

**TOWNSHIP OF BERNARDS
BOARD OF HEALTH
March 11, 2010**

Minutes of the Regular Meeting of the Board of Health held on March 11, 2010, at the Board of Health Building, South Finley Avenue, Basking Ridge, NJ.

OPENING STATEMENT:

Vice President Sarah Fenton called the regular meeting to order at 8:06 pm and read the following statement: "Adequate notice of this meeting of the Board of Health of the Township of Bernards was posted on the bulletin board in the Municipal Building, Collyer Lane, Basking Ridge; was mailed to the Bernardsville News, Bernardsville, Daily Record, Morristown, and was filed with the Township Clerk all on December 31, 2009."

MEMBERS PRESENT

Sarah Fenton, Dr. John Salaki, Dr. Christopher Hunt, Dr. Mona Birk, Rebecca Hyde, Mary Pavlini

Also present: Lucy A. Forgione, Health Officer and Attorney Paula J. DeBona, Esq.

PUBLIC PRESENT

Jen Olsen, a reporter with Basking Ridge Patch, an online newspaper in Basking Ridge was present at the meeting. .

STAFF COMMENT

Lucy Forgione acknowledged Dr. Pizzale's passing and his dedication and support to the Bernards Township Health Department and the Board of Health. The members of the Board shared their thoughts and memories of Dr. Pizzale. The Bernards Township Committee passed a resolution honoring Dr. Pizzale for his outstanding service to the Township.

Election of New Board of Health President

A motion was made by Dr. Salaki to elect Sarah Fenton as the new Board of Health President, seconded by Mary Pavlini.

Roll Call: Sarah Fenton-yes, Dr. Salaki-yes, Dr. Hunt-yes, Dr. Birk-yes, Rebecca Hyde-yes, Mary Pavlini-yes

Election of New Board of Health Vice President

A motion was made by Mary Pavlini to elect Dr. Salaki as the new Board of Health Vice President, seconded by Sarah Fenton

Roll Call: Sarah Fenton-yes, Dr. Salaki-yes, Dr. Hunt-yes, Dr. Birk-yes, Rebecca Hyde-yes, Mary Pavlini-yes

MINUTE APPROVAL

The minutes of the regular meeting held January 14, 2010 were reviewed and approved with motion from Mary Pavlini, seconded by Dr. Birk.

Roll Call: Sarah Fenton-yes, Dr. Salaki-yes, Dr. Hunt-yes, Dr. Birk-yes, Rebecca Hyde-yes, Mary Pavlini-yes

The minutes of the reorganization meeting held January 14, 2010 were reviewed and approved with motion from Rebecca Hyde, seconded by Sarah Fenton.

Roll Call: Sarah Fenton-yes, Dr. Salaki-yes, Dr. Hunt-yes, Dr. Birk-yes, Rebecca Hyde-yes, Mary Pavlini-yes

HEALTH EDUCATOR REPORT

Please see attached.

The Health Department has hired Dr. Veronica Codoyannis as the new Pediatrician to conduct the Child Health Conference due to the retirement of Dr. Freiheiter.

All clinics have been planned for the year and will be advertised in the Valpak. A chart outlining the totals for H1N1 clinics was provided to the Board. Lucy Forgione reported that eight thousand and ninety (8,090) people have been inoculated to date. H1N1 clinics will be held on Mondays from 4:00pm – 5:30pm at the Health Department through the end of March. The State is asking that H1N1 inoculations continue through the end of June. The State is proposing to provide an additional thirty-one thousand dollars (\$31,000.00) to continue H1N1 efforts through July. Lucy Forgione mentioned that the Health Officer's Association conducted a survey of client comments from the H1N1 clinics and provided a copy to the Board.

Lucy Forgione mentioned that several new members have joined the Municipal Alliance. This year the Municipal Alliance will focus on delaying the age of first use of alcohol targeting parents. A campaign will be developed by the Alliance and launched in September. Kathy Kelly is presently working on a power point presentation addressing the many issues surrounding this topic. A request for proposals is going out to potential webmasters to create a website for the Municipal Alliance.

Nutrition presentations have been scheduled to include Lunch 'n Learn programs that focuses on antioxidants for seniors and for Bernards Township employees at the Senior Wellness Center entitled "What's that Stuff in my Food."

Lucy Forgione mentioned that the Health Department will include the Basking Ridge Patch on their distribution list to receive the schedule for upcoming clinics and screenings.

HEALTH OFFICERS REPORTS

In January, the Health Department held a rabies clinic and inoculated over one hundred (100) dogs and cats.

The Health Department has received several calls on removal of bats. The rabies tests on these bats have been negative.

Lucy Forgione mentioned two (2) new restaurants; Yummy and Hunan Wok will be opening soon at Lyons Mall in Basking Ridge.

The reports were reviewed, and approved on a motion from Mary Pavlini, seconded by Dr. Birk

Roll Call: Sarah Fenton-yes, Dr. Salaki-yes, Dr. Hunt-yes, Dr. Birk-yes, Rebecca Hyde-yes, Mary Pavlini-yes

OLD BUSINESS

H1N1 Influenza Update

Lucy Forgione mentioned that an appreciation dinner sponsored by the Somerset County Health Officer's Association will be held for the volunteers who assisted at the H1N1 clinics. The Health Department will also be hosting a luncheon for the nurses and the Health Department staff.

NEW BUSINESS

Lucy Forgione mentioned that she has been interviewing with Marie Eula, Human Resources Manager and Kathy Kelly for the Health Educator's/Human Services Coordinator's position and is close to making a decision.

Mary Pavlini mentioned that the PTO is requesting Township approval to place a sign on the Health Department property to advertise their Performing Arts Center for Ridge High School as well as dedicating two (2) lines on the sign for Health Department advertising.

Anti-Harassment Training for Board of Health Members

Denise Paternoster, Board Secretary coordinated an anti-harassment training session for the Board members that included a twelve (12) minute DVD on the Rights and Duties of a Volunteer in Local Government.

CLOSED SESSION – Personnel Updates

Resolution # 9:10 – Executive Session

A motion was made by Mary Pavlini to adopt Resolution # 9:10, seconded by Dr. Salaki

Roll Call: Sarah Fenton-yes, Dr. Salaki-yes, Dr. Hunt-yes, Dr. Birk-yes, Rebecca Hyde-yes, Mary Pavlini-yes

The Board convened the Executive Session at 8:57pm

The Board came out of Executive Session at 9:26pm

FIRST READING OF ORDINANCE BH: 86 – AN ORDINANCE OF THE BOARD OF HEALTH OF THE TOWNSHIP OF BERNARDS FIXING RANGES FOR THE COMPENSATION OF CERTAIN EMPLOYEES OF THE TOWNSHIP OF BERNARDS HEALTH DEPARTMENT

A motion to introduce **Ordinance BH #86** by title was made by Dr. Salaki, seconded by Dr. Birk

Roll Call: Sarah Fenton-yes, Dr. Salaki-yes, Dr. Hunt-yes, Dr. Birk-yes, Rebecca Hyde-yes, Mary Pavlini-yes

Lucy noted the increases in the salary ranges were between two percent (2%) to two and a half percent (2.5%).

A motion to pass on first reading **Ordinance BH #86** was made by Dr. Birk, seconded by Sarah Fenton.

Roll Call: Sarah Fenton-yes, Dr. Salaki-yes, Dr. Hunt-yes, Dr. Birk-yes, Rebecca Hyde-yes, Mary Pavlini-yes

There being no further business the meeting was adjourned at 9:45 pm with a motion by Mary Pavlini, seconded by Dr. Salaki and unanimously carried.

Respectfully submitted,

Denise Paternoster, Board Secretary