

**TOWNSHIP OF BERNARDS  
BOARD OF HEALTH  
REGULAR MEETING MINUTES  
JANUARY 12, 2017**

**Call To Order**

Vice President Jennifer Asay called the meeting to order at 8:22 PM at the Board of Health Building, 262 South Finley Avenue, Basking Ridge, NJ, and read the open public meetings statement in accordance with the law.

**Roll Call**

Present: Jennifer Asay, Dr. Mona Birk, Joan Harris, Dr. Elizabeth Korn  
Absent: Carol Bianchi, Dr. Christopher Hunt, Dr. John Salaki  
Also Present: Lucy A. Forgione, Health Officer, Attorney Paula J. DeBona, Esq., and Deirdre Vogel, Recording Secretary

**Public Comment:** None

**Staff Comment:** None

**Approval of Minutes**

Approval of the Regular and Executive Session Meeting Minutes from December 1, 2016 were tabled until the February 16, 2017 meeting due to a lack of a quorum of members present at the December meeting.

**Health Educator Report** – The Health Educator Report was reviewed and discussed. A motion to approve the Health Educator Report was made by Dr. Korn, and seconded by Dr. Birk.

Roll Call: Jennifer Asay – Yes, Dr. Birk – Yes, Joan Harris – Yes, Dr. Korn – Yes

**Health Officers Reports** - The Health Report, Animal Control Officers Report and Vital Statistics report were reviewed and discussed.

A motion to approve the Health Officers Reports was made by Jennifer Asay, and seconded by Dr. Birk.

Roll Call: Jennifer Asay – Yes, Dr. Birk – Yes, Joan Harris – Yes, Dr. Korn – Yes

**Old Business**

**New Business:**

**Resolution 8:17 – Executive Session**

Contract, Attorney Client Privilege – Litigation, Mendham Township  
Motion to accept Resolution 8:17 was made by Jennifer Asay, seconded by Dr. Birk  
Roll Call: Jennifer Asay – Yes, Dr. Birk – Yes, Joan Harris – Yes, Dr. Korn – Yes

Paula DeBona, Board Attorney, excused herself from the meeting at 8:35 PM.

The Board entered into closed session at 8:36 PM

The regular meeting reconvened at 8:45 PM.

Paula DeBona, Esq. returned to the meeting.

**Resolution 9:17 – Award of Change Order #2 for Special Counsel - Board of Health**  
Bernards Township - Awarded to Timothy P. Beck, Partner of the firm DiFrancesco, Bateman,  
Coley, Yospin, Kunzman, Davis, Lehrer & Flaum, P.C., an additional amount of \$8,000.00 for a  
new not to exceed amount of \$16,000.00.

Motion to accept Resolution 9:17 was made by Joan Harris, seconded by Dr. Birk  
Roll Call: Jennifer Asay – Yes, Dr. Birk – Yes, Joan Harris – Yes, Dr. Korn – Yes

**Staff Comment:** Lucy Forgione reminded the board members of the upcoming Rabies Clinic  
being held at the Public Works Building on Saturday, January 14<sup>th</sup>. Lucy also mentioned a  
recent article in the Basking Ridge Patch online newspaper regarding radon in New Jersey. The  
article has boosted sales of the low cost radon kits we offer.

**Board Comment:** None

There being no further business to discuss a motion was made by Jennifer Asay, seconded by Dr.  
Birk to adjourn the meeting at 8:48PM. All were in favor.

Respectfully submitted,

Deirdre Vogel, Board Secretary