Summer Trip Camp 2018

Dear Parents:

All four weeks of our Summer Trip Camp program sold out within 30 minutes of registration opening. While this record setting sellout means we are running a sought after program, we understand it left many of you disappointed you did not get a spot. We will not be able to accommodate all, but we are investigating ways we can expand the program for 2018 and improve the registration process for 2019.

#### 2018

Each week of Summer Trip Camp can accommodate a maximum of 40 participants. This maximum is set based on a number of factors: the capacity of the locations we visit, the capacity of the bus and our staff to participant ratio. We will not exceed this maximum for any of the camp weeks. There are several trip locations that cannot accommodate more than 40 participants and staffing for another group of 40 participants for only one or two weeks has proven to be difficult based on prior experience.

We are considering adding a 5<sup>th</sup> week of Summer Trip Camp, duplicating the trips scheduled for session 3 which is our most popular week. We need to determine first if we can reserve the trip locations, schedule the buses and secure the staff. Should we be able to coordinate a 5<sup>th</sup> week, it will first be offered to those on the waiting list for week 3. Then it will be offered to those on the waiting list for weeks 1, 2 and 4 before being offered to the general public.

If you are waitlisted, your waitlist order number will appear on your receipt. Enrolled participants have until March 30<sup>th</sup> by 4pm to request to withdraw from the program (subject to a \$50 withdrawal fee). When a withdrawal request is received, an offer to register is made to the first participant on the waiting list. We will call home and cell phone numbers and send an email regarding registration. At the time the offer is made, instructions will be given on how to register and process your payment.

#### 2019

Moving forward, we will be considering changes to our registration process for next year. This may include different registration days and times for each camp, including individual weeks, to cut down on traffic through the website. We are also considering limiting registration initially to only one week per child.

It is difficult for us to predict how popular a particular week/group of trips may be or how fast they will sell out. We encourage all those who have not yet registered to add your child to the waiting list. This will get you in the queue and also help us track popularity of the program. We appreciate your understanding.

Sincerely,

Parks & Recreation