

**TOWNSHIP OF BERNARDS**  
**BOARD OF HEALTH**  
**REORGANIZATION MEETING**  
**JANUARY 14, 2010**

Minutes of the Reorganization meeting of the Board of Health held on January 14, 2010, at the Board of Health Building, South Finely Avenue, Basking Ridge, New Jersey.

**OPENING STATEMENT**

Vice President Sarah Fenton called the Reorganization Meeting to order at 8:00pm and read the following statement: "Adequate notice of this meeting of the Board of Health of the Township of Bernards was posted on the bulletin board in the municipal building, Collyer Lane, Basking Ridge; was mailed to the Bernardsville News, Bernardsville and The Daily Record of Morristown and was filed with the Township Clerk all on December 31, 2009.

**MEMBERS PRESENT:**

Sarah Fenton, Mary Pavlini, Dr. Christopher Hunt, Dr. John Salaki, Dr. Mona Birk, Rebecca Hyde

Also present were: Lucy A. Forgione, Health Officer, Attorney Paula J. DeBona, Esq.

**MEMBERS ABSENT:**

Dr. Albert Pizzale

**PUBLIC PRESENT**

Danielle Acker, a reporter with Basking Ridge Patch, an online newspaper in Basking Ridge was present at the meeting. .

**OATH OF OFFICE**

Paula DeBona, Esq. administered the Oath of Office to Dr. Mona Birk, Dr. John Salaki and Mary Pavlini

**ELECTION OF OFFICERS - Office of President**

Nominations were requested for the office of President for 2010.

A motion was made by Dr. Salaki, nominating Dr. Pizzale for the position, Sarah Fenton seconded the nomination.

Roll Call: Sarah Fenton-yes, Mary Pavlini-yes, Dr. Hunt-yes, Dr. Salaki-yes, Dr. Birk-yes, Rebecca Hyde-yes

**Office Of Vice President**

A motion was made by Dr. Salaki nominating Sarah Fenton for the office of Vice-President for year 2010. Dr. Hunt seconded the nomination.

Roll Call: Sarah Fenton-yes, Mary Pavlini-yes, Dr. Hunt-yes, Dr. Salaki-yes, Dr. Birk-yes, Rebecca Hyde-yes

**ORGANIZATIONAL ASSIGNMENTS**

The following assignments were made for 2010:

- Boarding Homes for children, day camps boarding camps and communicable diseases-Dr. John Salaki**
- Eating Establishments, food retailer’s schools – Mary Pavlini**
- Liaison to Sewerage Authority – Sarah Fenton**
- Health Program Coordinator, Environmental Protection – Dr. Mona Birk**
- Landfill, water, septic system and wells – Dr. Albert Pizzale**
- Rabies Control – Dr. Christopher Hunt**
- Vital Statistics – Rebecca Hyde**
- Personnel Committee President of the Board of Health and two (2) Members – Dr. Albert Pizzale, President, Sarah Fenton, Dr. Salaki**

A motion to approve the appointments was made by Mary Pavlini, and seconded by Dr. Salaki

Roll Call: Sarah Fenton-yes, Mary Pavlini-yes, Dr. Hunt-yes, Dr. Salaki-yes, Dr. Birk-yes, Rebecca Hyde-yes

**SCHEDULE OF BOARD OF HEALTH MEETINGS FOR 2010**

<b>January 14</b>	<b>February 11</b>	<b>March 11</b>
<b>April 15</b>	<b>May 13</b>	<b>June 17</b>
<b>September 16</b>	<b>October 14</b>	<b>December 9</b>

A motion was made by Sarah Fenton, and seconded by Rebecca Hyde, to accept the dates for the Board of Health meetings for 2010.

Roll Call: Sarah Fenton-yes, Mary Pavlini-yes, Dr. Hunt-yes, Dr. Salaki-yes, Dr. Birk-yes, Rebecca Hyde-yes

**OFFICIAL NEWSPAPERS**

Vice President Sarah Fenton declared that the Bernardsville News be named the official newspaper, with the secondary newspapers being the Courier News, Bridgewater, and the Daily Record of Morristown.

A motion was made by Dr. Birk and seconded by Mary Pavlini to accept the declaration of newspapers as presented.

Roll Call: Sarah Fenton-yes, Mary Pavlini-yes, Dr. Hunt-yes, Dr. Salaki-yes, Dr. Birk-yes, Rebecca Hyde-yes

**RESOLUTION BH #01:10**

**The Board of Health of the Township of Bernards desires to retain legal counsel with Paula J. DeBona, Esq.**

A motion to approve **Resolution BH # 01:10** was made by Dr. Birk, seconded by Dr. Salaki

Roll Call: Sarah Fenton-yes, Mary Pavlini-yes, Dr. Hunt-yes, Dr. Salaki-yes, Dr. Birk-yes, Rebecca Hyde-yes

**RESOLUTION BH #02:10**

**Resolution of Appointment by the Board of Health that the following appointments are hereby made:**

**APPOINTMENTS**

The following appointments for the year 2010 were read:

**Health Officer/Registrar-Lucy A. Forgione**

**Board of Health Secretary/Deputy Registrar –Denise Paternoster**

**Alternate Deputy Registrar-Marie LaMaire**

**Senior Registered Environmental Health Specialist-Cynthia Lee**

**Registered Environmental Health Specialist-Joel Coyne**

**Registered Environmental Health Specialist/Health and Safety Coordinator-Tricia Cowell**

A motion to approve the appointments was made by Mary Pavlini, and seconded by Dr. Salaki

Roll Call: Sarah Fenton-yes, Mary Pavlini-yes, Dr. Hunt-yes, Dr. Salaki-yes, Dr. Birk-yes, Rebecca Hyde-yes

**RESOLUTION BH #03:10**

**The Health Officer has authority to apply for any and all grants that are in the best interest of the Board of Health**

A motion to approve **Resolution BH # 03:10** was made by Rebecca Hyde, seconded by Dr. Hunt

Roll Call: Sarah Fenton-yes, Mary Pavlini-yes, Dr. Hunt-yes, Dr. Salaki-yes, Dr. Birk-yes, Rebecca Hyde-yes

**RESOLUTION BH #04:10**

**The Health Officer has authority to execute contracts with providers**

A motion to approve **Resolution BH #04:10** was made by Dr. Birk, seconded by

Sarah Fenton

Roll Call: Sarah Fenton-yes, Mary Pavlini-yes, Dr. Hunt-yes, Dr. Salaki-yes, Dr. Birk-yes, Rebecca Hyde-yes

**RESOLUTION BH #05:10**

**The Board of Health of the Township of Bernards wishes to enter into a contract to provide physician services and health education for the Child Health Conference to the Board of Health of Long Hill Township**

A motion to approve **Resolution BH #05:10** was made by Sarah Fenton, seconded by Dr. Hunt

Roll Call: Sarah Fenton-yes, Mary Pavlini-yes, Dr. Hunt-yes, Dr. Salaki-yes, Dr. Birk-yes, Rebecca Hyde-yes

**RESOLUTION BH #06:10**

**The Board of Health of the Township of Bernards wishes to enter into a contract to provide local public health services to the Board of Health of Long Hill Township for a one year term to commence January 1, 2010 and terminate December 31, 2010.**

A motion to approve **Resolution BH #06:10** was made by Dr. Birk, seconded by Dr. Salaki

Roll Call: Sarah Fenton-yes, Mary Pavlini-yes, Dr. Hunt-yes, Dr. Salaki-yes, Dr. Birk-yes, Rebecca Hyde-yes

**RESOLUTION BH #07:10**

**Authorizing the Award of a Professional Services Contract**

Paula J. DeBona, Esq. commented that this Resolution includes an addendum to the agreement with the Visiting Nurse Association for the 2010 H1N1 Clinics.

A motion to approve **Resolution BH #7:10** was made by Mary Pavlini seconded by Dr. Hunt

Roll Call: Sarah Fenton-yes, Mary Pavlini-yes, Dr. Hunt-yes, Dr. Salaki-yes, Dr. Birk-yes, Rebecca Hyde-yes

**RESOLUTION BH #08:10**

**The Board of Health of the Township of Bernards desires to retain a physician to provide physician services for the Child Health Conference Clinics**

Lucy Forgione stated that Dr. Freiheiter will no longer provide physician services for the Child Health Conference Clinics. Dr. Codoyannis will be the new physician conducting

the Child Health Conference Clinics the second Tuesday of every month at St. James Church.

A motion to approve **Resolution BH #8:10** was made by Sarah Fenton seconded by Dr. Hunt

Roll Call: Sarah Fenton-yes, Mary Pavlini-yes, Dr. Hunt-yes, Dr. Salaki-yes, Dr. Birk-yes, Rebecca Hyde-yes

**ADJOURNMENT**

The meeting was adjourned at 8:12 pm on motion by Mary Pavlini and seconded by Sarah Fenton and unanimously agreed.

Respectfully submitted,

*Denise Paternoster*, Board Secretary

