Bernards Township Golf Advisory Committee
Minutes – September 19, 2017 – 7:00 PM
Municipal Building, 1 Collyer Lane
APPROVED, November 20, 2017

1. CALL TO ORDER
M. Conley called the meeting to order at 7:00 p.m. in accordance with the Open Public Meeting Act of 1975. The Committee saluted the flag and the roll was called.

2. ROLL CALL

Members Present:
- Michael Conley
- John Gunning
- Carolyn Gaziano
- John Meany
- Timothy O’Rourke
- Peter Tobia

Members Absent:
- Sharon Cepeda
- Michael Conley, Jr

Non-Members Present:
- Jen Gander, Director
- Jack McGrath, Course Supervisor
- Kelly Kellaway, Recording Secretary

3. APPROVAL OF MINUTES

A. August 21, 2017 Meeting Minutes
   i. Motion was made by P. Tobia to accept the August 21, 2017 Minutes as presented and seconded by P. Tobia.

      Aye: M. Conley, J. Gunning, C. Gaziano, T. O’Rourke, P. Tobia
      Abstain: J. Meany

      Motion passed.

4. CORRESPONDENCE
   A. None

5. REPORTS
A. Shearon Golf Report
   i. Course Conditions Update
      a. Staff are filling out weekly reports and sending them to Shearon to keep up with course maintenance. The greens, tees and fairways will be aerated on Monday. Would like to ask Alison from Shearon to attend the March meeting before the course opens next year.

B. Directors Report – J. Gander
   i. 2017 Membership and Revenue—Gander updated the Committee regarding the membership and revenue collected to date.
      a. Prorated Memberships.
         i. J. Gander reported that prorated memberships are on sale and a few have been sold to date.
      ii. 2017 Operating Expenses
         a. J. Gander reviewed the 2017 Operating Expenses with the Committee.

C. Operations Supervisor’s Report
   i. 2017 Rounds Played.
      a. J. Gander reviewed the 2017 Rounds Played with the Committee.
         Jack McGrath reported most of the closures were due to weather and they saw a steady flow on Saturdays and were packed on Sundays. Labor Day weekend was a big weekend as many came out to play.
      ii. Tournaments
         a. The ladies tournament will be held on Wednesday and the Coakely-Russo Cup tournament is coming up soon.

6. NEW BUSINESS
   A. None

7. DISCUSSION ITEMS
   A. 2018 Operating Budget
      i. J. Gander updated the Committee with some items to look for next year. Will replace 25 percent of the pull carts with push carts.
   B. 2018 Membership and Guest Fees—At end of the season we will know if we need to raise the fees next year.
      i. Corporate Memberships
         a. The Committee suggested going to benefits fairs at local companies to inform employees about the golf course and membership.
      ii. Holiday Gift Memberships
a. J. Gander is checking with finance to see if we can allow someone to purchase a membership this year as a gift for next season.

C. 2018 Membership Handbook Policies
   i. J. Gander asked the Committee members to email her any items they would like to change/update in the membership handbook for next year so they can be voted on at the November meeting.

8. COMMITTEE AND STAFF COMMENTS
   A. J. Meany—Has been researching the history of the course and updated the Committee on his findings.

9. PUBLIC COMMENTS
   A. None.

10. ADJOURNMENT
    Motion to adjourn was made by M. Conley and seconded by P. Tobia. All in favor; motion passed. Meeting adjourned at 8:01 p.m.

Respectfully Submitted by,

Kelly Kellaway
Recording Secretary