Call To Order
Board of Health President, Dr. John Salaki called the meeting to order at 8:02PM at the Board of Health Building, 262 South Finley Avenue, Basking Ridge, NJ, and read the open public meetings statement in accordance with the law.

Roll Call
Present: Jennifer Asay, Carol Bianchi, Dr. Mona Birk, Joan Harris, Dr. Elizabeth Korn, Dr. John Salaki
Absent: Dr. Christopher Hunt
Also Present: Lucy A. Forgione, Health Officer, Board Attorney Paula J. DeBona, Esq., Deirdre Vogel, Recording Secretary

Public Comment: None

Staff Comment: Lucy shared the news that part-time animal control office Jody Austin-Dominguez had a baby girl Wednesday, May 11. Conni Laqua is being hired as an on-call Animal Control Officer.

Approval of Minutes
The Minutes from the April 14, 2016 meeting were reviewed and approved with a motion by Dr. Birk, seconded by Jennifer Asay.
Roll Call: Jennifer Asay – Yes, Carol Bianchi – Abstain, Dr. Birk – yes, Joan Harris – Yes, Dr. Korn - Yes, Dr. Salaki – Yes

Health Educator Report – The Health Educator Report was reviewed and discussed. Lucy highlighted some items in the report and reminded the board of upcoming programs. Ideas for future programs were suggested by Dr. Salaki and Jennifer Asay on Hepatitis C and Non-Alcoholic Steatohepatitis (NASH).
A motion to approve the Health Educator Report was made by Jennifer Asay, and seconded by Dr. Birk.
Roll Call: Jennifer Asay – Yes, Carol Bianchi – yes, Dr. Birk – yes, Joan Harris - Yes, Dr. Korn - Yes, Dr. Salaki – Yes

Health Officers Reports - The Health Report, Animal Control Officer’s Report and Vital Statistics report were reviewed and discussed.
A motion to approve the Health Reports was made by Jennifer Asay and seconded by Joan Harris.
Roll Call: Jennifer Asay – Yes, Carol Bianchi – yes, Dr. Birk – yes, Joan Harris - Yes, Dr. Korn - Yes, Dr. Salaki – Yes
Old Business: Joel Coyne has changed his retirement date from September 1, 2016 to October 1, 2016. The Health Department will consider hiring part-time help at that time.

New Business:

1. Introduction of Salary Ordinance


Board of Health Secretary, Deirdre Vogel, read the ordinance by title. Motion to introduce Ordinance BH:98 on first reading was made by Jennifer Asay, seconded by Dr. Birk. Discussion ensued regarding changes from the previous year and how ranges are determined through coordination with the Human Resource and Finance Departments. Roll Call: Jennifer Asay – Yes, Carol Bianchi – yes, Dr. Birk – yes, Joan Harris - Yes, Dr. Korn - Yes, Dr. Salaki – Yes

Motion to pass Ordinance BH:98 on first reading was made by Dr. Birk, seconded by Dr. Korn. Roll Call: Jennifer Asay – Yes, Carol Bianchi – yes, Dr. Birk – yes, Joan Harris - Yes, Dr. Korn - Yes, Dr. Salaki – Yes

2. Smoke Free Policy Discussion

Lucy Forgione mentioned she has had discussions with the Township Administrator regarding the possibility of the Board of Health enacting a smoke free policy for all Township owned parks. Lucy will gather more facts and sample ordinances to share with the Board at the June meeting.

Staff Comment: Lucy Forgione passed around copies of letters written by 5th and 6th graders in town to be distributed to Ridge H.S. Seniors before attending their Prom. The letters are pleas from the younger students to the seniors to make smart choices, not to do drugs or drink alcohol and to have a great time at their prom! Lucy also explained a new ruling from the State to lower acceptable lead screening levels from 10 micrograms per deciliter to 5 micrograms per deciliter. A level 5 or above would prompt action by the Local Health Department to investigate. Finally, Lucy brought up the idea of going “paperless” for future meetings. The board would make use of the smart TV in the conference room.

Board Comment:
There being no further business to discuss, a motion was made by Jennifer Asay, seconded by Carol Bianchi to adjourn the meeting at 9:08PM. All were in favor.

Respectfully submitted,

Deirdre Vogel, Meeting Secretary