

BERNARDS TOWNSHIP PARKS & RECREATION

Summer Programs 2018 – Information for Waitlisted Participants

Dear Parents,

This notice serves as a follow up to those who were waitlisted for our Summer Trip Program and/or our Summer Recreation Program held at Oak Street School. Please read the following information carefully as it contains additions to program availability and waitlist enrollment procedures.

Summer Recreation Program - Oak Street Site

We will be increasing our participant maximum from 125 participants to 150 participants. This is after taking into consideration the capacity of the areas of the school we are permitted to be in, the capacity of the locations we visit on trips, the availability of buses, and our staff to participant ratio. We will not be increasing the maximum count beyond 150. We do still have space for children entering 2nd through 5th grades at our Mount Prospect School location.

Summer Trip Program

After investigating ways we can expand the program for 2018 to those waitlisted, we are now able to offer an additional Week 5 of trips taking place July 30th – August 3rd. The trips for this week have been duplicated from the trips scheduled for session 3 (our most popular week).

Waitlist Enrollment Procedure

We will be contacting those on the waitlist in order of waitlist number beginning Monday, March 12th (your waitlist order number appears on your receipt). We ask that you please be patient and refrain from contacting the department regarding this matter during waitlist enrollment procedures. We will call your home and cell phone numbers and send an email regarding registration. At the time the offer is made, specific instructions will be given on how to register and process your payment. Each person will have 48 hours to accept or decline enrollment before moving on to the next waitlisted person. Payment must be received in order to confirm registration.

Summer Recreation Program at Oak Street: We will continue to contact people in waitlist number order until the 150 maximum is met. When a withdrawal request is received, an offer to register is made to the first participant on the waiting list.

Summer Trip Program: Week 5 will first be offered to those on the waiting list for week 3. Then it will be offered to those on the waiting list for weeks 1, 2 and 4 before being offered to the general public.

Reminders

Summer Trip Camp: Enrolled participants have until March 30th by 4pm to request to withdraw from the program (subject to a \$50 withdrawal fee).

Summer Recreation Program: Enrolled participants have until April 13th by 4:30pm to request to withdraw from the program (subject to a \$10 withdrawal fee).

For either program, when a withdrawal request is received, an offer to register is made to the first participant on the waiting list.