

**TOWNSHIP OF BERNARDS  
BOARD OF HEALTH  
MEETING MINUTES  
May 11, 2017**

**Call To Order**

Board of Health President, Dr. John Salaki called the meeting to order at 8:02PM at the Board of Health Building, 262 South Finley Avenue, Basking Ridge, NJ, and read the open public meetings statement in accordance with the law.

**Roll Call**

Present: Dr. Mona Birk, Joan Harris, Dr. Christopher Hunt, Dr. Elizabeth Korn, Dr. John Salaki

Absent: Jennifer Asay, Carol Bianchi

Also Present: Lucy A. Forgione, Health Officer, Board Attorney Paula J. DeBona, Esq., Deirdre Vogel, Recording Secretary

**Public Comment:** None

**Staff Comment:** Lucy shared the news that Kaitlin Kordusky our Community Program Coordinator and Health Educator, was married this past weekend.

**Approval of Minutes**

The Minutes from the March 16, 2017 regular meeting were reviewed and approved with a motion by Dr. Birk, seconded by Dr. Hunt.

Roll Call: Dr. Birk – Yes, Joan Harris - Yes, Dr. Hunt – Yes, Dr. Korn - Yes, Dr. Salaki – Yes

The Minutes from the March 16, 2017 executive session were reviewed and approved with a motion by Dr. Birk, seconded by Dr. Hunt.

Roll Call: Dr. Birk – Yes, Joan Harris - Yes, Dr. Hunt – Yes, Dr. Korn - Yes, Dr. Salaki – Yes

**Health Educator Report – March and April**

The Health Educator Report was reviewed and discussed. Lucy Forgione highlighted some items in the report and reminded the Board of upcoming programs. Lucy also shared a letter from a 6<sup>th</sup> grade student, one of many written to Ridge High School Seniors as part of the DARE program. The letters are pleas from the younger students to the seniors to make smart choices, not to do drugs or drink alcohol and to have a great time at their prom! Dr. Salaki read the very insightful letter to the Board.

**Health Officers Reports – March and April**

The Health Educator Report, Health Reports, Animal Control Officer's Reports and Vital Statistics reports were reviewed and discussed.

A motion to approve the Health Reports was made by Dr. Hunt, and seconded by Dr. Birk.

Roll Call: Dr. Birk – Yes, Joan Harris - Yes, Dr. Hunt – yes, Dr. Korn - Yes, Dr. Salaki – Yes

**New Business:**

**1. Introduction of Salary Ordinance**

**ORDINANCE BH: 99- AN ORDINANCE OF THE BOARD OF HEALTH OF THE TOWNSHIP OF BERNARDS FIXING RANGES FOR THE COMPENSATION OF CERTAIN EMPLOYEES OF THE TOWNSHIP OF BERNARDS HEALTH DEPARTMENT**

Dr. Salaki read the ordinance by title. Motion to introduce Ordinance BH:99 on first reading was made by Dr. Korn, seconded by Joan Harris.

Roll Call: Dr. Birk – Yes, Joan Harris - Yes, Dr. Hunt – yes, Dr. Korn - Yes, Dr. Salaki – Yes

Discussion ensued regarding changes from the previous year.

Motion to pass Ordinance BH:99 on first reading was made by Dr. Korn, seconded by Dr. Hunt.

Roll Call: Dr. Birk – Yes, Joan Harris - Yes, Dr. Hunt – yes, Dr. Korn - Yes, Dr. Salaki – Yes

**2. NJ State Audit** - The Bernards Township Health Department was audited by the NJ State Health Department for the first time in many years. The audit was conducted on April 24, 2017. The outcome was very favorable.

**3. Resolution 14:17** - Authorizing Shared Services Agreement between Bernards Twp. Board of Health and Middlebrook Regional Health Commission related to the delivery of environmental health investigation services for lead-burdened children residing in the Township of Bernards and in the municipalities that contract for public health services with the Board of Health of the Township of Bernards. Lucy Forgione explained that until Vanessa Freire can be certified to investigate lead cases we would use Middlebrook Regional Health Commission if issues came up.

Motion to approve Resolution 14:17 was made by Dr. Korn, seconded by Dr. Hunt.

Roll Call: Dr. Birk – Yes, Joan Harris - Yes, Dr. Hunt – yes, Dr. Korn - Yes, Dr. Salaki – Yes

**4. RESOLUTION 15:17 - Executive Session**

Contract, Attorney Client Privilege – Litigation, Mendham Township

Motion to accept Resolution 15:17 was made by Dr. Korn, seconded by Joan Harris.

Roll Call: Dr. Birk – Yes, Joan Harris - Yes, Dr. Hunt – yes, Dr. Korn - Yes, Dr. Salaki – Yes

The board entered into closed session at 8:51PM.

The regular meeting reconvened at 9:43 PM.

**Staff Comment:** None

**Board Comment:** None

There being no further business to discuss, a motion was made by Dr. Korn, seconded by Dr. Birk to adjourn the meeting at 9:44PM. All were in favor.

Respectfully submitted,

Deirdre Vogel, Meeting Secretary