

**TOWNSHIP OF BERNARDS  
BOARD OF HEALTH  
ANNUAL MEETING MINUTES  
FEBRUARY 15, 2018**

**Call To Order**

President, John Salaki, MD called the meeting to order at 8:00PM at the Board of Health Building, 262 South Finley Avenue, Basking Ridge, NJ, and read the open public meetings statement in accordance with the law.

**Roll Call**

Present: Jennifer Asay, Dr. Mona Birk, Joan Harris, Dr. Elizabeth Korn, Dr. John Salaki

Absent: James Baldassare, Nick Xu

Also Present: Lucy A. Forgione, Health Officer; Attorney Paula J. DeBona, Esq.; Deirdre Vogel, Recording Secretary and Danielle Plenge, Student Intern

**Public Comment:** None

**Staff Comment:** Danielle Plenge an intern in the Health Department, introduced herself to the Board.

**Approval of Minutes**

The minutes from the December 7, 2017 Regular Meeting were reviewed and approved with a motion by Jennifer Asay, seconded by Dr. Birk.

Roll Call: Jennifer Asay – Yes, Dr. Birk – Yes, Joan Harris – Abstain, Dr. Korn – Yes, Dr. Salaki - Yes

The minutes from the December 7, 2017 Executive Session were reviewed and approved with a motion by Jennifer Asay, seconded by Dr. Birk.

Roll Call: Jennifer Asay – Yes, Dr. Birk – Yes, Joan Harris – Abstain, Dr. Korn – Yes, Dr. Salaki - Yes

The minutes from the January 18, 2018 Regular Meeting and Reorganization Meeting were tabled until March due to a lack of quorum.

**Health Educator Report and Health Officers Reports** – The Health Educator Report and Health Officers Reports were reviewed and discussed. Lucy also brought attention to the 2017 Annual Report. She encouraged the board members to review at home and any comments will be discussed at the next Board of Health Meeting. A motion to approve the Health Educator & Health Officers reports was made by Dr. Birk, and seconded by Joan Harris. All were in favor.

**Old Business: Smoke Free Parks** – Lucy informed the board that while Township Committee members were not in favor of an ordinance declaring Bernards Township parks “Smoke Free” the Director of Parks and Recreation, Jen Gander, offered to include a statement/tag line on all correspondence from her department to residents regarding not smoking in Bernards Township parks. The board discussed the topic and agreed that it would be a start in the right direction. The board will discuss statements/tag lines at the next meeting to be included in Parks and Recreation correspondence.

**NEW BUSINESS - Resolution 7:18 - Time Extension for Professional Services Contract for Contractual Issues with the Board of Health of the Township of Mendham to Timothy P. Beck of the firm DiFrancesco, Bateman, Coley, Yospin, Kunzeman, Davis, Lehrer & Flaum, P.C**

Motion to accept Resolution 7:18 was made by Dr. Birk, seconded by Joan Harris

Roll Call: Jennifer Asay – Yes, Dr. Birk – Yes, Joan Harris – Yes, Dr. Korn – Yes, Dr. Salaki - Yes

**Resolution 8:18– Executive Session**

Contract, Attorney Client Privilege – Litigation, Mendham Township

Motion to accept Resolution 8:18 was made by Jennifer Asay, seconded by Dr. Birk.

Roll Call: Jennifer Asay – Yes, Dr. Birk – Yes, Joan Harris – Yes, Dr. Korn – Yes, Dr. Salaki - Yes

The Board entered into Executive Session at 9:05PM.

The Regular Meeting reconvened at 9:24PM.

**Staff Comment:** None

**Board Comment:** None

There being no further business to discuss a motion was made by Jennifer Asay, seconded by Joan Harris to adjourn the meeting at 9:25PM. All were in favor.

Respectfully submitted,

Deirdre Vogel, Board Secretary